

**California Montessori Project**  
**Payroll Clerk II Pay Scale** (eff. 1/31/23)

Yrs Experience	
1	\$21.29
2	\$21.93
3	\$22.59
4	\$23.27
5	\$23.97
6	\$24.69
7	\$25.43
8	\$26.19
9	\$26.98
*10	\$27.79

\*3% increase every year after year 10

Education and Training Stipends		Compensation Calculation	
AA/AS Degree	\$0.50	Base Hourly Rate:	\$ _____
BA/BS Degree	\$1.00	Education/Training Stipends:	\$ _____
Master's Degree	\$1.50	Total Compensation:	\$ _____
Longevity 6-10 years	\$0.50		
Longevity 11-15 years	\$1.00		
Longevity 16-20 years	\$1.50		

**Credit for previous work experience**

8 years maximum allowable credit for qualifying previous payroll experience as follows:

1 year for each year of full-time, full-year, payroll experience.

1 year for every 2 years of previous administrative assistant or teaching assistant experience with CMP.

*List qualifying employment and attach documentation (full years of full-time qualifying experience only).*

Dates	# years	School Name	Position

*Supporting documentation must be returned with Employment Packet to the Human Resources Dept. prior to issuance of employment agreement to receive payroll credit for work experience and/or educational study.*

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Admin Initials**