

DIRECT DEPOSIT

I, _____, hereby authorize the Trumbull Board of Education, hereinafter called **COMPANY**, to make payment of any amounts owing to me for salary by initiating credit entries to my account indicated below in the bank named below hereinafter called **BANK** and I authorize and request **BANK** to accept credit entries initiated by **COMPANY** to such account and to credit the same to such account without responsibility for the correctness thereof. It is understood that in signing this agreement I allow **COMPANY** to initiate a reversal of the described payment entry in the event of error in calculation or payment.

BANK information: To be completed by Employee

Type of Account: ____ Checking ____ Savings

Specified Amount \$_____ or 100% of net pay.

I would like to receive advice via: ____ E-Mail (TPS e-mail only) or ____ Printed

BANK NAME

BRANCH

ADDRESS

CITY

STATE

ZIP

TRANSIT ROUTING NUMBER

BANK ACCOUNT NUMBER

EMPLOYEE ID #

EMPLOYEE SOCIAL SECURITY #

It is further understood that I may terminate this agreement at any time by written notification to **COMPANY** or **BANK**. Any such notification to **COMPANY** shall be effective only with respect to entries initiated by **COMPANY** after receipt of such notification and a reasonable opportunity to act on it. Any such notification to **BANK** shall be effective only with respect to entries credited to my account by **BANK** after receipt of such notification and a reasonable time to act on it.

SIGNED

DATE

PLEASE ATTACH A VOIDED CHECK TO THIS FORM AND RETURN TO PAYROLL.