



Meeting Packet

Steilacoom Historical School District #1 Special Meeting Board of Directors

August 2, 2012

3:00 p.m.



Steilacoom Historical School District #1 Special Meeting Board of Directors

Old Pioneer Middle School - Professional Development Center 511 Chambers Steilacoom, WA 98388

8/2/2012 3:00 p.m.

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. UPDATE ON PROPOSED TRANSPORTATION/MAINTENANCE FACILITY

(Discussion)

III. UPDATE ON SALTAR'S POINT CAPACITY AND OPTIONS

(Discussion)

- SPE and CC Enrollment.pdf

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IV. TOUR OF 1918 BUILDING - OLD PIONEER

(Information)

V. UPDATE ON OLD PIONEER BUILDING

(Discussion)

- 1918 Building Phasing Plan.pdf
- Grant Project List.pdf

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VI. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VII. REVIEW OF 2011-12 SUPERINTENDENT/BOARD/DISTRICT

GOALS

(Discussion)

- 2011-2012 Goals.pdf

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VIII. PROPOSED 2012-13 SUPERINTENDENT ANNUAL GOALS **(Information)**

IX. PROPOSED BOARD/DISTRICT ANNUAL GOALS **(Information)**

X. BOARD OF DIRECTORS SELF-ASSESSMENT **(Discussion)**

XI. NEXT STEPS **(Information)**

XII. ADJOURNMENT **(Vote)**

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Saltar's Point Enrollment

Trends:

Saltar's Point Enrollment 2010-11: **445**

Saltar's Point Enrollment 2011-12: **472**

Saltar's Point Projected Enrollment 2012-13: **482**

Using enrollment projection process (rollups x trend factors) 2013-14: **513**

Building Capacity = 495 FTE

This is every room filled to CBA classload limits – higher than current staffed classload levels

(Plan to verify October Count to see how close we are to 482 and whether 3rd grade enrollment is as projected)

Chloe Clark Enrollment

Trends:

Chloe Clark January Enrollment 2010-11: **502 FTE**

Chloe Clark Enrollment 2011-12: **546 FTE**

Chloe Clark Projected Enrollment 2012-13: **567 FTE**

Using enrollment projection process (rollups x trend factors)

2013-14: **590 FTE**

Using enrollment projection process (rollups x trend factors)

2014-15: **614 FTE**

(Note: with increased development, anticipated enrollment was projected to reach **689** at full 2014 build out)

***Capacity = 682 (Now that self-contained is at Cherrydale)
This is every room filled to CBA classload limits – higher than current staffed
classload levels***

(Plan to verify October Count to see how close we are to K-2 projections)

**1918 ADMINISTRATION BUILDING
RENOVATION PROJECT**

PHASING I PLAN

EXPENDITURE PLAN -Phase I:

PROJECT	NOTES	UNITS	POTENTIAL COST
Soft Costs			
Town of Steilacoom Building Permit			\$ 1,000.00
mech. Permit			\$ 750.00
interior remodel permit			\$ 1,000.00
electrical permit			\$ 1,000.00
Design Floor Plan	on-going		\$ -
Structural evaluation	Proposal		\$ 2,000.00
Demo			
Carpet and tile removal	Proposal		\$ 29,000.00
Bookcases, radiators, plumbing fixtures	ReStore		no cost
Suspended ceiling	potential recycler		no cost
removal of mastic on floors		9500sf	\$ 8,000.00
selective demo			\$ 6,000.00
HVAC			
Heating Installation	Energy Efficiency Grant		\$ -
Windows/Doors/Trim			
Flooring		9500sf @ \$4/sf	\$ 50,000.00 material still TBD
Exterior Doors			\$ 10,000.00 still researching
Plumbing			
Plumbing Fixtures/partitions/equip			\$ 15,000.00 Considering 2nd EEGrant as option
Contingency for old plumbing			\$ 10,000.00
Walls/Ceiling/Finishes			

Patch existing walls and ceilings for paint			\$	7,500.00	
Paint			\$	35,000.00	
Bathroom Tile and floors			\$	20,000.00	
Selective Finish carpentry			\$	8,500.00	
Electrical					
Network Drops (all data/phone etc.)			\$	15,000.00	E-Rate Fundable? 40% district pay. Checking on that now
Electrical Upgrades			\$	40,000.00	Considering 2nd EEGrant as option
Light fixtures -old school house type	in hallways	14	\$	6,500.00	
Light fixtures - fluorescent ceiling mounted	remainder of building	60?	\$	25,000.00	
Framing					
Engineering of interior wall			\$	1,500.00	
Interior construction (walls, trim etc.)			\$	7,500.00	Assuming no seismic upgrades needed
Roof					
3 tab asphalt			\$	60,000.00	assuming sheathing exists
gutters and downspouts			\$	15,000.00	
Windows					
Marvin Magnum alum clad/paint int. 96"hx48w		36 @\$3,000	\$	110,000.00	Considering 2nd EEGrant as option
\$2300 w//sim. Lites,primed int., \$500 to install					
Low E 2 = .31; Low E 3 = .30					
Marvin Magnum alum clad/paint int.		13 @\$1,800	\$	25,000.00	Considering 2nd EEGrant as option
\$1550 w//sim. Lites,primed int., \$250 to install					
Low E 2 = .31; Low E 3 = .30					

Est. Sub Total	\$	510,250.00
20% contingency	\$	102,050.00
Taxes @ 9.4%	\$	47,963.50
Phase I Estimated Costs	Est. Total	\$ 660,263.50

ENERGY EFFICIENCY GRANT #2 APPLICATION

Proposed Areas being researched for potential funding under grant:

- Lighting fixtures 1918 admin building
- Any remaining exterior lighting upgrades
- Old pioneer gym (heating?)
- Window replacements 1918 admin building
- Insulation installation 1918 admin building
- Water conservation for various buildings including 1918 admin building
- Building envelope sealing for: Saltar's Point, Pioneer, High School

Steilacoom Historical School District #1 Board of Directors

Board, District & Superintendent Goals

For

School Year

2011-2012

2011-2012 Board Goals

- Strengthen and refine the working relationship of the board and the board/superintendent team.
- Maintain effective communications with the community, focusing on the use of taxpayer funds entrusted to the district.
- Correlate the relationship and consistency of decisions to board goals and our district's vision, mission, and values statements.
- Review the 3000 (students) series policies and modify as needed.
- Maintain a minimum 6 percent unreserved ending fund balance in the general operations account.

2011-2012 District Goals

- Continue the development of the district's capital facilities plan, to include the supporting maintenance plan.
- Continue to work with the State as it revises the procedures and funding formulas relevant to on-line learning.
- Resource the student learning environment to positively impact student achievement, as measured by district, state, and national standards.
- Focus time and energy on the continued implementation and fine tuning of recently established operational systems (e.g. data teaming, hiring procedures, fiscal procedures, staffing allocations, etc.).

2011- 2012 Superintendent Goals

- Improve academic achievement for the students of the Steilacoom Historical SD
- Improve community engagement in understanding and supporting our schools
- Ensure long-term District fiscal stability and effective human resource operations

2011- 2012 Superintendent Goals

- Further develop District policies, procedures, governance and operations
- Analyze and plan for capital improvements.