

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, January 23, 2018

Date: January 23, 2018      Time: 6:30 PM      Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Napierata
- o Member Seddiki

The following Committee Members were absent:

- o Member Chenevert
- o Member Makara

**I. Call to Order: Approval of January 9, 2018 Minutes**

**Motion: To Approve January 9, 2018 Minutes**

The motion was made by Member Seddiki  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
    3 members having voted in the affirmative  
    \_\_ members having voted in the negative  
    \_\_ members having abstained  
The motion:    X Passed  
                  \_\_ Failed

**II Superintendent's Report**

Superintendent Goguen announced the hiring of Director of Curriculum and Instruction for Math and Science; Jill Chapdelaine will start Monday, February 5<sup>th</sup>. She is coming from the Chicopee School System, very excited for her to join us.

**1. January 16, 2018 Professional Development Update**

The January 16<sup>th</sup> full day of professional development for teachers and staff was very successful. The events of the day at each school were outlined (included in packet)

**2. Resignation of Park Avenue Elementary School Building Project Committee Member**

At the January 11, 2018 Park Avenue Elementary Building Committee meeting, Monique Pierangeli gave her resignation as a committee member due to her new position as Business Manager beginning March 1<sup>st</sup>.

**3. FY19 Budget Proposal – impact on Bartlett High School Health Courses**

Superintendent Goguen stated that it was important for School Committee members to know that there will be a recommended change in graduation requirements. There are currently 4 PE teachers for 448 students at Bartlett High School, the budget calls for reallocating one PE teacher to Park Avenue Elementary. With this change students in grades 9 and 11 would be able to take more electives. The change in current graduation requirements will be 27.5 electives (currently 22.5)

Chairman Hurton questioned the ½ year health course elimination – possibly changing to a full year course so an additional full year course could be taken. Mrs. Goguen will present this to the Bartlett team.

#### 4. MCAS Pilot

All high schools across the state are required to have a minimum of 25% of 10<sup>th</sup> graders participating in the MCAS field tests in either ELA or Math. Bartlett High will be field testing the Next Generation MVAS in Math in April 2018

#### 5. Southern Worcester County Educational Collaborative Update

The Southern Worcester County Educational Collaborative Board approved a 5% increase in tuition for FY19. Anticipated costs for 20 students is \$940,148. The SWCEC Board is considering a tiered tuition pilot for FY19 which would include a pre-pay discount and a volume discount (2% on each tuition over 10 students)

Superintendent Goguen wanted to remind everyone of the Budget Workshop that will be held February 3<sup>rd</sup> from 9-12 at Park Avenue Elementary School Library

### **B. Principal Report – Ginger Coleman, Park Avenue Elementary School**

#### 1. Introduction of Dean of Students, Luis Sots

Mr. Soto was present and gave his background prior to coming to PAE. He is very much enjoying his position at Park Avenue Elementary.

Mrs. Coleman is very pleased with his addition and the benefit of his being bilingual

#### 2. SWISS Data

Mrs. Coleman stated that they have been tracking behavior referrals (IRF's ((Incident Referral Form)); being a Safe Supportive School there are still too many IRF's. Also a review of the data from train in and resources was done. It has been determined that more classroom based changes need to happen. Since implementing some of those changes IRF's have dropped 80% which means time on learning has increased.

#### 3. Winter Concert Review

This was a wonderful family and community involvement event. Members Napierata and Seddiki both spoke of their personal experience attending concerts for their own children. Many positive comments were made. Mrs. Coleman said the schedule will be slightly changed next year to accommodate the parking needs.

#### 4. Upcoming Parent MCAS Evening

Wednesday, February 7<sup>th</sup> is a ½ day for students (professional development day) ~ at 5:00PM there will be a testing introduction for parents of students in grades 3 & 4.

### **C. Assistant to the Superintendent for Business' Report**

#### 1. Administration Renovation Project Update

Mr. Avlas gave an update on the project

- heating system complete
- flooring was completed yesterday
- began moving furniture from Webster Frist Credit Union today, will finish tomorrow
- Bay Path remains on site putting the finishing touches in
- audio / visual being installed in the new School Committee Conference room
- Hopefully move in the beginning of February

### **III. Student Update: Lays Napoli**

- Quarter 2 has been extended to Monday, January 22<sup>nd</sup>
- Course selections will take place Friday, January 26<sup>th</sup> for underclassmen
- Mock AP English exams will be given tomorrow
- Student Council is sponsoring Kindness Wee – there will be daily quotes on the announcements, posters are up around the school
- Autism Awareness T-shirts are being sold to support the Life Skills program at Bartlett
- The Marketing Classes are working with the Farm to School program. Today locally grown apples (baked with cinnamon and whipped cream)
- Seven members of the DECA Club will be moving onto the Sate Competition
- Mock Trial won their first trial against Tantasqua

### **IV. Old Business**

#### **A. FY18 Quarter 2 Budget Review**

Mr. Avlas provided a MUNIS Year to Date Budget Report for the FY18 budget. All salaries are accounted for. Page 1 top line - the addition of Lunch Monitors at Park Avenue have been offset with the elimination of a paraprofessional, a transfer will be made in Q3 to reflect that offset. Page 10 in Athletics should have been split “athletic” and “athletic uniforms” with \$5,000 each (rather than \$10,000 for first line). Bartlett High has had a couple of transfers – including one tonight for professional development. Page 19 – SPED – tuition costs are concerning but typically are covered by Circuit Breaker funding. Will keep a close eye on that. Mr. Avlas gave a detailed explanation of how Circuit Breaker funds are calculated and reimbursed.

Member Hurton asked for an analysis of the past three years to see if there are any patterns.

Member Seddiki expressed the need to look into School Choice. Money is being lost on students leaving Webster Public Schools. (approx. \$5,800 per pupil). There was discussion over gathering information from the families that are choosing to School Choice their child. Mrs. Goguen said there is a survey being created.

#### **B. FY19 Budget Discussion**

After the last School Committee meeting the DLT Team took the School Committee members recommendation into consideration. Mrs. Goguen reviewed the proposed changes

- Reduction of 4 paraprofessional positions (currently 3 are vacant and 1 MOA Library at PAE)
- Reduction of 3 ABA positions (currently vacant)
- Increase in special education out of district tuition

Will have a more in depth discussion at the budget Workshop on Saturday February 3<sup>rd</sup> from 9-12 at the Park Avenue Elementary. In addition, the Governor’s Budget will be released tomorrow.

### **V. New Business**

#### **A. Discussion of 2018-2019 School Calendar**

Included in the packet is the proposed changes for the 2018-2019 school calendar

- One day of new teacher orientation (2 this year)
- Three days of professional development prior to start of school (2 this year)
- Half day before December Holiday break
- Professional Development days throughout the year were reviewed.

B. Appoint School Committee member to Webster Custodian Contract Negotiations

Motion: To appoint Member Napierata to Webster Custodian Contract Negotiations

The motion was made by Member Seddiki

The motion was seconded by Member Hurton

The following roll call vote was taken:

3 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

C. Discussion of FY19-21 Transportation Contract

Mrs. Pierangeli spoke about the upcoming transportation contract. The current five year contract will be expiring the end of this year. The Central Mass Regional Planning Commission are looking to possibly collaborate and regionalize. There were 5 school districts with expiring contracts, after a bid comparison it was determined that there wasn't enough time to collaborate on a bid. We will all take a three year contract to remain on the same timing to perhaps work together for the next contract. We are now opening the bid for our school transportation.

D. Acceptance of Southern Worcester County Educational Collaborative FY17 Annual Report

In fulfillment of the Collaboration Regulations, 603CMR, 50.0, the Southern Worcester County Educational Collaborative FY17 Annual Report was provided for review.

Motion: To accept the Southern Worcester County Educational Collaborative FY17 Annual Report

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

3 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

E. Approval of Surplus items – desks and chairs from Bartlett High School

Mr. Avlas provided a list of old / outdated surplus items. He amended the list to add one more Smart Board at Webster Middle School. All items will be donated to organizations in need.

Motion: To declare old / obsolete student desks / chairs (approx. 150) from Bartlett High School copy machines (6) and Smart Boards (4) and to direct the Assistant Superintendent for Business to auction off, donate or otherwise recycle / dispose of these materials in conjunction with the provisions of MGL 30B,

The motion was made by Member Seddiki  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
    3 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:    X    passed  
                         Failed

F. MSBA Statement of Interest for Bartlett High School Discussion

The window has opened for Statement of Interest to be submitted to the MSBA. Mrs. Goguen is looking for School Committee preference. Mr. Avlas gave an overview of the two types of submission. The Accelerated Program the deadline is February 16<sup>th</sup>. If we applied for the accelerated program we would be unable to get funding for renovations. He suggested applying for the Core Program. This will also need to go before the Board of Selectman for approval

Motion: To move forward with submission of MSBA Core Program

The motion was made by Member Seddiki  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
    3 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:    X    passed  
                         Failed

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

A request from Bartlett High School to transfer \$3,500.00 from Instructional Software to Professional Development

Motion: Approve the transfer of \$3,5000 from Bartlett High School Instructional Software to Professional Development

The motion was made by Member Napierata  
The motion was seconded by Member Seddiki  
The following roll call vote was taken:  
    3 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:    X    passed  
                         Failed

I. Executive Session: Convened according to M.G.L. Chapter 30A, S21 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares - Park Avenue Elementary School Building Project

Motion: Executive Session: Convened according to M.G.L. Chapter 30A, S21 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares - Park Avenue Elementary School Building Project

### Will not return to Open Session

The motion was made by Member Seddiki  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
    5 members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
    The motion:   X   Passed  
                     Failed

### VIII. Adjournment

Motion: To adjourn the meeting at 8:20 PM  
The motion was made by Member Seddiki  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
      3   members having voted in the affirmative  
       members having voted in the negative  
       members having abstained  
The motion:   X   passed  
                     Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- January 9, 2018 Minutes
- Resignation letter from M. Pierangeli from PAE Building Committee
- FY19 Proposed School Budget
- School Budget at a Glance
- MUNIS Year to date budget report
- 2018-2019 Draft School Calendar with listing of proposed changes
- Letter from AFSCME 93, Webster Custodian Union to enter into contract negotiations
- FY17 Southern Worcester County Educational Collaborative Annual Report
- Listing of surplus furniture and equipment
- Bartlett transfer request