

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
MINUTES**

Special Meeting of the Board of Directors  
Wednesday, November 30, 2011 – 7:00 p.m.

Steilacoom High School

54 Sentinel Drive

Steilacoom, Washington

**CALL TO ORDER**

Pledge of Allegiance – led by Jeni Martinez.

Roll Call – All Board members and Superintendent Fritz present.

Approval of Agenda – Director Scott moved to approve the agenda with two modifications; remove IV. Recognition item and add F. Legislative Report to section IX. Director Martinez seconded the motion and the motion passed (5/0).

**COMMENTS FROM THE AUDIENCE**

- No comments

**APPROVAL OF 11.9.11 REGULAR SCHOOL BOARD MEETING MINUTES** – Director Martinez moved to approve the minutes; Director Denning seconded the motion and the motion passed (5/0).

**RECOGNITION OF JENI MARTINEZ, Board Director** – Chairman Winkler, each Board member, the Superintendent and community members recognized Ms. Martinez for her four years of service on the school board. Chair Winkler presented her with a plaque and recessed the meeting to a short reception.

**RECEPTION** 7:22 pm – 7:39 pm

**SWEARING IN OF YOSHIE WONG, Board Director** – Superintendent Fritz swore in newly elected Director Wong.

**SWEARING IN OF SAM SCOTT, Board Director** - Superintendent Fritz swore in newly re-elected Director Scott.

**REPORTS**

Capital Projects/Maintenance Report – Jean Marc LeRoy updated the Board on Capital Projects throughout the district.

Maintenance Report – Bruce Parker reported on maintenance activities at the various facilities.

November Financial Report – LeeRae Ball reported November enrollment, fund balances and cash flow.

Use of Special Education/ARRA Funds Report – Beth Mills gave an update on federal stimulus fund spending during the 09-10 and 10-11 school years.

Writing Curriculum Report – Kathi Weight updated the Board on the curriculum adoption schedule. A committee was formed for the purpose of creating power standards and pacing guides for writing. After piloting materials, the committee identified the best materials and ordered them. The high school will continue piloting a curriculum this school year.

Legislative Update – Director Denning reviewed the District visit with the legislators. He reviewed the proposed reductions and additions that effect education in the current legislative session. The items the district will be watching include levy equalization, reduced school year and reducing national board bonuses.

**CONSENT AGENDA** – Director Scott moved, Director Callanan seconded approval of the consent agenda. The motion passed (5/0).

A. Approval of Certificated Personnel Report

**NEW HIRES/RE-HIRES**

NAME	POSITION	BUILDING	FTE
MARQUIS, Kathleen	Highly Capable Teacher/Coord.	District-Wide	0.3

**CERTIFICATED STIPENDS**

NAME	ACTIVITY/POSITION	BLDG.	STIPEND AMOUNT	TIMELINE/ DATES
BEAULIEU, Derek	Teacher Trainer	PIO	\$700.00	2011/2012 SY
HOEDEMAN, Michelle	Webmaster	SP	\$700.00	2011/2012 SY
JOHNSON, Peter	Webmaster	SHS	\$700.00	2011/2012 SY
RICE, Russell	Teacher Trainer	SHS	\$700.00	2011/2012 SY

B. Approval of Classified Personnel Report

**CO-CURRICULAR STIPENDS**

NAME	POSITION	BUILDING	AMOUNT	
BALLOU, Dana	Webmaster	AI	Not To Exceed \$700.00	TIMESHEET 2011-12 SY
LARSEN, Debbie	Webmaster	CD	Not To Exceed \$700.00	TIMESHEET 2011-12 SY
LECH, Kathy	Webmaster	PIO	Not To Exceed \$700.00	TIMESHEET 2011-12 SY
McGANN, Melissa	Webmaster	CC	Not To Exceed \$700.00	TIMESHEET 2011-12 SY

**RESIGNATIONS**

NAME	POSITION/LOCATION	EFFECTIVE DATE
SHARP, Melody	SPED PARA – CC	11/18/2011

- C. Approval of November 2011 Accounts Payable
- D. Approval of Non-represented Wage Rate

**NEW BUSINESS**

Selection of School Board Chair - Director Callanan nominated Mr. Winkler; Director Denning seconded the nomination. Roll call vote – Callanan, Denning, Scott, Wong vote for Winkler. Winkler, abstain. Passed (4/1 abstain). Director Winkler will serve as chair for a one year term.

Selection of School Board Vice Chair - Director Denning nominated Mr. Scott; Director Callanan seconded the nomination. Roll call vote – Callanan, Denning, Winkler, Wong vote for Scott; Scott, abstain; Passed (4/1 abstain). Director Scott will serve as vice chair for a one year term.

First Reading of Policy 5400, Personnel Leave – Executive Director Ball presented policy changes that are SEA supported. Director Denning made a motion to move the policy to a second reading. Director Callanan seconded the motion and the motion passed (5/0).

Purchase of School Bus- Executive Director Ball presented two buses with purchase price quotes and pros and cons of a conventional style and transit style bus. Superintendent recommendation is to purchase the conventional style bus. Director Scott moved to accept the recommendation to authorize a conventional style bus purchase of \$89,707.01; Director Denning seconded, with a friendly amendment, to expend up to the amount of the budgeted transportation fund dollars. Motion passed (5/0).

**COMMENTS FROM THE AUDIENCE**

- Eric Garrett, Steilacoom, questioned stipends on the consent agenda.
- Mr. Frank DePalma suggested the purchase of a demo bus.

**BOARD COMMUNICATION**

- Director Callanan pleased about Boeing contract news and interest in CTE efforts.
- Director Denning attended Jr. Achievement with middle school students.
- Superintendent Fritz met with Antoinette Walker, JBLM Education liaison, regarding general military issues, enrollment and special education

**ANNOUNCEMENTS**

- Red Ribbon Bazaar will be held this coming Saturday at the high school
- The local Boy Scouts Troop 71 selling Christmas trees in Steilacoom

**EXECUTIVE SESSION**

5 minute recess at 9:23 – 9:28 pm

The Board went into Executive Session at 9:28 pm for the purpose of discussing real estate and the performance of a public employee. No decisions will be made and the session is expected to last until 11:00 pm.

The Board returned to public session at 10:45 pm.

**ADJOURNMENT**

Director Scott moved to adjourn the meeting at 10:46 pm; Director Denning seconded the motion and the motion passed (5/0).

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(Chair)

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(Secretary/Superintendent)