



Meeting Packet

Steilacoom Historical School District #1 Regular Meeting Board of Directors

March 28, 2012

7:00 p.m.



Steilacoom Historical School District #1 Regular Meeting Board of Directors

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

3/28/2012 7:00 p.m.

I. Public Information

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

II. CALL TO ORDER

(Vote)

1. Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

III. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IV. PRESENTATION

(Presentation)

Jennifer Callanan, Dairy Ambassador

V. REPORTS

1. Financial Report

(Information)

- Cash Flow.pdf (p. 5)
- February 2012 Financial Presentation.pdf (p. 7)

VI. APPROVAL OF MINUTES

(Vote)

- 3.14.12 Minutes.pdf (p. 22)

VII. CONSENT AGENDA**(Vote)**

- a. Approval of March 2012 Accounts Payable.pdf (p. 25)
- b. Approval of Certificated Personnel Report (p. 38)
- c. Approval of Classified Personnel Report.pdf (p. 40)
- d. Approval of Steilacoom High DECA Field Trip.pdf (p. 42)
- e. Approval of March 2012 Payroll (p. 43)

VIII. NEW BUSINESS**1. First Reading of Policy 2012, Post Issuance Compliance****(Vote)**

- Policy 2012.pdf (p. 53)

2. First Reading of Policy 2022, Electronic Resources**(Vote)**

- Policy 2022.pdf (p. 59)

3. Resolution 766-03-28-12, Support of NEWS**(Vote)**

- NEWS Resolution 766-03-28-12.pdf (p. 62)

4. 2012-13 School Year Staffing Model**(Information)**

- Staffing Model School Year 2012-2013.pdf (p. 65)

IX. BOARD COMMUNICATION**X. COMMENTS FROM THE AUDIENCE****XI. ANNOUNCEMENTS****XII. EXECUTIVE SESSION****(Executive Session)**

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

XIII. RETURN TO PUBLIC SESSION**XIV. ADJOURNMENT**

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

s 11 - 12

divide unreserved
fund balance 890
by total expenditure
authority to equal
monthly actual %

Capital Projects Fund

Revenues 11 - 12			Update with any Extensions		September	October	November	December	January	February	March	April	May	June	July	August
			Historic 2010/11	September 2010/11	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
2010 Local Support Fee Tax			13,500	13,500	0	0	298	0	323	0	0	0	8700	0	0	0
2000 Other Franchise Revenues			380,000	380,000	0	0	0	395476	0	2861.1	0	0	190000	0	0	0
Total Revenues at Month End			393,500	393,500	-	-	298	395,476	323	2,861	-	-	198,700	-	-	-
Expenditures 11-12			Update with any Extensions		September	October	November	December	January	February	March	April	May	June	July	August
			Current Estimate	September Budget	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
			Annual Amt.	Annual Amt.												
10 Site Improvements			500,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0
20 Building Improvements			1,500,000	1,500,000	0	0	0	88923.83	2640	0	0	0	0	0	0	0
50 Sites & Lease Expenditures			500,000	500,000	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures at Month End			2,000,000	2,000,000	-	-	-	88,924	2,640	-	-	-	-	-	-	-
Cash Balance 2011-12					September	October	November	December	January	February	March	April	May	June	July	August
			History 2011/12	Budgeted	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
Beginning Cash Balance with County Treasurer			2,380,620	2,349,111	2,380,620	2,278	398,423	395,956	393,009	110,731	2,713,292	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561
Ending Cash Balance with County Treasurer					2,718	398,423	395,956	393,009	(69,448)	2,713,292	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561
Total Cash Revenues with County Treasurer					-		298		323	2,861						
Total Appropriations for month					2,380,500	2,380,000	2,383,300	2,705,000	2,780,178	2,600,000	2,740,000	2,540,000	2,740,000	3,300,000	3,600,000	3,350,000
Total unappt month outstanding warrants					-	-	-	66,824	-	-	-	-	-	-	-	-
Cash balance available					-	-	-	-	-	-	-	-	-	-	-	-
Cash Balance (deficit) or Surplus / Balance with County Treasurer report					2,383,216	2,778,423	2,779,256	3,031,185	2,710,730	2,715,863	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561
Reserved Fund Balance - No minimum fund balance requirement					2,383,216	2,778,423	2,779,256	3,031,185	2,710,730	2,715,863	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561	2,802,561
Actual available Fund Balance																1,802,561
Composition of Ending Balance					September	October	November	December	January	February	March	April	May	June	July	August
					ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
Recurrent - GS 2961 - for bond proceeds					61,930	61,930	61,930	61,930	61,930	61,930	61,930	61,930	61,930	61,930	61,930	61,930
Property Sale / Revenues					-	-	-	315,476	-	-	-	-	-	-	-	-
Recurrent - GS 2961 of debt proceeds					-	-	-	-	-	-	-	-	-	-	-	-
Recurrent - GS 2961 Revenues of Other Proceeds					-	-	-	-	-	-	-	-	-	-	-	-
Recurrent - GS 2961 Restricted for Impact Fees					1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793
Recurrent Balance 2010 / 11 as posted - is available each month					(2,317,380)	(2,718,400)	(2,717,380)	(2,963,420)	(2,646,800)	(2,630,820)	(2,561,631)	(2,561,631)	(2,561,631)	(2,561,631)	(2,561,631)	(2,561,631)

595,359

**Steilacoom Historical
School District #1
Enrollment &
Financial Report**

March 28, 2012
Board Meeting

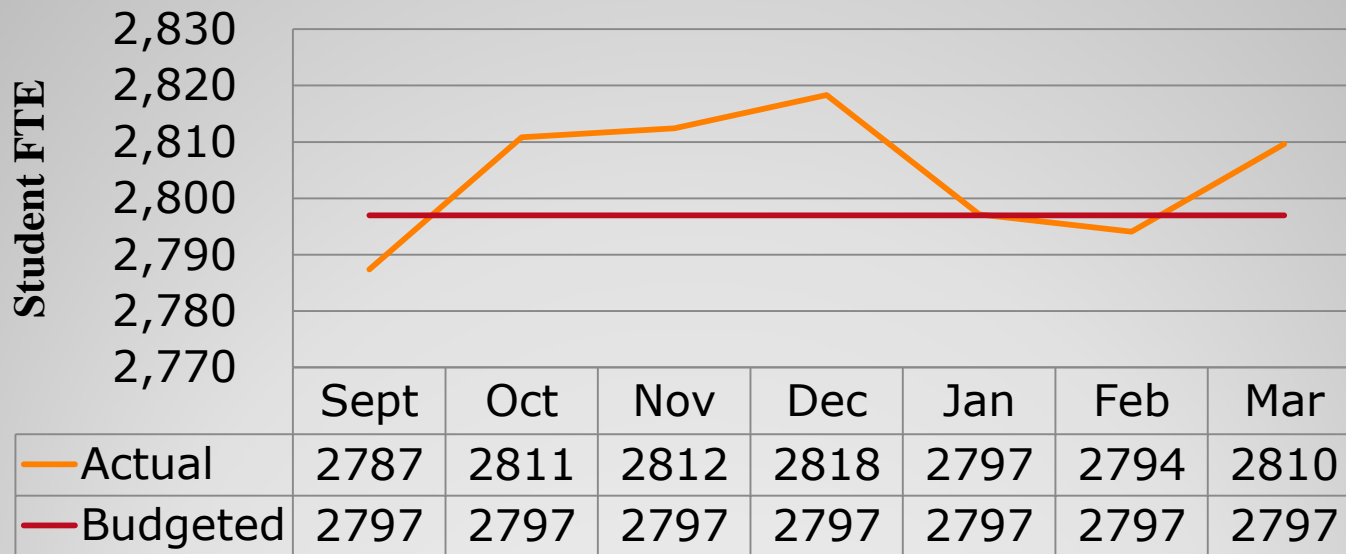
Prepared & Presented by:
LeeRae Ball, Executive Director of Finance & Operations

- **Total District Enrollment**
4231.06 FTE 4,539 Head Count
- **Brick & Mortar Only**
2809.66 FTE 2,952 Head Count
- **WAVA Only**
1421.40 FTE 1,587 Head Count

MARCH 2012 Count

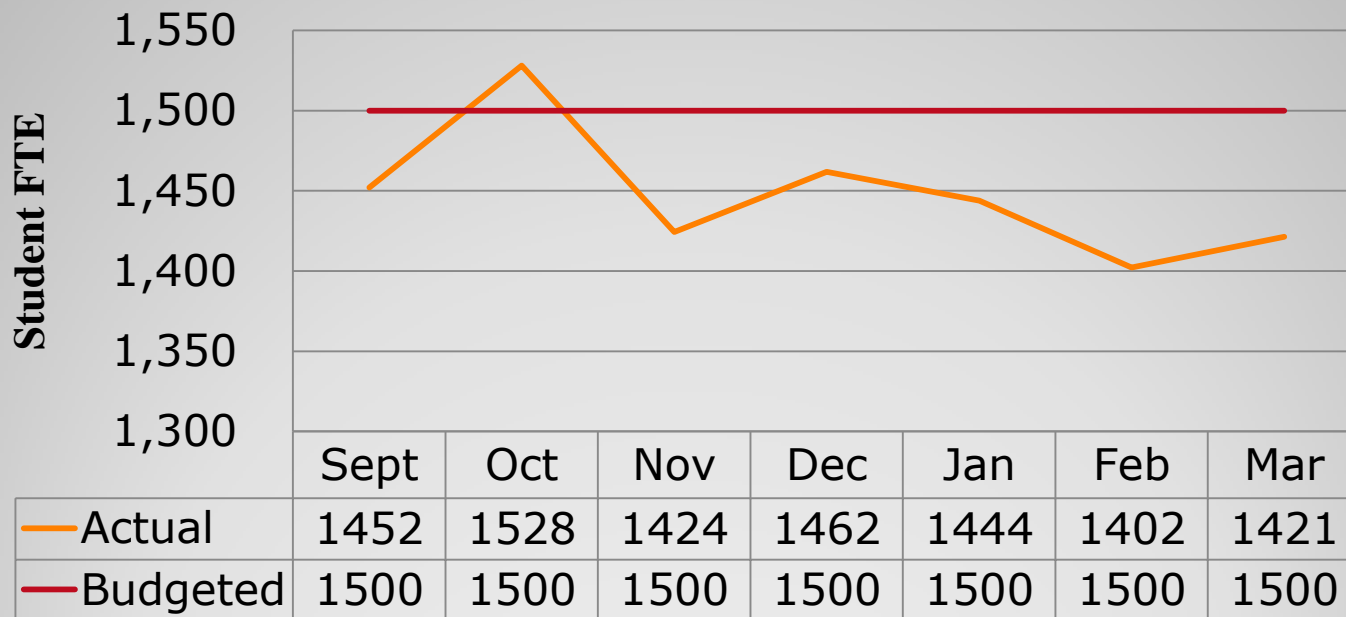
Enrollment History 11-12

Brick & Mortar FTE Actual vs. Budgeted



Enrollment History 11-12

WAVA FTE Actual vs. Budgeted



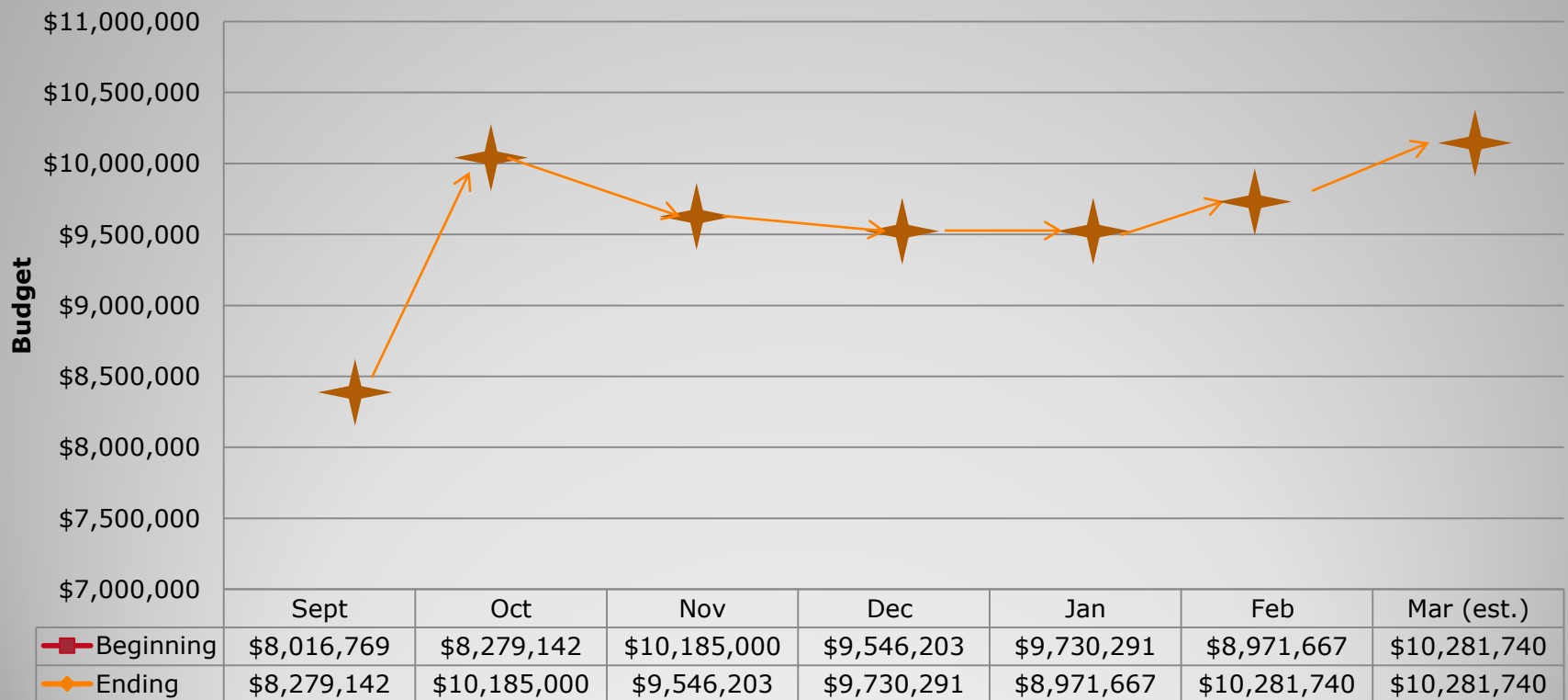
Building FTE Comparison

School	Oct (Base)	Prev. Month Feb. 2012	Current Month Mar. 2012	Prev. to Curr. Diff. Feb. to March	Difference Between October & Current Month
Cherrydale	274.50	269.50	268.50	-1.00	-6.00
Chloe Clark	532.00	544.00	549.00	+5.00	+ 17.00
Saltar's Point	462.00	466.00	471.00	+5.00	+ 9.00
Pioneer MS	707.72	707.36	709.36	+2.00	+1.64
Steilacoom High	804.10	775.90	780.50	+4.60	-23.60
Anderson Island	20.50	21.50	22.50	+1.00	+2.00
WAVA	1528.02	1402.23	1421.43	+19.20	+19.20 (up by .9865%)

**Overall
Brick &
Mortar
Difference
+ .04**

General Fund

Cash Flow



GENERAL FUND

Increased by:
\$1,310,073
(Partially because
of WAVA Audit
reimbursement
payment was
received)

Beginning Fund Balance for Feb. 2012:

\$8,971,667

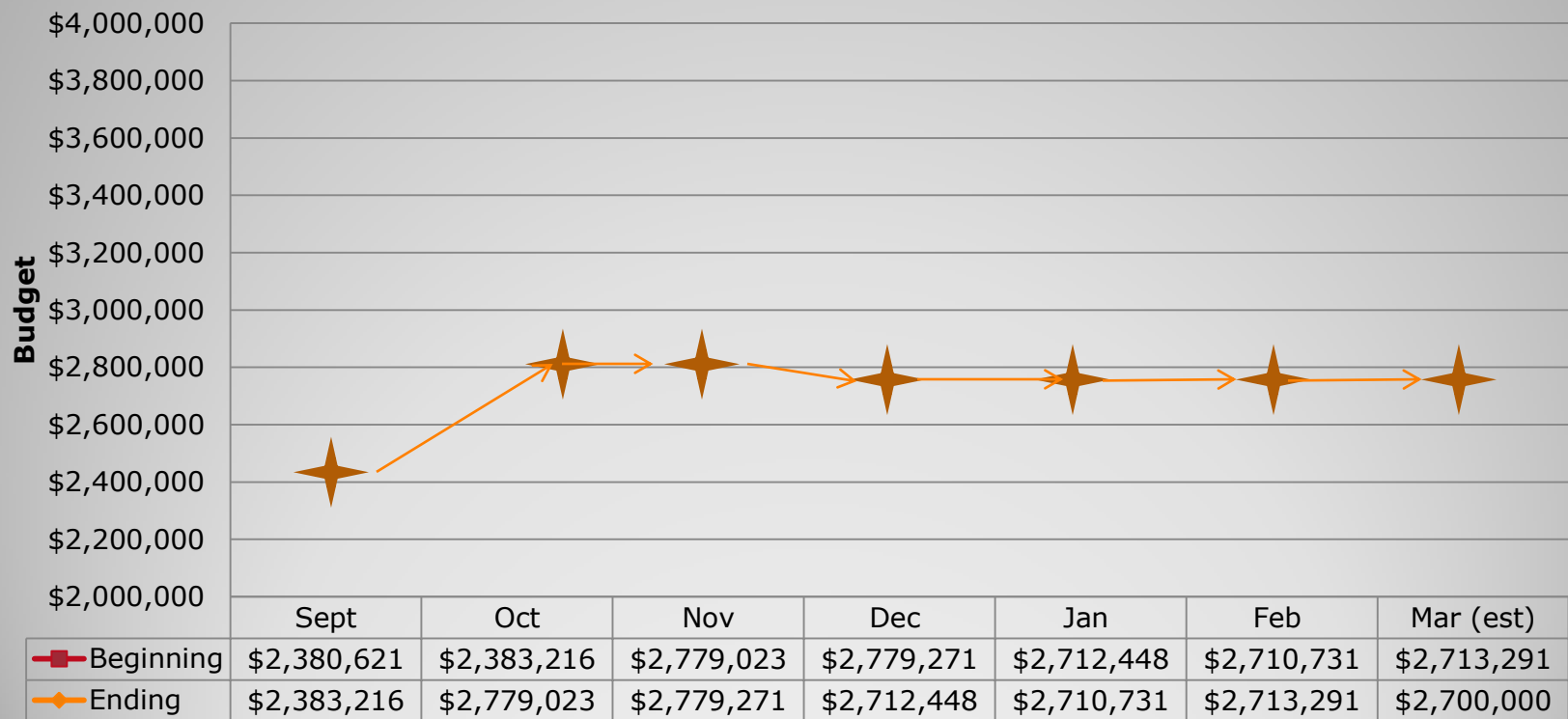


Ending Fund Balance for Feb. 2012:

\$10,281,740

Capital Projects Fund

Cash Flow

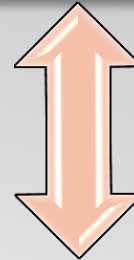


CAPITAL
PROJECTS
FUND

Beginning Fund Balance for Feb. 2012:

\$2,710,731

Increase of
\$2,561
(Impact Fees &
Interest)

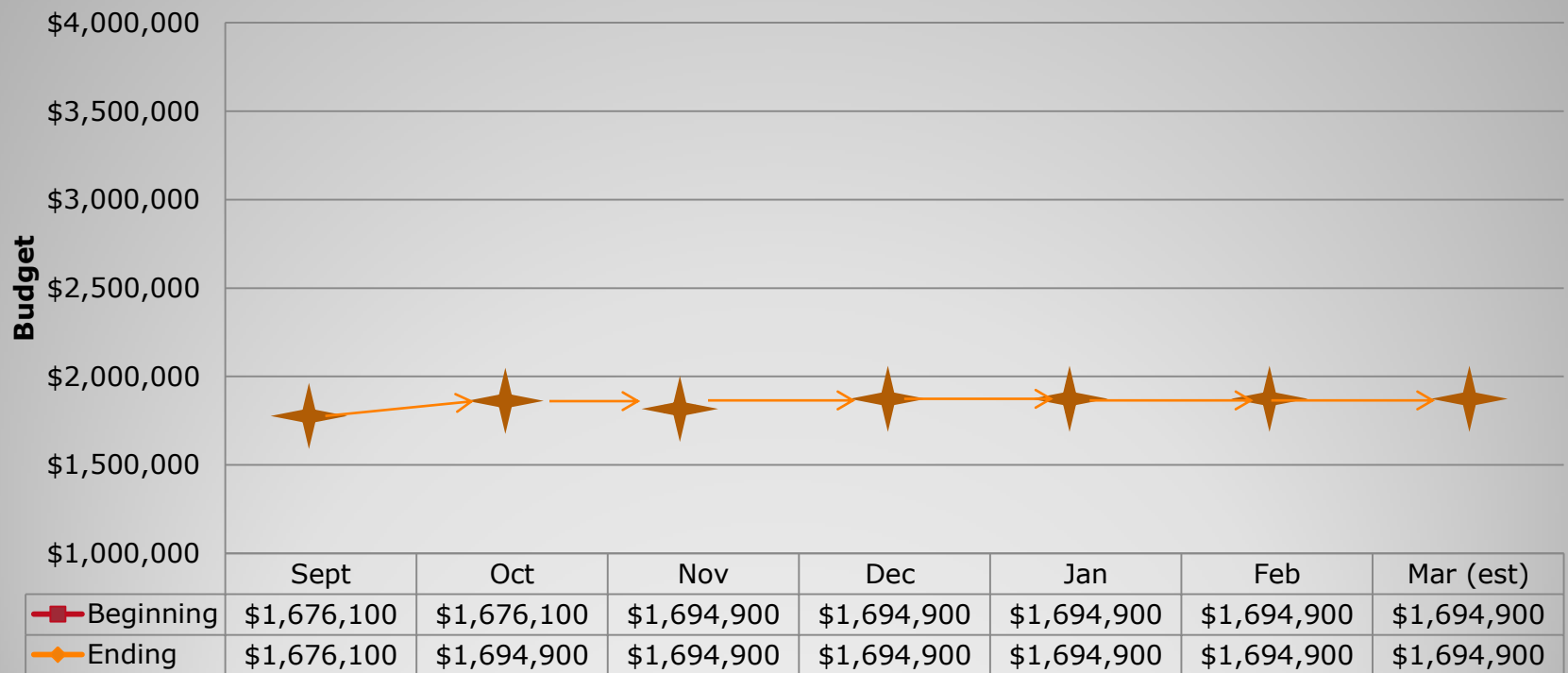


Ending Fund Balance for Feb. 2012:

\$2,713,291.63

Debt Service Fund

Cash Flow



DEBT
SERVICE
FUND

Beginning Fund Balance for Feb. 2012:

\$1,694,900

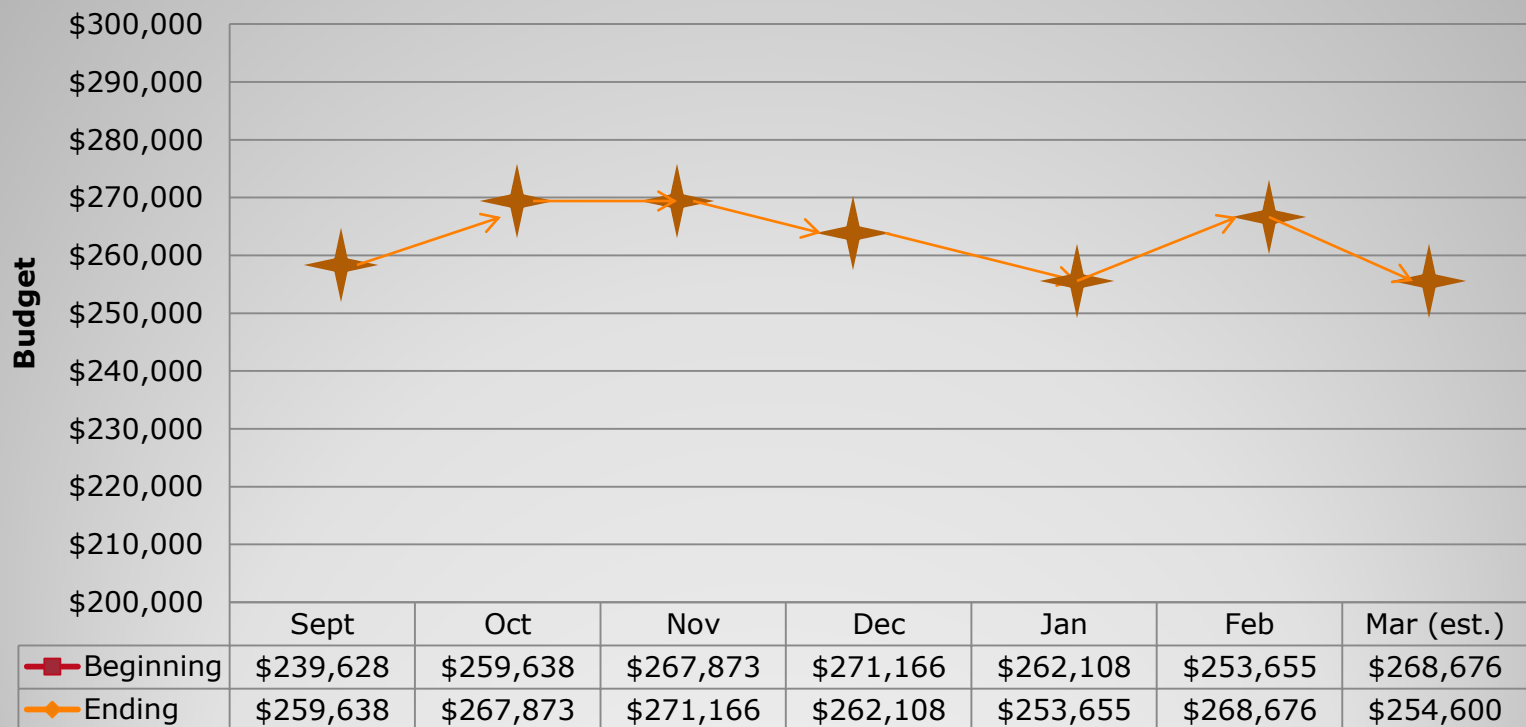
No Activity This Month

Ending Fund Balance for Feb. 2012:

\$1,694,900

ASB Fund

Cash Flow

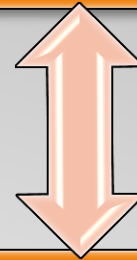


ASB FUND

Beginning Fund Balance Feb. 2012:

\$253,655

Increased
by
\$15,021

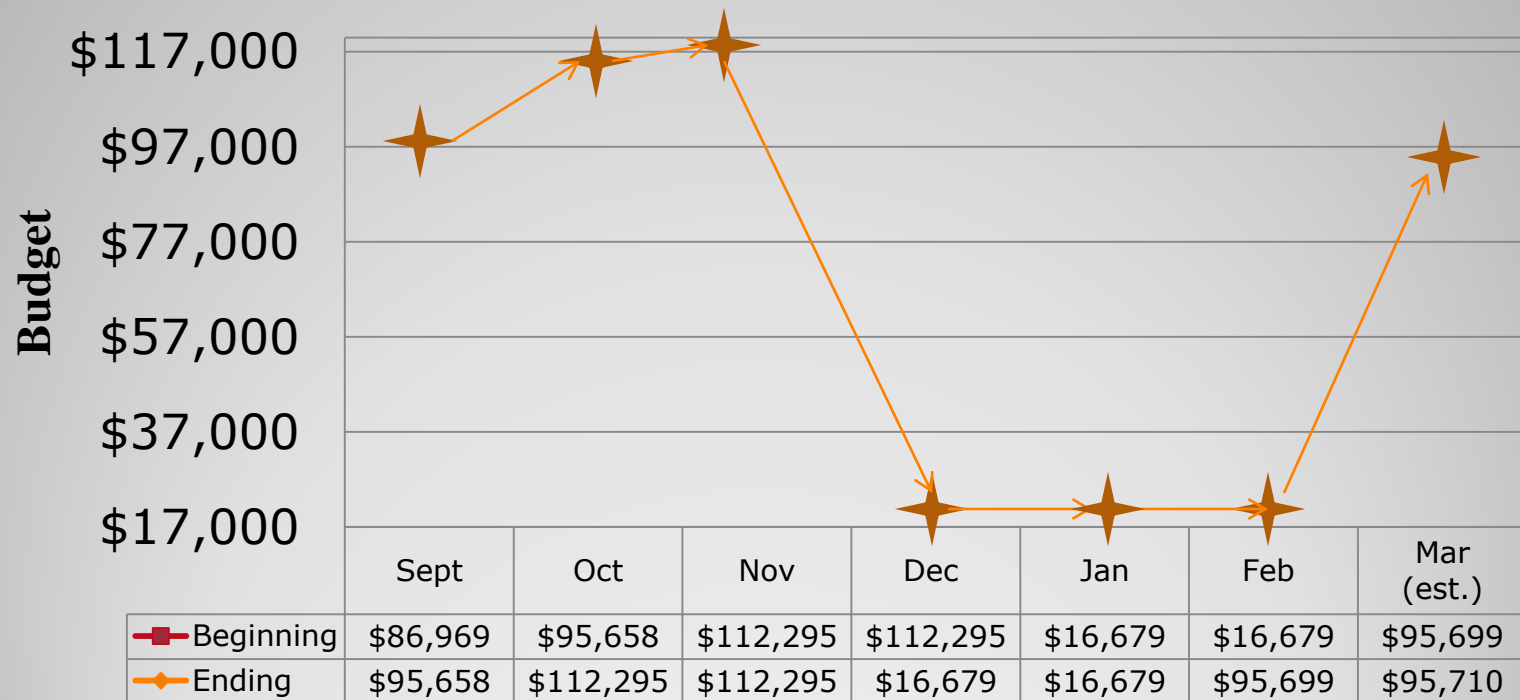


Ending Fund Balance Feb. 2012:

\$268,676

Transportation Vehicle

Cash Flow

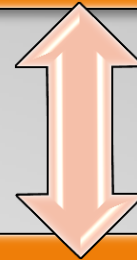


TRANSPORTATION
VEHICLE
FUND

Beginning Fund Balance Feb. 2012:

\$16,679

Increased by
\$79,020
(Apportionment State
payment)



Ending Fund Balance Feb. 2012:

\$95,699

Is it time to purchase another bus??



Steilacoom Historical School District #1 Regular Meeting Board of Directors - Meeting Minutes

3/14/2012

I. Public Information

II. CALL TO ORDER

Vote

Chair Winkler called the meeting to order at 6:45 pm.

Pledge of Allegiance led by Assistant Principal John Nystrom.

Approval of Agenda - Director Scott moved to approve the agenda with one modification of changing item V. from an information item to an action item. Director Denning seconded the motion and the motion passed 5/0.

III. EXECUTIVE SESSION

Executive Session

Chair Winkler excused the Board to Executive Session, to discuss personnel and legal issues, at 6:46 pm, expecting to return at 7:00 pm. No decisions will be made.

IV. RETURN TO PUBLIC SESSION - 7:00 PM

The public meeting resumed at 7:18 pm.

Pledge of Allegiance led by Curtis Broom and Jean Vonderscheer, SCEA representatives.

V. CLASSIFIED EMPLOYEES APPRECIATION

Information

Chair Winkler read a proclamation declaring March 2012 as Classified School Employees Month. Director Denning moved to approve the proclamation; Director Wong seconded the motion and the motion passed (5/0).

VI. COMMENTS FROM THE AUDIENCE

Information

- *Michael Lewis, Steilacoom, regarding the high school principal candidates.*

VII. STEILACOOM HIGH PRINCIPAL RECOMMENDATION

Vote

Superintendent Fritz recommended the hiring of Brian Hanson to the high school principal position with a contract starting July 1 to include ten transition days. Director Scott moved to approve the hiring, contract and transition day contract. Director Denning seconded the motion and the motion passed (5/0).

VIII. REPORTS

I. Pioneer Middle School Data Driven Decisions**Information**

Principal Stout, Asst. Principal Nystrom and principal interns Wyatt and Hunter reported on the success of a program implemented this school year to target and assist middle school students with missing assignments. Utilizing data the team has been able to focus and improve the performance of students as well as implement new strategies throughout the building to improve the performance of both students and staff. Chair Winkler commented that a positive communication from a community member had been received regarding presentation materials.

II. Legislative Update**Information**

Superintendent Fritz and Director Denning updated the Board on the Legislature, which is now in a Special Session.

IX. APPROVAL OF MINUTES**Approval of Minutes**

Director Scott moved, Director Callanan second a motion to adopt the February 22, 2012 minutes. The motion passed (4/0/1 Denning abstain).

X. CONSENT AGENDA**Vote**

Director Denning moved and Director Wong second the approval of the Consent Agenda. Motion passed (5/0).

XI. OLD BUSINESS**Vote****I. Energy Operational Savings Project Grant****Vote**

Bruce Parker, Maintenance Supervisor, updated the Board on the grant proposal and recommended submission of the grant with the District committing to approximately \$170,000 in costs. Director Scott moved to approve the energy grant as presented at a customer investment cost not to exceed \$ 170,000. Director Wong seconded and the motion passed (4/0/1 Denning abstain).

II. Amendment 10 to K12.com Agreement**Vote**

Director Scott moved to approve Amendment 10 to extend the timeline of the agreement to April 30, 2012. Director Denning seconded the motion and the motion passed (5/0).

XII. COMMENTS FROM THE AUDIENCE**Information**

- *Eric Garrett, Steilacoom, thoughts regarding homework, parental involvement, retention, incentives*
- *Jaimie Garrett, Steilacoom, funding concerns*
- *John Leech, football coach resignation*
- *Brenda Leech, football coach resignation*
- *Brent Sigfried, football coach resignation*

XIII. BOARD COMMUNICATION**Information**

- *All Board members received the email regarding the Pioneer Middle School presentation.*
- *Chair Winkler had discussions with community members regarding the high school selection process*
- *NEWS organization requesting additional funds; item to be added to a future agenda.*

XIV. ANNOUNCEMENTS

Information

- *First Student Transportation awarded a 100% safety review by the Washington State Patrol.*

XV. EXECUTIVE SESSION

Executive Session

Ten minute recess at 8:46 pm prior to Executive Session to discuss collective bargaining and real estate. No decisions will be made.

XVI. RETURN TO PUBLIC SESSION

The Board returned to public session at 10:38 pm.

XVII. ADJOURNMENT

Vote

Director Denning moved to adjourn at 10:39 pm; Director Wong seconded and the motion passed (5/0).

Board Chair

Director

Director

Director

Director

Superintendent/Board Secretary

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 28, 2012, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: GF WARRANTS OUTSTANDING
Check Number 109049 through 109122
in the total amount of \$299,083.99.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109049	A + EVENTS	03/30/2012	conf video	National Title 1 Association. Video on Demand.	91112109	199.00	199.00
109050	ACM/ACL LLC DBA ALLIANCE CONST	03/30/2012	247		0	2,443.75	6,191.54
			247b		0	3,747.79	
109051	ALBERTSONS	03/30/2012	xxx7128		0	49.56	49.56
109052	BADER, TERRY A	03/30/2012	ART SUPPLY REIMB		0	47.35	47.35
109053	BANK OF AMERICA	03/30/2012	12020071047		0	120.52	120.52
109054	BATTERIES PLUS	03/30/2012	253897	OPEN PO 2011-2012 FOR SUPPLIES	101112010	83.04	83.04
109055	BIRBECK, TERESA	03/30/2012	SCHOOL/WIRES TRAINER		0	2,900.00	2,900.00
109056	BUILDERS HARDWARE & SUPPLY	03/30/2012	S3145120.001	OPEN PO 2011-2012 FOR SUPPLIES	101112011	25.87	25.87
109057	CAROLINA BIOLOGICAL	03/30/2012	47966079r1	SHS CAROLINA BIOLOGICAL FOR E. MILLER HORTICULTURE	141112047	78.26	78.26
109058	CDW-G, INC.	03/30/2012	g820378 h124015	TECH- SHS AND PIO SHS CDW-G FOR BETHMAN AT PIO.	81112072 141112058	90.92 214.53	305.45
109059	CENTURYLINK	03/30/2012	300493944		0	282.19	282.19
109060	CENTURYLINK QCC	03/30/2012	253d081073073		0	1,548.33	1,548.33
109061	CITY TREASURER	03/30/2012	100683154		0	60.50	60.50
109062	CLOVER PARK TECHNICAL COLLEGE	03/30/2012	75268		0	5,360.43	5,360.43
109063	COLLEGE OF MEDICAL TRAINING	03/30/2012	312814	First Aid Training	81112065	385.00	385.00
109064	CONSOLIDATED ELECTRICAL DIST	03/30/2012	8541-716470	OPEN PURCHASE 2011-2012 FOR ELECTRICAL SUPPLIES	101112036	1,523.54	1,523.54
109065	CULLIGAN	03/30/2012	201203400885		0	43.42	43.42
109066	DEATON, SAMANTHA MICHELLE	03/30/2012	mil reimb waswug MIL WASWUG		0 0	68.61 50.28	118.89
109067	DEPARTMENT OF L&I	03/30/2012	218596		0	20.70	20.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109068	DEPARTMENT OF ENTERPRISE SERVI	03/30/2012	20-1-612743		0	750.00	750.00
109069	DOLMAN, BEVERLY ANN	03/30/2012	WASWUG CONF REIMB		0	67.44	67.44
109070	ESD 113	03/30/2012	0000017830		0	17,340.93	18,965.93
			0000017840	Educational Service District #113 for fingerprinting parent volunteers for 6th grade camp	2371112075	142.50	
			0000017841	Educational Service District #113 for fingerprinting parent volunteers for 6th grade camp	2371112075	142.50	
			0000017844	Educational Service District #113 for fingerprinting parent volunteers for 6th grade camp	2371112075	356.25	
			0000017923	Educational Service District #113 for fingerprinting parent volunteers for 6th grade camp	2371112075	641.25	
			0000017931	Educational Service District #113 for fingerprinting parent volunteers for 6th grade camp	2371112075	342.50	
109071	FIELD TURF	03/30/2012	621131	INSPECTION & CLEANING OF THE SHS ARTIFICIAL TURF FIELD	101112007	3,552.25	3,552.25
109072	GENERAL ELECTRIC CAPITAL CORP	03/30/2012	56979859		0	529.01	2,505.16
			MARCH BILLING	DISTRICT COPIER LEASE- G.E. CORP	81112048	1,976.15	
109073	GOAT TRIMMERS LLC	03/30/2012	LANDSCAPING	GOAT TRIMMERS FOR SHS SPORTS COMPLEX AREAS	101112089	6,011.50	6,011.50
109074	GOPHER	03/30/2012	8451268	PE EQUIPMENT	4311112069	1,085.40	1,085.40
109075	GRAINGER	03/30/2012	9765801254	OPEN PO 2011-2012	101112016	79.94	215.03

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			9768335631	FOR SUPPLIES OPEN PO 2011-2012 FOR SUPPLIES	101112016	135.09	
109076	HAROLD LEMAY ENTERPRISES	03/30/2012	2459137		0	1,225.36	1,225.36
109077	HORTICULTURE SERVICE INC	03/30/2012	1000521	SHS HORTICULTURAL SERVICES INC. FOR MR. E. MILLER. HORTICULTURE CLASS. PLEASE SEE 4 ATTACHED QUOTES!	141112019	1,068.57	1,580.01
			1000522	SHS HORTICULTURAL SERVICES INC. FOR MR. E. MILLER. HORTICULTURE CLASS. PLEASE SEE 4 ATTACHED QUOTES!	141112019	511.44	
109078	HOUGHTON MIFFLIN	03/30/2012	948144258	GREAT SOURCE SUSAN GREER	181112067	45.91	990.57
			948169518	KATIE MARQUIS RIVERSIDE ORDER COGAT TESTS	181112069	944.66	
109079	J W PEPPER	03/30/2012	14463551	Open Po for sheet Music	431112018	212.04	212.04
109080	JOSEPH LINDQUIST	03/30/2012	MIL 2/15-3/14		0	77.52	77.52
109081	JOSTEN'S	03/30/2012	14996155	DIPLOMAS AND DIPLOMA COVERS	431112063	2,474.29	2,474.29
109082	JTEC EDUCATIONAL CONSULTANTS	03/30/2012	1112-9823	OPEN P.O. FOR JTEC	81112023	1,100.00	1,100.00
109083	K12 WASHINGTON LLC WAVA	03/30/2012	FEB 2012 PAYMENT		0	188,735.00	188,735.00
109084	KELVIN	03/30/2012	227139	SHS OPEN PO FOR KELVIN ONLINE ORDERS FOR PIO CTE. DO NOT EXCEED \$1000.00	141112060	608.86	608.86
109085	KONE, INC	03/30/2012	220841219	2011-2012 ANNUAL ELEVATOR MAINTENANCE CONTRACT FOR SHS & PMS-D	101112053	439.60	439.60
109086	LAB/COR INC	03/30/2012	120123-8539		0	349.28	349.28
109087	LABORATORIES, COASTWIDE	03/30/2012	T2401365	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	241.84	5,031.04
			T2404938	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	61.97	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			T2404938-1	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	122.07	
			t2406307	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	151.89	
			T2406307-1	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	32.72	
			T2406310	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	1,483.86	
			T2406310-1	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	110.93	
			T2406322	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	1,034.99	
			T2406393	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	799.03	
			T2406605	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	86.43	
			T2407609	OPEN PURCHASE 2011-2012 FOR CUSTODIAL SUPPLIES	101112047	905.31	
109088	LAKESHORE LEARNING	03/30/2012	4825650312	Req. 1623- Allowance Game/ Round Game	1461112048	67.68	150.44
			4828660312	Req. 1625 - Reusable write & wipe pocket	1461112049	82.76	
109089	LAKEWOOD HARDWARE & PAINT	03/30/2012	302141	OPEN PO 2011-2012 FOR SUPPLIES	101112021	5.20	126.72
			302931	OPEN PO 2011-2012 FOR SUPPLIES	101112021	121.52	
109090	LELAND A GOEKE	03/30/2012	GSSD-2012-1		0	4,033.46	4,033.46
109091	LENNOX PARTS PLUS	03/30/2012	541749384	OPEN PURCHASE ORDER FOR HVAC SUPPLIES FOR	101112082	313.30	313.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109092	LEVENDER	03/30/2012	P575260900019	2011-2012 LEVENDER NOTEBOOKS FOR KATHI WEIGHT	181112064	101.00	101.00
109093	MACGILL & CO.	03/30/2012	in0395459	ICE BAGS FOR NURSE'S OFFICE	4311112067	82.64	82.64
109094	MICHELLE RENE HOEDEMAN	03/30/2012	TITLE I CONF		0	190.20	190.20
109095	MOUNTAIN ALARM	03/30/2012	674529	OPEN PO 2011-2012 FOR SECURITY & FIRE MONITORING	101112026	72.23	72.23
109096	MVP PHYSICAL THERAPY, INC	03/30/2012	819	MVP PHYSICAL THERAPY	81112006	2,272.72	2,272.72
109097	NCS PEARSON, INC.	03/30/2012	224688	Master Schedule Building Workshop	2371112041	500.00	1,000.00
			224689	Registration for Master Scheduling Building Workshop, Spokane, WA for Casey Wyatt	2371112065	500.00	
109098	NORTHWEST ABATEMENT SERVICES	03/30/2012	12062	NWA- Asbestos Survey	81112068	464.53	464.53
109099	OFFICE DEPOT	03/30/2012	600212701001		0	2.18	349.51
			600961428001		0	13.12	
			600961590001		0	95.93	
			600961591001		0	16.38	
			601015684001	SHS OFFICE DEPOT ORDER FOR MRS GRAVES. SEE ORDER #600846814-001	141112056	64.43	
			601058216001		0	51.70	
			601547387001		0	95.28	
			601547429001		0	10.49	
109100	PRINT SHOP OF LAKEWOOD, INC	03/30/2012	660	SHS OPEN PO TO PRINT SHOP OF LAKEWOOD. DO NOT EXCEED \$60.00	141112057	59.68	59.68
109101	SCHOOL MART	03/30/2012	340586	SHS SCHOOL MART FOR JODY SNYDER	141112051	82.94	82.94
109102	SCHOOL SPECIALTY	03/30/2012	208107900026	Second Grade Supplies - Hebert (Classroom Direct Cart 7771187049)	1621112076	43.38	43.38
109103	SHIFFLER EQUIP SALES	03/30/2012	1205500900	CONTROL KEYS FOR MASTER LOCK STUDENT LOCKERS AT STEILACOOM HIGH SCHOOL	101112101	39.70	39.70
109104	SIEMENS INDUSTRY, INC.	03/30/2012	5442341826	OPEN PURCHASE ORDER FOR	101112105	541.04	541.04

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
109105	SOLIANT HEALTH	03/30/2012	4921797	2011-2012 FOR SUPPLIES Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	8,531.26
			4975379/4675335	Psychologist (2) and Speech Pathologist (1)	91112056	3,375.00	
			4980645	Psychologist (2) and Speech Pathologist (1)	91112056	2,578.13	
109106	STATE AUDITOR'S OFFICE	03/30/2012	192610		0	4,768.32	4,768.32
109107	SUNBELT STAFFING	03/30/2012	4978838	Speech Patholgist (1)	91112057	2,812.50	7,086.50
			4978981/4978979	Speech Patholgist (1)	91112057	4,274.00	
109108	SUZANNE T SCHENCK	03/30/2012	MUTL BENFTS		0	131.75	131.75
109109	SWEETWATER	03/30/2012	9713209	AUDIO USB INTERFACE FOR JOE LINDQUIST	4311112065	35.99	35.99
109110	TACOMA SCREW PRODUCTS	03/30/2012	10289986	OPEN PURCHASE 2011-2012 FOR SUPPLIES	101112037	45.73	45.73
109111	TED BROWN MUSIC CO	03/30/2012	467424	OPEN PO FOR SUPPLIES AND REPAIRS	4311112048	13.01	13.01
109112	TERI YOSHIKAWA	03/30/2012	132	Open PO for Teri Yoshikawa, Physical Therapist 2011-2012 school year.	91112076	2,479.00	2,479.00
109113	TYLER TECHNOLOGIES	03/30/2012	04561799		0	5,438.77	5,438.77
109114	US BANCORP	03/30/2012	198894479		0	1,528.95	1,528.95
109115	WAEOP	03/30/2012	2012-305	Registration for Kathy Lech to attend Washington Association of Educational Office Professionals Conference, April 19-21, 2012 in Kelso, Wa	2371112074	175.00	175.00
109116	WABE	03/30/2012	conf	WABE Conference Registration for Jody McDonald	91112100	215.00	215.00
109117	WASHINGTON TRACTOR	03/30/2012	407157	OPEN PURCHASE ORDER 2011-2012 FOR GROUNDS	101112046	587.74	587.74

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				EQUIPMENT			
				SUPPLIES/REPAIRS			
109118	WELLS FARGO FINAN LEASING INC	03/30/2012	6765704869		0	269.48	1,751.65
			6765704874		0	714.87	
			6765706467		0	767.30	
109119	WERA	03/30/2012	1007851-38249477	WERA Conference Registration (S Greer)	181112040	280.00	280.00
109120	WHEATON, RYAN LAMONTE	03/30/2012	job fair travel reimp		0	321.96	321.96
109121	WSIPC	03/30/2012	0000360928	WASWUG Registration for District Office	81112041	225.00	300.00
			0000360941	WASWUG Registration for District Office	81112041	75.00	
109122	WSPA	03/30/2012	4836	WSPA WEBINAR - PREGNANCY LEAVE	181112065	75.00	150.00
			4837	WSPA WEBINAR - UNDERSTANDING SCHOOL DISTRICT OBLIGATIONS TO EMPLOYEES WHO REQUEST LEAVE UNDER STATE AND FEDERAL FAMILY CARE AND MEDICAL LEAVE LAWS	181112066	75.00	
				74 Computer	Check(s) For a Total of		299,083.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	74	Computer	Checks For a Total of	299,083.99
Total For	74	Manual, Wire Tran, ACH & Computer	Checks	299,083.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	299,083.99

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 28, 2012, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: CPF WARRANTS OUTSTANDING
Check Number 200015 through 200015
in the total amount of \$17,382.02.

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200015	CRESCENT SHEET METAL, INC	03/30/2012	2269-6		35668	17,382.02	17,382.02
				1 Computer	Check(s) For a Total of		17,382.02

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	17,382.02
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	17,382.02
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	17,382.02

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 28, 2012, the board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: ASB WARRANTS OUTSTANDING
Check Number 400472 through 400500
in the total amount of \$16,798.88.

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400472	BIG JOHNS TROPHIES	03/30/2012	115743		6173	281.34	438.19
			115926		6184	156.85	
400473	CASCADE BAGEL & DELI, INC	03/30/2012	See below	inv#	5988	321.60	321.60
				114005,055,083,134			
				,152,175,196,220,2			
				286,304,330,352			
400474	COSTCO	03/30/2012	243305035/243666474		5990	711.26	989.01
			244066729		5990	277.75	
400475	COURTYARD BELLEVUE DOWNTOWN	03/30/2012	G2736		6154	1,510.08	1,510.08
400476	DISNEY EDUCATIONAL PRODUCTS	03/30/2012	DET472809		1803	187.44	187.44
400477	EK BEVERAGES	03/30/2012	340017/340133		5991	606.00	606.00
400478	ECCLA	03/30/2012	member dues		6178	162.00	162.00
400479	HALFON CANDY COMPANY	03/30/2012	435201/436833/401569		5984	532.33	532.33
400480	HOBY	03/30/2012	84388		6171	500.00	500.00
400481	JUGS SPORTS, INC	03/30/2012	0446614		6123	499.72	499.72
400482	LANG, JOEL P	03/30/2012	tickets for raven	purchased extra	0	84.50	84.50
				tickets for			
				"raven stole the			
				sun" for the			
				broadway center			
400483	MOCHIZUKI, KEN	03/30/2012	author visit		1810	500.00	500.00
400484	MSR WHOLESALE BALLOONS	03/30/2012	ms13113-in		5983	148.28	148.28
400485	OTIS SPUNKMEYER INC	03/30/2012	81203000		5985	370.20	370.20
400486	PACIFIC WELDING	03/30/2012	01047812		5986	10.11	10.11
400487	PIONEER MIDDLE SCHOOL IMPREST	03/30/2012	reimb #3943		0	72.00	72.00
400488	POINT DEFIANCE ZOO & AQUARIUM	03/30/2012	48857		1807	2,162.12	2,162.12
400489	PUGET SOUND SCREEN PRINTING	03/30/2012	MM1211		6183	295.11	295.11
400490	SCHOLASTIC BOOK FAIRS	03/30/2012	w2933486bf		1862	1,653.73	1,653.73
400491	STEILACOOM HIST SCHOOL DIST	03/30/2012	261785		0	49.00	74.00
			261787		1807	25.00	
400492	STEILACOOM HIGH SCHOOL ASB	03/30/2012	microwave payment		6188	354.11	389.11
			reimb check # 6797		0	35.00	
400493	STEILACOOM H.S. BOOSTER CLUB	03/30/2012	001		6174	200.00	600.00
			002		6175	400.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400494	SUNRISE DISTRIBUTION, INC.	03/30/2012	suhs 002		5987	194.35	194.35
400495	TACOMA ART MUSEUM	03/30/2012	2126		1427	240.00	850.00
			2127		1428	235.00	
			2128		1430	245.00	
			2129		1431	130.00	
400496	TACOMA SYMPHONY	03/30/2012	SALTARSPT12		1806	735.00	735.00
400497	TED BROWN MUSIC CO	03/30/2012	507243		6181	717.00	717.00
400498	WASHINGTON DECA	03/30/2012	137-073		6155	1,370.00	1,370.00
400499	WASHINGTON FCCLA	03/30/2012	CONFERENCE	STATE LEADERSHIP CONFERENCE	6179	697.00	697.00
400500	WSMC REGIONAL	03/30/2012	107		6122	130.00	130.00
				29 Computer	Check(s) For a Total of		16,798.88

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	29	Computer	Checks For a Total of	16,798.88
Total For	29	Manual, Wire Tran, ACH & Computer Checks		16,798.88
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	16,798.88

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

CERTIFICATED PERSONNEL REPORT

March 28, 2012

NEW HIRES/RE-HIRES

NAME	POSITION	BUILDING	FTE
DODD, Heather	Speech/Lang. Pathologist	Student Svcs.	0.7

CERTIFICATED STIPENDS

NAME	ACTIVITY/ POSITION	BLDG.	STIPEND AMOUNT	FUNDING SOURCE	TIMELINE/ DATES
BEAULIEU, Derek	2 Days Per Diem	PIO	\$628.86	CTE	9/1/2011 – 6/15/2012
BETHMAN, Kurt	5 Days Per Diem	PIO	\$1,412.50	CTE	9/1/2011 – 6/15/2012
GARRETT, Eric	Department Chair	SHS	\$500.00	BEA	8/29/2011 – 6/15/2012
LYONS, Jill	MSP Bldg. Assessment Coord.	CD	\$200.00	BEA	4/15/2012 – 05/20/2012
NIXON, Julie	Fantasy Club	PIO	\$350.00	BEA	3/19/2012 – 6/13/2012
OLSON, Lanae	Dist. Prof. Dvlpmnt. (Love and Logic Trng. Series)	CD	\$1,125.00 (13 Hours)	TITLE II	1/5/2012 – 3/15/2012
RISE, Jason	5 Days Per Diem	PIO	\$1,621.39	CTE	9/1/2011 – 6/15/2012
SORTORE, Patricia	Department Chair	SHS	\$500.00	BEA	8/29/2011 – 6/15/2012
WHEELER, Richard	2 Days Per Diem	PIO	\$418.96	CTE	9/1/2011 – 6/15/2012
WOOD, Jeff	5 Days Per Diem	PIO	\$1,573.17	CTE	9/1/2011 – 6/15/2012
WOOD, Shannon	Department Chair	SHS	\$500.00	BEA	8/29/2011 – 6/15/2012
WUSTERBARTH, Gary	Department Chair	SHS	\$500.00	BEA	8/29/2011 – 6/15/2012
WUSTERBARTH, Gary	Graduation	SHS	\$700.00	BEA	4/2/2012 – 6/10/2012

Initiated by: Pat Jackson-Holley

HR DIRECTOR: _____

FINANCE DIRECTOR: _____

SUPERINTENDENT: _____

BOARD APPROVAL DATE: 3/28/2012

REGULAR BOARD MEETING

ISSUE: X ACTION Adoption of Personnel Action-Classified
 _____ INFORMATION _____

Packet page 39 of 65

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

CLASSIFIED PERSONNEL REPORT

March 28, 2012

NEW HIRES

NAME	POSITION	BUILDING
TERRIEN, George	Custodian	CC
VALADEZ, Amanda	Occupational Therapy Assistant (Paid Internship)	Student Svcs

RESIGNATIONS

NAME	POSITION	BUILDING

Initiated by: Pat Jackson-Holley

HR DIRECTOR: _____

FINANCE DIRECTOR: _____

SUPERINTENDENT: _____

BOARD APPROVAL DATE: 3/28/2012

Overnight Field Trip Proposal

- The purpose of the trip is to compete, as state qualifiers, in the International DECA competition in Salt Lake City, UT.
- The participants are employing their skills as marketing students in their area of expertise in international competition. They will be judged on their written and verbal skills in the marketing field.
- The students will travel by airplane and shuttle bus arranged by DECA and the advisor. All necessary paperwork has been submitted.
- The chaperone will be Christina Hayden, marketing teacher and DECA advisor for Steilacoom High School. This DECA conference lodging is like the state conference in which the blocks of rooms have male and female chaperones on each floor dispersed amongst the students' rooms. Like at the state conference I will ask the male chaperones from other schools to help with bed checks at this conference. The national DECA organization has put all of the Washington schools in the same hotel: The Grand America in Salt Lake City, UT
- The students participating are: Chris Stephens, James Dodsworth, Lauren Leech, Alex Glass, Mack Ottum and Aidan Goins.
- The students and chaperone will be staying at the Grand America Hotel, which was assigned by national DECA. A portion of the cost of meals will be paid by using our ASB account. The advisor/instructors travel will be paid using CTE funds. The required paperwork has been turned in. The transportation and lodging will be paid with the funds in the DECA/student store ASB account. Students/parents also contributed \$140 per participant for this trip. Money was awarded by the Portland Trailblazers toward the registration fee for the student who qualified to compete in the Sports and Entertainment Marketing event.
- Itinerary:
 - a. Depart for Sea Tac Airport on April 27th at 9 am and return May 2 at 1:30 pm. Students will be transported to the airport by parents.
 - b. We should arrive in Salt Lake City at 3:30 pm and depart Salt Lake City at approximately 10:00 am on May 2. Arrival in Seattle will be approximately 11:30 due to Mountain Time change.
 - c. Christina Hayden can be reached on her cell phone: 253.677.2282. Lodging is at the Grand America Hotel in Salt Lake City. Hotel phone number is 801.258.6000

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND

FOR THE MONTH March, 2012

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,919,994.70.

PAYROLL

Gross Pay	\$ 1,425,325.90
Benefits	\$ 494,380.19
Total Payroll Adjustment	\$ 288.61

PAYROLL TOTAL \$ 1,919,994.70

DATED: March 28, 2012

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CODE COUNT</u>	<u>ADDED</u>	<u>SUBTRACTED</u>	<u>NET AMT</u>
C013	BASIC	212	887,551.16	0.00	887,551.16
C013a	BASIC	3	7,157.11	0.00	7,157.11
C023	PRINCIPAL	8	61,517.01	0.00	61,517.01
C033a	STIPEND	1	250.00	0.00	250.00
C043	TRI	212	88,755.47	0.00	88,755.47
C043a	TRI	3	715.71	0.00	715.71
C063	ADMINISTRATOR	4	36,282.03	0.00	36,282.03
C073	EXEMPT	9	39,254.89	0.00	39,254.89
C083a	SPEC ED ASST	1	217.18	0.00	217.18
C173	CTE	1	145.73	0.00	145.73
C175	ART CLUB CTE	1	135.00	0.00	135.00
C185	BUILDERS CLUB	1	136.84	0.00	136.84
C195	KEY CLUB	2	424.15	0.00	424.15
C234	SWIMMING	1	872.30	0.00	872.30
C234a	SWIMMING	1	738.32	0.00	738.32
C284a	SOCCER	1	1,047.66	0.00	1,047.66
C285	SOCCER	1	995.00	0.00	995.00
C315	BASKETBALL	4	3,172.73	0.00	3,172.73
C335	YEARBOOK	2	307.26	0.00	307.26
C345	CLUB ADVISOR	8	783.10	0.00	783.10
C345a	CLUB ADVISOR	1	0.00	-147.27	-147.27
C355a	CHEER 2	1	852.29	0.00	852.29
C365	CLASS ADVISOR	5	490.90	0.00	490.90
C385	ASB ADVISOR	1	218.18	0.00	218.18
C395	DEPARTMENT HEAD	2	132.58	0.00	132.58
C405	BAND	2	260.36	0.00	260.36
C405a	BAND	1	240.65	0.00	240.65
C415	JAZZ	1	279.78	0.00	279.78
C415a	JAZZ	1	313.69	0.00	313.69
C435	LEADERSHIP	1	233.33	0.00	233.33
C455	TRAINER	1	77.78	0.00	77.78
C475	DATA TEAM LDR	18	1,224.30	0.00	1,224.30
C495	LEAD TEACHER	5	1,484.86	0.00	1,484.86

4pacpv05.p	STEILACOOM SCHOOL DISTRICT #1	11:18 AM	03/26/12
04.12.02.00.00-010007	Pay Summary For Payroll Run Number MTHLY/MONTHLY PAYROLL	PAGE:	2
Check Date 03/30/2012			

C505	PRO CERT MENTOR	1	416.67	0.00	416.67
C545	GRAD COORDINATO	1	63.64	0.00	63.64
C565	DECA ADVISOR	1	318.18	0.00	318.18
C575	DRAMA	1	157.09	0.00	157.09
C615	CHOIR	1	216.00	0.00	216.00
C615a	CHOIR	1	120.80	0.00	120.80
C635	MASTER TEACHER	3	1,365.16	0.00	1,365.16
C685	CLASS/LAB SETUP	10	1,792.03	0.00	1,792.03
C695	MONDAY WRTR	1	72.73	0.00	72.73
C705	EXTRA DUTIES	1	190.77	0.00	190.77
C734	LEAD GROUNDS	1	3,905.20	0.00	3,905.20
C743	FAC OP MANAGER	1	3,417.05	0.00	3,417.05
C754	LEAD CUSTODIAN	5	15,856.52	0.00	15,856.52
C764	CUSTODIAN	12	30,127.89	0.00	30,127.89
C764a	CUSTODIAN/ATTEN	1	1,415.66	0.00	1,415.66
C774	GROUNDS	2	5,643.74	0.00	5,643.74
C784	MAINT TECH I	1	4,035.20	0.00	4,035.20
C793	TEACHER ASST	17	17,018.90	0.00	17,018.90
C803	SPEC ED ASST	26	28,264.68	0.00	28,264.68
C803a	SPED ED ASST	1	931.77	0.00	931.77
C814	MAINT TECH II	1	4,725.07	0.00	4,725.07
C823	IT TECH I	1	3,208.40	0.00	3,208.40
C833	TITLE 1/LAP	5	4,504.49	0.00	4,504.49
C853	LIBRARY TECH	5	6,796.79	0.00	6,796.79
C863	SECRETARY	20	31,079.99	0.00	31,079.99
C863a	SECRETARY	4	3,908.04	0.00	3,908.04
C873	SUPERVISION	29	11,032.34	0.00	11,032.34
C883	ACCT CLERK	2	6,148.56	0.00	6,148.56
C893	BILINGUAL ASST	4	1,875.82	0.00	1,875.82
C903	SUB CALLER	2	735.81	0.00	735.81
C913	COMPUTER TECH	1	2,686.67	0.00	2,686.67
C923	SP/LA ASST	2	2,484.89	0.00	2,484.89
C933	HEALTH ASST	6	3,892.24	0.00	3,892.24
C933A	HEALTH ADDITION	1	132.97	0.00	132.97
C973	REGISTRAR	1	3,905.20	0.00	3,905.20

C984	CAMPUS SUPERVIS	2	4,315.29	0.00	4,315.29
C9L4	CUSTODIAN 2	1	276.19	0.00	276.19
C9N3	TEACHER ASST 2	1	1,065.15	0.00	1,065.15
C9U3	SUPERVISION 2	1	289.91	0.00	289.91
CWM5	WEBMASTER	3	252.78	0.00	252.78
LWOP3	Leave w/o Pay	6	0.00	-1,371.82	-1,371.82
LWOP4	Leave w/o Pay	1	0.00	-931.70	-931.70
LWP3a	Leave w/o Pay	3	0.00	-137.96	-137.96
PSLCS	Pd Sick Lv	1	188.06	0.00	188.06
T093	ADDT'L DAYS	4	5,309.04	0.00	5,309.04
T294	TRACK	3	442.46	0.00	442.46
T314	BASKETBALL	2	3,547.18	0.00	3,547.18
T383	ASB ADVISOR	1	110.56	-19.01	91.55
T444	WRESTLING	2	1,247.19	0.00	1,247.19
T643	STUDENT REC CO	1	127.28	0.00	127.28
T803	SPEC ED ASST	1	0.00	-134.71	-134.71
TCC5X	CLASS CVG	31	945.00	0.00	945.00
TEX3	EXTRA HOURS	25	2,180.08	-1,078.85	1,101.23
TEX4	EXTRA HOURS	3	382.71	0.00	382.71
TO153	OVERTIME 1.5	3	150.20	0.00	150.20
TO154	OVERTIME 1.5	5	766.53	0.00	766.53
TO254	OVERTIME 2.5	11	3,271.68	0.00	3,271.68
TOB3	BLENDED OT	2	118.23	0.00	118.23
TPS5	POST SEASON	6	925.00	0.00	925.00
TRE3X	RETRO	3	1,120.38	0.00	1,120.38
TSP3	SUB CLASSIFIED	22	8,649.44	0.00	8,649.44
TSP4	SUB CLASSIFIED	5	3,117.42	0.00	3,117.42
TST3	SUB TEACHER	51	51,129.81	0.00	51,129.81
TTP3	TRAINING PAY	3	147.71	0.00	147.71
TWM3	WEBMASTER	4	357.63	0.00	357.63

Total Pay Codes 98	895	1,429,147.22	-3,821.32	1,425,325.90
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***** End of report *****

CODE	DESCRIPTION	CODE COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
1FIC	FICA	416	58,035.54	0.00	58,035.54	1,381,794.85
1FIT	Fed Inc Tax	414	132,960.64	0.00	132,960.64	1,270,957.54
1FIT+	FIT Add Amount	43	5,140.00	0.00	5,140.00	0.00
1Med	Medicare	416	20,036.01	0.00	20,036.01	1,381,794.85
1ReE0	SERS Plan 0	38	0.00	0.00	0.00	0.00
1ReE2	SERS Plan 2	48	4,614.72	0.00	4,614.72	112,830.47
1ReE3	SERS Plan 3	61	9,273.30	0.00	9,273.30	134,227.03
1ReP1	PERS Plan 1	4	505.75	0.00	505.75	8,428.98
1ReT0	TRS Plan 0	52	0.00	0.00	0.00	0.00
1ReT1	TRS Plan 1	10	3,444.57	0.00	3,444.57	57,408.69
1ReT2	TRS Plan 2	52	10,945.84	0.00	10,945.84	233,159.34
1ReT3	TRS Plan 3	162	61,662.42	0.00	61,662.42	803,953.83
1WC	Workers' Comp	416	2,145.72	-8.67	2,137.05	1,416,586.62
A1150	ANNUITY-Securit	30	8,876.66	0.00	8,876.66	153,977.44
A8103	DCP	14	9,487.00	0.00	9,487.00	63,237.22
B0	LTD-Cert	221	0.00	0.00	0.00	0.00
B2208	Flex-Plan MED	20	2,379.99	0.00	2,379.99	83,667.28
B3208	Flex-Plan DEP	6	2,099.99	0.00	2,099.99	27,167.23
B4	LTD-Classified	107	0.00	0.00	0.00	0.00
B9227	BROKERS FEES	323	0.00	0.00	0.00	0.00
C0123	DUES CE-*WEA/AP	8	513.96	0.00	513.96	28,316.13
COUA	DUES CE-CERT UN	161	12,030.13	0.00	12,030.13	784,665.52
C1UD	DUES CL-CLASS D	11	631.18	0.00	631.18	37,699.98
C1UE	DUES CL-CLASS D	5	240.30	0.00	240.30	12,637.04
C1UF	DUES CL-CLASS D	6	231.72	0.00	231.72	12,415.47
C1UG	DUES CL-CLASS D	28	822.64	0.00	822.64	44,885.28
C1UH	DUES CL-CLASS D	4	92.36	0.00	92.36	4,829.97
C1UI	DUES CL-CLASS D	3	49.05	0.00	49.05	3,527.77
C3UB	NEAPAC - NEAPAC	27	27.00	0.00	27.00	96,897.59
C4UC	WEAPAC - WEAPAC	35	78.75	0.00	78.75	156,467.75
D0114	CREDIT UNION	31	14,992.00	0.00	14,992.00	152,652.79
I0	Life Ins - Cert	210	0.00	0.00	0.00	0.00
J0110	ACCIDEN-*WEA/AP	3	13.25	0.00	13.25	12,866.28

CODE	DESCRIPTION	CODE COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
K0	DENTAL-TPSC	272	0.00	0.00	0.00	0.00
K1	DENTAL-WILLAMET	55	0.00	0.00	0.00	0.00
L0	Life Ins - SCEA	97	0.00	0.00	0.00	0.00
L1118	VOLUNTARY LIFE	36	583.95	0.00	583.95	172,759.75
L3	Life Ins - Prin	8	0.00	0.00	0.00	0.00
L4	Life Ins-Exempt	13	0.00	0.00	0.00	0.00
M0	VISION - TPSC	328	0.00	0.00	0.00	0.00
M1	GROUP HEALTH	73	7,705.00	0.00	7,705.00	145,722.53
M3	KAISER	3	974.84	0.00	974.84	16,660.06
M4	BC PPO 1	38	5,755.23	0.00	5,755.23	181,563.66
M4adj	BC PPO 1 Adj	1	193.61	0.00	193.61	2,711.81
M5	BC PPO 3	57	3,063.17	0.00	3,063.17	128,170.49
M6	BC PPO 5	67	8,516.44	0.00	8,516.44	79,160.82
M7	BC Easy Choice	31	1,398.02	0.00	1,398.02	44,699.10
M9	BC PPO3 non 125	1	490.65	0.00	490.65	5,770.88
N0122	UNITED WAY	5	180.00	0.00	180.00	24,988.55
R0RD	SHORT TERM DIS	1	10.59	0.00	10.59	1,016.10
R0RE	SHORT TERM DIS	2	25.16	0.00	25.16	10,571.41
R0RF	SHORT TERM DIS	3	44.25	0.00	44.25	16,729.82
R0RG	SHORT TERM DIS	1	16.80	0.00	16.80	5,525.58
R0RH	SHORT TERM DIS	3	56.91	0.00	56.91	12,891.29
R0RI	SHORT TERM DIS	2	50.78	0.00	50.78	10,498.80
R0RJ	SHORT TERM DIS	1	31.75	0.00	31.75	3,468.58
R0RK	SHORT TERM DIS	3	103.89	0.00	103.89	14,678.22
R0RL	SHORT TERM DIS	3	115.47	0.00	115.47	15,854.99
R0RM	SHORT TERM DIS	1	42.34	0.00	42.34	4,413.10
R0RN	SHORT TERM DIS	1	43.28	0.00	43.28	5,188.06
R0RO	SHORT TERM DIS	1	45.15	0.00	45.15	7,067.97
R0RP	SHORT TERM DIS	2	94.08	0.00	94.08	11,064.00
R0RQ	SHORT TERM DIS	1	48.77	0.00	48.77	4,957.43
R0RR	SHORT TERM DIS	2	101.30	0.00	101.30	10,061.90
R0RS	SHORT TERM DIS	1	52.52	0.00	52.52	5,188.06
R0RT	SHORT TERM DIS	1	54.40	0.00	54.40	5,525.58

CODE	DESCRIPTION	CODE COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
RORU	SHORT TERM DIS	5	281.35	0.00	281.35	28,009.14
RORY	SHORT TERM DIS	1	63.78	0.00	63.78	5,770.88
V1119	VEBA-Admin	5	461.76	0.00	461.76	46,177.19
V2119	VEBA-Principals	7	569.32	0.00	569.32	56,930.89
V3119	VEBA-Certs	211	9,997.62	0.00	9,997.62	999,756.65
V4119	VEBA-Exempt	9	785.11	0.00	785.11	39,254.89
X0300	NO INSURANCE	59	0.00	0.00	0.00	0.00
Z0292	PAY ADJ-*CHAPTE	1	791.00	0.00	791.00	4,413.10
Z1	DEDUCTION	1	400.00	0.00	400.00	2,898.73
Total Deductions	75	4798	404,478.78	-8.67	404,470.11	

***** End of report *****

CODE	DESCRIPTION	CODE COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
1FIC	FICA	416	85,671.40	0.00	85,671.40	1,381,794.85
1Med	Medicare	416	20,036.01	0.00	20,036.01	1,381,794.85
1ReE0	SERS Plan 0	38	0.00	0.00	0.00	0.00
1ReE2	SERS Plan 2	48	8,563.81	0.00	8,563.81	112,830.47
1ReE3	SERS Plan 3	61	10,187.84	0.00	10,187.84	134,227.03
1ReP1	PERS Plan 1	4	611.11	0.00	611.11	8,428.98
1ReT0	TRS Plan 0	52	0.00	0.00	0.00	0.00
1ReT1	TRS Plan 1	10	4,615.66	0.00	4,615.66	57,408.69
1ReT2	TRS Plan 2	52	18,761.12	0.00	18,761.12	233,159.34
1ReT3	TRS Plan 3	162	64,643.30	0.00	64,643.30	803,953.83
1UC	Unemployment 00	416	3,630.59	-8.20	3,622.39	1,341,629.79
1WC	Workers' Comp	416	16,440.56	-44.12	16,396.44	1,416,586.62
B0	LTD-Cert	221	2,864.16	0.00	2,864.16	1,087,338.12
B4	LTD-Classified	106	1,360.80	0.00	1,360.80	245,264.91
B9227	BROKERS FEES	323	4,257.14	0.00	4,257.14	1,328,538.15
CALPS	CALP-Sick Leave	332	68.66	0.00	68.66	1,231,495.06
CALPV	CALP-Vacation	42	2,153.21	0.00	2,153.21	161,278.87
H1187	HCA-Full Time	269	17,756.69	0.00	17,756.69	1,178,959.66
H2187	HCA-Part Time	59	973.50	0.00	973.50	155,742.07
I0	Life Ins - Cert	210	745.50	0.00	745.50	997,904.45
K0	DENTAL- TPSC	272	34,068.00	0.00	34,068.00	1,140,955.22
K0adj	Dental TPSC Adj	2	275.75	0.00	275.75	3,309.55
K1	DENTAL-WILLAMET	55	4,468.75	0.00	4,468.75	192,790.09
L0	Life Ins - SCEA	96	337.25	0.00	337.25	197,644.65
L3	Life Ins-Princi	8	28.40	0.00	28.40	61,517.01
L4	Life Ins-Exempt	13	46.15	0.00	46.15	75,536.92
M0	VISION - TPSC	328	4,479.90	0.00	4,479.90	1,333,745.31
M1	GROUP HEALTH	73	50,062.82	0.00	50,062.82	295,437.65
M3	KAISER	3	2,219.15	0.00	2,219.15	16,660.06
M4	BC PPO 1	38	27,556.27	0.00	27,556.27	190,652.95
M4adj	BC PPO 1 Adj	1	612.54	0.00	612.54	2,711.81
M5	BC PPO 3	57	39,250.28	0.00	39,250.28	248,118.93
M6	BC PPO 5	67	48,179.96	0.00	48,179.96	313,401.00

CODE	DESCRIPTION	CODE COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
M7	BC Easy Choice	31	19,506.23	0.00	19,506.23	117,373.91
TaxB+	Tax Ben +	3	369.05	0.00	369.05	14,167.76
TaxB-	Tax Ben -	3	0.00	-369.05	-369.05	-14,167.76
Total Benefits	36	4703	494,801.56	-421.37	494,380.19	

***** End of report *****

Dolman, Beverly

From:
Sent:
To:
Subject:

Deaton, Samantha
Monday, March 19, 2012 10:18 AM
Dolman, Beverly
Total volunteer hours for Risk Management for the winter months!

Volunteer Hours			
	11-Dec	11-Jan	11-Feb
AI	50.5	26	100
CC	284.42	371.42	492.33
CD	257.5	349	548
PIO	66.75	184.06	158.86
SHS	39.75	83.92	46.75
SP	197.42	295.75	411.5
SHEF	68	39	52
	964.34	1349.15	1809.44
Total Dec-Feb		4122.93	

Thank you!

Best,

Samantha Deaton
Stellacoom Historical School District No. 1
253-983-2230
sdeaton@stellacoom.k12.wa.us

~~\$288.61~~
\$.07

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date March 28, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** Policy 2012 Governmental Bonds
 INFORMATION

BACKGROUND INFORMATION:

As a result of the February 2012 Bond Refunding, we are required to adopt Policy 2012: Post Issuance Compliance Policy.

The purpose of this policy is to ensure to guide the Steilacoom School District in meeting the obligations and regulations associated with publicly offered and privately placed securities of the District (bond refunding).

The Executive Director for Finance and Operations, for the Steilacoom Historical School District will be responsible for ensuring that the policy is followed and checklists and records are maintained. The Executive Director for Finance and Operations may delegate responsibility to employees and outside agents for developing records, maintaining records and checklists. The District will provide educational opportunities (opportunities to attend educational programs/seminars on the topic) for the parties identified in this policy with responsibilities for post-issuance compliance in order to facilitate their performance of these obligations.

This policy has been provided to the District from Bond Legal Counsel and Seattle Securities Northwest.

FISCAL IMPLICATIONS:

None.

RECOMMENDED DECISION:

It is recommended by Superintendent Bill Fritz to move Policy 2012 to second reading in April 2012.

Report prepared by:

Superintendent Bill Fritz and Executive Director of Finance & Operations LeeRae Ball

POST ISSUANCE COMPLIANCE POLICY

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This policy is intended to guide Steilacoom Historical School District No. 1, Pierce County, Washington (the "District") in meeting its obligations under applicable statutes, regulations and documentation associated with publicly offered and privately placed securities of the District. This policy addresses obligations of the District that arise and will continue following the issuance of securities. These obligations may arise as a result of federal tax law (with respect to tax-exempt securities) and securities laws (with respect to ongoing disclosure) or as a result of contractual commitments made by the District. This policy outlines obligations that may be applicable to each issue of securities and identifies the party to be responsible for monitoring compliance. In the District, the Executive Director for Finance and Operations will be responsible for ensuring that the policy is followed and checklists and records maintained. The Executive Director for Finance and Operations may delegate responsibility to employees and outside agents for developing records, maintaining records and checklists. The District will provide educational opportunities (opportunities to attend educational programs/seminars on the topic) for the parties identified in this policy with responsibilities for post-issuance compliance in order to facilitate their performance of these obligations.

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A. Transcripts.

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1. The District's bond counsel shall provide the District with two copies of a full transcript related to the issuance of securities (for each issue). The transcript shall be delivered in the following form: one bound paper copy and one CD ROM and transcripts shall be delivered to the District within six months following the date of issuance of securities. It is expected that the transcript will include a full record of the proceedings related to the issuance of securities, including proof of filing an 8038-G or 8038-GC, if applicable.

2. Bond transcripts will be retained by the following parties and in the following locations within the District: Office of the Executive Director, Finance and Operations.

B. Federal Tax Law Requirements (Applicable only if the securities are issued as "tax-exempt" securities).

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1. Use of Proceeds.

a. If the project(s) to be financed with the proceeds of the securities will be funded with multiple sources of funds, the District will adopt an accounting methodology that:

♦ maintains each source of funding separately and monitors the actual expenditure of proceeds of the securities;

♦ commingles the proceeds and monitors the expenditures on a first in, first out basis; or

♦ provides for the expenditure of funds received from multiple sources on a proportionate basis.

b. Records of expenditures (timing of expenditure and object code) of the proceeds of securities will be maintained by the Executive Director, Finance and Operations.

c. Records of investments and interest earnings on the proceeds of securities will be maintained by the Executive Director, Finance and Operations. Such records should include the amount of each investment, the date each investment is made, the date each investment matures and if sold prior to maturity, its sale date, and its interest rate and/or yield. Interest earnings on proceeds will be deposited in the fund in which the proceeds of the securities were deposited (if not, then the plan for use of interest earnings will be discussed with the District's bond counsel).

d. Records of interest earnings on reserve funds maintained for the securities.

2. Arbitrage Rebate. The Executive Director for Finance and Operations of the District ("Rebate Monitor") will monitor compliance with the arbitrage rebate obligations of the District for each issue ("issue") of securities which are described in further detail in the tax certificate if any, executed by the District for each issue and included in the transcript for the issue. If the District did not execute a tax certificate in connection with an issue, the Rebate Monitor should consult with the District's bond counsel regarding arbitrage rebate requirements. The District will provide educational opportunities (opportunities to attend educational programs/seminars on the topic) for the Executive Director for Finance and Operations in order to facilitate his/her performance of these obligations.

a. If the Rebate Monitor determines that the total principal amount of tax-exempt governmental obligations (including all tax-exempt leases, etc.) of the District issued by or on behalf of the District and subordinate entities during the calendar year, including the issue, will not be greater than \$5,000,000, plus such additional amount not in excess of \$10,000,000 as is to be spent for the construction of public school facilities, the Rebate Monitor will not be required to monitor arbitrage rebate compliance for the issue, except to monitor expenditures and the use of proceeds after completion of the project (see #3 below). For purposes of this paragraph, tax-exempt governmental obligations issued to currently refund a prior tax-exempt governmental obligation will only be taken into account to the extent they exceed the outstanding amount of the refunded bonds.

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b. If the Rebate Monitor determines that the total principal amount of tax-exempt governmental obligations (including all tax-exempt leases, etc.) of the District issued or incurred any calendar year is greater than \$5,000,000, plus such additional amount not in excess of \$10,000,000 as is to be spent for the construction of public facilities, the Rebate Monitor will monitor rebate compliance for each issue of tax-exempt governmental obligations issued during that calendar year.

i. Rebate Exceptions. The Rebate Monitor will review the tax certificate, if any, in the transcript in order to determine whether the District is expected to comply with a spending exception that would permit the District to avoid having to pay arbitrage rebate. If the tax certificate identifies this spending exception (referred to as the six-month exception, the 18 month exception or the 2-year exception), then the Rebate Monitor will monitor the records of expenditures (see B.1 above) to determine whether the District met the

spending exception (and thereby avoid having to pay any arbitrage rebate to the federal government). If the District did not execute a tax certificate in connection with an issue, the Rebate Monitor should consult with bond counsel regarding the potential applicability of spending exceptions.

ii. *Rebate Compliance.* If the District does not meet or does not expect to meet any of the spending exceptions described in (i) above, the District will:

x. review the investment earnings records retained as described in B.1 above. If the investment earnings records clearly and definitively demonstrate that the rate of return on investments of all proceeds of the issue were lower than the yield on the issue (see the tax certificate in the transcript), then the District may opt not to follow the steps described in the following paragraph.

y. retain the services of an arbitrage rebate consultant in order to calculate any potential arbitrage rebate liability. The rebate consultant shall be selected no later than the completion of the project to be financed with the proceeds of the issue. A rebate consultant may be selected on an issue by issue basis or for all securities issues of the District. The Rebate Monitor will obtain the names of at least three qualified consultants and request that the consultants submit proposals for consideration prior to being selected as the District's rebate consultant. The selected rebate consultant shall provide a written report to the District with respect to the issue and with respect to any arbitrage rebate owed if any.

z. based on the report of the rebate consultant, file reports with and make any required payments to the Internal Revenue Service, no later than the fifth anniversary of the date of each issue (plus 60 days), and every five years thereafter, with the final installment due no later than 60 days following the retirement of the last obligation of the issue.

c. *Yield Reduction Payments.* If the District fails to expend all amounts required to be spent as of the close of any temporary period specified in the Tax Certificate (generally 3 years for proceeds of a new money issue and 13 months for amounts held in a debt service fund), the District will follow the procedures described in B.2.b.ii above to determine and pay any required yield reduction payment.

3. *Unused Proceeds Following Completion of the Project.* Following completion of the project(s) financed with the issue proceeds, the Executive Director for Finance and Operations will:

a. review the expenditure records to determine whether the proceeds have been allocated to the project(s) intended (and if any questions arise, consult with bond counsel in order to determine the method of re-allocation of proceeds); and

b. direct the use of remaining unspent proceeds (in accordance with the limitations set forth in the authorizing proceedings (i.e., bond ordinance) and if no provision is otherwise made for the use of unspent proceeds, to the redemption or defeasance of outstanding securities of the issue.

4. Use of the Facilities Financed with Proceeds. In order to maintain tax-exemption of securities issued on a tax-exempt basis, the financed facilities (projects) are required to be used for governmental purposes during the life of the issue. The Executive Director for Finance and Operations of the District will monitor and maintain records regarding any private use of the projects financed with tax-exempt proceeds. The IRS Treasury Regulations prohibit private business use (use by private parties (including nonprofit organizations and the federal government)) of tax-exempt financed facilities beyond permitted *de minimis* amounts unless cured by a prescribed remedial action. Private use may arise as a result of:

- a. Sale of the facilities;
- b. Lease of the facilities (including leases, easements or use arrangements for areas outside the four walls, e.g., hosting of cell phone towers);
- c. Management contracts (in which the District authorizes a third party to operate a facility (e.g., cafeteria);
- d. Preference arrangements (in which the District grants a third party preference of the facilities, e.g., preference parking in a public parking lot).

If the Executive Director for Finance and Operations identifies private use of tax-exempt debt financed facilities, the Executive Director for Finance and Operations will consult with the District's bond counsel to determine whether private use will adversely affect the tax-exempt status of the issue and if so, what remedial action is appropriate.

5. Records Retention.

a. Records with respect to matters described in this Subsection B will be retained by the District for the life of the securities issue (and any issue that refunds the securities issue) and for a period of three years thereafter.

b. Records to be retained:

- (i) The transcript;
- (ii) Arbitrage rebate reports prepared by outside consultants;
- (iii) Work papers that were provided to the rebate consultants;
- (iv) Records of expenditures and investment receipts (showing timing of expenditure and the object code of the expenditure and in the case of investment, timing of receipt of interest earnings). (Maintenance of underlying invoices should not be required provided the records include the date of the expenditure, payee name, payment amount and object code; however, if those documents are maintained as a matter of policy in electronic form, then the District should continue to maintain those records in accordance with this policy);
- (v) Copies of all certificates and returns filed with the IRS (e.g., for payment of arbitrage rebate); and

(vi) Copies of all leases, user agreements for use of the financed property (agreements that provide for use of the property for periods longer than 30 days), whether or not the use was within the four walls (e.g., use of the roof of the facility for a cell phone tower).

C. Ongoing Disclosure. Under the provisions of SEC Rule 15c2-12 (the "Rule"), underwriters are required to obtain an agreement for ongoing disclosure in connection with the public offering of securities. Unless the District is exempt from compliance with the Rule as a result of certain permitted exemptions, the transcript for each issue will include an undertaking by the District to comply with the Rule. The Executive Director for Finance and Operations of the District will monitor compliance by the District with its undertakings. These undertakings may include the requirement for an annual filing of operating and financial information and will include a requirement to file notices of listed "material events." For some types of material events (early bond calls), the State's fiscal agent has undertaken the responsibility of filing notice of the applicable material event.

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D. Other Notice Requirements. In some instances, the proceedings authorizing the issuance of securities will require the District to file information periodically with other parties, e.g., bond insurers, banks, rating agencies. The types of information required to be filed may include (1) budgets, (2) annual financial reports, (3) issuance of additional debt obligations, and (4) amendments to financing documents. The Executive Director for Finance and Operations of the District will maintain a listing of those requirements and monitor compliance by the District.

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Adoption Date:
Steilacoom Historical School District

ELECTRONIC RESOURCES

The Steilacoom Historical School District board of directors recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The board also believes that students need to be proficient and safe users of information, media, and technology to succeed in a digital world.

Therefore, the Steilacoom Historical School district will use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways. It is the district's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings use these tools. The district's technology will enable educators and students to communicate, learn, share, collaborate and create, to think and solve problems; to manage their work; and to take ownership of their lives.

To help ensure student safety and citizenship in online activities, all students will be educated about appropriate behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

The ~~board directs the~~ superintendent or designee will~~to~~ create strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities and to develop procedures to support this policy.

Cross References:	Board Policy 2020	Curriculum Development and Adoption of Instructional Materials
	Board Policy 2025	Copyright Compliance
	Board Policy 3241	Classroom Management, Corrective Actions or Punishment
	Board Policy 4400	Election Activities
	Board Policy 5281	Disciplinary Action and Discharge
	Board Policy 3207	Harassment, Intimidation and Bullying
Legal Reference:	Board Policy 4040	Public Access to District Records
	Board Policy 3231	Student Records
	18 USC §§ 2510-2522	Electronic Communication Privacy Act
	<u>Pub. L. No. 110-385</u>	<u>Protecting Children in the 21st Century Act</u>

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Management Resources:	<u>Policy News, Feb 2012</u>	<u>Federal Guidance Requires Changes to Electronic Resources Policy</u>
	<u>Policy News, June 2008</u>	Policy News
	<u>Policy News, June 2001</u>	Congress Requires Internet Blocking at School
	<u>Policy News, August 1998</u>	Permission required to review e-mail

Policy No. 2022
Instruction

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 8.26.09

STEILACOOM HISTORICAL SCHOOL DISTRICT #1
PIERCE COUNTY, WASHINGTON
RESOLUTION No. 766-03-28-12

A RESOLUTION of the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, authorizing financial support for the Network for Excellence in Washington Schools (NEWS) in enforcing the Washington Supreme Court's public education rulings in the McCleary v. State case; and providing for other matters properly related thereto, all as more particularly set forth herein.

Section 1. Recitals. The Board of Directors (the "Board") of Steilacoom Historical School District No. 1, Pierce County, Washington (the "District") hereby makes the following findings and determinations:

- (a) Article IX, section 1 of the Washington State Constitution mandates that "it is the paramount duty of the State to make ample provision for the education of all children residing within its borders".
- (b) In January 2007, the McCleary family, Venema family, and Network for Excellence in Washington Schools (NEWS) sued the State for underfunding the State's public schools in violation of that Constitutional mandate.
- (c) In January 2012, the Washington Supreme Court agreed, declaring in its McCleary decision that the State has consistently failed to adequately fund the education required under Article IX, section 1.
- (d) To cure this Constitutional violation, the Supreme Court ordered that "the State must amply provide for the education of all Washington children as the State's first and highest priority before any other State programs or operations"; ordered that all children means "each and every child" in Washington – "no child is excluded"; and ordered that ample provision means "considerably more than just adequate."
- (e) The Supreme Court declared that it is retaining jurisdiction in this case to allow NEWS and the two plaintiff families to promptly pursue Court intervention to enforce the above rulings, as well as to enforce the State's assurances to the Supreme Court that the State is increasing K-12 funding to amply fund all Washington's public schools ~~by no later than the 2018 deadline noted in ESHB 2261.~~
- (f) NEWS cannot vigilantly and vigorously continue its successful prosecution of this case into this "Phase 2" envisioned by the Supreme Court's McCleary decision without having the resources to do so.
- (g) The Supreme Court unequivocally declared that "Article IX, section 1 confers on children in Washington a positive constitutional right to an amply funded education." This constitutional right of students in this District will be materially advanced if NEWS has the resources needed to be able to promptly pursue Court intervention to enforce the rulings in the McCleary case and enforce the State's assurances in that case that it is increasing K-12 funding.

Section 2. Approval of Support. After due consideration, and being fully informed and advised, the Board finds and declares that it is in the best interest of the District, its students and patrons, to support NEWS in its above enforcement efforts on behalf of the public school students in this State, and accordingly, approves a supporting payment to NEWS of the following amount (which is approximately \$1.00 per student in this District): \$2,794.

Section 3. All Other Action. The Secretary, and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution. Any actions of the District, its staff, or its officers prior to the date hereof and consistent with the provisions of this resolution are hereby and in all respects ratified, approved and confirmed.

ADOPTED by the Board of Directors of Steilacoom School District No. 1, Pierce County, Washington, at a regular open public meeting thereof, [of which due notice was given as required by law,] held this 28th day of March, 2012, the following Directors being present and voting in favor of the resolution.

STEILACOOM SCHOOL DISTRICT NO. 1
PIERCE COUNTY, WASHINGTON

Chair and Director

Director

Director

Director

Director

ATTEST:

Secretary to the Board of Directors

Staffing Model for 2012-13

Steilacoom Historical School District #1

Classroom Staffing (CC, CD, SP, PIO, SHS)

The District plans to maintain the same staffing model as was in place for classrooms during the 2011-12 school year. This model was effective this year and resulted in ***no classrooms*** triggering contractual overload remedy requests.

<u>Grade</u>	<u>Ratio</u>
K	1:23
1-3	1:24
4-5	1:27
6-12	1:22.5 (which is effectively 1:27 when planning periods are included)

Anderson Island

Due to decreasing enrollment and the high per-pupil cost of school operation (not offset by remote and necessary funds), the District recommends staffing the school with 2.0 FTE (rather than 2.6 as is currently the case). We project 19 students on AI for 2012-13.

Counselor, Specialist, Library, and Health Room Staffing

The District plans to maintain the current counselor and library staffing models. Elementary specialists will continue to adjust with enrollment in the same ratios as 2011-12 (sufficient to meet required PE minutes and cover teacher planning time).

Currently, each school has a .5 FTE nurse with health tech time supporting the remainder of the day in the health room. The exceptions are Cherrydale and Saltar's Point. Cherrydale currently has 1.0 FTE of nursing and no health tech. Saltar's Point has a .6 FTE nurse. Cherrydale is the smallest school and has double the nurse time other schools have. For 2012-13, the plan is to allocate .5 FTE of nurse time at Cherrydale Primary and provide a classified health tech for the remainder of the day as is the model in all other schools. Since Saltar's has more time (.6 FTE) the nurse will be assigned to provide coverage at Anderson Island. Conversation regarding this change has already begun with the nurses. This model will increase equity and will result in \$20,000 worth of savings that can be utilized for other educational purposes.

Support for Larger Elementary Schools

Chloe Clark Elementary and Saltar's Point Elementary continue to grow in student population and need some additional support with student management. The District proposes to add a 1.0 certificated "Dean of Students" position to be shared between the two largest elementary schools to support teachers with student management and supervision. This position would be non-administrative and represented by SEA.

Special Education

Because of increased student needs, an increase is proposed in FTE for occupational therapists, physical therapists and speech language pathologist. Additionally due to student needs an increase in teaching FTE is proposed.

Classified

The District is analyzing equity between schools related to general education funded para-education staffing, but is not recommending a decrease in over all hours at this point.

An increase in secretarial hours at Chloe Clark Elementary and Library Technician time at SHS are recommended. This is an initial recommendation and is subject to further analysis.