

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, ~~October 9~~November 13, 2012

Date: ~~October 9~~November 13, 2012

Time: 7:00 PM

Location: School Committee Meeting Room

The meeting was opened for discussion

- o Chairman Makara

The following Committee Members were present:

- o Member Czechowski
- o Member Collins
- o Member Gorski-Strong
- o ~~Member Gorski-Strong~~
- o Member McNulty

The following Committee Members were absent:

- o Member McNulty

Call to Order: Motion: Move to approve the meeting minute's of ~~September 25~~October 23, 2012

The motion was made by Member Czechowski

The motion was seconded by Member Collins

The following roll call vote was taken:

4-3 members having voted in the affirmative

 members having voted in the negative

1- members having abstained - Member Gorski-Strong

The motion: x - passed

 Failed

The Assistant to the Superintendent for Business, Mr. Ted Avlas updated the committee on

(1)Update on School Building Committee

- Received the execution of the project funding agreement, approved by the MSBA
- At the Oct 31st meeting ~ the Committee voted on many items including cost estimates, engineering items, design development, authorization to submit design development package and to authorize the start of construction
- The project is moving along on schedule

Another item is the FY12 budget has been submitted, the final report will be presented at the next School Committee Meeting. The FY13 budget is on tract; the only concern is projection coming from the Sate. Work has already begun on the FY14 budget; meetings have been scheduled with building principals and department heads.

An update on the October Storm – Hurricane Sandy – our community was spared, no major issues to report.

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Principal Report: Carrie Wallace, Park Avenue Elementary School Steven Knowlton, Bartlett Jr. Sr. High School

- A review of the opportunity to take AP classes has been limited
- Last year 3 AP classes were offered and only 73 students enrolled, this year 9 AP classes are offered and 139 students are enrolled. Expanding programs also brings challenges (i.e. technology in the school does not support some of the classes)

Dr. Kelley gave a power point presentation (enclosed in minutes). He explained that previously there was a problem with students enrolled in AP classes, but they did not take the exam. Our goal is 100% participation in taking the exam this year. Looking to work with Mass Insight on a partnership to give us teacher and student support.

There were no questions from the Committee.

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District Wide Reports/Correspondence

(1). MASC/MASS Conference Update on Strategic Planning

Dr. Malkas informed the Committee that she attended the conference this past Wednesday through Saturday. She outlined the sessions she attended. She learned that there is a potential for increase funding to support computer hardware. An outline of all sessions included in packet

(2) Enrollment and Class Size Report

Student Update – Ashton Morio

- Next week is Spirit Week – the Pep Rally will be Wednesday and the V dance on Friday
- Parent – Teacher conferences tomorrow night.
- For the first time the Guidance Dept has set up a “college help” desk during senior’s study period to assist them in the college application process.

Old Business

A. Third and Final Reading of Nondiscrimination Policy **First Reading – EBP (Evidential Breath Test) Policy.**

At the last meeting there was discussion the possibility of having a policy in place. We cannot call it a Breathalyzer Policy as that is a trademark name. Member McNulty expressed interest in participating in developing this and he participated via telephone. A group of parents, teacher, students, and administration was also in the group. Dr. Malkas read a statement from Member McNulty since he was unable to attend this evening (included in packet).

There was much discussion between School Committee members, questions were raised, clarifications needed, changes where suggested. It was decided to revise the policy as discussed this evening and bring it to the committee at the next meeting for the first of three readings.

Motion: Move to direct the Superintendent and Committee to revise and redraft the EBP Policy and bring for the first reading at the next SC meeting

The motion was made by Member Collins

The motion was seconded by Member Gorski - Strong

The following roll call vote was taken:

4 members having voted in the affirmative
 members having voted in the negative
 members having abstained

The motion: X passed
 Failed

B. Third and Final Reading of Equal Employment Opportunity Policy

Motion: Move to

The motion was made by

The motion was seconded by

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: passed

 Failed

C. Third and Final Reading of Emergency Plans Policy

Motion: Move to

The motion was made by

The motion was seconded by

The following roll call vote was taken:

 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: passed

 Failed

D. Memorandum of Agreement to transition Depart Heads to Curriculum Leaders

NNew Business

A. Breathalyzer Policy DiscussionMemorandum of Agreement – WEA Evaluation

Dr. Kelley gave an overview of the WEA Evaluation model (power point presentation included in packet). We were given the instruction from the State to Adopt, Adapt of Revise.

Motion: Move to accept the Memorandum of Agreement as presented on the Webster Education Association Evaluation Process

The motion was made by _____ Member Gorski-Strong

The motion was seconded by _____ Member Czechowski

The following roll call vote was taken:

_____ 4 members having voted in the affirmative

_____ members having voted in the negative
_____ members having abstained

The motion: X passed
_____ Failed

B. ~~Approval of Nature's Classroom Trip~~ Addition of Gr. 7-12 Special Education Curriculum Leader

Dr. Malkas told the Committee that in August they had approved a revised job description of Curriculum Leader from the Department Head position. That vote of approval was made with the omission of the special education (grade 7-12 curriculum leader. Included in the packet is a memorandum of agreement formalizing the change in job title and description.

Chairman Makara asked Mr. Avlas if these positions were included in the budget. Dr. Malkas explained that working with the money that was approved in the FY13 budget; the stipends were re-calculated to include the increase in the number of positions.

Motion: Move to accept the Memorandum of Agreement for Curriculum Leader positions as presented

The motion was made by _____ Member Gorski-Strong

The motion was seconded by _____ Member Czechowski

The following roll call vote was taken:

 4 members having voted in the affirmative

_____ members having voted in the negative

_____ members having abstained

The motion: X passed
_____ Failed

C. ~~Rigor and Relevance Framework Update~~ Declare Surplus of Equipment and Materials

Mr. Avlas presented a list of additional equipment that was not included in the prior list given to the Committee.

Member Collins asked if the food room items would be used by the Life Skills Classroom. Mr. Avlas said the items that remained had been donated to the food pantry.

D. Approval of 1.0 ABA position

MMotion: Move to approve 1.0 ABA Position ——— to Declare Surplus of Equipment and Materials

The motion was made by Member Collins

The motion was seconded by Member Gorski-Strong

The following roll call vote was taken:

4 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X- passed
 Failed

Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

Motion: Move to adjournment this meeting at 9:05PM

The motion was made by [Member Collins](#)

The motion was seconded by [Member Gorski-Strong](#)

The following roll call vote was taken:

4 members having voted in the affirmative
 members having voted in the negative
 members having abstained

The motion: X- passed
 Failed

Respectfully Submitted,

Lori Glennon, Recording Secretary Webster School committee

Documents used during this meeting include:

- o Agenda for Tuesday, October ~~9~~23, 2012
- o Minutes from ~~September 28~~October 9, 2012
- o ~~FY2014 Budget Timeline~~Professional Development Survey
- o ~~District Priorities Survey~~MASC sample of Equal Employment Opportunity policy
- o ~~FY2013 Enrollment and Class Size Report~~Equal Employment Opportunity Policy
- o ~~Non Discrimination~~CMSEC Quarterly Report~~Policy~~
- o ~~BHS Equal Employment Opportunity Policy~~Quest/Life Skills Fundraiser letter
- o ~~Emergency Plans Policy~~Academic Intervention Specialist Job Description
- o PowerPoint presentation on AP classes
- o Power Point presentation on new Professional Evaluation Process
- o ~~Memorandum of Agreement between W~~