

Regular Meeting Agenda

Pioneer Middle School 1750 Bob's Hollow Lane

DuPont, Washington

6/20/2013 7:00 PM

<u>STUDY SESSION:</u> The School Board convenes at 5:30 pm just prior to the start of the formal Board meeting, to discuss the District Administration Building Project, Board Agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

I. CALL TO ORDER (Vote)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. REPORTS

1. Financial (Information)

Presenter: Veronica Moore

May 2013 Cash Flow.pdf (p. 4)

2. Capital Projects (Information)

Presenter: Kelley Wilson & Calvin Gasaway

Capital Projects Update.pdf (p. 5)

3. Summer School (Information)

Presenter: Susanne Beauchaine

Summer School Board Presentation.docx.pdf (p. 14)

4. Legislative Update (Information)

Presenter: Don Denning

IV. APPROVAL OF MINUTES

Minutes 6.12.13.pdf (p. 19)

V. APPROVAL OF HIRE OF EXECUTIVE DIRECTOR FINANCE & OPERATIONS

Presenter: Kathi Weight (Vote)

Executive Director Finance Operations Recommendation.pdf (p. 23)

VI. CONSENT AGENDA

(Vote)

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of June 2013 Accounts Payable.pdf (p. 24)

Approval of Estimated June 2013 Payroll.pdf (p. 48)

Approval of Resolution 801-06-20-13, Authorization to Invest Funds.pdf (p. 49)

Approval of Resolution 802-06-20-13, Designation of Auditing Officers.pdf (p. 50)

Approval of Resolution 803-06-20-13, Interdistrict Agreements.pdf (p. 51)

Approval of Administrative Personnel Report.pdf (p. 53)

Approval of Certificated Personnel Report.pdf (p. 55)

Approval of Classified Personnel Report.pdf (p. 57)

Approval of Pioneer MS Leadership Trip.pdf (p. 59)

VII. OLD BUSINESS

1. Second Reading of Policy 2410, High School Graduation Requirements

(Vote)

Presenter: Brian Hanson & Wally Mitchell

Policy 2410.pdf (p. 60)

2. Approval of Revised 2012-13 School Board Meeting Schedule

(Vote)

2012-13 School Board Meeting Schedule.pdf (p. 66)

VIII. COMMENTS FROM THE AUDIENCE

(Information)

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IX. BOARD COMMUNICATION

(Information)

X. ANNOUNCEMENTS

(Information)

Packet page 2 of 66

(Executive Session)

per RCW 42.30.110(1)(b)(c) to discuss Real Estate

- (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
- (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

XII. RETURN TO PUBLIC SESSION

XIII. ADJOURNMENT (Vote)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

2012-13 GENERAL FUND ACTUALS - CASH FLOW STEILACOOM HISTORICAL SCHOOL DISTRICT

Months in Yellow are actual
Months in Gray are projected

	12-13+ Proj	SEPT	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	Curr + Proj Ending FB Annual Total	Budgeted Ending FB	
B	Begin Fund Balance	8,580,674	7,932,444	9,667,266	8,957,925	9,336,552	8,607,522	8,253,294	8,189,787	9,940,248	9,517,605	8,420,247	8,403,673	8,580,674	8,403,673	
R	Revenue:															
1000 L	Local Property Tax	80,478	2,390,271	392,303	30,375	30,732	139,451	455,115	1,980,672	764,485	25,697	78,376	48,182	6,416,137	6,424,246	
2000 L	Local Non-Tax	115,765	70,162	86,088	68,624	396,023	73,360	72,683	84,447	23,435	50,000	35,000	38,317	1,113,905	1,533,850	359,000 less for erate prj
3000 S	State	1,228,834	1,298,378	882,421	1,244,233	1,407,250	1,308,918	1,330,015	1,482,244.56	930,011	854,815.74	1,424,692.90	1,424,693	14,816,506	14,246,929	based on apprt % paym schdl
4000 S	State Special	262,270	400,020	341,262	902,074	-241,174	249,596	426,771	276,556	15,995	168,202.00	250,170	250,170	3,301,912	4,396,052	
5000 F	Federal	-	-	127,971	-	13,070	-	4,464	5,709	-		115,443	29,515	296,173	355,000	sequestration website reduction anticp of 7.8% for impact aid only
6000 F	Federal Special	144,135	14,934	130,733	197,997	120,814	173,472	98,791	187,728	96,503	100,427	162,238	162,238	1,590,009	1,438,868	
8000	Other Resources (MAM & Energy Rebates)	-	131,114	-	-	-	-	17,278	-	-		16,648	51,000	216,040	-	
	Total	1,831,482	4,304,879	1,960,778	2,443,303	1,726,715	1,944,797	2,405,118	4,017,357	1,830,429	1,199,142	2,082,568	2,004,115	27,750,683	28,394,945	
OBJ E	Expenditures:															
2000	Certificated Salaries	1,041,445	923,241	930,119	925,835	924,561	931,744	939,351	1,002,159	943,436	861,511	891,511	891,511	11,206,424	10,980,315	remng m divd by outstg encumbr; July/Aug incr - 2 asst. princ. Contr.
3000	Classified Salaries	261,598	313,167	338,843	300,083	308,690	321,083	324,302	328,566	328,738	287,150	287,150	287,150	3,686,521	3,703,582	
4000 E	Benefits	442,440	438,377	441,670	437,859	438,788	447,199	448,160	457,783	448,500	435,694	447,891	447,891	5,332,254	5,070,601	remng m divd by outstg encumbr; July/Aug incr - 2 asst. princ. Contr.
5-9'S S	Supplies/Services/Travel	734,229	895,272	959,488	400,899	783,705	598,999	756,812	478,386	532,398	712,145	472,589	599,219	7,924,141	14,390,185	
Т	Total	2,479,712	2,570,057	2,670,119	2,064,676	2,455,745	2,299,025	2,468,626	2,266,895	2,253,072	2,296,500	2,099,141	2,225,771	28,149,340	34,144,683	
D	Monthly Ending Balance	7,932,444	9,667,266	8,957,925	9,336,552	8,607,522	8,253,294	8,189,787	9,940,248	9,517,605	8,420,247	8,403,673	8,182,017	8,182,017	2,653,935	

NOTE: This cashflow report has NOT been fully reconciled with the County Treasurer due to an acknowledged error in the County's statements	-	REVENUE TYPE LEG	END
It will be reconciled and corrected for the July report	1000 Local Property Taxes 4	000 State Special	5000 Federal
As a result, local property tax numbers reflected represent projections for May-not actuals	M&O Levy	Learning Assistance Special Education	Federal Forest
nepresent projections for may not decides	2000 Local Non-Tax Investment Earnings Class Fees All Day Kindergarten	Food Service Transportation	6000 Federal Special Title Grants IDEA Grants
	3000 State Revenues Apportionment State Library Vocational Equip Grant		8000 Other Agencies

	Due from other Governmental Entities	\$ 157,675
	Fund Balance Prior to reserves	\$ 8,024,342
less	Restricted Fund Balance	\$ 474,132
less	Committeed Fund Balance*	\$ 4,464,430
equals	Unassigned Fund Balance	\$ 3,085,780

*Committed Fund Balance:		
Inventory GL 840		\$ 18,000
Self Funded Insurance		\$ -
Assigned Fund Balance***GL 875		\$ -
Committed by Board Resolution**		\$ 2,154,000
Committed to Minimum Fund Balance Policy GL 872		\$ 1,969,771
Carryovers and Other Purposes		\$ 22,659
Prior year corrections/restatements		\$ -
Assigned to Other Purposes GL 888		\$ 300,000
	Restricted F. B.	\$ 4,464,430

**Committe	ed By Board Resolution	
GL 870	SHS Chiller \$150k	
GL 870	HVAC Systems @ S.P. & C.C. \$500k	
GL 870	CD Roof Replacement \$500k	
GL 870	C.C. Modular Building \$154k	
GL 870	E-Rate Projects \$250k	
GL 870	Grounds & other emergent items \$600k	
***Assigne	d to Other Purposes	
GL 875	N/A	



DATE: June 20, 2013

RE: Board Update:

Saltar's Point Elementary Classroom Addition

Dupont Transportation Facility

Saltar's Point

All approvals from TOS have been secured:

- Conditional Use permit
- Historic Preservation Review
- Building Permits
- The foundation has been formed and poured.
- Building modules will be delivered this week. Crane will be on-site June 18 to place modules. Set complete by end of week.
- Change Order for technology wiring infrastructure has been signed. Bell/intercom system to be re-quoted to obtain price more closely matching scope.
- On schedule to have substantial completion by August 1st.
- Project is within budget (see attached Project Budget spreadsheet)

Transportation Facility

- Architect/engineering team has been hired and has been progressing on the project design.
- Project will be submitted to City of DuPont for Land Use/SEPA review this week.
- Updated construction cost estimate expected by end of this week.

CSG Office Locations

ESD 112 2500 NS 63th A shile Vinot Net VA 38021 P 380,750 75th F 980,750 9166

ESD 101 43/03 \$ Requir Sector Scor and WA 19/003 IN 509 789 2007 F 509 455 2093

ESD 123 8918 W Court Const Pauco WA 99311 P 509 541 8441 P 509 544 5794

ESD 171 100 Cloi Station Powd Wendthee WA 98801 71 804.865 2810 F 809.862 9007

NW ESD 189 1601 h Alenue Anauman N N 198321 P 360 269 4310 7 360 269 4310



Construction Observation Report & Meeting Minutes

Saltar's Point Elementary - Modular Building

Date/Time of Visit: Tuesday June 11, 2013, 10am

Weather conditions: Clear, 65 degrees

Discussions with: General Contractor

Owner

Contractors on site: GC

Copies to: Steilacoom Historical School District

Contractor

File

Construction Meeting Minutes:

- Discussions were held regarding technology wiring. Final details regarding scope and pricing should be complete this week.
- Delivery and setting of building modules was confirmed per existing schedule. Still on schedule.
- Contractor presented a price for non-structural slab in crawl space. District decided to not install slab because of the dry well-draining soil that was discovered under the building.
- The location of the drain at the SE corner of the building was discussed. Contractor was instructed to move further south to improve drainage and minimize grading.
- Foundation to be poured June 13th.
- The new transformer and condensing/compressor units will be located at the SW corner of the building as original show. WS had the line sets moved on the building to accommodate original location.
- The driveway in the parking area is scheduled to be blocked off for utility installation the week
 of June 17th. Contractor will put up caution tape and direct auto traffic to the other side of the
 parking area.
- 8. Jay Schutz will check with building official regaridging 2 notes he marked on the drawing
 - a. "sump at CBW"?

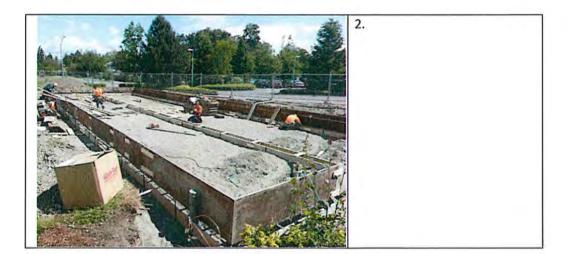
- b. "Cast iron clean out"
- 9. Jack McGann will contact TOS PUD for final coordination for service from existing transformer.
- 10. District will deliver carpet to the site approximately the 3rd week in July for installation by contractor.

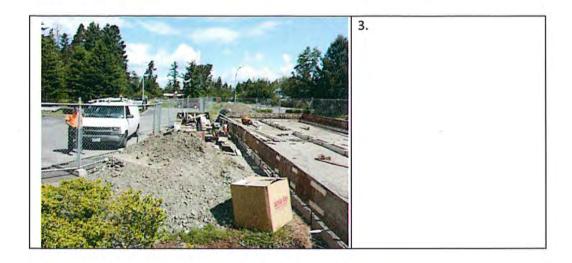
Construction Activities:

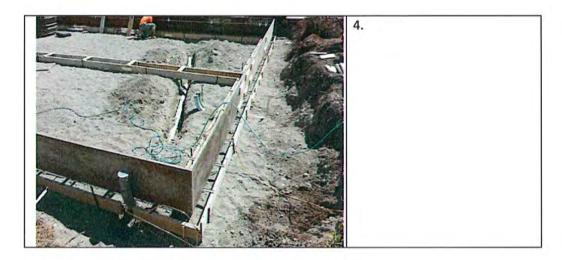
- 1. Contractor on site forming foundations.
- 2. No utility work started outside building footprint.

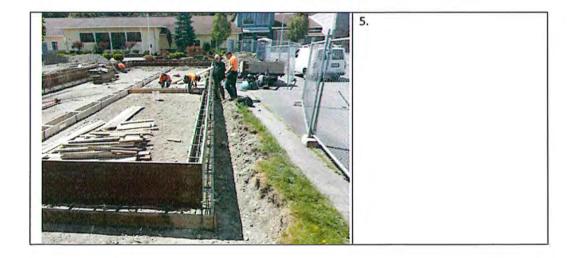
Photos/notes:

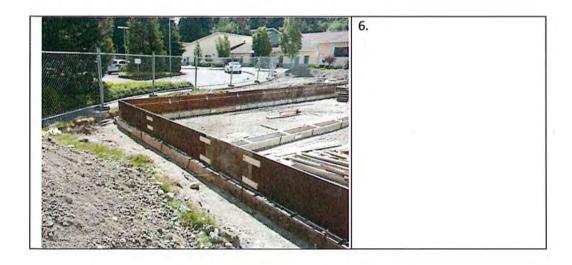


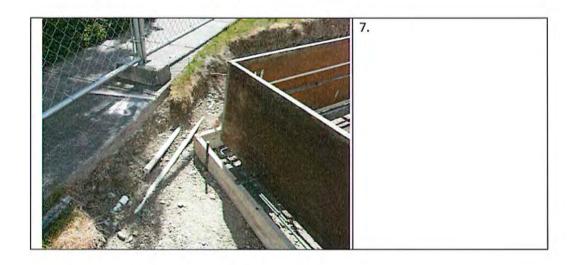


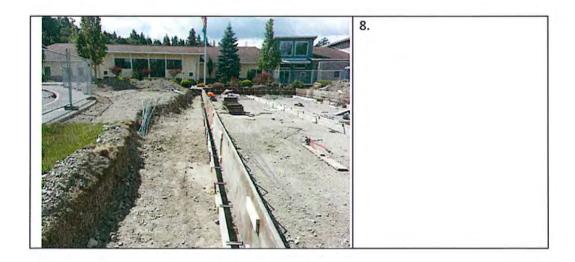


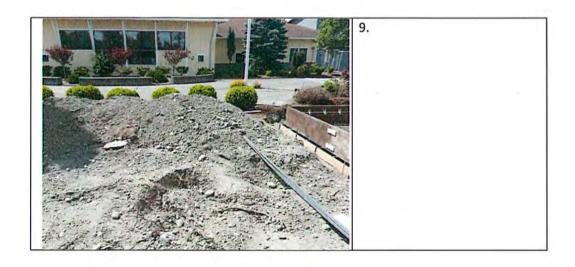


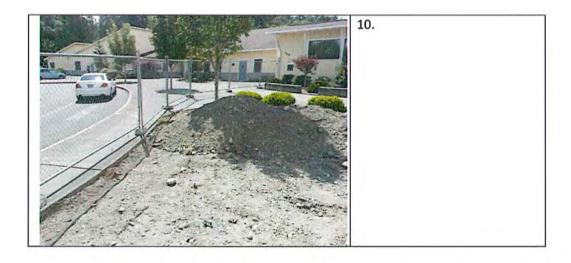


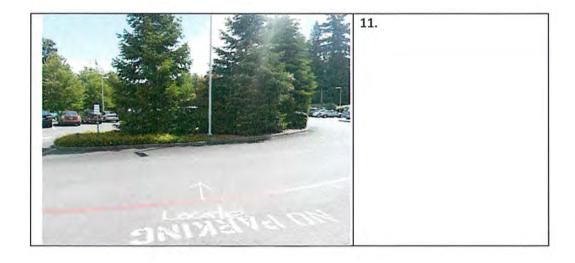


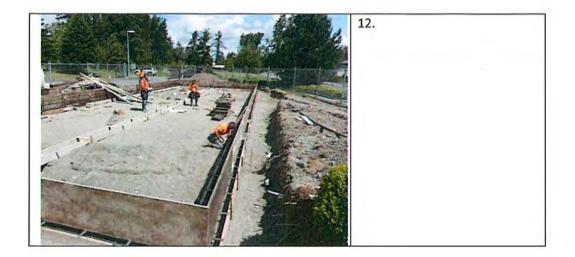












END

Statement of Project Costs Saltar's Point Modular Classrooms Steilacoom Historical School District



Cor	nstruction Costs		Units	Cost/unit	Budget	Actual/Encumbered	(over)/under
	Off-Site Costs		-				
	X		0		\$0		
					\$0		
	Site Costs						
	Site development		LS		\$125,000		
	(earth work, storm sewer, sanitary sewer, d						
-	low voltage conn., paving, sidewalks, ramp	os, landscaping, irrigation)			\$125,000	\$161,147	(\$36,147
	Building Costs						
	Classroom Building (28' X 80')		2,240 SF		\$374,524	\$374,524	\$0
	incl. setting, fdns., MEPD hook ups		2,2 10 01		401-102-1	ψ01-1,02-1	ĢC
	Confirmed KCDA quote, Feb 2013						
	smart boards by district						
	Classroom flooring & base		193 SY	\$25.00	\$4,800	\$0	\$4,800
	Fire Alarm instalation		2,240 SF	\$3.50	\$7,800	\$0	\$7,800
	CO #1 (fire alarm + owner changes)		2,2 10 01	40.00	\$0	\$11,685	(\$11,685
	CO #2 Voice/Data Cabling				\$0	\$24,416	(\$24,416
			2,240 SF	\$173	\$387,124	\$410,625	
		Subtotal			\$512,124	\$571,772	
		WSST		9.4%	\$48,100	\$53,700	(\$5,600
		Estimated Construction Cost			\$560,224	\$625,472	
Pre	liminary Development Costs	Basis					
A.	Pre-Bond/Bond Costs		1		\$0	\$0	\$0
В.	Pre-Purchase Building/Site Investigation				\$0	\$0	\$0
C.	Building and Site Acquisition				\$0	\$0	\$0
D,	Planning and Design						
	Land Surveying	quote from AHBL	1		\$4,500	\$4,500	\$0
	A/E Design Services	% of General Construction		0.0%	\$0	\$0	\$0
	Printing/Reimbursables	% of A/E Budget		5.0%	\$2,000	\$2,000	\$0
	Civil Engineering	quote from AHBL			\$17,000	\$17,000	\$0
	Electrical Engineering	from AHBLs quote			\$5,250	\$5,250	\$0

1 of 2 Print Date: 6/17/2013

Statement of Project Costs
Saltar's Point Modular Classrooms Steilacoom Historical School District



	Landscape Architecture	% of Site Construction	4.0%	\$5,000	\$5,000	\$0
	Geotechnical Engineering	Lump Sum/Estimate		\$0	\$0	\$0
	SEPA Submittal Preparation/Coord.	Lump Sum/Estimate		\$0	\$0	\$0
	Traffic Engineering	Lump Sum/Estimate		\$0	\$0	\$0
	Acoustical Consulting	Lump Sum/Estimate		\$0	\$0	\$0
	Wetlands Consulting (including biological)	Lump Sum/Estimate		\$0	\$0	\$0
	Archeological Consulting	Lump Sum/Estimate		\$0	\$0	\$0
	Constructability Review	% of General Construction	0.0%	\$0	\$0	\$0
	Value Engineering	% of General Construction	0.0%	\$0	\$0	\$0
	Record Drawings (As-Builts)	Lump Sum/Estimate		\$0	\$0	\$0
E.	Bidding/Pricing					
	Public Advertisements	Lump Sum/Estimate		\$1,500	\$1,500	\$0
	Printing	Lump Sum/Estimate		\$0	\$0	\$0
F.	General Construction Costs					
	General Construction	See estimate above		\$560,224	\$625,472	
G.	Project Administration and Oversight	1				
	Construction/Project Management	quote from CSG	3.0%	\$17,000	\$17,000	\$0
	Testing and Inspection Services	% of Construction	0.75%	\$4,000	\$4,000	\$0
	Legal Fees	% of Project Total	0.25%	\$2,000	\$2,000	\$0
H.	Approval/Permit Costs					
	System Development Charges			\$0	\$0	\$0
	Plan Review/Bldg permit fees	% of Construction	2.0%	\$11,000	\$13,750	(\$2,750
	SEPA Review		1	\$0	\$0	\$0
I.	Furnishings and Equipment				4	
	Equipment	% of Construction	1.0%	\$6,000	\$6,000	\$0
		Sub Total		\$635,474	\$703,472	(\$67,998
						413
J.	Owner's Contingency	% of Project Total	10.0%	\$71,000	\$3,002	
		Project Total		\$706,474		

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Print Date: 6/17/2013



Steilacoom Summer School 2013



Susanne Beauchaine Executive Director for Student Services School Board Presentation June 2013

Why Summer School?

Credit Recovery

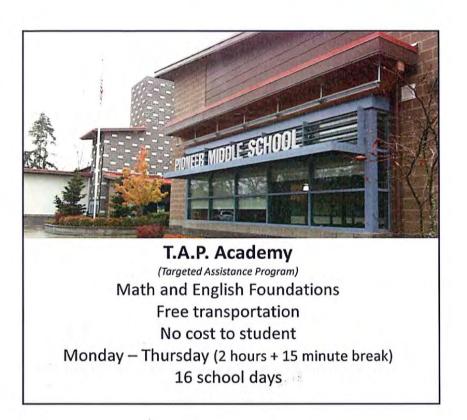
Accelerated Learning in Reading, Writing and Math





On Track Summer Program

Credit Recovery
Free transportation
No cost to student
Monday – Thursday (3 hours + 15 minute break)
20 school days





Steilacoom Historical School District Summer School 2013

Why are we offering summer school?

At Steilacoom High School, students who attempt and fail a course required for graduation can only recover the credit by (1) retaking the course during their scheduled day; (2) paying and attending summer school outside of our district; or (3) paying for an online course. By offering a free credit recovery opportunity for eligible students (11th and 12th graders), students will have more course opportunities during the school year.

At Pioneer Middle School, students who are below grade level on state and district assessments in basic skills (reading, writing, and math) will have an opportunity to receive accelerated learning.

How are we funding summer school?

Summer school will be funded from our Learning Assistance Program (LAP) grant. This is a state-funded program that provides additional academic support to *eligible students*. Eligible students are those achieving below grade level on state or district assessments, and/or students at risk of not graduating. OSPI approved our grant revision to include Summer School on May 10, 2013. Students who meet this eligibility were identified and invited to participate in Summer School.

What are the costs for this school year, and is this a sustainable model?

Our current LAP allocation for this school year was \$242,811.00. In addition, the district also had a 9% carryover from the 2011-2012 school year. There is capacity to provide summer school each year.

Start-up costs (Professional Development for APEX, Summer School Planning Coordinators, APEX Course Textbooks)	\$10,171.40
Pioneer Middle School Staffing	\$7,733.57
Steilacoom High School Staffing	\$14,505.34
APEX License for 100 "slots" for one year*	\$10,000.00
Estimated Transportation	\$4,000.00
TOTAL for 2013	\$31,904.97

^{*} The 100 slots purchased allow students to "fill a slot" and take as many courses as needed.

June 20, 2013 School Board Meeting Presented by Susanne Beauchaine What are we offering?

	Steilacoom High School "On Track Summer Program"	Pioneer Middle School "TAP Academy"
Dates	July 8 – August 8 Monday – Thursday	July 8 – August 1 Monday – Thursday
Times	8:30 - 11:45	9:00 - 11:45
Enrollment	54 students	35 students
Staffing	One administrator 2 Math Teachers 1 English Teacher	One administrator 1 Math Teacher 1 English Teacher
Courses	APEX Courses - Credit Recovery	APEX Courses Math Foundations English Foundations

What is APEX?

APEX is an Online Program Provider (approved by OSPI), which is specifically designed to provide students coursework in a range of Core Courses, as well as Literacy Advantage Courses (standards-based studies for students who are reading below proficient). Steilacoom High School currently provides APEX for some Advanced Placement courses.

Why are we only offering online courses?

Each school investigated whether or not to offer standard teacher-directed classes. Based on students identified for summer school, both the middle school and high school teams determined that only APEX would be offered for this year.

Why did we purchase APEX license for one year?

Steilacoom High School offered two credit recovery classes (English and Math) during the 2012-2013 school year within the regular school day. By purchasing APEX, the high school will now provide an opportunity after school for students to recover credit, allowing for students to take other required courses. Pioneer Middle School will offer both Math and Reading LAP classes for eligible students next year. The APEX license will provide another opportunity for accelerated learning for students in need.

How will we evaluate if summer school was a success?

Each student who participates in summer school will have an Accelerated Learning Plan which will include the student goals and how students, parents and teachers will communicate the student's progress. For Steilacoom High School, we will measure success based on the number of credits recovered. For Pioneer Middle School, we will continue to track each student's progress on both district and state assessments of basic skills.

June 20, 2013 School Board Meeting Presented by Susanne Beauchaine



Regular Meeting Minutes

6/12/2013

Pioneer Middle School

DuPont, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

The Pledge of Allegiance was led by Kathy Lech, Pioneer Middle School Secretary.

All Directors and Supt. Fritz present.

Director Callanan made a motion to amend the agenda by adding an item 6 to New Business; a July change to the current 2012-13 School Board Meeting Schedule. Director Denning seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. RECOGNITION - SHS French Language Students

Supt. Fritz read a statement from Ms. Roberta Black, Steilacoom High Language teacher whose students had participated in a National French Exam and performed exceptionally well. (See attached for complete text).

IV. RECOGNITION of RETIREES

Principal McClure recognized Lois Linn for her 23 years of paraeducator work at Cherrydale Primary. The School Board presented her with a Certificate of Appreciation.

Principal Stout recognized Kathy Lech for her 29 years of service as a building secretary and ASB Leadership work at Pioneer Middle School. The School Board presented her with a Certificate of Appreciation.

V. PRESENTATION

SHS ASB Officers for 2013-14 school year Taylon Swift, Andrew Lamb, Emily Anderson and Derek Allen, presented on the upcoming school year ASB budget process and final budget.

VI. APPROVAL OF MINUTES

Director Callanan made a motion to approve the 5.22.13 minutes; Director Wong seconded the motion and the motion passed (4/0/Denning abstain).

VII. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included administrative, certificated and classified personnel actions (attached), WIAA representative, Steilacoom Certificated Education and Steilacoom Administration Association agreements and Interim Superintendent signing documents. Director Callanan seconded the motion and the motion passed (5/0).

VIII. RECEPTION for Superintendent Bill Fritz

The School Board recognized Superintendent Fritz for his three years of service and presented him with a plaque. The meeting recessed for a reception from 7:39 to 7:49 pm. The Principals then recognized Supt. Fritz wishing him well in his next career adventure in Florida.

IX. NEW BUSINESS

1. First Reading of Policy 2410, High School Graduation Requirements

Steilacoom High Principal Hanson and Counselor Mitchell presented the policy revisions to accommodate the HS graduation requirements. Director Denning made a motion to pass the policy revisions to a second reading. Director Wong seconded the motion and the motion passed (5/0).

2. Transportation Update

Superintendent Fritz received an inquiry from a parent regarding school start times, student sleep research and the possibility of changing start times at our schools. The investigation resulted in a cost to the district of approximately \$242,000. This topic will continue to be researched with the move of the transportation facility.

3. Election of WIAA Representative

Director Winkler nominated Director Wong to be representative to Washington Interscholastic Activities Association. Director Denning seconded the motion and the motion passed (4/0/Wong abstain).

4. Approval of 2013-14 School Year School Board Meeting Schedule

Director Callanan made a motion to approve the 2013-14 School Board Meeting schedule as presented; Director Winkler seconded the motion. Directors suggested a discussion in October regarding the November meeting scheduled the day before Thanksgiving and election results validated. The motion passed (5/0).

5. Interim Superintendent Oath of Office

Chair Scott administered the Oath of Office to Kathi Weight to serve as Interim Superintendent effective July 1, 2013.

6. School Board Meeting Schedule Change

No action taken.

X. COMMENTS FROM THE AUDIENCE

- Tanya Rontos, SEA co-president, commented on the cooperative bargaining negotiations.
- Andre Stout, Pioneer Principal, commented on the cooperative bargaining negotiations.

XI. BOARD COMMUNICATION

Director Wong forwarded an email to Supt. Fritz for action

XII. ANNOUNCEMENTS

 Supt. Fritz announced actions taking place in the legislature regarding budget and educational issues

XIII. EXECUTIVE SESSION

The Board recessed to Executive Session at 8:56 pm to review the performance of a public employee.

XIV. RETURN TO PUBLIC SESSION

The Board returned to public session at 9:31pm

XV. ADJOURNMENT

Director Callanan made a motion to adjourn the meeting at 9:31 pm; Director Wong seconded the motion and the motion passed (5/0).

	(Chair)
	-
Secretary/Superintendent)	·

"On March 20th, 2013 the Steilacoom High School French 1 and 2 classes participated in the prestigious competition, *Le Grand Concours National*—the French National Exam. This is the third year SHS has participated in the annual competition sponsored by the American Association of Teachers of French. Participating French students in grades 1-12, in all 50 states and abroad, take a written test and compete against students with similar educational backgrounds. The *Grand Concours* tests are developed annually by the AATF as a motivational, extracurricular activity/contest for students of French. The exam provides a national "guide" to help teachers determine how their students perform, item by item, and assesses major grammar concepts, reading comprehension, aural comprehension, and cultural topics. The *Grand Concours* is on the list of approved tests published by the National Association of Secondary School Principals (NASSP). Nationally, 24,219 students took the French 1 exam and 24,129 took the French 2 exam this year. SHS had students compete in the 1A and 2A divisions (non-heritage speakers on a 6-period standard schedule), competing against 18,838 students at level 1A, 1st year, and against 19,717 students at level 2A, 2nd year.

In the 1A division, 1st year, Steilacoom High School did exceptionally well, and has three National Winners who received bronze medals as well as certificates: Vince Geangan (Grade 10), and senior Elizabeth Perkins who scored in the 80th National Percentile, Rank 9 nationally; Lyanni Garcia (Grade 11), scored in the 75th National Percentile and placed in National Rank 10. Other first year students who have received "Top Rank" in the Washington/Alaska Chapter include: Cyann Fountain (Grade 10)-Chapter Rank 9; Huy Hoang (Grade 9)-Chapter Rank 9; Jessica Murphy (Grade 10) - Chapter Rank 9; Morgan Towery (Grade 12)-Chapter Rank 9; and Emma Southard (Grade 12) - Chapter Rank 10.

In the 2A division, senior Isis Delgado scored in the 11th National Rank/ 10th Chapter Rank with a score in the 80th National Percentile. Additionally, Isis achieved "Top Rank" status in the Washington/Alaska Chapter. Ten second year students scored in the 50th to 80th National Percentiles and received National Certificates of Honorable Mention. These students include: Margerie Celestra, Kyra Combs, Connor French, Faythe Choi, Benjamin Waight, Andrea Enfield, Jessie Koch, Alex Aragon and Benjamin George."

Steilacoom Historical School District Board of Directors REGULAR BOARD MEETING

Date: June 20, 2013

TO:	Member	rs, Steilacoom Hist	orical School District Board of Directors				
ISSUE:	<u> x</u>	ACTION	Personnel Action: Recommendation for Hire of Executive				
		INFORMATION	<u>Director for Finance and Operations</u>				
BACKG	ROUND	INFORMATION:					
including	g payroll,	accounting and b	e and Operations oversees the financial aspects of our district budget operations. The position also provides leadership and tions, food services, transportation and capital projects.				
•		s posted at the be VSPA, and WASBO	eginning of May. The position was marketed broadly, through D.				
was incl administ	A thorough screening, interview, and reference check process has been conducted. This process was inclusive of district finance and operations staff, as well as a principal and District office administrators. Two candidates were invited to attend a Community Forum, which was held on June 13 th .						
•	•		e with Board policy 5000, we have identified James Brittain as Executive Director position.				
Jim comes to us with 25 years of experience with the State Auditor's Office (including positions as Audit Manager, Director of Special Investigations, Director of State Audit and Operations). He is a Certified Public Accountant and Certified Fraud Examiner. His Bachelor's Degree is from Eastern Washington University, and he has also studied at Saint Martin's University. He is a highly energetic individual who has strong work ethic and knowledge of accounting.							
	Upon approval, Mr. Brittain's 260 day contract will begin July 1, 2013, with a starting salary of \$100,000.						
		in his experience, ctors for approval.	skills, and abilities, and enthusiastically recommend his hiring to				
None.	. IMPLIC	CATIONS:					
It is the	recom		e Superintendent to approve the recommendation to hire ctor for Finance and Operations.				

Report prepared by:

<u>Bill Fritz, Superintendent and Kathi Weight, Executive Director Student Achievement & Human Resources</u>

PAGE:

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 20, 2013, the board, by a _______ vote, approves payments, totaling \$41,639.57, and voids/cancellations, totaling \$1,150.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING: Warrant Numbers 401222 through 401242, totaling \$41,639.57 Voids/Cancellations, totaling \$1,150.00

Secretary	Board Member					
Board Member	Board Member					
Board Member	Board Member					
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401222 1000 WORDS	06/10/2013	270	Class of 2014- 3014 1000 Words LLC Photobooth Downpayment	4061213305	1,637.03	1,637.03
401223 BOUND TO STAY BOUND	06/10/2013	812525	S.P. Bound to Stay Bound Books, Inc Library books	4041213004	88.66	88.66
401224 CASCADE BAGEL & DELI, INC	06/10/2013	123535	DECA-4006 Open P.O. Not to exceed \$1000	4061213308	31.02	279.18
		123558	OPEN PO FOR 2013 SCHOOL YEAR NOT TO EXCEED \$3,000.00	4061213183	31.02	
		123648	DECA-4006 Open P.O. Not to exceed \$1000	4061213308	31.02	
		123671	DECA-4006 Open P.O. Not to exceed \$1000	4061213308	31.02	
		123678	DECA-4006 Open P.O. Not to exceed \$1000	4061213308	31.02	
		123679	DECA-4006 Open P.O. Not to	4061213308	31.02	
		123680	exceed \$1000 DECA-4006 Open P.O. Not to	4061213308	31.02	
		123681	exceed \$1000 DECA-4006 Open	4061213308	31.02	

2

CURTIS HS

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401234 LEUJAM	06/10/2013	INV2799	D.J. services for	4051213048	224.95	224.95
			school social			
			2/15/13			
401235 MF ATHLETIC	06/10/2013	1685750-00	track supplies	4051213056	981,24	1,046.52
		1685750-01	track supplies	4051213056	65.28	
401236 NORTHWEST CASCADE INC	06/10/2013	1-663038	OPEN PO FOR THE 2012-2013 SCHOOL	4061213056	124.50	249.00
			YEAR NOT TO			
			EXCEED \$1,000.00			
		1-665583	OPEN PO FOR THE	4061213056	124.50	
			2012-2013 SCHOOL			
			YEAR NOT TO			
			EXCEED \$1,000.00			
401237 ORIENTAL TRADING CO	06/10/2013	657475540-01	decorations for	4051213072	189.00	189.00
			8th grade			
			promotion			
401238 PANTHER PARENT PRIDE	06/10/2013	G B. BALL TOURN	GIRLS BASKETBALL	4061213288	275.00	275.00
AND	,0365/8,5767		SUMNER/BONNEY		4,24,14	614.55
			LAKE TOURNAMENT			
401239 RED LION HOTEL	06/10/2013	201773	FCCLA- 4020 New	4061213314	1,108.64	1,108.64
	200 - 01 - 20-		Req - replacing		24,200,300	3153777
			approved P.O.			
			4061213283 which			
			was cancelled by			
			V. Moore on			
			5/6/13 due to			
			final balance			
			entered			
			incorrectly.			
401240 SOUTHEASTERN PERF. APPAREL	06/10/2013	294834	CONCERTO	Ó	49.00	49.00
			DRESS-BLACK			
401241 TACOMA ART MUSEUM	06/10/2013	2167	TACOMA ART MUSEUM	4021213025	235.00	480.00
			3RD GRADE (Lee			
			& McGlothern on			
			4/18/2013)			
		2167-1		4021213026	245.00	
			3RD GRADE			
			(Cunningham s			
			Berentson on			
			4/19/2013)			
401242 YMCA OF GREATER SEATTLE	06/10/2013	COL1919	deposit for 6th	4051213071	30,533.00	30,533.00
			grade camp			Action Co.
			The state of the s			
				eck(s) For a	a Total of	41,639.57

3apckp08.p	STEILACOOM SCHOOL DISTRICT #1	1:38 PM	06/07/13
05.13.02.00.00-10.2-010030	Check Summary	PAGE:	4

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number Invoice	e Amount Chec	k Amount
401161	CURTIS GIRLS BASKETBALL	06/06/2013	SUMMER LEAGUE	GIRLS BASKETBALI SUMMER LEAGUE - CURTIS HS	L 4061213281	650.00	650.00
401184	PANTHER PARENT PRIDE	06/06/2013	G B.BALL TOURNAMENT	GIRLS BASKETBALI SUMNER/BONNEY LAKE TOURNAMENT	L 4061213288	500.00	500.00
			2	Void	Check(s) For a Total	of	1.150.00

PAGE:

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	21	Computer	Checks For	a Total of	41,639.57
Total For	21	Manual, Wire	Tran, ACH &	Computer Checks	41,639.57
Less	2	Voided	Checks For	a Total of	1,150.00
			Net Amount		40,489.57

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 20, 2013, the board, by a _ _ vote, approves payments, totaling \$17,344.32. The payments are further identified in this document. Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401243 through 401254, totaling \$17,344.32

Secretary Board Member Board Member Board Member

Board Member	Board Member					
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401243 CALATA, ERIN	06/14/2013	1	Choir- 4004 Piano	4061213306	200.00	200.00
			Lessons given to Students from SHS			
			and Pioneer			
401244 GRADUATION AUTOBAHN LLC	06/14/2013	0001118	JOSTEN'S	4061213235	140.00	140.00
			RENIASSANCE			
			REGISTRATION FOR			
			SEVEN STUDENTS			
401245 KING COUNTY DIRECTORS ASSN	06/14/2013	3863124	KCDA CART # 608523	4031213020	807.06	807.06
			(playground			
			equipment)			
401246 LANDMARK CATERING	06/14/2013	051813TTB	3014 Class of	4061213332	6,914.07	8,114.07
			2014 Prom Final			
			payment of Venue			
			See attached			
			Invoice			
		LCC6443	3014- Class of	4061213318	1,200.00	
			2014 Russell			
			Rice Payment for			
			Prom on May 18,			
			2013 Tacoma's			
			Landmark and			
			Temple Theater			
401247 MASTERPIECE OF WASHINGTON IN	C 06/14/2013	5349	4002-Band Bruce	4061213323	1,748.20	1,748.20
			Folmer			
			Masterpiece of			
			Washington, INC			
			Cookie Dough			
			Sales ** DO NOT			
			FAX Invoice			
	2010102200	edicinal sing	attached ***	000000000000	200	100 20 10 1
401248 PACIFIC SCIENCE CENTER	06/14/2013	INV00038232	Pacific Science	4011213001	270.00	270.00

Check N	or Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Center Target			
				Grant funded			
4012	19 PIERCE CO SOCCER REFEREE ASSN	06/14/2013	SHS513	2070 Soccer-	4061213328	1,903.24	1,903.24
				Pierce County		24.574.04	26000000
				Soccer Referees			
4012	50 THE LINEUP	06/14/2013	1311	2013- Ernie	4061213316	54.40	54.40
				Manning Girls			
				Tennis The Lineup			
				4x6 Plaques			
4012	51 WASHINGTON HIGH SCHOOL	06/14/2013	junior breakfast	1000- ASB Airica	4061213320	40.00	40.00
				Keller			
				Outstanding			
				Junior Breakfast			
4012	52 WESTERN WA UMPIRES ASSOC	06/14/2013	37	2005 Fastpitch	4061213329	1,716.54	1,716.54
				Western			
				Washington Umpire			
				Association			
4012	53 WESTERN WASH BASEBALL UMPIRES	06/14/2013	30	2004 Baseball	4061213330	1,717.60	1,717.60
				Western			
				Washington			
				Baseball Umpire			
				Association			
4012	54 WINNING SEASON	06/14/2013	M2013083	BADEN 2BSFPY NFHS	4061213246	206.60	633.21
				GAME BALLS			
				(\$62.94 A DOZEN)			
			M2013084	BASES FOR GIRLS	4061213245	426.61	
				SOFTBALL TEAM			
			2	2 0	and the Date	i milit in	44 622 46
			1	2 Computer Ch	neck(s) For	a rotal of	17,344.32

12:05 PM

PAGE:

06/13/13

12:05 PM 06/13/13 PAGE: 3

	0	Manual Checks For a To	tal of 0.00
	0	Wire Transfer Checks For a To	tal of 0.00
	0	ACH Checks For a To	tal of 0.00
	12	Computer Checks For a To	tal of 17,344.32
Total For	12	Manual, Wire Tran, ACH & Comp	uter Checks 17,344.32
Less	0	Voided Checks For a To	tal of 0.00
		Net Amount	17,344.32

06/14/13

PAGE:

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As of June 20, 2013, the board, by a __ _ vote, approves payments, totaling \$404,524.28. The payments are further identified in this document. Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 112271 through 112340, totaling \$404,524.28 Secretary Board Member Board Member Board Member Board Member Board Member Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 112271 ANDERSON'S 06/17/2013 5806923 Pirate Pride 2371213086 328.95 328.95 Assembly Medallions for 2nd semester 112272 AUTOLUBE TIRE & AUTOMOTIVE 06/17/2013 0000007203 OPEN PURCHASE 101213114 444.36 977.97 ORDER 2012-2013 FOR VEHICLE REPAIRS FOR GROUNDS & DISTRICT VEHICLES 0000007275 OPEN PURCHASE 101213114 533.61 ORDER 2012-2013 FOR VEHICLE REPAIRS FOR GROUNDS & DISTRICT VEHICLES 112273 AWSP 06/17/2013 353035199 WASA/AWSP Summer 325.00 2371213083 325.00 Conference Registration for John Nystrom 112274 BLACK, ROBERTA J 06/17/2013 MILEAGE 5/27-28/13 Robert Black -4311213144 145.77 145.77 Mileage Reimbursement Accompany a student at State Solo- Ensemble Contest in Ellensburg, WA 112275 BUILDERS HARDWARE & SUPPLY 06/17/2013 \$3243230.001 OPEN PURCHASE 101213011 21.01 276.89 ORDER 2012-2013 FOR SUPPLIES S3244652.001 OPEN PURCHASE 101213011 255.88 ORDER 2012-2013

PAGE:

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR SUPPLIES			
112276	CENTURYLINK	06/17/2013	300493944	OPEN PO FOR POHNE SERVICES	81213078	286.95	286.95
112277	CLARK SECURITY PRODUCTS	06/17/2013	SEB4199703	OPEN PURCHASE ORDER FOR 2012-2013 FOR	101213107	279.62	279.62
112278	CLOVER PARK SCHOOL DISTRICT- F	06/17/2013	5924	DOOR PARTS 600 Discipline Referral Forms	4311213140	546.12	1,614.67
			6006	office referral forms and letter sized envelopes with Pioneer	2371213085	382.74	
			6019	return address Business Cards for Susanne	91213106	26.67	
			6020	Beauchaine Two cases of Business envelopes with our new logo in the upper left hand corner of the envelope One case of Business	81213204	659,14	
				envelopes that have a see through pane in the lower left hand area of the envelope and our new logo in the upper left hand corner - one			
112279	COMCAST	06/17/2013	25550412	COLOR ONLY OPEN PO FOR DISTRICT WIDE NETWORK, DO NOT FAX	81213043		1977
) CONSOLIDATED ELECTRICAL DIST	06/17/2013	8541-743481	OPEN PURCHASE ORDER 2012-2013 ELECTRICAL SUPPLIES & PARTS	101213079	976.14	
	COOLE SCHOOL	06/17/2013	130035-130036	Primary and elementary planners for 2013-2014 school year.	1461213034	559.54	559.54
112282	2 CTS	06/17/2013	2013050334	TELECOMMUNICATIONS SERVICES FOR THE	81213077	26.88	26,88

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05.13.02.00.00-10.2-010030

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
C02002 2247 / V25257 5-44 4	1000000 0000010000000000000000000000000		177 000 2		10000 000000
		12/13 SY. OPEN			
110003 00017000		PO. DO NOT FAX		11.16	212.12
112283 CULLIGAN	06/17/2013 0027050	OPEN PO FOR WATER AT 511 CHAMBERS	81213039	91.02	203.30
		ST. DO NOT FAX TO VENDOR			
	201306380587	OPEN PURCHASE ORDER 2012-2013	101213009	76.60	
		FOR WATER			
	201306400885	OPEN PO FOR WATER AT 511 CHAMBERS ST - Add a cold	81213163	35.68	
		water only unit to the HR/Student			
		Services area			
112284 DANDE CO	06/17/2013 MA051513-1	Open PO for	281213006	44.90	44.90
		Dande's			
112285 DELL K-12 EDUCATION	06/17/2013 XJ4K44195	CTE Computer Lab Project	81213195	17,649.33	19,518.21
	XJ5CM9DT4	Windows Server 2008/2012	111213036	1,868.88	
		Licenses for			
		server operating			
		system upgrades			
		at Chloe, SHS,			
		DO, and adding			
		new virtual			
		servers.			
112286 EBSCO SUBSCRIPTION SERVICES	06/17/2013 8946	SHS EBSCO RENEWAL	141213072	669.49	669.49
		OF MAGAZINE SUBSCRIPTIONS FOR			
		SNYDER/FACS			
		PLEASE SEE			
		ATTACHED RENEWAL			
		LIST #8946			
112287 EMPLOYER ADMIN SERVICES INC	06/17/2013 419352013	TSA PLAN PAYMENT FOR 12/13 SY. DO	81213144	156.75	156.75
		NOT FAX			
112288 FAIRFAX HOSPITAL	06/17/2013 1162	Open P.O. for Fairfax	91213029	20,000.00	20,000.00
		Hospital/NWSOIL			
		for out of			
		district students			
		for the 2012-2013			
		School Year.			
112289 FORMAL FASHIONS INC	06/17/2013 171387	Formal Fashions -	4311213139	133.00	133.00
	Carlot from the California	for Choir Laura		2.27	707105
		Whitham Black			
		Gowns			
112290 GBC	06/17/2013 2067470	DO NOT FAX -	1461213089	207.15	207.15

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			MICHELE WILL CONFIRM ORDER THROUGH			
			CHERRYDALE REP DIRECTLY 6 LAMINATE ROLLS			
112291 GENERAL ELECTRIC CAPITAL CORP	06/17/2013	58945800	FOR CD WORKROOM OPEN PO FOR COPIER AT SHS. DO NOT FAX	81213046	695.78	1,438.88
		58945801	OPEN PO FOR COPIER AT PIONEER. DO NOT FAX	81213047	743.10	
112292 GRAINGER	06/17/2013	9129000189	OPEN PURCHASE ORDER FOR 2012-2013 FOR SUPPLIES	101213110	401.99	1,481.23
		9132184426	OPEN PURCHASE ORDER FOR 2012/2013 FOR SUPPLIES	101213130	1,004.40	
		9141645888	OPEN PURCHASE ORDER FOR 2012-2013 FOR	101213110	74.84	
112293 HAROLD LEMAY ENTERPRISES	06/17/2013	3825907	SUPPLIES OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81213052	306.74	3,696.15
		3925217	FAX PO. OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	116.72	
		3925823	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	410.30	
		3925918	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	1,546.58	
		3925973	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	436.17	
		3926112	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81213052	839.71	

Check Nbr Ver	endor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112294 HEA			2022055				
112294 HE			3921033	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81213052	39.93	
	CALTH CARE AUTHORITY	06/17/2013	HCASBH1585	SCHOOL BASED HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS SUBMITTED FOR	0	710.79	710.79
				DECEMBER		~	
112295 HE	NNESSEY, JENNIPHER SUE	06/17/2013	FRED MEYER 5/6/13	2012-MAY2013 5/6/13 FRED MEYER - MOTHER'S DAY GIFTS	0	10.44	10.44
112296 HEV	WLETT PACKARD	06/17/2013	52524656	HP Display Port to VGA Adapter	1461213049	21.88	247,643.05
			52641293	Computer for Counseling secretary/registra	2371213074	830.36	
			52705688 & 52755446	CTE Computer Lab	81213196	190,664.64	
			52749556/05810/05842		81213197	56,126.17	
112297 J&	I POWER EQUIPMENT INC	06/17/2013	144338/145311/145312	Project OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213020	19.01	19.01
112298 JO	HNSTONE SUPPLY	06/17/2013	11-\$100082566.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	35.00	194.78
			11-8100084049.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	159.78	
112299 KA	PLAN EARLY LEARNING CO	06/17/2013	0003177387	Supplies for Helen Cushman	91213100	109.19	109.19
112300 KI	NG COUNTY DIRECTORS ASSN	06/17/2013	3686525	LAP Supplies for Rebekah Cargill	91213109	396.03	396.03
112301 LA	BORATORIES, COASTWIDE	06/17/2013	T2556096-1	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213008	75.29	75.29
112302 LA	112302 LABORATORIES, COASTWIDE	06/17/2013	T2547186	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213008	2,144.43	3,983.95
			T2547186-1	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213008	119.97	
			T2547186-2	OPEN PURCHASE	101213008	36.91	

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		ORDER 2012-2013			
		FOR CUSTODIAL			
		SUPPLIES			
	T2547466	OPEN PURCHASE	101213008	174.68	
		ORDER 2012-2013			
		FOR CUSTODIAL			
		SUPPLIES			
	T2548893	OPEN PURCHASE	101213008		
	442,437,04	ORDER 2012-2013			
		FOR CUSTODIAL			
		SUPPLIES			
	T2555083	OPEN PURCHASE	101213008	40.29	
		ORDER 2012-2013	212200111	15126	
		FOR CUSTODIAL			
		SUPPLIES			
	T2556096	OPEN PURCHASE	101213008	752.45	
	0000000	ORDER 2012-2013	530553373	1,501,50	
		FOR CUSTODIAL			
		SUPPLIES			
	T2557300	OPEN PURCHASE	101213008	295.39	
		ORDER 2012-2013	101111000	2,4,4,5	
		FOR CUSTODIAL			
		SUPPLIES			
112303 LEMAY MOBILE SHREDDING	06/17/2013 3844124	DISTRICT WIDE	81213079	50.00	252.60
Titos bank isoto biliapitig	3014.015335 - 221.0153	SHREDDING OPEN	20000000	44,143	
		PO. DO NOT FAX			
	3946875	DISTRICT WIDE	81213079		
		SHREDDING OPEN			
		PO. DO NOT FAX			
	3946876	DISTRICT WIDE	81213079		
		SHREDDING OPEN			
		PO. DO NOT FAX			
	3946882	DISTRICT WIDE	81213079	50.00	
		SHREDDING OPEN			
		PO. DO NOT FAX			
112304 LOWES	06/17/2013 99001959339-1	SHS LOWES ORDER	141213028	276.49	276.49
		FOR E. MILLER			
		OPEN PO DO NOT			
		EXCEED \$1200.00			
112305 LOWES	06/17/2013 99001959339-2	OPEN PURCHASE	101213028	877.80	877.80
		ORDER 2012-2013			
		FOR SUPPLIES			
112306 MARK'S PLUMBING PARTS	06/17/2013 1221576	OPEN PURCHASE	101213030	185.12	185.12
		ORDER 2012-2013			
		FOR PLUMBING			
		SUPPLIES			
112307 NAFIS	06/17/2013 572602	NAFIS MEMBERSHIP	81213208	350.00	350.00
112308 NEXXPOST	06/17/2013 211309	NexXPost Postal	281213032	257.11	257.11
		Machine Supplies			
112309 NORTHWEST TEXTBOOK CO	06/17/2013 114-185-469	S.P. Northwest	1271213056	191.61	191.61

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Textbook order			
112310 NORTHWEST TEXTBOOK DEPOSITORY	06/17/2013	114-184-923	SHS Biology	181213046	36,642.79	36,642.79
		25x, 622, 110	Textbooks		437.67.55.54	0.04.0.13.114
112311 OFFICE DEPOT	06/17/2013	653275757001	OPEN PO FOR	81213183	40.86	40.86
			DISTRICT (CENTRAL			
			OFFICE) OFFICE			
			SUPPLIES			
112312 OFFICE DEPOT	06/17/2013	652778000001	\$120: student	1461213071	124.39	124.39
MANUA TEMPER SISTER	0.011.010.000	residence of the second	recognition/office		No. of a	and the second
112313 OFFICE DEPOT	06/17/2013	631722791001	Student Services	91213048	37.17	1,384.10
			Office Supplies			
		647300319001	Supplies for Jodi	91213083	71.25	
		647830933001	Hodge Office Supplies	81213177	61.25	
		447030333001	for the District	012101//	01.25	
		649156401001	OPEN PO FOR	81213183	181.85	
		000222-012-02-0	DISTRICT (CENTRAL		107700	
			OFFICE) OFFICE			
			SUPPLIES			
		649159906001	OPEN PO FOR	81213183	21.87	
			DISTRICT (CENTRAL			
			OFFICE) OFFICE			
			SUPPLIES			
		649529016001	Office Supplies	81213177	207.40	
		100212301137	for the District	timetr	189.12	
		652200166001	District Office	81213189	101.58	
			Supplies and			
		652200792001	Brochure Holders District Office	81213189	32.48	
		032200792001	Supplies and	01210103	32.10	
			Brochure Holders			
		652200793001	District Office	81213189	166.78	
			Supplies and			
			Brochure Holders			
		653275757002	OPEN PO FOR	81213183	184.88	
			DISTRICT (CENTRAL			
			OFFICE) OFFICE			
			SUPPLIES			
		653276251001	OPEN PO FOR	81213183	46.39	
			DISTRICT (CENTRAL			
			OFFICE) OFFICE			
		653276252001	OPEN PO FOR	81213183	8.70	
		1002001	DISTRICT (CENTRAL	01213103	0.70	
			OFFICE) OFFICE			
			SUPPLIES			
		655146244001	Supplies for	91213101	29.53	
			Vision impaired			
			student at Chloe			
			Clark			

Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	657153147001	Office supplies for Student Services	91213108	15.28	
	657154187001	Office supplies for Student	91213108		
	657195682001	OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE	81213183		
	657196021001	OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE	81213183	27.12	
	657196022001	OPEN FO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES	81213183	3.88	
06/17/2013	575801-1	Supplies for	91213088	246.40	246.40
06/17/2013	3989039	Test Protocols	91213094	152.50	152,50
06/17/2013	3920253	OPEN PO FOR GARBAGE AND RECYCLING. DO NOT	81213056	153.46	1,209.01
	3921984	OPEN FO FOR GARBAGE AND RECYCLING. DO NOT	81213056	1,055.55	
06/17/2013	00858625-PALISADE	OPEN PO FOR SEWER CHARGES. DO NOT	81213051	546.42	719.91
	01354221-BOBS HOLLOW	OPEN PO FOR SEWER CHARGES. DO NOT	81213051	173.49	
30,77,72013	and the same of th	to Three Services from Pierce County for May and June SY 2012-13. Number of students vary, currently 21, and approximately \$600. per student. Monthly bill average 12,600. PO for	31213104	11,520.13	11,528.79
	06/17/2013 06/17/2013 06/17/2013	657154187001 657195682001 657196021001 657196022001 06/17/2013 575801-1 06/17/2013 3989039 06/17/2013 3920253 3921984 06/17/2013 00858625-PALISADE	657153147001 Office supplies for Student Services 657154187001 Office supplies for Student Services 657195682001 OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES 657196021001 OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES 657196022001 OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES 657196022001 OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES 06/17/2013 575801-1 Supplies for Nannette Johnson O6/17/2013 3989039 Test Protocols for N. Johnson O6/17/2013 3920253 OPEN PO FOR GARBAGE AND RECYCLING. DO NOT FAX PO. OPEN PO FOR GARBAGE AND RECYCLING. DO NOT FAX PO. OPEN PO FOR SEWER CHARGES. DO NOT FAX PO. OPEN PO FOR SEWER CHARGES. DO NOT FAX O6/17/2013 AR146770 OPEN PO FOR SEWER CHARGES. DO NOT FAX OFFICE OFFICE COUNTY FOR May and June SY 2012-13. Number of students vary, currently 21, and approximately \$600. per student. Monthly bill average	657153147001 Office supplies for Student Services 657154187001 Office supplies 91213108 for Student Services 657195682001 OPEN PO FOR 81213183 DISTRICT (CENTRAL, OFFICE) OFFICE SUPPLIES 657196021001 OPEN PO FOR 81213183 DISTRICT (CENTRAL, OFFICE) OFFICE SUPPLIES 657196022001 OPEN PO FOR 81213183 DISTRICT (CENTRAL, OFFICE) OFFICE SUPPLIES 657196022001 OPEN PO FOR 81213183 DISTRICT (CENTRAL, OFFICE) OFFICE SUPPLIES 06/17/2013 575801-1 Supplies for 91213088 Nannette Johnson 06/17/2013 3989039 Test Protocols 91213094 for N. Johnson 06/17/2013 3989039 Test Protocols 91213094 for N. Johnson 06/17/2013 3920253 OPEN PO FOR 81213056 GARBAGE AND RECYCLING. DO NOT FAX PO. 3921984 OPEN PO FOR 81213056 OFEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 01354221-BOBS HOLLOW OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 81213051 CHARGES. DO NOT FAX 06/17/2013 AR146770 OPEN PO FOR SEWER 9121304	657153147001 Office supplies 91213108 15.28

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05.13.02.00.00-10.2-010030	Check Summary	PAGE: 9

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				taking into account any additional children that may be added.			
112319	PIERSON, JESSE	06/17/2013	ACCOMPANIST-SP 6/3	PIANIST FOR SALTAR'S POINT CONCERT ON 06/03/2013	0	80.00	80.00
112320	POSITIVE PROMOTIONS	06/17/2013	04709943	Volunteer Appreciation	1401213018	90.80	90.80
112321	PRINCIPALS ESSENTIALS	06/17/2013	00002520	staff appreciation banner for May 6-11	1461213074	113.00	113.00
112322	PROCARE THERAPY	06/17/2013	5735977	Open PO for ProCare Therapy Inc. Contract RN for Cherrydale	91213091	930.00	930.00
112323	PSI COMPANY	06/17/2013	454500	Service call on Maintenance Microwave network link.	111213040	155,90	155.90
112324	PUGEST SOUND ESD	06/17/2013	13/14 SCHOOLREPORT	ORDER FOR 2013-14 SCHOOL YEAR	281213033	725.00	725.00
112325	PUGET SOUND ESD	06/17/2013	11956	OSPI Mentory Academy - Day 3 for Louann Stalder	181213039	50.00	50.00
112326	PUGET SOUND ENERGY	06/17/2013	200002143960-HOLLOW	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	7,298.23	15,172.77
			200023874882-palisad	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	7,874.54	
112327	PUYALLUP SCHOOL DISTRICT	06/17/2013	AR306208	McKinney Vento transportation to Puyallup SD one student	81213171	395.00	395.00
112328	SABADO, ANDREA M	06/17/2013	FRED MEYER 5/29 6/9	5/29 FRED MEYER COOKING WITH MS. ASHTON 6/9 FRED MEYER POWDER WORKS PARK FIELD TRIP FOOD FOR CELEBRATION	0	88.22	88.22
112329	SCHOOL SPECIALTY	06/17/2013	208109987493	Chloe Clark Preschool School	91213087	389.95	1,978.02

Check Nbr Vendor Name	Check Date Invoice N	umber Invoice Desc	PO Number	Invoice Amount	Check Amount
					SANTAL MANAGES
		supplies. See			
		attached Requisition Form.			
	208110102		141213054	48.97	
	200210102	BADER PLEASE SEE	141213004	40.57	
		CART# 7773926826			
	208110153		2371213077	157.48	
	208110158	137 Teaching Supplies - Nierman	2371213077	10.06	
	208110207	BADER PLEASE SEE	141213054	27.86	
	209110317	CART# 7773926826 863 THIRD GRADE	1621213075	265 50	
	208110317	SUPPLIES		265.59	
		BERENTSON (School Specialty			
		#7774506422)			
	208110317		1621213077	398.68	
		LEE (School			
		Specialty			
		#7774509779)			
	208110317	866 THIRD GRADE	1621213084	23.57	
		SUPPLIES			
		BRADSHAW (School			
		Specialty			
	200110217	#7774515223)		41 22	
	208110317		1621213078	72.81	
		SUPPLIES WIDMAN (Classroom			
		Direct			
		#7774511264)			
	208110317		1621213079	353.60	
		SUPPLIES			
		SLATER (School			
		Specialty /			
		Sportime			
		#7774524810)			
	2081103712	207 CART #7774617232 B. HUMPHREY	1461213094	229.45	
		CLASSROOM			
		SUPPLIES: 2nd			
	A CAMBOO A MARINA	GRADE		955.0	
112330 SHELL	06/17/2013 065169526	305 4/25, 4/28, 4/12 GAS CHARGES	0		150.23
112331 SHUCKHART, MAUREEN	06/17/2013 MILEAGE 5	MILAGE	0	29.36	29.36
		5/1,6,7,13,15,20,	2		
Appellation and the second section of the second	udvskija ila laksiani	2,23,29,30/2013		120-10	122 42
112332 SODEXO INC & AFFILIATES	06/17/2013 261957	OPEN PO FOR	81213131	453.38	453.36

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				COURIOR SERVICES (ANTHONY ZUKOWSKI) THROUGH SODEXO. DO NOT			
112333	TANNER ELECTRIC	06/17/2013	72131000	FAX ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 12/13 SY. DO NOT	81213108	811.96	811.96
112334	TARBOO ENTERPRISES LLC	06/17/2013	209	FAX. PROFESSIONAL SERVICES AGREEMENT - BUDGET & FINANCE	81213209	5,135.00	5,135.00
112335	TOTALFUNDS BY HASLER	06/17/2013	7900010002028325	OFFICE POSTAGE FOR POSTAGE MACHINE 12/13 SY. DO NOT FAX.	81213110	2,066.67	2,066.67
112336	TRUSTEED PLANS SERVICE CORP	06/17/2013	0070776-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	6,414.43	6,414.43
112337	VANBEBBER-ASHTON, LAUREN TAMUR	06/17/2013	SAFEWAY 5/2/ -6/10	6/10/13 SAFEWAY POWERWORKS PARTY 5/2/13 SAFEWAY COOKING PROJ	0	76.14	102.83
			SAFEWAY 6/3/13	6/3/13 SAFEWAY COOKING WITH PM/AM KINDER CLASSES	0	26.69	
112338	VISION FILLERS INC.	06/17/2013	SHS CONFRENCE 5/17/1		4311213143	400.00	400.00
	WELLS FARGO FINAN LEASING INC	06/17/2013	5000138843	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR STEILACOOM HIGH SCHOOL. DO NOT FAX	81213042	269.70	1,745.99
			5000138844-PIO	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR PIONEER. DO NOT FAX	81213041	711.56	
			5000156836	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR SALTAR'S POINT, CHLOE CLARK, AND MAINTENANCE NOT	81213038	764.73	

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05.13.02.00.00-10.2-010030	Check Summary	PAGE: 12

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		mo myonna 6366 66			
		TO EXCEED 9300.00			
		DO NOT FAX TO			
		VENDOR			
112340 CALATA, ERIN	06/17/2013 2	Choir (4004)	4311213141	200.00	200.00
		Erin Calata			
		Payment for Voice			
		Lessons 30-			
		Minute Voice			
		Lessons given at			
		the High School			
				Carlo Ca	
		70 Computer Ch	eck(s) For a	Total of	404,524.28

STEILACOOM SCHOOL DISTRICT #1	11:35 AM	06/14/13
Check Summary	PAGE:	13

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	70	Computer	Checks For	a Total of	404,524.28
Total For	70	Manual, Wire	Tran, ACH &	Computer Checks	404,524.28
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		404,524.28

17.15

20.39

22.60

5.50

0

0

17.15

20.39

22.60

5.50

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 20, 2013, the board, by a ______ vote, approves payments, totaling \$148.55. The payments are further identified in this document.

Board Member

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING: Warrant Numbers 112259 through 112270, totaling \$148.55

Secretary

Board Member	Board Member		_			
Board Member	Board Member		_			
Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112259 BLALOCK, SUSAN LIZA	06/17/2013	BARCODE4000263/12010	REFUND FOR LOST BOOKS CHEERLEADERS OF DOOMI, BUMPERBOY 5/1/13	0	29,00	29.00
112260 BOOKER, ALEIDA	06/17/2013	BARCODE 000108856	REFUND FOR LOST BOOK SALTY DOG 03/27/2013	0	7.00	7.00
112261 BRANDENBURG, BRANDY	06/17/2013	WITHDRAW REFUND	REFUND FOR FOOD SERVICE WITHDRAWL	0	7.20	7.20
112262 CRAIN-ELLIS, LEONORA	06/17/2013	BARCODE 12009	REFUND FOR LOST BOOK MORE JOY OF MATHEMATICS	0	9.31	9.31
112263 HARDY, BENJAMIN	06/17/2013	REFUND FOR WITHDRAW	REFUND FOOD SERVICES FOR STUDENT WITHDRAW	0	3.00	3.00
112264 HEALY, ELITSA	06/17/2013	BAR CODE 13499	REFUND FOR LOST BOOK FROM 9/21/11 PAYMENT	0	10.00	10.00
112265 MAHONEY, KELLY	06/17/2013	WITHDRAW REFUND	REFUND FOR FOOD SERVICE FOR	0	5.00	5,00
			WITHDRAWL			

REFUND FOOD

SERVICES FOR 2 STUDENT WITHDRAWS

REFUND FOR LOST

BOOK RH HORSES AND HORSEMANSHIP 05/31/2013

REFUND FOOD

SERVICES FOR STUDENT WITHDRAW

REFUND FOOD

06/17/2013 REFUND WITHDRAW

06/17/2013 BARCODE 3168

06/17/2013 REFUND FOR WITHDRAW

06/17/2013 WITHDRAW REFUND

112266 MENDOZA, GRACE

112267 SHERMAN, ERIN

112268 STARNES, JACQUELINE

112269 STEVENS, TIMOTHY

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Inv	oice Amount	Check Amount
	onson page anvoice names		TO NUMBER THY		CHECK PAROLITE
		SERVICE FOR WITHDRAWL			
112270 WINDHAM, SHASTA	06/17/2013 REFUND WITHDRAW	REFUND FOOD	0	12.40	12.40
		SERVICES FOR			

STUDENT WITHDRAW

Check(s) For a Total of

12 Computer

STEILACOOM SCHOOL DISTRICT #1

Check Summary

11:16 AM

06/14/13

148.55

PAGE:

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05.13.02.00.00-10.2-010030

	0	Manual	Checks For	a Total of	0.00
	0	Wire Transfer	Checks For	a Total of	0.00
	0	ACH	Checks For	a Total of	0.00
	12	Computer	Checks For	a Total of	148.55
Total For	12	Manual, Wire	Tran, ACH &	Computer Checks	148.55
Less	0	Voided	Checks For	a Total of	0.00
			Net Amount		148.55

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GE	NIL	D	AT	ri	TT	TN	II
TI		-	AI	1	ויח		

ESTIMATE for June 28, 2013 paydate

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE ESTIMATED AMOUNT OF \$1,780,000.00.

PAYMENT	`IN THE ESTIMATED AMO	UNT	OF \$1,780,000).00.	
PAYROLL					
	Gross Pay Benefits Total Payroll Adjustment	\$ \$ \$	1,330,000.00 450,000.00 -		
PAYROLL	TOTAL	\$	1,780,000.00		
DATED:	June 20, 2013				
Secretary to	the Board			Board Chairperson	
Board Mem	ber			Board Member	
Board Mem	ber	_		Board Member	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 510 Chambers Steilacoom, WA 98388

AUTHORIZATION TO INVEST FUNDS

Board Resolution No. 801-06-20-13

WHEREAS, Steilacoom Historical School District No. 1 will have General, Capital Projects, Transportation Vehicle, Debt Services and Associated Student Body Funds during July 1, 2013 – June 30 which will not be required for immediate use of the District; and

WHEREAS, it is the intent of the District to utilize resources so as to maximize use of the taxpayer's dollars.

IT IS HEREBY RESOLVED by the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, authorizes Kathi Weight, Interim Superintendent, or her designee, Jim Brittain, Executive Director Finance & Operations, to continue to invest such funds as they become available effective July 1, 2013.

DATED this 20 th day	of June, 2013, pursuant t	o RCW 28A.320.310.320.
Board Chair	Vice Chair	Board Member
Board Member	Board Member	_
ATTEST:		
Superintendent, Secre	 etary to the Board	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 510 Chambers Steilacoom, WA 98388

DESIGNATION OF AUDITING OFFICERS

Resolution No. 802-06-20-13

WHEREAS, the Board of Directors of Steilacoom School District #1 is required to appoint the Auditing Officers of the School District.

IT IS HEREBY RESOLVED, by the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, that Kathi Weight, Interim Superintendent, and Jim Brittain, Executive Director Finance & Operations, be designated as Auditing Officers of the District to perform duties as authorized.

DATED and approved	this 20 th day of June, 2013.	
 Board Chair	Vice Chair	Board Member
 Board Member	Board Member	
ATTEST:		
Superintendent, Secre	tary to the Board	

Date: <u>June 20, 2013</u>

TO: Members, Steilacoom Historical School District Board of Directors							
ISSUE: X ACTION Approval of Resolution 803-06-20-13, Special Education Interdistrict Agreements							
INFORMATION							
BACKGROUND INFORMATION:							
Because we enter into multiple inter-district agreements, a resolution to enter into inter- district agreements is requested for approval.							
Although each inter-district agreement will continue to be signed by the board president and require board approval, this resolution authorizes the Superintendent to enter into these inter-district agreements.							

RECOMMENDED DECISION:

The Interim Superintendent recommends approval of Resolution 803-06-20-13

Report prepared by: Susanne Beauchaine, Executive Director for Student Services

Steilacoom Historical School District No. 1 510 Chambers Steilacoom, WA 98388

Resolution No. 803-06-20-13

WHEREAS, each school district of the State of Washington is authorized by RCW-13.030 to participate in the inter-district agreements, and secure appropriate educational opportunities for its students with disabilities;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Steilacoom Historical School District No. 1 be authorized to enter into an inter-district agreement with the following school districts for the 2013-2014 school year: Clover Park District No. 400, Franklin Pierce Schools No. 402, Tacoma District No. 10 and University Place School District No. 83 to receive educational services for students with disabilities ages 3 through 21.

Adopted by majority of the Board of Directors at the regular meeting held on June 20, 2013.

(Chair)

Date: June 20, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x ACTION Approval of Administrative Personnel Action

_ INFORMATION

BACKGROUND INFORMATION:

The attached report includes the hiring of the Saltars Point Assistant Principal/Anderson Island Principal and the Director of Teaching and Learning effective July 1, 2013. Additionally this report authorizes administrative stipends for middle and high school summer school duties funded by LAP.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve the attached Administrative Personnel Action Report.

Report prepared by:

Superintendent Bill Fritz and Executive Director of Student Achievement & Human Resources, Kathi Weight

Stellacoom Historical School District No.1 Administrative Personnel Report

Personnel Report 6-20-13		-					
Name	Position	Hours	Location	Effective Date	Action	Stipend Amount	Comment
Vallieres Laurie	Saltar's Point Assistant Principal Principal Anderson Island	8	Saltar's Point Anderson Island	7/1/2013	New Hire		per 2013-2016 Meet & Confer Agreement
Wright Julie	Director of Teaching & Learning	8/260 days	District	7/8/2013	New Hire		5 85,561.12 contract salary
Miller Michael	SHS Summer School		SHS	7/2/2013	Stipend	66.5 hours at per diem	LAP funded
Graves Sarah	SHS Summer School		SHS	7/2/2013	Stipend	11.5 hours at per diem	LAP funded
Stout Andre	PMS Summer School		Pioneer	7/2/2013	Stipend	29 hours at per diem	LAP funded
Nystrom John	PMS Summer School		Pioneer	7/2/2013	Stipend	30 hours at per diem	LAP funded

Date: June 20, 2013

TO:	Memb	ers, Steilacoom H	istorical School District Board of Directors
ISSUE:	_x_	ACTION INFORMATION	Adoption of Personnel Action-Certificated
		D INFORMATION orizes the approva	I: I of certificated stipends at the middle school and LAP

funded stipends for summer school and the middle and high school. Additionally the report includes the hiring of an elementary teacher and district specialists and the resignation of a school psychologist.

A list of those covered by this action is attached.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by: Bill Fritz, Superintendent and Kathi Weight, Susanne Beauchaine,

Executive Directors

Steilacoom Historical School District No. 1 Certificated Personnel Report

Personnel Report 6-20-13							
Name	Position	FTE	Location	Effective Date	Actions	Stipend Amount	Comment
Haas Don	Psychologist	1.00	District	8/29/2013	New Hire		1
King Bridget	SLP	1.00	District	8/29/2013	New Hire		
Seefeldt James	PT	0.50	District	8/29/2013	New Hire		
Zenner Whitney	Teacher	1.00	Chloe Clark	8/29/2013	New Hire		
Johnson Nannette	Psychologist	1.00	District	6/12/2013	Resignation		(
Brown Kristi	8th Grade Promotion		Pioneer	5/31/2013	Stipend	400.00	1 1 1 1 1 1 1
Clayton Nancy	8th Grade Promotion		Pioneer	5/31/2013	Stipend	100.00	
Garrow William	8th Grade Promotion		Pioneer	5/31/2013	Stipend	100.00	
Marquis Kathleen	8th Grade Promotion		Pioneer	5/31/2013	Stipend	100.00	
Milton Andrew	8th Grade Promotion		Pioneer	5/31/2013	Stipend	100.00	
Ripp Karen	8th Grade Promotion		Pioneer	5/31/2013	Stipend	100.00	
Yuckert Heather	8th Grade Promotion		Pioneer	5/31/2013	Stipend	100.00	
Harris Charm	PMS Summer School		Pioneer	7/2/2013	Stipend	61 hours at per diem	LAP funded
Watkins Misty	PMS Summer School		Pioneer	7/2/2013	Stipend	61 hours at per diem	LAP funded
Bochenek Kelsey	SHS Summer School		High School	7/2/2013	Stipend	97 hours at per diem	LAP funded
Garrett Eric	SHS Summer School		High School	7/2/2013	Stipend	97 hours at per diem	LAP funded
Rontos Tanya	SHS Summer School		High School	7/2/2013	Stipend	97 hours at per diem	LAP funded

Date: June 20, 2013

TO:	Membe	ers, Steilacoom H	istorical School District Board of Directors	
ISSUE:	_X_	ACTION INFORMATION	Adoption of Personnel Action - Classified	

BACKGROUND INFORMATION:

Approval of the attached personnel action provides for issuance of classified non-supervisory employment. Consistent with the Fair Labor Standards Act, employees are classified and complete a timesheet.

The report includes the hire of one middle school secretary for the 2013-14 school year.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by: <u>Bill Fritz, Superintendent, Kathi Weight, Executive Director Human</u>
Resources and Student Achievement

Steilacoom Historical School District No. 1 Classified Personnel Report

Personnel Report 6-20-13								
Name	Position	Hours	Location	Effective Date	Action	Stipend Amount	Comment	
Maggart Teresa	Secretary	4	Pioneer MS	8/29/2013	New Hire			

To: Superintendent Bill Fritz

Steilacoom School District Board of Directors

From: Kathy Lech, ASB Advisor

Pioneer Middle School Pioneer Middle School

Date: May 31, 2013

Re: Middle Level Leadership Camp

We are requesting permission to take 16 Pioneer Middle School students to Cispus Learning Center, August 5 – 8, 2013 for the Chinook Middle Level Leadership Camp. These students will be our student leaders for the 2013-2014 school year and will receive leadership training at this camp that we could not possibly provide at the local level. Chinook Middle Level Leadership camp is sponsored by the Association of Washington School Principals.

Andre Stout, Principal

All expenses for this trip are budgeted and approved through our ASB funds each year. Transportation is provided by our bus service. Teachers and college students selected from around the state teach the many classes offered and stay with the students in the dorms at night. The experience includes learning from other schools as the camp usually hosts 20-25 schools each summer.

dr. fr

Thank you for your consideration of our request.

Date: June 20, 2013

TO: Members, Steilacoom Historical School District Board of Directors	TO:	Members,	Steilacoom	Historical	School	District	Board	of	Directors
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ISSUE: X ACTION: Second Reading Board Policy No. 2410

BACKGROUND INFORMATION: Currently graduation requirements include Independent Living, an Occupational Class, in addition to the two Occupational Class state requirements. Since going to a 6 period day we have limited the number of electives available to students from a one time high of 11 credits to 5 for the class of 2016. Students who for instance want to take Band all four years may not be able to fit this into their schedule because of our requirement to take three Occupational Classes vs. the State mandated two. We are requesting to change the Graduation Requirements to still include Independent Living, but it will be included as one of the two State mandated Occupational classes.

Social Studies District requirements have changed with the addition of Civics to the Class of 2016 and the moving of Washington State History to the middle school. Classes of 2014-15 requirements are now Economics/Geography-.5 credit, World History-1.0 credit, US History-1.0 credit and Contemporary World Affairs-.5 credit. Class of 2016 requirement is now Economics/Geography-.5 credit, World History-1.0 credit, US History-1.0 credit, Contemporary World Affairs-.5 credit and Civics-.5 credit.

Delete para. D., c. WAC 180-51-050 was amended to eliminate the 150 hour seat time requirement as the sole definition of a credit. This will allow a school district, by written policy, to substitute a non-time based definition of a credit and clarify that this definition is related to: (a) successful completion of course work; and (b) proficiency/competency based credit for knowledge or skills gained outside of a public school classroom setting.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve the change to Policy No. 2410.

Report prepared by:

Brian Hanson, Principal, Steilacoom High

HIGH SCHOOL GRADUATION REQUIREMENTS

A. The board shall award a regular high school diploma to every student enrolled in the district who meets the requirements of graduation established by the district. Only one diploma shall be awarded with no distinctions being made between the various programs of instruction which may have been pursued.

The board shall establish graduation requirements which, as a minimum, satisfy those established by the State Board of Education:

Class of 2013 23.5 credits required Class of 2014 and beyond 22 credits required

Subject		Class of 2014-2015 Minimum State Cred- it Requirements	Class of 2016 Minimum State Credit Requirements (unless district has filed an extension with the State Board of Edu- cation for Class of 2018)
English		3	4
Mathematics	1	3	3
Science (including 1 lab credit)		2	2
Social Studies		2.5	3
Health and Fitness		2	.5 credit health; 1.5 credit fitness
Arts		1	1
Occupational Education (CTE)		1	1
Electives		5.5	4
Total State Credit Require- ments		20	20
District Requirement:		1 more credit: English	1 more credit: Electives
District Requirement:		.5 more credit: Social Studies	.5 more credit: Social Studies
District Requirement:		.5 credit: Independent Living (counts toward 1.0 state requirement for Occupational Education)	.5 credit: Independent Living (Counts toward 1.0 state re- quirement for Occupational Education)
District Requirements		.5 credit; Elective	.5 credit; Elective
Total State and District Credit Requirements	23.5	22	22

NOTE: Career and Technical Education (CTE) courses determined to be equivalent to a non-CTE course may be used to meet two graduation requirements.

The board shall approve additional graduation requirements as recommended by the superintendent.

In addition to the minimum credit requirements, to earn a diploma each student must:

- 1. Pass the reading and writing portions of the statewide assessment; or a state-approved alternative;
- 2. Complete a High School and Beyond Plan: Within the first year of high school enrollment, each student shall begin a plan for satisfying the state and district's high school graduation requirements and for their first year after high school completion. The plan should be developed in collaboration with the student, parent and district staff. The plan should include how the student will satisfy the district's academic credit requirements, . Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan, and to advise the student on steps necessary for successful completion of the plan;
- 3. Complete a Culminating Project: The project shall demonstrate the student's ability to think analytically, logically and creatively and to integrate experience and knowledge to form reasoned judgments and solve problems. The project will also have a connection to the world of work in that it will demonstrate that the student understands the importance of work and how performance, effort, and decisions directly affect future career and educational opportunities;
- 4. Complete math requirements: Students in the Classes of 2013 and 2014 must pass one end of course assessment (either Algebra I or Geometry or their integrated math equivalents) or state-approved alternative. Students in the classes of 2015 and beyond must pass two end of course assessments (Algebra I and Geometry or their integrated math equivalents) or state-approved alternative.
- 5. Complete science requirements: Students in the class of 2015 and beyond must pass the biology end of course Exam or a state-approved alternative.
- B. Students, in the Class of 2013 and beyond, must complete mathematics courses in one of the following progressive sequences.
 - a. Algebra I, Geometry, and Algebra II; or
 - b. Integrated Mathematics I, Integrated Mathematics II, and Integrated Mathematics III; or
 - c. Any combination of (a) and (b) in progressive sequence.

In lieu of a third credit of mathematics students may choose an alternative mathematics course, if the parent/guardian agrees that the third credit mathematics elective is supportive of the student's education and career goals. Before approval of the elective third mathematics credit a meeting will be held with the student, the parent/guardian and the school staff to discuss the student's High School and Beyond Plan and the mathematics requirements for post-secondary and career choices.

The district will obtain a signed consent from the parent for the student to enroll in the alternative third credit of mathematics. The consent form will confirm the meeting, that the parent understands the impact of the selection on the student's educational and employment options, and that the alternative is most appropriate for the needs of the student.

Students may also satisfy the mathematics requirements by earning equivalency based credit in career and technical education mathematics courses. Those credits must be recorded using the equivalent academic high school department designation.

C. A student will receive a certificate of academic achievement only if they earn the appropriate number of credits required by the district, complete a culminating project, complete the high school and beyond plan; and meet the reading, writing and math standards on the high school High School Proficiency Exam (HSPE) or an appropriate alternative assessment. Students qualifying for special education services will earn a certificate of individual achievement as determined by their individual education plan.

- D. High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:
 - a. Earning a passing grade according to the district's grading policy; andor
 - b. Demonstrating proficiency/mastery of content standards as determined by the district.

The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

- E. The superintendent shall develop procedures for implementing this policy which include:
 - Establishment of the process and assessment criteria for the high school culminating project requirements; and determination of the education plan process for identifying competencies.
 - 2. Establishing the process for completion of the High School and Beyond Plan.
 - 3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district.
 - 4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (another public school district, an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within fifteen school days.
 - 5. Making graduation requirements available in writing to students, parents and members of the public.
 - Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;
 - 7. Granting credit for learning experiences conducted away from school
 - 8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit, state law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma; tenth and eleventh grade students and their parents shall be notified annually of the Running Start Program.
 - Granting credit for work experience.
 - 10. Granting credit based upon competence testing, in lieu of enrollment.
 - 11. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade upon parent request

The academic level of the course exceeds the requirements for seventh and eighth grade classes and the course would qualify for high school credit, because the course is similar or equivalent to a course offered at the high school in the District.

12. Counseling of students to know what is expected of them for completion of their schooling.

- 13. Preparing a list of all graduating students for the information of the board and release to the public.
- 14. Preparing suitable diplomas and final transcripts for graduating seniors.
- 15. Planning and executing graduation ceremonies.
- Developing student learning plans for students who are not successful on one or more components of the statewide assessment.

In the event minimum test requirements are adopted by the board, a student who possesses a disability shall satisfy those competency requirements which are incorporated into the Individualized Education Program (IEP). Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

A student shall be issued a diploma after completing the district's requirements for graduation. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student shall also be advised that he/she may receive a final transcript.

However, a student's diploma or official transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents shall have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, Classroom Management, Corrective Actions or Punishments. When damages are in excess of \$100, the appeal process for long term suspension as defined in Policy 3241, Classroom Management, Corrective Actions or Punishments shall apply.

Graduation requirements in effect when a student first enrolls in high school shall be in effect until that student graduates unless such period is in excess of ten years.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion shall be regarded as a school suspension. In such instances, the diploma will be granted.

Cross References:	Board Policy 3110	Qualifications of Attendance and Placement
	Board Policy 3241	Classroom Management, Corrective Actions or Punishment
	Board Policy 3520	Student Fees, Fines and Charges
Legal References	RCW 28A.230.090	High school graduation requirements or equivalencies — Reevaluation and report by State Board of
		Education — Credit for courses taken before attending high school — Post-secondary credit equivalencies
	RCW 28A.230.120	High school diplomas — Issuance — Option to receive final transcripts — Notice
	RCW 28A.600.300-400	High school students' options
	RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected
	WAC 392-410	Courses of studies and equivalencies
	WAC 180-51	High school graduation requirements
	WAC 392-348	Secondary Education

WAC 392-121-182 WAC 392-169	Alternative Learning Experience Requirements Special service programs running start program
Management Resources:	
Policy News, April 2012	State Board of Education revises credit requirements for graduation
Policy News, April 2009	High School Graduation Requirements (Class of 2009)
Policy News, February 2009	High School Graduation Requirements
Policy News, August 2007	Graduation Requirements Modified by Legislature

Policy News, February 2004 Policy News, December 2000 Policy News, April 1999

Policy News, October 2004

Plans
High School Graduation Requirements
2004 High School Graduation Requirements Adopted
Variations Complicate College Credit Equivalencies

Graduation Requirements: High School and Beyond

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 1.26.11; 8.23.12; 6.20.13

		ETING SCHEDULE	
Meeting Date	2012 - 201	3 SCHOOL YEAR	
9/12/2012 - Wednesday	Meeting Type	Location	Time
9/26/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00P.M.
10/10/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
10/24/2012 - Wednesday	Regular Business Meeting	Anderson Island Elementary	6:30 P.M.
·	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
11/14/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
1/28/2012 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
2/12/2012 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
/9/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
/23/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
/13/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
/28/13 - Thursday	Regular Business Meeting	Pioneer Middle School Library	
/13/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
/28/2013 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
/10/2013- Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
/25/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
/8/2013 - Wednesday	Regular Business Meeting		7:00 P.M.
/22/2013 - Wednesday	Regular Business Meeting	Steilaccom High School Library	7:00 P.M.
12/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
20/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
18/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
25/2013 - Thursday		Steilacoom High School Library	7:00 P.M.
8/2013 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
22/2013 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.