

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, November 28, 2017

Date: November 28, 2017

Time: 6:30 PM

Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Chenevert
- Member Napierata
- Member Seddiki
- Member Makara

The following Committee Members were absent:

I. Call to Order: Approval of November 14, 2017 Minutes

Motion: To Approve November 14, 2017 Minutes

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

II Superintendent's Report

A. Superintendent Update / District Wide Reports / Correspondence

Superintendent Goguen shared "great news". She was just informed that we have been awarded the Turnaround Grant in the amount of \$200,000. Would like to publically thank Mrs. Janice Daniels and Mrs. Ginger Coleman (letter from Gov. Charles Baker and Lt. Gov. Karyn Polito included in packet)

1. Instructional / Academic Update

A review of the District Curriculum and Instruction was given by Superintendent Goguen. Looking to have cohesiveness across the district. Will be looking at data, test results, lesson plans, etc. We hired Looney Math Consultants to work with K-12. They have observed Webster Middle School and Bartlett, Park Avenue Elementary next. They will put together a strategic plan. In addition we are in the process of writing actions plans to submit grants for Webster Middle School and Park Avenue Elementary.

There was discussion of the Districts high needs students along with failure and dropout rates and the best way to service those students.

2. Personnel Update

Recent resignations and unfilled positions were reviewed. A Director of Curriculum in Math and Science has been posted. Janice Daniels will remain as the Director of Curriculum for Literacy/Title One. Given the district's test scores and need for improvement, this model will enable more work to get done across all content areas.

- Shout Out to the Drama Club, Pit Crew, Stage Crew and everyone else that was involved in the production of “The Wizard of Oz”. Colleen Nasis, Peter Carney, Peter Twiraga – congrats!
- Congratulations to Bartlett High School Football Team for their 30-0 Thanksgiving game victory
- Congratulations to Alex Hetherman for being selected to the Telegram & Gazette Super Team for Golf
- December 13th the current 8th grade students will be visiting Bartlett High School. Parents will have the opportunity to see the school in action on December 15th beginning at 9:00AM
- Senator Fattman and Representative McKenna wrote a joint letter on our behalf to the MSBA
- Over 300 students participated in the Bartlett Youniversity in the month of October
- The Mid-Cycle Review of Special Education occurred today, initial feedback is positive – formal report forthcoming
- New law has been signed by Gov. Baker – “An Act Relative to Language Opportunities for our Kids” – “LOOK”. This gives school districts more flexibility in how they teach students who are english language learners

B. Principal Report –Ginger Coleman, Park Avenue Elementary School

- In the process of interviewing candidates for the new ELL position and Special Education Teacher vacancy
- \$500 from Energy North, Inc. for student activities
- Family Literacy Night will be held Friday, December 1st from 6:15-8:00
- Lexia Reading Program being implemented – this supports the reading initiatives
- Holiday concert – December 20th – Kindergarten at 9:00AM, Grade 1 at 10:00AM, Grade 2 at 1:30PM
December 21st – Grade 3 at 9:00AM, Grade 4 at 1:30PM
- Dean of Students, Luis Soto, is in his 2nd week – getting acclimated to PAE, doing walk-thru’s in classrooms, monitoring lunch/recess time and the Wonders Program. He is an asset as a bi-lingual speaker.

C. Assistant to the Superintendent for Business’ Report

1. Administration Renovation Project Update

Mr. Avlas gave an update – the doors are due to arrive any day. Carpet and floors have been chosen. Went with Mrs. Goguen and Mrs. Pierangeli to choose furniture that has been donated. Once we receive an official donation letter we will present to the Committee. Mr. Avlas reviewed the budget (included in packet). Just received a rebate from National Grid in the amount of \$4,000.00 that will be deposited in school rental revolving account, to be available for this project if needed.

The Administration Team is working on the FY19 budget. It will be ready to present in January.

Mr. Avlas and Mrs. Pierangeli attended a meeting in Boston today on Public Boards and Commissions.

IV. Student Update: Lays Napoli

Not present this evening.

V. Old Business

A. Food Service Budget Update

Ms. Nysten gave a highlighted review of the FY17 Food Services Financial Report. Currently running at a better deficit than prior years, we are in year two of Community Eligibility Provision. This is also the first year of a cycle menu plan. This plan allows better tracking of menu item participation. Looking to convert after school snack to an “after school at risk meals supper program” while continuing to provide snacks to students participating in afterschool activities. We will also be adding a satellite meal to Head Start once they open in Webster. Labor cost are maintaining, food costs are slightly up due to the fact of more scratch cooking and using fresh fruits and vegetables. Keeping food waste to a minimum is an ongoing goal.

Mr. Avlas explained the two lines highlighted on the budget report: Since reimbursement does not come from the State until July a true reflection of a slight loss is more accurate. The goal is to have three months of expenses in reserve. To provide all Webster Public School students free meals Mr. Avlas is recommending that we add money in the budget with the possibility of continuing to run at a loss.

VI. New Business

Ms. Leslie Baker gave an overview of the new Adult Education regulations. There are 4 mandates:

1. Intensity
2. Flexibility
3. Innovate
4. Sufficient duration

Currently writing an Open and Competitive Application for continued funding. Objective is to increase workforce viability.

Superintendent Goguen said our attorney reviewed these MOA's; there is some language modification. If the School Committee approves Mrs. Goguen will sign with the changed language. All MOA's are contingent on receiving the Grant. Member Hurton is concerned with the name change. Ms. Baker explained that other towns provide similar programs with programs offered on opposite nights, would expand the program. Member Napierata questioned the regionalization. Superintendent Goguen is in support of the program and the people it serves. These MOA's must be signed for the 12/22/2017 grant deadline.

A. Approval of Memorandum of Agreement – Adult Education – Bay Path vocational Technical HS

Will be continuing a partnership with BayPath for three years in the advanced manufacturing education and training field. Looking to add medical assisting.

Motion: To approve the Memorandum of Agreement – Webster Public Schools Adult Education – Bay Path Vocational Technical HS from July 1, 2018 through June 30, 2019 as presented with the amended language from the attorney.

The motion was made by Member Makara

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

B. Approval of Memorandum of Agreement – Adult Education – WorkForce Central - Southbridge

Southbridge and Worcester Workforce Central will arrange staffing so that the facility will be open in the evening exclusively to serve Webster students. In the past, business operating hours during the day when students are working had created an institutional barrier to accessing employment services.

Motion: To approve the Memorandum of Agreement – Adult Education – WorkForce Central – Southbridge and Webster Public School with the amendment to change the name and include amended language

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

C. Approval of Memorandum of Agreement – Adult Education – Distance Learning Hub

The attorney had no recommended changes for this.

Motion: To approve the Memorandum of Agreement – Adult Education – Distance Learning Hub and Webster Public Schools as presented

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

VIII. Adjournment

Motion: To adjourn the meeting at 8:06 PM

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- November 14, 2017 Minutes
- Letter from Gov. Baker regarding \$200,000 Turnaround Grant
- Director or Curriculum and Instruction – Job Description
- District Renovation Project Budget
- Food Services Budget
- Farm to School Institute Fall Retreat Newsletter
- MOA WPS – Bay Path Vocational Technical High School
- MOA WPS – Workforce Central-Southbridge
- MOA WPS-Notre Dame Education Center