

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, September 12, 2017

Date: September 12, 2017

Time: 6:15 PM

Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Chenevert
- o Member Napierata
- o Member Seddiki

The following Committee Members were absent:

- o Member Makara

I. Call to Order: Move into Executive Session in Accordance with MGL Chapter 30A, S21(a) to discuss strategy if an open meeting may have detrimental effect on the litigating position of the public body.

Motion: Move into Executive Session in Accordance with MGL Chapter 30A, S21(a) to discuss strategy if an open meeting may have detrimental effect on the litigating position of the public body and to reconvene in Open Session

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

II Return to Public Session

Motion: To Approve August 22, 2017 Minutes

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

III. Superintendent's Report

A. Superintendent Update / District Wide Reports / Correspondence

A. Central Massachusetts Workforce Investment Board Grant

Superintendent Goguen presented a grant that was recently received by the Adult Ed program. This is a renewal grant. Funds will be used for staffing and educational supplies.

B. Enrollment Figures

District enrollment is 1,884

Bartlett High School = 448

Webster Middle School = 593

Park Avenue Elementary School = 843

C. Update on School Opening

- * New pick-up drop off at Park Ave Elementary is going smoothly
- * New Journey programs are helping students stay in the classrooms
- * District website has been updated, Twitter and Donation tab have been added
- * Bartlett High held its Chemical Awareness and Open House last night
- * A special thank you to RO Tim Whiting and EMS Captain David Majorowski for presenting at the Chemical Night
- * New salad bar at Bartlett began this week
- * Kelsey Prince and Connor Brennan have been recommended for the Congressional Youth Cabinet through Congressman McGovern's office.

D. Nichols Honors Induction Program

* Nichols College held its Honors Program Induction last weeks with over 20 freshman. The Nichols Honors Senior Class participants attended today as the first cohort group to go through the program

E. Personnel Update

- * Janice Daniels has been named the Interim Director of Curriculum. Mrs. Daniels thanked Superintendent Goguen and the Committee for this opportunity.
- * Mrs. Goguen reviewed the open positions (included in packet)

Superintendent Goguen said that preliminary MCAS results are been released but are embargoed until middle of October. The Administration Team will be reviewing these results.

Park Avenue Open House is Sept. 20, 2017 from 5:30 – 7:00

Webster Middle House is Sept. 21 from 6:00 – 8:00

Mrs. Daniels will be holding a Mentee / Mentor meeting on Monday, Sept. 25th

We are working with DSAC to submit grants for Park Avenue Elementary and Webster Middle School

B. Principal Report – Steven Knowlton – Bartlett High School

- * Mr. Knowlton reported that it was a very smooth opening of school this year
- * Held a Welcome BBQ on August 24th for all incoming freshman and new students to Bartlett
- * Nichols Honors Induction; Mr. & Mrs. Fels were present, they have been the financial backers of this program. The current graduating cohort was present as the first group to participate
- * Sept. 5th is Bartlett High School Open House
- * Sept. 15th the NEASC Report is due – two items to be addressed 1)MSBA Submission 2) Curriculum development
- * Hosting a College Fair on Friday, Sept. 20th for all juniors and seniors

C. Assistant to the Superintendent for Business' Report

- Report on the Summer Maintenance Projects and the Condition of the School Building Nothing new to report
- Library Building Committee – Budget and schedule are in line with a completion date of April 5, 2018. Working to create an Archival Room – this will be an interactive historic resource for the town, this is in the preliminary planning stages

- Administrative Reno Update – BayPath is back and working. They are finishing drywall and painting, electrical students are waiting for the completion of drop ceiling. Plumbers come in next.
- Town Charter Review – Presented to the Board of Selectman last night. September 18th there will be a Public Hearing. October 30th it will be voted on at Special Town Meeting.

Working to close out the FY17 Budget. FY 18 budget is currently being monitored and adjusted. Will present the FY19 Budget Calendar at our next meeting. End of Year Financial Report is due October 1st, may need to request an extension

IV. Student Update: Lays Napoli

- Today was the last day to make changes in students schedules
- Nichols College Induction was held Sept. 5th. As a member of the first cohort she reflected on the positive personal experience she has had
- Elections for Freshman class officers and Student Council positions have been completed
- Tryouts were held for all fall sports and their official season has begun
- Chemical Health Night was held 9/5/17, speakers came to advocate athletic safety and guidelines.
- Following the Chemical Health presentation Bartlett held its Open House for parents / guardians, not nearly as much attendance for the Open House as hoped.
- Show Choir auditions were held
- Senior Breakfast will be Friday, Sept 15th – will be voting on class t-shirt design

V. Old Business

A. Monthly Report on fundraising Applications.

A review of all the new fundraisers approved this month was given.

V. New Business

A. Suzanne Scallion, New Superintendent Induction Program Mentor

Mrs. Goguen introduced her mentor; Suzanne Scallion explained the New Superintendent Induction Program. This year there are 26 new superintendents in the state. A review of the timeline and work that will be done was given.

B. Doug Williardson, Webster Town Administrator – Town Health Insurance Update

A PowerPoint presentation was given on the possible changes in the health benefits offered to employees. This is a result of a recent audit. Provisions in the Mass General Law were reviewed along with the options under the GIC program and other plans available to the Town of Webster.

C. Approval of change in PreSchool class time

Mrs. Goguen presented the request to move the starting time for pre-K students. Currently the time is 8:45 – 11:15, looking to change it to 8:30 to 11:00. This allows for teachers to have a continuous preparation period before the afternoon session starts. With this change we will be adding an additional bus run, funding will come from the SPED Grant

Motion: To Approve the change in PreSchool class time

The motion was made by Member Seddiki

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

C. Approval of Fundraising Organization – Grid Iron Club

Requesting the annual approval for Grid Iron Club to fundraise for the Webster athletic programs.

Motion: To approve Grid Iron Club as an approved fundraising organization

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

D. Approval of Fundraising Organization – Webster Education Foundation

Requesting the annual approval for Webster Education Foundation to fundraise for the support of the district.

Motion: To approve Webster Education Foundation as an approved fundraising organization

The motion was made by Member Seddiki

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

F. Approval of out of state field trip – Bartlett High School to New York City (9/29/2017)

Bartlett High School Art Department is requesting approval to travel to New York City to visit the NY Botanical Gardens, the Dale Gihuly Class Sculpture Exhibit and Bronx Zoo on September 29, 2017. Funding will come from the Janet Malser grant.

Motion: To approval of out of state field trip – Bartlett High School to New York City (9/29/2017)

The motion was made by Member Chenevert

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

G. Approval of out of state field trip – Bartlett High School to New York City 4/27/2018

The Bartlett High School Art Department is requesting approval to travel to New York City to go to the Museum of Modern Art and the Whitney Museum of American History. This will be partially funded from the Janet Malser grant and student payment.

Motion: To approval of out of state field trip – Bartlett High School to New York City (4/27/2018)

The motion was made by Member Seddiki
The motion was seconded by Member Napierata
The following roll call vote was taken:
4_ members having voted in the affirmative
__ members having voted in the negative
__ members having abstained
The motion: X Passed
__ Failed

Chairman Hurton publically thanked the Janet Malser Foundation for providing grants that allow students to travel of these types of field trips.

H. Acceptance of backpacks / school supplies from Long Subaru

This is an annual donation from Long Subaru. Thank you to Scott Long and Sara Brunell for providing 36 back packs with many school supplies (detailed list included in packet). These supplies will be given to students at Park Avenue and Webster Middle School

Motion: To acceptance of backpacks / school supplies from Long Subaru

The motion was made by Member Chenevert
The motion was seconded by Member Seddiki
The following roll call vote was taken:
4_ members having voted in the affirmative
__ members having voted in the negative
__ members having abstained
The motion: X Passed
__ Failed

I. Acceptance of \$1,500 gift cards from Page Chiropractic

Page Chiropractic has donated \$1,500 in gift cards. These were given to Bartlett High School guidance department to be used for students as need arises

Chairman Hurton said that Dr. Page takes patients initial visit fees and donates it locally. He publically thanked them.

Motion: To acceptance of \$1,500 gift cards from Page Chiropractic

The motion was made by Member Chenevert
The motion was seconded by Member Seddiki
The following roll call vote was taken:
4_ members having voted in the affirmative
__ members having voted in the negative
__ members having abstained
The motion: X Passed
__ Failed

J. Approval of Webster Middle School Student Athlete Handbook

A new athletic handbook has been created in collaboration with Mr. Zajac and Mr. Paranto. It outlines expectations, guidelines and requirements.

Motion: To approve the Webster Middle School Student Athlete Handbook

The motion was made by Member Seddiki
The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

K. Approval of October Town Meeting Warrant Articles

Mr. Avlas reviewed the two articles being submitted at the October Annual Town Meeting. Looking for approval for the administrative renovation project. Once the renovation project is complete the Town will take over the Fulmer Building, it can be sold for tax revenue. Last year the Finance Committee approved this warrant. There's a possibility the funds can come from free cash. The second warrant is the purchase of John Deere tractor for Bartlett High School. Funding will come from Free Cash.

Motion: To support the articles for October Town Meeting Warrant for the Administrative Renovation Project as presented

The motion was made by Member Seddiki
The motion was seconded by Member Napierata
The following roll call vote was taken:
4 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

Motion: To support the articles for October Town Meeting Warrant to purchase a John Deere tractor as presented

The motion was made by Member Chenevert
The motion was seconded by Member Seddiki
The following roll call vote was taken:
4 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

VI, Adjournment

Motion: To adjourn the meeting at 8:00PM

The motion was made by Member Seddiki
The motion was seconded by Member Chenevert
The following roll call vote was taken:
4 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X passed
 Failed

Respectfully Submitted,

Lori A. Glennon

Documents used during this meeting include:

- August 22, 2017 Minutes
- Central Massachusetts Workforce – Adult Career Pathway Grant
- R. Goguen news and update email
- WPS enrollment reports
- Personnel update
- S. Knowlton meeting notes
- L. Napoli meeting notes
- Grid Iron Club annual Fundraising application
- Webster Education Foundation annual Fundraising application
- Monthly approved fundraising applications
- Doug Willardson – Health Insurance PowerPoint
- Out of state field trip request – BHS Art classes to NYC 9/29/2017
- Out of state field trip request – BHS Art classes to NYC 4/27/18
- List of donated items from Long Subaru
- Picture of receiving donation from Page Chiropractic
- Student Athlete Handbook
- Town Meeting Article – School Administration Offices – financial breakdown included
- Town Meeting Article – purchase John Deer tractor – quote included