

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, June 21, 2016

Date: June 21, 2016

Time: 6:30 PM

Location: Park Avenue Elementary School Library

The meeting was called to order by

The following Committee Members were present:

- Chairman Collins (arrived at 6:40 PM)
- Member Makara
- Member Hurton
- Member Chenevert
- Member Gorski-Strong

The following Committee Members were absent:

The following Committee Members participated via Remote Participation

**I. Call to Order: Move into Executive Session in Accordance with MGL Chapter 30A, S21(a) to consider strategy with respect to collective bargaining and to discuss nonunion personnel positions**

Motion: To Move into Executive Session in Accordance with MGL Chapter 30A, S21(a) to consider strategy with respect to collective bargaining and to discuss nonunion personnel positions :

The motion was made by Member Hurton

The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

4 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

Motion: To return to public session immediately following executive session at 7:05 PM

The motion was made by Member Hurton

The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

5 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

**II. Return to Public Session – Approval of June 7, 2016 Minutes:**

Motion: To approve the June 7, 2016 Minutes

The motion was made by Member Hurton  
The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative  
\_\_ members having voted in the negative  
\_\_ members having abstained

The motion: X passed  
\_\_\_\_\_ Failed

Motion: To approve and release Executive Session Minutes from August 21, 2012 to April 26, 2016

The motion was made by Member Hurton  
The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

5 members having voted in the affirmative  
\_\_ members having voted in the negative  
\_\_ members having abstained

The motion: X passed  
\_\_\_\_\_ Failed

### **III. Superintendent's Report**

#### **A. Assistant to the Superintendent for Business' Report**

- Park Avenue Building Project – punch list has been narrowed down. Pursuing some major items
- Administrative Renovation – Bay Path have ended for the school year, ending with framing. Looking to contract out to complete the framing. Bids are due this Thursday for HVAC, glass and glazing and masonry.

#### **B. Principal Report – Carolyn Wallace, Park Avenue Elementary School**

- Reflection given on transition and reconfiguration considering one year ago we were in an active construction site.
- First Unified Arts Day went well
- Grade 3 had a Folk Song and Dance concert. Grade 4 held a recorder concert
- BRSI Reading Initiative has been successful. PBIS has been a community builder, along with Safe & Supportive School and Breakfast in the Classroom

School Committee members acknowledged the transition and thanked Mrs. Wallace and her staff for their hard work

#### **C. District Wide Reports / Correspondence**

##### **1. DESE Report on Student Discipline**

Dr. Malkas stated that last week DESE released School Safety and Discipline Report. Thirty one districts have been identified for disproportion in suspensions and expulsion. We have reviewed that data from the 2014-2015 school year. Analysis of the number of students and the numbers of incidents, finding some students have received more than one suspension, distorting the data.

Mr. Tracy spoke of the 10 day suspension numbers; there were 40 last school year and 12 this school year. The Quest Program has helped to reduce those numbers. Also eliminating in-school suspensions in lieu of a 2 ½ hour detention. Next year more interventions will be in place along with the introduction of PBIS. Mr. Knowlton outlined the student population along with high dropout figures. Many of those students were recently enrolled and come with court involvement or past discipline activity at their prior school.

Member Gorski-Strong inquired what the next step is. Dr. Malkas replied that there would be State wide conferences and a review of programs that we have in place. Discussion continued regarding BHS student population and the work being done to address the needs of those students.

Dr. Malkas said this would be her last School Committee meeting. She thanked the Committee, District Leadership Team and staff. She has every confidence good work will continue in the District.

## **VII. Old Business**

### **A. Interim Superintendent Contract Discussion**

Chairman Collins said they are in the process of working out particulars for an interim contract with Mr. Richard Lind.

Mr. Lind was present and spoke of his day in the district.

Motion: Nominate Chairman Collins to negotiate contract with Mr. Richard Lind for interim superintendent. To hold a meeting June 28, 2016 beginning at 7:00 PM with an executive session at 6:45 PM

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

  5 members having voted in the affirmative  
  0 members having voted in the negative  
  0 members having abstained

The motion:   X passed  
       Failed

### **B. FY 17 Budget Update**

Mr. Avlas spoke of the House and Senate meeting with no agreement yet. There is a large deficit based on anticipated revenues. Are holding up agreed upon budget. May not know before end of fiscal year. Moving forward with the budget that was approved at Town Meeting.

## **VI New Business**

### **A. Approval of Memorandum of Agreement Cafeteria Workers**

This is a non-bargaining group; as of June 30, 2015 their agreement expired. Entered into negotiations for a three year agreement. Added longevity stipend and updated salary schedule with a 1.5% increase retroactive for the 2015-2016 school year and a 2% increase for 2016-17 and 2017-18

Motion: Approve the Memorandum of Agreement for the Cafeteria Workers as reported this evening

The motion was made by Member Gorski-Strong

The motion was seconded by Member Hurton

The following roll call vote was taken:

  5 members having voted in the affirmative  
  0 members having voted in the negative  
  0 members having abstained

The motion:   X passed  
       Failed

B. Approval of Memorandum of Agreement, Assistant to the Superintendent for Business

Dr. Malkas is recommending a one year contract extension. There is an amendment to the title to Assistant Superintendent for Business and Finance. Change to section 9d, sick leave buy back amendment

Motion: Approval of Memorandum of Agreement between the Webster School Committee and the Assistant Superintendent for Business and Finance

The motion was made by Member Makara  
The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

5 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

C. Approval of Instructional Technology Support Personnel Job Description

This was presented previously as part of the technology plan. This position is a technician to support and maintain technology. Funding is from reallocation of funds from curriculum renewal

Motion: Approve Instructional Technology Support Personnel Job Description

The motion was made by Member Hurton  
The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

5 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained

The motion:   X   passed  
       Failed

D. Approval of Out of District Placement & Early Childhood Coordinator Job Description

This is a Special Education Team Chair position. It mirrors current SPED Team Chair, adds responsibility for placement and early childhood evaluation and referrals.

Motion: approve job description for Out of District Placement & Early Childhood Coordinator as presented

The motion was made by Member Gorski-Strong  
The motion was seconded by Member Makara

The following roll call vote was taken:

4 members having voted in the affirmative  
   members having voted in the negative  
  1 members having abstained (Member Hurton)

The motion:   X   passed  
       Failed

E. Approval of Food Services Community Eligibility Provisions Agreement

At the beginning of the school year we entered into an agreement to participate in the Community Eligibility Provision (CEP). The District provided free breakfast and lunch to all Webster students. Mrs. Pierangeli presented a power point (enclosed in packet); this outlined the FY16 direct certification rates along with our participation numbers. The recommendation is to continue with the program. Breakfast in the Classroom has an added education value along with added community time. Mrs. Pierangeli visited Springfield High School and viewed their pilot High School Breakfast in the Classroom.

There was further discussion on the benefits of the program. No vote is needed to continue participation.

Mrs. Pierangeli stated that with the new Food Services Director it is expected to have increased participation.

F. Approval of Surplus Items

Mr. Avlas stated that there was a donation from a local high school that was received a few years ago. They are no longer required and wishing to dispose of them.

Motion: Move to declare the attached list of items as obsolete and to direct the Assistant Superintendent for Business and Finance to auction off, donate, or otherwise recycle/dispose of these materials in conjunction with the provisions of MGL 30B

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative

    members having voted in the negative

    members having abstained

The motion:   X   passed

       Failed

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

**A. Approve transfer request from Webster Middle School Student Activity Savings to Checking Account**

Motion: Move to approve the \$9,201.14 transfer from Webster Middle School Student Activity savings to checking account

The motion was made by Member Hurton

The motion was seconded by Member Chenevert

The following roll call vote was taken:

5 members having voted in the affirmative

    members having voted in the negative

    members having abstained

The motion:   X   passed

       Failed

Motion: Move to adjourn the meeting at 9:00 PM

The motion was made by Member Hurton

The motion was seconded by Member Makara

The following roll call vote was taken:

5 members having voted in the affirmative  
     members having voted in the negative  
     members having abstained

The motion:   X   passed  
         Failed

Respectfully submitted,

Lori Glennon

Documents used during this meeting include:

- June 7, 2016 Minutes
- Executive Session Minutes from August 21, 2012 to April 26, 2016
- DESE letter regarding student discipline
- Cafeteria Workers MOA
- Assistant Superintendent for Business and Finance MOA
- Job Description –Instructional Technology Support Personnel
- Job Description – Out of District and Early Childhood Team Chair
- PowerPoint and Lunch Counts for CEP
- BHS Surplus Items
- WMS Transfer Request