



# **Steilacoom Historical School District #1 Regular Meeting Board of Directors - Meeting Minutes**

7/26/2012

## **I. Public Information**

## **II. CALL TO ORDER**

Chair Winkler called the meeting to order at 6:45 pm.

Pledge of Allegiance - led by LeeRae Ball.

Roll Call - Director Denning moved to excuse Director Scott; seconded by Director Callanan. The motion passed (3/0). Director Denning moved to excuse Director Wong; seconded by Director Callanan. The motion passed (3/0). All other Directors and Superintendent Fritz present.

Approval of Agenda - Director Denning moved to approve the agenda with one modification; Consent Agenda item Personnel Action - Classified Exempt - change the title Business Office Manager to Fiscal Coordinator. Director Callanan seconded the motion and the motion passed (3/0).

## **III. EXECUTIVE SESSION**

The Board recessed to executive session at 6:47 pm.

## **IV. RETURN TO REGULAR BOARD MEETING**

The Board returned to the regular meeting at 7:00 pm.

Eric Garrett led the Pledge of Allegiance.

## **V. PUBLIC HEARING - SURPLUS CHAMBERS FIELD PROPERTY**

Chair Winkler opened the public hearing for surplus of property at 7:03 pm. Executive Director Ball stated the property consists of 1.6069 acres and is located on Chambers Street, behind the District's existing bus garage at Sequash Street and Chambers Street, in Steilacoom, Pierce County, Washington (Tax Parcel Identification No. 665520-031-0). No public comment.

## **VI. RETURN TO REGULAR MEETING**

The regular meeting resumed at 7:04 pm.

## **VII. PRESENTATION OF 2012-13 SCHOOL YEAR BUDGET**

Executive Director Ball presented the proposed 2012-13 school year budget. Director Wong arrived at 7:16 pm at the conclusion of the presentation.

## **VIII. PUBLIC HEARING - 2012-13 SCHOOL YEAR BUDGET**

- Jaimie Garrett, Steilacoom - questions
- Linda Ross, Steilacoom - question

## **IX. RETURN TO REGULAR MEETING**

Chair Winkler closed public hearing and returned to regular meeting at 7:28 pm

## **X. COMMENTS FROM THE AUDIENCE**

- Eric Garrett, Steilacoom - AP Calculus participation and score report

## **XI. APPROVAL OF MINUTES**

Director Callanan made the motion to approve the 7.12.12 minutes; Director Wong seconded the motion and the motion passed (4/1 abstain).

## **XII. REPORTS**

### **1. Financial Report**

Executive Director Ball reported on the fund balances through July 2012.

## **XIII. CONSENT AGENDA**

Director Callanan made a motion to approve the Consent Agenda as modified; Director Denning seconded the motion and the motion passed (4/0).

## **XIV. OLD BUSINESS**

### **1. Start and End Times 2012-13 School Year**

Superintendent Fritz recommended start and release time changes for several schools for the 2012-13 school year. He noted that he had received communication regarding this issue from Anderson Island residents. Director Denning made a motion to approve the presented start and release times; Director Wong seconded the motion and the motion passed (4/0).

## **XV. NEW BUSINESS**

### **1. Adoption of Elementary Science Curriculum**

Teachers Susan Greer and Christine Firth presented on the elementary (grades 2-5) science curriculum. The Superintendent recommends adopting this curriculum. Director Wong made a motion to adopt the curriculum, Director Denning seconded the motion and the motion passed (4/0).

### **2. Approval of Administrative Personnel Action**

Superintendent Fritz recommended the hiring of Susanne Beauchaine for the Executive Director Student Services position. Director Denning made a motion to approve the recommendation; Director Wong seconded the motion and the motion passed (4/0).

## **XVI. COMMENTS FROM THE AUDIENCE**

No comments.

## **XVII. BOARD COMMUNICATION**

No Board communication.

## **XVIII. ANNOUNCEMENTS**

Superintendent Fritz attended the Steilacoom Historical Education car show. He announced that Pioneer Middle School was nominated and is the recipient of a Robotics Kit. Both Superintendent Fritz and Director Callanan congratulated Mr. Garrett and students on the AP test scores.

## **XIX. EXECUTIVE SESSION**

8:18 pm - 10 minute recess and the Board went into Executive Session to discuss real estate. No decisions were made.



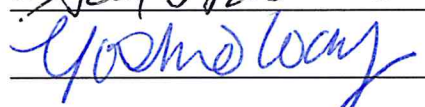
**XX. RETURN TO PUBLIC SESSION**

The Board returned to public session at 8:55 pm.

**XXI. ADJOURNMENT**

Director Callanan moved to adjourn at 8:55 pm; Director Wong seconded the motion and the motion passed (4/0).

  
\_\_\_\_\_  
(Secretary/Superintendent)

  
\_\_\_\_\_  
(Chair)  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_



High School  
Head Coach  
Volleyball

Proposed	Description
4,157.00	Progressive 1-3
4,539.25	Experienced 4-6
4,921.50	Preferred 7+

Football

5,439.00	
5,803.50	Progressive 1-3
6,168.00	Experienced 4-6
	Preferred 7+

Cross Country

3,426.00	Progressive 1-3
3,738.50	Experienced 4-6
4,051.00	Preferred 7+

Soccer (boys)

4,054.00	Progressive 1-3
4,447.75	Experienced 4-6
4,841.50	Preferred 7+

Soccer (girls)

4,054.00	Progressive 1-3
4,447.75	Experienced 4-6
4,841.50	Preferred 7+

Tennis (boys)

3,804.00	Progressive 1-3
4,279.75	Experienced 4-6
4,755.50	Preferred 7+

Tennis (girls)

3,804.00	Progressive 1-3
----------	-----------------

	4,279.75	Experienced 4-6
	4,755.50	Preferred 7+
Golf (boys)		
	3,426.00	Progressive 1-3
	3,738.50	Experienced 4-6
	4,051.00	Preferred 7+
Golf (girls)		
	3,426.00	Progressive 1-3
	3,738.50	Experienced 4-6
	4,051.00	Preferred 7+
Swimming (boys)		
	4,345.00	Progressive 1-3
	4,637.50	Experienced 4-6
	4,930.00	Preferred 7+
Swimming (girls)		
	4,345.00	Progressive 1-3
	4,637.50	Experienced 4-6
	4,930.00	Preferred 7+
Wrestling		
	5,263.00	Progressive 1-3
	5,595.50	Experienced 4-6
	5,928.00	Preferred 7+
Basketball (boys)		
	5,439.00	Progressive 1-3
	5,752.75	Experienced 4-6
	6,066.50	Preferred 7+

Basketball (girls)

<b>5,439.00</b>	Progressive 1-3
<b>5,752.75</b>	Experienced 4-6
<b>6,066.50</b>	Preferred 7+

Track (boys)

<b>4,162.50</b>	Progressive 1-3
<b>4,545.00</b>	Experienced 4-6
<b>4,927.50</b>	Preferred 7+

Track (girls)

<b>4,162.50</b>	Progressive 1-3
<b>4,545.00</b>	Experienced 4-6
<b>4,927.50</b>	Preferred 7+

Baseball

<b>4,070.00</b>	Progressive 1-3
<b>4,455.75</b>	Experienced 4-6
<b>4,841.50</b>	Preferred 7+

Fastpitch

<b>4,070.00</b>	Progressive 1-3
<b>4,455.75</b>	Experienced 4-6
<b>4,841.50</b>	Preferred 7+

	75% of Head	
Assistant Coach	Proposed Asst	Description
Volleyball	3,117.75	Progressive 1-3
	3,404.44	Experienced 4-6
	3,691.13	Preferred 7+
Football	4,079.25	Progressive 1-3
	4,352.63	Experienced 4-6
	4,626.00	Preferred 7+
Cross Country	2,569.50	Progressive 1-3
	2,803.88	Experienced 4-6
	3,038.25	Preferred 7+
Soccer (boys)	3,040.50	Progressive 1-3
	3,335.81	Experienced 4-6
	3,631.13	Preferred 7+
Soccer (girls)	3,040.50	Progressive 1-3
	3,335.81	Experienced 4-6
	3,631.13	Preferred 7+
Tennis (boys)	2,853.00	Progressive 1-3
	3,209.81	Experienced 4-6
	3,566.63	Preferred 7+
Tennis (girls)	2,853.00	Progressive 1-3
	3,209.81	Experienced 4-6

	3,566.63	Preferred 7+
Golf (boys)	2,569.50	Progressive 1-3
	2,803.88	Experienced 4-6
	3,038.25	Preferred 7+
Golf (girls)	2,569.50	Progressive 1-3
	2,803.88	Experienced 4-6
	3,038.25	Preferred 7+
Swimming (boys)	3,258.75	Progressive 1-3
	3,478.13	Experienced 4-6
	3,697.50	Preferred 7+
Swimming (girls)	3,258.75	Progressive 1-3
	3,478.13	Experienced 4-6
	3,697.50	Preferred 7+
Wrestling	3,947.25	Progressive 1-3
	4,196.63	Experienced 4-6
	4,446.00	Preferred 7+
Basketball (boys)	4,079.25	Progressive 1-3
	4,314.56	Experienced 4-6
	4,549.88	Preferred 7+

Basketball (girls)	4,079.25	Progressive 1-3
	4,314.56	Experienced 4-6
	4,549.88	Preferred 7+

Track (boys)	3,121.88	Progressive 1-3
	3,408.75	Experienced 4-6
	3,695.63	Preferred 7+

Track (girls)	3,121.88	Progressive 1-3
	3,408.75	Experienced 4-6
	3,695.63	Preferred 7+

Baseball	3,052.50	Progressive 1-3
	3,341.81	Experienced 4-6
	3,631.13	Preferred 7+

Fastpitch	3,052.50	Progressive 1-3
	3,341.81	Experienced 4-6
	3,631.13	Preferred 7+



STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
 CERTIFICATED PERSONNEL REPORT  
 July 26, 2012

**RESIGNATIONS**

NAME	POSITION	BLDG	EFFECTIVE DATE
GALLOWAY, Carol	Teacher (Grade 2)	CD	7/17/2012
REAVES, Mario	Counselor	SPT	7/23/2012

**NEW HIRES**

NAME	POSITION	BLDG	FTE	EFFECTIVE DATE
JONES, Carl	Science Teacher	SHS	1.0	8/27/2012
WELLER, Jennifer	Speech Language Pathologist	District Wide	1.0	8/27/2012
MCJUNKINS, Trina	SPED Resource Room Teacher	Pioneer	1.0	8/27/2012

**CERTIFICATED STIPENDS**

NAME	POSITION	BLDG	STIPEND AMOUNT	EFFECTIVE DATE (S)
CUSHMAN, Helen	ESY Teacher	CD	\$2,143.20	7/10/12-8/2/12
SHUCKHART, Maureen	Occupational Therapist (ESY)	CD	\$2,012.16	7/10/12-8/2/12

Initiated by: Pat Jackson-Holley

HR DIRECTOR: \_\_\_\_\_

FINANCE DIRECTOR: \_\_\_\_\_

SUPERINTENDENT: \_\_\_\_\_

BOARD APPROVAL DATE: 7/26/2012

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1  
CLASSIFIED PERSONNEL REPORT  
July 26, 2012

**RESIGNATIONS**

NAME	POSITION	BLDG	EFFECTIVE DATE

**NEW HIRES**

NAME	POSITION	BLDG	EFFECTIVE DATE
Cushman, John	Seasonal Worker (Maint-Custodial-Grounds)	Maint	7/16/12-8/31/12

Initiated by: Pat Jackson-Holley

HR DIRECTOR: \_\_\_\_\_

FINANCE DIRECTOR: \_\_\_\_\_

SUPERINTENDENT: \_\_\_\_\_

BOARD APPROVAL DATE: 7/26/2012

Stellacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 26, 2012

TO: Members, Stellacoom Historical School District Board of Directors

ISSUE:  X  ACTION  Adoption of Personnel Action-Certificated Exempt  
Contracts and Administrative Supplemental Contract  
 INFORMATION

**BACKGROUND INFORMATION:**

Approval of the attached personnel action provides the renewal of the classified exempt contracts for the Payroll Manager, Student Records Manager, Executive Assistant to the Superintendent, Desktop/Peripherals Manager, HR/Business Administrative Assistant and Fiscal Coordinator. Some pay rates are being increased due to market conditions or changes in work responsibilities. Approval also authorizes non-renewal of one classified exempt contract.

Approval of the personnel action also authorizes issuance of the stipend for administrative leadership at Anderson Island School in the same amount as 2011-12.

A list of those covered by this action is attached.

**RECOMMENDED DECISION:**

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by:  Bill Fritz, Superintendent, Kathi Weight, LeeRae Ball, Executive  
Directors

**Recommended Contracts to Issue 2012-13**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dayton, Bernadette	Student Records Manager	\$42,000.00
Dolman, Beverly	Payroll and Benefits Manager	\$57,326.13
Johnston, Celeste	Executive Assistant-Superintendent/ Public Information Officer	\$54,659.06
Meyer, Roger	Hardware and Peripherals Manager	\$58,739.20
Saylor, Susan	Executive Assistant-Human Resources Student Achievement	\$47,802.06
Schilling, Paula	Fiscal Coordinator	\$44,000.00

**Recommended Contracts to Non-renew, effective September 1, 2012**

<u>Name</u>	<u>Position</u>
Pat Jackson-Holley	Executive Assistant

**Issuance of Supplemental Administrative Contract  
2012-13**

<u>Name</u>	<u>Purpose</u>	<u>Salary</u>
Kathleen Weight	Anderson Island Principal	\$5,000