

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
SCHOOL BOARD MEETING MINUTES
 Wednesday, March 9, 2011 – 7:00 p.m.
 Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

I. CALL TO ORDER

The regular meeting of the Board of Directors of the Steilacoom Historical School District #1 was called to order at 7:00 p.m.

- A. Pledge of Allegiance was led by Mr. Curtis Broom, Steilacoom Classified Employees Association President.
- B. Roll Call - Sam Scott, Mike Winkler, Kevin Callanan, Jeni Martinez and Bill Fritz, Board Secretary/Superintendent were present. Don Denning was absent and excused.
- C. Approval of Agenda – Mr. Callanan moved to approve the agenda with the addition of Consent Agenda item I. Approval of ASB Special Accounts Payable DECA Conference; Mr. Scott seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

- Coaches Mike Henderson and Ben Keith thanked the Board for the changes made to the athletic areas used for Track and Field events. They also introduced Shreese Daniels, Steilacoom High Senior, recognizing her for her accomplishments as a field event athlete and announced her receipt of a full ride scholarship to University of Wyoming. Home meets will be held April 28 and May 5, 2011.

III. APPROVAL OF MINUTES

- A. Approval of 2/23/11 Regular School Board Meeting Minutes – Mr. Scott moved to approve the minutes; Mr. Callanan seconded the motion and motion passed (3/0/Ms. Martinez abstain).
- B. Approval of 2/25/11 Special School Board Meeting Minutes – Ms. Martinez moved to approve the minutes; Mr. Scott seconded the motion and the motion passed (3/0/Mr. Callanan abstain).

IV. APPROVAL OF PROCLAMATION OF CLASSIFIED EMPLOYEE MONTH

Chair Winkler read the proclamation from the Superintendent and Board proclaiming March 2011 Classified School Employees Month. Ms. Martinez moved to approve the proclamation; Mr. Scott seconded the motion and the motion passed (4/0). All Classified staff were recognized by the Board and audience for their dedication and commitment to the students.

V. PRESENTATION: Elementary Instructional Time

Superintendent Fritz presented his concerns around instructional time and student achievement in the District elementary schools. Planning time, community time, professional development and uninterrupted instructional time in core subject areas were highlighted for change in the 2011-12 school year.

VI. REPORTS

- A. Legislative Update – Ms. Martinez, Legislative Representative, reported on proposed legislative bills that have potential impact on the Steilacoom Historical School District, the recent Washington State School Directors Legislative Conference and meetings with 28th District Representatives Carrell, Green and Kelley.

VII. CONSENT AGENDA

Mr. Scott moved to approve the Consent Agenda. Mr. Callanan seconded the motion and the motion passed (4/0).

- A. Approval of March 2011 Midmonth Accounts Payable

FUND	VOUCHER/WARRANT NUMBERS	TOTAL
General Fund	127967 - 128057	\$287,340.38
Capital Projects Fund	3670 - 3671	\$33,120.64
ASB Fund	264 - 286 287	\$10,306.53 \$2,966.00

B. Approval of Certificated Personnel Report

NEW HIRE 2010-11 Certificated				
Name	Position	Building	Pd.	By Stipend
Egan, Megan	Online SPED Teacher	WAVA	3/1/11 start date (.394 FTE)	Contract
Litt, Teresa	Book Club Advisor	SHS	2010-11	Stipend \$1,000.00
Garrow, William	Head Baseball Coach	SHS		Stipend \$3,723.00
Stephens, Nicholas	Asst. Track Coach	SHS		Stipend \$2,575.00
Bethman, Kurt	Head Tennis Coach	SHS		Stipend \$3,227.00
Albert, Royce	Asst. Tennis Coach	SHS		Stipend \$2,259.00

C. Approval of Classified Personnel Report

NEW HIRE 2010-11 Classified				
Name	Position	Building	Pd.	By Stipend
BREWER, Stephanie	Para Extended Day Lrng. Math Reading	Saltar's Point	2/23/2011-6/16/2011	Timesheet
COHEN, Jeremy	Asst Coach (Baseball)	SHS		Timesheet \$3,039.00
Norris, Mike	Head Fastpitch Coach	SHS		Timesheet \$3,664.00
Nelons, Derick	Asst. Fastpitch Coach	SHS		Timesheet \$3,039.00
Henderson, Mike	Head Track Coach	SHS		Timesheet \$3,895.00
Van Sant, Nicholas	Head Track Coach	SHS		Timesheet \$3,895.00
Keith, Ben	Asst. Track Coach	SHS		Timesheet \$2,575.00
Haller, Kyle	Head Soccer Coach	SHS		Timesheet \$3,541.00
RESIGNATIONS				
Name	Position	Building	Pd.	By Stipend
COOK, Craig	Systems Information Manager	District	effective April 20, 2011	

D. Approval of Classified Exempt Personnel Report

NEW HIRE 2011-12 Classified Exempt – Non supervisory				
Name	Position	Building	Pd.	By Stipend
Dayton, Detta	Student Records Manager	District	9/1/11 - 8/31/12	\$40,000.00
Jackson-Holley, Patricia	Executive Assistant	District	9/1/11 - 8/31/12	\$47,802.06
Johnston, Celeste	Executive Assistant to the Superintendent	District	9/1/11 - 8/31/12	\$52,659.06
Schilling, Paula	Fiscal Coordinator	District	9/1/11 - 8/31/12	\$44,000.00

- E. Approval of Steilacoom High Key Club State Conference Trip, Sea-Tac, WA
- F. Revision to Agreement with K12.com
- G. Approval of Steilacoom High FCCLA State Leadership Trip, Wenatchee, WA
- H. Approval of Steilacoom High DECA International Leadership Trip, Florida
- I. Approval of ASB Special Accounts Payable DECA Conference

VIII. OLD BUSINESS

- A. Second Reading of Policy 3415, Accommodating Students with Diabetes – Mr. Scott made a motion to approve the policy adding the word District before nurse in three places; Mr. Callanan seconded the motion and the motion passed (4/0).
- B. Second Reading of Policy 4260, Use of School Facilities - Mr. Scott made a motion to approve the policy; Mr. Callanan seconded the motion and the motion passed (4/0).
- C. Second Reading of Policy 5222, Job-Sharing Staff Members – Mr. Callanan made a motion to approve the policy; Mr. Scott seconded the motion and the motion passed (4/0).

IX. NEW BUSINESS

- A. School Based Administrative Staffing Plan – Superintendent Fritz presented recommendations to the Board regarding staffing at Anderson Island Elementary for the 2011-12 school year.
- B. Snow Make-up Days – Superintendent Fritz recommended that March 11 be the make-up day for the February 23 closure of Chloe Clark and that June 17 become the snow make-up day for the February 24 school closure. Mr. Scott moved to revise the 2010-11 school calendar to reflect these changes; Ms. Martinez seconded the motion and the motion passed (4/0).
- C. Property – DuPont – Chair Winkler read a statement (attached) updating the audience on the status of the property site search for a second elementary school in DuPont. The Board is exploring a site directly off Center Drive and Manchester Place. No decisions have been made at this time.

X. COMMENTS FROM THE AUDIENCE

- Gary Duggins, Steilacoom, asked about the Pioneer Middle School (Steilacoom) kitchen equipment and offered his assistance with the Cherrydale Woods property appraisal. Superintendent Fritz responded that some of the kitchen equipment can be used at Anderson Island Elementary; some of the equipment is too large.
- Susan Stewart, WAVA Head of Schools, announced that March 22 will be the 5th annual Capital Day in Olympia. The Washington Families for On-line Learning Coalition will be in attendance, as well as students utilizing other alternative learning programs, to speak to legislators. Ms. Stewart also thanked the District and School Board for the revised agreement between K12 and the District for the 2011-12 school year.

XI. BOARD COMMUNICATION

- Mr. Callanan thanked the students for attendance and the feedback on the athletic facilities.
- Chair Winkler acknowledged Mr. Wilcox, DuPont Council Member, in attendance.
- Chair Winkler received a communication from Michael Grayum, DuPont Council Member, regarding the DuPont property.
- Ms. Martinez thanked the coaches for the facilities update and student accomplishment report.

XII. ANNOUNCEMENTS

- Superintendent Fritz announced that he was the keynote speaker at a Military Child Education Coalition meeting for area teachers, counselors and administrators of federally impacted schools.
- Superintendent Fritz attended the Closing Ceremony at McNeil Island Correction Center.
- Superintendent Fritz read to the Chloe Clark Elementary kindergarten classes on March 2, Dr. Seuss's birthday.

Chair Winkler announced a five (5) minute recess at 7:45 p.m. The Board will go into Executive Session to review the performance of a public employee. The session is expected to last an hour. No action will be taken.

XIII. EXECUTIVE SESSION

The Board adjourned to Executive Session at 7:50 p.m.

XIV. RETURN TO PUBLIC SESSION

The Board returned to public session at 9:58 p.m.

XV. ADJOURNMENT

Mr. Callanan moved to adjourn the meeting at 9:58 p.m. Ms. Martinez seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)