

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, December 13, 2016

Date: December 13, 2016

Time: 7:00 PM

Location: Park Avenue Elementary School Library

The meeting was called to order

The following Committee Members were present

- Member Makara
- Member Hurton
- Member Chenevert

The following Committee Members were absent:

- Member Gorski-Strong
- Chairman Collins

The following Committee Members participated via Remote Participation

I. Call to Order: Enter into Executive Session according to M.G.L. Chapter 30A, S21(a) to discuss contract negotiations with non-union personnel and to reconvene in Open Session

Motion: To enter into Executive Session according to M.G.L. Chapter 30A, S21(a) to discuss contract negotiations with non-union personnel and to reconvene in Open Session

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

3 members having voted in the affirmative
__ members having voted in the negative
__ members having abstained

The motion: X passed
_____ Failed

Motion: To approve the November 29, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

3 members having voted in the affirmative
__ members having voted in the negative
__ members having abstained

The motion: X passed
_____ Failed

Motion: To approve the December 1, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

3 members having voted in the affirmative
__ members having voted in the negative
__ members having abstained

The motion: X passed
 Failed

II. Superintendent's Report

A. Assistant to the Superintendent for Business' Report

- Park Avenue Elementary Building Update
 - Continue to work on punch list items
 - Playground project postponed due to weather, hope for completion by end of day on Sunday
 - Front drainage work completed
 - Next meeting is scheduled for December 8
- Administrative Reno Update
 - Plumbing inspection completed
 - HVAC being installed
 - Glass & glazing are gearing up for installation after the first of the year
- Library Building Committee
 - Library was demolished, salvaged some items to be incorporated in new building
- Town Charter Review Committee
 - Work continues. project should be completed well before the anticipated May Town Meeting
- Town Administrator Search Committee
 - Doug Willardson has accepted the position and starts on December 12th.
 - The Search Committee has been dissolved

B. Principal Report – Carolyn Wallace, Park Avenue Elementary School

- Standard Based Report Cards – work continues during staff meetings. Looking at common core, standards, assessment. This year looking closely at the work done in classroom for the first quarter.
- College Communities – This month our 6 college communities are working with math fluency competing against each other
- Grade 2 Winter Concert – January 31, 2017 at 10 and 1:30
- Polar Express was held this past Friday night, well attended, held a food drive

C. District Wide Reports / Correspondence

1. Level III School Turn Around Grant

Mr. Lind gave an update on the new Level III School turnaround Grant that Park Avenue Elementary has qualified for. This opportunity to participate in a school based site assessment and could resulting receiving a \$300,000 grant for the next two years. January 5th they will come for observations. January 12th Focus Groups / Planning Team will be established along with a group to held review the data from the comprehensive report we will get

III. Student Update : Lyndsay Makie

- School of Future Night was not as well attended as hoped, however the efforts by the faculty to make it possible are greatly appreciated
- Medical Careers Club will meet this Thursday to create a public service announcement to help prevent and educate against drunk driving.
- Student Government is holding a food Drive
- Senior Class is hosting a New Year's Dance on January 6th from 7-10
- National Honor Society is participating in a Toy Drive
- National Honor Society's Trading Post is open to students and faculty from 2-3
- Winder Concert will be Tuesday, December 20th

IV. Old Business

A. Superintendent Search

Nothing new to report – Screening Committee has been established, they have a timeline to move forward.

B. Approval of letter regarding proposed Old Sturbridge Village Charter School

Mr. Lind updated the Committee on the town Meeting he attended last week in regards to the Old Sturbridge Village Charter School. The majority of parents that attended were from Southbridge, there were no other school district administrators in attendance. A review of the draft letter was given.

Motion: To approve letter for the proposed Old Sturbridge Village Charter School

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed
 Failed

C. Fundraising Update and Discussion

After the last meeting Mr. Lind made the suggested changes to the Fundraising protocols and procedure documents. It was agreed that the Committee does not intend to make fundraising a burden to organizations. There was conversation about page 7, first bullet at bottom of page; if there is an active group that currently donates to our students and are not non-profit organizations, the Committee does not want to turn anyone away. He will present to the Administrative Team tomorrow. At the next meeting Mr. Lind will come back with administrator feedback. The Committee would like to see this implemented sooner rather than later.

D. Advertising Policy Discussion

As requested at the last meeting, enclosed in packet is the Webster Public School Policy KHB, Advertising in the Schools and the MASC version of the policy. The MASC version does provide more direction. Discussion over clarification on advertising currently on programs, yearbook, etc. The Committee requested the MASC version be put as a first reading on the next agenda.

V. New Business

A. Park Avenue Elementary Buddy Bench Proposal

Mrs. Lewis and Ms. Anderson, teachers at Park Avenue Elementary, presented a PowerPoint on Buddy Bench. With the loss of two students last year they want to recognize them with a Buddy Bench. A Buddy Bench is a bench where students can go if they're looking for someone to play with. They are looking for permission to fundraise money to purchase two benches. There was discussion over fundraising and concern of setting up an on-line fundraising. There was a suggestion of asking the PTO to facilitate. The Committee is in full support of this bench and thanked Mrs. Lewis and Ms. Anderson for bringing it to them.

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

A. Approve transfer request from Park Avenue Elementary School Student Activity Savings to Checking account

Motion: To Approve transfer request in the amount of \$790.14 from Park Avenue Elementary School Student Activity Savings to Checking account

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed
 Failed

B. Approve transfer request from Webster Middle School Student Activity Savings to Checking account

Motion: To Approve transfer request in the amount of \$6,182.44 from Webster Middle School Student Activity Savings to Checking account

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed
 Failed

Motion to adjourn:

Motion: To adjourn the meeting at 8:45PM

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed
 Failed

Respectfully Submitted,

Lori Glennon

Documents used during this meeting include:

- November 29, 2016 Minutes
- December 1, 2016 Minutes
- Level 3 School Turnaround Opportunity
- Letter regarding proposed Old Sturbridge Village Charter School

- Fundraising “draft” documents
- Policy KHB – Advertising in the Schools – WPS version
- Policy KHB – Advertising in the Schools – MASC version
- Buddy Bench info
- Park Avenue Elementary School transfer request
- Webster Middle School transfer request