Steilacoom Historical School District No. 1 Regular Board Meeting - Meeting Minutes

10/10/2012

I. CALL TO ORDER

Pledge of Allegiance - led by Anderson Island Elementary students Olivia Estes, Audrey Ward and Elisabeth Checketts.
Roll Call - Director Scott made a motion to excuse Director Denning; Director Wong seconded the motion and the motion passed (4/0).
Approval of Agenda - Director Scott made a motion to approve the agenda; Director Callanan seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

- Joy Morrow, retired RN, offered services in the area of health care, nutrition and exercise.
- Sofia Checketts, parent, asked for information regarding safety at Anderson Island Elementary.
- Nolan, student, asked why there is homework.

III. PRESENTATION

1. Fall Energy Grant

Jean Marc LeRoy introduced Jim Kirschner, TRANE, who presented progress on an additional energy efficiency and operations grant, sponsored and funded by OSPI, that the District is pursuing. The original intent was to apply in November 2012 but the date has been moved to February 2013 to put together a higher quality grant packet.

IV. APPROVAL OF MINUTES

Director Callanan made a motion to approve the 9.26.12 regular meeting minutes; Director Wong seconded the motion and the motion passed (4/0).

V. CONSENT AGENDA

Director Scott made a motion to approve the Consent Agenda; Director Callanan seconded the motion and the motion passed (4/0).

VI. OLD BUSINESS

1. Second Reading of Policy 4240, Commercial Partnerships, Sponsorships and Advertising

Superintendent Fritz presented the policy for a second reading as the Town of Steilacoom has recently revised its sign ordinance. One citizen communication was received by the Board and Superintendent. Director Scott made a motion to approve the policy; Director Wong seconded the motion and the motion passed (4/0).

VII. NEW BUSINESS

1. First Reading of Policy 5252, Staff Participation in Political Activities

Director Wong made a motion to move policy 5252 to a 2nd reading; Director Callanan seconded the motion and the motion passed (4/0).

VIII. COMMENTS FROM THE AUDIENCE

- Tiffany Tarter, Anderson Island parent, commented on transportation concerns

IX. BOARD COMMUNICATION

- One communication to all board members and superintendent regarding the advertising policy

X. ANNOUNCEMENTS

- Superintendent Fritz announced the high school homecoming assembly, game and dance this Friday and Saturday.

XI. ADJOURNMENT

Director Scott made the motion to adjourn the meeting at 7:18 pm; Director Callanan seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Out of Endorsement Area
Plan of Assistance

Teacher Name:	Ragan Raschke
School Year:	2012-2013
Current Endorsement(s):	PE/Health, Special Education
School Location:	Pioneer
Assignments: (List all assignments and indicate out-of-endorsement assignments).	6-8 PE/ Health, Out of endorsement in Language Arts (writing 7).

1. Indicate college/university courses in which the teacher is enrolled. Also list those courses need to receive the appropriate endorsement and note the timeline for completion. Ms. Raschke is currently endorsed in Special Education and PE/Health. She is highly qualified in English at the federal level but not at the state level. In order to achieve state level endorsement she is currently scheduled to take the West E exam in Language Arts. However, she taught Special Education English at Steilacoom High School three years so she has a wealth of experience in teaching English. She is teaching out of her endorsement areas and has not fulfilled the credit requirements for teaching the core subjects of language art (writing 7). Ms. Raschke is teaching out of endorsement because our enrollment increased after school started leaving us short one section in English and she happened to be a .8 teacher with some English experience. She currently has 0 language art credits. Ms. Raschke has indicated she will enroll in clock hours and university credits to fulfill this credit requirement to help her gain the needed credits to be compliant. Her timeline for completion is May 2013 through University of Washington, Tacoma and local Education Service Districts.

2. List supervision of and assistance that will be provided to the teacher while teaching in the out-of-endorsement area.
   Ms. Raschke has been supported by several members of Pioneer staff that includes administration, her mentor teacher, Cindy Haverkamp and her master teacher, Wendi Kilga. Support for Ragan ranged from curricular and instructional support to regular classroom visits and observation. Ms. Raschke had several opportunities to work closely with fellow teachers via, team meeting, ACE days, data teaming, e-mail, phone conversations with the entire staff throughout the school year.

3. List workshops and other in-service activities in which the teacher will participate.
   Ms. Raschke worked with all staff at face to face meetings where staff development centered on assisting teachers with the tools and support to successfully integrate new teaching ideas in her writing classroom. Most recently she attended professional development sponsored by Pioneer that focuses on the writing process, six traits of writing as well as Step-Up-to-Writing. The Pioneer's administrative team provided this training. She will also attend ESD sponsored trainings that support her curriculum and instructional development.

4. Indicate opportunities for the teacher to interact with other teachers in the same field.
   Ms. Raschke has the opportunity to interact with her teaching colleagues on a daily basis in the form of email and phone conversations. She also communicates with other teachers at planned monthly outings and

takes time to share ideas and thoughts about instruction in other forms of informal contacts with colleagues.

Other: Ms. Raschke will obtain the needed credits to get her in compliance with the necessary requirements. She will receive the needed support from Pioneer Middle School and Steilacoom Historical School District throughout the process and will continue to make positive contributions to Pioneer Middle School once this is complete.

	Signature	**Date**
Teacher	Kagen Raschke	9/28/2012
Principal	[signature]	9-28-12
Superintendent and/or Designee		

Steilacoom Historical School District No. 1
Classified Personnel Report

	A	B	C	D	E	F	G	H	I	J	K
1	**Personnel Report 10-10-12**										
2											
3	**Name**	**Position**	**Hours**	**Location**	**Effective Date**	**New Hire**	**Resignation**	**Resignation Date**	**Stipend**	**Stipend Amount**	**Comment**
4	Cunningham Elizhalee	Para Educator Supervision	1	Cherrydale	10/11/2012	X					
5	Cushman John	Para Educator Special Education	6.5	Cherrydale	10/11/2012	X					student specific
6	Stewart Jessica	Para Educator Special Education	6.5	Cherrydale	10/11/2012	X					

Steilacoom Historical School District No. 1
Certificated Personnel Report

	A	B	C	D	E	F	G	H	I	J	K
1	**Personnel Report 10-10-12**										
2											
3	**Name**	**Position**	**FTE**	**Location**	**Effective Date**	**New Hire**	**Resignation**	**Resignation Date**	**Stipend**	**Stipend Amount**	**Comment**
4	Harris Charm	Builders Club Advisor		Pioneer	9/1/ 12 - 7/1/ 13				X	1,505.25	
5											
6											

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: October 10, 2012

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** **Approval of Pay Rate Ticket-taker**

BACKGROUND INFORMATION:

Steilacoom High School is part of the South Puget Sound 2A League. One of the league regulations requires that schools sell tickets and collect revenue for all games that start after 5:00 pm. Steilacoom High School has for a number of years been unable to find volunteers to cover all of the games, and for those games without volunteers has not collected "gate" revenues.

Other schools in the league have relayed concerns to the high school regarding our inconsistency in collection of gate revenue. The high school team has shared that it is difficult to find consistent volunteers to cover the ticket-taking role and recommends that ticket taking be a paid role.

If the school consistently sells tickets to games, as required by league rules, there will be increased revenue for the ASB/athletic program. These proceeds would be used to pay the ticket-taking employee, and the remainder would be program revenue.

Based on research on ticket-taking rates for other schools in the league, SHS recommends a rate of $12.00/hour as a "non-represented" wage rate. This recommended rate is supported by the building principal and athletic director. The ASB advisor has been consulted regarding this matter as well and is supportive.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent that the Board of Directors establish $12.00/hour as the ticket-taker rate for high school athletic events.

FISCAL IMPLICATIONS:

Additional Net Revenue for Athletic Program

Report prepared by:

Superintendent, Bill Fritz
Brian Hanson, Principal, Steilacoom High School
Mike Miller, Assistant Principal/Athletic Director, Steilacoom High School
LeeRae Ball, Executive Director for Finance and Operations

Personnel Report 10-10-12

Name	Position	Location	Effective Date	New Hire	Resignation	Resignation Date	Stipend	Stipend Amount	Comment
Wood Jeff	Wrestling Head	Pioneer	11/5/2012				X	3,619.50	