

citi WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, June 27, 2017

Date: June 27, 2017 Time: 6:30 PM Location: Park Avenue Elementary School Library

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Seddiki
- Member Makara

The following Committee Members were absent:

- Member Chenevert

The following Committee Members participated via Remote Participation

I. Call to Order: Approval of June 13, 2017 Minutes

Motion: To approve June 13, 2017 Minutes

The motion was made by Member Makara

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

Mr. Avlas will be filling in for Mr. Lind while he is on vacation

II. Superintendent's Report

A. Assistant to the Superintendent for Business' Report

- Park Avenue Elementary Building Update - There will be a meeting tomorrow night – Mr. Avlas will update the Committee at the next meeting

- Administrative Reno Update – The project is closed down for the summer. BayPath will be back in September. Funds are depleted. Looking for alternate funding. A spreadsheet was given with items still in need of completion. Column #1 is BayPath's responsibility. Column #2 are items going out to bid. Column #3 is a wish list. How are we going to pay for this? (a) School / Facility Rental Fund (\$700,450.00 balance as of 3/2017.) This is a replenishing fund that is typically used for items not anticipated in the budget i.e. boiler replacement, summer custodial help. Member Makara recommends using those funds for the BayPath items. Member Napierata questioned what other options were. Mr. Avlas said we could go back to Town Meeting, he is not confident it would be approved. There was continued discussion on ways to save funds, possibly cutting hours of project foreman. Chairman Hurton spoke of missing the opportunity for BayPath to complete if we need to wait until Town Meeting.

Mr. Avlas said we need approval to use Rental / Facilities Funds so items can be ordered to have them on site for the Fall.

Motion: To approve School Rental / Facilities Funds for Administrative Renovation up to 61,813.54 or what is needed to complete itemized list.

The motion was made by Member Makara

The motion was seconded by Member Seddiki

_4 members having voted in the affirmative
 ___ members having voted in the negative
 ___ members having abstained
 The motion: X Passed Failed

Mrs. Baris gave an overview of Student Support Services. This includes students on IEP's, home hospital tutoring, 504's, coordinating homeless transportation, Title IX, nursing staff. The goals are to continue with compliance, implementing program changes. An internal audit on the referral / evaluation was done; contracted with May Institute Program for our ABA program, in the process of developing programs. Will be developing sub-committees for continued monitoring.

C. Summer Feeding Program – Ellen Nylen

Ellen Nylen introduced this years “Summer Meals Program” this has been successful in years past but am looking for increased participation. The menu is on a two week cycle. Trying to buy from local growers; Worcester Food Hub is distributing to us. Will be doing breakfast for students participating in the summer programs. Students will be able to get breakfast at 8:15, lunch will be served from 11-1. BHS students walk over to WMS for lunch. There are 4 staff members working the program.

IV. New Business

A. Presentation of Adult Education Program – Leslie Baker

Ms. Leslie Baker and Ms. Deb Feraco were present this evening from the Adult Education program. She gave an overview of the Adult Education Program. 142 students were served this past year. Offered a day time HiSet (GED) program at North Village along with a health Care (CAN, PCA training program for the first time. Were awarded Integrated Education Training, it’s a collaboration with BayPath, we were the only program awarded. Ms. Nylen has introduced Cooking Matters to our Adult Ed families, 10 families participated.

Ms. Feraco gave an overview of her duties / position as an advisor to the program.

B. School Committee E-mail discussion

It has been recommended by MASC for all school committee members to have a school email address rather than their personal or work email for all school committee related correspondence. Mr. Avlas did say the downside is it’s one more email that members would have to monitor. Member Seddiki is in support of this. It was decided that all members will use school emails. Mrs. Pierangeli will set this up in the coming weeks.

V. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

A. Approve transfer request from Bartlett High School Student Activity savings to checking account.

Motion: To transfer \$21,365.19 from the Bartlett High School Student Activity savings to checking account.

The motion was made by Member Makara

The motion was seconded by Member Napierata

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

1 members having abstained (Chairman Hurton)

The motion: X passed

 Failed

B. Approve transfer request from Park Avenue Elementary School Student Activity savings to checking account.

Motion: To transfer \$4,632.18 from the Park Avenue Elementary Student Activity savings to checking account

The motion was made by Member Makara

The motion was seconded by Member Napierata

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

VII. Adjournment

Motion: To adjourn the meeting at 8:205 PM

The motion was made by Member Makara
The motion was seconded by Member Napierata
The following roll call vote was taken:

4 members having voted in the affirmative
_ members having voted in the negative
_ members having abstained
The motion: X passed
_____ Failed

Respectfully Submitted,
Lori Glennon

Documents used during this meeting include:

- June 13, 2017 Minutes
- Administration Renovation additional funds breakdown
- Powerpoint from Kathleen Baris
- E-mail from Michael Gilbert, MASC regarding members email
- Bartlett High School Transfer request
- Park Avenue Elementary School transfer request.