

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, October 24, 2017

Date: October 24, 2017 Time: 6:15 PM Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Chenevert
- Member Napierata
- Member Seddiki

The following Committee Members were absent:

- Member Makara

I. Call to Order: Move to enter into Executive Session according to M.G.L., Chapter 30A, S21(a) to conduct strategy session in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions with the Webster Association or contract negotiations with nonunion personnel

Motion: To move to enter into Executive Session according to M.G.L., Chapter 30A, S21(a) to conduct strategy session in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions with the Webster Association or contract negotiations with nonunion personnel

The motion was made by Member Seddiki
The motion was seconded by Member Chenevert
The following roll call vote was taken:

4 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

Motion: To enter into Open Session upon conclusion of Executive Session

The motion was made by Member Seddiki
The motion was seconded by Member Napierata
The following roll call vote was taken:

4 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

II. Approval of October 10, 2017 Minutes

Motion: To Approve October 10, 2017 Minutes

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Motion: To Approve June 27, 2017 Amended Minutes

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

II Superintendent's Report

A. Superintendent Update / District Wide Reports / Correspondence

1. MCAS Update

Mrs. Goguen reported that the MCAS results are public, letters will be mailed to parents/guardians later this week. This is the first year for the next-generation MCAS assessments for grades 3-8, these results will serve as a benchmark for the test taken this school year.

2. Personnel Update

- Dean of Students – offer has been made, awaiting his acceptance
- Temporarily moved Joane Vierck (Academic Interventionist @ PAE) to the Special Education / Reading Specialist
- Special Education PreK Teacher – interviews scheduled
- PreK Teacher on leave – posted a LTS position

3. Transportation Incident Update

On October 13th we had an incident where a student was left unattended on a bus for approx. 90 minutes. This is unacceptable and concerning for the district. The police were notified and investigating the situation. AA Transportation removed the driver and monitor and are holding their own investigation. CEO and General Manger, Ron Ernewein and Webster Manager Linda Perno are here this evening to answer any questions

Mr. Ernewein apologized to all effected by this unfortunate situation. He has reviewed the training requirements for all drivers at AA Transportation.

Mr. Avlas stated that Webster has had a 20 year experience with AA Transportation and they were prompt to respond with this incident.

4. Park Avenue Elementary and Webster Middle Report Card Update

Mr. Zajac and Mrs. Coleman have put together committee's to review / create new report cards. Webster Middle School will go back to letter grade report cards. Templates of the new report cards were given. Mrs. Coleman spoke of the process and the new report card, proposing a change to tri-mesters. This new report card transitions to the Webster Middle School model. There will be a parent roll-out meeting. Mr. Zajac answered questions regarding the transition from number to letter grades. There will be a student meeting this week. A committee will be working to finalize the new report card. Will hold informational parent meetings. He said there will be growing pains, but hopefully with enough communication we can work through it. There will also be a change in parent/teacher conferences – not doing the student led conference format this year – conferences will be held November 15 & 16.

Chairman Hurton voiced his concern regarding the quick implementation.

5. Town of Webster Fuel Efficiency Policy

Webster Town Administrator has requested the school district to adopt the town of Webster Fuel Efficiency Policy. We have one vehicle and it meets the definitions of the policy and we have agreed to accept the policy.

6. Special Education Mid-Cycle Review

We have been notified that the Education Mid Cycle review will occur on November 28th.

7. Superintendent Round Table

Superintendent Goguen have invited parents / guardians to meet with her on the following dates:

Wednesday November 11 th	- Park Avenue Elementary School	5:00 – 6:00 PM
Thursday, November 12 th	- Webster Middle School	5:00 - 6:00 PM
Tuesday, November 7 th	- Bartlett High School	5:00 – 6:00 PM

B. Principal Report –Steven Knowlton, Bartlett High School

- * Homecoming events concluded last week
- * 60 Sophomores and Juniors taking SAT this Saturday
- * Nichols College Woman's Leadership Conference will be held this Thursday 21 juniors and 3 seniors will be attending with Ms. Czernicki
- * Trick or Treat Night being held this Friday – Sponsored by the Class of 2019
- * BHS is hosting the SWCL Cheering Tournament on 10/29/2017
- * 28 seniors have qualified for the John & Abigail Adams Scholarship

C. Assistant to the Superintendent for Business' Report

1. Town Charter Review Committee Update – There will be a presentation at Special Town Meeting this coming Monday.
2. Library Building Project Update – Project is on schedule for April completion. Photos can be found on the town website
3. Administration Renovation Project Update – Received funding at the last Town Meeting. BayPath students are working on the drop ceiling and other projects. Work is also being done on the HVAS and audio visual. Doors and hardware have been ordered. Flooring contract is being negotiated, will be installed in December. Hopefully move in at the start of New Year.
4. Utilities Report – Working with French River contractor to lock in best rate (rate info sheet included in packet)

IV. Student Update: Lays Napoli

- Daily events of Homecoming Week was given.
- Financial Aid Night will be held Wednesday, Oct. 18th at 6:30. This is an opportunity for parents / students to get info on FAFSA
- PSAT's were held at Bartlett on Wednesday, October 25th at 7:30am
- Boys soccer team qualified for Districts
- Senior night for band members was held at the football last home game
- Presidents Own United States Marine Band performed in the auditorium for band students on Oct. 19th
- Students will be wearing pink this
- Friday for Breast Cancer Awareness
- New lunch line organization – one line for hot lunch and one line for salad bar / sandwiches

Chairman Hurton publically acknowledged Coach Laboissonniere and Tony Paranto for honoring Webster Police Department and Friday night's game. A moment of silence was held for Officer Johnson and Officer Lee. He also gave a Congratulations to Alex Hetherman for qualifying for States in Golf.

V. Old Business

A. FY18 Quarter 1 Financial Report

Mr. Avlas presented the FY 18 Quarter 1 report, highlighting items in the 22 page report. Currently carrying a positive figure in the salary line items due to salary adjustments.

VI. New Business

A. Approval of Superintendent Goals

Mrs. Goguen presented her goals, she has been working with her "New Superintendent Induction Coach", who commented that the goals were "stellar". Mrs. Goguen and Chairman Hurton met to review the goals last week

Motion: To approve Superintendent Goals as presented

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

B. MCAS Results Presentation

Mrs. Daniels outlined the Next Generation MCAS, Webster students took this test on computers last Spring. A Power Point presentation was given. As Superintendent Goguen stated we can't compare achievement levels since this new test is more rigorous. A comparison was given for grades 3-8 – we are 30% below state average for ELA and Math. Mr. Knowlton reviewed grade 10 ELA and Math results. Mr. Zajac reviewed grades 5-8 ELA and Math along with the challenges and actions to be taken. Mrs. Coleman reviewed grade 3 & 4 ELA and Math. She is excited about the growth, she reviewed PAE's challenges and action. Mrs. Goguen said there is significant work to be done; "This is only one test, let's not forget all the wonderful things being done in the District."

Member Napierata is concerned with the low test scores, having gone to the DESE website, Webster is low on the list. She suggested at another meeting a presentation of on-going assessments and data of student performance be made. Chairman Hurton questioned teacher evaluation and the discrepancy in student achievement. Mrs. Goguen said this is the beginning of the analysis, we will look deeper at programs and resources in the district. She is confident the results will improve with the new reading program. Building principals have the task of ensuring teachers are held to a higher standard of instruction.

C. Approval of out of state field trip – Bartlett Show Choir to Nashville, TN Mr. Peter Carney was present to request approval for an out of state field trip for the Bartlett Show Choir to go to Nashville for the Heart of America Competition. This will be partially funded by the Janet Malser Trust Grant. Superintendent Goguen thanked Mr. Carney for his hard work.

Motion: To approve out of state field trip – Bartlett Show Choir to Nashville, TN

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Chairman Hurton abstained from signing the warrant.

VIII. Adjournment

Motion: To adjourn the meeting at 9:10 PM

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- October 10, 2017 Minute
- June 27, 2017 Amended Minutes
- Sample new Park Avenue Elementary & Webster Middle School report cards
- Town of Webster Fuel Efficiency Policy
- Webster Public School Utility Rates
- FY18 Quarter 1 Financial Report
- Superintendent Goals & Action Plan for 2017-2018
- MCAS Power Point
- Out of State field trip request with supporting documentation