

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Thursday, November 17, 2011

Date: Thursday, November 17, 2011

Time: 6:00 PM

Location: Bartlett Jr. Sr. High School Library

The meeting was called to order by

- o Chairman Makara

The following Committee Members were present:

- o Member Collins
- o Member McNulty

The following Committee Members were absent:

- o Member Czechowski
- o Member Geotis

The meeting was called to order by Chairman Makara at 6:25 PM

Patricia Correia from the Massachusetts Association of School Committee (MASC) joined the Committee to present the process of hiring this organization to assist in the search of a new superintendent.

The cost of this service is \$10,500.

Pat told the Committee that there are not a lot of candidates out there. Palmer Public School just completed their search and there are some finalists that would be viable candidates in our search. She suggested that if there was anyone internally interested in the position that the committee interviews them first before starting the formal search.

She explained that the process would take four to six months. There are a few changes to the process from when the last search took place in 2006:

- *Pat will meet with the search committee two times to organize and formulate questions,
- * The candidates that are finalists will only come to Webster once, site visit and final interview in the same day
- *The survey will only be posted on the school website

Pat told the committee that it is important to have the criteria be broad regarding experience (i.e. do not require a PhD, you do want someone with teaching and administrative experience though). Questions being asked should not have anything leading to an answer within the question. Hot topic should be student achievement with the candidates.

A tentative search timeline is enclosed. The brochure would also go out on February 1, 2012 – it would include information gained from the survey.

Member Collins was concerned that the ad in Education Week would not catch the attention of possible candidates. Pat believes that there are already interested candidates out there and it would be the brochure that would be personalized with Webster's attributes.

It was agreed that the Committee would take a vote at the Tuesday, November 22, 2011 meeting on whether or not to hire MASC to assist in the search. If the vote is affirmative then the first official meeting would be December 8, 2011 at 7:00 at the Filmer Building. This would be a planning meeting to determine the focus groups, advertising, approve a calendar for the time line and interview process.

Motion: Move to adjourn the meeting at 7:10 PM.

The motion was made by Member McNulty

The motion was seconded by Member Collins

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon