

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Thursday, May 26, 2016

Date: May 26, 2016

Time: 7:00 PM

Location: Park Avenue Elementary School Library

The meeting was called to order by

The following Committee Members were present:

- o Chairman Collins
- o Member Makara
- o Member Hurton
- o Member Chenevert

The following Committee Members were absent:

- o Member Gorski-Strong

The following Committee Members participated via Remote Participation

**I. Call to Order: Move into Executive Session in Accordance with MGL Chapter 30A, S21(a) to consider strategy with respect to collective bargaining and to discuss nonunion personnel positions**

Motion: To Move into Executive Session in Accordance with MGL Chapter 30A, S21(a) to consider strategy with respect to collective bargaining and to discuss non union personnel positions :

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

Motion: To return to public session immediately following executive session

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

**II. Return to Public Session – Approval of May 10, 2016 Minutes:**

Motion: To approve the May 10, 2016 Minutes

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4   members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed  
       Failed

### **III. Superintendent's Report**

#### **A. Assistant to the Superintendent for Business' Report**

- Administrative renovation is going well. Bay Path students have completed the rough plumbing. Carpentry decision moving forward. Limited activity during the summer.
- Today went out to bid for three projects that will not be done by the Bay Path students: HVAC, masonry & glassing. Bids are due June 23<sup>rd</sup>. Work will be done over the summer
- Town Administrator search has been posted, due last working day of June. Screening will select finalists for Board of Selectman
- Charter Review Committee has held many meetings, one last night.
- Attended a Finance Committee Meeting to review the Town Meeting Warrants

#### **B. Principal Report – Jennifer Lundwall, Webster Middle School**

Assistant Principal, Mr. Kaczynski presented this evening, Mrs. Lundwall was attending the WMS band concert

- School wide attendance is at 94% YTD
- Held student led conferences recently. It was a favorable experience that we will continue with
- MASC and PARCC testing now complete
- last Friday was the annual Dodge Ball Tournament, benefits going to the Martin Richardson Project 351
- Great East Festival will be held Friday, June 3<sup>rd</sup>
- June 13, 15 and 16 Grade 8 will present their Forensic Projects to the Webster Police Dept.
- June 16<sup>th</sup> is 8<sup>th</sup> grade Step-up day
- Day on the Lake being planned for 8<sup>th</sup> grade students with an awards ceremony at Indian Ranch
- June 17<sup>th</sup> is Field Day
- June 20<sup>th</sup> is the year end Community Meeting
- Bari Bagget has been awarded the Janet Massler Grant for \$7,927.00. She will be purchasing instruments
- Eight students auditioned for Central District Festival this year, five were accepted. Corey Paradis, Mia Lipman-Tessicini, Hannah Picchioni, Daysia Forbis and Christian Asquith represented Webster Middle School proudly! We are proud of them and their accomplishment!!!

#### **C. District Wide Reports / Correspondence**

##### **1. RETELL Update**

Dr. Malkas gave a RETELL (Rethinking Equity for Teaching English Language Learners) update. Four years ago we were found not to be in compliance with ELL instruction. Any educator assigned an ELL student had one year to complete their SEI endorsement. All administrators and many teachers have completed their SEI endorsement training. DESE has given an outline of implementation (included in packet).

Dr. Kelley said the focus on teachers needing to be SEI endorsement and assisting them in obtaining the training will be a task he will undertake. Eventually having the SEI endorsement will be a job requirement.

Discussion over the cost to the district, teacher notification and deadlines continued.

#### **IV. Student Update – Robert Price**

- Last Friday the Seniors went to High Meadow for their annual class trip
- Tomorrow is the last day for seniors, exams begin after that
- June 24<sup>th</sup> was the choir & band concert
- Class election speeches for grades 9-11 were held today
- Awards Banquet will be May 31<sup>st</sup> at 6:00

Introduced Lindsay Makie, next year's Student Rep. Lindsay thanked the Committee for the opportunity and gave her bio.

The committee thanked Mr. Price and wished him much success.

#### **VII. Old Business**

##### **A. Superintendent Search Process Discussion**

Pat Corierra reviewed the process; she received 6 applications, 1 withdrew. She suggested interviewing a total of 3 outside applicants along with the one internal applicant. She gave her personal feedback on the individual she knew. There was discussion of possible dates to convene interviews along with sample questions

Motion: To interview Dr. Rodriguez, Ted Avlas, MaryJane Rickson and Richard Lind on June 1<sup>st</sup> beginning at 6:30 PM

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

Motion: To approve the questions for the interviews

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

  4   members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

##### **B. FY 17 Budget Update**

Mr. Avlas spoke regarding the Special Election and the Proposition 2 ½ that was defeated. Will move forward with a maintenance of effort budget. There will be no drop in staffing or programming. The Governor's Budget did not include the kindergarten grant, the House's version put it back, waiting for the Senate. The DLT is attempting to choose which priorities to fund has been challenging. Mr. Avlas gave a review of those priorities. The Town Administrator has agreed to increase the school budget at Town Meeting.

Motion: To approve the FY17 budget of \$19,209,244.00

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4   members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

### C. Review of Town Meeting Articles

Mr. Avlas reviewed the two articles going to Town Meeting. The one for the Special Town Meeting is for paving (\$12,600.00) and signage (\$4,808.00) for a total of \$17,408.00. The Annual Town Meeting will have the article to purchase 1,200 chrome devices, the management services and 20 carts for a total of \$244,508.00

## VI New Business

### A. Acceptance of Central Massachusetts Special Education Collaborative 3<sup>rd</sup> Q. Report

Each collaborative must submit a quarterly report to each member school district committee. This report has attention to facilities; there is a new leave for some of the programs. Programs updates are also provided in this report.

#### Motion: To accept Central Massachusetts Special Education Collaborative 3<sup>rd</sup> Quarter Report

The motion was made by   Member Hurton    
The motion was seconded by   Member Makara  

The following roll call vote was taken:

  4   members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

### B. Acceptance of Southern Worcester County Special Education Collaborative 3<sup>rd</sup> Q. Report

Highlights were given on program development and program overviews

#### Motion: To accept the Southern Worcester County Special Education Collaborative 3<sup>rd</sup> Quarter Report

The motion was made by   Member Makara    
The motion was seconded by   Member Hurton  

The following roll call vote was taken:

  4   members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

### C Approval of Memorandum of Agreement for Unit B

The bargaining members worked collaboratively for a one year extension. The only change was the salary chart – 2% increase.

#### Motion: Approve the Memorandum of Agreement for Unit B for a one year extension.

The motion was made by   Member Hurton    
The motion was seconded by   Member Makara  

The following roll call vote was taken:

  4   members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X  passed  
                    Failed

D. Approval of Memorandum of Agreement for Administrative Assistants

The bargaining members agreed to a one year extension of their contract including a 2% salary increase. In addition there is contract language changing 10 month employees there had been a grandfather clause with a separate salary schedule, there is only one employee at this time. There is also an MOA for increasing the graduation and circuit breaker stipend. Lastly an MOA for an extension of notification of retirement to expire July 1, 2016 (compensation for only one district employee).

Motion: To approve the three Memorandum of Agreements for the Administrative Assistants

The motion was made by   Member Hurton    
The motion was seconded by   Member Chenevert  

The following roll call vote was taken:

  4   members having voted in the affirmative  
    members having voted in the negative  
    members having abstained

The motion:   X  passed  
                    Failed

E. Approval of Memorandum of Agreement for Webster Educator's Association

Mr. Hurton recused himself from discussion.

The bargaining members of the Webster Educator's Association (WAE) have agreed to a one year extension of their contact with a 2% increase to salary and stipends. In addition, the MOA includes a change to the reduction in force and recall to be in compliance with required state legislation. This contract will expire June 30, 2018

Motion:   approve the MOA for the Webster Educator Association as presented

The motion was made by   Member Makara    
The motion was seconded by   Member Chenevert  

The following roll call vote was taken:

  3   members having voted in the affirmative  
    members having voted in the negative  
  1   members having abstained (Member Hurton)

The motion:   X  passed  
                    Failed

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

**A. Approve transfer request from Webster Middle School Student Activity Savings to Checking Account**

Motion: Move to approve the \$9,104.13 transfer from Webster Middle School Student Activity savings to checking account

The motion was made by   Member Hurton    
The motion was seconded by   Member Chenevert  

The following roll call vote was taken:

  4   members having voted in the affirmative  
    members having voted in the negative  
    members having abstained

The motion:   X  passed

\_\_\_\_\_Failed

**B. Approve transfer request from Park Avenue Elementary School Student Activity Savings to Checking Account**

Motion: Move to transfer \$601.86 from Park Avenue Elementary School Student Activity savings to checking account

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative

       members having voted in the negative

       members having abstained

The motion:   X   passed

       Failed

Motion: Move to adjourn the meeting at 9:35 PM

The motion was made by Member Hurton

The motion was seconded by Member

The following roll call vote was taken:

4 members having voted in the affirmative

       members having voted in the negative

       members having abstained

The motion:   X   passed

       Failed

Documents used during this meeting include:

- May 10, 2016 Minutes
- DESE RETELL Endorsement Requirements
- Sample questions for superintendent search, sample interview schedule
- List of interim superintendent candidates along with their resume packet
- FY 17 School Budget (dated May 26, 2016)
- Webster Public Schools FY17 Budget PowerPoint
- SWCEC 3<sup>rd</sup> Quarter Report
- CMSEC 3<sup>rd</sup> Quarter Report
- MOA – Unit B - one year contract extension
- MOA – Webster Administrative Assistants Association – one year contract extension
- MOA – Webster Administrative Assistants Association – removal of 10 month salary schedule and stipend increase
- MOA – Webster Administrative Assistants Association – new 10 month salary schedule
- MOA – Webster Administrative Assistants Association – one year retirement extension
- MOA – Websters Educators Assoc. (WEA) – one year contract extension, RIF language change, work year/day language change, stipend increase

- Webster Middle School transfer request
- Park Avenue Elementary transfer request