

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, May 9, 2017

Date: May 9, 2017                      Time: 7:00 PM                      Location: Park Avenue Elementary School Library

The meeting was called to order by Chairman Makara

The following Committee Members were present:

- Member Seddiki
- Member Hurton
- Member Chenevert

The following Committee Members were absent:

The following Committee Members participated via Remote Participation

Mr. Makara thanked Mrs. Gorski-Strong for her years on the board. He welcomed Mrs. Kelly Seddiki to the Committee

**I. Call to Order; Reorganization of Committee**

Motion: Move to appoint Member Hurton as Chairman of the School Committee

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed  
       Failed

Motion: Move to appoint Member Makara as Vice Chairman of the School Committee

The motion was made by Member Chenevert

The motion was seconded by Member Hurton

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed  
       Failed

**Motion: Move to nominate Member Chenevert as Secretary**

The motion was made by Member Makara

The motion was seconded by Member Hurton

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed  
       Failed

Mr. Lind requested that on the May 23, 2017 meeting agenda a payroll signatory be designated

## **II. Approval of April 25, 2016 Minutes:**

Motion: To approve the April 25, 2017 Minutes

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

       members having voted in the negative

       members having abstained

The motion:   X   passed

       Failed

## **III. Superintendent's Report**

### **A. Assistant to the Superintendent for Business' Report**

-Mrs. Pierangeli has been notified by the Town Hall that we have new auditors. They will be coming tomorrow -  
Town has run summer programs in the past, new town administrator is looking for outside programs to be brought in.  
Has requested use of some of our facilities. This will also allow for more Webster students to participate in the  
Summer Feed Program

### **B. Principal Report – Carolyn Wallace, Park Avenue Elementary School**

-Breakfast In the Classroom grant has been received. This is the third year in a row. On June 6<sup>th</sup> dignitaries will be  
here to see the program -

MCAS schedule was given

-Teacher evaluation being completed – observed that many goals are based around PBIS

-Busy with end of year school based testing, next year's class lists and reflection of this year

-Bullying prevention month is June, assemblies planned

-Mrs. Wojonarowicz is promoting the Girls Kindness Campaign for girls in Grades 3 & 4

-May 12<sup>th</sup> Hansel & Gretel Performance

-May 13<sup>th</sup> PTO Spring Carnival

-May 24<sup>th</sup> is the Grade 1 Patriotic Concert

Mr. Lind said there has been discussion with Food Services Director, Ellen Nylen and Monique Pierangeli about  
expanding the Breakfast in the Classroom to the other two schools

### **C. District Wide Reports / Correspondence**

#### **1. Park Avenue Elementary – Level III Turnaround Grant Update**

The grant has been submitted, on May 17<sup>th</sup> from 2-4 PM a group from DESE will come here to meet with the group and  
evaluate our need. Mr. Lind have a hand-out that breaks down the programs that would be funded with the grant. This is  
a road map for Park Avenue Elementary to move forward.

#### **2. School Committee Vacancy**

Mr. Lind reviewed the process for the school committee vacancy. There is a posting on the Town and School website  
advertising the vacancy

Mr. Hurton publically recognized that today is National Teachers Appreciation Day

## **IV. Student Update – Lindsay Makie**

- The last day for seniors is Friday, May 26<sup>th</sup> – finals taking place May 30<sup>th</sup> to June 2<sup>nd</sup>. Senior events include  
Honors Night on May 30<sup>th</sup>, class trip to High Meadows on June 5<sup>th</sup>, Graduate Parade and Senior Banquet on June  
6<sup>th</sup>, Senior Cookout June 7<sup>th</sup>, Graduation June 9<sup>th</sup>

- National Honor Society Talent Show has been rescheduled to Thursday, May 25<sup>th</sup>
- AP exams finishing up this week
- Prom is May 13th

## **V. Old Business**

### **A. FY 17 Budget Review**

Mr. Avlas presented the FY17 year to date budget. He reviewed all the highlighted items. Substitute lines on the whole are currently \$32,000 over budget that is typically covered by salary adjustments. The natural gas and electric contracts have been extended at a 10% lower rate. There was clarification given on a few specific items.

Mr. Avlas wanted to acknowledge the Basketball Banquet event that was held this past Sunday..

### **B. FY 18 Budget Update**

Last night's Town Meeting approved out FY18 Budget. Mr. Avlas thanked everyone involved in the budget process that begins in October.

Motion: To approve the FY18 Budget in the amount of \$20,086,062.00

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

  4   members having voted in the affirmative

     members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

### **C. Town Meeting Warrant Articles Update**

Our article for Bartlett High School Renovation funds was not approved at the Town Meeting. Mr. Avlas said there are funds to have BayPath complete the painting. The project will shut down when school ends. Money has been set aside for ceiling and lighting. BayPath will return in the Fall. Two large items; flooring and doors/hardware (\$90,000) will need to addressed. Possibly look into the "free cash" from FY15 and FY16 or return to the October Town Meeting.

### **D. Report on Fundraising Applications**

Mr. Lind reviewed the requests submitted this past month

## **VII New Business**

### **A. Designation of Email Record Keeper**

Mr. Lind stated that due to Public Records Law we must retain electronic messages between public officials. Messages must be printed and retained in the Central Office. In the past the School Committee has designated its secretary as the email record keeper

Motion: \_\_\_ Designate Lori Glennon as the email record keeper

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

  4   members having voted in the affirmative

     members having voted in the negative

   members having abstained

The motion:   X   passed

\_\_\_\_\_Failed

#### B. Designation of Legislative Representative

The School Committee designates a person as the Legislative Representative. The Legislative Rep is authorized to speak on behalf of the School Committee regarding legislation considered by the Massachusetts Legislature or the US Congress.

##### Motion: To nominate Mr. Hurton as the Legislative Representative

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:

  4   members having voted in the affirmative

     members having voted in the negative

     members having abstained

The motion:   X   passed

       Failed

#### C. Acceptance of Southern Worcester County Education Collaborative 3<sup>rd</sup> Quarter Report

In fulfillment of the Collaborative Regulations, please find enclosed copy of the SWCEC 3<sup>rd</sup> Quarter Report

##### Motion: To accept the Southern Worcester County Education Collaborative 3<sup>rd</sup> Quarter Report

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:

  4   members having voted in the affirmative

     members having voted in the negative

     members having abstained

The motion:   X   passed

       Failed

#### D. Approval of Surplus Items

Mr. Avlas is requesting that the School Committee approve the attached list of materials and equipment as surplus.

##### Motion: Move to declare the attached list of items as obsolete and to direct the Assistant Superintendent of Business and Finance to auction off, donate, or otherwise recycle/dispose of these materials in conjunction provisions of M.G.L. 30B

The motion was made by Member Chenevert

The motion was seconded by Member Makara

The following roll call vote was taken:

  4   members having voted in the affirmative

     members having voted in the negative

     members having abstained

The motion:   X   passed

       Failed

#### VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

##### **A. Approve transfer request from WMS Student Activity Savings to Checking Account**

Motion: Move to transfer \$5,104.00 from the Webster Middle School Student Activities Savings to Checking account.

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

     members having voted in the negative

     members having abstained

The motion:   X   passed

         Failed

Motion: Move to adjourn the meeting at 8:35 PM

The motion was made by Member Makara

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

     members having voted in the negative

     members having abstained

The motion:   X   passed

         Failed

Respectfully Submitted;

Lori Glennon

Documents used during this meeting include:

- Policy BDA – School committee Organizational Meeting
- Policy BDB – School Committee Officers
- April 25, 2017 Minutes
- Level III Turnaround Grant
- School Committee Vacancy posting
- FY17 Budget
- April fundraising Applications
- Policy BJ – School committee Legislative Program
- SWCEC Third Quarter Report
- Surplus Inventory list
- WMS Transfer Request