

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, November 29, 2016

Date: November 29, 2016 Time: 7:00 PM Location: Park Avenue Elementary School Library

The meeting was called to order by Chairman Collins

The following Committee Members were present

- Member Makara
- Member Hurton
- Member Gorski-Strong (left at 8:45PM)
- Member Chenevert

The following Committee Members were absent:

The following Committee Members participated via Remote Participation

I. Call to Order: Approval of November 10, 2016 Minutes:

Motion: To approve the November 10, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed
 Failed

Approval of November 15, 2016 Minutes:

Motion: To approve the November 15, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 1 members having abstained (Member Gorski-Strong)

The motion: X passed
 Failed

II. Superintendent's Report

A. Assistant to the Superintendent for Business' Report

- Park Avenue Building Update –
 - *Resurfacing of playground postponed due to rain, that along with the sod will be installed Thursday – Sunday of this week
 - *Work continues on front drainage
 - * Next meeting scheduled December 8th
- District Administration Renovation Update -
 - * All masonry has been completed, HVAC is being installed
 - * Bay Path students have been on the job, plumbing near completion, carpentry ready to prepare cabinets
- FY17 Budget – Preparing a 1st Quarter update for the December 13th meeting
- FY18 Budget – DLT has been meeting – concentration on staffing. The plan is to have the first draft for the School Committee review at the first meeting in January
- Other Committee Updates
 - * Town Administrator – Doug Willardson has accepted the position and starts December 12th. The Search Committee has been dissolved.
 - * Town Charter Review – The project should be completed before the anticipated approval May Town Meeting

B. Principal Report – Steven Knowlton, Bartlett High School

- NEASC response letter (included in packet) received. BHS has been removed from Warning on 2 standards, has been commended on 7 standards. There are still standards to be worked on, deadlines outlined in the letter.
- Honor Bowl Competition – National Honor students will compete against other local schools
- Unified Basketball – again this year the Life Skills students will be teamed up with a Student Council student. This year they will compete against other school.
- Schools of the Future Night – This is a night to highlight the technology in the classrooms – parents invited

C. District Wide Reports / Correspondence

1. Budget Roundtable update

Mr. Lind gave a summary of the meeting he and Mr. Avlas attended on November 17, 2016 (summary included in packet)

2. Massachusetts Association of School Superintendents – Academic Excellence Award Recipient

Adam Sochacki has been selected Bartlett High School's Academic Excellence Award recipient. Adam and his parents were here for the recognition. Mr. Lind listed his accomplishments, Committee members congratulated him on his many success and on the award. There will be a luncheon on January 10, 2017 in which Adam along with Mr. Lind and Mr. Knowlton will attend.

III. Student Update : Lyndsay Makie

- School of the Future Night will be held at Bartlett on Wednesday, December 7th from 6-8 – parents are encouraged to attend
- The Medical Careers Club is having an Entertainment Book Fundraiser
- Student Council is hosting a can / nonperishable drive through the holiday season
- Student Council is having a fundraiser tomorrow night at Mexicali restaurant
- The National Honor Society has officially opened their Trading Post.
- December 20th the Music Department will host their Winter Concert
- Try outs of all winter sports began yesterday

IV. Old Business

A. Superintendent Search

Mr. Lind excused himself from this discussion.

One of the members voted to be on the Search Committee has taken her name off the Committee. There was discussion on keeping 12 or adding. Mr. Hurton suggested adding building principal, Mrs. Wallace

Motion: To appoint Carolyn Wallace to the Search Committee

The motion was made by Member Hurton
The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed
 Failed

B. Old Sturbridge Village Charter School Discussion

There is an upcoming Public Hearing December 6, 2016 at the Sturbridge Town Hall. Mr. Lind has been in contact with Ms. Hopkins from Dept. of Education, January 6, 2017 is the deadline for submitting written expression on the Old Sturbridge Village Charter School. There was discussion on what the Committee wanted addressed in the letter to DESE. Mr. Lind will prepare a draft letter for the School Committee members to review, at the 12/13/2016 meeting the draft will be presented and a signature page will be available for members to sign.

C. Fundraising Update and Discussion

Mr. Lind presented some draft versions of fundraising protocol and procedures. There was discussion about including conflict of interest and ethic laws and the requirements to be a 503(C)1 organization. There were recommendations of items the Committee wanted to see on these forms. The intent of the Committee is not to discourage or micro manage fundraising efforts, just to protect the students and district and be aware of fundraising that is occurring in the district.

D. Acceptance of donation from Bartlett Sports Alive

This is a follow up to the last meeting and the purchase of a HUDL sports program. Since the last meeting the balance was due on the account, Sports Alive paid that balance and are now looking for a reimbursement directly to them. The \$1300.00 transfer for the balance will come from the transfer of BHS funds as approved at a prior meeting. Mr. Avlas explained how it would appear in a warrant that School Committee would sign off on.

E. Acceptance of donation from Webster First Credit Union

Webster First Credit Union is donating \$6,750.00 for the purchase of the digital scorer's table. Chairman Collins has concerns on how Webster First became aware of our need for a scorer's table. Although grateful of the gratitude, concerned over the process it was obtained. The condition that no advertising be allowed until further policies in place. Chairman Collins wants to be sure that moving forward we are clear on policies and procedures of advertising. The only advertising Webster First Credit Union is allowed would be with "static" boards on either side of the LCD screen.

There was a request to review the policy on advertising.

Motion: To acceptance of donation from Webster First Credit Union as stipulated including the advertising component

The motion was made by Member Hurton
The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative
_ members having voted in the negative
__ members having abstained
The motion: X passed
_____ Failed

V. New Business

A. Acceptance of Central Massachusetts Special Education Collaborative Audit Report

In fulfillment of Collaborative Regulations, the CMSEC Audit Report was presents at the last meeting.

Motion: To acceptance Central Massachusetts Special Education Collaborative Audit Report

The motion was made by Member Hurton
The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative
_ members having voted in the negative
__ members having abstained
The motion: X passed
_____ Failed

B. Acceptance of Central Massachusetts Special Education Collaborative Annual Report

This is the FY16 Annual Report

Motion: To acceptance Central Massachusetts Special Education Collaborative Annual Report

The motion was made by Member Hurton
The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative
_ members having voted in the negative
__ members having abstained
The motion: X passed
_____ Failed

C. Acceptance of Central Massachusetts Special Education Collaborative Q1 Report

The CMSEC first quarter report for the period of July 1, 2016 through September 30, 2016

Motion: To acceptance Central Massachusetts Special Education Collaborative Q1 Report

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Motion to adjourn:

Motion: To adjourn the meeting at 9:00PM

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon

Documents used during this meeting include:

- November 10, 2016 Minutes
- November 15, 2016 Minutes
- NEASC letter
- Regional Budget Roundtable summary
- Old Sturbridge Village Charter School – email from DOE
- copy of letter dated 12/22/2015 from SC
- Fundraising “draft” documents
- Bartlett Sports Alive donation
- Webster First Federal Credit Union donation
- CMSEC Audit Report

- CMSEC Annual Report
- CMSEC Q1 Report