



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

7/25/2013 7:00 PM

I. CALL TO ORDER

(Vote)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. REPORTS

1. Financial Report

(Information)

Presenter: Jim Brittain

7252013 Board Mtg Financial Report.pdf (p. 3)

2. Capital Projects Report

(Information)

Presenter: Jim Brittain

IV. APPROVAL OF MINUTES

(Vote)

Minutes 7.18.13.pdf (p. 12)

V. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of July 2013 Payroll.pdf (p. 15)

Approval of July 2013 Accounts Payable.pdf (p. 18)

VI. OLD BUSINESS

1. Purchase & Sale of Sequalish ROW, Steilacoom Parcel

(Vote)

Presenter: Kathi Weight

Resolution 804-7-25-13, Sale of Sequalish ROW Property.pdf (p. 46)

2. Fastpitch Field Update

(Information)

Presenter: Jim Brittain

VII. NEW BUSINESS

1. Approval of SHS Principal Hire Recommendation

(Vote)

Presenter: Kathi Weight

High School Principal Recommendation - DHay.pdf (p. 49)

2. First Reading of Policy 2412, Community Services

(Vote)

Policy 2414.pdf (p. 50)

VIII. COMMENTS FROM THE AUDIENCE

(Information)

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IX. BOARD COMMUNICATION

(Information)

X. ANNOUNCEMENTS

(Information)

XI. ADJOURNMENT

(Vote)

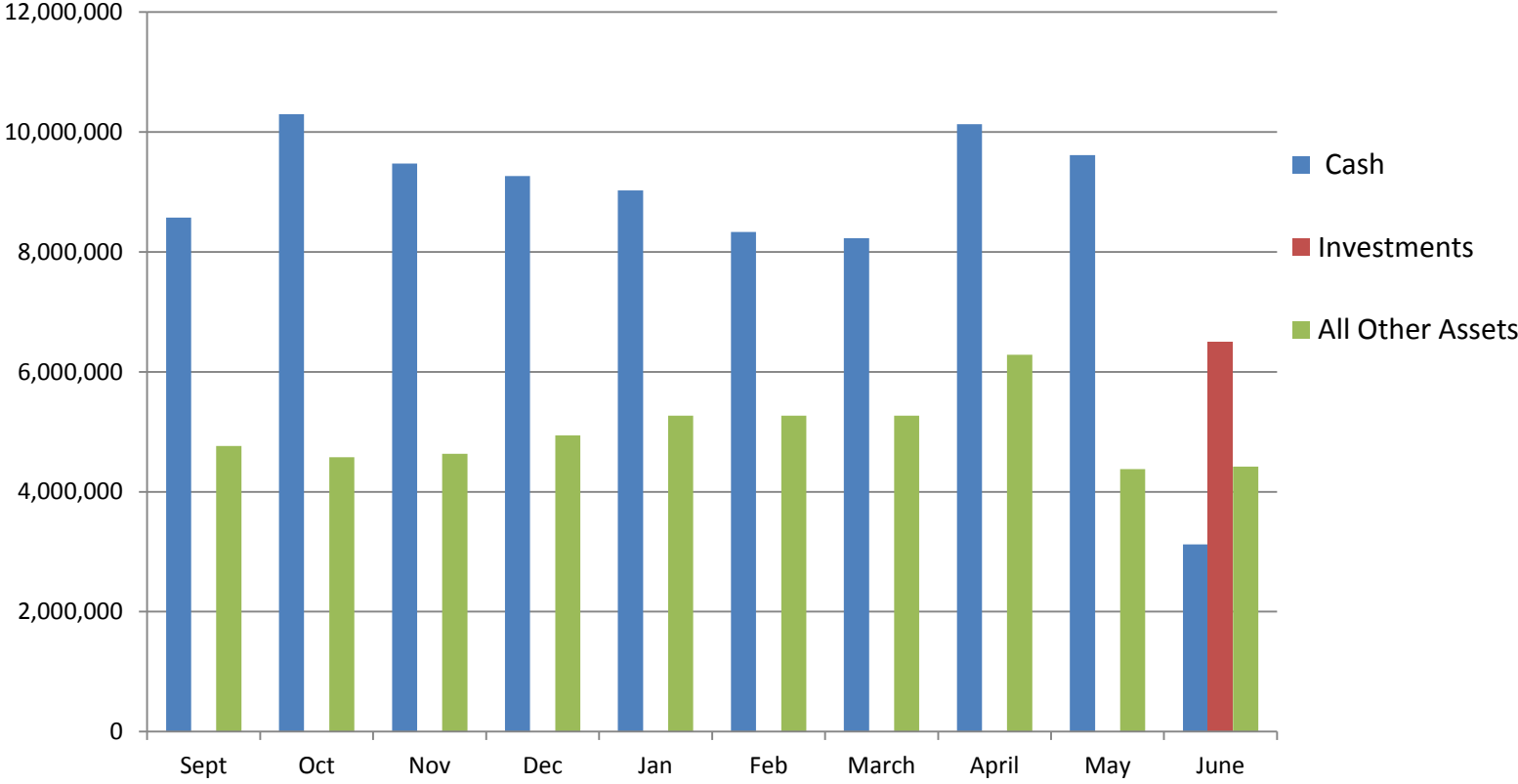
Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

**Board of Directors Meeting
July 25, 2013**

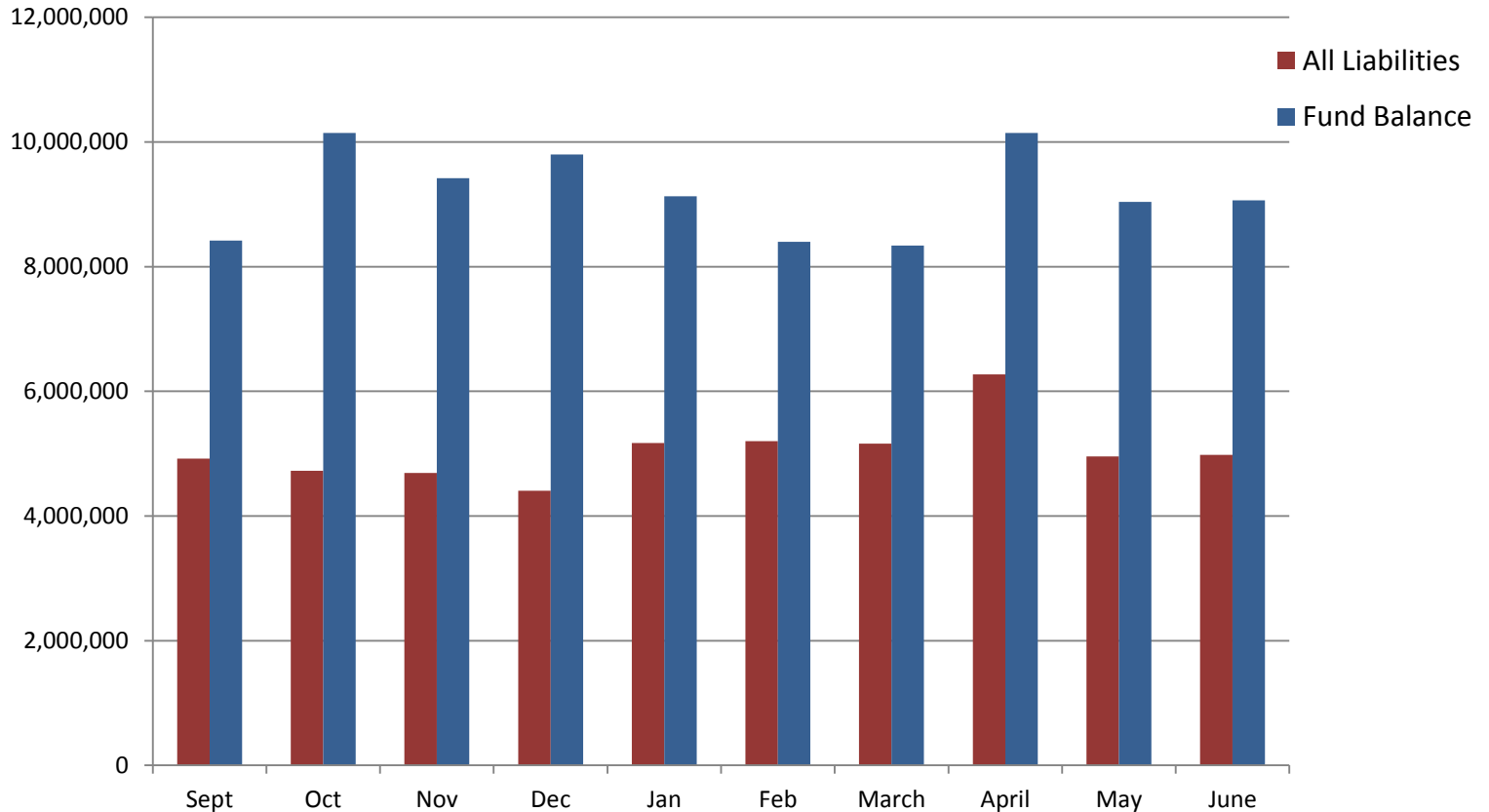
Financial Report

General Fund Assets June 30, 2013



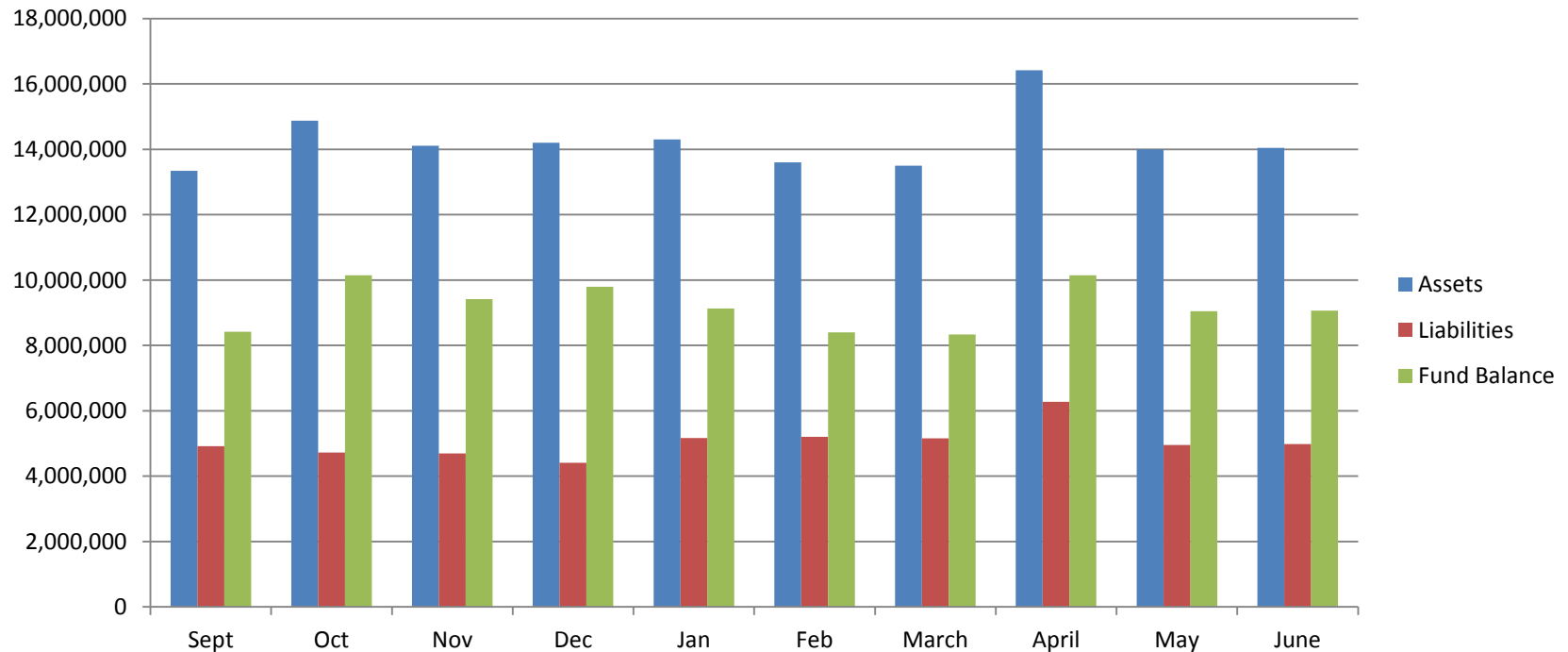
Cash \$3,123,947 Investments \$6,500,000 Other Assets \$4,421,795
Total Assets - \$ 14,045,742

General Fund Liabilities and Fund Balance June 30, 2013



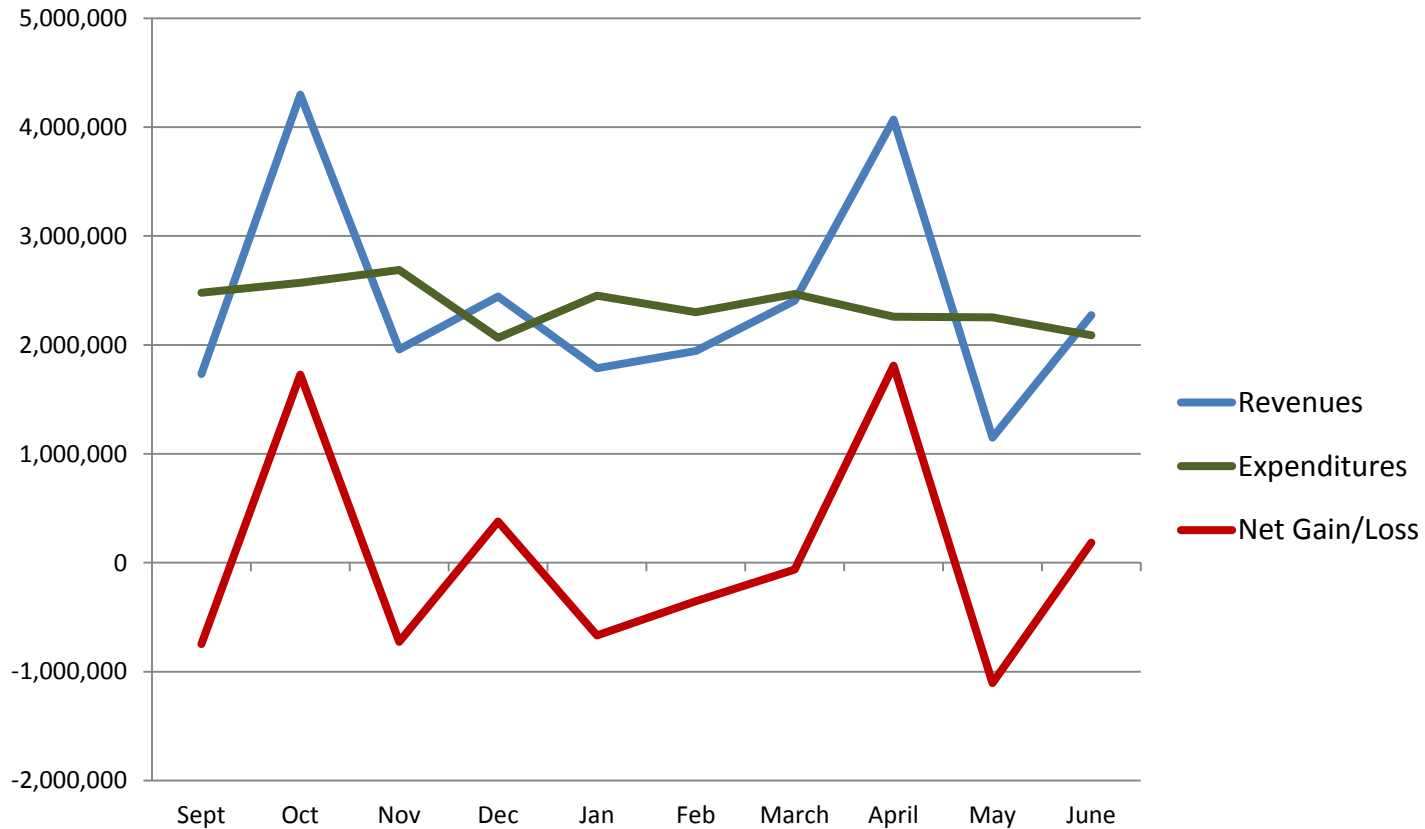
Liabilities - \$4,982,516 Fund Balance - \$9,063,226
Total \$14,045,742

General Fund Assets, Liabilities and Fund Balance June 30, 2013



Assets \$14,045,742 = Liabilities and Fund Balance \$14,045,742

General Fund Revenues, Expenses and Net Gain/(Loss) June 30, 2013

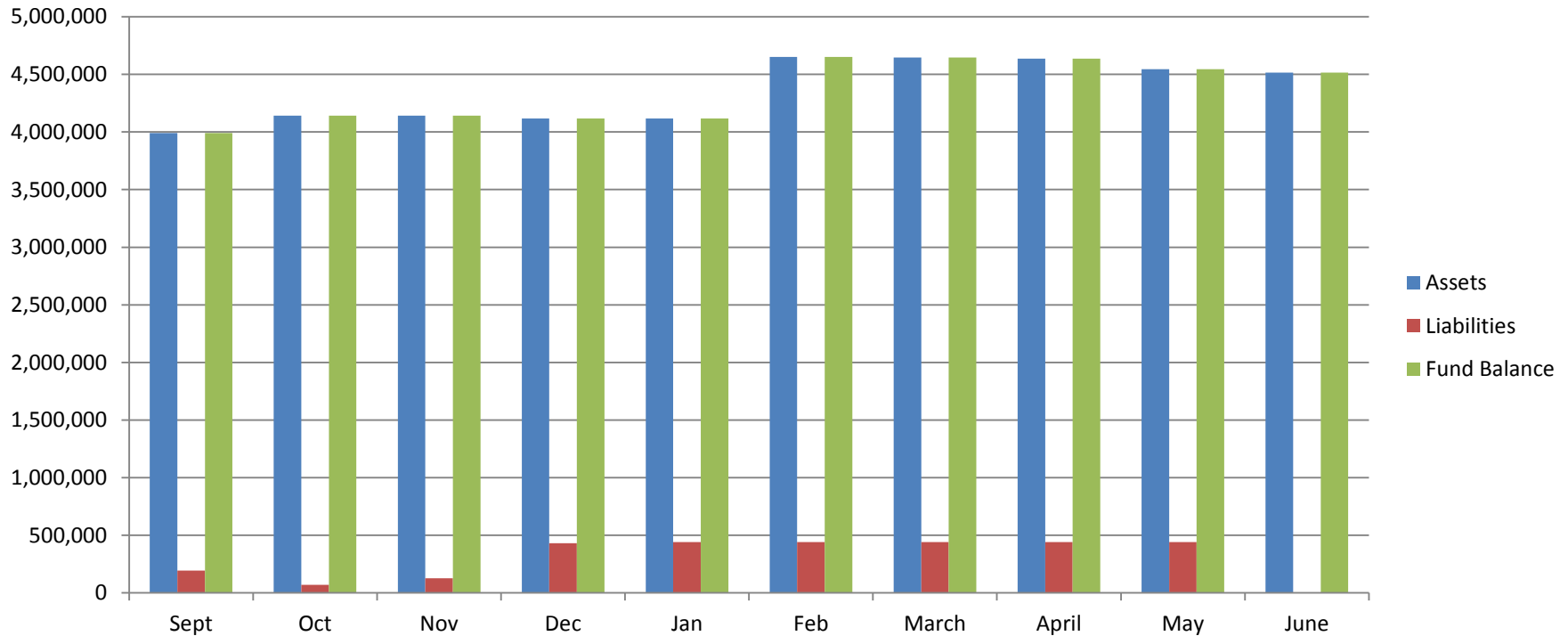


Revenues \$24,061,331 Expenses \$23,624,756
Net Gain \$436,575

Capital Project Fund

Assets, Liabilities and Fund Balance

June 30, 2013



Cash \$515,410

Investments \$4,000,000

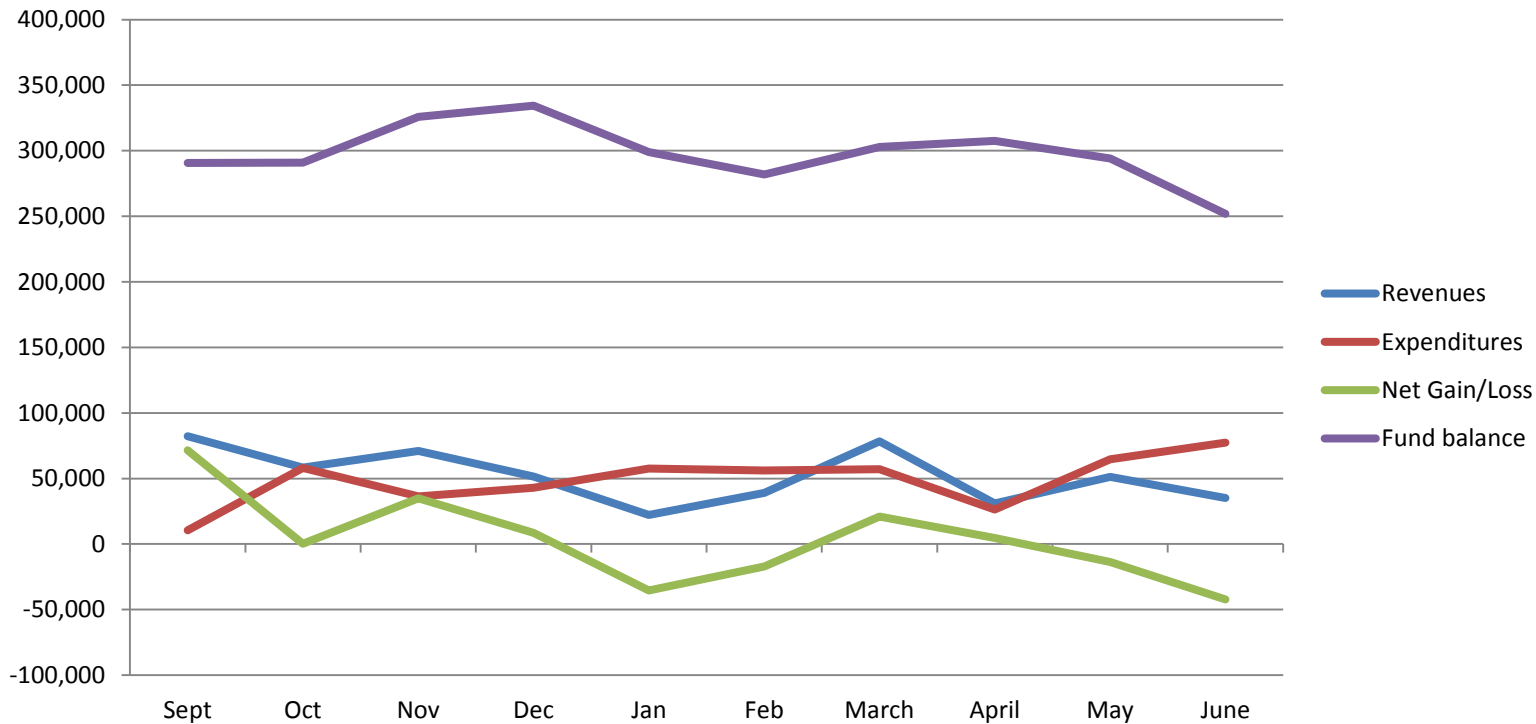
Fund Balance \$4,515,410

Note – Investments did not occur until the end of June

ASB Fund

Revenues, Expenses, Net Gain/(Loss) and Fund Balance

June 30, 2013

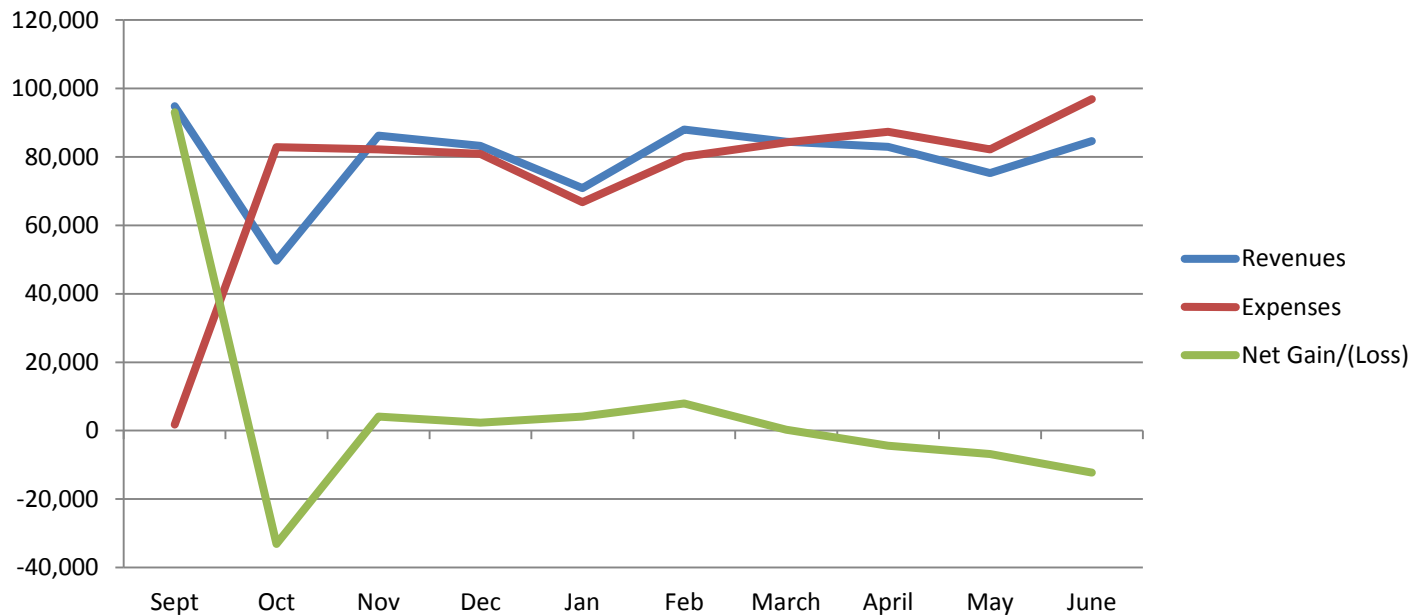


Revenues \$519,873 Expenses \$487,254 Net Gain \$32,619
Fund Balance \$251,789

Food Service

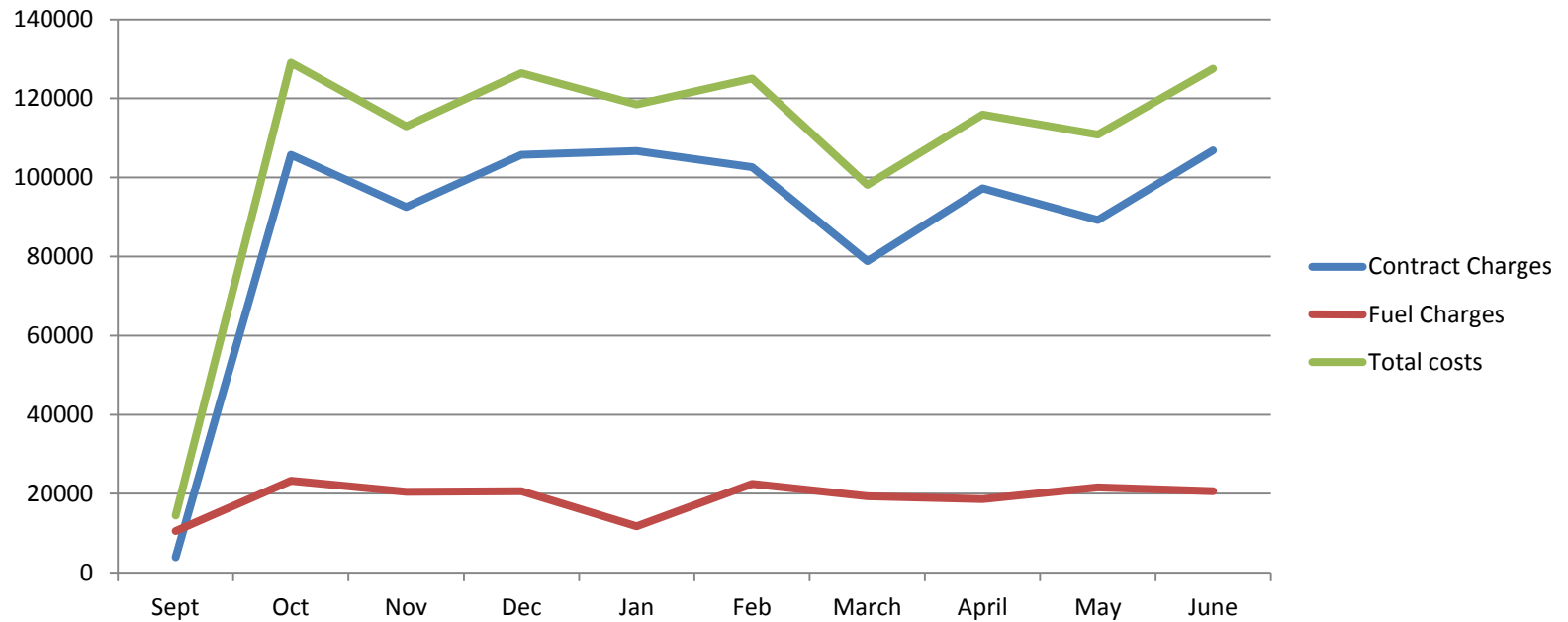
Revenues, Expenses and Net Gain/(Loss)

June 30, 2013



Revenues \$799,963 Expenses \$744,854
Net Gain \$55,109

Bus Transportation Expenses June 30, 2013



Transportation Costs \$889,412 Fuel Costs \$189,416
Total Costs \$1,078,828



Regular Meeting Minutes

7/18/2013

Steilacoom High School

54 Sentinel Drive

Steilacoom, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 p.m.

Superintendent Weight led the Pledge of Allegiance.

Director Wong made a motion to excuse Director Denning; Director Winkler seconded the motion and the motion passed (4/0).

Director Winkler made a motion to approve the agenda; Director Callanan seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. APPROVAL OF MINUTES

- Director Winkler made a motion to approve the June 20, 2013 Board Meeting minutes; Director Callanan seconded the motion and the motion passed (4/0).
- Director Callanan made a motion to approve the minutes to the Special Board Meeting; Director Wong seconded the motion and the motion passed (4/0).

IV. CONSENT AGENDA

Director Callanan made a motion to approved the Consent Agenda which included personnel reports, SHS Cheer Field Trip, and 1918 Building Project contracts for project management and architectural services; Director Wong seconded the motion and the motion passed (4/0).

V. NEW BUSINESS

a. Approval of Pupil Food Service Contract

Executive Director Brittain reviewed the terms of the agreement with Sodexo for a one year contract with four year renewable option. Director Winkler made a motion to approve the contract; Director Wong seconded the motion and the motion passed (4/0).

b. Approval of Pupil Transportation Contract

Executive Director Brittain presented the RFP process and award of a five year contract with First Student Transportation. Director Callanan made a motion to approve the transportation services contract with First Student; Director Wong seconded the motion and the motion passed (4/0).

c. School Board Retreat/Special Meeting

Director Winkler moved to add a Special Board Meeting for the purpose of establishing superintendent and board goals, capital projects, and budget preview to be held at the Professional Development Center on Tuesday, August 6, 2013, starting at 5:00 pm; Director Wong seconded the motion and the motion passed (4/0).

d. Elementary School Supply Lists

Superintendent Weight updated the Board on the elementary school supply list process this past spring ensuring the lists were similar and streamlined. Lists are available on the website, registration and provided to school supply retail locations.

e. Staffing Plan

Superintendent Weight presented her plan regarding the hiring of the Asst. Superintendent and decision to proceed with current staffing, revisiting this plan in the fall.

f. High School Principal Hiring Process

Superintendent Weight informed the Board of the hiring process for the high school principal position vacated July 1, 2013. Interviews will be held on Monday, July 22, 2013, with a team of staff and community and another administrative team. A Community Forum will be on Tuesday, July 23 at 7 pm with two or three finalists. Ms. Weight hopes to bring a recommendation to the Board at the July 25 Board Meeting.

VI. COMMENTS FROM THE AUDIENCE

No comments.

Board Chair Scott recognized Kathryn Jacobs, Sodexo Food Service Manager, who recently resigned after many years of service with Steilacoom District.

VII. BOARD COMMUNICATION

Director Winkler received a request by Dick Muri to present at the Kiwanis meeting on August 22, 2013, regarding the 1918 building project.

VIII. ANNOUNCEMENTS

Superintendent Weight announced that Steilacoom High teacher Craig Miller shared photos and a report of the recent S2S trip to the Military Child Education Coalition Conference in Maryland earlier this month with her. Principal Andre Stout and Principal Laurie Vallieres were also able to attend.

IX. ADJOURNMENT

Director Winkler made a motion to adjourn the meeting at 7:31 pm; Director Callanan seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND

FOR THE MONTH July, 2013

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,770,664.56.

PAYROLL

Gross Pay	\$ 1,318,721.08
Benefits	\$ 451,943.48
Total Payroll Adjustment	\$ -

PAYROLL TOTAL \$ 1,770,664.56

DATED: July 25, 2013

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

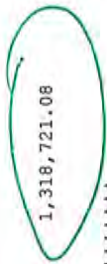
<u>CODE</u>	<u>DESCRIPTION</u>	<u>CODE</u>	<u>COUNT</u>	<u>ADDED</u>	<u>SUBTRACTED</u>	<u>NET AMT</u>	<u>BASE AMT</u>
TaxB-	Tax Ben -	4		0.00	-475.40	-475.40	-15,488.92
X0300	NO MEDICAL	58		0.00	0.00	0.00	0.00
Total	Benefits	35	4319	452,505.18	-561.70	451,943.48	

***** End of report *****

TCT3	COMP CASH OUT	10	1,238.32	0.00	1,238.32
TDP4X	DIFFERENTIAL	4	622.84	0.00	622.84
TEX3	EXTRA HOURS	13	3,857.23	0.00	3,857.23
TEX4	EXTRA HOURS	3	879.36	0.00	879.36
TEX5	EXTRA HOURS	1	75.12	0.00	75.12
THH3	HOME HOSPITAL	1	290.23	0.00	290.23
TMM3	MEDICAID MATCH	11	4,777.78	0.00	4,777.78
T0153	OVERTIME 1.5	2	604.71	0.00	604.71
T0154	OVERTIME 1.5	6	554.11	0.00	554.11
T0254	OVERTIME 2.5	8	1,720.31	0.00	1,720.31
TRE3X	RETRO	1	682.15	0.00	682.15
TSE4	SEASONAL	9	9,982.52	0.00	9,982.52
TSP3	SUB CLASSIFIED	13	2,443.54	0.00	2,443.54
TSP4	SUB CLASSIFIED	4	2,919.45	0.00	2,919.45
TST3	SUB TEACHER	38	16,724.95	0.00	16,724.95
ZVCE	VAC CASHOUT EXP	2	6,117.06	0.00	6,117.06

Total Pay Codes 84 745 1,332,534.82 -13,813.74 1,318,721.08

***** End of report *****



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 25, 2013, the board, by a _____ vote, approves payments, totaling \$5,851.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401295 through 401304, totaling \$5,851.28

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401295	AMSTERDAM PRINTING	07/22/2013	3558076	OPEN PO FOR 2013 SCHOOL YEAR - NOT TO EXCEED \$500.00 FOR STUDENT STORE	4061213267	279.00	279.00
401296	ARDITH SCARLETT	07/22/2013	0013-31B	Boys Basketball Score Keeper 12-13 Season	4061213345	125.00	250.00
			2013-31G	2022 Girls Basketball Score Keeper 12-13 Season	4061213344	125.00	
401297	INK INC	07/22/2013	30643	S2S Ink, Inc	4061213334	147.69	147.69
401298	JOSTENS YEARBOOKS	07/22/2013	AF13-1002		0	27.00	27.00
401299	KING COUNTY DIRECTORS ASSN	07/22/2013	3697139	supplies for 6th grade camp. See attached order	4051213081	255.11	255.11
401300	OFFICE DEPOT	07/22/2013	660373753001	6th grade camp supplies	4051213080	85.86	134.79
			660373753002	6th grade camp supplies	4051213080	9.23	
			660374354001	6th grade camp supplies	4051213080	30.47	
			663848017001	6th grade camp supplies	4051213080	9.23	
401301	PACIFIC WELDING	07/22/2013	01132868	OPEN PO FOR STUDENT STORE-HELIUM TANK NOT TO EXCEED \$500.00	4061213034	10.67	21.34
			01145204	OPEN PO FOR STUDENT STORE-HELIUM TANK	4061213034	10.67	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401302	PNW KEY CLUB	07/22/2013	ICON-RL	NOT TO EXCEED \$500.00 4011- Key Club Registration for International Convention **** Please make check payable for " ICON-RENEE LOUCKS *****	4061213352	650.00	650.00
401303	POST INDUSTRIAL PRESS	07/22/2013	32806	game club t-shirts students will pay for	4051213064	175.02	175.02
401304	WINNING SEASON	07/22/2013	M2013354	Sweatshirts for Pirate day	4051213083	2,274.43	3,911.33
			M2013355	sweatshirts for school store/pirate day	4051213082	1,636.90	
				10 Computer	Check(s) For a Total of		5,851.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	5,851.28
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	5,851.28
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,851.28

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As of July 25, 2013, the board, by a _____ vote, approves payments, totaling \$4,230.75, and voids/cancellations, totaling \$4,230.75. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200072 through 200072, totaling \$4,230.75
Voids/Cancellations, totaling \$4,230.75

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200072	AHBL	07/22/2013	89202	Civil Engineering Services SP Modular	2001213021	4,230.75	4,230.75
			1	Computer	Check(s) For a Total of		4,230.75

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As of July 25, 2013, the board, by a _____ vote, approves payments, totaling \$799.00, and voids/cancellations, totaling \$799.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 112534 through 112534, totaling \$799.00
Voids/Cancellations, totaling \$799.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112534	SOFTWARE	07/22/2013	258176	NETWORK LICENSE	81213185	799.00	799.00
			1	Computer	Check(s) For a Total of		799.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
111916	SOFTWARE	07/19/2013	258176	NETWORK LICENSE	81213185	799.00	799.00
				1 Void	Check(s) For a Total of		799.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	799.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	799.00
Less	1	Voided	Checks For a Total of	799.00
			Net Amount	0.00

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As of July 25, 2013, the board, by a _____ vote, approves payments, totaling \$444,309.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 112535 through 112625, totaling \$444,309.01

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112535	ACCU CUT	07/23/2013	12216552	Dot Alphabet Set for DieCut Machine (40% off until July 1st)	2371213134	318.00	318.00
112536	ANDERSON ISLAND GENERAL STORE	07/23/2013	314136	FUEL FOR BUS AND CAR ON ANDERSON ISLAND 12/13 SY. DO NOT FAX PO	81213111	888.28	1,350.83
			318466	FUEL FOR BUS AND CAR ON ANDERSON ISLAND 12/13 SY. DO NOT FAX PO	81213111	462.55	
112537	AUTOLUBE TIRE & AUTOMOTIVE	07/23/2013	0000008120	OPEN PURCHASE ORDER 2012-2013 FOR VEHICLE REPAIRS FOR GROUNDS & DISTRICT VEHICLES	101213114	43.28	43.28
112538	BATTERIES PLUS	07/23/2013	245-296120	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213002	174.65	174.65
112539	BUILDING CONTROL SYSTEMS INC	07/23/2013	8169	ENERGY EFFICIENCY IMPROVEMENTS AT CHLOE CLARK ELEMENTARY & PIONEER MIDDLE SCHOOL	101213131	16,069.77	16,534.72
			8187	OPEN PURCHASE ORDER 2012-2013 FOR ENERGY MANAGEMENT SYSTEMS	101213005	464.95	
112540	CAROLINA BIOG SERVICE	07/23/2013	48432574 RI	Science Posters	2371213093	137.91	469.93

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			48442429 RI	6TH GRADE SCIENCE TEAM SUPPLIES	2371213111	332.02	
112541	CAROLINA BIOLOGICAL	07/23/2013	48411575 RI	SCIENCE MATERIALS *PLEASE DO NOT SEND ANY LIVE SPECIMINS - WE WILL ALL FOR DELIVERY!	4311213044	87.96	87.96
112542	CAROLINA BIOLOGICAL	07/23/2013	48400811 RI	SCIENCE MATERIALS *PLEASE DO NOT SEND ANY LIVE SPECIMINS - WE WILL ALL FOR DELIVERY!	4311213044	106.73	106.73
112543	CAROLINA BIOLOGICAL SUPPLY	07/23/2013	48433988 RI	Electronic Balance	2371213097	372.11	372.11
112544	CELESTE L JOHNSTON	07/23/2013	MILEAGE INTERDIST	INTERDISTRICT MILEAGE FOR JUNE PUGET SOUND ESD TRAINING	0	85.89	85.89
112545	CENTURYLINK	07/23/2013	300493944	OPEN PO FOR POHNE SERVICES	81213078	287.08	287.08
112546	CITY OF DUPONT	07/23/2013	000419-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	750.30	6,275.55
			000420-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	164.20	
			001586-016	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	93.60	
			00421-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	648.40	
			00422-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	46.30	
			103176-000	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	2,848.25	
			103176-001	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	46.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			103176-002	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	262.80	
			103176-003	OPEN PO FOR ELECTRICITY FOR DUPONT. DO NOT FAX PO.	81213055	1,415.40	
112547	CLASSROOM DIRECT	07/23/2013	208110540396	CART #7774617858 CUBBIES FOR KINDER CLASSROOM, TCHOBANOFF/FOIT/KI RBY/BETTINGER	1461213098	1,241.40	1,241.40
112548	CLASSROOM DIRECT	07/23/2013	208110412117	SECOND GRADE SUPPLIES -- WIDMAN (Classroom Direct #7774511264)	1621213078	65.03	65.03
112549	CLOVER PARK SCHOOL DISTRICT- P	07/23/2013	18838	Open PO for Clover Park SD Student Enrollment for the 2012-2013 school year.	91213031	199,332.00	199,332.00
112550	CONSOLIDATED ELECTRICAL DIST	07/23/2013	8541-746747	OPEN PURCHASE ORDER 2012-2013 ELECTRICAL SUPPLIES & PARTS	101213079	537.05	605.45
			8541-746859	OPEN PURCHASE ORDER 2012-2013 ELECTRICAL SUPPLIES & PARTS	101213079	68.40	
112551	CUNNINGHAM, ABBY ROSE	07/23/2013	13/14 KNDRTUIT REFUN	13/14 KINDERGARTEN REFUND FOR WITHDRAW	0	300.00	300.00
112552	CURRICULUM ASSOCIATES INC	07/23/2013	90223405	2ND GRADE WRITING CURRICULUM (2013-14)	1621213119	312.70	312.70
112553	DELTA EDUC.	07/23/2013	202500999604	SECOND GRADE SUPPLIES -- SCIENCE (ENGQUIST)	1621213104	20.34	20.34
112554	DICK BLICK ART MATERIALS	07/23/2013	1775537	THIRD GRADE SUPPLIES -- MCGLOTHERN	1621213086	139.54	798.05
			1781906	THIRD GRADE SUPPLIES -- MCGLOTHERN	1621213085	79.97	
			1794639	THIRD GRADE	1621213085	215.15	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES -- MCGLOTHERN			
			1794641	THIRD GRADE	1621213086	215.15	
				SUPPLIES -- MCGLOTHERN			
			1821441	THIRD GRADE	1621213103	148.24	
112555	DOUBLE TREE SUITES SEATAC	07/23/2013	38965	SUPPLIES -- HOWE WSPA H.E.L.P. ACCOMODATIONS DOUBLE TREE SUITES - CONFIRMATION NUMBER 86140754	181213047	725.00	725.00
112556	ENVIRONMENTAL CHEMICAL ENT INC	07/23/2013	E234F	SUE SAYLOR ENVIRO-TERRA CONCENTRATE CLEANER	101213149	585.00	585.00
112557	FIRST STUDENT INC	07/23/2013	10838571	OPEN PO FOR BUS CHARGES. DO NOT FAX PO.	81213057	71,235.43	69,856.34
			10838571-1	OPEN PO FOR BUS CHARGES. DO NOT FAX PO.	81213057	-1,379.09	
112558	FLINN SCIENTIFIC	07/23/2013	1655906	CLASSROOM SUPPLIES FOR L LOWE, SCIENCE, 2013-2014 BUDGET	2371213110	58.54	58.54
112559	FOLLETT LIBRARY RESOURCES	07/23/2013	840023F-4	FOLLETT LIBRARY RESOURCES - SHEF GRANT FOR BOOKS, PROCESSING AND CATALOGING	2371213096	475.33	475.33
112560	FREY SCIENTIFIC	07/23/2013	2025000988048	Frey Scientific - frogs	2371213084	462.44	462.44
112561	HANDWRITING WITHOUT TEARS	07/23/2013	761290-1	KINDER TEXTBOOKS: TCHOBANOFF LETTERS-NUMBERS-CO LORS	1461213097	949.26	949.26
112562	HILDERBRAND, MICHELE MCCARTHY	07/23/2013	MILEAGE 6/21	6/21 MILEAGE TO ESD TRAINING	0	32.77	32.77
112563	HOBART SALES & SERVICE	07/23/2013	24150497	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213017	130.57	399.15
			60463619	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213017	268.58	
112564	HOODZ OF THE GREATER SOUTH SOU	07/23/2013	222191	ANNUAL KITCHEN EXHAUST CLEANING AT STEILACOOM HIGH & PIONEER MS	101213138	836.91	836.91

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112565	HORIZON	07/23/2013	3N034118	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213019	186.11	186.11
112566	J W PEPPER	07/23/2013	14504692	S.P. J.W. Pepper - Music Room supply order	1271213080	233.66	233.66
112567	J&I POWER EQUIPMENT INC	07/23/2013	153002	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213020	1,086.96	1,086.96
112568	JOHNSTONE SUPPLY	07/23/2013	11-s100079456.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	44.57	339.38
			11-s100087075.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	198.08	
			11-S100087468.001	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213021	96.73	
112569	KEYBANK NATIONAL ASSOCIATION	07/23/2013	13060000296	KEY BANK ANALYSIS FEE ANNUAL REQUIREMENT PER KEYBANK FOR 12/13 SY. DO NOT FAX PO	81213093	1,987.53	1,987.53
112570	KIDS DISCOVER	07/23/2013	100096223-1	Magazines for 7th grade	2371213113	96.81	96.81
112571	KING COUNTY DIRECTORS ASSN	07/23/2013	3660895	Cherrydale Office Supplies	1461213048	65.64	18,197.22
			3666275	ITEM FOR THE HEALTH ROOM	4311213110	68.38	
			3673782	Testing supplies	2371213073	193.82	
			3673783	Teaching supplies - Kilga	2371213076	156.10	
			3676231	Final testing supplies: calculators, more pencils, paper	2371213080	223.81	
			368125	KCDA cart # 604725 office/teaching supplies)	1461213079	945.67	
			3682756	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213022	63.56	
			369135	AIT SUPPLIES -- ENGQUIST (KCDA #617855)	1621213110	93.24	
			3693733	Classroom Supplies/Main Office Supplies	2371213132	92.62	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2012-13 Budget			
			3696125	TEACHING	2371213119	489.09	
				SUPPLIES, 2013-14			
				BUDGET FOR			
				STEWART			
			3696708	KCDA order for	91213118	134.29	
				PMS R. Cargill			
			3696709	KCDA Office	4311213161	3,535.45	
				Supplies Order			
				for 2013-14 **			
				See attach Cart			
				for Order			
			3696710	KCDA Order for	4311213163	402.76	
				History			
				Department ***			
				See attachment			
				for KCDA Cart ***			
			3696711	KCDA Supply	4311213162	305.36	
				Order for English			
				Department -			
				Amanda Gates			
				*** Please refer			
				to cart attached			
				for order ***			
			3696712	KCDA Office	4311213161	11.05	
				Supplies Order			
				for 2013-14 **			
				See attach Cart			
				for Order			
			3696713	S.P. 2013-14	1271213092	199.72	
				School Year.			
				Annual KCDA order			
			3696714	S.P. 2013-14	1271213092	127.99	
				School Year.			
				Annual KCDA order			
			3696715	S.P. 2013-14	1271213092	191.58	
				School Year.			
				Annual KCDA order			
			3696716	Classroom	2371213132	122.81	
				Supplies/Main			
				Office Supplies			
				2012-13 Budget			
			3696717	Classroom	2371213132	62.45	
				Supplies/Main			
				Office Supplies			
				2012-13 Budget			
			3696718	CART #620590,	2371213121	253.92	
				TEACHING			
				SUPPLIES, NIXON			
			3696719	ART SUPPLIES,	2371213118	170.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				KALLAY			
			3696720	Classroom Supplies - 2013-14 Budget	2371213133	303.50	
			3696721	Classroom Supplies/Main Office Supplies 2012-13 Budget	2371213132	133.37	
			3696722	Classroom Supplies/Main Office Supplies 2012-13 Budget	2371213132	74.33	
			3696723	CART # 620601, TEACHING SUPPLIES, RIPP	2371213122	106.52	
			3696724	ART SUPPLIES FOR KALLAY, CART #620548	2371213120	170.07	
			3696727	Classroom Supplies - 2013-14 Budget	2371213133	173.52	
			3696728	Classroom Supplies - 2013-14 Budget	2371213133	519.19	
			3696729	Classroom Supplies - 2013-14 Budget	2371213133	567.78	
			3696730	Classroom Supplies - 2013-14 Budget	2371213133	416.67	
			3696731	Classroom Supplies - 2013-14 Budget	2371213133	458.98	
			3696732	Classroom Supplies/Main Office Supplies 2012-13 Budget	2371213132	181.48	
			3696737	Classroom Supplies/Main Office Supplies 2012-13 Budget	2371213132	1,146.25	
			3697136	WORKROOM - BUTCHER PAPER ROLL	1621213112	547.05	
			3697137	OFFICE SUPPLIES (KCDA cart #609661 - MCGANN)	1621213115	296.17	
			3697138	Classroom Supplies - 2013-14 Budget	2371213133	2.05	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			3697140	Science supplies, replenishment, Jason Rise, cart #619378	2371213107	454.23	
			3697141	classroom supplies, Clayton	2371213101	194.61	
			3697142	KCDA order, supplies for Jason Rise	2371213100	99.36	
			3697143	Galligan classroom supplies	2371213099	99.82	
			3697144	Classroom Supplies - Yuckert, cart #617700	2371213102	182.78	
			3697145	SHS FOR TERRY BADER FOR COMMERCIAL ART. SEE CART # 622726	141213078	551.89	
			3697146	Classroom supplies, Kristi Brown, cart #617730	2371213105	292.98	
			3697147	Classroom supplies, Garrow, Cart #617265	2371213103	630.78	
			3697148	SHS KCDA FOR JODY SNYDER FACS. SEE CART# 622743	141213079	2,684.03	
112572	LABORATORIES, COASTWIDE	07/23/2013	T2560116-2	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	184.13	7,041.21
			T2565029	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	6,857.08	
112573	LABORATORIES, COASTWIDE	07/23/2013	T2558283	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	1,791.37	3,713.74
			T2558283-1	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	4.20	
			T2558283-2	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	29.89	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			T2558283-3	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	15.71	
			T2560116	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	1,669.19	
			T2560116-1	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	14.72	
			T2560116-3	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	13.43	
			T2564587	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	36.00	
			T2568987	OPEN PURCHASE ORDER 2012-2013 FOR CUSTODIAL SUPPLIES	101213161	139.23	
112574	LAKESHORE	07/23/2013	4193570613	FIRST GRADE SUPPLIES (HENNESSEY)	1621213097	112.58	112.58
112575	LAKWOOD HARDWARE & PAINT	07/23/2013	355241	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213025	2.59	121.64
			357323	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213025	119.05	
112576	LEE, JENNY	07/23/2013	MILEAGE END MAY-JUN	Open PO for Parent transporting Student to and from school. For the remainder of 2012-2013 school year.	91213077	200.52	200.52
112577	LES SCHWAB TIRES	07/23/2013	305-02211 127089	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213026	375.86	711.82
			305-02211 127565	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213026	335.96	
112578	LOWES	07/23/2013	921165	OPEN PURCHASE ORDER 2012-2013 FOR SUPPLIES	101213028	235.66	403.31

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			921165-1	SHS LOWES ORDER FOR E. MILLER OPEN PO DO NOT EXCEED \$1200.00	141213028	167.65	
112579	MARK'S PLUMBING PARTS	07/23/2013	1226571	OPEN PURCHASE ORDER 2012-2013 FOR PLUMBING SUPPLIES	101213030	214.94	214.94
112580	MCGRAW-HILL	07/23/2013	74502240001	S.P. McGraw Hill Ed. / 5th grade Math & Science Textbooks	1271213082	2,416.19	5,292.94
			74503915001	S.P. McGraw Hill Ed. / 5th grade Math & Science Textbooks	1271213082	2,876.75	
112581	MICRO COMPUTER SYSTEMS	07/23/2013	0447525-IN	Laptop Carts	111213041	7,221.49	7,221.49
112582	MILLER, CRAIG A	07/23/2013	MCEC CONFERENCE WADC	MILEAGE TO AND FROM SEATAC, AIRLINE TICKETS, BAGGAGE FEES, MEALS TAXI AND PARKING FEES TO MCEC CONFERENCE IN WASH DC (\$25)	0	876.17	876.17
112583	MILLER PAINT COMPANY	07/23/2013	27470557	OPEN PURCHASE ORDER 2012-2013 FOR PAINT & SUPPLIES	101213031	887.89	2,155.40
			27516977	OPEN PURCHASE ORDER 2012-2013 FOR PAINT & SUPPLIES	101213031	1,267.51	
112584	MOUROUZIS, REBECCA	07/23/2013	13/14 KINDR TUIT REF	13/14 KINDERGARTEN TUITION REFUND FOR WITHDRAW	0	300.00	300.00
112585	MUSIC IS ELEMENTARY	07/23/2013	207003	SHEF GRANT PURCHASE -- MUSIC INSTRUMENTS (Jeffreys)	1621213095	718.30	718.30
112586	MVP PHYSICAL THERAPY, INC	07/23/2013	834	SHS MVP FOR ATHLETIC TRAINING SERVICES	141213018	925.00	925.00
112587	NORTHWEST TEXTBOOK CO	07/23/2013	114-187-881	13/14 KINDERGARTEN CURRICULUM	1461213122	348.41	1,068.86
			114-187-951	PLEASE REPLACE PO # 1461213116 (\$2058.75) FOR	1461213125	433.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				THIS MODIFIED PO 13/14: 3RD GRADE SCIENCE			
			114-187-952	13/14 GRADE 2 SCIENCE	1461213120	224.35	
			114-188-961	CURRICULUM FIRST GRADE HM	1621213113	62.70	
112588	NORTHWEST TEXTBOOK DEPOSITORY	07/23/2013	114-187-766	READING SET (NEW CLASS - CUNNINGHAM)	1621213113	5,669.99	16,731.96
			114-187-767	FIRST GRADE HM READING SET (NEW CLASS - CUNNINGHAM)	1621213114	554.51	
			114-187-793	SECOND GRADE MATH TEACHER GUIDES (WIDMAN)	181213060	5,731.39	
			114-187-880	SHS - History Dept - Sociology Textbook	1621213120	88.49	
			114-188-028	2ND GRADE NEW TEACHER HM READING GUIDES	181213062	145.51	
			114-188-962	Teacher materials for AP U.S. History at SHS	1621213114	518.23	
			114-189-031	SECOND GRADE MATH TEACHER GUIDES (WIDMAN)	1621213118	4,023.84	
				THIRD GRADE CURRICULUM 2013-14 -- READING/ WRITING/ SCIENCE			
112589	NW DISPATCH, INC	07/23/2013	157	Taxi Service for out of District Student for remainder of 2012-2013 school year.	91213099	10.00	10.00
112590	OFFICE DEPOT	07/23/2013	660541991001	OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES	81213183	43.28	339.07
			660542014001	OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES	81213183	11.62	
			661472759001	OPEN PO FOR DISTRICT (CENTRAL	81213183	69.12	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			661828053001	OFFICE) OFFICE SUPPLIES OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES	81213183	86.97	
			661876317001	OFFICE) OFFICE SUPPLIES OPEN PO FOR DISTRICT (CENTRAL OFFICE) OFFICE SUPPLIES	81213183	128.08	
112591	OFFICE DEPOT	07/23/2013	649109487001	TONER FOR PRINTER	4311213113	48.68	48.68
112592	PIERCE COUNTY SEWER	07/23/2013	00858625	- ANALIESE NOBLES OPEN PO FOR SEWER CHARGES. DO NOT FAX	81213051	546.42	719.91
			01354221	OPEN PO FOR SEWER CHARGES. DO NOT FAX	81213051	173.49	
112593	PIERCE CO BUDGET AND FINANCE	07/23/2013	AR148774	To correct Pierce County B to 3 Program PO 0091213104 with incorrect extension	91213115	12,077.78	12,077.78
112594	PLANK ROAD PUBLISHING	07/23/2013	13-043442	MUSIC K-8 CURRICULUM (JEFFREYS)	1621213111	127.20	127.20
112595	PREMIER AGENDAS, INC.	07/23/2013	204500314385	S.P. Premier Agendas. DO NOT FAX - FOR INVOICE PURPOSES ONLY.	1271213095	434.59	2,096.38
			204500317591	S.P. Premier Agendas. DO NOT FAX - FOR INVOICE PURPOSES ONLY.	1271213095	1,661.79	
112596	PUGET SOUND ENERGY	07/23/2013	200002143960	OPEN PO FOR GAS AND ELECTRICITY CHARGES. DO NOT FAX PO.	81213053	6,796.20	6,796.20
112597	RASMUSSEN, RUTH	07/23/2013	13/14 KINDER TUIT RF	13/14 KINDERGARTEN TUITION REFUND FOR WITHDRAW	0	300.00	300.00
112598	REALLY GOOD STUFF	07/23/2013	4265232	SECOND GRADE SUPPLIES -- GUYLES	1621213088	88.93	236.78
			4265233	FIRST GRADE SUPPLIES -- LEVCOVICH	1621213090	56.92	
			4288584	AIT SUPPLIES -	1621213109	90.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112599	RSD	07/23/2013	26131720-00	ENGQUIST OPEN PURCHASE ORDER 2012-2013 FOR REFRIGERATION SUPPLIES	101213040	31.28	31.28
112600	SCHOOL NURSE SUPPLY	07/23/2013	0441672-IN	S.P. for 2013-14. Health Room order to School Nurse Supply	1271213084	210.88	210.88
112601	SCHOOL SPECIALTY	07/23/2013	208110330042	THIRD GRADE SUPPLIES -- CROFT/SALGADO (School Specialty #774509760)	1621213076	97.26	375.76
			208110365608	TITLE SUPPLIES FOR SHAWN MUNSEY CART #7774610824	1461213086	28.84	
			208110436877	THIRD GRADE SUPPLIES -- BERENTSON (School Specialty #7774506422)	1621213075	113.74	
			208110447770	READING LAB SUPPLIES (KAUP -- #7774545571)	1621213099	48.99	
			208110523828	THIRD GRADE SUPPLIES -- CROFT/SALGADO (School Specialty #774509760)	1621213076	86.93	
112602	SHIFFLER EQUIP SALES	07/23/2013	1316111300	S.P. Shiffler Equip. hooks & installation poles for each classroom.	1271213083	313.09	313.09
112603	SODEXO INC & AFFILIATES	07/23/2013	261968	OPEN PO FOR COURIOR SERVICES (ANTHONY ZUKOWSKI) THROUGH SODEXO. DO NOT FAX	81213131	391.38	391.38
112604	SOFTWARE	07/23/2013	2218	SHS SOFTWARE EXPRESS FOR ROGER MEYER. PER QUOTE #2013321141545 PLEASE SEE ATTACHED QUOTE. SHIP DIRECTLY TO ROGER MEYER AT 510 CHAMBERS	141213066	8,969.71	17,939.42

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			2219	STREET, STEILACOOM, WA 98388 SHS SOFTWARE	141213068	8,969.71	
112605	SOUND PEST MANAGEMENT	07/23/2013	0000143	EXPRESS FOR KURT BETHMAN AT PIO. SHIP TO ROGER MEYER AT DO. PLEASE SEE ATTACHED QUOTE# 201359161716 OPEN PURCHASE	101213097	82.05	82.05
112606	STEPHANIE LEIGH BREWER	07/23/2013	COLLEGE COURSE 4/4	COLLEGE COURSE APRIL 4-JUNE 12.	0	370.02	370.02
112607	TARBOO ENTERPRISES LLC	07/23/2013	212	PROFESSIONAL SERVICES AGREEMENT - BUDGET & FINANCE OFFICE	81213209	5,427.50	5,427.50
112608	TEACHER DIRECT	07/23/2013	P451845200046	SECOND GRADE SUPPLIES -- GUYLES	1621213087	155.48	155.48
112609	TED BROWN MUSIC CO	07/23/2013	891815	Open PO for repair and supplies for band instruments	2371213043	18.00	18.00
112610	TIME FOR KIDS	07/23/2013	315570736-1	S.P. TIME for KIDS order for 5th grade classes	1271213085	1,176.00	1,176.00
112611	TOP SEAT SUPPLY, LTD.	07/23/2013	30127	DESK TOP REPLACEMENTS FOR CLASSROOM	1461213103	1,369.30	1,369.30
112612	TOWER	07/23/2013	14896	S.P. 2013-14 School Year. Tower Imaging	1271213096	319.97	319.97
112613	TRANE COMMERCIAL SYSTEMS	07/23/2013	7794285R1	OPEN PURCHASE ORDER 2012-2013 FOR HVAC SUPPLIES	101213048	231.56	1,608.79
			7813245R1	OPEN PURCHASE ORDER 2012-2013 FOR HVAC SUPPLIES	101213048	377.01	
			7929191R1	OPEN PURCHASE ORDER 2012-2013 FOR HVAC SUPPLIES	101213048	325.38	
			7974748R1	OPEN PURCHASE ORDER 2012-2013	101213048	674.84	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112614	TRUSTEED PLANS SERVICE CORP	07/23/2013	0071074-IN	FOR HVAC SUPPLIES OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	137.60	4,377.49
			0071177-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,193.64	
			45900-001	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,537.30	
			45900-001-1	OPEN PO TRUSTEED PLANS SERVICE CORPS	81213037	1,508.95	
112615	UNIVERSITY OF MINNESOTA	07/23/2013	0340009130	Schooling for Carl Jones - SHS Teacher - see attached invoice - do not fax	141213081	3,266.00	3,266.00
112616	UPSTART	07/23/2013	5005353	LIBRARY: TINA RIDGE: DEWEY MATCH CARDS	1461213108	94.20	94.20
112617	US BANCORP	07/23/2013	232514182	OPEN PO FOR COPIER LEASES FOR SALTAR'S POINT, STEILACOOM H.S., AND CHLOE CLARK. DO NOT FAX PO.	81213058	1,187.17	1,187.17
112618	USA MOBILITY WIRELESS INC	07/23/2013	W3661889G	OPEN PO FOR PAGERS FOR MAIN DEPARTMENT. DO NOT FAX.	81213123	56.60	56.60
112619	WASA REGION 111	07/23/2013	13/14 DUES	DO NOT FAX - they only take a check	281213039	165.00	165.00
112620	WASBO	07/23/2013	18596	PROFESSIONAL DEVELOPMENT - JIM BRITTAIN	81213214	425.00	425.00
112621	WASWUG CONFERENCE REG	07/23/2013	430	PROFESSIONAL DEVELOPMENT WASWUG CONFERENCE MARCH 10-12 FOR SHARON SCHILLER AND WANDA BETENCOURT	4311213090	390.00	930.00
			590	WASWUG - WSIPC sponsored IEP Online Users Group Conference for Ryan Wheaton	91213064	150.00	
			613	WASWUG Conference Registration	1461213046	195.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			614	WASWUG Conference Registration	1461213046	195.00	
112622	WELLS FARGO FINAN LEASING INC	07/23/2013	5000249061	OPEN PO FOR COPIER AT CHERRYDALE. DO NOT FAX	81213081	612.01	2,358.01
			5000264380	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR STELLACOOM HIGH SCHOOL. DO NOT FAX	81213042	269.71	
			5000264381	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR PIONEER. DO NOT FAX	81213041	711.56	
			5000277248	OPEN PO FOR WELLS FARGO COPIERS/ PRINTERS FOR SALTAR'S POINT, CHLOE CLARK, AND MAINTENANCE NOT TO EXCEED 9300.00 DO NOT FAX TO VENDOR	81213038	764.73	
112623	WINNING SEASON	07/23/2013	M2013357	Re-Stocking of PE Uniforms for 2013-2014	2371213109	5,103.51	5,103.51
112624	WITT COMPANY	07/23/2013	301405	District Wide purchase order - Witt Company -	81213066	284.53	284.53
112625	ZUMAR INDUSTRIES INC	07/23/2013	0162630	OPEN PURCHASE ORDER FOR SIGNS FOR 2012-2013	101213052	420.59	420.59
91	Computer			Check(s) For a Total of			444,309.01

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	91	Computer	Checks For a Total of	444,309.01
Total For	91	Manual, Wire Tran, ACH & Computer	Checks	444,309.01
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	444,309.01

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 25, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Adoption of Personnel Action-Certificated
 INFORMATION

BACKGROUND INFORMATION:

Approval authorizes the approval of the hiring of teachers at the high school and one elementary school. A list of those covered by this action is attached.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by: Kathi Weight, Superintendent

Stellacoom Historical School District No. 1
Certificated Personnel Report

	A	B	C	D	E	F	G	H
1	Personnel Report 7-25-13							
2								
3	Name	Position	FTE	Location	Effective Date	Actions	Stipend Amount	Comment
4	Enos Rod	Teacher (PE)	1.00	Chloe Clark	8/29/2013	New Hire		
5	Gomez-Buckley Marta	Teacher (science)	1.00	High School	8/29/2013	New Hire		
6	Hansen Keane	Teacher (PE)	0.40	Chloe Clark	8/29/2013	New Hire		
7	Hux Danielle	Teacher (Kindergarten)	0.50	Chloe Clark	8/29/2013	New Hire		
8	Lallenand Krista	Teacher (physical science)	1.00	High School	8/29/2013	New Hire		

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 25, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Adoption of Personnel Action - Classified
 INFORMATION

BACKGROUND INFORMATION:

Approval of the attached personnel action provides for issuance of classified non-supervisory employment. Consistent with the Fair Labor Standards Act, employees are classified and complete a timesheet.

The report includes the resignation of the District Registrar, a building health room assistant and partial resignation of District Employee Services Clerk. Additionally the report includes the new hire of a District Substitute Coordinator.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board adopt the attached Personnel Action as presented.

Report prepared by: Kathi Weight, Superintendent, Executive Director Student Services
Susanne Beauchaine

Stellacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 7-25-13							
Name	Position	Hours	Location	Effective Date	Action	Stipend Amount	Comment
Dayton Detta	District Registrar	8	District	7/31/2013	Resignation		
Deaton Samantha	Employee Services Clerk	4	District	9/9/2013	Resignation	resigning 4 hours of contract	
Pederson DeDe	Health Room Assistant	3.5	Cherrydale	7/18/2013	Resignation		
Johnston Thomas	Substitute Coordinator	3	High School	8/29/2013	New Hire		

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 25, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Approval of Resolution No. 804-07-25-13 Authorizing Superintendent to Enter into Sale Agreement
 INFORMATION

BACKGROUND INFORMATION:

The Steilacoom Historical School District owns the property at 511 Chambers, Steilacoom, WA.

The Board of Directors declared the property surplus at a meeting held on May 8, 2013, due to a request made by the Town of Steilacoom for the purposes of widening and expansion of Sequalish Street.

This property is not necessary for District operations, Town ownership will not interfere with district operations, including play conditions on the fast pitch field, and the Town agreed to compensate the District fairly.

An appraisal was completed on the portion of property in the amount of \$6,000.

Legal counsel prepared documents including a waiver of the "Public Square" restriction on the property by requiring the Town to sign a waiver and rescission of that restriction as to the ROW property.

Note that the Town originally conveyed the property to the District with this restriction (April 1945). As such, the Town can remove it and release the District from any further liability. The waiver only applies to the ROW property and NOT to the remaining District property. We will also include an acknowledgement of the waiver in the deed (which the Town will also include so that it is recorded in the public record).

FISCAL IMPLICATIONS:

Sale proceeds of \$6,000 will be deposited into the Capital Projects Fund.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that The Board of Directors approve Resolution No. 804-7-25-13 authorizing entry into a Purchase and Sale Agreement with the Town of Steilacoom in the amount of \$6,000.

Report prepared by:

Kathi Weight Superintendent

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Resolution 804-07-25-13
Concerning Sale of Real Property (Sequalish ROW)

THIS RESOLUTION of the Steilacoom Historical School District No. 1 is in accordance with RCW 28A.335.090(1), which provides that “[t]he board of directors of each school district shall have exclusive control of all school property, real or personal, belonging to the district; said board shall have power, subject to RCW 28A.335.120, in the name of the district, to convey by deed all the interest of their district in or to any real property of the district which is no longer required for school purposes.....”, and with RCW 39.33.010(1), which provides that “any political subdivision [of the State] may sell, transfer . . . or otherwise dispose of any property . . . to any municipality[.]”

WHEREAS, the District owns property located at 511 Chambers Street, Steilacoom, in Pierce County, Washington;

WHEREAS, the Town of Steilacoom has provided the District with notice regarding a planned road improvement project that will require use of a small portion of the District’s property;

WHEREAS, the identified portion of property, approximately 840 square feet, is located adjacent to Sequalish Street (hereinafter referred to as the “Property”);

WHEREAS, the Town has authority to condemn the Property and wishes to acquire the Property from the District in lieu of condemnation;

WHEREAS, conveyance of the Property to the Town will not impair the District’s continued use of the remaining property;

WHEREAS, on May 8, 2013, the Board of Directors declared the Property surplus;

WHEREAS, the District and the Town of Steilacoom engaged in discussions regarding the Town’s proposed purchase of the Property in lieu of condemnation under the provisions of Chapter 39.33 RCW;

WHEREAS, the District has come to an agreement with the Town of Steilacoom regarding the sale of the Property; and

WHEREAS, the purchase price for the Property, pursuant to the Purchase and Sale Agreement, is \$6,000.00.

NOW, THEREFORE, be it resolved that the Superintendent of the Steilacoom Historical School District is authorized to execute a Purchase and Sale Agreement with the Town of Steilacoom for the sale of the Property and to take any and all actions necessary to consummate and close the transaction set forth in the Purchase and Sale Agreement, and to convey the Property to the Town of Steilacoom.

ADOPTED this 25th day of July, 2013

Chair

Vice Chair

Director

Director

Director

Attested to by:

Secretary, Board of Directors

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 25, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION**
 INFORMATION

First Reading: Policy 2414-Community Service

BACKGROUND INFORMATION: On May 8, 2013, Governor Inslee signed into law ESHB 1412, which states "By September 1, 2013, each school district shall adopt a policy that is supportive of community service and provides an incentive, such as recognition or credit, for students who participate in community service."

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 2414 to a second reading.

Report prepared by: Kathi Weight-Superintendent

Community Service

The board recognizes that volunteering connects students to their communities and provides an opportunity for students to practice and apply their academic and social skills in preparation for entering the workforce. The board further recognizes that community service is associated with increased civic awareness and participation by students, and can inspire students to continue their education and skill development beyond high school. Students are encouraged to participate in community service activities as a part of their high school graduation requirements. The board will implement an incentive program to recognize students for achievement in community service and may, in its discretion, include community service in the district's high school graduation /diploma requirements.

Cross References:

Policy 2410 High School Graduation Requirements

Legal References:

ESHB 1412

RCW 28A.320 Provisions Applicable to all Districts

Management Resources:

Policy and Legal News, June 2013

State law requires that districts adopt community service incentive policy

Adoption Date: 8.8.13
Steilacoom Historical School District
Revised: