

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, September 26, 2017

Date: September 26, 2017

Time: 6:30 PM

Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Chenevert
- o Member Napierata
- o Member Seddiki
- o Member Makara

The following Committee Members were absent:

I. Call to Order: Approval of June 13, 2017 Executive Session Minutes

Motion: To Approve but not release June 13, 2017 Executive Session Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Chenevert

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Approval of August 22, 2017 Executive Session Minutes

Motion: To Approve but not release August 22, 2017 Executive Session Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Approval of May 23, 2017 Amended Minutes

Left out of original minutes was a second motion to appoint a backup payroll designee

Motion: To Approve May 23, 2017 Amended Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Chenevert

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Approval of September 12, 2017 Minutes

Motion: To Approve September 12, 2017 Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

1 members having abstained (Member Makara)

The motion: X Passed

 Failed

II Superintendent's Report

A. Superintendent Update / District Wide Reports / Correspondence

A. Professional Development Update

The first ½ professional development day was held on Wednesday, Sept. 20th. Reviewed curriculum across the district:

- = WMS Math
- = WMS Advisory
- = PAE Reading
- = BHS Resource Inventory
- = RN's began framing Wellness Committee. Will encompass physical, mental and nutrition health

B. DSAC Grant Update

The DCAC Team along with Mrs. Coleman, Mrs. Daniels and Mrs. Goguen are working to re-write the turnaround grant. There is funding of up to \$200,000 to assist in getting Park Avenue out of level 3. Aim to have grant finalized by end of October.

Webster Middle School Turnaround and Site Visit -

Will be meeting with Peter Piazza tomorrow to discuss the turnaround site visit at Webster Middle School. This will include selecting dates for classroom observation, finalizing contract and discussion project details.

C. Open House's Updates

This week Park Avenue Elementary and Webster Middle School held their Open Houses. Both were well attended. WMS had a new format, parents started off in an informational meeting with administrators and guidance. Then joined student going to classes. The PAE PTO held a very successful Book Fair the same evening, the Open House had the highest attendance to date.

D. Personnel Update

Hired a grade 2 teacher, interviews are still ongoing for the Park Avenue Elementary Dean of Students and the Reading Specialist. In addition looking for a long term sub (maternity) at Bartlett and paraprofessional at BHS. In Ms. Baris' absence, Mrs. Goguen will be holding a meeting with the Special Education Team Chairpersons to review IEP compliance to see if we can utilize staff better, taking a system wide approach.

September 22nd was United Way Day of Caring. Many volunteers were at the schools weeding, chopping and planting mums. Would like to see if this can be done before school starts next year.

Mrs. Goguen has been spending much time in the schools and at school events. She is thrilled with the level of commitment by staff, students and parents. There is a sense of hope in the district. As part of Mrs. Goguen's Entry Plan a staff survey was done after the first two professional development day. Three questions:

1. What do you want to see for the district for the future.
2. What resources / partnerships exist that help them find success
3. What traditions are you most proud of

Results are amazing, looking at current practices and looking to take the next step.

The Administrative Team worked to create the 2017-2018 Instructional Strategies. It includes Vision Statement, Core Beliefs, Mission Statement, and new initiatives. This is included in the packet

The NEASC Report submitted last week from Mr. Knowlton (he presented at the last School Committee meeting) has been included in the packet.

Chairman Hurton questioned the delay in hiring the Dean of Students. Superintendent Goguen responded that this position has been posted numerous times. There have been a few candidates offered the positions, whatever the reason they were not hired. This is a critical position, requiring a correct skill set, must have a balance of guidance counselor and assistant principal. There is a need for three administrators at Park Avenue Elementary. Mrs. Coleman spoke about seeking the correct person for this position.

B. Principal Report – Ginger Coleman, Park Avenue Elementary School

Wonder's Pilot – new reading program, rolled out to the entire building. It is a very rigorous program. Teachers are developing understanding of program during common planning time. We are partnering with Head Start for a PreK implementation, creating a nice bridge to kindergarten. Head Start has been coming to the training, developing a nice partnership.

PAWS Program – Implementation was reviewed, we pulled back in order to better define discrepancies. There are now new procedures for the entire school that went into effect this week. In addition to tokens there will be rewards that are relationship building (i.e. lunch with favorite teacher, basketball shoot out with staff)

C. Assistant to the Superintendent for Business' Report

Mr. Avlas was not present for this meeting (SEI course)

- Administrative Reno Update – BayPath has been continuing with painting, hanging lights and working on the drop ceiling.

IV. Student Update: Lays Napoli

- College Fair was held September 22nd for Junior and Seniors. Over 54 colleges attended, including San Diego Univ and Univ of Alabama.
- Honors Banquet will be held on September 28th to recognize students who have been on the Honor Roll for 4 consecutive quarters (last year) – Lays will be attending
- SAT session will be held at Bartlett on Saturday, October 7th.
- Blood Drive was held yesterday. Lays did not participate but spoke of the process and commented on the professional method it was done.
- Volleyball team is hosting a volleyball tournament for students and staff as a fundraiser
- Show Choir is having a Butter Braid fundraiser
- Homecoming will be held October 21st
- Senior class voted on the Homecoming theme – majority voted for “Halloween” – this may be changed due to confusion over costume or nicely dressed attire.

Superintendent Goguen gave a Shout Out to Mr. Shen for his hard work in getting the largest number of colleges to attend the College Fair.

V. Old Business

V. New Business

A. FY 19 Budget Calendar Review

Superintendent Goguen presented the FY19 Budget Calendar. Chairman Hurton suggested an in-depth assessment of each building's needs. I.e. average class size across the schools, class size of unified arts teachers. Superintendent Goguen said there will be a meeting with administrators to begin the discussion of the zero based budget process. Looking at how to spend funds to best serve students.

Chairman Hurton offered condolences to Mrs. Baris in the passing of her son. Also to the John Paire family after his tragic accident. Mr. Paire was a teacher at Bartlett High School, most recently working in the Dudley Charlton school district.

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Motion: To Approve the Park Avenue Elementary Building Committee Warrant dated 9/28/2017 pending approval of warrant designee, Dan Ricci signature

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VI. Adjournment

Motion: To adjourn the meeting at 7:18 PM

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- May 23, 2017 Amended Minutes
- September 12, 2017 Minutes
- FY19 Budget Calendar
- September 20, 2017 Professional Development schedule
- Bartlett High School NEASC Report (dated 9-15-2017)
- Webster Public Schools Instructional Strategies