

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, June 12, 2018

Date: June 12, 2018 Time: 6:30 PM Location: School Committee Conference Room
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Blythe
- Member Seddiki

The following Committee Members were absent:

- Member Chenevert

I. Call to Order: Approval of May 22, 2018 Minutes

Motion: To Approve May 22, 2018 Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

II Superintendent's Report

1. Retiree Recognition

Superintendent Goguen took a moment to recognize two retirees from the Webster School District.

Tom Gorski has worked at Bartlett High School as a history teacher for 16 years, this is a second career, Mr. Gorski is an attorney, and he is also a Bartlett graduate. Ms. Czernicki, BHS Assistant Principal, spoke of her personal experience working with Tom. She said he will be missed by the students and wished him all the best.

Patricia LaPete served 28 years as the Webster Middle School Nurse, retiring in February. She was instrumental in getting the vision care to WMS students. Michael Zajac, WMS principal, said Pat always had a smile on her face. Pat said she does miss the staff and students.

Also recognized was crossing guard Paul Starey – he hit his 30 year employment milestone. Monique Pierangeli reviewed his assignments over the years, said through rain/snow/shine he was there every day.

Chairman Hurton thanked them for their years of service. Webster Public School has been fortunate to have such dedicated employees. He wished them all the best in their retirement.

2. Personnel Update

Mrs. Goguen updated the committee:

Mr. Peter Cushing has been appointed the Bartlett High School Principal. He is looking forward to starting. Mrs. Goguen reviewed the interview process and thanked the interview committee.

The Park Avenue Elementary Principal Search Committee has been formed. Will continue to provide updates to the committee.

Vernon Tyson has resigned as the Technology Support Personnel and has been appointed a second shift custodian.

Other moves:

George Newton	Webster Middle School	from the Journey Classroom to Gr. 7/8 Special Ed Teacher
Susan Plasse	Webster Middle School	from Star Classroom to Gr. 6/7 Special Ed Teacher
Brandon Stand	Webster Middle School	NEW Physical Education position at Park Avenue Elem.
Bridget Foster	Webster Middle School	Grade 5 to Grade 6 Teacher
Tara Gelineau	Park Avenue Elementary	NEW Reading Specialist at Webster Middle School
Ray Pion	Bartlett High School	from BHS Physical Education to WMS PE
Corrie Morrissey	Bartlett High School	from Academic Interventionist to History Teacher

There are a number of open positions posted on School Spring, interviews are in process.

3. Events Update

- Graduation – the best ever attended. Very Impressed by students. 84% are going on to college.
- Carole DeMake received the QuoVadis award at graduation
- The Great East Music Festival was held at Webster Middle School. Congratulations to Bari Bagget for her hard work organizing this event
- Webster Middle School held its National Junior Honor Society Awards, they were assisted by the BHS NHS
- Bartlett High School Music Boosters held its award dinner. Mrs. Carney and Mr. Twiraga were recognized for their hard work and dedication. Superintendent Goguen thanked the Music Boosters for all their support.
- Senior Banquet – great tradition, senior video was shown
- Graduation Parade – the graduating students went to PAE and WMS in their graduation gowns
- Senior Cookout – tradition for yearbook signing
- Central Massachusetts Collaboration – Superintendent Goguen informed them that within one year we will be separating our district from the collaboration. They are looking to add Wachusett School District, which would meet requirement to remain a collaborative. Their FY19 budget was approved.
- Southern Worcester Collaborative completed the evaluation of Director Beth Fitzmaurice
- Mexicali Restaurant will be having a fundraiser – 20% of profit will be donated to Special Education programs
- Graduating Senior, Ruby Le designed a new district logo – hope to use it across the district

Member Napierata questioned if parents were part of the PAE principal search – Mrs. Goguen said not for the first round.

B. Principal Report – Patricia Mackay, Acting Principal, Park Avenue Elementary School

1. Events Update

- Many Field Trips:
 - *Gr 4 to Mt. Wachusett for staff and student team building – Mrs. Mackay read stories from students on the experience at Mt. Wachusett
 - *Gr 4 to Boston Museum of Science
 - *Gr 3 to Old Sturbridge Village
 - *Gr 2 to Roger Williams Zoo
 - *Gr 1 to Davis Farmland
 - *Kindergarten to Whittier Farm
 - *Kindergarten to Southwick Zoo

- Other Events
 - *Last Student of the Month Breakfast
 - *Art Show held last Friday
 - *Tomorrow is Field Day
 - *Wrapping up class lists for next year

Chairman Hurton thanked Mrs. Mackay for her hard work as Acting Principal

2. DSAC Visit Update

Mrs. Mackay stated they have unpacked the AIR Reports. They will be helping us to choose best instructional practices to focus on next year as well as helping us write the year 2 grant. We will analysis preliminary MCAS data along with ILT Team.

C. Business Managers' Report

1. FY19 Budget Update

Preparing the budget / accounts numbers to begin putting in MUNIS. All ready to start the new fiscal year. Closing out FY18

2. McDonalds Grand Opening

McDonalds held its Grand Opening on Wednesday, May 30th. Bartlett HS Impressions sang the National Anthem. They are working on establishing community partnerships. On July 14th from 10am – 2pm 20% of the proceeds will be donated to Webster Public Schools

III. Old Business

A. Monthly Fundraising Report

Only one this past months – The Foreign Language Club will be selling Krispy Kreme donuts

B. Library Building Update

Mr. Avlas was present to give the update – he has remained as the School Committee Representative for the Library Building Committee. The original schedule had a 2/24 completion date – with the expansion of the project the date was moved to 3/29, now looking at July 20th. There have been several delays, the committee is working diligently to resolve. The temporary library will close in August. There will be a soft opening just after Labor Day with an Open House TDB. Project is currently under budget.

V. New Business

A. Acceptance of \$16,249.91 donation from Webster Woman's Club for Bartlett Scholarship

Mrs. Pierangeli explained the history of this donation. The original group of women are in their later years and have not met as a group for many years. These funds have remained in the account. At this time they are asking to establish a scholarship in honor and memory of Dr. Agostino and Elvis Corrado. They both dedicated their lives to the medical and health needs of the Webster Community. This scholarship will be annually awarded in the amount of \$1,000.00

Chairman Hurton thanked the Webster Woman's Club on behalf of their generous denotation

Motion: To acceptance of \$16,249.91 donation from Webster Woman's Club for Bartlett Scholarship

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

B. Summer Programs Update

Janice Daniels outlined the summer programs being offered at all three buildings. Grades 8-12 Summer School. Registration can be done online, by mail or in person. Title I will be funding a portion of these programs. To avoid the "summer slide" students in grades 5-7 will attend with a focus on ELA and Math. There is funding for 45 students to attend. We are piloting a program for WMS students that need course recovery to move on to the next grade; we will be trialing Edgenuity (on-line) for 50 students. At Park Ave the Before / After Summer Program for students in grades K-4 are able to attend, this is a daycare and enrichment program run by Lois Taylor. It is funded by Title I and 21st Century Grants. We will also trial a few students in preschool rising to kindergarten. There will be a total of 60-75 students attending at PAE. Two nurses have been hired (one at PAE and one shared with WMS/BHS). All students will be provided free breakfast and lunch.

Kathy Baris gave her Special Education Summer Program update. Eligibility is based on students IEP (individual education plan). Students in preschool – the 18-22 program are eligible

C. Curriculum Renewal Overview

Superintendent Goguen said we have been working diligently to review the curriculum rigor at each grade level. This process began in November. Janice Daniels and Jill Chapdelaine gave a review of the curriculum. A Power Point presentation was given on instruction, support and curriculum renewal cycle. They have been closely reviewing math curriculum with input from students and staff. The goal is to stagger the spending of curriculum renewal. They are looking to put a Benchmark Assessment Committee together. The 2018-2019 professional development calendar is being developed.

Member Seddiki and Napierata asked if there are plans to have a curriculum night for parents in the fall. Superintendent Goguen said there are a lot of new programs and there will be an info night for parents. Also planning to create a curriculum website to be added in the fall.

D. Approval of Special Education Transportation Contract

Mrs. Pierangeli has been working with Ron Ernewein. We are not required to go out to bid for SPED transportation, but we did put this out. The bids were very competitive, have a great working relationship with AA Transportation and will remain with them. There is a 2% increase for FY19, 2 ½ for FY 20 and FY21

Motion: To approval of Special Education Transportation Contract

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

E. Approval of Technology Support Personnel Job Description

Mrs. Goguen stated that we are updating all job descriptions and openings arise.

Motion: To approve of Technology Support Personnel Job Description

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

F. Approval of IT Manager Job Description

This is a new job description. With the reduction of hours we are contracting with AmComm, our own technology personnel are taking on additional roles. This job description includes those responsibilities

Motion: To approve of IT Manager Job Description

The motion was made by Member Blythe

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

G. Approval of Athletic Director Job Description

With the added responsibility of middle school athletics we have updated this job description

Motion: To approve of Athletic Director Job Description

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

H. Approval of Webster Middle School World Language Teacher Job Description

This is a newly created position for WMS. It will include introduction of Spanish and French language and culture

Motion: To approve of World Language Teacher Job Description

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

I. Superintendent Evaluation

Chairman Hurton stated that the superintendent evaluation is done annually. It is one of the legal responsibilities of the School Committee. As part of the OML it is done in public session. Chairman Hurton asked each member to complete the evaluation forms and return to Lori Glennon, she will summarize and at the next meeting will review ratings and comments.

Superintendent Goguen spoke about coming in as a new superintendent this past year. She had a solid direction for curriculum and instruction with rigorous professional development for teachers. Based on test scores we are a district struggling. But in no way are we struggling in the hard work begin done in the district. We will move forward cohesively, make positive impact on this district.

Superintendent Goguen spoke of her open lines of communication and thanked the School Committee for their support.

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

A. Approve transfer request from Webster Middle School Student Activity Savings to Checking Account

Motion: To approve transfer request in the amount of \$4,110.14 from Webster Middle School Student Activity Savings to Checking Account

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VII. Adjournment

Adjournment

Motion: To adjourn the meeting at 8:28 PM

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

__ members having voted in the affirmative

_ members having voted in the negative

__ members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon

Items included in the packet

- May 22, 2018 Minutes
- Fundraising Application – Foreign Language Club
- Donation from Webster Woman's Club
- AA Transportation Bid for SPED
- Job Description – Technology Support Personnel
- Job Description – IT Manager
- Job Description – Middle School World Language
- Job Description – Athletic Director
- Superintendent Evaluation
- Webster Middle School Transfer