

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*January 25, 2023*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on January 25, 2023, at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Hernandez, Revious and Strickland were present.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: David Endo, Javier Espindola, Amy Fochetti, Matthew Gamble, David Goldsmith, Lucy Gomez, Robert Heugly, Jennifer Levinson, Jaime Martinez, Karen McConnell, Jill Rubalcava and Jay Strickland.

**CLOSED SESSION**

**Closed Session** Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Personnel

**Open Session** Trustees returned to open session at 6:09 p.m.

**Case #23-15** Trustee Hernandez moved to accept the Findings of Facts and expel Case #23-15 for the remainder of the 2022-2023 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on January 23, 2023. Parents may apply for readmission on or after June 2, 2023. Trustee Garcia seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

**Personnel** No action was taken by the Board.

**PRESENTATION, REPORTS AND COMMUNICATIONS**

**Public Comments** None

**Board and Staff Comments** April Silva, HETA President, stated she wanted to personally invite the Board to the appreciation dinner on February 9<sup>th</sup> at 6:00 p.m. at the Marriot in Visalia.

**Requests to Address the Board**           None

**Dates to Remember**           President Revious reviewed dates to remember: District Wide Professional Development Day – Jan. 27<sup>th</sup>; Annual Basketball Championships Tournament – Feb. 3<sup>rd</sup>; Annual Basketball Championships Tournament – Feb. 4<sup>th</sup>; Hoop Classic – Basketball – Feb. 8<sup>th</sup>.

**Auditor Presentation**           David Endo, Chief Business Official, stated included in the packet is the full audit and presented Mark Dieu, from Eide Bailly. Mark presented a PowerPoint presentation on the 2021-2022 financial audit report. The audit process began around March. School sites are visited and samples on attendance were reviewed for State compliance. The district is visited prior to the district closing its books for preliminary compliance and procedural testing and then again after the unaudited actuals are complete for year end balances testing and drafting the audit report. The first page of the audit report is Eide Bailly's opinion. Mark stated HESD had no findings and had a perfect audit. Great work by everyone. Mark reviewed the components of the audit report and the new reporting requirement titled Governmental Accounting Standards Board (GASB) Statement No. 87. Any operating leases with lease terms of over 12 months or lease agreements over 12 months in which the district is the lessor, need to be reported. HESD isn't affected much by it since the district has no leases only purchased leases. He then reviewed the government wide financial statements, the government fund financial statements and supplementary information. He highlighted the capital assets decreased by \$5.9 million from 2021 and bonds increased by \$2.2 million from 2021. The fund financial statements are looking healthy showing a starting balance of \$95.9 million in revenues and other sources. The reserve percentage for 2022 was 7.2% for 2022, and the new State requirement is a minimum of 3%. Lastly, the average daily attendance (ADA) decreased by 775 due to COVID. Vice-President Strickland asked how do we compare to other districts. Mark answer the district had no findings, is very healthy and they had no issues during the audit as everything accrued correctly. Trustee Strickland stated it was due to good leadership. Trustee Garner asked how many years has the firm worked with HESD. David Endo answered the company has been with HESD for over 20 years.

**CONSENT ITEMS**

Trustee Garner made a motion to take consent items "a" through "b" together. Trustee Garcia seconded; motion carried 5-0.

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "b".  
Trustee Garcia seconded; motion carried 5-0. Rollcall as follows:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated December 9, 2022; December 16, 2022; December 27, 2022; January 6, 2023 and January 13, 2023.
- b) Approve minutes of the Annual Organizational Board Meeting held on December 12, 2022 and the Special Board Meeting held on January 11, 2023.

### **INFORMATION ITEMS**

- 2<sup>nd</sup> William's Quarterly Report** a) Joy Gabler, Superintendent, presented for information the second William's Quarterly Report. She stated she is happy to report we maintain a clean report with no findings.
- 7/1/22-12/31/22 Financial Report** b) David Endo, Chief Business Official, presented for information the monthly financial report from the period of 07/01/2022 – 12/31/2022. He stated everything is going according to plan.
- BP/AR 3310** c) David Endo, Chief Business Official, presented for information the following revised Board Policy and Administrative Regulation:
  - 3310 – Purchasing (new title)
- BP 3514.3** d) David Endo, Chief Business Official, presented for information the following delete Board Policy:
  - BP 3514.3 – Food in the Classroom
- AR 3513** e) David Endo, Chief Business Official, presented for information the following revised Administrative Regulation:
  - 3513 – Building and Grounds (new title)
- BP/AR 0460** f) Robert Heugly, Director of Program Development, Assessment & Accountability, presented for information the following revised Board Policy and Administrative Regulation:
  - BP/AR 0460 – Local Control Accountability Plan
- Attached List** g) Jaime Martinez, Assistant Superintendent, presented for information the following revised Board Policy, Administrative Regulation & Exhibit:
  - See attached list

## BOARD POLICIES AND ADMINISTRATION

- HESD  
Reclassification  
Referral** h) Trustee Garcia made a motion to approve the HESD reclassification referral form to document the reclassification of English learners to fluent English proficient. Trustee Strickland seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- SARCs** i) Trustee Strickland made a motion to approve the annual California School Accountability Report Cards (SARCs). Trustee Garner seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

## PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "d" together. Trustee Hernandez seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "d". Trustee Hernandez seconded; the motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The following items were approved:

### ***Item "a" – Employment***

#### Classified

- Madisen Brown-Perreira, Yard Supervisor – 3.5 hrs., Kennedy, effective 12/5/22
- Precious Garcia, Yard Supervisor – 3.5 hrs., Roosevelt, effective 1/9/23
- Savannah Juarez, READY Program Tutor – 4.5 hrs., Simas, effective 11/1/22 (Revised)
- Haillee Larios, READY Program Tutor – 4.5 hrs., Lincoln, effective 1/9/23
- Miguel Torres Rodriguez, READY Program Tutor – 4.5 hrs., Lincoln, effective 12/6/22
- Lori Urrutia, Yard Supervisor – 2.25 hrs., Richmond, effective 12/5/22

Classified Temps/Sub

- Jose Castorena, Substitute Maintenance Worker I, effective 12/21/22
- Maritza Chiang Mesa, Substitute Yard Supervisor, effective 1/9/23
- Mariah Henegar, Substitute Yard Supervisor, effective 1/10/23
- Diego Lopez, Substitute Custodian I, effective 1/3/23
- Avelie Perez-Reyna, Substitute Yard Supervisor, effective 1/12/23
- Zoraida Rivera-Manrique, Substitute Yard Supervisor, effective 12/7/22
- Deisy Sandoval Placencia Substitute Paraprofessional (TK/K) and Special Education Aide, effective 1/11/23
- Aaron Stephenson, Substitute Custodian I and Yard Supervisor, effective 1/13/23
- Angelica Zavala Soto, Substitute Bilingual Clerk Typist I, Translator: Oral Interpreter and Translator: Written Translator, effective 12/7/22

Short Term Classified

- Alma Campos Medina, Short-Term Yard Supervisor – 3.5 hrs., Lincoln, effective 12/5/22-2/24/23
- Melissa Luna, Short-Term Yard Supervisor – 3.0 hrs., Hamilton, effective 1/9/23-2/24/23
- Maria Patino de Ponce, Short-Term Yard Supervisor – 3.0 hrs., Roosevelt, effective 1/9/23-2/24/23

Change in assignment

- Mandi Hansen, from Temporary School Operations Officer – 8.0 hrs., Rover, to School Operations Officer, - 8.0 hrs., Kennedy, effective 1/20/23

***Item "b" – Resignations***

Classified:

- Madison Furtado, READY Program Tutor- 4.5 hrs., Jefferson, effective 1/18/23
- Evette Gonzalez, Yard Supervisor – 3.0 hrs., King, effective 1/2/23
- Claire Hurtado, Educational Tutor – 4.5 hrs., Hamilton, effective 1/13/23
- Arneette Lopez, Substitute Yard Supervisor, effective 12/7/22
- Daisy Maya-Gaona, Food Service Worker I – 3.0 hrs., Jefferson, effective 1/10/23
- Michaela Mendes, Educational Tutor, K-8 – 4.5 hrs., Hamilton, effective 1/20/23

Certificated

- Amanda Martin, School Counselor, Washington, effective 2/9/23

Retirement

- Peggy Bell, Teacher, Hamilton/Washington Split, effective 6/2/23
- Eva Cano, School Operations Officer – 8.0 hrs., Kennedy, effective 1/20/23
- Cheryll McGuire, School Operations Officer – 8.0 hrs., Wilson, effective 6/9/23
- Kristi Hamilton, Teacher, Kennedy, effective 6/2/23

Termination due to Lack of Availability

- Ashley Elick, Substitute READY Program Tutor, effective 5/20/22 (Revised)
- Maria Munoz Gomez, Substitute READY Program Tutor and Yard Supervisor, effective 8/9/22 (Revised)
- Vivian Navarro Alvarez, Substitute Educational Tutor, Translator: Oral Interpreter and Translator: Written Translator, effective 8/9/22 (Revised)
- Menchu Rosaroso, Substitute Alternative Educational Program Aide, Educational Tutor K-6, READY Program Tutor, Special Circumstances Aide, Special Education Aide and Yard Supervisor, effective 8/9/22 (Revised)

Termination due to Failure to Complete Mandatory Training

- Vicky Eversole, Substitute Food Service Worker I/II, effective 11/27/20
- Branda Hernandez Gomez, Substitute Yard Supervisor, effective 11/18/22

**Item "c" –  
Volunteers**

<u>Name</u>	<u>School</u>
Alyssa Hinojos	District Office
Maria E. Gomez	Hamilton
Melissa Luna	Hamilton
Erika Saenz	Hamilton
Patrick Garrett	JFK
Mackenzie Jacobsen	King
Camille Buchanan	Lincoln
Alexzandra Ebert-Lint	Monroe
Linda Leon	Monroe
Paige Trevino	Monroe
Maria D. Garcia	Richmond
Jennifer Manzano	Richmond
Maria Loza	Roosevelt
Linda Mackey	Roosevelt
Christopher Castillo	Simas
Alyssa Cox	Simas
Juan Garcia	Simas
Bethaney Kuenning	Washington

**Item "d" –  
Western  
Governors  
University**

Consider approval of an Agreement between Western Governors University and Hanford Elementary School District

- Authorize and enter into a Memorandum of Understanding between Hanford Elementary School District and Western Governors University for the placement of student teachers and interns for the 2022-23 School Year.

**FINANCIAL**

**Audit Report**

- a) Trustee Garcia made a motion to accept the audit report with no findings. Trustee Strickland seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution 14-  
23**

- b) Trustee Strickland made a motion to adopt Resolution #14-23: which allows the District to apply for funding for the replacement of a diesel mover with and electric mower through the Clean Green Yard Machine Commercial Voucher Program administered by the San Joaquin Valley Air Pollution Control District. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes

Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution 15-23** c) Trustee Garcia made a motion to adopt Resolution #15-23: which allows the District to apply for funding from the Public Benefits Grant – New Alternative Fuel Vehicle Purchase Program. Trustee Garner seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution 16-23** d) Trustee Garcia made a motion to adopt Resolution #16-23: which allows the District to use piggyback contract from A-Z Bus Sales. Trustee Garner seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Claim for Damages** e) Trustee Garcia made a motion to reject claim for damages. Trustee Garner seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

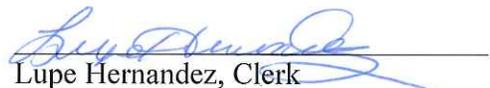
**Adjournment** There being no further business, President Revious adjourned the meeting at 6:32 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Lupe Hernandez, Clerk