

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, September 27, 2016

Date: September 27, 2016 Time: 7:00 PM Location: Park Avenue Elementary School Library

The meeting was called to order by

The following Committee Members were present

- Member Makara
- Member Hurton
- Member Chenevert
- Member Gorski-Strong

The following Committee Members were absent:

- Chairman Collins

The following Committee Members participated via Remote Participation

I. Call to Order: Approval of September 13, 2016 Minutes:

Motion: To approve the September 13, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

- 3 members having voted in the affirmative
- members having voted in the negative
- 1 members having abstained (Member Gorski-Strong)

The motion: X passed
 Failed

II. Superintendent's Report

A. Assistant to the Superintendent for Business' Report

1. Update on Administration Renovation Project / Budget
 - Masonry will be completed this week
 - Bay Path has been on site every day
 - HVAC is the next part of the project, expect completion date of 12/1/2016

*The Park Avenue Elementary Playground project had bids that were opened at a meeting last week.

*Lead and copper in drinking water – samplings will be done this Saturday. PAE has 92 locations, WMS=38 and BHS=37

*Town Administrative Search Committee will hold 3 interviews tomorrow evening. An appointment will be made 10/3

*Town Charter Review Commission – meetings have been ongoing. Item to be discussed later in agenda

*Library – bids for demolition and construction are being prepared.

Mr. Avlas gave a budget update (included in packet)

B. Principal Report – Jennifer Lundwall, Webster Middle School

- * 95% attendance rate at WMS
- * School year opening went well
- * WMS class Dojo has 90% participation
- * United Way Day of Caring – WMS grounds were cleaned and mulched
- * WMS Enrichment Project – details given on the first proposal for this year
- * Parent Open House will be held 10/6

C. District Wide Reports / Correspondence

1. WMS Standard Based Report Card Update

Mr. Lind reported that he is finalizing the Task Force Members. Surveys have been sent out. Results will be discussed with Task Force. Will be scheduling student interviews. There was further discussion on the parent and staff surveys.

Dr. Kelley gave an update on trials that are being done before parents and staff can view on-line grades

Parent, Sarah Phillips stated there has been better communication, but there is still a lot of confusion. Dr. Kelley gave additional explanation of standards and assessments.

2. Enrollment Update

Mr. Lind reviewed an enrollment chart (included in packet) and presented the fluctuation of grade level enrollment figures

III. Student Update : Lyndsay Makie

- *Nichols Honors Academy will have the induction for new 9th graders on 10/12
- *Medical Careers Club held a Blood Drive last week, the next one will be in December
- * Medical Careers will be attending the “84 Movement”. This is a presentation on Massachusetts youth that have an 84% of non-smokers attempting to get to 100%
- * Dodgeball Tournament will be held on 10/11 at 6:00PM
- * National Honor Society Trading Post – School Store has items that have been donated and are free to students

IV. Old Business

A. Policy AC – Nondiscrimination – Second Reading

Mr. Lind stated that as part of the CPR there were policies identified that did not have the updated protected categories.

B. Policy JB – Equal Education Opportunities – Second Reading

same as above

C. PolicyJBA – Student to Student Harassment – Second Reading

same as above

D. Policy JFBB – School Choice – Second Reading

same as above

E. Policy JF-E-1 – School Admissions – Second Reading

same as above

F. Policy JF-E-2 – School Admissions – Second Reading

same as above

G. Policy JJ-E – Co-Curricular and Extracurricular Activities – Second Reading

same as above

H. Policy JLD-E – Guidance Program – Second Reading

same as above

I. Discussion / Approval of addition of Grade 4 Teacher

There was discussion at the last meeting about the class size of the current Grade 4 and the possibility of adding a sixth grade 4 teacher. The addition of a grade 4 teacher will reduce the class size to 26/class. Funding would come from a revolving account (either school choice or circuit breaker) as there are no available funds through salary differential.

Motion: To approve the addition of Grade 4 Teacher with funding coming from school choice account

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4_ members having voted in the affirmative

__ members having voted in the negative

__ members having abstained

The motion: X passed

_____ Failed

J. Approval of Charter School Resolution

At the last meeting the committee discussed Ballot Question 2 in November's election. Member Makara read the Resolution Against Lifting the Cap on Commonwealth Charter Schools

Motion: To approve the Resolution Against Lifting the Cap on Commonwealth Charter Schools

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4_ members having voted in the affirmative

__ members having voted in the negative

__ members having abstained

The motion: X passed

_____ Failed

K. Old Sturbridge Academy Charter School Update

Mr. Lind gave an update on the Old Sturbridge Academy Charter School. He shared an email of the timeline from DESE. Member Gorski-Strong requested that they be alerted when the link becomes open and also requested Webster has a presence at any Public Hearings.

L. Webster Town Charter Review Discussion

Mr. Avlas discuss updating the Webster Town Charter Section 3-4 (b); Powers and Duties to be in line with Policy BBA. Mr. Avlas will continue to update the committee with any other suggesting changes.

Motion: To add Section 3-4(b) to the Town Charter as reflected in our current Policy

The motion was made by Member Gorski-Strong

The motion was seconded by Member Hurton

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VI. New Business

A. Policy BBBA/BBBB – School Committee Member Qualifications/Oath of Office – First Reading

This is an update to include the protected classes

B. Policy FA-E – Facilities Development Goals – First Reading

Same as above

C. Policy GBA – Equal Employment Opportunity – First Reading

Same as above

D. Policy GCF – Professional Staff Hiring – First Reading

Same as above

E. Policy IGE – Curriculum / Instruction ./ Assessment Review Cycle – First Reading

Same as above

F. Policy IJ – Instructional Materials – First Reading

Same as above

G. Policy JA-E – Student Policies Goals - First Reading

Same as above

H. Approval of Memorandum of Agreement – Instructional Assistants’ and ABA

During recent contract negotiations, the Sick Bank language was not included in the contract. This Memorandum of Agreement provides documentation to complete the contract

Motion: To approve the Memorandum of Agreement – Instructional Assistants’ and ABA

 The motion was made by Member Gorski-Strong

The motion was seconded by Member Hurton

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

 1 members having abstained (Member Chenevert)

The motion: X passed

_____Failed

I. Approval of 1.0 FTE Instructional Assistant at Webster Middle School

Mrs. Baris has submitted a memo requesting an additional position at Webster Middle School to support the needs of students receiving Special Education Services

Motion: To approve 1.0 FTE Instructional Assistant at Webster Middle School with funding from Circuit Breaker revolving account

— The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

— members having voted in the negative

— members having abstained

The motion: X passed

_____Failed

J. Approval of 1.0 FTE ABA at Webster Middle School

Mrs. Baris stated that after assessing the needs of a student who transitioned from WMS to BHS, along with other needs in the ABA program, we are unable to cover all required needs of students with IEP's

Motion: To approve 1.0 FTE ABA at Webster Middle School with funding from Circuit Breaker revolving account

— The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

— members having voted in the negative

— members having abstained

The motion: X passed

_____Failed

K. Approval of Park Avenue Elementary Playground Project Contract

Mr. Avlas explained the need of replacing wood chips with rubberized surface at one of the playgrounds at Park Avenue Elementary. At the September 19, 2016 School Building Committee meeting a bid by Mountain View Landscape was accepted. The will also include drainage work to decrease erosion. Member Hurton stated there was funding from a contingency fund

Motion: To approve the Park Avenue Elementary Playground Project Contract to Mountain View Landscapes and Lawncare in the amount of \$116,750.00

— The motion was made by Member Hurton

The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

L. Acceptance of donation from the Webster Education Foundation

Webster Education Foundation has sponsored teacher grants totaling \$6,150.00. Dr. Kelley said these were Innovation of Curriculum and Instruction Grants. Long Subaru funded these WEF Grants. A list of staff that were awarded grants is attached (included project and amount awarded)

Motion: To accept donation from the Webster Education Foundation in the amount of \$6,150.00

 The motion was made by Member Hurton

The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

M. Superintendent Search Discussion

Mr. Lind excused himself from this discussion.

Mr. Avlas said it was time to begin the search for Superintendent and the role MASC would have in the search. There was discussion over the process and budget The Committee has a signed contract (included in packet) for the search and would like to invite them to the next meeting.

N. Special Education Update – Kathleen Baris

1. Introduction of Out of District / Early Childhood Coordinator

Mrs. Baris thanked the Committee for approving this position. She introduced Lisa Petrell-Delude and gave her background. Ms. Petrell – Delude said she was excited to be in this position. The Committee continued conversation on the benefits of this added position.

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Respectfully Submitted,

Lori Glennon

Documents used during this meeting include:

- September 13, 2016 Minutes
- Policy AC – Nondiscrimination – Second Reading
- Policy JB – Equal Education Opportunities – Second Reading
- Policy JBA – Student to Student Harassment – Second Reading
- Policy JFBB – School choice – Second Reading
- Policy JF-E-1 – School Admissions – Second Reading
- Policy JF-E-2 – School Admissions – Second Reading
- Policy JJ-E – Co-Curricular and Extracurricular Activities – Second Reading
- Policy JLD-E – Guidance Program – Second Reading
- Memo from Mr. Lind regarding additional Grade 4 teacher
- Charter School Resolution
- email from DOE regarding Old Sturbridge Academy Charter Public School
- Page 14 from Webster Town Charter
- Policy BBA – School Committee Powers and Duties (info for the Webster Town Charter)
- Policy BBBA/BBBB – School Committee Member Qualifications/Oath Office – First Reading
- Policy FA-E – Facilities Development Goals– First Reading
- Policy GBA – Equal Employment Opportunity– First Reading
- Policy GCF – Professional Staff Hiring– First Reading
- Policy IGE – Curriculum / Instruction / Assessment Review Cycle – First Reading
- Policy IJ – Instructional Materials – First Reading
- Policy JA-E – Student Policies Goals – First Reading
- Memorandum of Agreement – Instructional Assistants’
- Memo from Mrs. Baris regarding additional 1.0 Instructional Assistant
- Memo from Mrs. Baris regarding additional 1.0 ABA
- Park Avenue Elementary Playground Surfacing Project
- Webster Education Foundation Grant recipients
- MASCC Search Service Contract