

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, February 13, 2018

Date: February 13, 2018 Time: 6:30 PM Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Seddiki
- Member Makara
- Member Chenevert

The following Committee Members were absent:

I. Call to Order: Approval of January 23, 2018 Minutes

Motion: To Approve January 23, 2018 Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

1 members having abstained (Member Chenevert)

The motion: X Passed

 Failed

II Superintendent's Report

1. Introduction of Director of Curriculum and Instruction for Math and Science – Jill Chapdelaine

Jill Chapdelaine began working with us on February 5th as the Director of Curriculum and Instruction for Math and Science. Jill previously worked as an Assistant for Curriculum and Instruction in Chicopee. Jill brings with her a wealth of knowledge related to math and science.

Mrs. Chapdelaine spoke of the collaborative atmosphere and feels this is a great fit for her.

2. Personnel Update

*Colleen Piasta will fill the Business Office Administrative Assistant position vacated by Sheryl Spink who is now the Business Office Manager.

*Amy Nasis will fill the Bartlett High school year Administrative Assistant

*Stefanie Poletta will be the District Float Nurse replacing Danielle Jalbert who is now the WMS Nurse

*Richard Krinsky and Marissa McCann are new paraprofessionals at BHS

B. Principal Report – Steven Knowlton – Bartlett High School

1. Farm to School Program; Presentation by Bartlett High School Business Students

Ellen Nylen and Maryann Hoenig along with 4 Bartlett High School Marketing Class students presented the Farm to Table Program. Ms. Nylen said that last Fall Webster was chosen along with 2 other districts for the inaugural year of the MA Farm to School Institute, a yearlong technical assistance program intended to grow our farm to school program. The task for these students was to promote this initiative to the students at BHS, Each month there is a featured fruit/vegetable. Present this evening were Alejandro Espino, Ruby Le, Cameron McLaughlin and Anya Gonzalez.

Mrs. Goguen said she sampled the baked apples last month.

2. MCAS retakes

Last week 25 students took the Biology MCAS re-take exam. Through Title I Grant we were able to provide a Bio Bootcamp, 15 students participated.

3. OPIOD Awareness Presentation on 1/24/2018

Mr. Knowlton said he was pleased with the turnout of approx. 60 people for the OPIOD Presentation. Publically thanked Deputy Shaw for arranging the guest speakers.

4. Congratulations BHS Show Choir

On February 3rd the Show Choir received completed in the Central Massachusetts competition and received the Gold.

5. Congratulations BHS Mock Trial

The Mock Trial Team has had an undefeated season, now advancing to the state competitions. 132 public and private schools participate.

6. Looney Math Consultants Update

Looney Math Consultants continued their work with BHS math faculty on 2/6/2018

7. Diversity Week

March 5-9 Schedule will be finalized soon

8. Nichols College Connection

March 8-18 25 11th and 12th grade girls will go to Nichols College for workshops on college readiness

Bartlett Cheerleaders competed in Orlando Florida and came in 12th nationally

Superintendent Goguen reminded people to check Facebook and Twitter to see all the wonderful things going on in the District

C. Assistant to the Superintendent for Business' Report

1. Administration Renovation Project Update

- BayPath students are completing a few items on the punch list
- Flooring entirely installed
- HVAC final commission today
- Audio/Video will be completed tomorrow
- Hoping for occupancy permit Thursday

Would like to give a shout out to the custodians in helping with the move.

Library Building Committee Update

Much progress being made, completion has been delayed to 5/11/18. A Time Capsule Committee has been formed – updates to follow. Mr. Avlas intends to remain as the School Committee representative until the project is complete.

III. Student Update: Lays Napoli

- Boys Football Team held their banquet on Sunday February 11th at Point Breeze
- Senior Class is holding a Yankee Candle fundraiser – orders are due by 2/16
- Last Minute senior sweatshirts can be purchased in the school store
- Senior bios should be completed and submitted to Yearbook this week.
- Student Council sponsoring a Valentine’s Day table for students to make cards at lunch
- Sophomore class selling “crush” with a message for \$1
- Blood Drive held las Friday – 37 pints collected
- This year’s spring play will be “Arsenic and Old Lace” – auditions will be held this week
- Mr. Bartlett – Junior and Senior boys can sign up for Mr. Bartlett on 3/14
- Jazz Ensemble and Bartlett Big Band performed at Berklee College of Music – Nick Rockwood and Mia Chapman-Tessicini received Judge’s Choice Awards for their individual performances
- Show Choir has won the title of Grand Champs twice in a row. They will compete in Nashville, TN over February break

IV. Old Business

A. Monthly Fundraising Report

Numerous fundraisers have been approved over the past few months – included in packet

B. FY19 Budget Update

Draft 3 of the FY19 Budget was presented. Changes made were: addition of full time librarian at PAE, reduction in substitute teacher, it was discovered that there were 9 WMS curriculum / grade level coordinators when only 5 are needed.

Mr. Avlas reviewed FY19 Preliminary Chapter 70 Aid and Net School Spending. Chairman Hurton questioned if the Town of Webster Town Administrator will fund the gap. Mr. Avlas said yes from conversations he’s had with Mr. Willardson.

At the next meeting the Capital Improvement Plan will be presented.

C. MSBA Statement of Interest Submission

Superintendent Goguen and Mr. Avlas updated the Bartlett High School Statement of Interest. It was presented and approved by the Board of Selectman last night. Looking to get funding to complete repairs and renovations. This is the sixth time we’ve applied, two years ago we had a senior student done by MSBA.

Motion: Having convened in an open meeting on February 13, 2018, prior to the closing date, the Webster School committee, in accordance with its charter, by-laws and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14, 2018 for Bartlett High School located at 52 lake Parkway which an application may be submitted to the Massachusetts School Building Authority in the future and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town to filing an application for funding with the Massachusetts School Building Authority.

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

 5 members having voted in the affirmative

 0 members having voted in the negative

 0 members having abstained

The motion: X passed

 Failed

V. New Business

A. Approval of overnight field trip - Bartlett High School DECA Club

Mrs. Hoenig was present to request approval to take the 10 DECA Club members that have advanced to the state level to complete in Boston March 8-10, 2018

Motion: To approve the overnight field trip - Bartlett DECA Club March 8-10, 2018

The motion was made by Member Seddiki
The motion was seconded by Member Chenevert
The following roll call vote was taken:
 5 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X passed
 Failed

B. Approval of overnight field trip – Bartlett High School Student Council

Mrs. Hurton was present to request approval to take 8 Student Council members to the annual conference

Motion: To approve the overnight field trip - Bartlett High School Student Council

The motion was made by Member Seddiki
The motion was seconded by Member Chenevert
The following roll call vote was taken:
 4 members having voted in the affirmative
 members having voted in the negative
 1 members having abstained (Chairman Hurton)
The motion: X passed
 Failed

C. Approval of out of state field trip – PAE 4th grade to Woodstock, CT

Mrs. Valerie Howes, Park Avenue Elementary School music teacher is requesting permission to take Grade 4 students to Woodstock Academy in Woodstock, CT to attend the New Haven Symphony Orchestra perform. This is an annual trip funded from a grant and the PTO

Motion: To approve the out of state field trip – Park Avenue Elementary School 4th grade to Woodstock, CT

The motion was made by Member Seddiki
The motion was seconded by Member Chenevert
The following roll call vote was taken:
 5 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X passed
 Failed

D. Approval of out of state field trip – Webster Middle School Show Choir to Windsor Locks, CT on March 10, 2018

Mr. Peter Carney is requesting permission for an out of state field trip – The Webster Middle School Show Choir “New Attitude” will be participating in a competition in Windsor Locks, CT.

Motion: To approve the out of state field trip – Webster Middle School Show Choir to Windsor Locks, CT

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

E. Approval of Bartlett High School Foreign Language students to Europe, April 2019

Mrs. Melinda Doherty was present to outline the proposed Europe trip in April 2019, There will be a parent info night. To offset the expenses there will be many fundraisers to assist students with cost of trip

Motion: To approve the Bartlett High School Foreign Language students to Europe, April 2019

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

F. Appoint School Committee member to Webster School Administrative Assistant Assoc. Contract Negotiations

Mrs. Lisa Fifield, President of the Administrative Assistants Association has submitted their letter of intent to bargain their current contract. A School Committee member is needed for the negotiations.

Motion: Appoint Brian Chenevert to Webster School Administrative Assistant Assoc. Contract Negotiations

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

G. Acceptance of \$500.00 donation from Exxon Mobile to Webster Middle School

The Exxon Mobil Educational alliance program is donating \$500.00 to Webster Middle School. This will be used towards enhancements in the math and science department.

Motion: Acceptance of \$500.00 donation from Exxon Mobile to Webster Middle School

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

H. Approval of 2018-2019 School Calendar as presented

Motion: Approval of 2018-2019 School Calendar

The motion was made by Member Napierata

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

I. Decision on Interest Based Bargaining

Superintendent Goguen, Monique Pierangeli and Kelly Seddiki attended the Interest Based Bargaining Training two weeks ago. The School Committee must make a decision if they wish to proceed with the funding of a negotiation facilitator for the Webster Educators Association contract. We will cost share with WEA.

Member Seddiki felt the training was helpful and recommends having a facilitator.

Motion: To approve cost sharing a facilitator for the Webster Educators Association contract negotiations

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 1 members having abstained (Chairman Hurton)

The motion: X passed

 Failed

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

A. Approve transfer request from Webster middle School Student Activity Savings to Checking Account

Motion: Approve transfer request of \$2,760.44 from Webster Middle School Student Activity Savings to Checking Account

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

VIII. Adjournment

Motion: To adjourn the meeting at 8:15 PM

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:
5 members having voted in the affirmative
_ members having voted in the negative
_ members having abstained

The motion: X passed
_____ Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- January 23, 2018 Minutes
- Fundraising applications received past month
- DESE FY19 Preliminary Chapter 70 Aid and Net School Spending Requirements report
- FY19 Budget ~ Draft 3
- FY19 School Budget at a Glance
- MSBA submission process documents
- MSBA Statement of Interest process overview
- MSBA SOI FAQ
- BHS DECA overnight field trip request
- BHS Student Council overnight field trip request
- PAE Gr. 4 to Woodstock CT field trip request
- WMS Show Choir to Windsor Locks CT field trip request
- BHS Foreign Language to Europe, April 2019 trip request
- Administrative Assistants Association request to negotiate contract
- Exxon Mobil \$500 donation
- Outline of 2018-2019 school calendar changes
- 2018-2019 school calendar
- WMS student activity transfer request