

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, October 10, 2017

Date: October 10, 2017      Time: 6:30 PM      Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Chenevert
- o Member Napierata

The following Committee Members were absent:

- o Member Seddiki
- o Member Makara

Chairman Hurton noted that the School and Webster Community have had two lives lost. Tim Bradshaw, paraprofessional and Officer Michael Lee. He offered condolences to colleagues and family. A moment of silence was held.

**I.      Call to Order: Approval of September 26, 2017 Minutes**

**Motion: To Approve September 26, 2017 Minutes**

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

- 3 members having voted in the affirmative
- members having voted in the negative
- members having abstained (Member Makara)

The motion:    X Passed  
                     Failed

**II      Superintendent's Report**

**A. Superintendent Update / District Wide Reports / Correspondence**

1. October 6, 2017 Professional Development Update      A very successful day. The day begin with the entire district at Bartlett for ALICE training. Then splitting off in small group training (schedule of workshops included in packet)

Chairman Hurton heard positive feedback from faculty members on the 10/6 PD Day

2. Worcester County Superintendent's Association Update    Mrs. Goguen attended the Worcester County Superintendent's Association Roundtable meeting on October 3<sup>rd</sup>. Discussion topics included MCAS, possible ELL legislation and circuit breaker funding.

3. Central Massachusetts Collaborative.      Mrs. Goguen toured the CMC on September 29<sup>th</sup> and participated in the board meeting. On October 11<sup>th</sup> she will participate in a meet and greet of their principal candidates.

4. Acceptance to the MA Farm to School Institute for 2017-2018    The Webster Public School district has been selected to participate along with two other districts in the inaugural year of the Massachusetts Farm to School institute. This is a yearlong mentoring and technical assistance program for districts who wish to expand their farm to school programming.

### 5. Personnel Update

- Grade 2 new hire – Pamela Minarik (coming to us from all Saints Academy) began Friday 10/6
- BHS Special Education new hire – Jaimie Grimes (coming to us from Oxford Public Schools) she will begin 10/16
- Team chairs and principals are in the process of looking at the paraprofessional and ABA schedules - possibly reallocate staff to other buildings.

6. Partnership with Webster Senior Center – Mrs. Goguen completed a job request form to become approved as a Property Tax Work Off site. Meeting with Jeanne Travis tomorrow to discuss details regarding building a partnership to have them as part of the school community.

7. New after school program – FOCUS YOUiversity – The aim of this program is to provide small group instruction to students at BHS that are at risk of failing. This is funded through Title I Grant.

8. Bartlett High School Band & The President's Own United States Marine Band Peter Twiraga has arranged for "The President's Own" Marine Band to work with BHS band students on October 9<sup>th</sup> from 8:30 to 10:00. This is quite an honor being chosen. They will be performing at Mechanics Hall

Chairman Hurton publically acknowledged Mr. Twiraga on his efforts to get the Presidents Band to come to Bartlett

9. Webster Middle School turnaround Site Visit – On October 19<sup>th</sup> classroom observations will occur. A teacher survey will go out 10/17. This will result in a report that will help create an action plan

10. Update on Superintendent Entry Plan - Mrs. Goguen reviewed her Entry Plan (outline included in packet)

There is an addition to the District Webpage\_– an MCAS tab has been added to provide families with information

### **B. Principal Report –Michael Zajac, Webster Middle School**

This is Mr. Zajac's first official meeting as the middle school principal. He stated that it's been a great 5 weeks, everyone has been very welcoming, very busy.

- \* Appointed four Grade Level Leaders (out of a pool of 9): Daniel Kelly – grade 8/ELA Coordinator  
Russell Holden – grade 7 / Science Coordinator  
Andrea Fitton – grade 6 / Social Studies Coordinator  
Patricia Cormier – grade 5 / Math Coordinator

The role / goal is for improved communications, along with monthly department meeting to develop / review scope and sequence and curriculum mapping

\* Middle School Athletics update – new uniforms have arrive for soccer teams, teams are winning!

\*PBIS – group of 9 members going for training on Thursday. The focus is on making good, positive choices. This is a school wide initiative

\* WMS Clubs are forming – Student Council. Newspaper Club, Yahtzee Club, Art Club

Member Chenevert thanked Mr. Zajac for a job well done, he is hearing all good things about WMS

### **C. Assistant to the Superintendent for Business' Report**

Mr. Avlas was not present for this meeting (SEI course)

- Administration Renovation – last Friday the Webster Times was there interviewing BayPath students and taking pictures.
- FY19 Budget – process has begun, templates have been distributed to administrators. We will be taking a zero-based budget approach

- Annual Town Meeting – Will be held Monday, October 16<sup>th</sup> at 7:00 at BHS. The District has two articles on the Warrant.

#### **IV. Student Update: Lays Napoli**

- YOUiversity is back – great resource for students needing extra help or just a place to go to do homework. It's from 2:05 – 3:05
- SAT testing was held at BHS on Saturday, Oct 7<sup>th</sup>. Many students from other towns attended in addition to BHS students
- Progress Reports – grades closed last week
- October is National Bullying Prevention Month – students kicked it off on Monday, October 2<sup>nd</sup> by wearing blue to spread awareness
- Spirit Week started with Flannel Friday
- Homecoming Week begins Monday, October 16
- Volleyball Tournament was held on October 5<sup>th</sup> – very successful
- Medical Careers Club is selling BHs Pom Pom hats for \$10
- Senior Class photo was taken Thursday, October 5<sup>th</sup>
- Senior Community Service hours need to be completed(10 hours)

#### **V. Old Business**

A. Monthly Fundraising Report – Chairman Hurton noticed many overlapping events, Superintendent Goguen said it can be viewed as community involvement. The building principals review applications before it comes to the superintendent. There is a fundraising calendar on the school website.

#### **V. New Business**

A. Approval of Fundraising Organization – Bartlett Cheer Booster Club.

Chairman Hurton thanked the parents that are involved in the Bartlett Cheer Booster Club

Motion: To approve Fundraising Organization – Bartlett Cheer Booster Club

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

3 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

B. Introduction of Tim Whiting, Webster Public School Resource Officer – Superintendent Goguen introduced Resource Officer Tim Whiting. He is in the buildings everyday working with staff and students. The district sent Tim to an ALICE training. He is now available to train our staff. Officer Whiting outlined his law enforcement career, he stated that his own children are in the Webster schools, he is a coach, many opportunities to interact with Webster youth.

Chairman Hurton said he has heard wonderful comments.

C, Introduction of Joseph Bartulis, Jr., Esq., Webster Public School Council - Superintendent Goguen introduced Attorney Joseph Bartulis from Fletcher Tilton Law Firm. Joe has already been assisting the district, he will be attending the October 18<sup>th</sup> District Leadership Team meeting on do's and don'ts. Attorney Bartulis said as a child he spent summers at a family cottage on Bates Point on Webster Lake. He currently works with ½ doz school district in the area and is happy to be of service to our district.

**VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers:** Committee reviewed and signed bills and vouchers.

**A. Approve transfer request from Park Avenue Elementary School Student Activity Savings to Checking Account.**

**Motion: To approve the transfer request in the amount of \$1,412.62 from Park Avenue Elementary School Student Activity Savings to Checking Account.**

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

3 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

## **VI, Adjournment**

**Motion: To adjourn the meeting at 7:25 PM**

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

3 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- September 26, 2017 Minutes
- Town of Webster – Council on Aging – Property Tax Work Off Program form
- Fundraising applications received from 9-12-2017 to 10-10-2017
- Bartlett Cheer Booster Club Fundraising Organization Application
- Fletcher Tilton, PC Fee Agreement
- Park Avenue Elementary School Transfer Request