

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, December 12, 2017

Date: December 12, 2017

Time: 6:30 PM

Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Seddiki
- Member Makara

The following Committee Members were absent:

- Member Chenevert

I. Call to Order: Executive Session: Convened according to M.G.L. Chapter 30A, S21 to discuss strategy session in preparation for negotiations with nonunion personnel and to reconvene in Open Session

Motion: To enter into Executive Session: Convened according to M.G.L. Chapter 30A, S21 to discuss strategy session in preparation for negotiations with nonunion personnel (discuss Superintendent contract amendum) and to reconvene in Open Session

The motion was made by Member Makara

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Motion: To return to Open Session

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

II. Approval of November 28, 2017 Minutes

Motion: To Approve November 28, 2017 Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

III Superintendent's Report

A. Superintendent Update / District Wide Reports / Correspondence

Superintendent Goguen said that today she received notification from Massachusetts School Building Association that Bartlett High School was not accepted to the cohort for eligibility. We will resubmit hoping six times a charm.

1. Worcester County Superintendent Association Update

This month's Worcester County Superintendent Association meeting focused on a new 2018 public relation campaign that the DESE will be initiating called Leading the Nation. Components of the campaign will include a State House event, aligning Leading the Nation Week with Teacher appreciation Week. All districts regardless of their scores have been asked to join in this campaign and share their news with #LeadingTheNation

2. Worcester Community Action Council Luncheon

This past Friday Mrs. Goguen attended and spoke at the Worcester Community Action Council's luncheon at Point Breeze. Community members and donors were in attendance to learn more about the Head Start project coming back to Webster in the Fall of 2018. She was able to speak about the partnership with the new reading pilot to increase readiness skills for students entering kindergarten.

3. Bartlett High School Cheerleaders Qualify for Nationals

Mrs. Goguen recognized and congratulated the Bartlett High School Cheerleaders for qualifying for Nationals to be held at Disney World in Florida this coming February.

4. Webster Middle School Turnaround Site Visit Report

Superintendent Goguen presented a report from the recent site visit. On Monday, DESE led the Webster Middle School team and administrators through a root cause analysis to guide us to creating the next steps. The AIR Team has also offered to come back to work with us on breaking down the report into meaningful action steps.

5. Personnel Update

In the past week we have hired two new Park Avenue staff members:

Lisa Falco-Foreman – Special Education Teacher for the ABA program

Kelly Lepage - ABA

B. Principal Report – Steven Knowlton, Bartlett High School

Today the Clark University "Clark Bars" came to perform and work with our chorus students.

1. Grade 8 Transition Program

Mr. Knowlton stated that they are revamping the 8th grade introduction events. This year will be a "School Day" for current 8th grade students and parents to come and walk the halls while school is in session and see all the good things going on. Tomorrow 8th graders from WMs along with 16-20 parochial students will come to BHS. On Friday a similar presentation will be given to parents. Mr. Harrington and Ms. Gyllenhammer along with three students presented the video that they made that will be shown. This video will also go on the school's web site

2. NEASC Update

Mr. Knowlton reviewed the letter recently received from the New England Association of Schools and Colleges (NEASC). They commended us on the continued work with curriculum. We are off warning status in that regard. While NEASC acknowledged the school's progress in submitting a Statement of Interest to the MSBA, until all concerns have been resolved we will remain on warning status. The next update report is due to NEASC in March.

Chairman commented on the recent denial from the MSBA, suggesting we go to the Board of Selectman with the NEASC report. We could have the potential of losing accreditation that would be a town issue.

3. Keys to Literacy Training / MCAS Data Analysis

Both last year and this year the common thread across all sub groups is reading and writing being the main struggle. As a result all staff across all curriculum is now being trained in Keys to Literacy. Weekly I look at teachers lesson plans and have seen an increase in reading and writing curriculum.

4. Winter Concert

Bartlett band and chorus combined will perform their Winter Concert on Tuesday, December 19th at 7:00 pm.

Today the Clark University "Clark Bars" came to perform and work with our chorus students.

C. Assistant to the Superintendent for Business' Report

1. Administration Renovation Project Update

Mr. Avlas met with the moving company yesterday. Should be ready to move after the first of the year. Looking to be entirely out of Filmer by the end of February.

BayPath students winding down. The electrical and plumbing are ready of inspection. Carpenters are finishing up with cabinets. Flooring to be installed on Monday, 12/18.

2. Bartlett High School and Administrative Renovation Phone Contract

The outdated phone system will be replaced at Bartlett (including classrooms). We negotiated with NetTelOne for a 5 year lease. Teachers will have voice mail, along with a feature that sends emails alerting that there is a message. This is funded with Erate and Technology funding.

IV. Student Update: Lays Napoli

- Blood Drive was held on December 7th
- New this year – *Deck the Doors competition* – teacher doors have been decorated and voting will take place on 12/11 – 12/13. Gives a festive feel to the halls
- Trading Post open to students from 2-3 afterschool
- Junior Class is selling BHS themed joggers for \$25
- National Honor Society placed first in the Honor Bowl ~ competing against David Prouty and Leicester. Shout out to Abby Brodeur, Connor Brennan, Kelsey Prince, Emily Fitzgerald, Madison Johns, Alana Parrott, Brian James and Julie Dwyer.
- Seniors were measured for caps and gowns on December 7th – new this year everything was done on-line
- Sports update was given

V. Old Business

A. Monthly Fundraising Report

Included in the packet are the approved fundraisers for the past month

VI. New Business

A. Approval of out of state field trip – Bartlett Cheerleaders to National Competition in Orlando, Florida

Superintendent Goguen congratulated the 10 BHs Cheerleaders that were present this evening. They are requesting to travel to Orlando Florida February 8-13, 2018 to compete in the Nationals. It's been 7-8 years since BHS has qualified at this level.

Motion: To approve out of state field trip - Bartlett Cheerleaders to National Competition in Orlando, Florida

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

B. Acceptance of piano donation to Bartlett High School

Arthur Blasberg of Plymouth, Massachusetts has donated a Kawai grand piano, model GM10 to Bartlett High School music department. This piano is estimated to be worth \$24,000

Motion: To accept the donation of a to Bartlett High School

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

C. Approval of surplus items – stand up pianos at Bartlett High School

Peter Carney has requested to remove 3 old upright pianos that are not being used and in total despair. One Bush & Lane upright piano and 2 Baldwin console upright.

Motion: To declare three (3) upright pianos obsolete and to direct the Assistant Superintendent for Business to auction off, donate, or otherwise recycle/dispose of these materials in conjunction with the provisions of MGL 30B

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

D. Acceptance of furniture donation to Webster Public Schools from Webster First Federal Credit Union

Mr. Avlas stated that Webster Federal Credit Union approached the Webster Library Committee to donate unused furniture. The items are not conducive to a library setting. Mr. Williardson and Mr. Avlas accepted the offer. Mr. Avlas along with Superintendent Goguen and Mrs. Pierangeli has tagged items that will be used in the new administration offices. We must arrange items to be moved. A list of the donated items is

Motion: To acceptance of furniture donation to Webster Public Schools from Webster First Federal Credit Union

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

E. Approval of Job Description – Float Nurse Assistant

There are a few changes to the existing job description:

- Reports to Director of Student Services
- #7 under Performance Responsibilities
- Evaluation – Director of Students Services will evaluate with input from principals and district nurse leader

Motion: To approve the Job Description – Float Nurse Assistant

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

F. Approval of Job Description – Business Manager

This job description has been updated and to include oversight of Food Services, IT and Facilities Departments

Motion: To approve the Job Description – Business Manager as presented

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

G. Approval of Job Description – Business Office Manager

There will be a reconfiguration in the Business Office with a new position of Business Office Manager to replace Assistant Business Manager.

Chairman Hurton is recommending amendments to change any “Assistant Superintendent for Business” to “Business Manager”

Motion: To approve the Job Description – Business Office Manager with amendments

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

H. Recommendation of hire – Business Manager

Superintendent Goguen was pleased to put forth Monique Pierangeli as the Business Manager upon Ted Avlas retirement. Member Makara spoke of the credible job Mrs. Pierangeli has done and fully supports this recommendation. Mr. Avlas commented on the qualification Mrs. Pierangeli holds and the quality work she has done. Chairman Hurton commented on the complexity of school finance and look forward to working with Mrs. Pierangeli in her new role.

Pamela Leduc, Assistant Town Manager spoke to the professional relationship she and Mrs. Pierangeli have and spoke highly of her work ethic and qualifications.

Mrs. Pierangeli thanked the Committee and Superintendent Goguen. She is starting her 18th year working in the District; she enjoys coming to work every day and being a member of the community. She thanked everyone for their support.

Motion: To approve the recommendation of hire – Monique Pierangeli as Business Manager

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

members having voted in the affirmative

members having voted in the negative

members having abstained

The motion: passed

Failed

Leslie Baker presented the second half of the propped Memorandum of Agreements needed to submit the grant.

I. Approval of Memorandum of Agreement – Adult Education – Southbridge Public Schools

Southbridge will match Webster Public Schools with available space

Motion: To approve the Memorandum of Agreement – Adult Education – Southbridge Public Schools as presented

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

members having voted in the negative

members having abstained

The motion: passed

Failed

J. Approval of Memorandum of Agreement – Adult Education – Quinsigamond Community College

QCC will provide a teacher for each 3 credit course. There is no cost to students

Motion: To approve the Memorandum of Agreement – Adult Education – Quinsigamond Community College

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

members having voted in the negative

members having abstained

The motion: passed

Failed

K. Approval of Memorandum of Agreement – Adult Education – Massachusetts Rehabilitation

56-75% of our learning community have learning and physical disabilities. We have made arrangements for Mass Rehab to come and conduct intake and to present services that they provide to our students. They will come 4 times / year

Motion: To approve the Memorandum of Agreement – Adult Education – Massachusetts Rehabilitation

The motion was made by Member Seddiki
The motion was seconded by Member Napierata
The following roll call vote was taken:
 4 members having voted in the affirmative
 __ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

L. Approval of Memorandum of Agreement – Adult Education – Bay Path Vocational Technical High School

At the last School Committee the Advanced Manufacturing was approved. This MOA is for Medical Assisting

Motion: To approve the Memorandum of Agreement – Adult Education – Bay Path Vocational Technical High School

The motion was made by Member Seddiki
The motion was seconded by Member Napierata
The following roll call vote was taken:
 4 members having voted in the affirmative
 __ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

M. Acceptance of Central Massachusetts Collaborative 2016-2017 Annual Report

Superintendent Goguen presented CMC 2016-2017 annual report – this is an overview of the programs offered. They have just moved to a new site and are looking to expand. Currently we have 6-7 students enrolled in the collaborative. Mrs. Goguen is advising the Executive Director to focus on the program before expanding.

Motion: To accept the Central Massachusetts Collaborative 2016-2017 Annual Report

The motion was made by Member Seddiki
The motion was seconded by Member Napierata
The following roll call vote was taken:
 4 members having voted in the affirmative
 __ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

N. Approval of Addendum to Superintendent Contract

Chairman Hurton reviewed the request for this addendum to Superintendent Goguen’s contract; this is to align with other administrator contracts in the district.

Motion: To approve the Addendum to Superintendent Contract

The motion was made by Member Makara
The motion was seconded by Member Napierata
The following roll call vote was taken:
 4 members having voted in the affirmative
 __ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

Chairman Hurton extended a Happy Hanukah and Merry Christmas to everyone. Happy Healthy Holidays to all

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

VIII. Adjournment

Motion: To adjourn the meeting at 8:20 PM

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- November 28, 2017 Minutes
- NEASC Report on Bartlett High School
- November Fundraisers
- Bartlett Cheerleaders Out of State field trip request – to Orlando, FL
- Piano Donation letter
- List of Surplus Items
- Furniture Donation letter
- Job Description – Float Nurse Assistant
- Job Description – Business Manager
- Job Description – Business Office Manager
- Adult Education MOA – Southbridge Public Schools
- Adult Education MOA – QCC
- Adult Education MOA – Mass Rehab
- Adult Education MOA – Bay Path
- CMC Annual Report
- Addendum to Superintendent Contract