



Meeting Packet

Steilacoom Historical School District No. 1 Regular Board Meeting

March 13, 2013

7:00 PM



Steilacoom Historical School District No. 1 Regular Board Meeting

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

3/13/2013 7:00 PM

I. CALL TO ORDER

(Vote)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. RECOGNITION - Classified Staff Appreciation

(Presentation)

Proclamation.pdf

(p. 4)

IV. APPROVAL OF MINUTES

(Vote)

Minutes2.28.13.pdf

(p. 5)

V. REPORTS - Legislative Update

(Information)

Presenter: Don Denning

VI. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of March 2013 Accounts Payable.pdf

(p. 9)

Approval of Certificated Personnel Report.pdf

(p. 44)

Approval of Classified Personnel Report.pdf

(p. 46)

Approval of SHS Family Consumer Science Competition Trip.pdf

(p. 48)

Approval of SHS Hugh O'Brien Youth Leadership Trip.pdf

(p. 49)

Approval of SHS DECA Competition Trip.pdf

(p. 51)

VII. OLD BUSINESS

- a. Second Reading of Policy 5202, Federal Motor Carrier Safety Admin. Mandates (Vote)**
 Presenter: Kathi Weight
 Second Reading of Policy 5202.pdf (p. 52)
- b. Second Reading of Policy 6510, Safety (Vote)**
 Presenter: Kathi Weight
 Second Reading of Policy 6510, Safety.pdf (p. 57)

VIII. NEW BUSINESS

- a. Approval of Resolution 792-03-13-13, Request WA State Legislature Address K12 Funding (Vote)**
 Presenter: Bill Fritz
 792-03-13-03 Resolution.pdf (p. 58)
- b. Approval of Technology Purchase (Vote)**
 Presenter: Jacob Phillips
 Approval of Technology Purchase.pdf (p. 60)
- c. First Reading of Policy 1731, Board Member Expenses (Vote)**
 Presenter: Bill Fritz
 First Reading of Policy 1731, Board Member Expenses.pdf (p. 67)
- d. First Reading of Policy 1620, The Board-Superintendent Relationship (Vote)**
 Presenter: Bill Fritz
 First Reading of Policy 1620, The Board-Superintendent Relationship.pdf (p. 70)

IX. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

X. BOARD COMMUNICATION (Information)**XI. ANNOUNCEMENTS (Information)****XII. ADJOURNMENT (Vote)**

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom Historical School District No. 1



PROCLAMATION

WHEREAS, Steilacoom Historical School District classified school employees are involved in nearly every aspect of education, including maintaining school buildings and grounds, providing secretarial and clerical assistance, keeping school facilities clean and orderly, assisting in the classroom, health room and playground, providing a secure environment, and many other specialized services; and

WHEREAS, contracted classified staff assist in the preparation and serving meals and providing safe transportation and

WHEREAS, these dedicated individuals deserve recognition and thanks for the outstanding work they are doing for this district, their communities and the children enrolled in public schools; and

WHEREAS, there are nearly 200 classified school employees working with and helping students in Steilacoom Historical School District schools; and

WHEREAS, classified school employees are instrumental in fulfilling the state’s paramount duty to educate children; and

WHEREAS, by supporting the learning environment, classified school employees are crucial partners with teachers, parents, administrators, and the school board in our district;

NOW THEREFORE, we, William Fritz, Superintendent of the Steilacoom Historical School District, and the Board of Directors of Steilacoom Historical School District, do hereby proclaim March 2013 as

CLASSIFIED SCHOOL EMPLOYEES MONTH

in Steilacoom Historical School District #1 and I urge all citizens to join me in this special observance.

Signed this 13th day of March, 2013

William Fritz, Superintendent

Michael Winkler, Board Chair

Samuel Scott, Board Vice Chair

Yoshie Wong, Board Director

Don Denning, Board Director

Kevin Callanan, Board Director



Steilacoom Historical School District No. 1 Regular Board Meeting - Meeting Minutes

2/28/2013

I. CALL TO ORDER

Meeting called to order by Chair Scott at 6:30 pm.

Pledge of Allegiance - led by Brian Hanson, SHS Principal

Roll Call - Director Denning en-route. Director Callanan made a motion to excuse Director Denning; Director Wong seconded the motion and the motion passed (4/0). All other directors and Supt. Fritz present.

Approval of Agenda - Director Callanan made a motion to approve the agenda; Director Wong seconded the motion and the motion passed (4/0).

II. EXECUTIVE SESSION

The Board went into Executive Session at 6:31 pm for the purpose of a personnel issue. Chair Scott expected the session to last one half hour. At 6:58 pm Director Winkler informed that the Board would remain in Executive Session for 20 additional minutes.

III. RETURN TO PUBLIC SESSION - 7:00 pm

The Board returned to public session at 7:21 pm. Director Denning arrived during the Executive Session.

IV. COMMENTS FROM THE AUDIENCE

No comments.

V. APPROVAL OF MINUTES

Director Winkler made a motion to approve the 2.13.13 regular board meeting minutes; Director Callanan seconded the motion and the motion passed (4/1 abstain/0).

VI. REPORTS

1. Financial

Executive Director Ball explained the apportionment process. She also discussed potential impacts from sequestration which would impact the 2013-2014 school year by a 6% reduction in federal programs. January 31, 2013 fund balances reported.

2. Capital Projects

Supt. Fritz reported on the current capital projects.

Transportation Facility - The pre-application meeting has been completed and traffic analysis around peak hours being initiated. In process of identifying qualified architects to screen from roster. Requested quote from CSG for a price quote on project management cost for next phase.

Saltar's Point Modular - Met with designers last week. Met with technology team regarding wiring design and junction box locations last week. In process of finalizing design and color scheme selection. Next step is to solicit from KCDA quote for site work. Pre-application meeting with Town of Steilacoom (TOS) complete. Anticipate construction in May.

1918 Building project- Architects met with District Office individual dept. groups this week. They will create and allow staff to review the revised design. Architects are meeting TOS for pre-application and site plan as it coordinates with Sequash Street project. The surveying and Hazmat analysis is complete.

3. Legislative Update

Director Denning presented all key aspects of legislation regarding education. Those of particular interest include:

- proposing director district, unfunded
- CPR being taught in class, unfunded
- impact fee deferral
- bottom 10 list of schools, closure not by district but by state
- prevailing wage for small districts

To contact your legislator

- Hotline number: **800.562.6000**.
- You may send an e-mail message to your legislator at <https://dlr.leg.wa.gov/MemberEmail/Default.aspx>.

VII. CONSENT AGENDA

Director Winkler made a motion to approve the Consent Agenda which included a SHS Key Club Conference Trip and personnel reports (attached). Director Callanan seconded the motion and the motion passed (5/0).

VIII. NEW BUSINESS

1. First Reading of Policy 5202, Federal Motor Carrier Safety Administration Mandates

Executive Director Weight presented WSSDA recommended changes to Policy 5202 and therefore changes to corresponding procedures. Director Denning made a motion to move the policy to a second reading; Director Wong seconded the motion and the motion passed (5/0).

2. First Reading of Policy 6510, Safety

Executive Director Weight presented the recommendation that this policy be deleted as the material is covered in another policy and procedure. Director Denning made a motion to move the policy to a second reading; Director Callanan seconded the motion and the motion passed (5/0).

IX. COMMENTS FROM THE AUDIENCE

No comments.

X. BOARD COMMUNICATION

- Elected Officials meeting notification – Director Wong will attend
- Director Denning received a request from the Asst. Scoutmaster regarding Scouts working on their citizenship badge presenting at a meeting in the future; he will coordinate this activity.

XI. ANNOUNCEMENTS

- Troup 472 transferred Cub Scouts to Boy Scouts at Chloe Clark recently.
- Chat with Supt. held this week at Chloe Clark Library
- Supt. Fritz attended Choir Concert at the high school with 76 students going to solo/ensemble contest performing. Friday morning the choir will perform at PLU.
- SHS Basketball Team awards banquet last night
- SHS Swim and Dive Team banquet last night. The team placed 4th at state

- SHS Boys Basketball Varsity Team voted 1st place Sportsmanship Award
- Director Callanan noted the students in attendance.

XII. EXECUTIVE SESSION

Chair Scott called for a 5 minute break at 8:24 pm. The Board will go into Executive Session to discuss collective bargaining for approximately 30 minutes.

XIII. RETURN TO PUBLIC SESSION

The Board returned to public session at 9:34 pm.

XIV. ADJOURNMENT

Director Callanan made a motion to adjourn the meeting at 9:34 pm; Director Winkler seconded the motion and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$62,311.34, and voids/cancellations, totaling \$553.28. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 111514 through 111562, totaling \$62,311.34

Voids/Cancellations, totaling \$553.28

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111514	ALBERTSONS	02/28/2013	1345	SHS ALBERTSONS FOR FACSE. OPEN PO DO NOT EXCEED \$10,000.00	141213012	969.04	1,986.13
			1345-1	SHS ALBERTSONS FOR FACSE. OPEN PO DO NOT EXCEED \$10,000.00	141213012	1,017.09	
111515	ALPINE PRODUCTS INC	02/28/2013	TM-129827	OPEN PURCHASE ORDER FOR ATHLETIC PAINT & SUPPLIES 2012-2013	101213102	963.08	963.08
111516	B & H PHOTO	02/28/2013	68860663	B & H Video - Canon High Definition Camcorder	2371213060	599.99	599.99
111517	BANK OF AMERICA	02/28/2013	13010080776	OPEN PO FOR SERVICE FEE. DO NOT FAX	81213082	115.01	115.01
111518	BETHEL SCHOOL DISTRICT	02/28/2013	1000055360	SHS PCSC MEMBERSHIP	141213051	2,000.00	2,000.00
111519	BMI EDUCATIONAL SERVICES	02/28/2013	593796	BMI Educational Services Materials for Donna Kaup (ELL)	91213073	69.08	69.08
111520	BOUND TO STAY BOUND	02/28/2013	810618	Library book order 75009	1401213010	311.27	311.27
111521	BRENTIN, VICKY	02/28/2013	PROFESSIONAL SERVICE	PROFESSIONAL SERVICES AGREEMENT	81213148	2,550.16	2,550.16

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111522	BUILDERS HARDWARE & SUPPLY	02/28/2013	S3205511.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213011	392.58	407.34
			S3225200.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213011	14.76	
111523	CENTURYLINK	02/28/2013	1249097529	OPEN PO FOR POHNE SERVICES	81213078	374.90	374.90
111524	CONSOLIDATED ELECTRICAL DIST	02/28/2013	8541-738313	OPEN PURCHASE ORDER 2012-2013 FOR ELECTRICAL SUPPLIES & PARTS	101213007	237.41	1,034.65
			8541-739256	OPEN PURCHASE ORDER 2012-2013 FOR ELECTRICAL SUPPLIES & PARTS	101213007	236.48	
			8541-739533	OPEN PURCHASE ORDER 2012-2013 ELECTRICAL SUPPLIES & PARTS	101213079	560.76	
111525	CONSTRUCTIVE PLAYTHINGS	02/28/2013	5127712400	Constructive Playthings supplies for Dani Hylton - SLC	91213071	113.48	113.48
111526	CURRICULUM ASSOCIATES INC	02/28/2013	90199928	Curriculum Assoc. Supplies for Nikki Wheaton.	91213072	439.88	439.88
111527	DANA-LYNN BALLOU	02/28/2013	MUTUAL BNF 2	FOOD WORKER CARD REIMBURSEMENT	0	10.00	185.00
			REGISTRATION FEE	MUTUAL BENEFITS	0	175.00	
111528	DELL COMPUTER CORPORATION	02/28/2013	XJ33TC1D4	TECHNOLOGY FOR SALTARS LAPTOP PROJECT	81213157	3,623.37	3,623.37
111529	DEPARTMENT OF L&I	02/28/2013	144563	Renewal for Annual Operating Certificates for conveyances at SHS and Old Pioneer	81213174	153.60	153.60
111530	DUPONT LIONS	02/28/2013	MEMBERSHIP	Fritz membership in DuPont Lions THEY ONLY TAKE A CHECK	281213017	101.00	101.00
111531	ENVIRONMENTAL CHEMICAL ENT INC	02/28/2013	E234D	CUSTODIAL SUPPLIES	101213100	716.84	716.84
111532	ESD 113	02/28/2013	0000020756	DATA PROCESSING SERVICES 12/13	81213076	16,704.26	16,704.26
111533	GENERAL ELECTRIC CAPITAL CORP	02/28/2013	58432663/6389/584401	OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON	81213049	670.13	670.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111534	GRAINGER	02/28/2013	819664715-CREDIT	ISLAND AND MAINTENANCE. DO NOT FAX OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	-136.20	1,842.33
			9052495588	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	201.53	
			9061801180	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	220.75	
			9062948824	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	102.27	
			9063929476	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	437.60	
			9064426241	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	152.12	
			9067684200	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	612.10	
			9067885237	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	252.16	
111535	ISLAND PROPANE INC	02/28/2013	12433	OPEN PO FOR PROPANE DELIVERY AT ANDERSON ISLAND. DO NOT FAX	81213122	714.33	714.33
111536	IXL LEARNING	02/28/2013	S239963	IXL Math Skills internet-based teaching tool site license for Colette Parrotte, at cparrotte@steilaco om.k12.wa.us; good for 30 students/1 teacher.	91213068	199.00	199.00
111537	JOHNSTONE SUPPLY	02/28/2013	11-S100068949.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	121.55	175.91
			11-S100070130.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	54.36	
111538	JOSTEN'S	02/28/2013	15538948	OPEN PO NOT TO	4311213097	1,214.87	1,214.87

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				EXCEED \$2,200.00 FOR DIPLOMAS AND DIPLOMA COVERS DO NOT FAX - ORDERING ONLINE			
111539	KING COUNTY DIRECTORS ASSN	02/28/2013	3653236	KCDA ORDER FOR THE SPECIAL ED DEPARTMENT - CART # 582421	4311213094	128.68	1,583.36
			3656376	Cherrydale Office Supplies	1461213048	273.86	
			3656438	Batteries for graphing calculators, Laminating film	2371213063	516.53	
			3659183	KCDA	1461213051	143.35	
			3659271	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213022	520.94	
111540	KONE, INC	02/28/2013	221099495	OPEN PURCHASE ORDER 2012-2013 FOR ELEVATOR SERVICE	101213023	483.89	483.89
111541	LENNOX PARTS PLUS	02/28/2013	543362998	OPEN PURCHASE ORDER 2012-2013 FOR HVAC SUPPLIES	101213027	693.54	693.54
111542	MASTERCARD CORP. CLIENTS PAYME	02/28/2013	0029	Airline tickets for Director Finance/Operations flight from Seattle to Wenatchee for WSPA Spring Conference. Flying is less expensive than mileage reimbursement. Trip is 24-27 Feb 2013.	81213151	170.00	11,438.99
			0660		0	59.40	
			0678	BOAT-SHAPE CONFERENCE TABLE - ESPRESSO 29 15/16 H X 94 1/2 W X 47 1/4 D	4311213098	262.54	
			0678-1		0	1,096.60	
			2210		0	796.60	
			5604		0	50.00	
			5618		0	126.18	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			5618-1		0	126.54	
			5618-2		4311213093	109.49	
			5626		0	348.84	
			5638	TPEP Order for 8 ASCD books "Enhancing Professional Practice"	181213045	189.60	
			5638-1		0	46.78	
			5642-1		0	34.78	
			5642-3		0	713.65	
			5646	THE DAVENPORT HOTEL - SPOKANE WA FOR MIKE MILLER	4311213066	407.19	
			5646-1		0	241.60	
			5653-1		0	338.88	
			5653-2	MASTER SCHEDULE BUILDING WORKSHOP - MIKE MILLER AND SARAH GRAVES	4311213064	1,000.00	
			5653-3	MASTER SCHEDULE BUILDING WORKSHOP FOR ANNELIESE NOBLES	4311213065	500.00	
			5679		0	68.10	
			5679-1	P-CARD - LANG MOTOR FOR PIONEER MS OVEN	101213105	532.49	
			5679-3	P-CARD - PURCHASE 6 FT LONG CENTER-FOLD TABLES FOR PIONEER MS SCIENCE CURRICULUM	101213106	565.43	
			5687		0	1,400.40	
			5687-1		2371213068	206.65	
			5687-2		0	60.60	
			5687-3		0	50.00	
			5695		0	26.00	
			5703		0	609.07	
			5703-1	REQUISITION FOR P-CARD: 3 FIRST AID KITS	1461213050	255.00	
			7359		0	62.80	
			7367	Open PO for Student Services Ferry Tickets. 2012-2013 School	91213046	421.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				year 2 Para's 2 Special Education Students 1 Vehicle commuter			
			7367-1			50.39	
			9989-1			1.55	
			9997		4311213104	192.39	
			9997-1		4311213105	155.00	
			9997-2			163.45	
111543	MEYER, ROGER FRANCIS	02/28/2013	FIX DVD PLAYER			38.32	38.32
111544	OFFICE DEPOT	02/28/2013	64045451001	Office Depot order for Susanne Beauchaine/Student Services; 640454569-001 and 640454510-001	91213059	67.02	82.04
			640454569001	Office Depot order for Susanne Beauchaine/Student Services; 640454569-001 and 640454510-001	91213059	15.02	
111545	OFFICE DEPOT	02/28/2013	641816938001	NCR Coaching forms - Instructional Coach	181213044	10.94	399.58
			644043761001	Office Supplies for District Office	81213165	388.64	
111546	PACIFIC NORTHWEST DISPATCH, IN	02/28/2013	13	Taxi Service for Out of District Student, to and from Northwest School of Innovative Learning, Tacoma. For October, November, December 2012.	91213027	1,190.25	1,190.25
111547	PIERCE COUNTY	02/28/2013	PROPERTY TAX			103.12	103.12
111548	POLAR BEAR MECHANICAL	02/28/2013	2328-PAS	OPEN PURCHASE ORDER FOR 2012-2013 REFRIGERATION SERVICES	101213087	327.90	327.90
111549	PORTER FOSTER RORICK LLP	02/28/2013	101146	LEGAL SERVICES	81213167	276.00	276.00
111550	PRINT SHOP OF LAKEWOOD, INC	02/28/2013	2127	SHS OPEN PO TO PRINT SHOP OF LAKEWOOD FOR PETER JOHNSON DO	141213034	11.82	11.82

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				NOT EXCEED \$100.00			
111551	SIEMENS INDUSTRY, INC.	02/28/2013	5442709839	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213042	1,275.56	1,275.56
111552	SIMPLOT PARTNERS	02/28/2013	212011709	OPEN PURCHASE ORDER 2012-2013 FOR GROUNDS SUPPLIES	101213043	787.68	787.68
111553	SODEXO INC & AFFILIATES	02/28/2013	261908	OPEN PO FOR COURIOR SERVICES (ANTHONY ZUKOWSKI) THROUGH SODEXO. DO NOT FAX	81213131	375.88	375.88
111554	SOUND PEST MANAGEMENT	02/28/2013	0000073	OPEN PURCHASE ORDER FOR 2012-2013 FOR PESTICIDE SERVICES	101213097	82.05	82.05
111555	SUZANNE T SCHENCK	02/28/2013	MUTUAL BENEFIT	REGISTRATION FOR SEMINAR	0	229.00	229.00
111556	TACOMA PIERCE CTY HEALTH DEPT	02/28/2013	IN0136364/64	Routine School Inspection (Cherrydale) - 01/22/2013 Routine School Inspection (Pioneer) - 01/24/2013	81213170	1,005.00	1,005.00
111557	TRUSTEED PLANS SERVICE CORP	02/28/2013	0068905-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,225.53	1,225.53
111558	US BANCORP	02/28/2013	222118622	OPEN PO FOR COPIER LEASES FOR SALTAR'S POINT, STEILACOOM H.S., AND CHLOE CLARK. DO NOT FAX PO.	81213058	1,058.94	1,058.94
111559	VERONICA D MOORE	02/28/2013	mutual benft 2		0	1,391.04	1,391.04
111560	WASBO	02/28/2013	18199	WASBO SCHOOL ACCOUNTING 1 CLASS	81213099	395.00	790.00
			18202	WASBO Professional Development	81213140	395.00	
111561	WASHINGTON DECA	02/28/2013	01137113-1	SHS WASHINGTON DECA FOR TINA HAYDEN ADVISOR REGISTRATION FEE	141213050	130.00	130.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111562	WIDMAN, COURTNEY MICHELLE	02/28/2013	OFFICE DEPOT REIMB	AND ADVISOR HOTEL ROOM. PLEASE SEE ATTACHED. CLASSROOM SUPPLIES	0	66.24	66.24
			49	Computer	Check(s) For a Total of		62,311.34

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111414	WASHINGTON DECA	02/21/2013	01137113-1	SHS WASHINGTON DECA FOR TINA HAYDEN ADVISOR REGISTRATION FEE AND ADVISOR HOTEL ROOM. PLEASE SEE ATTACHED.	141213050	553.28	553.28
				1 Void	Check(s) For a Total of		553.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	49	Computer	Checks For a Total of	62,311.34
Total For	49	Manual, Wire Tran, ACH & Computer	Checks	62,311.34
Less	1	Voided	Checks For a Total of	553.28
			Net Amount	61,758.06

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$208.95. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 111566 through 111574, totaling \$208.95

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111566	ARNOLD, ROSA	03/05/2013	LUNCH REFUND	RACHAEL L ARNOLD	0	34.10	34.10
111567	CHEN, GUI BING	03/05/2013	LUNCH REFUND	KIKI CHEN	0	3.15	3.15
111568	ELLSWORTH, KERRIE	03/05/2013	LUNCH REFUND	TAYLOR ELLSWORTH	0	4.10	4.10
111569	JACKSON, STACI	03/05/2013	LUNCH REFUND	NYKIA	0	21.35	21.35
111570	LEWIS, CHRISTINA	03/05/2013	LUNCH REFUND		0	17.15	17.15
111571	MARCHANT, JENNIFER	03/05/2013	LOST BOOK REFUND	THE KINGS OF CLONMEL #8	0	16.00	16.00
111572	MARIN, LORENA	03/05/2013	LUNCH REFUND	RICARDO AND ALEJANDRO MARIN	0	55.40	55.40
111573	RILEY, AUDREY	03/05/2013	LODT BOOK REFUND	REFUND OF PAYMENT ON BOOK FLY GUY MEETS FLY GIRL	0	6.00	6.00
111574	SCHMID, JENNIFER	03/05/2013	LUNCH REFUND	LUNCH REFUND RYAN SCHMID	0	51.70	51.70
				9 Computer	Check(s) For a Total of		208.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	208.95
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	208.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	208.95

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$25,699.45, and voids/cancellations, totaling \$1,668.54. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401020 through 401034, totaling \$25,699.45

Voids/Cancellations, totaling \$1,668.54

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401020	CASCADE BAGEL & DELI, INC	02/28/2013	121052	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	124.08
			121198	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
			121230	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
			121252	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
401021	COSTCO	02/28/2013	255514748	OPEN PO FOR THE STUDENT STORE SCHOOL YEAR 2012-2013	4061213007	394.42	394.42
401022	EK BEVERAGES	02/28/2013	359164	OPEN PO FOR THE 2012-13 SCHOOL YEAR FOR STUDENT STORE	4061213004	305.75	681.50
			359597	OPEN PO FOR THE 2012-13 SCHOOL YEAR FOR STUDENT STORE	4061213004	375.75	
401023	HALFON CANDY COMPANY	02/28/2013	488635	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000	4061213178	277.41	277.41

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401024	JOHNSTON, THOMAS G	02/28/2013	CONCESSION ITEMS SUPPLY REIMB	FOR STUDENT STORE WRESTLING REIMBUREMENT TO TOM JOHNSTON FOR MATT'S AND STOPWATCHES	0 4061213206	159.25 242.55	797.57
			WRESTLE SUPPLY	FOOD ITEMS PURCHASED AT COSTCO FOR THE WRESTLING TOURNAMENT	4061213207	395.77	
401025	LOS BANOS, LOPAKA	02/28/2013	WRESTLE CONCESSION	REIMBURSEMENT FOR CONCESSIONS AT WRESTLING TOURNAMNET	4061213208	179.03	179.03
401026	MASTERCARD CORP. CLIENTS PAYME	02/28/2013	0678-2 2210	CHEER COMPETITION IN FLORIDA	0 4061213111	67.11 7,726.00	17,955.40
			5604-1	PLANE TICKETS TO ORLANDO FLORIDA FOR CHEER NATIONALS ERIN TO USE DISTRICT P-CARD	4061213139	4,905.55	
			5634	OPEN PO NOT TO EXCEED \$450.00 TO HOME DEPOT - MATERIALS FOR STUDENT 2 STUDENT MAP PROJECT	4061213176	143.94	
			5634-1	OPEN PO TO KALTECH PLASTICS FOR PLEXIGLASS - MATERIALS FOR STUDENT 2 STUDENT MAP PROJECT	4061213177	130.31	
			5642-2	DOUBLE OCCUPANCY ROOM FOR CHEERLEADERS	4061213169	836.72	
			5642-4	3 DAYS @ 15.00 PER DAY FOR PER DIEM FOR CHEERLEADING NATIONALS	4061213180	532.18	
			5646-2		4061213218	595.00	
			5646-3	DO NOT FAX-ORDERED ONLINE REGISTRATION FOR UW MATH DAY	4061213199	185.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			5646-4	BOYS SWIMMING BANNER	4061213170	188.61	
			5646-5	DO NOT FAX-ORDERED ONLINE REGISTRATION FOR UW MATH DAY	4061213199	15.00	
			5646-6	3 DAYS @ 15.00 PER DAY FOR PER DIEM FOR CHEERLEADING NATIONALS	4061213180	434.54	
			5646-7		0	694.89	
			5653		0	149.56	
			9989		0	16.84	
			9997-3		4061213243	365.60	
			9997-4	5 SIGNS - 2 SIDED FOR CHEER DO NOT FAX - ORDERED FROM FASTSIGNS WITH MASTERCARD	4061213197	176.03	
			9997-5	USATF COACHES CLINIC FOR TACK AND FIELD AT ST MARTIN'S COLLEGE FOR JENNIE LANG	4061213220	150.00	
			9997-6		0	642.52	
401027	PENWORTHY COMPANY	02/28/2013	541387	LIBRARY BOOKS -- SCHENCK	4021213019	552.85	552.85
401028	SABADO, ANDREA M	02/28/2013	kinder REIMB	FOOD PURCHASE AT FRED MEYERS AND BAG PURCHASE AT JOANN FABRIC	0	55.04	55.04
401029	STELLACOOM SCHOOL DISTRICT	02/28/2013	1280	LIBRARY FEES WERE PUT INTO ASB AND SHOULD HAVE BEEN GEN FUND	0	28.00	28.00
401030	TACOMA BASKETBALL BOARD	02/28/2013	2013-48	GAME FEES VARSITY OFFICIALS, JV OFFICIALS, TRAVEL FEES, ADMINISTRATIVE FE'S FOR BASKETBALL	4061213217	3,293.00	3,293.00
401031	WASHINGTON DECA	02/28/2013	01137113	REGISTRATION FEE - STUDENTS HOTEL ROOMS - 2 NIGHTS AND T-SHIRTS	4061213189	42.00	42.00
401032	WENDY S HEYING	02/28/2013	supplies for kinder	PURCHASES AT WALMART	0	55.87	55.87

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401033	WESTERN WASHINGTON WRESTLERS O	02/28/2013	67	wrestling ref fees	4051213039	629.28	629.28
401034	WMEA - ALL STATE	02/28/2013	008040-001315	SOLO AND ENSEMBLE FEES FOR BAND	4061213216	336.00	634.00
			008951-001312	Solo and Ensemble Registration fees to be paid back to Pioneer by students	4051213031	298.00	
15	Computer			Check(s) For a Total of			25,699.45

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400993	WASHINGTON DECA	02/21/2013	01137113	REGISTRATION FEE - STUDENTS HOTEL ROOMS - 2 NIGHTS AND T-SHIRTS	4061213189	1,668.54	1,668.54
				1 Void	Check(s) For a Total of		1,668.54

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	25,699.45
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	25,699.45
Less	1	Voided	Checks For a Total of	1,668.54
			Net Amount	24,030.91

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$46,967.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 111563 through 111565, totaling \$46,967.75

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111563	ACM/ACL LLC DBA ALLIANCE CONST	03/05/2013	258	CONSTRUCTION MANAGMENT	81213092	2,957.75	2,957.75
111564	MASTERCARD CORP. CLIENTS PAYME	03/05/2013	9971		0	10.00	10.00
111565	UNIVERSITY PLACE SD	03/05/2013	2946	Open PO for University Place SD Student Enrollment (two students) for the 2012-2013 school year.	91213055	44,000.00	44,000.00
				3 Computer	Check(s) For a Total of		46,967.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	46,967.75
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	46,967.75
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	46,967.75

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$2,677.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200038 through 200039, totaling \$2,677.18

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200038	ACM/ACL LLC DBA ALLIANCE CONST	03/05/2013	258-CP		0	348.00	348.00
200039	CHARLES HANCOCK CONSULTING	03/05/2013	1005	CONSULTING AGREEMENT	2001213008	2,329.18	2,329.18
				2	Computer	Check(s) For a Total of	2,677.18

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	2,677.18
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	2,677.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,677.18

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$120.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
 Warrant Numbers 401035 through 401038, totaling \$120.00

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401035	HUR, JOYCE HYUNJUNG	03/05/2013	REFUND SHIRT	SHIRT WAS TOO BIG	0	20.00	20.00
401036	MIRANO, MICHELLE	03/05/2013	JAZZ BAND REFUND	OVER PAYMENT	0	15.00	15.00
401037	NEWTON, STACIA	03/05/2013	REFUND SOCCER	STUDENT MOVED BEFORE SOCCER STARTED- SYDNEY	0	45.00	45.00
401038	PANGELINAN, JOANNA	03/05/2013	REFUND OF SHIRT	T-SHIRT NEVER ARRIVED	0	40.00	40.00
				4 Computer	Check(s) For a Total of		120.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	120.00
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	120.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	120.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$76,096.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 111575 through 111607, totaling \$76,096.14

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111575	AUTOLUBE TIRE & AUTOMOTIVE	03/08/2013	0000005413	OPEN PURCHASE ORDER 2012-2013 FOR VEHICLE REPAIRS GROUNDS & DISTRICT VEHICLES	101213010	670.30	670.30
111576	CAREER STAFF UNLMTD- SEATTLE	03/08/2013	28427-163736	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,675.00	6,985.00
			28427162992	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	4,310.00	
111577	CENTURYLINK	03/08/2013	2062250055467B	OPEN PO FOR PHONE SERVICES	81213078	2,540.74	2,540.74
111578	CITY OF DUPONT	03/08/2013	103624000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	103.60	103.60
111579	CLOVER PARK SCHOOL DISTRICT- P	03/08/2013	5872	UNEXCUSED TARDY SLIPS	4311213084	83.09	83.09
111580	DEATON, SAMANTHA MICHELLE	03/08/2013	MILEAGE REIMB	WSPA SPRING CONFERENCE MILEAGE REIMB	0	195.49	195.49
111581	DODD, HEATHER ANN	03/08/2013	MILEAGE REIMB		0	63.28	63.28
111582	GARY L YOHO	03/08/2013	TPEP MIL REIMB		0	101.34	101.34
111583	HAROLD LEMAY ENTERPRISES	03/08/2013	3621856	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	411.44	3,419.23
			3621944	OPEN PO FOR	81213052	293.11	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				DISTRICT WIDE GARBAGE. DO NOT FAX PO.			
			3621955	OPEN PO FOR	81213052	1,474.31	
				DISTRICT WIDE GARBAGE. DO NOT FAX PO.			
			3622010	OPEN PO FOR	81213052	417.20	
				DISTRICT WIDE GARBAGE. DO NOT FAX PO.			
			3622150	OPEN PO FOR	81213052	784.86	
				DISTRICT WIDE GARBAGE. DO NOT FAX PO.			
			3623110	OPEN PO FOR	81213052	38.31	
				DISTRICT WIDE GARBAGE. DO NOT FAX PO.			
111584	HARTMAN, ERICK	03/08/2013	3008759	Open P.O. for Dr. Erick Hartman - vision assessment for Z.A.	91213075	358.20	358.20
111585	K & L GATES	03/08/2013	2722239	PROFESSIONAL LAWYER SERVICES FOR THE 12/13 SY. DO NOT FAX	81213094	2,270.00	2,270.00
111586	KING COUNTY DIRECTORS ASSN	03/08/2013	3652799	BATTERIES / OFFICE -- MCGANN (see KCDA cart #582008)	1621213064	89.45	89.45
111587	LEADER SERVICES	03/08/2013	WA06566	Open PO for Medicaid Billing Services for the 2012-2013 school year.	91213038	152.60	152.60
111588	LEE, JENNY	03/08/2013	1/23-2/5/13	Open PO for Parent transporting McKinney Vento Student to and from school. For the remainder of 2012-2013 school year.	91213077	107.26	214.52
			2/6-2/15/13	Open PO for Parent transporting McKinney Vento Student to and	91213077	107.26	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				from school. For the remainder of 2012-2013 school year.			
111589	LEMAY MOBILE SHREDDING	03/08/2013	3641972	DISTRICT WIDE SHREDDING OPEN PO. DO NOT FAX	81213079	102.60	152.60
			3641973	DISTRICT WIDE SHREDDING OPEN PO. DO NOT FAX	81213079	50.00	
111590	LESKA'S BEST EDUCATIONAL CONSU	03/08/2013	12-146	SHS LESKA'S BEST EDUCATIONAL CONSULTINGFOR CTE SUPERVISING FOR S.GRAVES. PLEASE SEE ATTACHED INVOICE.	141213048	1,200.00	1,200.00
111591	PHILLIPS, KJERSTINE ASHA MALIK	03/08/2013	MIL REIMB	MILEAGE REIMB 1/22-2/13/13	0	26.72	26.72
111592	PIERCE COLLEGE	03/08/2013	71026	SHS PIERCE COLLEGE PC3 DUES FOR 2012-2013 PLEASE SEE ATTACHED.	141213035	4,460.00	4,460.00
111593	PIERCE COUNTY REFUSE	03/08/2013	2180660200001	OPEN PO FOR GARBAGE AND RECYCLING. DO NOT FAX PO.	81213056	1,279.17	1,428.55
			3616330	OPEN PO FOR GARBAGE AND RECYCLING. DO NOT FAX PO.	81213056	149.38	
111594	PSI COMPANY	03/08/2013	163178	PURCHASE PORTABLE RADIO FOR BUS COMMUNICATIONS WITH ANDERSON ISLAND ELEMENTARY	101213101	335.86	335.86
111595	PUGET SOUND ENERGY	03/08/2013	0638535005	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	397.60	26,655.94
			3326561002	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	9,352.86	
			3451386001	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	316.74	
			4447447006	OPEN PO FOR GAS	81213053	795.64	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				AND ELECTRICITY CHARGES. DO NOT FAX PO.			
			4706647007	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	3,344.21	
			9301099744	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	12,448.89	
111596	RACHEL YOUNG CROFT	03/08/2013	WRITTING SUPPLIES		0	19.07	19.07
111597	SAYLOR, SUSAN KAY	03/08/2013	MIL REIMB	WSPA CONF MILEAGE REIMB	0	195.49	195.49
111598	STEILACOOM SCHOOL DISTRICT	03/08/2013	JAN/FEB	REV TRACK FEES TO BE REIMBURSED BACK INTO THE GENERAL FUND. DO NOT FAX	81213121	1,205.96	1,205.96
111599	TACOMA SCREW PRODUCTS	03/08/2013	30328899	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213046	13.04	13.04
111600	TANNER ELECTRIC	03/08/2013	72131000	ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 12/13 SY. DO NOT FAX.	81213108	629.20	629.20
111601	THERESA L ELEY	03/08/2013	MUTUAL BENEFITS	REGISTRATION FOR A SEMINAR	0	229.00	229.00
111602	TOTALFUNDS BY HASLER	03/08/2013	7900011002028325	POSTAGE FOR POSTAGE MACHINE 12/13 SY. DO NOT FAX.	81213110	2,000.00	2,000.00
111603	TOWN OF STEILACOOM	03/08/2013	0100720.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	759.78	16,995.48
			0100727.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	3,674.61	
			0400360.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	796.53	
			0400361.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	1,562.09	
			0401690.1	OPEN PO FOR	81213054	231.07	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0401692.0	OPEN PO FOR	81213054	136.17	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0500010.0	OPEN PO FOR	81213054	380.70	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0500020.0	OPEN PO FOR	81213054	1,224.52	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0500025.0	OPEN PO FOR	81213054	436.06	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0500030	OPEN PO FOR	81213054	709.25	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0500040.0	OPEN PO FOR	81213054	118.18	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0801800.0	OPEN PO FOR	81213054	138.37	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			0801810.0	OPEN PO FOR	81213054	6,828.15	
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
111604	TRUSTEED PLANS SERVICE CORP	03/08/2013	45900001	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,429.90	1,429.90
111605	USA MOBILITY WIRELESS INC	03/08/2013	W3661889C	OPEN PO FOR PAGERS FOR MAIN DEPARTMENT. DO NOT FAX.	81213123	56.60	56.60
111606	VERIZON WIRELESS	03/08/2013	1165395845	OPEN PO FOR PHONE SERVICE. THE ORIGINAL PO WAS ACCIDENTLY CLOSED. DO NOT FAX PO	81213127	1,203.88	1,203.88
111607	WELLS FARGO FINAN LEASING INC	03/08/2013	6765821800	OPEN PO FOR COPIER AT	81213081	612.01	612.01

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CHERRYDALE. DO NOT FAX			
			33	Computer	Check(s) For a Total of		76,096.14

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	33	Computer	Checks For a Total of	76,096.14
Total For	33	Manual, Wire Tran, ACH & Computer	Checks	76,096.14
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	76,096.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 13, 2013, the board, by a _____ vote, approves payments, totaling \$15,318.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401039 through 401051, totaling \$15,318.34

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401039	CASCADE BAGEL & DELI, INC	03/08/2013	121281	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	155.10
			121335	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
			121356	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
			121380	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
			121400	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
401040	COSTCO	03/08/2013	255592065	OPEN PO FOR THE STUDENT STORE SCHOOL YEAR 2012-2013	4061213007	283.65	283.65
401041	EASTBAY	03/08/2013	accompanist	GIRLS SOCCER EQUIPMENT	4061213109	196.92	196.92
401042	ESD 113	03/08/2013	0000020895	Fingerprinting fees for 6th Grade Camp volunteers: Nina Brawley, Leonora Ellis, Starla Hunt, Daneille	4051213038	68.50	137.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Kulman, Tracy Cassella, Gwen Miller, Miriam Snedecor, Beverly Beavers, Tilomai Aiolupotea-Fisaga, Teresa Shird, Bahar Smith, Aja Roberts, Sylvia Watkins, Lindsey Hess, Collin Bernardoni, Scott Blackford, Andre Fallot, Steven Levine, Tony Estep, Jon Lemming, Andy Millard, Jeff Linzmaier, James Quigley, Chris Ferko, Drew Reeder, Tyler Rogers, Peter Olson, Louie Miranda, Sean Winegar			
			0000020910	Fingerprinting fees for 6th Grade Camp volunteers: Nina Brawley, Leonora Ellis, Starla Hunt, Daneille Kulman, Tracy Cassella, Gwen Miller, Miriam Snedecor, Beverly Beavers, Tilomai Aiolupotea-Fisaga, Teresa Shird, Bahar Smith, Aja Roberts, Sylvia Watkins, Lindsey Hess, Collin Bernardoni, Scott Blackford, Andre Fallot, Steven Levine, Tony Estep, Jon Lemming, Andy	4051213038	68.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Millard, Jeff Linzmaier, James Quigley, Chris Ferko, Drew Reeder, Tyler Rogers, Peter Olson, Louie Miranda, Sean Winegar			
401043	FORMAL FASHIONS INC	03/08/2013	169900	girls formal	4051213036	155.00	203.00
				choir tops--to be purchased by students			
			170287	choir top for new student	4051213040	48.00	
401044	HALFON CANDY COMPANY	03/08/2013	490632	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000 FOR STUDENT STORE	4061213178	188.93	188.93
401045	JACKSON, BILLY	03/08/2013	yearbook SUPPLY	purchased supplies to make a photo booth for yearbook club	4051213045	164.30	164.30
401046	LIDS TEAMS SPORTS	03/08/2013	187561	FOOTBALL GAME PANTS DO NOT FAX- INVOICING ONLY	4061213227	6,284.75	10,818.02
			196601	FOOTBALL GAME PANTS DO NOT FAX INVOICING ONLY	4061213226	4,533.27	
401047	NORTHWEST CASCADE INC	03/08/2013	1615810	OPEN PO FOR THE 2012-2013 SCHOOL YEAR NOT TO EXCEED \$1,000.00	4061213056	124.50	124.50
401048	PACIFIC LUTHERAN UNIVERSITY	03/08/2013	1238	PLU CHOIR FESTIVAL ENTRY FEE FEB 28TH OR MARCH 1ST	4061213203	130.00	130.00
401049	WASHINGTON DECA	03/08/2013	01137113	REGISTRATION FEE - STUDENTS HOTEL ROOMS - 2 NIGHTS AND T-SHIRTS	4061213189	780.00	780.00
401050	WIAA OFFICE	03/08/2013	12048		0	22.50	22.50
401051	WINNING SEASON	03/08/2013	j2013006	SWEATSHIRTS FOR GIRLS BASKETBALL	4061213230	500.00	2,114.42
			m2012704	District Wide Choir T- Shirt	4001213001	1,614.42	
				13 Computer	Check(s) For a Total of		15,318.34

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	15,318.34
Total For	13	Manual, Wire Tran, ACH & Computer	Checks	15,318.34
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	15,318.34

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Adoption of Personnel Action-Certificated
 INFORMATION

BACKGROUND INFORMATION:

Approval authorizes the approval of various certificated stipends.

A list of those covered by this action is attached.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by: Bill Fritz, Superintendent, Kathi Weight, Susanne Beauchaine,
LeeRae Ball, Executive Directors

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 3-13-13							
Name	Position	FTE	Location	Effective Date	Actions	Stipend Amount	Comment
Christensen Leann	Before/After School Reading & Math Support (3rd)		Cherrydale	3/1/2013	Stipend	1,004.65	
Foyil Samantha	Head Coach Track & Field		Pioneer	4/8/2013	Stipend	3,500.00	
Parr Karen	Science Fair		Saltar's Point	2/4/2013	Stipend	200.00	
Moriyama-Yoder Joy	Science Fair		Saltar's Point	2/4/2013	Stipend	200.00	
Strong Sarah	Science Fair		Saltar's Point	2/4/2013	Stipend	400.00	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3-13-13							
Name	Position	Hours	Location	Effective Date	Action	Stipend Amount	Comment
Rodriguez Wanda	Student Services Clerk	8	District	3/18/2013	New Hire		

March 7, 2013

RE: Family, Community & Career Leaders of America State Leadership Conference

Stellacoom School Board:

We are writing to request permission to take students to the Family, Community & Career Leaders of America State Leadership Conference and Competition in Wenatchee, WA from April 9-12, 2013. We will depart after school on April 9, 2013 and return after the closing ceremony (approximately 12:30 pm) on April 12, 2013.

RE: FCCLA State Leadership Conference and Competition

The following students are qualified to attend:

- Kall Haynesworth
- Stephanie Huss
- Sabrina Botello
- Shane Wood
- Vince Geangan
- Cierra Dolata
- Megan Godwin
- Xavier Price
- Maddie Lewis

Location: Wenatchee, WA

Lodging: Holiday Inn Express
1921 N. Wenatchee Avenue
Wenatchee, WA
509.663.6355

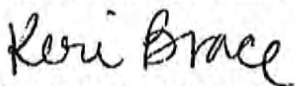
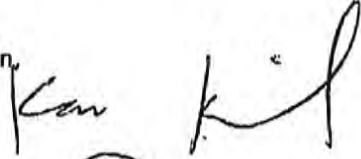
Travel: Steilacoom Historical District Vans

Student cost: \$50.00

Balance: Will be paid out of the Stellacoom High School FCCLA budget.

Keri Brace and Kari Kissel, the club advisors will be driving and chaperoning this event. Kahale Ahina, a male advisor from Bonney Lake High school has agreed to assist with supervising the male students attending the conference with our group.

Thank you for your consideration.



 Keri Brace & Kari Kissel



Proposal for Hugh O'Brien Youth Leadership Conference
3/3/2013

5/31-6/1

1. Purpose: To send two student ambassadors to the HOBY leadership conference.
2. The seminar is designed for high school sophomores to recognize their leadership talents and apply them in becoming effective, ethical leaders in their home, schools, workplace and community.
3. Parents will be driving the ambassadors to a charter bus in Kirkland reserved only for HOBY ambassadors from Western Washington. The bus will then drive the students to Gonzaga University where the state conference is held this year. This \$100.00 fee will be paid by parents.
4. Two sophomores, Sarah Billman and Jaquelyn Dilley, have been selected via a application process.
5. HOBY provides chaperones (21 and over) at a 1:12 ratio. Students are never left unattended or allowed to walk across campus without supervision.
6. Students and chaperones will be staying a Gonzaga University in the dorms.
7. Much of the conference fee is part of the HOBY endowment; however, ASB will pay a total of \$500 for both ambassadors. This includes lodging, meals and conference fees.
8. Itinerary is will be sent to each ambassador via e-mail.

FIELD TRIP REQUEST FORM
THIS FORM MUST BE COMPLETED AND APPROVED TWO WEEKS
PRIOR TO THE EVENT

School STEWART HIGH SCHOOL Destination GONZAGA UNIVERSITY

Applicant SHS LEADERSHIP Depart Date 5/30/13 Time: _____

Date of Application 3/1 Return Date 6/2/13 Time: _____

PURPOSE OF TRIP: (Learning Objective)

Itinerary: see attached

Person in Charge Alicia Kucal

Type of Event (parade, contest, etc.)

Number of Teacher chaperones 0

leadership conference

Number of Chaperones 0

Number of Participating Students 2

Groups participating (orchestra, debate team, etc.)

leadership team

TRANSPORTATION:

included in workshop

Type car through HOBY
 (School bus, chartered bus, ferry, etc.)

Cost \$ 15 for student ^{\$100}

HOUSING

Type GU
 (Motel, hotel, dorm, private home, etc.)

Cost \$ 500

FOOD:

Group Meals N/A
 (Number)

Cost \$ _____

OTHER COSTS:

N/A
 (Sightseeing, entrance fee, extra insurance coverage, etc.)

Total Trip Cost: \$ _____

SOURCE OF FUNDS:

Building Budget Account # _____ Cost \$ _____

Student Body Account # General ASB Cost \$ _____

Individual Students _____ Cost \$ _____

Other _____ Cost \$ _____

Signature of Person in Charge [Signature]

SCHOOL BUS NEEDED? Complete school bus transportation form and submit along with this form.

TEACHER: Keep a copy of this form. Submit to Mrs. Schiller who will forward to appropriate administrator 20 days prior to the activity.

Administrator's Signature of Approval: _____

Return this signed form to Mrs. Schiller Immediately

Date: 3/5/13

Overnight Field Trip Proposal

- The purpose of the trip is to compete, as state qualifiers, in the International DECA competition in Anaheim, CA.
- The participants are employing their skills as marketing students in their area of expertise in international competition. They will be judged on their written and verbal skills in the marketing field.
- The students will travel by airplane and shuttle bus arranged by DECA and the advisor. All necessary paperwork will be submitted, the results from the state competition were just announced March 9.
- The chaperone will be Christina Hayden, marketing teacher and DECA advisor for Steilacoom High School. This DECA conference lodging is like the state conference in which the blocks of rooms have male and female chaperones on each floor dispersed amongst the students' rooms. Like at the state conference I will ask the male chaperones from other schools to help with bed checks at this conference. The national DECA organization has put all of the Washington schools in the same hotel: The Marriott in Anaheim- across from the Anaheim convention center where the competition takes place
- The students participating are: Paige Desmond, Aidan Goins
- The students and chaperone will be staying at the Anaheim Marriott, which was assigned by national DECA. A portion of the cost of meals will be paid by using our ASB account. The advisor/instructor's travel will be paid using CTE funds. The required paperwork has been turned in. The transportation and lodging will be paid with the funds in the DECA/student store ASB account. Students/parents also contributed \$250 per participant for this trip. Itinerary:
 - a. Depart for Sea Tac Airport on April 23rd at 10 am and return April 28th at 1:30 pm. Students will be transported to the airport by parents.
 - b. We should arrive in Anaheim at 2:30 pm, April 23 and depart Anaheim at approximately 10:00 am on April 28. Arrival in Seattle will be approximately 1:30
 - c. Christina Hayden can be reached on her cell phone: 253.677.2282. Lodging is at the Anaheim Marriott .

A handwritten signature in blue ink, appearing to be 'Christina Hayden', is located at the bottom right of the page.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** **Policy 5202-Federal Motor Carrier Safety Admin. Mandates**
 INFORMATION

BACKGROUND INFORMATION: Policy 5202 revisions include the testing requirements described in the current policy to be moved to the procedures.

The revision of Policy 5202 follows WSSDA model policy language. We are also editing 5202 Procedure to align with this policy change.

Change from First Reading – Policy News came to SHSD on March 1st with one change to 5202. This clarifies that controlled substances includes marijuana (cannabis).

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to adopt Policy 5202.

Report prepared by:

Kathi Weight, Executive Director of Student Achievement/Human Resources

FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION MANDATED DRUG AND ALCOHOL TESTING PROGRAM

The Board of Directors directs the superintendent to establish programs and procedures as mandated by and in accordance with Federal Motor Carrier Safety Administration (FMCSA) controlled substances, including marijuana (cannabis), and alcohol testing rules.

Prohibited Alcohol And Controlled Substance-Related Conduct

The following alcohol and controlled substance-related activities are prohibited by the district for drivers required to possess a commercial driver's license (CDL) as part of their job responsibilities. Violations shall result in appropriate corrective action ranging from removal from the performance of safety-sensitive functions up to and including discharge.

- A. Reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration in excess of the standard set by the FMCSA, ~~0.04 or greater~~.
- B. Being on duty or operating a vehicle while the driver possesses alcohol.
- C. Using alcohol while performing safety-sensitive functions.
- D. When required to take a post-accident alcohol test, using alcohol within eight hours following the accident or prior to undergoing a post-accident alcohol test, whichever comes first.
- E. Refusing to submit to an alcohol or controlled substance test required by post-accident, random, reasonable suspicion, or follow-up testing requirements.
- F. Reporting for duty or remaining on duty when using any controlled substance, except when instructed by a prescribing authority who has advised the driver and the district that the substance does not adversely affect the driver's ability to safely operate a vehicle. Drivers are required to inform the district of any therapeutic drug use, although not the medication that has been prescribed. The use of any medication that could affect a driver's safe job performance is prohibited while working.
- G. Reporting for duty, remaining on duty or driving if the driver tests positive for controlled substances.

No supervisor having actual knowledge of the above violations shall permit a driver to perform or continue to perform safety-sensitive functions.

Testing Requirements

~~The following identify the occasions on which a driver shall be subject to alcohol or controlled substances testing. The superintendent is responsible for the development and implementation of procedures for conducting the tests and administering the exemptions consistent with the federal rules.~~

- ~~A. **Pre-employment testing:** Prior to the first time a driver performs a safety-sensitive function for the district, the driver shall undergo testing for controlled substances. This testing requirement may be waived under FMCSA rules for CDL drivers recently employed elsewhere for whom testing records are available from their previous employers.~~
- ~~B. **Post-accident testing:** Each surviving driver of an accident, as defined by the FMCSA, shall be tested for alcohol and controlled substances.~~

- ~~C. **Random testing:** Annually the district will arrange for the unannounced random alcohol and controlled substances testing of its drivers. Fifty percent (50%) of the district's drivers must be randomly selected for controlled substances testing each year, and 10% of its drivers for alcohol testing (or whatever level of testing is required in a given year by the FMCSA). Alcohol testing under this program shall take place just prior to, during or immediately after the driver engages in a safety-sensitive function for the district.~~
- ~~D. **Reasonable suspicion testing:** A driver must submit to alcohol or controlled substance testing whenever a trained supervisor has a reasonable suspicion of alcohol misuse or controlled substance use based on specific, contemporaneous and articulable observations concerning the appearance, behavior, speech or bodily odors of the driver. Observations related to using alcohol must be made just prior to, during or immediately after the driver engages in a safety-sensitive function for the district, and the alcohol test must be given within eight hours following the determination of reasonable suspicion.~~
- ~~E. **Return to duty testing:** If a driver is to be returned to performing safety-sensitive functions for the district after violating this policy or the federal regulations, the driver shall be evaluated by a substance abuse professional (SAP) who shall determine what assistance, if any, the driver needs in resolving problems associated with alcohol misuse and use of controlled substances. SAPs must require education and/or treatment in all such cases. If a driver is to be returned to performing safety-sensitive functions for the district following a violation of this policy or the federal regulations, the driver shall first be evaluated by a SAP to determine that the driver has properly followed any rehabilitation proscribed. Before a driver could be returned to performing safety-sensitive functions for the district following a violation of this policy and/or the federal regulations, the driver shall undergo a return to duty alcohol and/or controlled substances test resulting in an alcohol concentration below 0.02 alcohol concentration or a negative controlled substances test.~~
- ~~F. **Follow up testing:** Any driver that continues performing safety-sensitive functions for the district, following a violation of the alcohol or controlled substances prohibited conduct, shall be subject to follow up alcohol testing conducted only just prior to, during or immediately after the driver performs safety-sensitive functions or drug testing, as directed by a SAP.~~

~~**Record Retention And Reporting**~~

~~The superintendent is responsible for developing procedures for securely retaining records collected under this policy with controlled access and for the time periods established by the federal regulations. The superintendent is also responsible for developing procedures for reporting data collected under this policy as required by the federal regulations.~~

~~**Education, Training And Referral Services**~~

~~The superintendent shall adopt educational materials that explain the requirements of this policy and the federal program. The educational materials shall be distributed to each driver prior to the start of the testing program and to each driver subsequently hired or transferred into a position covered by this policy. Each driver after receiving a copy of the materials, shall sign a certificate of receipt and the district shall maintain the original of the receipt. The collective bargaining representative of the drivers, if any, shall be notified of the availability of this information. The educational materials shall include:~~

- ~~A. A copy of this policy and subsequent procedures;~~
- ~~B. The name of the person designated to answer questions about the materials;~~

- ~~C. The categories of employees covered by the policy;~~
- ~~D. A description of safety sensitive functions, so that drivers will know which part of their tasks will be covered by this policy;~~
- ~~E. A specific description of conduct prohibited by this policy and the federal program;~~
- ~~F. The circumstances under which a driver is subject to testing;~~
- ~~G. The procedures used in the testing program, especially those that protect the driver and the integrity of the testing processes, safeguard the validity of the test results, and ensure that those results are attributed to the correct driver;~~
- ~~H. The requirement that drivers must submit to testing required by this policy and the federal program, and a description of what constitutes refusal to submit to required testing and the consequences of refusal;~~
- ~~I. The consequences for drivers who violate this policy and the federal program, including immediate removal from conducting safety sensitive functions;~~
- ~~J. The consequences for drivers found to have alcohol concentrations between 0.02 and 0.04; and~~
- ~~K. Information about the effects of alcohol and controlled substances on an individual's health, work and personal life and methods of intervening when a problem with alcohol or a controlled substance is suspected, including confrontation, referral to the staff assistance program and referral to management.~~

~~Supervisors designated to determine if reasonable suspicion exists that a driver is under the influence of alcohol or controlled substances must have at least sixty minutes of training on alcohol misuse and at least sixty minutes of training on use of controlled substances. The training shall cover the physical, behavioral, speech and performance indicators of probable alcohol misuse and use of controlled substances.~~

~~The employed driver who violates this policy or the federal regulations shall be informed of resources available for evaluation and resolving problems associated with the misuse of alcohol and use of controlled substances, including the names, addresses, and telephone numbers of SAPs and counseling and treatment programs. Costs incurred by the driver for evaluation and/or rehabilitation are the driver's responsibility (other policies may apply).~~

Cross References:	<p>Board Policy 5201</p> <p>Board Policy 5203</p> <p>Board Policy 5281</p>	<p>_____ Drug-Free Schools, Community and Workplace</p> <p>_____ Staff Assistance Program</p> <p>_____ Disciplinary Action and Discharge</p>
-------------------	---	---

Legal Reference:	<p>49 CFR § 40</p> <p>49 CFR §§ 382</p>	<p>Procedures for transportation workplace drug and alcohol testing programs</p> <p>Controlled substances and alcohol use and testing</p>
------------------	---	---

Management Resources:

<u><i>Policy News, February 2013</i></u>	<u><i>Policy Revisions</i></u>
<u><i>Policy News, April 2012</i></u>	<u>Federal Motor Carrier Safety Administration mandated drug and alcohol testing program</u>
<u><i>Policy News, February 1999</i></u>	<u>Bus drivers still tested for marijuana</u>
<u><i>Policy News, December 2001</i></u>	<u>Federal Government Amends Bus Driver Drug Testing Rules</u>

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.13.13

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Policy 6510 – Safety
 INFORMATION

BACKGROUND INFORMATION: Policy 6510 no longer exists in WSSDA model policy.

The Playground Equipment section of Policy 6510 is a part of Procedure 6800 – Safety, Operations and Maintenance of School Property.

The Chemical and Laboratory Safety section of Policy 6510 exists as a part of Procedure 6511 – Staff Safety.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve the deletion of Policy 6510.

Report prepared by:

Kathi Weight, Executive Director of Student Achievement/Human Resources

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Resolution 792-03-13-13

Resolution urging the Washington State Legislature to address K-12 funding

Whereas the Legislature adopted a revised definition of the program of basic education with Engrossed Substitute House Bill 2261 (Chapter 548, Laws of 2009) and Substitute House Bill 2776 (Chapter 236, Laws of 2010); and

Whereas the revised definition of that basic education program includes full funding for pupil transportation, maintenance, supplies and operating costs, full-day kindergarten, smaller class sizes, increased instructional hours, and the opportunity for a 24-credit high school diploma; and

Whereas the revised definition also includes programs to help students through the Learning Assistance Program, Transitional Bilingual Instruction Program, Highly Capable Students program, and Special Education; and

Whereas the Legislature established new methods to distribute state funds to school districts to support these changes; and

Whereas the Legislature created working groups to provide input and advice to implement the new laws, including a funding formula technical working group and compensation work group; and

Whereas the Legislature also created the Quality Education Council to oversee the implementation of the state's redefined program of basic education, review reports from the working groups, and make recommendations to the Legislature annually, and the Quality Education Council has recommended staffing levels and funding priorities; and

Whereas the Legislature has adopted a specific schedule in statute for some elements of this program of basic education and implementation by 2018 for other elements; and

Whereas the Supreme Court determined in the McCleary vs. State of Washington opinion issued January 5, 2012 that the state is violating its constitutional obligation by consistently failing to provide enough funding for basic education for more than one million students in our public school system; and

Whereas this Supreme Court decision identified recently enacted laws which, if fully funded, would remedy many deficiencies in the K-12 funding system; and

Whereas the Supreme Court retained jurisdiction to evaluate the Legislature’s progress in meeting its constitution obligation to provide more than just “adequate” funding and to eliminate the state’s reliance on local property taxes to support basic education; and

Whereas the Supreme Court order from December 2012 directed the 2013 Legislature to establish a phase-in plan that addresses “all areas of K-12 education identified in ESHB 2261;” and

Whereas the Legislature has continued to enact laws that strengthen accountability of the K-12 system, including new teacher and principal evaluations, adoption of the national Common Core State Standards, an accountability index to recognize and support schools in their success; and

Whereas the state’s own submissions in the McCleary case show projected state costs to be more than \$11 billion in new funding through 2018 and the Joint Education Funding Task Force has recommended a starting investment of \$1.4 billion in the 2013-15 biennium;

Now therefore be it resolved, that the Steilacoom Historical Board of Directors requests the Legislature establish a clear and specific phase-in plan and schedule that addresses funding for all aspects of ESHB 2261, SHB 2776 and E2SSB 6696 (Chapter 235, Laws of 2010) that makes a significant investment, beginning in the 2013-15 biennium, in the redefined program of basic education as described in this resolution.

Be if further resolved, that the Steilacoom Historical Board of Directors expects the Legislature to adopt a comprehensive system for stable and sustainable revenue that meets the requirements of Washington’s K-12 public schools and students.

Adopted at a regular meeting of the Steilacoom Historical School District Board of Directors this 13th day of March, 2013.

Secretary of the Board of Directors

Board Chair

Board Director

Board Director

Board Director

Board Director

Steilacoom Historical School District Board of Directors

REGULAR SCHOOL BOARD MEETING

Date: March 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** Approval of Technology Purchase
 INFORMATION _____

BACKGROUND INFORMATION:

The Steilacoom Historical School District has a five-year technology replacement cycle. This year, computers, monitors, and related equipment will be replaced at Steilacoom High School and Pioneer Middle School. The District plans to use state WSCA/NASPO contract processes to procure the items. A copy of the price quote from HP is attached. The total purchase quote is in the amount of \$284,295.61 tax included.

FISCAL IMPLICATIONS:

Expenditure of approximately \$284,295.61, which was planned within this year's Board-approved budget for technology.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board authorize purchase of technology equipment in an amount not to exceed \$290,000 (including tax)

Report prepared by:

William Fritz, Superintendent, Jacob Phillips, Network Manager, and Roger Meyer, Hardware and Peripherals Manager

District			
Item	Cost	Qty	20 & 23" Monitors
Computer	\$641.50	226	\$144,979.00
LV2311 23 inch	\$135.00	74	\$9,990.00
LV2011 20-inch	\$125.00	157	\$19,625.00
Windows 8 rights	\$35.11	226	\$7,934.86
Office	\$53.40	226	\$12,068.40
Sub total			\$194,597.26
Tax			\$18,292.14
Total			\$212,889.40
CTE			
Item	Cost	Qty	20 & 23" Monitors
Computer	\$641.50	76	\$48,754.00
LV2311 23 inch	\$135.00	4	\$540.00
LV2011 20-inch	\$125.00	74	\$9,250.00
Windows 8 rights	\$35.11	76	\$2,668.36
Office	\$53.40	76	\$4,058.40
Sub total			\$65,270.76
Tax			\$6,135.45
Total			\$71,406.21
Grand Total for District & CTE			\$284,295.61



Public Sector Sales

March 05, 2013

STEILACOOM SCHOOL DISTRICT #1
510 CHAMBERS
STEILACOOM WA 98388-0000

RE : HP Public Sector Quote - 8428560-5

Dear Roger Meyer,

Thank you for your recent interest in Hewlett-Packard Public Sector Sales. Award-winning Hewlett-Packard products are designed to deliver high-performance technology, powerful networking and legendary Hewlett-Packard quality - all at a value that your budget demands. From handheld PCs to Servers, Hewlett-Packard provides a single resource for complete solutions that meet all your computing needs. You can rely on Hewlett-Packard for the performance, uptime, and efficiency you need to keep your agency running smoothly and hassle-free. Every Hewlett-Packard product is designed and tested to provide industry-standard compatibility and investment protection. And, with special maintenance services, easy ordering and flexible financing, Hewlett-Packard makes buying the right solution for your organization easier and more convenient than ever.

Attached is the price quotation you requested. When submitting a purchase order directly to Hewlett-Packard, please be certain to include the requested information on the Ordering Information page attached to this quotation. Including the necessary information will ensure the accurate and timely processing of your order through Hewlett-Packard Public Sector. You may order online at http://welcome.hp.com/country/us/eng/solutions/pub_sector.html or fax in your purchase order at 800-825-2329.

- Please reference this contract: WA - STATE OF WASHINGTON (WSCA/NASPO) Contract (T10-MST-297) terms and conditions.
- The terms and conditions of the WA - STATE OF WASHINGTON (WSCA/NASPO) Contract (T10-MST-297) will apply to any order placed as a result of this inquiry; no other terms or conditions shall apply.
- Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.
- This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions.

If you should have questions regarding this quotation or need any other assistance, please contact your Public Sector sales representative.

Sincerely,

Gabriel Velazquez
Inside Sales Representative
(800) 277-8988



Ordering Information

It's never been easier to place your direct orders with Hewlett-Packard. Now you can have fast, accurate service with special options designed to personalize, process and expedite your shipments with higher levels of accuracy. Ordering Hewlett-Packard products is as simple as picking up the phone, using the fax machine, or logging onto the Hewlett-Packard Public Sector website at http://welcome.hp.com/country/us/eng/solutions/pub_sector.html

Online ordering

With the Hewlett-Packard Online Store, you can create quotes with real-time pricing; place an order using a credit card or purchase order, keep up-to-date on the latest product promotions and pricing available on your contract, inquire about order status and view product/price information - all from your desktop PC. Visit http://welcome.hp.com/country/us/eng/solutions/pub_sector.html

Faxing Option

Faxing your order is convenient, too. Simply fill out your request on the customer purchase order and send to 1-800-825-2329. Your order will be promptly handled, and you can call a Customer Service Representative to confirm your order.

Personalized Telesales

To provide more personal service to you, our telephone sales and order administration representatives are assigned by territory. This means you can reach a dedicated government, education, or medical sales team every time you call - giving you added value by letting you grow personal relationships with representatives who know your product as well as your special terms and delivery requirements. To request a quote, check product availability, and other related questions, call your Telesales Representative.

Order Accuracy

To ensure the accurate and timely processing of your order, please verify that your purchase order includes the following information:

- o Bill-to address,
- o Ship-to address,
- o Purchase order number,
- o Part number, description, and price,
- o Contract # and name
- o Reseller of choice
- o Contact name, phone number, and email address,
- o Special delivery requirements
- o Requested delivery date
- o Signature of authorized purchaser
- o Please note that Hewlett Packard must be listed as the vendor.
- o Sample/Editable PDF Purchase Order forms are available at these links -
 - o Standard PO (STL / K12 / HI Ed / Fed) - http://gem.compaq.com/gemstore/sites/downloads/SLED_PO_Template.pdf
 - o Federal Form 1449 - http://gem.compaq.com/gemstore/sites/downloads/FED_PO_Template_Form_1449.pdf

Tax-Exempt Certificate Requirements

All tax-exempt accounts should have a tax-exempt certificate on file with Hewlett-Packard to avoid having sales tax added to their invoice. This certificate needs to be provided only once. If you are ordering for the first time, please include with your order or account application.

Free Configuration Services (excludes non-configure to order IPG product)

When you purchase Hewlett-Packard products through Public Sector, you become eligible for configuration of Hewlett-Packard hardware options and upgrades at NO extra cost. To request this free service, clearly state on your purchase order which options and upgrades you would like installed and list each configuration separately. Once an order is placed, in-stock items require 2-4 business days for installation.

HP Credit

Hewlett-Packard's financing programs can help your agency purchase or lease HP solutions. To inquire more about a customized financial solution proposal call your Telesales Representative.

Order Tracking and Status

All orders are entered within 24 hours of receipt and are scheduled to ship on a first in first out basis. Orders are shipped within seven days of receipt provided all items are in stock and all necessary information has been properly included on your purchase order. (Remember that ship complete orders can be delayed if a particular item is not currently in stock.) To inquire about the status of your order, you can either log on to http://welcome.hp.com/country/us/eng/solutions/pub_sector.html or call your corresponding Customer Service Representative.

Returned Merchandise

A return material authorization number (RMA) is required for all returns to be processed. Returns may be requested within 30 days of shipment. Please call your Public Sector Customer Service Representative in order to have an RMA assigned. Please have a copy of the packing slip available when you call.

Customer Relationship and Sales For Public Sector Sales

Fax: 800-825-2329

K-12 Education: 800-888-3224

Higher Ed: 877-480-4433

State & Local: 888-202-4682



PRICE QUOTATION

Quote Number: 8428560-5

Quote Date : March 05, 2013
Revised Date : March 08, 2013
Expires: April 04, 2013
Provided by: Gabriel Velazquez

Roger Meyer
STEILACOOM SCHOOL DISTRICT #1

Contract: WA - STATE OF WASHINGTON (WSCA/NASPO) (T10-MST-297)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE.

Item	Part No.	Description	Qty.	Unit Price	Extended
Group: A					
1.		A3J45AV -Configurable- HP Z220 SFF Microsoft® Windows® Workstation	302	\$641.50	\$193,733.00
	A3J45AV	Product - HP Z220 Workstation SFF			
	A3J50AV#ABA	Operating systems - Windows 7 Professional 64bit			
	A3J46AV#ABA	Country kit - HP Z220 Workstation Country Kit			
	A8X15AV	Chassis configuration - HP Z220 SFF 240W 90% Efficient Chassis			
	B7D81AV	Processor - Intel® Core i5-3470 3.2 GHz (up to 3.6 GHz) 6MB 4C 77W GT1 CPU			
	A8X29AV	Graphics - Intel® HD 2500 Integrated Graphic Card (Available with Core Intel Core i3-3220/3240, Intel Core i5-3470/3570 processors only.)			
	A8Y16AV	Memory - 8GB DDR3-1600 nECC (2x4GB) Unbuffered RAM			
	A8X39AV	1st hard drive - 500GB 7200 RPM SATA 6G 1st Hard Drive			
	A8X92AV	Optical drive - 16X SuperMulti DVDRW SATA Optical Drive			
	A8Z43AV#ABA	Keyboard - HP USB Keyboard			
	A8Z45AV	Mouse - HP USB Optical Mouse			
	A8X91AV	Restore CD - Windows 7 64 Bit Factory Image Recovery			
	A8Y00AV	Packaging - HP Single Unit (SFF) Packaging			
	A8Y34AV#ABA	Warranty - HP 3-3-3 SFF Warranty			
SUB TOTAL :					\$193,733.00
Group: B					
2.		HP LV2311 23-inch LED Backlit LCD Monitor	78	\$135.00	\$10,530.00
	A6B85AA#ABA	Monitors - HP LV2311 23-inch LED Backlit LCD Monitor Input Signal - VGA (Analog) Brightness (typical) - 200 nits brightness Tilt - Tilt: -5° to + 19° Height adjustability range - None Max Power Rating - 22 Watts Native resolution - 1600 x 900 Integrated speakers - No Integrated speakers Warranty - 3-year parts, 3-year labor, 3-year onsite limited warranty. Next business day exchange available.			
SUB TOTAL :					\$10,530.00

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo. Sales taxes added where applicable. Freight is FOB Destination.



PRICE QUOTATION

Quote Number: 8428560-5

Quote Date : March 05, 2013
Revised Date : March 08, 2013
Expires: April 04, 2013
Provided by: Gabriel Velazquez

Roger Meyer
STEILACOOM SCHOOL DISTRICT #1

Contract: WA - STATE OF WASHINGTON (WSCA/NASPO) (T10-MST-297)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE.

Item	Part No.	Description	Qty.	Unit Price	Extended
------	----------	-------------	------	------------	----------

Group: C

3.	A3R82AA#ABA	HP LV2011 20-inch LED Backlit LCD Monitor Monitors - HP LV2011 20-inch LED Backlit LCD Monitor Input Signal - VGA (Analog) Brightness (typical) - 200 nits brightness Tilt - Tilt: -5° to + 19° Height adjustability range - None Max Power Rating - 22 Watts Native resolution - 1600 x 900 Integrated speakers - No Integrated speakers Warranty - 3-year parts, 3-year labor, 3-year onsite limited warranty. Next business day exchange available.	231	\$125.00	\$28,875.00
SUB TOTAL :					\$28,875.00

Group: D

4.		See Comments Below <i>*GUARANTEES WIN 8 RIGHTS AND DOWNGRADE RIGHTS BACK TO WIN 7*</i> FQC-02310 WinPro SNGL SA OLP NL Acdmc \$ 35.11	302	\$35.11	\$10,603.22
SUB TOTAL :					\$10,603.22

TOTAL PRICE : \$243,741.22

GET MORE FOR YOUR MONEY

Make the most of your budget and protect against technology obsolescence. Lease these HP products with a purchase price of \$243,741.22 for 36 months for as little as \$7,568.16 per month. At the end of the lease, send the equipment back to HP Financial Services and upgrade to new technology or purchase the equipment at its fair market value.*

GET MORE WITH HP FINANCIAL SERVICES

For more information, call Hewlett-Packard Financial Services Company at 1-888-277-5942 and talk to a financial services representative who specializes in supporting government and education entities.

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo. Sales taxes added where applicable. Freight is FOB Destination.



PRICE QUOTATION

Quote Number: 8428560-5

Quote Date : March 05, 2013
Revised Date : March 08, 2013
Expires: April 04, 2013
Provided by: Gabriel Velazquez

Roger Meyer
STEILACOOM SCHOOL DISTRICT #1

Contract: WA - STATE OF WASHINGTON (WSCA/NASPO) (T10-MST-297)

Product availability and product discontinuation is subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order. HP PROPRIETARY INFORMATION FOR CUSTOMER USE ONLY. DO NOT SHARE.

Item	Part No.	Description	Qty.	Unit Price	Extended
------	----------	-------------	------	------------	----------

* The monthly payment amount is for a lease commencing on or before 4/4/2013 with a term of 36 months and a fair market value purchase option at the end of the lease term. This and other leasing and financing options are available through Hewlett-Packard Financial Service Company (HPFSC) or one of its affiliates to qualified education and state and local customers in the U.S. and subject to credit approval and execution of standard HPFSC documentation. Fees and other restrictions may apply. This is not a commitment to lease. Rates and payments are subject to change at any time without notice. Leasing and financing options for Federal governmental agencies (subject to a \$50,000 minimum) are available from Hewlett-Packard Company.

Comments:

Note: For detailed warranty information, please link to "URL" for more information www.hp.com/go/specificwarrantyinfo.
Sales taxes added where applicable. Freight is FOB Destination.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X ACTION Policy 1731, Board Member Expenses
 _____ INFORMATION

BACKGROUND INFORMATION: Policy 1731 revisions clarify that pursuant to statute actual board member expenses must be reimbursed by the board, but best practice requires that expenses submitted for reimbursement should be reasonable.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that Policy 1731 be moved to a second reading.

Report prepared by:

Bill Fritz, Superintendent

BOARD MEMBER EXPENSES

The actual expenses of board members while traveling to and from and attending board meetings will be paid. Board members will use discretion in accruing actual expenses for which they will seek reimbursement. The expenses of board members who attend conferences or meetings as representatives of the district may be paid. Such expenses for conferences may be paid in advance. A director may be reimbursed for gratuities not exceeding customary percentages for the cost of meals as well as reasonable amounts for such services as baggage handling when the costs are incurred while the individual is engaged in district business or other approved travel.

Cross References: Board Policy 6213 Reimbursement for Travel
Board Policy 6212 Charge Card

Legal References: RCW 28A.320.050 Reimbursement of expenses of directors, other school representatives, and the superintendent candidates - — Advancing anticipated expenses
RCW 43.03.170 Advance warrants — Issuance — Limitations

Management Resources: Policy & Legal News, February 2013

Formatted: Font: Italic

Policy No. 1731
Board of Directors

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 8.28.08: _____

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** **Policy 1620 - The Board-Superintendent Relationship**
 INFORMATION

BACKGROUND INFORMATION: Policy 1620 revisions clarify the statutory provision of the superintendent's role as an, not the, executive officer of the board (Secretary) as well as other editorial revisions to more closely match the WSSDA model policy.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move policy 1620 to a second reading.

Report prepared by:

Bill Fritz, Superintendent

THE BOARD-SUPERINTENDENT RELATIONSHIP

The successful operation of schools requires a close, effective working relationship between the board and the superintendent. The relationship must be one of trust, good will and candor. As the legally designated governing body, the board retains final authority within the district. The board exercises ~~these~~ powers ~~that are~~ expressly required ~~by law~~ and ~~those~~ implied by law. The superintendent is the board's professional advisor, to whom the board delegates executive responsibility, ~~and~~ including such powers ~~as may be required~~ to manage the district in a manner consistent with board policy and state and federal law.

The superintendent, as an executive officer of the board (Secretary), ~~shall be~~ is responsible for the administration of the schools under applicable laws and policies of the district. The board ~~shall delineates~~ the duties of the superintendent and ~~shall~~ uses them as the basis for evaluating the superintendent's performance. Unless specifically limited, the superintendent may delegate to other staff the exercise of any powers and the discharge of any duties imposed by district policy or a vote of the board. The delegation of power or duty ~~shall does~~ not relieve the superintendent of responsibility for the actions taken under such a delegation.

In order to perform their responsibilities, board members must be familiar with the operations within the schools. The superintendent shall establish communication procedures which can enhance the board member's understanding of student programs and school operations.

Legal References:	RCW 28A.320.010	Corporate powers
	RCW 28A.330.100	Additional powers of the board (First Class Districts Only)
	RCW 28A.400.010	Employment of superintendent — Superintendent's qualifications, general powers, term, contract renewal
	RCW 28A.400.030	Superintendent's duties

[Management Resources](#)

[Policy & Legals News, February 2013](#)

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 8.28.08, _____