



Meeting Packet

Steilacoom Historical School District No. 1 Regular Board Meeting

December 12, 2012

7:00 PM



Steilacoom Historical School District No. 1 Regular Board Meeting

Pioneer Middle School, 1750 Bob's Hollow Lane, DuPont, Washington

12/12/2012 7:00 PM

I. CALL TO ORDER

(Vote)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. STEILACOOM HIGH CHAMBER ENSEMBLE

(Presentation)

IV. PRESENTATION

(Information)

1. Watch D.O.G.S - Chloe Clark Elementary

(Information)

Presenter: Gary Yoho

2. Transportation Facility Draft Timeline

(Information)

Presenter: Kelley Wilson

- Dupont Transportation Hub - Prelim Schedule 09-21-12.pdf (p. 5)
- Bus Facility Site 12 06 12-A0 1D.pdf (p. 6)

V. APPROVAL OF MINUTES

(Vote)

- Minutes 11.28.12.pdf (p. 7)

VI. REPORTS

1. Financial Report

(Information)

Presenter: Bill Fritz

- Nov 2012 Cash Flow.pdf (p. 10)
- CPF Accounting 12-13.pdf (p. 11)
- Budget Status Report.pdf (p. 12)

2. Maintenance/Capital Projects

(Information)

Presenter: Bruce Parker

- Maintenance Update December 12 2012.pdf (p. 17)
- Maintenance Report 12.12.12.pdf (p. 29)

VII. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- Approval of Certificated Personnel Report.pdf (p. 31)
- Approval of Classified Personnel Report.pdf (p. 33)
- Approval of December 2012 Accounts Payable.pdf (p. 35)
- Approval of Estimated December 2012 Payroll.pdf (p. 78)
- Approval of SHS Cheer Overnight Trip to Everett.pdf (p. 79)
- Approval of SHS Cheer Trip to Florida.pdf (p. 83)
- Approval of Pioneer MS Jazz Ensemble Trip to Idaho.pdf (p. 87)

VIII. OLD BUSINESS

1. Approval of Resolution 789-12-12-12, Request for Apportionment Redirection

(Vote)

Presenter: Bill Fritz

- Resolution 789-12-12-12, Request for Apportionment Redirection.pdf (p. 88)

IX. NEW BUSINESS

1. Approval of Resolution 790-12-12-12, Purchase & Sale of Parcel C, Cherrydale Woods

(Vote)

Presenter: Bill Fritz

- Resolution 790-12-12-12, Purchase & Sale Agreement.pdf (p. 90)

2. Selection of Board Chair

(Vote)

Presenter: Bill Fritz

3. Selection of Board Vice Chair

(Vote)

Presenter: New Board Chair

X. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

XI. BOARD COMMUNICATION**(Information)****XII. ANNOUNCEMENTS****(Information)****XIII. EXECUTIVE SESSION****(Executive Session)****per RCW 42.30.110(1)(g) to review the performance of a public employee**

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

per RCW 42.30.110(1)(b)(c) to discuss Real Estate

(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

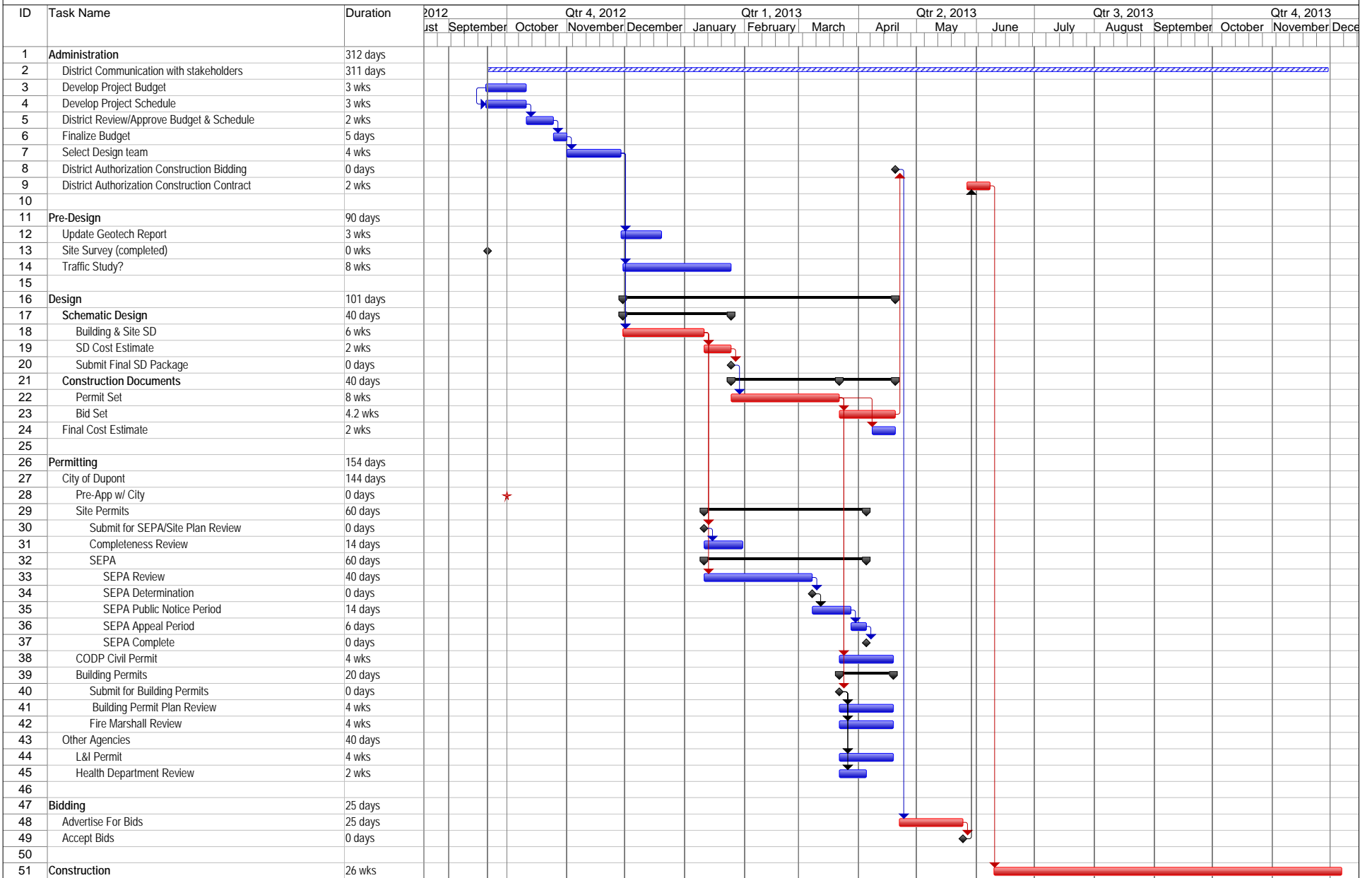
XIV. RETURN TO PUBLIC SESSION**XV. ADJOURNMENT****(Action)**

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Preliminary Schedule - DuPont Transportation Hub

Fri 9/21/12





Steilacoom Historical School District No. 1 Regular Board Meeting - Meeting Minutes

11/28/2012

I. CALL TO ORDER

Pledge of Allegiance - led by Director Yoshie Wong

Call to Order - all Directors and Superintendent Fritz present.

Approval of Agenda - Director Scott made the motion to approve the agenda with two changes; the addition of an Executive Session after item XI. to review the performance of a public employee and moving the Approval of Certificated Personnel Report from Consent Agenda to New Business item #3. Director Denning seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATION

1. Pierce County Skill Center

Assistant Principal and CTE Director Sara Graves introduced student Cody Bernardy who is currently attending the Aerospace Composites program at Pierce County Skills Center (PCSC) for his afternoon classes. She announced that the number of students attending PCSC has increased from last year and two more students will be enrolling next semester. Cody explained the uses of composite materials in the aerospace, automotive and other industries due to the strength and endurance of the materials. His program is funded by private companies and students in his class have already been offered jobs with Boeing with a starting wage of \$25/ hour. He encouraged the Board to continue the contract with PCSC for students interested in a vocational path, of which the skills center has many to choose from.

IV. REPORTS

Financial Report - Executive Director Ball briefed the Board about Schedule Expenditures Federal Awards (SEFA), annual report related to grant expenditures. She also gave Capital Projects Fund Report review.

V. APPROVAL OF MINUTES

Director Wong made a motion to approve the 11.14.12 minutes; Director Callanan seconded the motion and the motion passed (5/0).

VI. CONSENT AGENDA

Director Scott made a motion to approve the modified Consent Agenda; Director Denning seconded the motion and the motion passed (5/0).

VII. OLD BUSINESS

1. Second Reading of Policy 6803, District Flag Lowering

Director Denning made a motion to approve policy as presented; Director Scott seconded the motion and the motion passed (5/0).

VIII. NEW BUSINESS

1. Pierce County Skills Center Agreement

Superintendent Fritz presented an extension of the current agreement for a 10 year period. The high school CTE Team and District Leadership Team recommend authorization of the agreement. Director Callanan moved to approve the agreement; Director Wong seconded the motion and the motion passed (5/0).

2. ALE Report 2011-12

Superintendent Fritz presented the annual report prepared by WAVA staff. Policy 2255 must be reviewed annually.

3. Certificated Personnel Report

Superintendent Fritz explained the decision and budgeting process to determine stipend amounts and qualifications. The Board gives flexibility to building principals to determine needs and assigned stipend responsibilities. Director Scott moved to approve the report; Director Denning seconded the motion and the motion passed (5/0).

IX. COMMENTS FROM THE AUDIENCE

No comments.

X. BOARD COMMUNICATION

Chair Winkler received a follow up communication regarding transportation and a communication regarding stipends. Both were referred to the Superintendent.

XI. ANNOUNCEMENTS

Director Callanan and Director Wong thanked the students in audience and student presenter. Director Denning announced the successful Girls high school swim team season and banquet.

Superintendent Fritz announced the Red Ribbon Bazaar, Saturday, December 1 at Steilacoom High and the high school boys basketball team started the season with a win.

XII. EXECUTIVE SESSION

Chair Winkler called for a 10 minute recess at 8:00 pm. The Board will then adjourn to Executive Session for approximately an hour. No decisions will be made.

XIII. RETURN TO PUBLIC MEETING

The Board returned to the public meeting at 8:50 pm.

XIV. ADJOURNMENT

Director Scott made a motion to adjourn the meeting at 8:50 pm; Director Denning seconded the motion and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

2012-13 GENERAL FUND ACTUALS - CASH FLOW
STEILACOOM HISTORICAL SCHOOL DISTRICT

	12-13+ Proj	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	Curr + Proj Ending FB Annual Total	Budgeted Ending FB
	Begin Fund Balance	8,580,674	7,932,391	9,597,424	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,580,674	
	Revenue:														
1000	Local Property Tax	80,478	2,390,271	-										2,470,749	6,424,246
2000	Local Non-Tax	116,460	70,162	86,088										272,711	2,533,850
3000	State	1,228,834	1,298,378	882,421										3,409,633	14,246,929
4000	State Special	261,522	330,397	284,911										876,829	4,401,752
5000	Federal	-	-	-										0	235,000
6000	Federal Special	144,135	80,408	130,733										355,276	3,618,868
8000	Other Resources	-	65,474	-										65,474	-
	Total	1,831,429	4,235,090	1,384,153	-	-	-	-	-	-	-	-	-	7,450,673	31,460,645
OBJ	Expenditures:														
2000	Certificated Salaries	1,041,445	923,241	930,119										2,894,805	4,240,072
3000	Classified Salaries	261,598	313,167	338,843										913,608	3,375,816
4000	Benefits	442,440	438,377	441,670										1,322,488	3,130,695
5-9'S	Supplies/Services/Travel	734,229	895,272	959,488										2,588,988	22,082,934
	Total	2,479,712	2,570,057	2,670,119	-	-	-	-	-	-	-	-	-	7,719,889	32,829,517
	Monthly Ending Balance	7,932,391	9,597,424	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	8,311,458	(1,368,872)

*Projections are based on current knowledge.

	Due from other Governmental Entities	\$	157,675	
	Fund Balance Prior to reserves	\$	8,153,783	
less	Restricted Fund Balance	\$	474,132	At Beginning 12-13
less	Committed Fund Balance*	\$	4,952,301	At Beginning 12-13
equals	Unassigned Fund Balance	\$	2,727,349	At Beginning 12-13

REVENUE TYPE LEGEND		
1000 Local Property Taxes	4000 State Special	5000 Federal
M&O Levy	Learning Assistance	Federal Forest
	Special Education	
2000 Local Non-Tax	Food Service	6000 Federal Special
Investment Earnings	Transportation	Title Grants
Class Fees		IDEA Grants
All Day Kindergarten		
3000 State Revenues		8000 Other Agencies
Apportionment		
State Library		
Vocational Equip Grant		

*Committed Fund Balance:		
Inventory GL 840	\$	18,000
Self Funded Insurance	\$	470,872
Assigned Fund Balance***GL 875	\$	-
Committed by Board Resolution**	\$	2,729,000
Committed to Minimum Fund Balance Policy GL 872	\$	1,969,771
Carryovers and Other Purposes	\$	22,659
Prior year corrections/restatements	\$	(258,000)
Restricted F. B.	\$	4,952,301

**Committed By Board Resolution	
GL 870	SHS Chiller \$150k
GL 870	HVAC Systems @ S.P. & C.C. \$500k
GL 870	CD Roof Replacement \$500k
GL 870	Modular Buildings @ S.P. & C.C. \$729k
GL 870	E-Rate Projects \$250k
GL 870	Grounds & other emergent items \$600k
***Assigned to Other Purposes	
GL 875	N/A

REVENUES

	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	DESIGNATED	DESIGNATED	
	Portable Sale	Saltars Conservation Property Sale	Cherrydale Property Sale	Yellow House Property Sale	DuPont Property Property Sale	Other	Impact Fees	Bond Proceeds	Total
	\$3,000.00	\$1,260,000.00	\$378,324.72	\$143,148.86	\$1,299,089.38	\$ 3,692,551.13	\$881,461.74		\$ 7,657,575.83
Impact Fees							\$117,830.82		\$ 117,830.82
Investment Earnings						\$ 10,062.03			\$ 10,062.03
Other Revenues						\$ 217,985.00			\$ 217,985.00
	\$3,000.00	\$1,260,000.00	\$378,324.72	\$143,148.86	\$1,299,089.38	\$3,920,598.16	\$999,292.56	\$0.00	\$ 8,003,453.68

EXPENDITURES

	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	UNDESIGNATED	DESIGNATED	DESIGNATED	
	Portable Sale	Saltars Property Sale	Cherrydale Property Sale	Yellow House Property Sale	DuPont Property Property Sale	Other	Impact Fees	Bond Proceeds	Total
Pioneer Middle School							\$654,771.75		\$ 654,771.75
Steilacoom High School	\$3,000.00					\$ 314,653.02			\$ 317,653.02
Chloe Clark Elementary						\$ 12,174.67			\$ 12,174.67
Anderson Is. Elementary									\$ -
Saltars Pt. Elementary		\$204,653.53							\$ 204,653.53
Cherrydale Elementary		\$116,111.69							\$ 116,111.69
SHS North Property						\$ 1,797,674.58			\$ 1,797,674.58
Chambers Field		\$1,251.25							\$ 1,251.25
Bus Facility DuPont		\$8,532.66							\$ 8,532.66
Yellow House		\$637.50							\$ 637.50
Cherrydale Parcel C		\$87.00							\$ 87.00
Saltars Pt. Modular		\$522.00							\$ 522.00
SHS Stadium						\$ 747,713.11	\$ 1,326.24		\$ 749,039.35
	\$3,000.00	\$331,795.63	\$0.00	\$0.00	\$0.00	\$2,872,215.38	\$ 656,097.99	\$ -	\$ 3,863,109.00

BALANCES

Portable Sale	Saltar's Prop Sale	Cherrydale Prop Sale	Yellow House Prop Sale	DuPont Property Sale	Other Funds	Impact Fees	Bond Proceeds	
\$0.00	\$928,204.37	\$378,324.72	\$143,148.86	\$1,299,089.38	\$1,048,382.78	\$343,194.57	\$0.00	\$4,140,344.68

BEGINNING FUND BALANCE @ 9-1-11	\$2,368,842.67
UNDESIGNATED FUND BALANCE	\$3,797,150.11
DESIGNATED FUND BALANCE (IMPACT FEES)	\$343,194.57
ENDING FUND BALANCE TOTAL @ 8-31-12	\$4,140,344.68

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2012 (September 1, 2012 - August 31, 2013)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	2,000	.00	6,201.00		4,201.00-	310.05
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies & Assoc.	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	1,442,238.24		1,442,238.24-	0.00
Total REVENUES/OTHER FIN. SOURCES	2,000	.00	1,448,439.24		1,446,439.24-	> 1000
B. EXPENDITURES						
10 Sites	1,500,000	.00	1,508.75-	0.00	1,501,508.75	0.10-
20 Buildings	750,000	.00	1,044.00	25,749.21	723,206.79	3.57
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	116.82	203.82	3,000.00	3,203.82-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	2,250,000	116.82	260.93-	28,749.21	2,221,511.72	1.27
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)	2,248,000-	116.82-	1,448,700.17		3,696,700.17	164.44-
F. TOTAL BEGINNING FUND BALANCE	2,833,587		2,691,527.39			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	585,587		4,140,227.56			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Item	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted Arb Rebate	0	.00
G/L 850 Restrict Uninsured Risks	0	.00
G/L 861 Reserve Of Bond Proceeds	44,548	24,043.92
G/L 862 Restrict fr Levy Proceed	0	.00
G/L 863 RES FROM STATE PROCEEDS	0	.00
G/L 864 Restrict from Fed Proceed	0	.00
G/L 865 Reserve Of Other Proceeds	750,000-	95.07-
G/L 866 Restricted Impact Fees	70,565	43,447.39
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restrict UnDistib Proceed	0	.00
G/L 870 Restrict to Oth Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,220,474	4,072,831.32
G/L 890 UNRESERVED FUND BALANCE	0	.00
<u>TOTAL</u>	585,587	4,140,227.56

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2012 (September 1, 2012 - August 31, 2013)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	5,699,552	.00	71,547.14		5,628,004.86	1.26
2000 Local Support Nontax	1,000	.00	.00		1,000.00	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	5,700,552	.00	71,547.14		5,629,004.86	1.26
B. EXPENDITURES						
Matured Bond Expenditures	2,416,763	.00	.00	0.00	2,416,762.50	0.00
Interest On Bonds	1,646,663	.00	.00	0.00	1,646,662.50	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	20,500	.00	.00	0.00	20,500.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	4,083,925	.00	.00	0.00	4,083,925.00	0.00
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXPENDITURES (A-B-C-D)	1,616,627	.00	71,547.14		1,545,079.86-	95.57-
F. TOTAL BEGINNING FUND BALANCE	5,078,643		2,739,693.28			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	6,695,270		2,811,240.42			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	3,284,318		71,547.14			
G/L 835 Restricted Arb Rebate	0		.00			
G/L 870 Committed to Oth Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	3,410,952		2,739,693.28			
G/L 890 UNRESERVED FUND BALANCE	0		.00			
TOTAL	6,695,270		2,811,240.42			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2012 (September 1, 2012 - August 31, 2013)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2012

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	72,950	30,441.13	82,322.45		9,372.45-	112.85
2000 Athletics	114,600	7,665.10	27,072.45		87,527.55	23.62
3000 Classes	44,574	751.00	12,446.07		32,127.93	27.92
4000 Clubs	253,917	32,248.91	89,730.45		164,186.55	35.34
6000 Private Moneys	16,450	25.00	25.00		16,425.00	0.15
Total REVENUES	502,491	71,131.14	211,596.42		290,894.58	42.11
B. EXPENDITURES						
1000 General Student Body	98,827	397.37	13,228.24	1,634.58	83,964.64	15.04
2000 Athletics	160,264	22,356.90	38,593.13	8,275.89	113,394.98	29.24
3000 Classes	52,941	1,564.24	5,891.51	6,589.52	40,459.97	23.58
4000 Clubs	370,185	12,036.02	47,275.03	20,258.34	302,651.63	18.24
6000 Private Moneys	10,800	.00	.00	50.00	10,750.00	0.46
Total EXPENDITURES	693,017	36,354.53	104,987.91	36,808.33	551,221.22	20.46
C. EXCESS OF REVENUES OVER(UNDER)EXPENDITURES (A-B)	190,526-	34,776.61	106,608.51		297,134.97	155.95-
D. TOTAL BEGINNING FUND BALANCE	221,435		219,169.49			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	30,909		325,778.00			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	30,909		325,198.27			
G/L 840 Nonspend Fnd Bal Invent	0		.00			
G/L 850 Restricted Uninsured Risk	0		.00			
G/L 870 Committed to Oth Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		579.73			
G/L 890 UNRESERVED FUND BALANCE	0		.00			
TOTAL	30,909		325,778.00			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2012 (September 1, 2012 - August 31, 2013)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2012

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	100	.00	.00		100.00	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	11,600	.00	.00		11,600.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies & Assoc	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>11,700</u>	<u>.00</u>	<u>.00</u>		<u>11,700.00</u>	<u>0.00</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>11,700</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>11,700.00</u>	<u>0.00</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>0</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>.00</u>	<u>0.00</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	<u>11,700</u>	<u>.00</u>	<u>.00</u>		<u>11,700.00-</u>	<u>100.00-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>7,021</u>		<u>7,646.52</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>18,721</u>		<u>7,646.52</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Oth Items	0		.00			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restricted Arb Rebate	0		.00			
G/L 850 Restrict Uninsured Risks	0		.00			
G/L 870 Committed to Oth Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	13,721		7,646.52			
G/L 890 UNRESERVED FUND BALANCE	0		.00			
<u>TOTAL</u>	<u>13,721</u>		<u>7,646.52</u>			
Differences	5,000		.00			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Maintenance Update

December
2012

Previous		December, 2012					Next
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
- Sports Activity	26  145 - Sports Activity Bus  265 - AI - Specialists - Van 9	27  145 - Sports Activity Bus  265 - AI - Specialists - Van 9	28  145 - Sports Activity Bus  265 - AI - Specialists - Van 9 (A.C.E.) 1 Hr Early Dismissal School Board Mtg  127 - Wednesday Academy - bus	29  145 - Sports Activity Bus  265 - AI - Specialists - Van 9  259 - SHS - Boys' Swim and Dive Meet-bus  203 - SHS - Boys Basketball Game - bus	30  145 - Sports Activity Bus  265 - AI - Specialists - Van 9	1  145 - Sports Activity Bus  170 - Kinston JV Tournament-Boys JV Team Wrestling-bus  158 - Aberdeen Wrestling Tournament B-Varsity bus  178 - Yelm Girls Tournament - SHS Wrestling-bus	
- Sports Activity	3  145 - Sports Activity Bus  267 - SHS - Girls Basketball to Cascade Christian-bus	4  145 - Sports Activity Bus  264 - SHS - SPLASC-- White R. Van 9  260 - SHS - Boys' Swim and Dive  250 - PIO G. Basketball Game-bus	5  145 - Sports Activity Bus  220 - DO - WERA Conference - Nissan	6  145 - Sports Activity Bus  220 - DO - WERA Conference - Nissan  261 - SHS Boys' Swim and Dive Meet - bus  245 - PIO - Wrestling Match -bus  159 - Franklin Pierce Dual-SHS Wrestling (ALL)-bus	7  145 - Sports Activity Bus  220 - DO - WERA Conference - Nissan Grade Level Prep (HALF DAY)  268 - SHS - Girls Basketball to Orting-bus  266 - SHS - Girls Basketball to Orting - bus  204 - SHS - Boys Basketball Game bus  276 - SHS Cheer to Orting HS-bus  Get Weather	8  145 - Sports Activity Bus  171 - Franklin Pi JV/Girls - Wrestling-bus  225 - SHS Girls Wrestling-White River bus  160 - SHS Boys Wrestling-Puyallup HS  294 - SHS - Che Bellarmine Prep bus	
- Sports Activity	10  145 - Sports Activity Bus	11  145 - Sports Activity Bus	12  145 - Sports Activity Bus	13  145 - Sports Activity Bus	14  145 - Sports Activity Bus	15  145 - Sports Activity Bus	



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Calendar Filter



View event titles starting with:

[0](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [ALL](#)

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Month Calendar

[30](#) [Month](#) [7](#) [Week](#) [1](#) [Day](#) [30](#) [Event List](#)



< Prev January, 2013 Next >						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	Jan 1, 2013 WINTER BREAK	2 WINTER BREAK	3 WINTER BREAK	4 WINTER BREAK	5
		SHS - Ft Steilacoom Running Club	SHS - Girls BB Home Game			
6	7 Classes Resume	8 CC - A.C.E. Spanish Language Classes	9 (A.C.E.) 1 Hr Early Dismissal	10 CC - A.C.E. Spanish Language Classes	11 PIO-Girl Scout Troop 40752	12 SHS - Regional Wrestling Championships
Packet page 19 of 92	SP - Spanish	CC - Ballet Class	BMS - ProTeach	PIO Wrestling	SHS - Regional	PIO Youth

Select Month/Year

December ▼ 2012 ▼



Print This!

INSTRUCTIONS: To display schedules on the below calendar, please select your search criteria shown on the right and then click "Refresh Calendar"

Area -- Select Area -- ▼

Location 2-STEILACOOM HIGH SCHOOL ▼

Building --Select Building-- ▼

Room -- Select Rooms --
 Aux Gymnasium
 Baseball field

(Use the CTRL key to select multiple rooms.)

Start Time 1 ▼ 00 ▼ AM ▼ and greater

Event Status ALL events ▼

Organization -- Include ALL Organizations -- ▼

Refresh Calendar

Event Calendar for December 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 ● SHS Red Ribbon Bazaar ⓧ SHS - City of DuPont Youth Basketball ● SHS - Boys BB Home Game
2	3 ● SHS Soccer Practice ● SHS - City of DuPont Youth Basketball ● SHS Football Awards Night ● SHS Northwest Panthers AAU Basketball Club	4 ● SHS - Boys BB Home Game ● SHS - Girls BB Home Game ⓧ SHS - City of DuPont Youth Basketball ● SHS LSDSC soccer practice	5 ● SHS Soccer Practice ● SHS - City of DuPont Youth Basketball ● SHS Northwest Panthers AAU Basketball Club	6 ● SHS - City of DuPont Youth Basketball ● SHS LSDSC soccer practice ● SHS Fastpitch team practices	7 Grade Level Prep (HALF DAY) ● SHS - City of DuPont Youth Basketball	8 ⓧ SHS - City of DuPont Youth Basketball
9	10 ● SHS Soccer Practice ● SHS - City of DuPont Youth Basketball ● SHS - SHEF Board Meetings ● SHS Northwest Panthers AAU Basketball Club ● SHS - Chat with Superintendent	11 ● SHS - Boys BB Home Game ● SHS - Girls BB Home Game ⓧ SHS - City of DuPont Youth Basketball	12 (A.C.E.) 1 Hr Early Dismissal ⓧ SHS - City of DuPont Youth Basketball ● SHS Northwest Panthers AAU Basketball Club ● SHS - Wrestling Home Game	13 ● SHS - City of DuPont Youth Basketball ● SHS Fastpitch team practices	14 ● SHS - Boys BB Home Game ● SHS - Girls BB Home Game ⓧ SHS - City of DuPont Youth Basketball	15 ⓧ SHS - City of DuPont Youth Basketball
16	17 ● SHS - City of DuPont Youth Basketball ● SHS - City of DuPont Youth Basketball	18 ● SHS - City of DuPont Youth Basketball	19 (A.C.E.) 1 Hr Early Dismissal ● SHS - City of DuPont Youth Basketball	20 ● SHS - City of DuPont Youth Basketball	21 ● SHS - Girls BB Home Game ● SHS - Regional Championship	22 ● SHS - Regional Wrestling Championship

Drainage improvements to Cherrydale



Dry walkways and walls from repaired underground roof drains



New color scheme at Cherrydale



Old vinyl floors coming loose



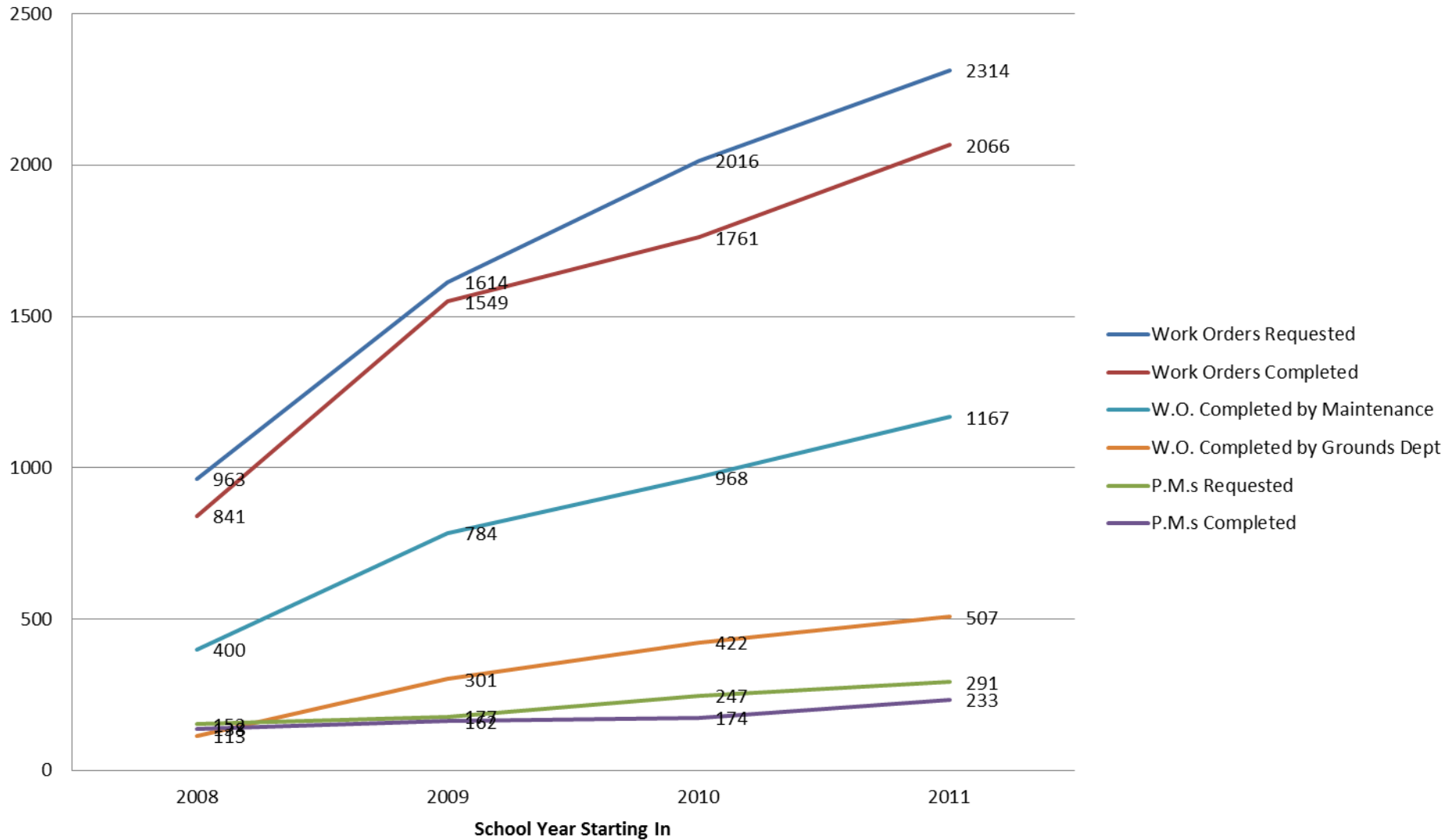
New ceramic restroom floors



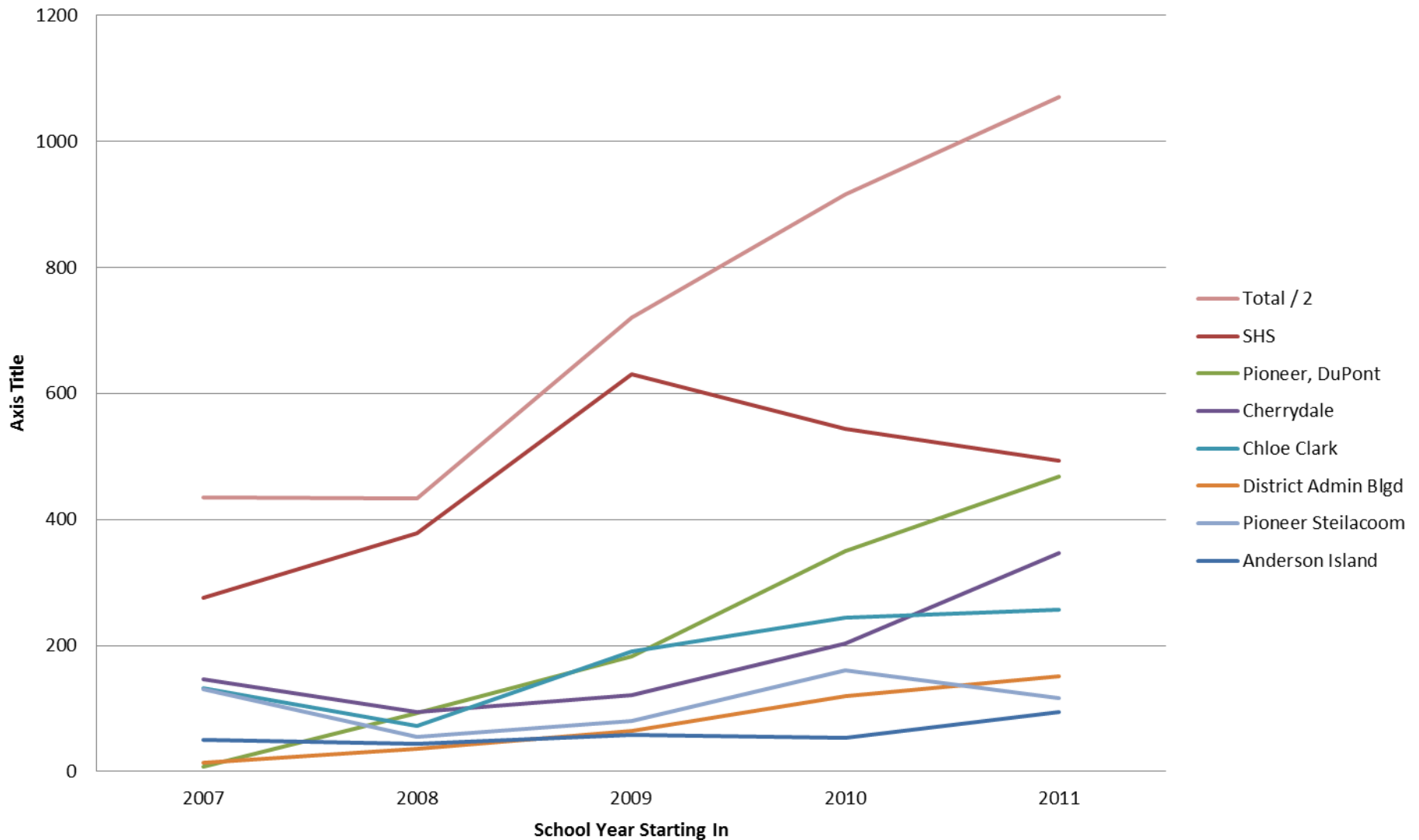
New improved sewage pumps at SHS



Work Order Increase Over Last Four Years



Work Orders submitted by Buildings



December 12' 2012, Maintenance update to School Board.

Narration of Power Point

Bruce Parker

Maintenance Supervisor

The Maintenance, Grounds and Custodial department Continues to work to improve the appearance, the comfort, the safety and integrity of our buildings through continued preventative maintenance, continued system improvements and solving long-term and persistent problems.

This year we have instituted three new online programs to help with district wide organization. The first is called trip direct. This program allows staff to enter their requests for school busses for extra trips and also to request vans for trips. This program generates the calendar shown once the requests have been processed by the transportation department for busses or the maintenance department for vans.

The second program is called Facility Direct and this program is for staff to reserve school building space for afterhours use. The purpose of this is so the maintenance department can schedule lights and heat, and also so we don't schedule any community rentals during this time. The companion program to this is called Community Direct and this allows community groups to connect through our website and reserve building space for their groups to use. This program also has an invoicing component for charging the groups, along with other features. This slide shows part of the calendar that is accessible to the public through our district website. This is also the portal where community groups can apply to use our buildings. Our incentive for instituting this program was our frustration with a number of events being scheduled at the school level that we were unaware of. This created the problems of no lights or heat for events and dirty facilities on Monday morning. Another detail this has brought out is how popular our gymnasium space is during basketball season. This slide is the internal calendar and shows only the High School and points out the number of events we have not been able to accommodate.

In light of our goal to improve our facilities and solve some chronic problems, over the last few months, we have been working on or completed drainage improvements at Cherrydale, interior painting at Cherrydale, some new restroom floors at Cherrydale, replacement of sewage pumps at the high school, and interior painting at the district office. The energy retrofit project continues with good result from the plumbing conservation. The outside lighting and High School gym lighting replacements are completed. The recommissioning of Pioneer middle Scho0ol and Chloe Clark is still in progress.

I have included two charts of our work orders for general information. The first shows the increase over the years in the quantity of work orders. Some of this increase is due to the fact that we make sure work orders are submitted for the work being done but we have also taken a customer service oriented approach and I encourage staff to submit work orders for problems. I think this has brought our

department more work. The preventive maintenance work orders show smaller increases, but these represent work orders that will often cover an entire building. This chart does point out a couple things to me: (1) There does appear to be an increasing gap between the work requested and the amount we can get done. This should be helped by the fact we are adding a maintenance person. (2) The work orders for the grounds department generally fall outside the usual grounds work. This points out that about 20% of their work that is covered by work orders consists of moving and deliveries, and van maintenance. This is changing to where more of the general grounds work is being covered by work orders.

The second chart shows work orders submitted by building and is presented to show the trends.

Thank you for your support of our programs

REGULAR BOARD MEETING

ISSUE: <u>X</u>	ACTION	<u>Adoption of Personnel Action-Certificated</u>
	INFORMATION	

A list of those covered by this action is attached.

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Packet page 31 of 92

Steilacoom Historical School District No. 1
Certificated Personnel Report

	A	B	C	D	E	F	G	H
1	Personnel Report 12-12-12							
2								
3	Name	Position	FTE	Location	Effective Date	Actions	Stipend Amount	Comment
4	Zermer Denise	Nurse	0.6	Cherrydale	12/21/2012	Resignation		
5	Colquhoun Margaret	Lead Teacher (Nov-Mar)		Anderson Island	11/26/2012	Stipend	839.54	
6	Ford Jeremiah	School Data Solutions		Chloe Clark	12/1/2012	Stipend	341.15	
7	McClellan Kelly	Youth Leadership		High School	12/15/2012	Stipend	1,047.00	
8	Reynolds Taylor	Choir		Saltar's Point	12/3/2012	Stipend	1575.02	
9	Reynolds Taylor	Winter Holiday Program		Saltar's Point	12/3/2012	Stipend	476.16	
10	Roberts Jamie	Co-Math Club Advisor		High School	1/24/2013	Stipend	864.00	
11	Taylor Courtney	Lead Teacher (Mar-June)		Anderson Island	3/11/2013	Stipend	714.48	

REGULAR BOARD MEETING

ISSUE: X ACTION INFORMATION Adoption of Personnel Action-Classified

Steilacoom Historical School District No. 1
Classified Personnel Report

	A	B	C	D	E	F	G	H
1	Personnel Report 12-12-12							
2								
3	Name	Position	Hours	Location	Effective Date	Action	Stipend Amount	Comment
4	Zermer Denise	Para Educator	6	Cherrydale	1/7/2013	New Hire		12-13 school year
5	Eley Theresa	Leadership Team		Saltar's Point	12/1/2012	Stipend	400.00	
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$1,206.95. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 400880 through 400884, totaling \$1,206.95

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400880	CASCADE BAGEL & DELI, INC	12/07/2012	119549	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	31.02	93.06
			119575	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	31.02	
			119607	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	31.02	
400881	EK BEVERAGES	12/07/2012	354872	OPEN PO FOR THE 2012-13 SCHOOL YEAR FOR STUDENT STORE	4061213004	340.75	340.75
400882	HALFON CANDY COMPANY	12/07/2012	475655	OPEN PO FOR THE STUDENT STORE SCHOOL YEAR 2012-2013 - NOT TO EXCEED \$2000.00	4061213027	195.07	499.01
			477343	OPEN PO FOR THE STUDENT STORE SCHOOL YEAR 2012-2013 - NOT TO EXCEED \$2000.00	4061213027	303.94	
400883	LEUJAM	12/07/2012	INV2778	DJ for school social 11/2/12	4051213017	224.95	224.95
400884	WENDY S HEYING	12/07/2012	PHOTO REIMB	MEMORY BOOK PHOTOS FROM COSTCO	0	49.18	49.18

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			5	Computer	Check(s) For a Total of		1,206.95

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	1,206.95
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	1,206.95
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,206.95

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$46,876.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 110985 through 111023, totaling \$46,876.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110985	ALBERTSONS	12/06/2012	7128		0	44.08	44.08
110986	ALPINE PRODUCTS INC	12/06/2012	TM-129091	SAFETY CONES FOR ANDERSON ISLAND ELEMENTARY	101213076	93.18	93.18
110987	ANDERSON ISLAND GENERAL STORE	12/06/2012	269973	FUEL FOR BUS AND CAR ON ANDERSON ISLAND 12/13 SY. DO NOT FAX PO	81213111	770.72	770.72
110988	AUTOLUBE TIRE & AUTOMOTIVE	12/06/2012	0000004211	OPEN PURCHASE ORDER 2012-2013 FOR VEHICLE REPAIRS GROUNDS & DISTRICT VEHICLES	101213010	529.41	529.41
110989	BANK OF AMERICA	12/06/2012	12100081762	OPEN PO FOR SERVICE FEE. DO NOT FAX	81213082	116.52	116.52
110990	BARNES & NOBLE BOOKSTORE	12/06/2012	IN 2440849	Barnes and Noble - 3 PD books for Louann Stalder	181213032	62.40	62.40
110991	BIGGER FASTER STRONGER INC	12/06/2012	320272	WEIGHT ROOM EQUIPMENT	4311213042	670.35	670.35
110992	BROWN, AIMEE NALEE	12/06/2012	NATIONAL BOARDS		0	2,616.34	2,616.34
110993	BUCKEYE CLEANING CENTER	12/06/2012	706277	PURCHASE CLEANING SUPPLIES	101213078	368.27	368.27
110994	BUILDERS HARDWARE & SUPPLY	12/06/2012	S3202793.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213011	227.52	227.52
110995	BUNCE RENTAL	12/06/2012	64503-4	OPEN PURCHASE ORDER 2012-2013 FOR RENTALS	101213004	448.98	448.98
110996	CAREER STAFF UNLMTD- SEATTLE	12/06/2012	28427-154767	Open PO for contracted staff services for the	91213040	2,640.00	2,640.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2012 - 2013 school year.			
110997	CELESTE L JOHNSTON	12/06/2012	mil reimb 11/5-28		0	37.98	37.98
110998	CENTURYLINK	12/06/2012	206z250055467b	OPEN PO FOR POHNE SERVICES	81213078	2,537.21	2,537.21
110999	DOLMAN, BEVERLY ANN	12/06/2012	MIL REIMB 11/5-11/30		0	79.05	79.05
111000	HAROLD LEMAY ENTERPRISES	12/06/2012	3265022	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	1,074.63	1,074.63
111001	ISLAND PROPANE INC	12/06/2012	12044		0	239.69	239.69
111002	JODY CHRISTINE SNYDER	12/06/2012	meal reimb facs conf		0	14.50	14.50
111003	KATHERINE O ALDERETE	12/06/2012	FOOD REIMB	ALBERTSONS PURCHASE	0	12.58	12.58
111004	LAKEWOOD HARDWARE & PAINT	12/06/2012	332007	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213025	15.46	25.10
			332581	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213025	9.64	
111005	LENNOX PARTS PLUS	12/06/2012	543045479	OPEN PURCHASE ORDER 2012-2013 FOR HVAC SUPPLIES	101213027	565.86	565.86
111006	LOWES	12/06/2012	917523	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213028	-22.87	466.73
			919294	SHS LOWES ORDER FOR E. MILLER OPEN PO DO NOT EXCEED \$1200.00	141213028	221.49	
			924195	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213028	56.63	
			943292	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213028	187.41	
			943886	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213028	24.07	
111007	MIND VINE PRESS	12/06/2012	1462	envision program for Hi Cap program	181213037	394.85	394.85
111008	MVP PHYSICAL THERAPY, INC	12/06/2012	827	SHS MVP FOR ATHLETIC TRAINING SERVICES	141213018	3,300.00	3,300.00
111009	NORTHWEST TEXTBOOK CO	12/06/2012	114182813	SCIENCE ADOPTION K-1 - NW TEXTBOOK	181112103	5,273.73	5,273.73
111010	NW TEXTBOOK DEPOSITORY	12/06/2012	114182811	S.P. N.W. Textbook - Reading - New 4th	1271213036	390.99	390.99

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111011	OFFICE DEPOT	12/06/2012	632202203001	grade teacher set DISTRICT OFFICE SUPPLIES	81213112	116.64	129.13
			632616946001	DISTRICT OFFICE SUPPLIES	81213112	12.49	
111012	SODEXO INC & AFFILIATES	12/06/2012	261857		0	507.60	507.60
111013	SUBSTITUTE ONLINE	12/06/2012	9012		0	3,300.00	3,300.00
111014	TANNER ELECTRIC	12/06/2012	72131000		81213108	534.38	534.38
111015	TOTALFUNDS BY HASLER	12/06/2012	7900011002028325	POSTAGE FOR POSTAGE MACHINE 12/13 SY. DO NOT FAX.	81213110	58.57	58.57
111016	TOWN OF STEILACOOM	12/06/2012	0100720.0		81213054	917.73	14,990.27
			0100727.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	2,488.93	
			0400360.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	451.78	
			0400361.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	1,211.01	
			0401690.1	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	169.29	
			0401692.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	121.07	
			05000100	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	380.70	
			0500020.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	684.02	
			0500025.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	360.86	
			0500030.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	568.94	
			0500040.0	OPEN PO FOR	81213054	98.82	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.			
			08-01800.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	138.37	
			0801805.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	31.65	
			0801810.0	OPEN PO FOR ELECTRICITY FOR STEILACOOM. DO NOT FAX PO.	81213054	7,367.10	
111017	TRUSTEED PLANS SERVICE CORP	12/06/2012	0067798-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,891.60	1,891.60
111018	VERIZON WIRELESS	12/06/2012	1138484497	OPEN PURCHASE ORDER FOR VERIZON PHONE SERVICE. DO NOT FAX	81213072	1,254.50	1,254.50
111019	WAEOP	12/06/2012	2013-107	WAEOP CONFERENCE REGISTRATION - THYSENS	1621213047	210.00	210.00
111020	WASBO	12/06/2012	18132	ASB WORKSHOP "BEST PRACTICES SUPERVISING ASB FINANCE"	81213100	175.00	175.00
111021	WELLS FARGO FINAN LEASING INC	12/06/2012	6765794074	OPEN PO FOR COPIER AT CHERRYDALE. DO NOT FAX	81213081	612.01	612.01
111022	WIDMAN, COURTNEY MICHELLE	12/06/2012	SUPPLY REIMB	PURCHASED A DICTIONARY FROM SCHOLASTIC BOOK FAIRS	0	87.43	87.43
111023	WSPA	12/06/2012	5472	WSPA Membership- Sam Deaton	181213007	125.00	125.00
39	Computer	Check(s) For a Total of				46,876.16	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	39	Computer	Checks For a Total of	46,876.16
Total For	39	Manual, Wire Tran, ACH & Computer	Checks	46,876.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	46,876.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$621.76. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200028 through 200028, totaling \$621.76

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200028	THE NEWS TRIBUNE	12/07/2012	101347994-11062012	ad for capital projects	281213012	621.76	621.76
				1 Computer	Check(s) For a Total of		621.76

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	621.76
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	621.76
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	621.76

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$29,329.63. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 110982 through 110984, totaling \$29,329.63

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110982	CAREER STAFF UNLMTD- SEATTLE	12/05/2012	28427-146166	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	1,102.50	24,489.50
			28427-146883	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	3,072.00	
			28427-147653	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,640.00	
			28427-148409	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,115.00	
			28427-149368	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,552.50	
			28427-150122	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,657.50	
			28427-150858	Open PO for contracted staff services for the	91213040	2,552.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2012 - 2013 school year.			
			28427-151650	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,640.00	
			28427-152398	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,517.50	
			28427-154047	Open PO for contracted staff services for the 2012 - 2013 school year.	91213040	2,640.00	
110983	MASTERCARD CORP. CLIENTS PAYME	12/05/2012	2210		0	387.68	3,840.13
			5687	The Common Core Institute registration for Andre Stout, Hyatt Place Seattle Downtown, Dec 6-7	2371213038	299.00	
			5687-1		0	3,153.45	
110984	THE BEAD FACTORY	12/05/2012	331361	SHS BEAD FACTORY FOR BADER. OPEN PO DO NOT EXCEED \$1000.00	141213007	871.05	1,000.00
			332535	SHS BEAD FACTORY FOR BADER. OPEN PO DO NOT EXCEED \$1000.00	141213007	80.61	
			333214	SHS BEAD FACTORY FOR BADER. OPEN PO DO NOT EXCEED \$1000.00	141213007	48.34	
				3 Computer	Check(s) For a Total of		29,329.63

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	29,329.63
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	29,329.63
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	29,329.63

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$1,407.33. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 110981 through 110981, totaling \$1,407.33

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110981	MASTERCARD CORP. CLIENTS PAYME	12/04/2012	0678	COMMON CORE INSTITUTE TRAINING	4311213080	299.00	1,407.33
			0678-1		0	389.66	
			5634-3		0	155.13	
			5642-2		0	291.16	
			5679	MASTER CARD - ULINE ORDER FOR GROUNDS	101213073	200.76	
			5679-1		0	71.62	
1	Computer			Check(s) For a Total of			1,407.33

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,407.33
Total For	1	Manual, Wire Tran, ACH & Computer Checks		1,407.33
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,407.33

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$2,931.73. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200026 through 200027, totaling \$2,931.73

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200026	ACM/ACL LLC DBA ALLIANCE CONST	12/04/2012	255- CP		0	130.50	130.50
200027	ESD 112	12/04/2012	0000105668	CONSTRUCTION SERVICES W/ ESD 112	2000000005	1,946.23	2,801.23
			0000105670	CONSTRUCTION SERVICES W/ ESD 112	2000000005	855.00	
2	Computer			Check(s) For a Total of			2,931.73

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	2,931.73
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	2,931.73
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,931.73

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$2,700.79. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400879 through 400879, totaling \$2,700.79

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400879	MASTERCARD CORP. CLIENTS PAYME	12/04/2012	5618-2		0	161.00	2,700.79
			5634	S2S LANYARDS AND ATTACHMENTS PURCHASED WITH M. MILLER'S P-CARD	4061213048	253.84	
			5634-1	S2S SUMMIT T-SHIRTS FROM INK, INK COMPANY	4061213070	876.29	
			5634-2		0	100.00	
			5642	SARA'S P-CARD NIKON D3200, LENS AND TELEPHOTO LENS 55-300 PHOTO CAMERA BAG	4061213054	1,061.15	
			5642-1		0	91.25	
			9997		0	157.26	
1	Computer			Check(s) For a Total of			2,700.79

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,700.79
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	2,700.79
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,700.79

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$9,413.08. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 110976 through 110980, totaling \$9,413.08

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110976	JOHNSON, NANNETTE R	11/30/2012	WSASP CONF REIMB		0	239.90	239.90
110977	KARI ANN KISSEL	11/30/2012	MIL REIM	FACSE CONVENTION MILEAE REIMB 10/28-10/30/12	0	128.87	128.87
110978	KERI LYNN SCHULTZ-BRACE	11/30/2012	MIL REIMB	FACSE CONVENTION MILEAE REIMB 10/28-10/30/12	0	128.87	128.87
110979	MASTERCARD CORP. CLIENTS PAYME	11/30/2012	0660		0	612.06	2,854.40
			5618	HOTEL FOR AWSP PRINCIPALS' CONFERENCE AT RED LION IN SEATTLE OCT 21-23, 2012	4311213028	357.34	
			5618-1		0	338.29	
			5626		141213036	294.20	
			5626-1		0	383.48	
			5653-4	SHS P-CARD FOR GRAVES. HOTEL FOR FALL CONFERENCE. THE HEATHMAN LODGE.	141213017	507.00	
			5653-6		0	66.39	
			5703		0	138.04	
			5711		0	157.60	
110980	NW TEXTBOOK DEPOSITORY	11/30/2012	114182625	8th grade Science materials	181213029	6,061.04	6,061.04
				5 Computer	Check(s) For a Total of		9,413.08

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	9,413.08
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	9,413.08
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,413.08

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$6,225.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400869 through 400878, totaling \$6,225.21

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400869	CASCADE BAGEL & DELI, INC	11/30/2012	119385	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	31.02	93.06
			119502	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	31.02	
			119523	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	31.02	
400870	COSTCO	11/30/2012	255069151	OPEN PO FOR THE STUDENT STORE SCHOOLD YEAR 2012-2013	4061213007	251.20	251.20
400871	EK BEVERAGES	11/30/2012	355615	OPEN PO FOR THE 2012-13 SCHOOL YEAR FOR STUDENT STORE	4061213004	175.00	175.00
400872	FIRST STUDENT INC	11/30/2012	10747287 ASB		0	591.21	591.21
400873	MASTERCARD CORP. CLIENTS PAYME	11/30/2012	5646		4061213116	511.99	4,596.85
			5646-1	NASSP CONFERENCE REGISTRATION DO NOT FAX- INVOICE PURPOSES ONLY	4061213094	1,050.00	
			5646-2		0	687.42	
			5653	OPEN PO NOT TO EXCEED \$250.00 FOR SUBWAY SANDWICHES FOR STUDENT TO STUDENT SUMMIT	4061213085	229.72	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			5653-1	MEETING ROOMS AT THE RED LION INN IN PASCO FOR THE CROSS COUNTY STATE MEET DO NOT FAX FOR INVOICE PURPOSE ONLY	4061213096	1,274.70	
			5653-2	ROOMS AT THE FIESTA CONFERENCE CENTER-NATIONAL HONOR SOCIETY	4061213088	823.02	
			9989		0	20.00	
400874	NORTHWEST CASCADE INC	11/30/2012	1-572357	OPEN PO FOR THE 2012-2013 SCHOOL YEAR NOT TO EXCEED \$1,000.00	4061213056	124.50	124.50
400875	OTIS SPUNKMEYER INC	11/30/2012	82384870	OPEN PO FOR THE 2012-13 SCHOOL YEAR FOR THE STUDENT STORE	4061213003	264.65	264.65
400876	THE LINEUP	11/30/2012	1104	4 X 6 WOOD PLAQUES FOR GOLF	4061213084	54.40	54.40
400877	VANBEBBER-ASHTON, LAUREN TAMUR	11/30/2012	SAFEWAY REIMB	KINDERGARTEN	0	36.62	36.62
400878	WENDY S HEYING	11/30/2012	REIMB HOLIDAY CRAFTS	MICHAELS PURCHASE	0	37.72	37.72
			10	Computer	Check(s) For a Total of		6,225.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	6,225.21
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	6,225.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,225.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$436,121.20. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 110955 through 110975, totaling \$436,121.20

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110955	ASPHALT PATCH SYSTEMS	11/30/2012	34579	ASPHALT PATCH SYSTEMS- REPAIRS	81213017	1,705.39	1,705.39
110956	CABANIT, MARIA	11/30/2012	MIL REIMB OCTOBER 12	MILEAGE REIMB FOR TRANSPORTING LAILA CABANIT TO BIRNEY ELEMENTARY FOR THE MONTH OF OCTOBER	0	495.72	495.72
110957	CENTURYLINK	11/30/2012	1237485933	OPEN PO FOR POHNE SERVICES	81213078	346.95	346.95
110958	CURRICULUM ASSOCIATES INC	11/30/2012	90181463	Order for Sally Chittwood; primary spelling material for students with Written Language IEP goals. http://www.curriculumassociates.com/products/detail.aspx?title=spellpwr#ordernow	91213037	147.04	147.04
110959	FIRST STUDENT INC	11/30/2012	10747287	OPEN PO FOR BUS CHARGES. DO NOT FAX PO.	81213057	92,247.70	91,913.89
			10747287-CREDIT	OPEN PO FOR BUS CHARGES. DO NOT FAX PO.	81213057	-333.81	
110960	GENERAL ELECTRIC CAPITAL CORP	11/30/2012	57975555	OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON ISLAND AND MAINTENANCE. DO	81213049	155.13	670.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			57975556	NOT FAX OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON ISLAND AND MAINTENANCE. DO NOT FAX	81213049	215.58	
			57981350	OPEN PO FOR COPIER AT CHLOE CLARK, ANDERSON ISLAND AND MAINTENANCE. DO NOT FAX	81213049	299.42	
110961	HESCH-VIERGUTZ, CARRIE	11/30/2012	MIL REIMB SEPT	TRANSPORTATION FOR REGINA STOUT FOR THE MONTH OF SEPT 2012	0	68.55	68.55
110962	K & L GATES	11/30/2012	2679152	PROFESSIONAL LAWYER SERVICES FOR THE 12/13 SY. DO NOT FAX	81213094	7,844.75	7,844.75
110963	MASTERCARD CORP. CLIENTS PAYME	11/30/2012	5646		0	54.81	412.17
			5695	S.P. Online Reservations placed by Bldg.	1271213026	357.36	
110964	MCDONALD, JODY D	11/30/2012	MIL REIM 10/25-11/21	2012	0	70.89	169.32
			MIL REIMB SEP-10/23		0	98.43	
110965	MICRO COMPUTER SYSTEMS	11/30/2012	0443088-IN	MICROK12 FOR SP GYM	81213073	1,183.23	1,183.23
110966	NORTHWEST TEXTBOOK DEPOSITORY	11/30/2012	114182458	S.P. N.W. Textbook order for new 4th grade classroom	1271213030	1,089.05	1,089.05
110967	PUGET SOUND ENERGY	11/30/2012	0638535005	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	298.88	3,505.29
			3451386001	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	374.62	
			4447447006	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	35.52	
			4706647007	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	2,796.27	
110968	SARAH JEANNE CAMPBELL	11/30/2012	MIL REIMB WAVA CONF WAVA FALL		0	173.07	173.07

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CONFERENCE			
110969	TACOMA COMMUNITY COLLEGE	11/30/2012	152		0	341.81	341.81
110970	TRANE COMMERCIAL SYSTEMS	11/30/2012	31215157	TRANE	81213091	44,374.50	295,449.32
			31217065	TRANE	81213091	30,241.98	
			31308485	TRANE	81213091	220,832.84	
110971	TRUSTEED PLANS SERVICE CORP	11/30/2012	0067711-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	4,108.10	4,108.10
110972	WASA	11/30/2012	353034242	WASA MANAGEMENT REVIEW	81213034	6,200.00	6,200.00
110973	WELLS FARGO FINAN LEASING INC	11/30/2012	6765786714	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR STEILACOOM HIGH SCHOOL. DO NOT FAX	81213042	269.71	981.27
			6765786718	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR PIONEER. DO NOT FAX	81213041	711.56	
110974	WITT COMPANY	11/30/2012	GW1192012	Copier- per state bid through Witt Co. FUNDS FROM AS EARNED MEDICAIDE. ADMIN MATCH	81213105	19,292.69	19,292.69
110975	WRIGHT, ERIN ELIZABETH	11/30/2012	MIL REIM 11/13-11/26		0	23.46	23.46
				21 Computer	Check(s) For a Total of		436,121.20

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	21	Computer	Checks For a Total of	436,121.20
Total For	21	Manual, Wire Tran, ACH & Computer	Checks	436,121.20
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	436,121.20

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$327.10. The payments are further identified in this document.

Total by Payment Type for Cash Account, PPT WARRANTS OUTSTANDING:
Warrant Numbers 700049 through 700050, totaling \$327.10

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
700049	CHRISTI C BECK	11/30/2012	SCHATZ FUND 12/13	SPECIAL ED TRAINING. BARNES AND NOBEL AND SCHOLASTIC BOOK FAIRS PURCHASES	0	27.10	27.10
700050	DUFFY, DAWN A	11/30/2012	SCHATZ FUND REIMB	EDU 599 PROJECT. PURCHASES AS 1/2 PRICE BOOKS, SCHOLASTIC BOOK FAIRS, AND BARNES AND NOBLES.	0	300.00	300.00
				2 Computer	Check(s) For a Total of		327.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	327.10
Total For	2	Manual, Wire Tran, ACH & Computer Checks		327.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	327.10

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$89,249.56. The payments are further identified in this document.

Total by Payment Type for Cash Account, GE WARRANTS OUTSTANDING:
Warrant Numbers 110907 through 110954, totaling \$89,249.56

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110907	3 WIRE GROUP INC	11/30/2012	INV2318433	OPEN PURCHASE ORDER 2012-2013 FOR KITCHEN EQUIPMENT REPAIRS	101213047	23.34	23.34
110908	ACM/ACL LLC DBA ALLIANCE CONST	11/30/2012	255	CONSTRUCTION MANAGMENT	81213092	6,242.25	6,242.25
110909	ALBERTSONS	11/30/2012	1345		0	1,166.28	1,166.28
110910	AUTOLUBE TIRE & AUTOMOTIVE	11/30/2012	0000004090	OPEN PURCHASE ORDER 2012-2013 FOR VEHICLE REPAIRS GROUNDS & DISTRICT VEHICLES	101213010	209.73	209.73
110911	BALL, LEERAE K	11/30/2012	MIL REIMB 11/7-11/14	2012	0	36.72	36.72
110912	CAROLINA BIOLOGICAL	11/30/2012	48203575RI	SCIENCE MATERIALS *PLEASE DO NOT SEND ANY LIVE SPECIMENS - WE WILL ALL FOR DELIVERY!	4311213044	13.68	1,041.60
			48214953RI	SCIENCE MATERIALS *PLEASE DO NOT SEND ANY LIVE SPECIMENS - WE WILL ALL FOR DELIVERY!	4311213044	1,027.92	
110913	CAROLINA BIOLOGICAL SUPPLY	11/30/2012	48203576RI	SCIENCE DEPTARTMENT SUPPLIES	4311213046	134.02	134.02
110914	CARTRIDGE WORLD	11/30/2012	26782	open P.O. for Cartridge World	1461213016	88.60	88.60
110915	CASEY MARIE WYATT	11/30/2012	SUPPLY REIMB	OFFICE DEPOT	0	27.69	27.69
110916	CLOVER PARK SCHOOL DISTRICT- P	11/30/2012	5852	BUSINESS CARDS- SAM AND SUE	81213097	37.96	37.96

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110917	CTS	11/30/2012	2012100311	TELECOMMUNICATIONS SERVICES FOR THE 12/13 SY. OPEN PO. DO NOT FAX	81213077	32.28	32.28
110918	DODD, HEATHER ANN	11/30/2012	MIL REIMB 10/2-10/30	SLP TRAVEL MILEAGE	0	70.38	70.38
110919	EDGEWAVE	11/30/2012	130206	Anderson Island Internet Filter Renewal	111213004	1,665.50	1,665.50
110920	ESD 112	11/30/2012	0000105377		0	687.50	687.50
110921	ESD 113	11/30/2012	0000019959	DATA PROCESSING SERVICES 12/13	81213076	16,704.26	16,704.26
110922	FELTON, ALIA LIN	11/30/2012	MIL REIM 10/9,10/31	MILEAGE REIMB FOR SPECIAL ED TRAINING AND PC CONNECTION MEETING	0	38.25	96.80
			MIL REIMB 11/9-11/13	ESD 113 AND PIERCE MEETING	0	58.55	
110923	FLINN SCIENTIFIC	11/30/2012	1603920	SCIENCE MATERIALS	4311213047	24.17	24.17
110924	GRAINGER	11/30/2012	9902792721	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	241.69	883.08
			9963461935	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	325.57	
			9978933803	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	105.28	
			9978933811	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213015	210.54	
110925	HUBERT COMPANY	11/30/2012	924415B2 924420	SODEXO ORDER SODEXO ORDER	81213015 81213016	474.32 6,226.58	6,700.90
110926	J&I POWER EQUIPMENT INC	11/30/2012	118899	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213020	168.75	232.84
			118902	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213020	64.09	
110927	JOSTENS	11/30/2012	15440067	DIPLOMA DO NOT FAX FOR INVOICING ONLY	4311213058	9.68	9.68
110928	JTEC EDUCATIONAL CONSULTANTS	11/30/2012	1213-11326	OPEN OP FOR MEDICAID MATCH	81213061	1,100.00	1,100.00
110929	JUNIOR ACHIEVEMENT OF WASH	11/30/2012	63928411/16/2012	Junior Achievement Field Trip	2371213023	3,450.00	3,450.00
110930	K & L GATES	11/30/2012	2662620	PROFESSIONAL LAWYER SERVICES	81213094	22,581.35	22,581.35

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR THE 12/13 SY. DO NOT FAX			
110931	KING COUNTY DIRECTORS ASSN	11/30/2012	3626763	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213022	238.92	3,407.11
			3628689	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213022	220.25	
			3632266	LAMINATOR -- MCGANN (see cart 566308)	1621213056	1,630.20	
			3634347	Science supplies for 6th grade labs - Lowe and Foyil, Cart#569772	2371213034	574.54	
			3634604	Science supplies for 6th grade labs - Lowe and Foyil, Cart#569772	2371213034	9.56	
			3634825	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213022	717.10	
			3636661	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213022	16.54	
110932	MASTERCARD CORP. CLIENTS PAYME	11/30/2012	0029		0	42.91	3,652.68
			4970	Open PO for Student Services Ferry Tickets. 2012-2013 School year 2 Para's 2 Special Education Students 1 Vehicle commuter	91213046	528.15	
			4970-1	iPad (4th Gen.) with Retina display Wi-Fi + Cellular for Verizon 16GB & Wireless Keyboard attachment - For Susanne Beauchaine - Used Procurement Card.	91213047	787.21	
			5604		0	828.55	
			5612		0	629.63	
			5638	THRIFTY RENTAL	181213033	201.82	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CAR FOR KATHI WEIGHT TRAVEL TO NORTH CAROLINA PRIMA INSTITUTE			
			5638-1		0	448.22	
			6722		0	80.88	
			6748		0	105.31	
110933	MILLER PAINT COMPANY	11/30/2012	27118094	OPEN PURCHASE ORDER 2012-2013 FOR PAINT & SUPPLIES	101213031	35.42	35.42
110934	MITCHELL, WALTER S	11/30/2012	MIL REIMB 11/8/12	ESD 113 TRAINING	0	24.79	24.79
110935	NOBLES, ANNELIESE PLATZER	11/30/2012	MIL REIMB 11/8/12	ESD TRAINING	0	24.79	24.79
110936	OFFICE DEPOT	11/30/2012	631239010001	Office supply order	81213106	135.77	135.77
110937	PIONEER MIDDLE SCHOOL ASB	11/30/2012	REIMB 1000-237	PIO ASB WAS CHARGED FOR CATERING EXPENSES THAT BELONGED TO GEN FUND	0	820.65	820.65
110938	POLAR BEAR MECHANICAL	11/30/2012	1939-PAS	OPEN PURCHASE ORDER 2012-2013 FOR REFRIGERATION PARTS & SERVICE	101213037	249.11	3,090.91
			1953-PAS	REPAIRS TO SHS WALK-IN COOLER	101213077	2,841.80	
110939	PUGET SOUND ENERGY	11/30/2012	3326561002		81213053	7,949.92	7,949.92
110940	PUGET SOUND ESD	11/30/2012	11860/11861	THIS REPLACES PO 0081112121 REGISTRATION FOR THE DANIELSON FRAMEWORK OF TEACHING OVERVIEW AT PUGET SOUND ESD RENTON ATTENDEES... LORI ASHTON MIKE MILLER BRIAN HANSON LOUANN STALDER TANYA RONTOS GARY YOHO JOEL LANG	81213086	525.00	525.00
110941	RELIANCE COMMUNICATIONS INC	11/30/2012	31265		0	1,668.35	1,668.35
110942	RITA LYNN GORMAN	11/30/2012	SUPPLY REIMB	SUPPLIES FOR PARA'S	0	64.98	64.98
110943	SHIFFLER EQUIP SALES	11/30/2012	1228403800	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213041	70.77	70.77
110944	SHUCKHART, MAUREEN	11/30/2012	MIL REIMB 10/1-10/31	MILEAGE REIMB OCT 2012	0	56.49	56.49

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110945	STEPHANIE LEIGH BREWER	11/30/2012	DRIVER ABSTRACT REIM		0	10.00	10.00
110946	TRANSOURCE	11/30/2012	9168932	DEPOSIT BOOKS FOR PIONEER AND SALTAR'S POINT	81213098	86.22	86.22
110947	TRUSTEED PLANS SERVICE CORP	11/30/2012	0067597-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,510.59	1,510.59
110948	US BANCORP	11/30/2012	215969965	OPEN PO FOR COPIER LEASES FOR SALTAR'S POINT, STEILACOOM H.S., AND CHLOE CLARK. DO NOT FAX PO.	81213058	1,058.94	1,058.94
110949	USA MOBILITY WIRELESS INC	11/30/2012	56.60		0	56.60	56.60
110950	VERIZON WIRELESS	11/30/2012	1129519655		0	1,203.01	1,203.01
110951	WANDA A BETANCOURT	11/30/2012	MIL REIMB 11/8-11/9	TRAINING AT ESD AND TRAVEL TO DO YO MAIL STUDENT REPORT CARDS.	0	26.49	26.49
110952	WEIGHT, KATHLEEN J	11/30/2012	MIL REIMB 11/2-11/20		0	83.13	83.13
110953	WHITHAM, LAUREN ELIZABETH	11/30/2012	MIL REIMB 10/1-10/31		0	190.02	190.02
110954	WSPA	11/30/2012	5443	WSPA membership for Kathi Weight and Sue Saylor	181213004	250.00	250.00
				48 Computer	Check(s) For a Total of		89,249.56

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	48	Computer	Checks For a Total of	89,249.56
Total For	48	Manual, Wire Tran, ACH & Computer	Checks	89,249.56
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	89,249.56

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$129.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400847 through 400851, totaling \$129.21

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400847	ALLEN, MIA	11/30/2012	REFUND HONOR SOC	SAGE ALLEN REFUND OF HONOR SOCIETY	0	10.00	10.00
400848	CRAIG, LESLIE	11/30/2012	REFUND G SWIM SUIT	KAYLA CRAIG	0	25.00	25.00
400849	FLETCHER, HEIDI	11/30/2012	COOKIE DOUGH REFUND	DEENA MORSE	0	30.21	30.21
400850	KINSMAN, NICOLE	11/30/2012	COOKIE DOUGH REFUND	DEENA MORSE	0	30.00	30.00
400851	KRAUSE, DEANNA	11/30/2012	COOKIE DOUGH REFUND	DEENA MORSE	0	34.00	34.00

5 Computer Check(s) For a Total of 129.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	129.21
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	129.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	129.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$290.20. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 110872 through 110881, totaling \$290.20

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
110872	BLANCO, BRENDA	11/30/2012	LUNCH REFUND	NICOLAS BLANCO	0	23.50	23.50
110873	CECKA, KRISTEL	11/30/2012	BOOK PAYMENT REFUND	HONEY THE CANDY FAIRY	0	6.00	6.00
110874	GILL, AMY	11/30/2012	PEER MODEL REFUND		0	160.00	160.00
110875	HARRIS, SERENA	11/30/2012	LUNCH REFUND	MACKENZIE MUNDY	0	10.80	10.80
110876	OLSON, CATHY	11/30/2012	BOOK PAYMENT REFUND	CATS BOOK	0	13.00	13.00
110877	SHEREE KAY ENGQUIST	11/30/2012	KYAKING REFUND	BRITTANY ENGQUIST	0	30.00	30.00
110878	SMITH, DONNA	11/30/2012	LUNCH REFUND	LADONNA SMITH	0	12.20	12.20
110879	SMITH SR, SALADIN	11/30/2012	LUNCH REFUND	SALADIN SMITH JR	0	11.50	11.50
110880	STONE, CHRIS	11/30/2012	LUNCH REFUND	TREVOR STONE	0	6.20	6.20
110881	TILKE, PATTAREEYA	11/30/2012	BOOK PAYMENT REFUND	LOOKING AT PAINTINGS	0	17.00	17.00

10 Computer Check(s) For a Total of 290.20

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	290.20
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	290.20
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	290.20

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 12, 2012, the board, by a _____ vote, approves payments, totaling \$10,173.70. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 400852 through 400868, totaling \$10,173.70

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400852	AIRICA C KELLER	11/28/2012	MIL REIMB	WASBO CONF TUMWATER MILEAGE REIMB	0	27.19	27.19
400853	CASCADE BAGEL & DELI, INC	11/28/2012	119187/119168	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	62.04	155.10
			119365/119241/119186	OPEN PO FOR 2012-2013 SCHOOL YEAR FOR THE STUDENT STORE	4061213005	93.06	
400854	FORMAL FASHIONS INC	11/28/2012	164695	Girl's Choir Tops	4051213007	2,152.86	2,152.86
400855	HENNESSEY, JENNIPHER SUE	11/28/2012	REIMB HOLIDAY GIFTS	PURCHASE AT CLAY ART CENTER	0	84.93	84.93
400856	LIDS TEAMS SPORTS	11/28/2012	241598	GIRLS VOLLEYBALL JERSEY'S	4061213095	956.54	956.54
400857	MILLER, CRAIG A	11/28/2012	REIM S2S SUMMIT		0	255.04	255.04
400858	NANCY J ANDERSON	11/28/2012	SUPPLY REIMB	SAFEWAY, HOME DEPOT, COSTCO, MICHAELS, OFFICE DEPOT	0	84.72	84.72
400859	OREGON SHAKESPEARE FESTIVAL	11/28/2012	126065	SCHOOL VISIT PROGRAM	4061213099	150.00	150.00
400860	PUGET SOUND SCREEN PRINTING	11/28/2012	MM1268	CROSS COUNTRY GIRLS JACKETS WITH EMBROIDERY	4061213086	244.98	244.98
400861	ROBERT MIZE	11/28/2012	REIMB APPLE SQUEEZE	RENTED CIRCUS TRAIN KIDDIE OBSTACLE.	0	314.50	314.50
400862	SCHILTERS FAMILY FARM	11/28/2012	392630	Schilter farm field trip	4031213003	450.00	450.00
400863	SHEREE KAY ENGQUIST	11/28/2012	MICHAELS REIMB	GLASS ORNAMENTS FOR FAMILY GIFTS	0	64.83	64.83

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
400864	STEILACOOM HIST SCHOOL DIST	11/28/2012	261866		0	76.50	76.50
400865	TACOMA PIERCE COUNTY VOLLEYBAL	11/28/2012	2926	OFFICIALS FOR HOME VOLLEYBALL MATCHES - OPEN PO NOT TO EXCEED \$2,500.00	4061213043	1,863.04	1,863.04
400866	WENDY S HEYING	11/28/2012	REIMB BINDERS		0	38.22	38.22
400867	WESTERN WASH BASEBALL UMPIRES	11/28/2012	32	UMPIRES ASSOCIATION FOR BASEBALL SPRING SEASON 2012-2013 DO NOT FAX-FOR INVOICING ONLY	4061213102	2,079.20	2,079.20
400868	WINNING SEASON	11/28/2012	m2012629	Wrestling uniforms	4051213014	1,176.05	1,176.05
				17 Computer	Check(s) For a Total of		10,173.70

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	10,173.70
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	10,173.70
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,173.70

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND

ESTIMATE for December 31, 2012 paydate

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE ESTIMATED AMOUNT OF \$1,690,000.00.

PAYROLL

Gross Pay	\$ 1,250,000.00
Benefits	\$ 440,000.00
Total Payroll Adjustment	\$ -

PAYROLL TOTAL \$ 1,690,000.00

DATED: December 12, 2012

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

FIELD TRIP REQUEST FORM
THIS FORM MUST BE COMPLETED AND APPROVED TWO WEEKS
PRIOR TO THE EVENT

School Steilasoom High Destination Cheerleading State
Applicant P. Sortore Depart Date 12/25 Time: 12 noon
Date of Application 11/14 Return Date 1/26 Time: 9 pm

PURPOSE OF TRIP: (Learning Objective)

Itinerary: To compete at the WIAA Cheerleading State Champ.

Person in Charge P. Sortore Type of Event (parade, contest, etc.)
Number of Teacher chaperones 1 Contest
Number of Chaperones 1
Number of Participating Students 25 Groups participating (orchestra, debate team, etc.)
Cheer

TRANSPORTATION: Type bus Cost \$ 300
(School bus, chartered bus, ferry, etc.)

HOUSING Type hotel Cost \$ 1000
(Motel, hotel, dorm, private home, etc.)

FOOD: Group Meals Dinner on 1/25 Cost \$ 200
(Number)

OTHER COSTS: None
(Sightseeing, entrance fee, extra insurance coverage, etc.)

Total Trip Cost: \$ 1500

SOURCE OF FUNDS:

Building Budget	Account # _____	Cost \$ _____
Student Body	Account # <u>Cheer</u>	Cost \$ <u>1500</u>
Individual Students	_____	Cost \$ _____
Other	_____	Cost \$ _____
Signature of Person in Charge	<u>Pato Sortore</u>	

SCHOOL BUS NEEDED? Complete school bus transportation form and submit along with this form.

TEACHER: Keep a copy of this form. Submit to Mrs. Schiller who will forward to appropriate administrator 20 days prior to the activity.

Administrator's Signature of Approval: Michael Schiller Date: 11/26/12
Return this signed form to Mrs. Schiller Immediately

Field Trip Checklist

This checklist MUST be completed three (3) weeks PRIOR to field trip.

Teacher: P. SortoreDestination: Chlor StateField Trip Date: 1/25 - 1/26

- | | | | | |
|---|---------------|-----------|---------------|----------|
| 1. Field Trip Request | <u>X</u> | Completed | <u> </u> | Approved |
| 2. Transportation | <u> </u> | Completed | <u> </u> | Approved |
| 3. Proper Attendance
Procedures Followed | <u> </u> | Yes | <u> </u> | No |
| 4. Parent Permission Form | <u> </u> | Completed | <u> </u> | Approved |
| 5. List of Students Participating
to Main Office | <u> </u> | Yes | <u> </u> | No |
| 6. Copies of each Student's
Emergency Information
(Teacher to take these on field trip.) | <u>X</u> | Yes | <u> </u> | No |
| 7. Doctor's Orders and Parent Permission
Forms Returned for Administering
Medications and/or Medical
Procedures for the field trip | <u>X</u> | Yes | <u> </u> | No |
| 8. Remote Site has been approved
by Building Administrator and
School Nurse | <u> </u> | Yes | <u> </u> | No |
| 9. Building Administrator will review safety
procedures with the
supervisor(s). | <u> </u> | Yes | <u> </u> | No |

TEACHER: Return this completed Field Trip Checklist for to Building Administrator for FINAL approval signature THREE WEEKS PRIOR to field trip.

[Signature]
Administrator Signature

1/24/12
Date Signed

(Administrator: Return this signed and dated checklist form to Ms. Schiller.)

STEILACOOM HISTORICAL SCHOOL DISTRICT #1

510 Chambers – Steilacoom WA 98388

Phone 253-983-2200 – Fax 253-584-7198

My child _____, in grade _____, has
permission to participate in the trip to Cheerleading state (comps) (location)
on 1/25 - 1/26 (date/s).
Departure time 12 noon Return time 9 pm

This trip provides a learning experience for the students and allows them an opportunity to apply their classroom learning.

MEDICAL INFORMATION

Does this student have any medical condition/diagnosis? ☐ No ☐ Yes
If yes, please complete the medical information on the back.

Transportation will be by: ☒ Bus ☐ School Van ☐ Private Vehicle

In the event of an accident or illness, every effort will be made to contact the parent or guardian immediately. However, if the parent or guardian is not available, I authorize the school district to secure emergency medical care as needed.

Although the school district will make every effort to provide a safe environment, I am fully aware of the special dangers and risks inherent in participating in the activity, including physical injury, death, or other consequences arising or resulting directly or indirectly from the activity.

I give my permission for my child to participate in the field trip.

Parent/Guardian Signature _____

Date of Signature _____

Parent/Guardian Name _____

Home address _____

Phone (day) _____

(evening) _____

Emergency contact person, in case parent/guardian cannot be reached:

Name _____

Phone _____
(See Reverse)

Revised January 2000

Field Trip Itinerary

- 2/25, 12 pm: Leave school and travel to Everett Holiday Inn Express. The cheerleading team will spend the evening reflecting on goals set earlier in the season, team bonding activities, and what it means to be a leader in their school community and cheer community. (Bus)
- 2/26 Time TBA: Leave Holiday and travel to Comcast area to compete in the state cheerleading championships via. Free hotel shuttle (no bus needed)
- 2/26 around 9pm: Travel by bus back to Steilacoom high school

FIELD TRIP REQUEST FORM
THIS FORM MUST BE COMPLETED AND APPROVED TWO WEEKS
PRIOR TO THE EVENT

School SHS Destination Orlando, Florida
Applicant P. Sortore Depart Date 2/7 Time: 11:30am
Date of Application 11/14 Return Date 2/12 Time: 7pm

PURPOSE OF TRIP: (Learning Objective) To compete at the Universal
Itinerary: Cheerleaders Assoc. High School National Championship

Person in Charge P. Sortore Type of Event (parade, contest, etc.)
Number of Teacher chaperones 0 Contest
Number of Chaperones 2
Number of Participating Students 12 Groups participating (orchestra, debate team, etc.)
Non-tumbling, varsity, team

TRANSPORTATION: Type Air Plane Cost \$ 5324
(School bus, chartered bus, ferry, etc.)

HOUSING Type Disney All-Star Resorts Cost \$ 8172
(Motel, hotel, dorm, private home, etc.)

FOOD: Group Meals _____ Cost \$ 2400
(Number)

OTHER COSTS: _____
(Sightseeing, entrance fee, extra insurance coverage, etc.)

Total Trip Cost: \$ 15896

SOURCE OF FUNDS:

Building Budget	Account # _____	Cost \$ _____
Student Body	Account # <u>Cheer</u>	Cost \$ <u>7565</u>
Individual Students	_____	Cost \$ <u>8331</u>
Other	_____	Cost \$ _____
Signature of Person in Charge <u>P. Sortore</u>		

SCHOOL BUS NEEDED? Complete school bus transportation form and submit along with this form.

TEACHER: Keep a copy of this form. Submit to Mrs. Schiller who will forward to appropriate administrator 20 days prior to the activity.

Administrator's Signature of Approval: Michael J. Miller Date: 11/28/2012
Return this signed form to Mrs. Schiller Immediately

Field Trip Checklist

This checklist MUST be completed three (3) weeks PRIOR to field trip.

Teacher: P. Sortore Destination: Orlando, F.I.

Field Trip Date: 2/7 - 2/12

- | | | | | |
|---|---------------|-----------|---------------|----------|
| 1. Field Trip Request | <u>X</u> | Completed | <u> </u> | Approved |
| 2. Transportation | <u> </u> | Completed | <u> </u> | Approved |
| 3. Proper Attendance
Procedures Followed | <u> </u> | Yes | <u> </u> | No |
| 4. Parent Permission Form | <u>X</u> | Completed | <u> </u> | Approved |
| 5. List of Students Participating
to Main Office | <u> </u> | Yes | <u> </u> | No |
| 6. Copies of each Student's
Emergency Information
(Teacher to take these on field trip.) | <u>X</u> | Yes | <u> </u> | No |
| 7. Doctor's Orders and Parent Permission
Forms Returned for Administering
Medications and/or Medical
Procedures for the field trip | <u> </u> | Yes | <u> </u> | No |
| 8. Remote Site has been approved
by Building Administrator and
School Nurse | <u> </u> | Yes | <u> </u> | No |
| 9. Building Administrator will review safety
procedures with the
supervisor(s). | <u> </u> | Yes | <u> </u> | No |

TEACHER: Return this completed Field Trip Checklist for to Building Administrator for FINAL approval signature THREE WEEKS PRIOR to field trip.

Michael Sortore
Administrator Signature

11/28/2012
Date Signed

(Administrator: Return this signed and dated checklist form to Ms. Schiller.)

STEILACOOM HISTORICAL SCHOOL DISTRICT #1
510 Chambers – Steilacoom WA 98388
Phone 253-983-2200 – Fax 253-584-7198

My child _____, in grade _____, has
permission to participate in the trip to Orlando, Florida (location)
on 2/7 - 2/12 (date/s).
Departure time 10 am Return time evening 7/12

This trip provides a learning experience for the students and allows them an
opportunity to apply their classroom learning.

MEDICAL INFORMATION

Does this student have any medical condition/diagnosis? ☐ No ☐ Yes
If yes, please complete the medical information on the back.

Transportation will be by: To Airport
☒ Bus ☐ School Van ☒ Private Vehicle Parent pickup at sea-tac

In the event of an accident or illness, every effort will be made to contact the
parent or guardian immediately. However, if the parent or guardian is not
available, I authorize the school district to secure emergency medical care as
needed.

Although the school district will make every effort to provide a safe environment, I
am fully aware of the special dangers and risks inherent in participating in the
activity, including physical injury, death, or other consequences arising or
resulting directly or indirectly from the activity.

I give my permission for my child to participate in the field trip.

Parent/Guardian Signature

Date of Signature

Parent/Guardian Name

Home address

Phone (day)

(evening)

Emergency contact person, in case parent/guardian cannot be reached:

Name

Phone

(See Reverse)

Revised January 2000

2013 Cheerleading Nationals Itinerary

- 2/7 - Leaving for the airport at 10am from SHS on bus. The team will arrive in Orlando and Disney magical express will be waiting to take them to Disney's All Star Resorts
- 2/8 – Register and practice for competition (am) / Watch other divisions (pm)
- 2/9 – Compete at National Championship (Preliminary finals)
- 2/10 – Compete at National Championship (Finals)
- 2/11 – Team bonding at Disney World Theme Parks
- 2/12 – Travel home/Parents will pick up at the airport

*All transportation once they get off the plane in Orlando is by Disney Magical express and is included in the cost of registration



Pioneer Middle School

1750 Bob's Hollow Lane • DuPont, Washington 98327 • (253) 583-7200 • Fax: (253) 583-7292

André Stout, Principal

John Nystrom, Assistant Principal

Memo

To: Mr. Bill Fritz and the Steilacoom Historical District School Board
From: Andre Stout, Bruce Folmer *ABF*
Date: November 28, 2012
Subject: Request for Permission for travel to University of Idaho

The Pioneer Middle School Jazz Ensemble is requesting permission to travel to Moscow, Idaho and Spokane, Washington to participate in the Lionel Hampton Jazz Festival, February 22 & 23, 2013.

The Band will leave Friday morning the 22nd for Moscow to listen to various Jazz Groups and/or workshops. At approximately 4:30 PM, we will leave for Spokane for dinner and spend the night at the Mirabeau Park Hotel. Saturday morning the band will leave for the University of Idaho to perform and listen to additional groups. We will leave Moscow around 4:00 PM Saturday afternoon to return to Steilacoom, returning to Pioneer Middle School between 10:30 and 11:00 PM.

The cost of the trip is \$195.00 per person and will be paid by the students. The price includes the Jazz Festival, bus and hotel with a continental breakfast.

The tentative chaperones, in addition to myself are; Mrs. Enfield, and Mrs. Stutz.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: December 12, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION:** Resolution No. 789-12-12-12 Apportionment Redirection
 INFORMATION

BACKGROUND INFORMATION:

Per prior Board commitment of the Saltar's Point Elementary modular classroom project, the board reserved a total amount of \$729,000 towards two modular classroom projects (one at Saltar's Point and one in the future at Chloe Clark).

State guidelines allow school districts to transfer funds between General Fund and Capital Projects Funds by Board approval thru the resolution process, then requesting approval thru Office of Superintendent of Public Instruction thru School Apportionment and Financial Services Offices.

Once approved by OSPI, the district contacts the County Treasurer's Office to "redirect state apportionment monies".

FISCAL IMPLICATIONS:

Reduces reserved funds in General Fund in the amount of \$375,000 and transfers funds to Capital Projects Fund in same amount.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Resolution 789-12-12-12.

Report prepared by:

Superintendent Bill Fritz & Executive Director of Finance & Operations, LeeRae Ball

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

RESOLUTION 789-12-12-12

APPORTIONMENT REDIRECTION

WHEREAS, RCW 28A.150.270 authorizes local districts to direct a portion of their General Fund basic education allocation to the Capital Projects Fund, and

WHEREAS, the Steilacoom Historical School District #1 has a prior committed payment obligation for purchased modular classrooms at the Saltar's Point Elementary School, and

WHEREAS, the district must meet these mentioned payment obligations.

THEREFORE, BE IT RESOLVED the Steilacoom Historical School District #1 requests School Apportionment and Financial Services at the Office of Superintendent of Public Instruction to approve the transfer of \$375,000 of apportionment monies for the month of January 2013.

ADOPTED THIS 12th DAY OF DECEMBER, 2012.

MIKE WINKLER, CHAIR

SAM SCOTT, VICE CHAIR

DON DENNING, MEMBER

KEVIN CALLANAN, MEMBER

YOSHI WONG, MEMBER

ATTEST: _____
Secretary to the Board

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: December 12, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Approval of Resolution No. 790-12-12-12 Authorizing
Superintendent to Enter into Purchase and Sale Agreement
 INFORMATION

BACKGROUND INFORMATION:

The Steilacoom Historical School District owns the parcel of land directly behind (to the east of) Cherrydale Primary School. This parcel is commonly known as "Cherrydale Woods, Parcel C"

The Board of Directors has declared the property surplus and has conducted the required public hearing regarding the sale and disposal of the property. Staff from the Town of Steilacoom have engaged in conversation with School District staff regarding interest in purchasing this parcel for Town use in an amount that reflects the approximate appraised value of the property, and in an amount that satisfies the RCW requirements for sale of property to either a private party or a public entity (thus, the District's financial interests are being protected).

The sale is proposed in the amount of \$156,000.00.

FISCAL IMPLICATIONS:

If approved, proceeds will be deposited into the Capital Projects Fund.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that The Board of Directors "approve Resolution No. 790-12-12-12 authorizing entry into a Purchase and Sale Agreement with the Town of Steilacoom in the amount of \$156,000 provided that the Town also agrees to provide an easement across the Town Well Parcel to access the Cherrydale East Parking lot".

Report prepared by:

Bill Fritz, Superintendent and LeeRae Ball, Executive Director for Finance and Operations

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Concerning Sale of Real Property (Cherrydale Parcel C)
Resolution #790-12-12-12

THIS RESOLUTION of the Steilacoom Historical School District No. 1 is in accordance with RCW 28A.335.090(1), which provides that “[t]he board of directors of each school district shall have exclusive control of all school property, real or personal, belonging to the district; said board shall have power, subject to RCW 28A.335.120, in the name of the district, to convey by deed all the interest of their district in or to any real property of the district which is no longer required for school purposes.....”, and with RCW 39.33.010(1), which provides that “any political subdivision [of the State] may sell, transfer . . . or otherwise dispose of any property . . . to any municipality[.]”

WHEREAS, the District owns property containing 1.64 acres of real estate located at near the easterly terminus of B Street at 25xx B Street, Steilacoom, in Pierce County, Washington;

WHEREAS, on September 12, 2012, the Board of Directors declared the Property surplus following the rules and regulations set forth in RCW 28A.335.120;

WHEREAS, the District and the Town of Steilacoom engaged in discussions regarding the Town’s proposed purchase of the Property under the provisions of Chapter 39.33 RCW;

WHEREAS, notice of the Board of Director’s consideration of a sale of the Property to the Town of Steilacoom was published on October 14, 2012, in the Tacoma News Tribune;

WHEREAS, pursuant to RCW 39.33.020, the Board of Directors held a public hearing regarding the sale of the Property on October 24, 2012;

WHEREAS, the District has come to an agreement with the Town of Steilacoom regarding the sale of the Property; and

WHEREAS, the purchase price for the Property, pursuant to the Purchase and Sale Agreement, is \$156,000.00.

NOW, THEREFORE, be it resolved that the Superintendent of the Steilacoom Historical School District is authorized to execute a Purchase and Sale Agreement with the Town of Steilacoom for the sale of the Property and to take any and all actions necessary to consummate and close the transaction set forth in the Purchase and Sale Agreement, and to convey the Property to the Town of Steilacoom.

ADOPTED this 12th day of December, 2012

Chair

Director

Director

Director

Director

Attested to by:

Secretary, Board of Directors