

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, January 10, 2017

Date: January 10, 2017 Time: 7:00 PM Location: Park Avenue Elementary School Library

The meeting was called to order by: Member Makara

The following Committee Members were present

- Member Hurton
- Member Chenevert

The following Committee Members were absent:

- Member Gorski-Strong
- Chairman Collins

The following Committee Members participated via Remote Participation

I. Call to Order: Approval of December 13, 2016 Minutes

Motion: To approve the December 13, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative
 members having voted in the negative
 members having abstained

The motion: X passed
 Failed

II. Superintendent's Report

A. Assistant to the Superintendent for Business' Report

- Park Avenue Elementary Building Update
 - Upcoming Building Committee meeting to approve bills
- Administrative Reno Update
 - HVAC anticipated to be up and running by end of month
 - Windows have been installed
 - Plumbing inspection has been completed
 - meeting tomorrow at 8:30 AM with BayPath to discuss next steps
 - Planning on completion and move in late summer
- Library Building Committee
 - Contractor has been hired, work to begin soon

- Town Charter Review Committee
 - Completed review, it has been passed to Town Counsel
 - Looking for Town Meeting approval

B. Principal Report – Jennifer Lundwall – Webster Middle School

- Attendance – there was a small decline in December (due to holidays) Grade 5 = 92%, Grade 6 = 93%, Grade 7 = 93%, Grade 8 = 94%. Shout out to Ms. Kachadorian for her hard work in helping to maintain high attendance.
- November Student Led Conferences –Had a 93% parent participation. A summary of an exit survey was outlined. A second round of conferences will be held in March
- Community Matters – an organization that WMS is working collaboratively with to achieve higher performance. This is a whole school evaluation, they will have access to WMS Feb 7 & 8 for a site visit. They will work to give recommendations for weakness and outline strengths.
- Update on Grade 8 Technology Recycle project. Mr. Avlas is working with a company to partner with.
- Parent / Community Awards were presented to 8 (6 were present) for their involvement in volunteering in many different ways

C. District Wide Reports / Correspondence

1. Professional Development Update:

Tuesday, January 17th is a full professional development day. The theme is Social & Emotional Learning. Dr. Kelley spoke of the two key note speakers. This is our first PD on a Tuesday (vs a Friday) to be able to bring what was presented right to their classroom on Wednesday.

Mr. Lind publically recognized Dr. Kelley so, after 7.5 years, is moving on to a position much closer to home. The committee highlighted the hard work done by Dr. Kelley and thanks him for his dedication and hard work.

Mr. Lind and Mr. Hurton had a tour of the Recovery High School today from principal, Mrs. Strong on Monday, January 9th.

Today Mr. Lind and Mr. Knowlton attended the Worcester County Superintendents Assoc. Scholar Luncheon. Adam Sochacki, BHS Senior was recognized as this year's recipient.

2. 2017-2018 School Calendar

Mr. Lind presented the draft of the 2017-2018 calendar. A survey was sent to families and staff with questions regarding the starting date, ending date, vacation and PD days. There are a few changes – Friday before Labor Day off to make it a 4 day week-end. Veteran's Day is on a Saturday this year, March PD = ½ day on 3/28, full PD on 3/29 and Good Friday on 3/30. Waiting to get feedback from bargaining groups. Asking the Committee for any thoughts.

III. Student Update : Lyndsay Makie

- January 20th second quarter grades close
- Kindness week January 23rd to 27th
- Medical Careers Club continue work on their public service announcement with info obtained from HYPEED conference
- Student Council held a food drive over the holiday season – was a success
- The senior class New Year's Dance scheduled for January 6th was cancelled due to weather
- Students in the Central District Choir will be performing at Mechanics Hall this Saturday

- Show Choir has their first competition coming up
- National Honor Society holiday season toy drive was a success
- Shout out to Anthony Grzembski who scored his 1000th point at a game on December 16th against Uxbridge

IV. Old Business

A. Fundraising Update and Discussion

Mr. Lind brought the packet to the Admin. Team – there were a few housekeeping items that were suggested. This is ready to move forward. At the end of the year we can assess if this is working or if any changes need to be made. Build a calendar so our community doesn't get overburdened and let our outside supporter know the procedures. Also will keep the Committee informed of all fundraising.

Mr. Hurton is in favor of implementing now. Member Makara agrees. Protocol will begin now.

B. Policy KHB - . Advertising – First Reading

This policy was discussed at previous meetings. The MASC version is the one being recommended. There were no suggestions to change. This is considered the first reading.

V. New Business

A. Acceptance of \$16,112.00 grant from Massachusetts Life Sciences Center

This is a grant awarded to Michelle Bigelow, math teacher at BHS. It will be used to purchase hardware and software allowing students an interactive experience with graphing calculators.

Motion: To accept \$16,112.00 grant from Massachusetts Life Sciences Center

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

B. Acceptance of Southern Worcester County Educational Collaborative Annual Report

In fulfillment of state regulations, the SWCEC Annual Report is being presented for your acceptance

Motion: To accept Southern Worcester County Educational Collaborative Annual Report

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

C. Approval of 2.0 FTE ABA positions at Park Avenue Elementary School

Mrs. Baris outlined the needs of two students that are moving into our district with IEP's. Funding will come from Circuit Breaker monies for the remainder of this school year, will be built into the budget for next year.

Motion: To approve 2.0 FTE ABA positions at Park Avenue Elementary School with funding coming from Circuit Breaker

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

D. MSBA Determination of Bartlett High School Statement of Interest

The District has received a letter from MSBA regarding our Statement of Interest for a renovation project at BHS. The MSBA has denied our SOI for BHS. This is the second year it was not considered. Discussion on how to proceed, we can submit another SOI (getting feedback of how to address areas enhancing our application), submit an Accelerated Repair request that would only include extensive repairs. Mr. Avlas stated this was the forth year our request was denied the first two years were only core repair request, the past two were entire Statement of Interest. Mr. Avlas is concerned that Webster still has an open core project (Park Avenue Elementary) and how MSBA may be considering that with our BHS request. Will discuss which approach to take over the next two meetings.

E. Approval of Surplus Items

Bartlett High School Library has submitted a list of outdated materials (included in packet)

Motion: "Move to declare the attached list of items as obsolete and to direct the Assistant Superintendent for Business to auction off, donate, or otherwise recycle/dispose of these materials in conjunction with the provisions of MGL 30B"

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

F. FY18 Budget – First Draft

Mr. Lind explained the process to develop this first budget. Each administrator has given their needs; this is an 8.7% increase from last year. Mr. Avlas reviewed the Budget Calendar, "Budget at a Glance" (included in packet). The State's new calculation on economically disadvantaged has benefited the Districts revenue and will continue next year. Capitol Improvement and Foundation Budget will be reviewed at later dates. Pages 13-28 outline the budget impact of proposed new positions.

There will be a Budget Workshop on Saturday, February 11th with School Committee members and Administrative Team.

G. Appoint School Committee Member as Payroll/Bills/Warrants Signature Designee

Mr. Avlas explained with recently passed law that allows School Committees to appoint a designee to review and approve bills or warrants, with a report provided at the next meeting. This would allow us to maintain a timely bill and payroll schedule. It would still need to be voted in Open Meeting. There was discussion on who best to appoint and since all members were not present it will be discussed at the next meeting.

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Motion to adjourn:

Motion: To adjourn the meeting at 9:05 PM

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

 3 members having voted in the affirmative

 — members having voted in the negative

 — members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon

Documents used during this meeting include:

- December 13, 2016 Minutes
- Community Matters flyer
- 2017-2018 School Calendar DRAFT
- Fundraising Protocols
- Policy KHB – Webster Public Version
- Policy KHB – MASC Version
- Massachusetts Life Sciences Center Grant
- SWCEC FY16 Annual Report
- Letter From Mrs. Baris requesting 2.0 FTE ABA's
- MSBA Letter – BHS 2016 Statement of Interest response
- BHS Library outdated print materials – surplus items
- An Act to Modernize Municipal Finance and Government – Listing of and FAQ's