



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

11/13/2013 7:00 PM

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public. **THIS STUDY SESSION WILL START AT 5:45 PM. THE FIRST 15 MINUTES WILL BE FOR AGENDA REVIEW; 6 - 7 PM WILL BE DEDICATED TO THE REVIEW OF SECONDARY SCHOOL IMPROVEMENT PLANS.**

I. CALL TO ORDER

(Vote)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATION - Preschool Team

(Presentation)

Presenter: Nancy Baker and Randi Nelson
Preschool Powerpoint.pdf (p. 5)

IV. PRESENTATION - Pioneer MS Administration

(Presentation)

Presenter: Andre Stout and John Nystrom
Pioneer 100% Powerpoint.pdf (p. 16)

V. APPROVAL OF MINUTES

1. 10.23.13 Regular Board Meeting Minutes

(Vote)

Minutes 10 23 13.pdf (p. 30)

2. 11.6.13 Special Board Meeting Minutes

(Vote)

Minutes 11.6.13.pdf (p. 33)

VI. CONSENT AGENDA

(Vote)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of October and November 2013 Accounts Payable.pdf (p. 34)
Approval of Actual October 2013 Payroll.pdf (p. 103)
Approval of Estimated November 2013 Payroll.pdf (p. 108)
Approval of Certificated Personnel Report.pdf (p. 109)
Approval of Classified Personnel Report.pdf (p. 110)
Approval of Coaching Personnel Report.pdf (p. 111)

VII. OLD BUSINESS

1. Second Reading of Policy 2190, Highly Capable Program

(Vote)

Presenter: Julie Wright

Policy 2190.pdf (p. 112)

2. Approval of 2013-2019 Capital Facilities Plan and Checklist

(Vote)

Presenter: Kathi Weight

2013-2019 SHSD Cap Fac Plan.pdf (p. 114)

2013-2019 Cap Fac Plan - Env Checklist.pdf (p. 150)

3. Resolution 809-11-13-13, M & O Levy February 2014

(Vote)

Presenter: Jim Brittain

Resolution 809-11-13-13 4 yr EPO Levy (February 2014).docx.pdf (p. 174)

4. Resolution 810-11-13-13, Surplus of HS North Property Parcel

(Vote)

Presenter: Jim Brittain

Resolution 810-11-13-13 Surplus HS North Property Parcel.pdf (p. 183)

5. District Admin Remodel Alternate A1 - Elevator

(Vote)

Presenter: Jim Brittain

Administrative Building Alternative Bid Board Action.pdf (p. 187)

6. District Admin Remodel Alternate A2 - Windows

(Vote)

Presenter: Jim Brittain

7. District Admin Remodel Alternate A3 - PDC Acoustics

(Vote)

Presenter: Jim Brittain

8. District Admin Remodel Alternate A4 - Laminated Shingles

(Vote)

Presenter: Jim Brittain

9. District Admin Remodel Alternate C1 - Parking South

(Vote)

Presenter: Jim Brittain

10. District Admin Remodel Alternate C2 - Parking North

(Vote)

Presenter: Jim Brittain

11. District Admin Remodel Alternate L1 - Irrigation (Vote)

Presenter: Jim Brittain

12. General Fund Resolution 767-04-11-12, Committed To Other Purpose (Information)

Presenter: Jim Brittain

13. Boundary Line Adjustment, Chambers Field (Discussion)

Presenter: Jim Brittain

Boundary Line.pdf (p. 188)

VIII. NEW BUSINESS

1. Approval of School Improvement Plans (Vote)

Presenter: Julie Wright

2013-14 School Improvement Plan.pdf (p. 189)

2. First Reading of Policy 3231, Student Records (Vote)

Presenter: Susanne Beauchaine

Policy 3231.pdf (p. 217)

3. First Reading of Policy 3246, Use of Isolation, Restraint, Restraint Devices & Reasonable Force (Vote)

Presenter: Susanne Beauchaine

Policy 3246.pdf (p. 220)

4. First Reading of Policy 3226, Interviews & Interrogations of Students on School Premises (Vote)

Presenter: Susanne Beauchaine

Policy 3226.pdf (p. 225)

5. First Reading of Policy 4310, District Relationships with Law Enforcement & Other Government Agencies (Vote)

Presenter: Susanne Beauchaine

Policy 4310.pdf (p. 227)

6. Revision to 2013-14 School Board Meeting Schedule (Vote)

2013-14 School Board Meeting Schedule Revision.pdf (p. 230)

IX. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

X. BOARD COMMUNICATION (Information)

XI. ANNOUNCEMENTS (Information)

XII. ADJOURNMENT (Vote)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Developmental Preschool

Chloe Clark Elementary School

Randi Nelsen

Nancy Baker

Room 9



Room 12



What do we do?

- Class Information
- What is our role?
- What we work on (Typical day)
- Peer Model Program









Play is a child's work



Cherrydale Elementary School



Cherrydale Elementary School



PIONEER 100% CLUB

A POSITIVE BEHAVIOR SUPPORT PROGRAM



WHAT IS POSITIVE BEHAVIOR SUPPORTS

THE CURRENT TREND OF POSITIVE BEHAVIOR SUPPORT (PBS) IS TO USE BEHAVIORAL TECHNIQUES TO ACHIEVE COGNITIVE GOALS. THE USE OF COGNITIVE IDEAS BECOMES MORE APPARENT WHEN PBS IS USED ON A SCHOOL-WIDE SETTING. A MEASURABLE GOAL FOR A SCHOOL MAY BE TO REDUCE THE LEVEL OF VIOLENCE, BUT A MAIN GOAL MIGHT BE TO CREATE A HEALTHY, RESPECTFUL, AND SAFE LEARNING, AND TEACHING, ENVIRONMENT. PBS ON A SCHOOL-WIDE LEVEL IS A SYSTEM THAT CAN BE USED TO CREATE THE "PERFECT" SCHOOL, OR AT THE VERY LEAST A BETTER SCHOOL, PARTICULARLY BECAUSE BEFORE IMPLEMENTATION IT IS NECESSARY TO DEVELOP A VISION FOR WHAT THE SCHOOL ENVIRONMENT SHOULD LOOK LIKE IN THE FUTURE.

ELEMENTS OF SCHOOL-WIDE PBS

1. DEFINE 3 TO 5 SCHOOL-WIDE EXPECTATIONS FOR APPROPRIATE BEHAVIOR
2. ACTIVELY TEACH THE SCHOOL-WIDE BEHAVIORAL EXPECTATIONS TO ALL STUDENTS
3. MONITOR AND ACKNOWLEDGE STUDENTS FOR ENGAGING IN BEHAVIORAL EXPECTATIONS
4. GATHER AND USE INFORMATION ABOUT BEHAVIOR TO EVALUATE AND GUIDE DECISION MAKING
5. PROCURE DISTRICT-LEVEL SUPPORT

4 SCHOOL-WIDE EXPECTATIONS (PIONEER PACT)

Be an Active Learner

Be Responsible

Be Respectful

Be Safe

PIONEER MIDDLE SCHOOL BOOSTER SHOTS

- PIONEER IS A SCHOOL WHERE THE STUDENTS WILL EXCEED EXPECTATIONS IN ACADEMICS AND BEHAVIOR. WE WILL BE THE MODEL FOR POSITIVE SCHOOL CULTURE IN THE STATE OF WASHINGTON.

MONITOR AND ACKNOWLEDGE STUDENTS

- **CONGRATULATIONS: YOU'VE BEEN CAUGHT DOING SOMETHING GOOD**
- **RECITE THE 4B'S FOR A CAUGHT YOU TICKET**
- **STUDENT OF THE MONTH "PIZZA WITH THE PRINCIPALS"**
- **PRIDE ASSEMBLIES "HONOR ROLL"**
- SUPER SIX; SENSATIONAL SEVEN, AND 8TH WILD WAVES

IDENTIFY AND CORRECT PROBLEMS

- HOMEWORK COMPLETION
 1. WE INITIALLY WENT WITH WEDNESDAY ACADEMY
 2. CALLS FROM THE PRINCIPAL
 3. CONTRACT WITH THE PRINCIPAL

CORRECT PROBLEMS WITH PBS APPROACH

- SUMMER RESEARCH ON MIDDLE LEVEL HOMEWORK COMPLETION
- ONE OF PIONEER THREE MAJOR FOCUS AREAS 2013/2014
- PROVIDED STAFF WITH PROFESSIONAL DEVELOPMENT ON HOW TO INCREASE STUDENT COMPLETION AND TURN IN RATIO
- MADE IT A MAJOR PART OF BOOSTER SHOTS

KEY STRATEGIES

- OFFER CHOICE OF ASSIGNMENTS WITH THE SAME OBJECTIVE
- HOMEWORK QUIZ
- BROWN BAG FRIDAYS
- MUSIC OF CHOICE FRIDAYS
- CLASSROOM COMPETITIONS
- REWARDS TREATS FROM THE PRINCIPAL
- 100% CLUB

MAJOR SCHOOL-WIDE STRATEGY

100% CLUB

- STUDENTS HAVE TO COMPLETE ALL ASSIGNMENTS ON TIME
- TEACHER REWARDS CLASSES FOR 100% TURN-IN ON MAJOR UNITS
- STUDENTS WHO MEET STANDARDS ARE REWARDED WITH ACTIVITIES/FIELD TRIPS/GIFTS

RESULTS FOR FIRST QUARTER

- 96 - 6TH GRADERS
- 76 - 7TH GRADERS
- 128 - 8TH GRADERS
- TOTAL OF 300 OR 40% OF THE STUDENT BODY
- MANY MANY MORE VERY CLOSE

1ST QUARTER REWARD



1ST QUARTER REWARD

- THE STUDENTS WILL BE HANDED THEIR SHIRTS ON TUESDAY BEFORE THANKSGIVING
- THE STUDENTS WILL WEAR THE SHIRTS WEDNESDAY
- THE STUDENTS WILL HAVE THE HALF DAY WEDNESDAY TO WEAR THEIR SHIRTS AND WATCH THE MOVIE

MONSTER U

THANKS FOR YOUR SUPPORT

- KATHI WEIGHT
- JULIE WRIGHT
- SUSAN BEAUCHAINE
- JIM BRITTAIN
- SHSD SCHOOL BOARD
- PIONEER COMMUNITY



Regular Meeting Minutes

10/23/2013

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:07 pm

Director Callanan led the Pledge of Allegiance.

Director Wong made a motion to excuse Director Denning; Director Callanan seconded the motion and the motion passed (4/0).

Director Winkler made a motion to approve the agenda; Director Callanan seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATION

Executive Director Beauchaine presented on 2013 school year Federal Impact Aid Survey, the District's strategy to collect and report all eligible surveys to ensure receipt of all federal funds.

IV. REPORTS

a. Financial Report

Executive Director Brittain presented the Financial Report; September 2013, the first month of the budget year.

b. Capital Projects

Executive Director Brittain gave update on the progress of all capital projects.

V. APPROVAL OF MINUTES

Director Wong made a motion to approve the 10.9.13 regular board meeting minutes; Director Callanan seconded the motion and the motion passed (4/0).

VI. CONSENT AGENDA

Director Winkler made a motion to approve the Consent Agenda including accounts payable, personnel reports, 6th grade outdoor education program and 2013-2018 Affirmative Action Plan; Director Wong seconded the motion and the motion passed (4/0).

VII. OLD BUSINESS

a. Second Reading of Policy 3115, Homeless Students: Enrollment Rights & Services

Director Winkler made a motion to approve Policy 3115; Director Wong seconded the motion and the motion passed (4/0).

b. Approval of 1918 Building Project Bid

Calvin Gasaway and Ray Mow reported that 15 bidders presented bid budget and timeline documents for the project. Director Callanan made a motion to approve the recommended bid award to Jones & Roberts Co. for a total contract amount of \$1,620,000; Director Winkler seconded the motion and the motion passed (4/0).

c. Recommendation to Bid & Alternate Bid - 1918 Building Project

Ray Mow discussed the seven alternate bids.

C1 – parking lot south - 8 stalls

C2 - additional 7 stalls to north side parking

L1 - irrigation system

A1 - add elevator

A2 - replace windows

A3 – add acoustical panels in Professional Development Center

A4 – 3 tab roofing to laminated shingle

Chair Scott requested these items be individually added to the November 13, 2013 agenda as Old Business action items.

d. Draft Capital Facilities Plan 2013-2019

Superintendent Weight presented a draft Capital Facilities Plan for discussion. The final plan will be brought to the Board for approval on November 13, 2013.

VIII. NEW BUSINESS

a. First Reading of Policy 2190, Highly Capable Program

Director of Teaching and Learning Julie Wright presented the changes required for the policy based on program requirements. Director Winkler made a motion to move the policy to a second reading; Director Callanan seconded the motion and the motion passed (4/0).

b. Transfer Funds from General to Capital Fund

Executive Director Brittain shared resolution 767-04-11-12, committing funds and the Board discussed the transfer of funds from general to capital projects fund.

c. 2014 Levy Renewal

Executive Director Brittain shared documents to consider in determining the February 2014 Levy possibilities. Concerned Citizens for Steilacoom School District Committee will be meeting October 30.

IX. COMMENTS FROM THE AUDIENCE

No comments.

X. BOARD COMMUNICATION

- Superintendent Weight has been invited to attend the City of DuPont Tree Planting event at Chloe Clark Elementary on October 29, 2013.
- Superintendent Weight and Director Callanan will attend a CTE Pierce County Partnership event at Clover Park Technical College tomorrow evening
- Director Wong participated in the mock interviews held at the high school recently and spoke highly of the students and the class

XI. ANNOUNCEMENTS

- November 1 is the Girls swimming league championship at Foss High School
- Tomorrow night is Senior Night for Girls Swimming and Girls Soccer
- Director Callanan thanked the students attending
- Superintendent Weight acknowledged the principals and announced that this week has been State School Principal Week

XII. ADJOURNMENT

Director Wong made a motion to adjourn the meeting at 9:32 pm; Director Callanan seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)



Special Meeting Minutes

Steilacoom Historical School District Board of Directors

11/6/2013 5:30 pm

Saltar's Point Elementary Library Steilacoom, WA

I. CALL TO ORDER

Chair Scott called the special meeting to order at 5:35 pm.

Director Callanan made a motion to excuse Director Wong; Director Denning seconded the motion and the motion assed (4/0). All other Directors and Superintendent Weight present.

Director Callanan made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. APPROVAL OF SHS XC TEAM TRIP TO STATE MEET, PASCO, WA

Director Callanan made a motion to approved the trip request for the XC student athletes to travel to the state meet in Pasco, WA; Director Denning seconded the motion and the motion passed (4/0).

IV. ADJOURNMENT

Director Denning made a motion to adjourn the meeting at 5:36 pm; Director Callanan seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$162.58. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 113172 through 113172, totaling \$162.58

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113172 STEILACOOM SCHOOL DISTRICT	10/23/2013	CTAX11 20131021AAA	Comp Tax owed for Cash Account 11 through 10/21/2013	0	162.58	162.58
1 Computer Check(s) For a Total of						162.58

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	162.58
Total For	1	Manual, Wire Tran, ACH & Computer Checks		162.58
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	162.58

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As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$98.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401407 through 401407, totaling \$98.90

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Invoice Amount	Check Amount
401407 STEILACOOM SCHOOL DISTRICT	10/23/2013 CTAX41 20131021AAA	Comp Tax owed for Cash Account 41 through 10/21/2013	0 98.90	98.90
	1	Computer	Check(s) For a Total of	98.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	98.90
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	98.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	98.90

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As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$10,406.94. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401408 through 401417, totaling \$10,406.94

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401408	CASCADE BAGEL & DELI, INC	10/25/2013	126162	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	102.90
			126180	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			126206	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
401409	CUSTOMINK.COM	10/25/2013	3370301	2002 Volleyball Custom Ink 1/4 Zip up for Volleyball	4061314040	1,297.78	2,165.34
			3370637	2002 Volleyball Custom Ink 41 long sleeve shirts	4061314041	867.56	
401410	EK BEVERAGES	10/25/2013	371822	4012 Student Store EK Beverage Open PO for School Year	4061314005	175.50	175.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401411	INK INC	10/25/2013	30828	2013-14 Not to exceed \$3000.00 4018 S2S Ink Inc 3021-A 69th Ave West Tacoma, WA S2S Team Clothing Please See Attached for complete list and student order	4061314052	745.00	745.00
401412	JOSTEN'S	10/25/2013	YB DEPOSIT	First deposit for Yearbooks for 2013-2014 school year.	4051314010	5,982.00	5,982.00
401413	KATHRINE J CASEY	10/25/2013	POSTAGE G SWIM	POSTAGE FOR GIRLS SWIM SUIT RETURNED	0	12.77	12.77
401414	LANGE, JENNIFER DETZI	10/25/2013	FOOD/WATER	CROSS COUNTRY FOOD AND WATER FOR MEET	0	45.93	70.44
			GAS/ GAS CAN	GATOR RAN OUT OF GAS DURING HOME MEET. HAD TO PURCHASE GAS CAN AND GAS.	0	24.51	
401415	SOCCER.COM	10/25/2013	55475533*1	2009 Soccer Soccer.com 431 US HWY 70A East Hillsborough, NC 27278 1-800-443-8326 Corner Flags, Disc Carrier, and Discs	4061314036	181.99	181.99
401416	STEILACOOM SCHOOL DISTRICT	10/25/2013	261979/261980	CATERING INVOICES	0	296.00	296.00
401417	SUNRISE DISTRIBUTION, INC.	10/25/2013	STHS008	4012 Student Store Island Oasis/ Sunrise Distribution Open PO for 2013-14 School Year Not to exceed \$4000.00	4061314007	675.00	675.00
10	Computer			Check(s) For a Total of			10,406.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	10,406.94
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	10,406.94
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,406.94

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As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$119,671.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200106 through 200112, totaling \$119,671.40

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200106	AHBL	10/25/2013	89989	SHSD #1 Boundary Line adjustment land surveying services - connected to the 1918 Building	2001314003	3,932.31	3,932.31
200107	ARC DOCUMENT SOLUTIONS	10/25/2013	20-527702	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	532.56	2,331.14
			52-532364	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	71.85	
			54-539973	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	42.91	
			54-539974	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	183.54	
			54-539975	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	129.20	
			54-539976	BLUE PRINTS AND BID DOCUMENTS FOR	2001314011	119.52	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TRANSPORTATION FACILITY. DO NOT FAX			
			54-539977	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	75.25	
			54-539978	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	222.38	
			54-539979	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	42.91	
			54-541108	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	911.02	
200108	CITY OF DUPONT	10/25/2013	0174213	ENGINEERING REVIEW OF THE DRAWINGS FOR LAND USE REGULATIONS	0	1,115.07	1,115.07
200109	DAILY JOURNAL OF COMMERCE	10/25/2013	3280736	BID ANNOUNCEMENT 1918 BUILDING. DO NOT FAX	2001314009	649.80	649.80
200110	ERICKSON MCGOVERN	10/25/2013	6	Architectural services for Building 1918	2001213043	68,591.95	68,591.95
200111	HARTHORNE HAGEN ARCHITECTS	10/25/2013	NO. 1	ARCHITECTURAL AND ENGINEERING SERVICES. DO NOT FAX	2001314010	42,448.12	42,448.12
200112	MICRO K12CONNECTED.COM	10/25/2013	0447635-IN	Document Cameras for Saltar's Point New Classrooms	2111213004	603.01	603.01
			7	Computer	Check(s) For a Total of		119,671.40

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	119,671.40
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	119,671.40
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	119,671.40

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As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$17,043.68. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 113300 through 113300, totaling \$17,043.68

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113300	MASTERCARD CORP. CLIENTS PAYME	10/28/2013	0003	Books for Jody McDonald -	81314037	553.76	17,043.68
			0003-1	Books for Jody McDonald -	81314037	434.84	
			0003-2	Apex Learning High School 1215 4th Ave, Suite 1500 Seattle, WA 98161 Attention: David Kucharczyk 206-381-5601	4311314006	6,200.00	
			0003-3	MIAL SUPPLIES FOR MAIL MACHINE	0	22.66	
			0003-4	FERRY TICKETS	0	68.00	
			0029-1	AMAZON LICE KIT	0	51.45	
			0029-2	FERRY TICKETS	0	528.45	
			0660	AMLE MEMBERSHIP SUBSCRIPTION AND DUES	0	99.97	
			0903	Office MAX- Open PO Not to exceed \$800.00 For Office Supplies for the Bookkeeper to include an additional Drop Safe for after school events and night drops of events.	4311314015	492.29	
			0903-1	INTEREST	0	9.07	
			1748	PARKING AND	0	11.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				INTEREST CHARGES			
		1755		INTEREST CHARGES	0	3.08	
		2174		HOLIDAY INN,	0	27.22	
				CHIPOTLE, DOUBLE			
				TREE			
		2174-1		MASTERCARD -	181314001	133.76	
				DOUBLETREE FOR			
				LAW CONFERENCE			
				OCTOBER 14 -15			
				2013			
		2174-2		MASTERCARD -	181314002	133.76	
				DOUBLETREE SUITES			
				- WSPA 13-14			
				CONFERENCE (sue			
				saylor)			
		2415		Day for	81314036	650.00	
				Administrators in			
				Tacoma WA			
		2415-1		Amazon Book Order	81314087	470.39	
		2415-2		Books from Amazon	81314089	236.48	
				- see attached			
		2415-3		ASCD AND FERRY	0	103.00	
				TICKET			
		4970		EXTENDED STAY	0	86.54	
		5623-1		USPS, OFFICE	0	1,071.54	
				DEPOT, FERRY			
				TICKETS			
		5623-2		OFFICE DEPOT	0	606.38	
		5634		SHS MASTERCARD	141314013	438.72	
				FOR PETER JOHNSON			
				TO ORDER FROM			
				AMAZON. DISPLAY			
				ROLLS.			
		5634-1		BEAD FACTORY,	0	400.91	
				HARBOR FREIGHT,			
				FRED MEYER, ARTCO			
				CRAFTS, LOWES			
		5642		SHS MASTERCARD	141314012	225.00	
				FOR REGISTRATION			
				TO FALL WA-FACSE			
				CONFERENCE FOR			
				KARI KISSEL			
		5642-1		FERRY TICKETS,	0	483.96	
				USPS, WA STATE			
				PRINTER			
		5642-2		WEBRETRAUNT	0	95.88	
				STORE			
		5653		OFFICE DEPOT AND	0	112.17	
				ALBERTSONS			
		5687		FERRY TICKETS,	0	1,679.80	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SQN, TOP SIDE, AND WAEOP			
		5703		SCHOOL NURSE	0	89.03	
				SUPPLY, AMAZON			
		5703-1		FOR PCARD	1461314007	310.00	
				PURCHASE - WA			
				EDUCATOR'S			
				CONFERENCE FOR			
				NANCY MCCLURE			
		5703-2		FOR PO PURPOSES	1461314018	129.11	
				ONLY TITLE ROOM			
				SUPPLIES: 6 CD			
				players			
		5703-3		OFFICE MAX,	0	252.03	
				DANDE, WALMART,			
				FERRY TICKET,			
				AMAZON AND DEMCO			
		5711		AMAZON, ORIENTAL	0	82.14	
				TRADING, AND			
				ABEBOOKS.CO,			
		6730		BATTERY CLERK.COM	0	66.64	
		6730-1		HOME DEPOT	0	24.05	
		6748		LOWES, CHEVRON,	0	233.55	
				HI STRENGTH BOLT,			
				ACE HARDWARE,			
				HOME DEPOT AND			
				GRAYBAR ELECTRIC			
		7359		UPS	0	54.96	
		7367		AMERICAN PRINTING	0	22.50	
				HOUSE			
		7367-1		ALBERTSONS AND	0	166.22	
				FERRY TICKETS			
		9964		Mastercard	4311314018	182.44	
				Holiday Inn			
				Express Moses			
				Lake, WA. WAEOP			
				Fall Institute			
				and Conference			
				October			
				11th-13th, 2013			

1 Computer Check(s) For a Total of 17,043.68

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	17,043.68
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	17,043.68
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	17,043.68

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$3,155.57. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401418 through 401418, totaling \$3,155.57

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401418	MASTERCARD CORP. CLIENTS PAYME	10/28/2013	0029	AMAZON BOOK PURCHASES	0	44.92	3,155.57
			0903-2	TORANI AND AMAZON	0	98.54	
			0903-3	4013 Yearbook	4061314047	1,532.98	
				MasterCard usage to Best Buy Camera & Video & Bag Camera DSLR Telephoto Lens and Camera Bag			
			0903-4	ALBERTSONS, TORANI, MICHAELS. DOLLAR TREE, SCHILTER FARMS, WMEA	0	467.45	
			2407	DOLLAR TREE AND MICHAELS	0	93.85	
			5623	ALBERTSONS AND BUY COSTUMES.COM	0	73.90	
			5634-2	MICHAELS AND DOLLAR TREE	0	55.13	
			5642-3	DOLLAR TREE, LAKEWOOD ACE HARDWARE, TARGET, MICHAELS, FT LEWIS GOLF	0	234.55	
			5703-4	OFFICE DEPOT	0	5.22	
			5703-5	FORMSALLHANDS.COM	0	36.45	
			9964-1	PARTY CITY, WALGREENS, JO-ANNES, ALBERTSONS, TM ATHLETICS	0	209.71	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			9964-2	MasterCard Michael's - Materials for Homecoming Sashes/ Ribbons/ Spirit Cape Materials Not to exceed \$400.00	4061314037	217.32	
			9964-3	1000 General ASB. CRANES CREATION MasterCard Carne's Creations Five Bouquets w/ Ribbon not t exceed \$150.00	4061314038	62.08	
			9989	TIECOON.COM FOR CHOIR TIES	0	23.47	
				1 Computer	Check(s) For a Total of		3,155.57

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,155.57
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	3,155.57
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,155.57

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$493,432.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 113201 through 113299, totaling \$493,432.52

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113201	AKT, INC	10/28/2013	17675	FUS-LCD Fusion LCD Screen FUS-KP Fusion Keypad-New Style (n/c) M. Shuckhart	91314003	49.00	49.00
113202	ALBERS & COMPANY INC	10/28/2013	1030	PROFESSIONAL SERVICE FEES FOR 13/14 SY	81314058	2,688.26	2,688.26
113203	ALBERTSONS	10/28/2013	6030 3751 0016 1345	SHS OPEN PO FOR ALBERTSONS FOR FACS DO NOT EXCEED \$5000.00	141314021	943.19	943.19
113204	AMANDA M GATES	10/28/2013	MILEAGE-OFFICE DEPOT	REIMBURSEMENT MILEAGE 10/02/13 TO BUY ENGLISH DEPT SUPPLIES 10/3/13 OFFICE DEPOT - HIGHLIGHTERS	0	46.16	46.16
113205	B & B GLASS CO	10/28/2013	79572	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314003	935.11	935.11
113206	BUCKEYE CLEANING CENTER	10/28/2013	768902	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314006	77.06	77.06
113207	BUILDERS HARDWARE & SUPPLY	10/28/2013	S3273708.002	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314007	101.40	127.05
			S3274555.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314007	25.65	
113208	BUILDING CONTROL SYSTEMS INC	10/28/2013	8253	OPEN PURCHASE ORDER 2013-2014	101314008	1,433.14	1,433.14

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR ENERGY MANAGEMENT SYSTEMS			
113209	CAREER STAFF UNLMTD- SEATTLE	10/28/2013	28427-186782	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,160.00	4,284.00
			28427-187902	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,124.00	
113210	CARTRIDGE WORLD	10/28/2013	30564	open p.o. for toner cartridges for printers	2371314023	122.51	122.51
113211	CDW-G, INC.	10/28/2013	FV57292	Hard Drive for Cherrydale Server	111314001	182.88	182.88
113212	CDWG	10/28/2013	GJ79230	MICROSOFT SURFACE TABLET (WYATT)	1621314028	1,100.00	1,100.00
113213	CENTURYLINK	10/28/2013	300493944	DISTRICT WIDE PHONE SERVICES FOR THE 13/14 SY. DO NOT FAX	81314016	318.15	318.15
113214	CHEVRON & TEXACO CARD SERVICES	10/28/2013	7898030544	OPEN PO FOR FUEL. DO NOT FAX	81314035	22,121.59	22,121.59
113215	COASTWIDE, LABORATORIES	10/28/2013	T2591363	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	108.57	126.93
			T2593887	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	18.36	
113216	CONSOLIDATED ELECTRICAL DIST	10/28/2013	8541-750031	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	98.55	777.84
			8541-751738	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	188.56	
			8541-752305	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	116.02	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			8541-753328	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	374.71	
113217	CORRECTIONAL INDUSTRIES	10/28/2013	T023328	IMPRINTED APPAREL FOR CUSTODIAL/MAINTENANCE	101314076	110.55	247.58
			t023357	IMPRINTED APPAREL FOR CUSTODIAL/MAINTENANCE	101314076	137.03	
113218	CTS	10/28/2013	2013090185	OPEN PO FOR TELECOMMUNICATIONS SERVICES FOR THE 13-14 SY - DO NOT FAX	81314074	26.00	26.00
113219	CULLIGAN	10/28/2013	0035415	OPEN PURCHASE ORDER 2013-2014 FOR WATER	81314101	74.21	159.49
			201310380587	OPEN PURCHASE ORDER 2013-2014 FOR WATER	101314015	63.10	
			201310400885	OPEN PURCHASE ORDER 2013-2014 FOR WATER	81314101	22.18	
113220	DANDE CO	10/28/2013	MA100313-4	Name Tags for Student Services Staff	91314009	40.52	40.52
113221	EMPLOYER ADMIN SERVICES INC	10/28/2013	419392013	TSA PLAN PAYMENT FOR 13/14SY. DO NOT FAX	81314075	156.75	156.75
113222	ESD 113	10/28/2013	0000022887	DATA PROCESSING SERVICES 13/14	81314050	6,328.45	6,328.45
113223	FOLLETT SOFTWARE COMPANY	10/28/2013	1084845	Destiny Library License and standards and webpath direct renewal - do not fax -	81314085	866.20	9,004.76
			1094160	Textbook Barcode labels (1,000 per roll) Starting with number X20000	181314003	85.88	
			1097354	FOR PO PURPOSES ONLY - WE WILL FAX ONCE APPROVED SOFTWARE THAT COINCIDES WITH	1461314011	392.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SCHOLASTIC REDING COUNTS			
			1098601	Destiny Library License and standards and webpath direct renewal - do not fax -	81314086	7,659.83	
113224	FOSTER, TERESA	10/28/2013	101	PROFESSIONAL DEVELOPMENT FOR CC CERTS 8/26/2013 (Teresa Foster) ** PLEASE PAY ATTACHED INVOICE **	1621314027	200.00	200.00
113225	GENERAL ELECTRIC CAPITAL CORP	10/28/2013	59393952	Open PO for copier at SHS - Do Not Fax	81314094	695.78	5,435.58
			59393953	Open PO for copier at Pioneer - Do Not Fax	81314095	743.10	
			59428996	Open PO for copier District Office - Do Not Fax	81314102	529.50	
			59430317	Open PO for copier at Saltar's Point - Do Not Fax	81314096	534.97	
			59461174	MAINTENANCE DEPT. COPIER LEASE KYOCERA FS3140	81314015	150.49	
			59466079	Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do Not Fax	81314097	336.12	
			59476699	Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do Not Fax	81314097	215.58	
			59480165	Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do	81314097	299.42	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			59481924	Not Fax MAINTENANCE DEPT. COPIER LEASE KYOCERA FS3140	81314015	155.13	
			59487201	Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do Not Fax	81314097	261.12	
			59498528	MAINTENANCE DEPT. COPIER LEASE KYOCERA FS3140	81314015	75.49	
			59552589	Open PO for copier at SHS - Do Not Fax	81314094	695.78	
			59556275	Open PO for copier at Pioneer - Do Not Fax	81314095	743.10	
113226	GRAINGER	10/28/2013	9257416926	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314017	45.64	82.79
			9258104125	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314017	37.15	
113227	HANDWRITING WITHOUT TEARS	10/28/2013	799089-1	DVD videos for Chloe Clark Kindergarten	81314038	246.83	246.83
113228	HAROLD LEMAY ENTERPRISES	10/28/2013	4350275	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	107.44	2,893.23
			4350880	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	430.30	
			4350966	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	306.74	
			4350976	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	782.09	
			4351027	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	424.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4351163	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	802.29	
			4352059	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	39.93	
113229	HOME DEPOT CREDIT SERVICES	10/28/2013	6035 3225 4097 6291	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314021	338.32	338.32
113230	HOUGHTON MIFFLIN	10/28/2013	949900533	Write Traits Kgarten Classroom kit	81314040	169.10	169.10
113231	INGRAM LIBRARY SERVICES	10/28/2013	73964588	Ingram English Department Novels	4311314037	169.57	169.57
113232	JODY CHRISTINE SNYDER	10/28/2013	MILEAGE REIMB 9/20/13	WASHINGTON COUNSELOR WORKSHOP	0	10.17	10.17
113233	JONES, JAMICKA	10/28/2013	MILEAGE REIMB TRAIN	9/23/13 TRAINING W/ HIGH SCHOOL BOOKKEEPER	0	39.23	265.66
			REIMB MILEAGE WAEOP	REIMBURSEMENT MILEAGE 10/11/13 WAEOP CONFERENCE	0	226.43	
113234	JOSTEN'S	10/28/2013	16056314	108083 DIPLOMA	0	9.82	9.82
113235	JOY S MORIYAMA-YODER	10/28/2013	REIMB GARDENSPHERE	9/1/13 GARDENSPHERE - PURCHASE PLANT STARTERS FOR CLASS GARDEN	0	27.81	27.81
113236	JUNIOR LIBRARY GUILD	10/28/2013	J138246 198555	Junior Library Guild Renewal for Level HIH - High Interest Reading High - Level CH (CH) *** For Fall Billing 2013-14****	4311314003	342.00	342.00
113237	KING COUNTY DIRECTORS ASSN	10/28/2013	3722625	BEAKER, LOW FORM, PYREX, ONLY ML	0	42.33	1,706.49
			3722627	BOTTLE, WASH, W/FLEX IBLE TUBE	0	10.07	
			3724541	S.P. KCDA building supply order	1271314005	234.70	
			3725929	cart #	2371314008	19.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				637461-Nystrom			
				#637518 Byrd			
				#637523 Foyil			
		3725930		classroom	2371314020	53.62	
				supplies marquis			
				cart#642375			
		3725933		office supplies &	2371314018	254.99	
				safe for main			
				office			
				cart#642004/Stout			
		3729080		OPEN PURCHASE	101314025	822.93	
				ORDER 2013-2014			
				FOR SUPPLIES			
		3729867		OPEN PURCHASE	101314025	28.27	
				ORDER 2013-2014			
				FOR SUPPLIES			
		3729970		S.P. KCDA	1271314005	30.26	
				building supply			
				order			
		3730509		MUSIC SUPPLIES --	1621314023	38.02	
				KCDA CART #619198			
		3735092		KCDA- Order for	4311314028	131.55	
				Nurses Room Kris			
				Harper			
		3735376		Science	4311314009	39.79	
				Department Marta			
				Gomez- Buckley			
				X-Acto Teacher			
				Pro Electric			
				Pencil Sharpener			
113238	LABELS EAST INC	10/28/2013	00023708	Visitor stickers	1461314010	36.50	36.50
				(250/roll) RED			
113239	LAKEWOOD HARDWARE & PAINT	10/28/2013	365676	OPEN PURCHASE	101314027	65.46	108.40
				ORDER 2013-2014			
				FOR SUPPLIES			
			366890	OPEN PURCHASE	101314027	42.94	
				ORDER 2013-2014			
				FOR SUPPLIES			
113240	LEMAY MOBILE SHREDDING	10/28/2013	4358020	CONFIDENTIAL	81314023	428.00	528.00
				SHREDDING FOR THE			
				SCHOOL DISTRICT			
				FOR THE 13/14 SY.			
				DO NOT FAX PO.			
			4358021	CONFIDENTIAL	81314023	50.00	
				SHREDDING FOR THE			
				SCHOOL DISTRICT			
				FOR THE 13/14 SY.			
				DO NOT FAX PO.			
			4358027	CONFIDENTIAL	81314023	50.00	
				SHREDDING FOR THE			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113241	LIDEN TECHNOLOGIES	10/28/2013	11117	SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO. 6 Annual Licenses valid through 08/31/2014 and on-line Application customization Do Not Fax	81314105	1,400.00	1,400.00
113242	LINGUISYSTEMS	10/28/2013	2776862	LISTENING COMPREHENSION-RESO URSE ROOM	1461314016	43.95	43.95
113243	LOFGREN, KIMBERLY RAE	10/28/2013	MILEAGE REIMB	9/18/13 ASB FINANCE WORKSHOP PUGET SOUND ESD	0	18.23	18.23
113244	MALKAMES, AMY D	10/28/2013	REIMB WINCO COSTCO	10/11/13 WINCO - PLATES FOR STAFF BREAKFAST MEETING 10/12 COSTCO - PAPER GOODS	0	30.14	30.14
113245	MARK'S PLUMBING PARTS	10/28/2013	1256747	OPEN PURCHASE ORDER 2013-2014 FOR PLUMBING SUPPLIES	101314032	1,068.71	1,068.71
113246	MASSEY'S PIANO TUNING	10/28/2013	286701	Choir Budget Massey's Piano Tuning 2907 173rd Street E Tacoma, WA 98445 Lauren Whitham	4311314008	120.00	120.00
113247	MCGRAW-HILL SCHOOL EDUCATION	10/28/2013	76420429001	Stock #9780021080731 Math Connects 5 - Teacher Resources (for Saltar's)	81314018	586.84	586.84
113248	MVP PHYSICAL THERAPY, INC	10/28/2013	836	SHS MVP PHYSICAL THERAPY OPEN PO DO NOT EXCEED \$25000.00	141314022	1,312.50	1,312.50
113249	NORTHWEST TEXTBOOK DEPOSITORY	10/28/2013	114-192-123	MATH CONNECTS WORKBOOKS K-2 ** FAX ORDER **	1621314017	18,550.68	27,854.26
			114-192-124	1ST GRADE READING WORKBOOKS ** FAX ORDER **	1621314018	4,908.08	
			114-197-155	Science, A Closer Look	81314021	310.93	
			114-198-500	Books For Pioneer	81314030	4,084.57	
113250	NW MATHEMATICS CONFERENCE	10/28/2013	316923	NWMC Registration	4311314014	375.00	375.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				- Northwest Mathematics Conference For Jamie Roberts & Kathleen Eastman Held in Bellevue, WA October 11th- 12th 2013 ***** The billing code is Medicaid Match. This was already approved prior to finding out about the cut. Please process through with our acknowledgement it will be taken away later. Thank you *****			
113251	OFFICE DEPOT	10/28/2013	673342429001	Office Supplies	81314010	218.05	337.97
			673342887001	Office Supplies	81314010	25.32	
			676011186001	Office Supplies	81314025	94.60	
113252	OFFICE DEPOT	10/28/2013	673342886001	Office Supplies	81314010	10.89	10.89
113253	PARKER BRUCE A	10/28/2013	MILEAGE REIMB	MILEAGE	0	187.58	187.58
				REIMBURSEMENT 10/1-3/13 WAMOA CONFERENCE, YAKIMA, WA			
113254	PESI HEALTH CARE	10/28/2013	519424	PLEASE DO NOT FAX	1461314017	189.99	189.99
				- WE WILL REGISTER AT CD PROFESSIONAL DEVELOPMENT, DANI HYLTON "SPECIAL ED LAW"			
113255	PIERCE COUNTY REFUSE	10/28/2013	4345207	OPEN PO FOR	81314049	153.46	1,304.15
				GARBAGE AND RECYCLING			
			4346903	OPEN PO FOR	81314049	1,150.69	
				GARBAGE AND RECYCLING			
113256	PIERCE COUNTY SEWER	10/28/2013	00858625	OPEN PO FOR SEWER	81314066	1,147.96	1,512.45
				CHARGES-DO NOT FAX			
			01354221	OPEN PO FOR SEWER	81314066	364.49	
				CHARGES-DO NOT FAX			
113257	PIERCE COUNTY WAVA	10/28/2013	WAVA DUES	SHS WAVA-PC FOR	141314019	500.00	766.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				DUES PLUS SARAH CAMPBELL			
			WAVA-DUES	SHS PIERCE COUNTY	141314018	266.67	
				WAVA FOR REGISTRATION TO PIERCE COUNTY BUSINESS & EDUCATION ADVISORY **PLEASE SEE ATTACHED!**			
113258	PREMIER AGENDAS	10/28/2013	20450032080804	STUDENT PLANNERS FOR 2013-14 ** DO NOT FAX / FOR INVOICING PURPOSES ONLY **	1621314001	736.57	1,937.72
			204500325171	STUDENT PLANNERS FOR 2013-14 ** DO NOT FAX / FOR INVOICING PURPOSES ONLY **	1621314001	1,201.15	
113259	PRO-ED	10/28/2013	2148850	supplies for McJunkins-SPED	2371314010	60.45	60.45
113260	PUGET SOUND ENERGY	10/28/2013	2000018787412	OPEN PO FOR GAS AND ELECTRICITY	81314045	999.09	14,006.73
			200001934278	OPEN PO FOR GAS AND ELECTRICITY	81314045	38.39	
			200002143960	OPEN PO FOR GAS AND ELECTRICITY	81314045	6,723.13	
			200008146082	OPEN PO FOR GAS AND ELECTRICITY	81314045	80.31	
			200022057323	OPEN PO FOR GAS AND ELECTRICITY	81314045	38.36	
			200023874882	OPEN PO FOR GAS AND ELECTRICITY	81314045	6,127.45	
113261	RADIO EXPRESS INC	10/28/2013	218132	8 Motorola walkie-talkies	2371314007	1,384.00	1,384.00
113262	REALLY GOOD STUFF	10/28/2013	4424519	FORD CLASSROOM SUPPLIES (1ST) ** FAX ORDER **	1621314004	63.05	63.05
113263	RED LION YAKIMA CENTER	10/28/2013	9905	HOTEL RESERVATIONS FOR BRUCE PARKER, WAMOA CONFERENCE, ON OCT 1 & 2, 2013, CONFIRMATION #25435333	101314066	226.40	226.40
113264	RIVIERA COMMUNITY CLUB	10/28/2013	SC/100	WATER USAGE FOR ANDERSON ISLAND	81314060	670.00	1,278.00
			SC/101	WATER USAGE FOR	81314060	608.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113265	ROSEN SUPPLY CO	10/28/2013	1386555-00	ANDERSON ISLAND OPEN PURCHASE ORDER 2013-2014 FOR PLUMBING SUPPLIES	101314041	234.24	234.24
113266	SCHOLASTIC INC	10/28/2013	M5104375	SCHOLASTIC NEWS 2ND GRADE ** DO NOT FAX ** FOR INVOICING PURPOSES ONLY **	1621314019	1,065.78	2,093.38
			M5157259	SCHOLASTIC NEWS 3RD GRADE ** DO NOT FAX ** FOR INVOICING PURPOSES ONLY **	1621314020	1,027.60	
113267	SCHOOL DATA SOLUTIONS	10/28/2013	100623	Annual Subscription 13/14 Sy	81314092	11,609.53	11,609.53
113268	SCHOOL SPECIALTY	10/28/2013	208111557646	MUSIC SUPPLIES -- SCHOOL SPECIALTY CART #7774724393	1621314022	51.90	51.90
113269	SCHOOL SPECIALTY	10/28/2013	208111360877	teaching supplies cart #7775220527 Patterson cart #7775220503 Kallay cart #7775220576 Nystrom	2371314013	34.28	158.19
			208111360878	teaching supplies cart #7775220527 Patterson cart #7775220503 Kallay cart #7775220576 Nystrom	2371314013	123.91	
113270	SCHOOL SPECIALTY	10/28/2013	208111360876	teaching supplies cart #7775220527 Patterson cart #7775220503 Kallay cart #7775220576 Nystrom	2371314013	189.50	189.50
113271	SEEFELDT, JAMES M	10/28/2013	MILEAGE REIMB	9/11-26/13 INNER-DISTRICT MILEAGE REIMBURSEMENT	0	12.13	12.13
113272	SERVICE ALT. TRAINING INST.	10/28/2013	5147	Right Response Training Supplies	91314006	146.92	146.92
113273	SHUCKHART, MAUREEN	10/28/2013	MILEAGE REIMB	9/3-30/13 INNERCOMPANY	0	48.76	48.76

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113274	SODEXO INC & AFFILIATES	10/28/2013	1000711444	MILEAGE STUDENT THERAPY OPEN PO FOR FOOD SERVICE - DO NOT FAX	81314061	90,207.88	90,738.75
			261982	OPEN PO FOR COURIER SERVICES - DO NOT FAX	81314108	530.87	
113275	SOUND PEST MANAGEMENT	10/28/2013	0000307	OPEN PURCHASE ORDER 2013-2014 FOR PESTICIDE SERVICES	101314046	92.99	404.87
			0000308	OPEN PURCHASE ORDER 2013-2014 FOR PESTICIDE SERVICES	101314046	93.08	
			0000309	OPEN PURCHASE ORDER 2013-2014 FOR PESTICIDE SERVICES	101314046	218.80	
113276	STARFALL EDUCATION	10/28/2013	S2005042.001	1ST GRADE SUPPLIES (LEVCOVICH) ** FAX/EMAIL P.O. W/ ATTACHED ORDER FORM **	1621314003	182.49	182.49
113277	STEILACOOM SCHOOL DISTRICT	10/28/2013	SEPTEMBER 2013	REV TRAK FEES TO BE REIMBURSED BACK	81314052	717.13	717.13
113278	STOUT, ANDRE EDWARD	10/28/2013	REIMB SUMMER SCHOOL	7/31/13 COSTCO SUMMER SCHOOL 8/1/13 DOLLAR TREE SUMMER SCHOOL	0	63.29	63.29
113279	SUBSTITUTE ONLINE	10/28/2013	2013-77	SUBSTITUTE ONLINE UNLIMITED SERVICE AGREEMENT	81314082	3,300.00	3,300.00
113280	TACOMA SCREW PRODUCTS	10/28/2013	30436117	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314049	107.58	107.58
113281	TANNER ELECTRIC	10/28/2013	72131000	ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 13/14 SY - DO NOT FAX	81314051	455.78	455.78
113282	TD SOCIAL SKILLS	10/28/2013	2636	COUNSELOR SUPPLIES ** FAX ORDER W/ ATTACHED ORDER FORM **	1621314016	66.90	66.90
113283	TEACHER DIRECT	10/28/2013	P453932200020	GUYLES CLASSROOM	1621314007	60.98	60.98

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES (2ND) **			
				FAX ORDER **			
113284	TED BROWN MUSIC CO	10/28/2013	979515	open p.o. for	2371314016	69.42	91.05
				music supplies			
			990976	open p.o. for	2371314016	13.09	
				music supplies			
			992426	open p.o. for	2371314016	8.54	
				music supplies			
113285	TINSLEY, KRISTIN	10/28/2013	MILEAGE COSTCO REIMB	MILEAGE	0	177.31	177.31
				9-/12-30/13 ESD			
				TRAINING SKYWARD			
				TRAINING GRAHAM			
				KAPOWSIN HIGH			
				SCHOOL 9/27/13			
				COSTCO FILE			
				FOLDERS			
113286	TOWN OF STEILACOOM	10/28/2013	01-00720.0	OPEN PO FOR	81314048	897.21	14,870.52
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			01-00722.0	OPEN PO FOR	81314048	124.50	
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			01-00727.0	OPEN PO FOR	81314048	1,455.96	
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			04-00360.0	OPEN PO FOR	81314048	614.72	
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			04-00361.0	OPEN PO FOR	81314048	927.38	
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			04-01690.1	OPEN PO FOR	81314048	150.87	
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			04-01692.0	OPEN PO FOR	81314048	116.52	
				UTILITIES FOR			
				STEILACOOM. DO			
				NOT FAX			
			05-00010.0	OPEN PO FOR	81314048	380.70	
				ELECTRICITY FOR			
				STEILACOOM. DO			
				NOT FAX PO.			
			05-00020.0	OPEN PO FOR	81314048	407.27	
				UTILITIES FOR			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				STEILACOOM. DO NOT FAX			
			05-00025.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	372.57	
			05-00030.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	960.12	
			05-00040.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	87.66	
			08-01800.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	138.37	
			08-01805.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	113.94	
			08-01810.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	8,122.73	
113287	TRANE COMMERCIAL SYSTEMS	10/28/2013	8365041R1	TRANE PTW SERIES HEAT PUMP	101314068	874.86	874.86
113288	TRUSTEED PLANS SERVICE CORP	10/28/2013	0072296-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	1,271.33	9,525.98
			0072406-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	1,013.97	
			0072639-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	1,265.86	
			0072742-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	295.00	
			0072836-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	358.97	
			0072959-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	374.00	
			CASE NO. 45900 -001	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	4,946.85	
113289	UHLER, ADAM	10/28/2013	108	PROFESSIONAL	1621314026	1,000.00	1,000.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				DEVELOPMENT FOR CC CERTS 8/26/2013 (Adam Uhler) ** PLEASE PAY ATTACHED INVOICE **			
113290	USA MOBILITY WIRELESS INC	10/28/2013	W3661889J	OPEN PO FOR PAGERS FOR MAIN DEPARTMENT - DO NOT FAX	81314054	113.20	113.20
113291	WAMOA	10/28/2013	9426	WAMOA CONFERENCE OCT 1-3 & ANNUAL MEMBERSHIP FEE	101314065	260.00	260.00
113292	WASA REGION 111	10/28/2013	2013-14 DUES	DUES FOR THE 2013-14 FISCAL YEAR FOR NANCY MCCLURE	0	55.00	55.00
113293	WASH SCHOOLS RISK MGMT POOL	10/28/2013	105653	Risk Management Pool	81314032	220,030.17	220,030.17
113294	WASHINGTON TRACTOR	10/28/2013	296547	TIRES FOR JOHN DEER TRACTOR	101314061	893.68	893.68
113295	WEIGHT, KATHLEEN J	10/28/2013	MILEAGE REIMB	9/30/13SOUNDVIEW UNIV. 9/30-10/10 INNER-DISTRICT 10/11 WSPA LAW CONF 10/16 INNER DISTRICT 10/17 TACOMA PDC	0	83.06	83.06
113296	WHITHAM, LAUREN ELIZABETH	10/28/2013	MILEAGE REIMB	8/29-9/30/13 INNER-DISTRICT MILEAGE	0	219.67	219.67
113297	WITT COMPANY	10/28/2013	318440	S.P. Witt Co. open P.O.	1271314003	144.36	9,973.10
			319821	OPEN PO FOR WITT COMPANY LEASE AGREEMENT 13/14 SY. DO NOT FAX. SHS, PIONEER, CHLOE CLARK, CHERRYDALE, SP, AI,MAINT, ADMIN.	81314024	3,776.29	
			320041	STAPLES FOR WORK ROOM COPIER: # E-0552	1461314013	65.64	
			320055	staplers for copy machine	2371314022	143.57	
			GW932013	Pioneer and SHS Printer buyout from Lease	111213048	5,843.24	
113298	WSIPC	10/28/2013	0000362452	Annual lease for	81314079	4,130.23	4,130.23

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113299	WSPA	10/28/2013	6229252	IEP in line - Do not fax Washington School Personnel Association (WSPA) -Associate Membership Dues	91314002	50.00	550.00
			6229265	Invoice # 6229255 Washington School Personnel Association (WSPA) Conference October 14-15, 2013 Registration-Susan ne Beauchaine	91314001	250.00	
			6298523	WSPA 13-14 LAW CONFERENCE (sue saylor) DO NOT FAX -INVOICE ATTACHED	81314012	250.00	
99	Computer			Check(s) For a Total of			493,432.52

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	99	Computer	Checks For a Total of	493,432.52
Total For	99	Manual, Wire Tran, ACH & Computer	Checks	493,432.52
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	493,432.52

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$686.48. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 113301 through 113301, totaling \$686.48

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113301	MASTERCARD CORP. CLIENTS PAYME	10/31/2013	5626	SHS B&H VIDEO FOR BEAULIEU AT PIO ON SARA'S P-CARD	141314006	208.65	686.48
			5626-1	NW TOOL AND REP	0	42.78	
			5626-2		0	0.06	
			5679	NYBERG LOCK, PCI, FERRY TICKETS, MCCLAINS SOIL	0	434.99	
1	Computer			Check(s) For a Total of			686.48

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	686.48
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	686.48
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	686.48

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$14,681.56. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401419 through 401436, totaling \$14,681.56

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401419	CALATA, ERIN	10/31/2013	6	4004 Choir Erin Calata 1514 34th Street SE Puyallup, WA 98372	4061314075	200.00	420.00
			7	4004 Choir Erin Calata Voice Lessons	4061314074	220.00	
401420	CASCADE BAGEL & DELI, INC	10/31/2013	126405	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	34.30
401421	COSTCO	10/31/2013	257022145	4012 Student Store Costco Open PO not to exceed \$7000.00 For 2013-14 School Year	4061314008	322.66	322.66
401422	COUSIN'S CONCERT ATTIRE	10/31/2013	606493	4004 Choir Cousin's Concert Attire 360 Fairfield Ave Stamford, CT 06902 Lauren Whitman Pearl Necklaces	4061314048	155.00	155.00
401423	CURTIS HIGH SCHOOL	10/31/2013	OCT 5TH INVITE	2003 Curtis High School XC Invite	4061314079	100.00	100.00
401424	FORMAL FASHIONS INC	10/31/2013	178254	4004 Choir Formal Fashions P.O. Box	4061314072	3,750.84	3,750.84

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401425	HALFON CANDY COMPANY	10/31/2013	525436	11688 Tempe, AZ 85284 1-800-528-7909 1-480-491-2228 fax 4012 Student Store Halfon Open PO for 2013-14 not to exceed \$3000.00	4061314006	158.61	158.61
401426	HAYDEN, CHRISTINA MARIE	10/31/2013	STUDENT STORE SUPP	STUDENT STORE SUPPLIES FROM WALMART	0	6.73	6.73
401427	JOSTENS YEARBOOKS	10/31/2013	FW13-1044	4013 Yearbook Jackie Mercurio P.O. Box 680 Bellevue, WA 98009 206-369-2009	4061314080	405.00	405.00
401428	KING COUNTY DIRECTORS ASSN	10/31/2013	3731556	KCDA CART #645022 MEGAPHONE FOR PLAYGROUND USE - PARAS	4031314003	121.85	121.85
401429	LAKES HIGH SCHOOL	10/31/2013	18895	2003 Cross Country Fort Steilacoom Invitational/ Lakes High School 10320 Farwest Drive SW Lakewood, WA 98498 Team Race Entry Fee	4061314045	100.00	100.00
401430	NORTHWEST CASCADE INC	10/31/2013	1-780707	2000 Athletic Department Northwest Cascade (Honey Bucket) Open PO for the School Year not to exceed \$1000.00	4061314033	124.50	124.50
401431	PEACE PARTNERS INC	10/31/2013	5988	PLEASE DO NOT FAX - WE WILL ORDER AT CD FOR PO PURPOSES ONLY	4031314002	137.50	137.50
401432	PIERCE COLLEGE ATHLETICS	10/31/2013	78014	2006 Girls Basketball Pierce C. C. Women Basketball 9401 Farwest	4061314073	450.00	450.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401433	RIDDELL	10/31/2013	60228990	Drive SW Lakewood, WA 253-964-6700 reconditioning of football helmets, chin straps, shoulder pads	4051314001	4,328.63	4,328.63
401434	WESTERN WA FOOTBALL OFFICIALS	10/31/2013	79	2000 Athletics Western Washington Football Officials Association 9502 180th Ave E Bonney Lake, WA 98391 253-826-2460 *** invoice attached ***	4061314081	3,327.74	3,327.74
401435	WIAA OFFICE	10/31/2013	15054	WIAA sports dues	4051314011	410.00	410.00
401436	WINNING SEASON	10/31/2013	m2013558	4004 Choir Winning Seasons - Marc Blau 10506 steele Street South Lakewood, WA 98499 253-582-3585 253-582-2031 fax Choir T-Shirts	4061314060	328.20	328.20
18	Computer			Check(s) For a Total of		14,681.56	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	14,681.56
Total For	18	Manual, Wire Tran, ACH & Computer	Checks	14,681.56
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,681.56

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$9,444.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200115 through 200118, totaling \$9,444.59

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200115	KING COUNTY DIRECTORS ASSN	11/01/2013	3733347	FURNITURE FOR SALTAR'S POINT PORTABLE CLASSROOMS, KCDA CART #628012	101213176	3,636.46	3,636.46
200116	ARC DOCUMENT SOLUTIONS	11/01/2013	54-542057	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	378.11	378.11
200117	GREENEGASAWAY	11/01/2013	SEPT	PLANNING PHASE PROGRAM MANAGEMENT SERVICES AS DESCRIBED IN AGREEMENT AT THE HOURLY RATE IN EXHIBIT A, NOT TO EXCEED 10,000.00.	2001213029	5,261.00	5,261.00
200118	OFFICE DEPOT	11/01/2013	677799352001	Moving Boxes	2001314005	169.02	169.02
4	Computer			Check(s) For a Total of		9,444.59	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	9,444.59
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	9,444.59
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,444.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$21,035.57. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200113 through 200114, totaling \$21,035.57

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200113	ARC DOCUMENT SOLUTIONS	11/01/2013	54-542859	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	951.10	1,523.18
			54-542860	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	75.44	
			54-542861	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	175.45	
			54-542862	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	153.79	
			54-542863	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	167.40	
200114	TOWN OF STEILACOOM	11/01/2013	PERMITS 1918	PERMITS FOR 1918 BUILDING	0	19,512.39	19,512.39
2	Computer	Check(s) For a Total of					21,035.57

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	21,035.57
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	21,035.57
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	21,035.57

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$3,100.00, and voids/cancellations, totaling \$3,100.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 113302 through 113302, totaling \$3,100.00
Voids/Cancellations, totaling \$3,100.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Invoice Amount	Check Amount
113302 HEATER, MARGARET	11/04/2013 1005	Teacher training	181213075 3,100.00	3,100.00
		1 Computer	Check(s) For a Total of	3,100.00

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
112970	HEATER, MARGARET	11/01/2013	1005	Teacher training	181213075	3,100.00	3,100.00
			1	Void	Check(s) For a Total of		3,100.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,100.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	3,100.00
Less	1	Voided	Checks For a Total of	3,100.00
			Net Amount	0.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$41,978.57. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 113303 through 113344, totaling \$41,978.57

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113303	AMERICAN LEGACY PUBLISHING	11/04/2013	123335	S.P. Studies Weekly magazine order for Parr, Yoder, Martin	1271314010	533.61	533.61
113304	AUTOLUBE TIRE & AUTOMOTIVE	11/04/2013	0000009638	OPEN PURCHASE ORDER 2013-2014 FOR AUTO SERVICES LIC PLATE - 94745C	101314014	239.51	239.51
113305	BANK OF AMERICA	11/04/2013	13090078584	OPEN PO FOR SERVICE FEES - DO NOT FAX	81314057	121.04	121.04
113306	BIRDSONG, VERONICA D	11/04/2013	MILEAGE REIMBURSEMEN	10/28/13 ESD TRAINING	0	25.28	25.28
113307	BURNS, BARBARA JANE	11/04/2013	MILEAGE REIMBURSEMEN	8/27-9/6-13 INNER-DISTRICT MILEAGE 9/9-9/19-13 INNER-DISTRICT MILEAGE 9/20-9/30-13 INNER-DISTRICT MILEAGE	0	152.37	152.37
113308	CAREER STAFF UNLMTD- SEATTLE	11/04/2013	28427-188835	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,160.00	2,160.00
113309	CASCADE RECREATION INC	11/04/2013	6092	FIBAR CHIPS BLOWN IN AT CHERRYDALE, CHLOE CLARK,	101314070	6,077.18	6,077.18

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113310	CELESTE L JOHNSTON	11/04/2013	MILEAGE REIMBURSEMEN	SALTAR'S PT & ANDERSON ISLAND ELEMENTARIES - FAX PO 10/2-9 10/23 INNER-DISTRICT MILEAGE PUBLIC INFORMATION OFFICE	0	62.34	62.34
113311	CLEVERBRIDGE	11/04/2013	51476519	Malwarebytes malware scanning/preventio n software for all district computers.	111314008	7,755.00	7,755.00
113312	COASTWIDE, LABORATORIES	11/04/2013	T2595910	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	967.23	2,417.40
			T2595910-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	22.13	
			T2595910-2	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	81.37	
			T2595924	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	1,131.81	
			T2595924-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	89.03	
			T2597793	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	125.83	
113313	CONSOLIDATED ELECTRICAL DIST	11/04/2013	8541-753847	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	132.11	132.11
113314	DANDE CO	11/04/2013	MA101413-2	open PO for DANDE's	281314003	13.40	13.40
113315	DEMCO INC	11/04/2013	6116124	S.P. DEMCO online order- DO NOT FAX	1271314009	29.50	29.50
113316	GENERAL ELECTRIC CAPITAL CORP	11/04/2013	596498787	MAINTENANCE DEPT. COPIER LEASE KYOCERA	81314015	75.49	336.61

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			59651549	FS3140 Open PO for copier at Chloe Clark, Anderson Island and Maintenance - Do Not Fax	81314097	261.12	
113317	HEIDISONGS	11/04/2013	3173	DVDs for CC Kgarten	81314041	82.50	82.50
113318	HOWE, BARBARA ANN	11/04/2013	REIMB WALGRS/BIG LOT	9/29/13 WALGREENS 3RD GRADE SUPPLYS 9/29/13 BIG LOTS 3RD GRADE SUPPLIES	0	19.76	19.76
113319	J&I POWER EQUIPMENT INC	11/04/2013	168005	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	32.24	32.24
113320	JOHNSON, LAURA V	11/04/2013	MUTUAL BENEFIT MILEA	9/20-25/13 MILEAGE REIMBURSEMENT FOR MUTUAL BENEFITS	0	52.55	52.55
113321	JOHNSON, RACHEL LYNN MARIE	11/04/2013	MILEAGE REIMBURSEMEN	9/24/13 MILEAGE REIMBURSEMENT FOR SWIM AND DIVE MEET; BUS WAS TOO SMALL	0	22.86	22.86
113322	JONES, JAMICKA	11/04/2013	MILEAGE REIMNURSEMEN	10/21/13 TRAINING USUING HD BAKER IN-TOUCH SYSTEM 10/21/13 TOLL CHARGE	0	52.44	52.44
113323	JTEC EDUCATIONAL CONSULTANTS	11/04/2013	1314-13405	OPEN PURCHASE ORDER FOR ADMIN MEDICAID MATCH CONSULTING AND PROCESSING FEE FOR 13/14SY.	81314033	1,100.00	1,100.00
113324	K & L GATES	11/04/2013	2838493	PROFESSIONAL LAWYER SERVICES FOR THE 13/14 SY. DO NOT FAX	81314104	897.00	2,013.50
			2840446	PROFESSIONAL LAWYER SERVICES FOR THE 13/14 SY. DO NOT FAX	81314104	1,116.50	
113325	KING COUNTY DIRECTORS ASSN	11/04/2013	3729971	S.P. KCDA order/files for office	1271314008	45.78	824.64
			3730507	ELL SUPPLIES -- KCDA CART #608914	1621314024	81.46	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			3733463	KCDA Office Supplies - Order by Sharon Schiller Cart #643817	4311314025	591.91	
			3739526	KCDA - Math Department Order for Eastman Cart # 651907	4311314036	105.49	
113326	LAKEWOOD HARDWARE & PAINT	11/04/2013	369742	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	32.71	52.59
			369887	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	19.88	
113327	LAKIN, MARY-HOPE MICHELE	11/04/2013	MILEAGE REIMBURSEMEN	9/20/13 WASHINGTON COUNCIL COUNSELOR WORKSHOP	0	10.17	10.17
113328	LEWIS, AMI NOELLE	11/04/2013	REIMB MILEAGE MEMBER	9/20/13 WASHINGTON COUNCIL COUNSELOR WORKSHOP 9/6/13 WASHINGTON COUNCIL MEMBERSHIP FEE/PROFESSIONAL DEVELOPEMENT	0	180.17	180.17
113329	LOFGREN, KIMBERLY RAE	11/04/2013	MILEAGE REIMBURSEMEN	9/18/13 ASB FINANCE WORKSHOP PUGET SOUND ESD 10/15/13 YEAR END CLOSE AT ESD113	0	43.77	43.77
113330	LOWES	11/04/2013	9900 195933 9	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314031	538.72	538.72
113331	NORTHWEST CASCADE INC	11/04/2013	1071928	OPEN PURCHASE ORDER 2013-2014 FOR PLUMBING SERVICES	101314036	711.10	711.10
113332	NORTHWEST TEXTBOOK DEPOSITORY	11/04/2013	114-198-589	Math Triumphs Student Studies	81314031	1,178.53	1,178.53
113333	PACIFIC LUTHERAN UNIVERSITY	11/04/2013	929	Pacific Lutheran University - Conference Services Graduation June 7, 2014 Open PO not to exceed \$5500.00 Point	4311314029	1,461.00	1,461.00

3apckp08.p	STEILACOOM SCHOOL DISTRICT #1	1:03 PM	11/01/13
05.13.06.00.00-10.2-010032	Check Summary	PAGE:	5

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				of Contact - Gary Wusterbarth *** Contract Agreement Signature Pages attached ****			
113334	PESI HEALTH CARE	11/04/2013	522540	*please do not fax, we will register at Cherrydale* PROFESSIONAL DEVELOPMENT: MARK HILDERBRAND, NOV. 05, 2013 - SPECIAL ED LAW	1461314014	189.00	189.00
113335	PREMIER AGENDAS	11/04/2013	204500361518	30 additional school planners	2371314021	159.30	159.30
113336	PROJECT LEAD THE WAY	11/04/2013	PF024390	SHS PROJECT LEAD THE WAY PTE PARTICIPATION FOR GRAVES. ***PLEASE SEE ATTACHED INVOICE***	141314020	3,000.00	3,000.00
113337	PSAT/NMSQT	11/04/2013	481325	PSAT / NMSQT Testing for Students October 16, 2013	4311314026	2,716.00	2,716.00
113338	SAXTON BRADLEY	11/04/2013	35808	Suplies for Julie Wright, ordered for Saltar's Point.	91314005	1,289.83	1,289.83
113339	SCHOOL DUDE	11/04/2013	R-32586	ANNUAL RENEWAL FOR SCHOOL DUDE PROGRAMS MAINTENANCE DIRECT & PM DIRECT THRU NOV 30, 2014	101314072	1,342.41	1,342.41
113340	SIGN SOLUTIONS	11/04/2013	3168.01	OFFICE REPLACEMENT SIGNS FOR SHS	101314071	569.97	569.97
113341	VERIZON WIRELESS	11/04/2013	9713464697	OPEN PO FOR PHONE SERVICE - DO NOT FAX	81314055	2,148.10	2,148.10
113342	WASA	11/04/2013	353037682	EduPortal Services	281314006	1,805.18	1,805.18
113343	WEIGHT, KATHLEEN J	11/04/2013	MILEAGE REIMBURSEMEN	10/22-31/13 AWSP/WASA CONFERENCE SEA-TAC	0	80.80	80.80

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113344	WITT COMPANY	11/04/2013	324505	INNER-DISTRICT MILEAGE			
				OPEN P.O. FOR WITT COPIER SUPPLIES	1621314030	102.52	246.09
			324518	OPEN P.O. FOR WITT COPIER SUPPLIES	1621314030	143.57	
42	Computer			Check(s) For a Total of			41,978.57

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	42	Computer	Checks For a Total of	41,978.57
Total For	42	Manual, Wire Tran, ACH & Computer Checks		41,978.57
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	41,978.57

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$193,228.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 113345 through 113390, totaling \$193,228.72

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113345	AUTOLUBE TIRE & AUTOMOTIVE	11/08/2013	0000009738	OPEN PURCHASE ORDER 2013-2014 FOR AUTO SERVICES LIC PLATE 94719C	101314014	47.95	210.02
			0000009783	OPEN PURCHASE ORDER 2013-2014 FOR AUTO SERVICES LIC PLATE 75383C	101314014	162.07	
113346	BATTERIES PLUS	11/08/2013	245-306413	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314005	94.61	94.61
113347	BEAUCHAINE, SUSANNE CHOE	11/08/2013	MILEAGE REIMB OCT	10/1-30/13 INNER-DISTRICT MILEAGE, WSPA LAW CONFERENCE	0	90.57	90.57
113348	BRITTAIN, JAMES E	11/08/2013	MILEAGE REIMB SEP OC	9/6 PSED - MTG CHUCK/JUNE FISCAL 9/23 WEA OFFICE- FEDERAL WAY WSSDA MTG 9/24 PSED - BUSINESS MGR MTG 10/3 - SHORELINE SD ADMIN-ELEC CONF 10/22 PIERCE CTY - FERRY FARES	0	186.45	186.45
113349	BUCKEYE CLEANING CENTER	11/08/2013	774321	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314006	566.93	566.93
113350	BUILDERS HARDWARE & SUPPLY	11/08/2013	S3280057.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314007	32.38	32.38
113351	BUREAU OF ED RESEARCH	11/08/2013	4478200	PLEASE DO NOT FAX - WE WILL	1461314020	687.00	687.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				REGISTER AT SCHOOL PROFESSIONAL DEVELOPMENT FOR 1ST GRADE TEAM IN FEB. 2014			
113352	BURNS, BARBARA JANE	11/08/2013	MILEAGE REIMB OCT	10/1-31/13	0	154.72	154.72
				INNER-DISTRICT MILEAGE REIMBURSEMENT			
113353	CAREER STAFF UNLMTD- SEATTLE	11/08/2013	28427-189499	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,728.00	6,589.00
			28427-190122	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,615.00	
			28427-190748	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	2,246.00	
113354	CIRRUS SYSTEMS	11/08/2013	56	ANNUAL SOFTWARE SERVICES FOR SCHOOL ZONE BEACONS AT PIONEER MS & CHLOE CLARK ELEMENTARY FROM OCT 1, 2013 TO JUN 30, 2014	101314062	540.00	540.00
113355	COASTWIDE, LABORATORIES	11/08/2013	T2598743	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	12.23	81.06
			T2599936	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	68.83	
113356	CONSOLIDATED ELECTRICAL DIST	11/08/2013	8541-747498	OPEN PURCHASE ORDER 2013-2014	101314012	1,005.41	1,089.73

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR ELECTRICAL SUPPLIES			
			8541-747582	OPEN PURCHASE	101314012	84.32	
				ORDER 2013-2014			
				FOR ELECTRICAL SUPPLIES			
113357	DEPARTMENT OF L&I	11/08/2013	148656	OPERATING	0	153.80	153.80
				CERTIFICATE FOR ELEVATOR PIONEER MIDDLE SCHOOL			
113358	DEPARTMENT OF LICENSING	11/08/2013	CASEY, CLARK, SELING	OPEN PURCHASE	101314051	39.00	39.00
				ORDER 2013-2014			
				FOR TYPE 2 DRIVING LICENSE ABSTRACTS			
113359	ELECTROCOM	11/08/2013	26285-1	OPEN PURCHASE	101314016	205.13	205.13
				ORDER 2013-2014			
113360	FAIRFAX HOSPITAL	11/08/2013	1335	Open PO for	91314011	15,000.00	15,000.00
				Fairfax Hospital / Norhtwest School of Innovative Learning			
113361	FIRST STUDENT INC	11/08/2013	10864293	OPEN PO FOR BUS	81314062	109,541.95	108,760.75
				CHARGES - DO NOT FAX			
			10864293-1	OPEN PO FOR BUS	81314062	-781.20	
				CHARGES - DO NOT FAX			
113362	GENERAL ELECTRIC CAPITAL CORP	11/08/2013	59656873	Open PO for	81314096	534.97	1,278.07
				copier at Saltar's Point - Do Not Fax			
			59675876	Open PO for	81314095	743.10	
				copier at Pioneer - Do Not Fax			
113363	GRAINGER	11/08/2013	9259885417	OPEN PURCHASE	101314017	117.11	1,194.71
				ORDER 2013-2014			
				FOR SUPPLIES			
			9276083095	OPEN PURCHASE	101314017	1,077.60	
				ORDER 2013-2014			
				FOR SUPPLIES			
113364	HAAS, DONALD GENE	11/08/2013	MILEAGE REIMB	10/11-29/13	0	43.40	154.71
				INNER-DISTRICT MILEAGE			
				REIMBURSEMENT			
			MILEAGE REIMBUR	MILEAGE	0	45.43	
				REIMBURESMENT			
				9/9-20/13			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				INNER-DISTRICT			
			MILEAGE REIMBURSEMEN	9/23-10/9	0	32.54	
				INNER-DISTRICT			
				MILEAGE			
				REIMBURSEMENT			
			REIMBURSEMENT MILEAG	8/26-9/6 MILEAGE	0	33.34	
				REIMBURSEMENT			
				INNER-DISTRICT			
113365	HAROLD LEMAY ENTERPRISES	11/08/2013	4440003	OPEN PO FOR	81314034	108.51	3,186.05
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
			4440607	OPEN PO FOR	81314034	697.90	
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
			4440693	OPEN PO FOR	81314034	309.81	
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
			4440703	OPEN PO FOR	81314034	789.91	
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
			4440754	OPEN PO FOR	81314034	428.68	
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
			4440890	OPEN PO FOR	81314034	810.31	
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
			4441765	OPEN PO FOR	81314034	40.93	
				DISTRICT WIDE			
				GARBAGE. DO NOT			
				FAX PO.			
113366	KARI ANN KISSEL	11/08/2013	MILEAGE REIMBURSEMEN	10/27-29 MILEAGE	0	122.04	122.04
				REIMBURSEMENT FCS			
				FALL CONFERENCE			
113367	KING COUNTY DIRECTORS ASSN	11/08/2013	3729327	OPEN PURCHASE	101314025	95.24	1,028.17
				ORDER 2013-2014			
				FOR SUPPLIES			
			3730811	KCDA CART #642559	1461314015	264.72	
			3737527	main office	2371314027	111.75	
				supplies/teaching			
				supplies cart			
				#649591			
			3737575	OPEN PURCHASE	101314025	293.30	
				ORDER 2013-2014			
				FOR SUPPLIES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			3740272	KCDA CART #647311	1461314021	58.87	
			3740775	KCDA order #648345	1271314011	204.29	
113368	KONE, INC	11/08/2013	221286195	OPEN PURCHASE ORDER 2013-2014 FOR ELEVATOR SERVICE	101314026	483.89	483.89
113369	LAKE WASHINGTON SD	11/08/2013	0000002823	Food Service equipment - see attached	81314083	298.75	298.75
113370	LAKEWOOD HARDWARE & PAINT	11/08/2013	371024	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	19.17	52.96
			371288	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	33.79	
113371	LEMAY MOBILE SHREDDING	11/08/2013	4361742	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	102.60	252.60
			4361743	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	50.00	
			4361744	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	50.00	
			4361748	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	50.00	
113372	MCDONALD, JODY D	11/08/2013	MILEAGE REIMBURS	9/12 THRU 10/11 MILEAGE REIMBURSEMENT INNER-DISTRICT	0	85.80	85.80
113373	MICRO K12CONNECTED.COM	11/08/2013	0449665-IN	Document cameras for classrooms	111314006	904.52	904.52
113374	NASCO	11/08/2013	865219	art supplies Kallay	2371314011	108.16	108.16
113375	NORTHWEST TEXTBOOK DEPOSITORY	11/08/2013	114-198-913	Math Connects for Chloe Clark Kindergarten	81314042	2,009.69	2,627.43
			114-200-262	Math Connects for Chloe Clark Kindergarten	81314042	617.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
113376	OFFICE DEPOT	11/08/2013	676548249001	Office supplies	81314077	87.08	102.37
			676553083001	Office supplies	81314077	15.29	
113377	PIERCE COUNTY REFUSE	11/08/2013	4435017	OPEN PO FOR GARBAGE AND RECYCLING	81314049	154.99	383.26
			4436688	OPEN PO FOR GARBAGE AND RECYCLING	81314049	17.04	
			4438062	OPEN PO FOR GARBAGE AND RECYCLING	81314049	211.23	
113378	PREMIER AGENDAS, INC.	11/08/2013	204500321353	planners for 2013-14 school year do not fax for invoice purposes only	2371314004	4,296.51	4,296.51
113379	PUGET SOUND ENERGY	11/08/2013	200001934278	OPEN PO FOR GAS AND ELECTRICITY	81314045	204.67	20,452.27
			200002143960	OPEN PO FOR GAS AND ELECTRICITY	81314045	11,163.87	
			2000022057323	OPEN PO FOR GAS AND ELECTRICITY	81314045	169.30	
			200008146082	OPEN PO FOR GAS AND ELECTRICITY	81314045	494.31	
			200018787412	OPEN PO FOR GAS AND ELECTRICITY	81314045	2,146.10	
			200023874882	OPEN PO FOR GAS AND ELECTRICITY	81314045	6,274.02	
113380	ROSS, JANA	11/08/2013	COSCTO REIMBURSEMENT	REIMBURSEMENT 10/2/13 COSTCO HEALTH ROOM SUPPLIES	0	29.33	87.72
			REIMBURSEMENT COSTCO	REIMBURSEMENT COSTCO 10/2/13 OFFICE FILES	0	21.73	
			USPO REIMBURSEMENT	REIMBURSEMENT 10/25/13 USPO - EXCLUSION LETTERS	0	36.66	
113381	STEPHANIE LEIGH BREWER	11/08/2013	MUTUAL BENEFITS REIM	9/19/13 FOOD HANDLERS CARD	0	10.00	10.00
113382	TANNER ELECTRIC	11/08/2013	72131000	ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 13/14 SY - DO NOT FAX	81314051	425.90	425.90
113383	TOWN OF STEILACOOM	11/08/2013	01-00720.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	715.60	13,863.05
			01-00722.0	OPEN PO FOR	81314048	114.48	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				UTILITIES FOR STEILACOOM. DO NOT FAX			
		01-00727.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	2,075.74	
		04-00360.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	477.23	
		04-00361.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	1,208.98	
		04-01690.1		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	169.34	
		04-01692.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	117.51	
		05-00010.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	380.70	
		05-00020.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	291.78	
		05-00025.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	338.70	
		05-00030.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	594.45	
		05-00040.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	88.40	
		08-01800.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	138.37	
		08-01805.0		OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	35.87	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			08-01810.0	NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	7,115.90	
113384	TUFF SHED INC	11/08/2013	726626	PURCHASE TUFF SHED	101314081	2,609.57	2,609.57
113385	USA MOBILITY WIRELESS INC	11/08/2013	W3661889K	OPEN PO FOR PAGERS FOR MAIN DEPARTMENT - DO NOT FAX	81314054	113.20	113.20
113386	WA-ACTE	11/08/2013	8070	SHS WA-ACTE DUES FOR SARA GRAVES PLEASE SEE ATTACHED AND FAX!	141314005	135.00	135.00
113387	WINNING SEASON	11/08/2013	M2013475	additional p.e. uniforms for 2013-14 school year	2371314005	4,129.85	4,129.85
113388	WITT COMPANY	11/08/2013	322778	STAPLES FOR WORK ROOM COPIER: # E-0552	1461314013	78.72	157.01
			325059	OPEN P.O. FOR WITT COPIER SUPPLIES	1621314030	78.29	
113389	WSPA	11/08/2013	6607157	2 WEBINARS OFFERED BY WSPA - HR - DO NOT NEED TO FAX - INVOICE ATTACHED	181314008	75.00	150.00
			6607224	2 WEBINARS OFFERED BY WSPA - HR - DO NOT NEED TO FAX - INVOICE ATTACHED	181314008	75.00	
113390	WSSDA	11/08/2013	46088	regional workshop and dinner	281314004	54.00	54.00

46 Computer Check(s) For a Total of 193,228.72

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	46	Computer	Checks For a Total of	193,228.72
Total For	46	Manual, Wire Tran, ACH & Computer	Checks	193,228.72
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	193,228.72

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$1,487.87. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401437 through 401441, totaling \$1,487.87

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401437	CALATA, ERIN	11/08/2013	1-PIONEER	choir Voice Lessons	4051314008	140.00	380.00
			2-PIONEER	Choir Voice Lessons	4051314009	240.00	
401438	CASCADE BAGEL & DELI, INC	11/08/2013	126445	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	171.50
			126446	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			126466	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			126490	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			126539	4012 Student	4061314009	34.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401439	CITY SAVER	11/08/2013	11/4/13	Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314034	267.00	267.00
401440	HALFON CANDY COMPANY	11/08/2013	528444	4012 Student Store City Saver/ Ryan Cafe Open PO for the 2013-14 School Year Mrs. Fields Cookies	4061314006	324.37	324.37
401441	MERCURIO-JOSTENS, JACKIE	11/08/2013	fw13-1048	4012 Student Store Halfon Open PO for 2013-14 not to exceed \$3000.00 Fall yearbook workshop	4051314012	345.00	345.00
5	Computer			Check(s) For a Total of			1,487.87

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	1,487.87
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	1,487.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,487.87

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2013, the board, by a _____ vote, approves payments, totaling \$24,910.26. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200119 through 200122, totaling \$24,910.26

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200119	ARC DOCUMENT SOLUTIONS	11/08/2013	54-539974	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	183.54	1,521.46
			54-539975	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	129.20	
			54-539976	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	119.52	
			54-541108	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314011	911.02	
			54-542864	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	89.09	
			54-542865	BLUE PRINTS AND BID DOCUMENTS FOR TRANSPORTATION FACILITY. DO NOT FAX	2001314012	89.09	
200120	EHSI	11/08/2013	30417	Pioneer MS Project; Hazardous	2001213035	13,246.77	13,246.77

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				materials Removal Design and Construction Admin Services			
200121	TOWN OF STEILACOOM	11/08/2013	2013-10-29-01	CONSULTING/REVIEWI NG ENGINEERS ON PIO DEMOLITION PROJECT	0	430.03	430.03
200122	VARSITY SCOREBOARDS, INC	11/08/2013	inv-0092545	Scoreboard - FAX to 270-759-0004	2001314007	9,712.00	9,712.00
				4 Computer	Check(s) For a Total of		24,910.26

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	24,910.26
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	24,910.26
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	24,910.26

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND

FOR THE MONTH October, 2013

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF \$1,887,466.30.

PAYROLL

Gross Pay	\$ 1,380,086.63
Benefits	\$ 507,379.67
Total Payroll Adjustment	\$ -

PAYROLL TOTAL \$ 1,887,466.30

DATED: November 13, 2013

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

Check Date 10/31/2013

CODE	DESCRIPTION	CODE	COUNT	ADDED	SUBTRACTED	NET AMT	BASE AMT
M5	BC PPO 3	56		41,507.30	0.00	41,507.30	211,398.15
M5adj	BC PPO 3 Adj	1		594.40	0.00	594.40	1,511.90
M6	BC PPO 5	34		27,424.97	0.00	27,424.97	162,038.18
M7a	BC EasyChoice A	39		24,130.55	0.00	24,130.55	145,507.70
M7adj	BC Easy Ch Adj	4		1,554.60	-424.60	1,130.00	9,194.43
M7b	BC EasyChoice B	16		9,076.19	0.00	9,076.19	50,140.34
M7c	BC EasyChoice C	4		2,510.81	0.00	2,510.81	10,930.80
MHD	BC HDHP	6		3,612.89	0.00	3,612.89	18,461.06
TaxB+	Tax Ben +	4		475.40	0.00	475.40	12,948.97
TaxB-	Tax Ben -	4		0.00	-475.40	-475.40	-12,948.97
X0300	MEDICAL WAIVED	65		0.00	0.00	0.00	0.00
Total	Benefits	44	4540	509,878.59	-2,510.40	507,368.19	

***** End of report *****

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CODE COUNT</u>	<u>ADDED</u>	<u>SUBTRACTED</u>	<u>NET AMT</u>	<u>BASE AMT</u>
1	FICA	1	9.30	0.00	9.30	150.00
1	Medicare	1	2.18	0.00	2.18	150.00
2	Total Benefits	2	11.48	0.00	11.48	

***** End of report *****

05.13.06.00.00-10.2-010007

Pay Summary For Payroll Run Number MTHLY/MONTHLY PAYROLL

PAGE: 3

Check Date 10/31/2013

E765	TCHR INSTR LDR	14	1,099.02	0.00	1,099.02
E775	S2S ADVISOR	1	218.18	0.00	218.18
E805	MUSIC DIR-INTER	1	218.18	0.00	218.18
E815	MUSIC DIR-PRIM	1	109.09	0.00	109.09
LWFB3	LWOP - Base	1	0.00	-2,091.60	-2,091.60
LWFT3	LWOP - TRI	1	0.00	-318.77	-318.77
R013	Retro BASIC	2	473.83	0.00	473.83
R043	Retro TRI	2	131.88	0.00	131.88
R423	Retro-TCHR ASST	2	299.86	0.00	299.86
R613	Retro-SECRETARY	1	357.48	0.00	357.48
T093	ADDT'L DAYS	2	986.45	0.00	986.45
TC05X	CLASS CVG	13	521.43	0.00	521.43
TDP3X	DIFFERENTIAL	1	83.60	0.00	83.60
TEX3	EXTRA HOURS	40	9,678.39	0.00	9,678.39
TEX4	EXTRA HOURS	4	575.08	0.00	575.08
TEX5	EXTRA HOURS	2	60.00	0.00	60.00
TGTS3	GAME TICKET SAL	1	72.00	0.00	72.00
T0153	OVERTIME 1.5	4	792.60	0.00	792.60
T0154	OVERTIME 1.5	6	785.11	0.00	785.11
T0203	OVERTIME 2.0	1	324.36	0.00	324.36
T0254	OVERTIME 2.5	6	1,613.87	0.00	1,613.87
T0B5X	BLENDED OT	1	208.01	0.00	208.01
TRE5X	RETRO	1	223.53	0.00	223.53
TSP3	SUB CLASSIFIED	19	8,672.17	0.00	8,672.17
TSP4	SUB CLASSIFIED	12	8,613.96	0.00	8,613.96
TST3	SUB TEACHER	39	26,856.30	0.00	26,856.30
TTP3	TRAINING PAY	1	24.62	0.00	24.62
ZSLBB	SL BUYBACK 1:4	1	4,765.26	0.00	4,765.26
ZVCE	VAC CASHOUT EXP	1	287.26	0.00	287.26
Total Pay Codes 97		739	1,382,497.00	-2,410.37	1,380,086.63

***** End of report *****

STEILACOOM SCHOOL DISTRICT #1
PAY SUMMARY FOR MTHLY / MONTHLY PAYROLL - AFTER CALCS
CHECK DATE: 10/31/2013 PERIOD ENDING DATE: 10/31/2013
Pay/Bed/Bens Summary Totals

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	RETIRE	
					GROSS	HOURS
BEN3	Benefits only	1	1.0000			
	REPORT TOTAL	1	1.0000	0.0000	0.00	

Steilacoom Historical School District No. 1

ESTIMATE for the November 27, 2013 payday

PAYROLL

PAYROLL TOTAL	\$ 1,890,000.00
---------------	-----------------

Board Member

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 11-13-13							
Name	Position	FTE	Location	Effective Date	Actions	Extra-Curricular Amount	Comment
Harris Charm	Student to Student Advisor		Pioneer Middle	9/5/2013	Stipend	2,400.00	
Harris Charm	Builders Club Advisor		Pioneer Middle	9/19/2013	Stipend	2,400.00	
Nixon Julie	Game Club Advisor		Pioneer Middle	9/19/2013	Stipend	2,400.00	
Nixon Julie	GSA Club Co-Advisor		Pioneer Middle	9/12/2013	Stipend	1,200.00	split stipend shared with Cathryn Stewart
Stewart Cathryn	GSA Club Co-Advisor		Pioneer Middle	9/12/2013	Stipend	1,200.00	split stipend shared with Julie Nixon
Halladay Chris	Psychologist	1.00	District Office	11/27/2013	Resignation		

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 11-13-13							
Name	Position	Hours	Location	Effective Date	Action	Extra-Curricular Amount	Comment
Brownell Jennifer	Student Services Clerk	8	District Office	11/1/2013	New Hire		

Steilacoom Historical School District No. 1
Coaching Personnel Report

	A	B	C	D	E	F	G
1	Personnel Report 11-13-13						
2							
3	Name	Position	Location	Effective Date	Action	Extra-Curricular Amount	Comment
4	McAvoy Robert	Assistant Wrestling Coach	Pioneer Middle	11/6/2013	Stipend	3,176.25	
5	Johnston Daniel	Head Wrestling Coach	Pioneer Middle	11/6/2013	Stipend	3,500.00	

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: November 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION:** Second Reading of Policy 2190 Highly Capable Programs
 INFORMATION

BACKGROUND INFORMATION:

Policy 2190 is revised to comply with recent revisions to the Highly Capable WAC.

Specifically,

- The Highly Capable Program is now part of basic education
- Services must be extended for grades K-12 continuum
- Students who are identified will receive services as long as they remain in the school district

Revisions follow WSSDA's model policy language.

FISCAL IMPLICATIONS:

None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 2190 – Highly Capable Programs

Report prepared by: Julie Wright, Director of Teaching and Learning

HIGHLY CAPABLE PROGRAMS

In order to develop the abilities of each Highly Capable Program student, the district shall offer a highly capable program which provides kindergarten through twelfth grade students selected for the program access to basic education program that accelerates learning and enhances instruction. The framework for such programs shall encompass, but not be limited to, the following objectives:

- A. Expansion of academic attainments and intellectual skills;
- B. Stimulation of intellectual curiosity, independence and responsibility;
- C. Development of a positive attitude toward self and others; and
- D. Development of originality and creativity.

The board will annually approve the district's highly capable plan including: the number of students the district expects to serve by grade level; the district's plan to identify students; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program evaluation: fiscal report; and assurances that the district is legally compliant.

The superintendent shall establish procedures consistent with state guidelines for nomination, assessment and selection of children of demonstrated achievement or potential ability in terms of general intellectual ability, academic aptitude and creative or productive thinking.

Legal References: RCW 28A.185.030
 WAC 392-170

Programs — Authority of local school
 districts — Selection of students
Special service program — Highly
 capable students

Management Resources:

Policy and Legal News, September 2013

Higly Capable Program WAC
 overhauled

Policy News, April 2008

Highly Capable Programs

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 04.08; 12.11; 11.13.13

Steilacoom Historical School District No. 1



CAPITAL FACILITIES PLAN

2013 - 2019

November 2013

**Steilacoom Historical School
District No. 1**
510 Chambers Street
Steilacoom, WA 98388
(253) 988-2200

Board of Directors

Mr. Samuel Scott

Mr. Kevin Callanan

Mr. Donald Denning

Mr. Mike Winkler

Ms. Yoshie Wong

Ms. Kathi Weight, Superintendent

Prepared by the
Steilacoom Historical School District No. 1

TABLE OF CONTENTS

	TAB
Introduction	1
Introduction	
Student Achievement Goals	
District Statements and Core Values	
District Strategic Plan and Goals	
District Map	
School District Description	2
Location and Description of School Facilities	
History of Facilities	
Parcel Summary by Location	
Student Enrollment	3
School Capacities	
Student Enrollment Trends	
OSPI – Cohort Survival Enrollment Projections	
SHSD 2012-2013 to 2017-2018 Projected Enrollment	
SHSD 2012-2013 Enrollment -October	
Level of Service	4
Construction Plans	5
Finance Plan	6

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BUILDING SITES

ADMINISTRATIVE OFFICE

510 CHAMBERS STREET

STEILACOOM, WA 98388

WEB SITE: www.steilacoom.k12.wa.us

DISTRICT OFFICE

510 Chambers Street
Steilacoom, WA 98388

(253) 983-2200
(253) 584-7198 (fax)

Ms. Kathi Weight - Superintendent
Mr. Jim Brittain - Executive Director of
Finance and Operations
Ms. Susanne Beauchaine- Executive
Director of Student Services
Ms. Julie Wright - Director of Teaching and
Learning

CHERRYDALE PRIMARY SCHOOL

1201 Galloway
Steilacoom, WA 98388

(253) 983-2500
(253) 583-8478 (fax)

Ms. Nancy McClure - Principal
Ms. Michele Hildebrand- Office Coordinator
Ms. Lanae Olson - Counselor

CHLOE CLARK ELEMENTARY SCHOOL

1700 Palisades Blvd
DuPont, WA 98327

(253) 583-7100
(253) 964-0935 (fax)

Mr. Gary Yoho - Principal
Ms. Melissa McGann - Office Coordinator
Mr. Coleman Fannin - Counselor

SALTAR'S POINT ELEMENTARY SCHOOL

908 Third Street
Steilacoom, WA 98388

(253) 983-2600
(253) 581-9083 (fax)

Mr. Alex Clauson - Principal
Ms. Rita Gorman – Office Coordinator
Mr. Kip Gillett - Counselor

ANDERSON ISLAND ELEMENTARY SCHOOL

13005 Camus Road
Anderson Island, WA 98303

(253) 884-4901
(253) 884-7835 (fax)

Ms. Laurie Vallieres - Principal
Ms. Dana Ballou - Secretary/Para Educator
Ms. Lanae Olson - Counselor

PIONEER MIDDLE SCHOOL

1750 Bob's Hollow Lane
DuPont, WA 98327

(253) 583-7200
(253) 583-7292 (fax)

Mr. Andre Stout - Principal
Mr. John Nystrom - Assistant Principal
Ms. Amy Malkames - Office Coordinator

STEILACOOM HIGH SCHOOL

54 Sentinel Drive
Steilacoom, WA 98388

(253) 983-2300
(253) 983-2393 (fax)

Ms. Debra Hay - Principal
Ms. Sara Graves - Assistant Principal
Mr. Michael Miller - Assistant Principal/
Athletic Director
Ms. Sharon Schiller - Office Coordinator

TAB 1 INTRODUCTION

This Capital Facilities Plan (CFP) has been developed for Steilacoom Historical School District No. 1 in response to the provisions of the Growth Management Act (GMA). This report assesses the following:

- The anticipated growth within the District's boundaries;
- The anticipated school enrollment growth through the **2013-2019** planning period;
- The new school facilities required to meet the needs of this expanding student enrollment; and
- As applicable, the school impact fee calculations based on the capacity projects necessary to address growth needs.

Residential development has historically preceded any school construction and has never progressed in an orderly and coordinated manner. Selection of school sites and the construction of schools have generally followed the construction of new homes. This historic process of school construction following residential growth has left a gap between available space and the student population. As a result, schools have commonly become overcrowded. Compounding the situation is the required time to acquire property, plan and design facilities, acquire all necessary permits, and to construct facilities.

In the past, relief for overcrowded schools has primarily come from local residents who have supported tax levies and bond issues. Voter approval of school levies and bond issues is becoming more difficult as other interests vie for property tax dollars. In addition, many existing residents are questioning the equity of having to pay for the educational facilities of new residents. In an effort to overcome the perceived inequity of property tax supported levies and bond issues, school districts have sought conditions upon development activity to provide a share of the local financial support needed for the construction of school facilities.

This Capital Facilities Plan is designed to support the use of school impact fees as provided for under the 1990 Growth Management Act. Therefore, this Plan consists of:

- An inventory of the existing schools, support facilities and properties owned by Steilacoom Historical School District No.1;
- An enrollment history and projection for the **2013-2019** time frame;
- An identification of the District's current "level of service" with respect to capital facilities;
- A forecast of the District's need for new construction, modernization, and new construction-in-lieu-of modernization; and
- A plan that will finance the proposed construction projects within projected funding capacities and clearly identify sources of public money for such purposes. The CFP is designed to support school impact fees authorized by Pierce County, as implemented by Steilacoom Historical School District No. 1 and other municipalities that may collect school impact fees on behalf of the District.

In addition, the CFP will also provide a basis for mitigation under the State Environmental Protection Act (SEPA) or the State Subdivision Act.

TAB 1 STUDENT ACHIEVEMENT GOALS

STUDENT ACHIEVEMENT GOALS

- GOAL 1** *Read* with comprehension, *write* with skill, *listen, observe,* and *interpret* information and *communicate* clearly and effectively.
- GOAL 2** *Know* and apply the core concepts and principles of mathematics; social, physical, and life science; civics and history; geography; arts; and health and fitness.
- GOAL 3** *Think* analytically, logically, and creatively, and to integrate experience and knowledge to form reasoned judgments and solve problems.
- GOAL 4** *Understand* the importance of work and how performance, effort, and decisions directly affect career and educational opportunities.

TAB I DISTRICT STATEMENTS AND CORE VALUES

DISTRICT VISION STATEMENT

“The best education for every student.”

DISTRICT MISSION STATEMENT

The mission statement for the Steilacoom Historical School District No.1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world.

DISTRICT CORE VALUES

Academics

We commit to engage all students by using effective instructional practices, challenging students to reach their fullest potential.

Collaboration

We practice purposeful, professional, student-centered collaboration.

Climate

We ensure a positive, respectful and safe learning climate, responsive to students' individual needs.

Integrity

We commit to act with honesty and integrity, respecting all diversities.

Community

We welcome and encourage family and community involvement, where each member of the school community is a valued partner.

Accountability

We, the SHSD learning community, share in the responsibility for attaining academic and fiscal goals by providing educators with the necessary tools and resources for success.

TAB I DISTRICT STRATEGIC PLAN AND GOALS

GOAL 1: To expand and modernize facilities.

Strategies:

- 1.1 We will implement a plan for financing a second elementary school in DuPont/Northwest Landing to accommodate the increase in student enrollment.
- 1.2 We will review options to gain square footage in the existing schools for future expansion of programs such as special education and other programs.
- 1.3 We will complete the construction for expansion and modernization of the current Steilacoom High School. (Completed 2009) We will review options to purchase adjacent property to the existing High School if it becomes available (Land purchase completed in 2011) for the eventual expansion for career and technical education additional classroom capacity and special education.
- 1.4 We will complete the construction of the new Pioneer Middle School to facilitate increases in student enrollment. (Completed August 2008)
- 1.5 We will prioritize needs for modernization of existing facilities.
- 1.6 We will review current needs in order to establish a preventative maintenance plan to secure building safety and put funds aside for ongoing maintenance needs. (Preventative Plan established in 2011)

GOAL 2: To raise expectations and maximize student achievement for all students.

Strategies:

- 2.1 We will develop a five-year plan and implement clearly articulated K-12 strategies.
- 2.2 We will align K-12 learning expectations with instruction and assessment strategies.
- 2.3 We will develop a goal setting process that focuses staff, students, and schools on continuous progress towards improved achievement and career opportunities.
- 2.4 We will implement a technology plan that will prepare our students to use technology as a learning tool.
- 2.5 We will develop a district-wide computer network to assist in communication and management of services.

GOAL 3: To develop and maintain an active partnership between schools, parents, businesses, and community.

Strategies:

- 3.1 We will promote shared responsibility between parents, community, and schools to maximize student achievement.
- 3.2 We will encourage parent and community volunteerism in schools.
- 3.3 We will identify and develop essential school-to-work skills through community partnerships.
- 3.4 We will increase parent and community involvement in school and district decision-making.

GOAL 4: To provide a safe, secure and caring educational environment for all learners.

Strategies:

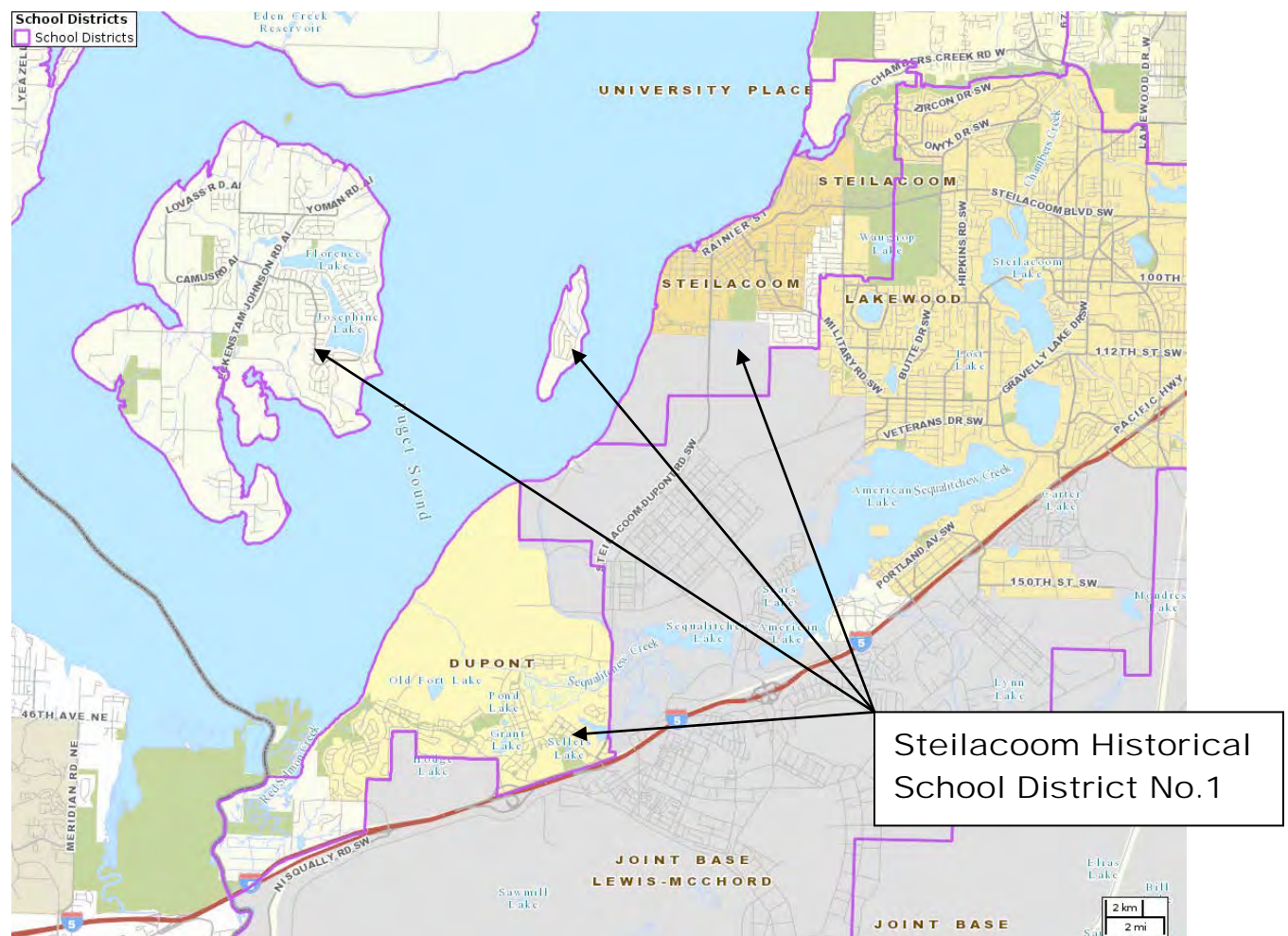
- 4.1 We will review procedures and develop consistency in K-12 student behavior expectations and discipline guidelines.
- 4.2 We will maintain a Zero Tolerance Policy for student possession of guns and other weapons.
- 4.3 We will review programs and instructional strategies to provide for the needs of diverse learners.
- 4.4 We will maintain a Zero Tolerance Policy for drug/alcohol and tobacco use.
- 4.5 We will maintain security of facilities and investigate the use of building security systems.
- 4.6 We will maintain policies and procedures to prevent harassment, intimidation and bullying.

GOAL 5: To promote and support fiscal alignment with district goals.

Strategies:

- 5.1 We will allocate resources equitably to meet other needs.
- 5.2 We will conduct a management and operational review to establish district priorities for improvement.
- 5.3 We will review all fiscal expenditures and build a budget based on greatest need to improve student achievement (0 base).
- 5.4 We will develop a long-range financial plan to increase reserve funding and provide for facility needs and preventative maintenance.

TAB I DISTRICT MAP



TAB II LOCATION AND DESCRIPTION OF SCHOOL FACILITIES

The chart below lists and describes each school facility site within the District. This represents the most accurate inventory of SF areas for the individual facilities within the district as reviewed by District staff. The numbers below do not include SF areas for portable buildings but do include covered outdoor play areas. The Washington State's Office of the Superintendent for Public Instruction's School Facility Inventory of Permanent School Facilities Report will be updated per the numbers listed below.

2012 Steilacoom Historical School District Facility Inventory						
School	Location	Grades	SF as of 2006	Added/New SF	Year SF added	2013 Total SF
Anderson Island ES	Anderson Island	K-5	1,680	2,865	2007	4,545
Cherrydale Primary	Steilacoom	K-3w/full day K and pre-K	40,487	0		40,487
Salter's Point ES	Steilacoom	4-5 (all district)	53,039	0		53,039
Chloe Clark ES	DuPont	K-3 w/full day K and pre-K	22,100	37,734	2006	59,835
Pioneer Middle School	DuPont	6-8 (all district)		104,707	2008	104,707
Steilacoom High School	Steilacoom	9-12 (all district)	112,800	23,091	2009	135,891

TAB II HISTORY OF FACILITIES

1. School District Building Data

<u>Date</u>	<u>Building</u>	<u>Cost</u>	<u>Location</u>
1851	Log Building	Unknown	Main & Commercial
1858	First Public School	\$450	Starling & Frederick
		Contributions/Partial Payment	
1892	Second Public School	\$10,000.00	Chambers & Sequash
1916-17	Third Public School	\$15,000.00	Chambers & Sequash
1952	All Purpose School	\$133,953.00	Chambers & Nisqually
1962	Cherrydale School	\$183,597.00	Galloway and C
1966	Cherrydale Addition	\$175,646.00	Galloway and C
1968	Pioneer Addition	\$405,422.00	Chambers & Nisqually
1969	Silver Beach Site	\$42,000.00	SOLD
1972	Saltar's Point School	\$605,860.00	Third & Beech
1976	Oakbrook Site	\$42,500.00	SOLD
	Consolidation with Anderson Island and DuPont School Districts		
1979	Acquisition of Laughon Jr./Sr. High School; Anderson Island and Harriet Taylor schools		
1981	Steilacoom High School		Sentinel Drive
1986	District Office		Steilacoom, WA
2000	Chloe Clark Elementary	\$1.7 million	Palisade Boulevard
2006	Chloe Clark Elementary	\$6.0 million	DuPont, WA
	School Addition/Modernization		
2007	Anderson Island Elementary	\$951,460	Anderson Island, WA
	New Multipurpose Room		
2008	New Pioneer Middle School	\$34.0 million	DuPont, WA
2008-2009	Steilacoom HS Addition	\$27.0 million	Steilacoom, WA
	/Modernization		
2011	Pioneer Middle School	\$461,967	DuPont, WA
	Classroom Air Conditioning		

2. Land/Parcel holdings for future growth

Until 2012, the District owned a 30 acre parcel located in the City of DuPont at the intersection of Center Drive and International Place. The District sold this property and used a portion of the sale proceeds to acquire a 14.71 acre site located on Manchester Place within the City of DuPont and a 5.3 acre site located on International Place within the City of DuPont.

This newly acquired 14.71 acre site in DuPont is intended to serve as the location for a future new elementary school. The 5.3 acre site on International Place is ideally suited for transportation and maintenance facilities.

In its long range planning, the District's Board of Directors regularly analyzes smaller parcels owned by the District that cannot support the size of facilities at any grade level and considers the sale of those parcels to fund the District's long range capital facility or future land acquisition

funding strategies. Most recently, the District declared Parcel C, a vacant parcel at Cherrydale Primary School, as surplus and sold the property to the Town of Steilacoom.

In 2010, the District purchased a 13.5 acre parcel directly north of Steilacoom High School. It is the intent of the District and the Board to utilize a portion of this site for a future addition to the high school, additional parking and athletic fields (i.e., fast pitch field).

3. History of Capital Facility Planning and Construction

To meet increasing population and provide a sturdier building, the Town of Steilacoom approved in 1913 the construction of a new brick structure at the cost of \$15,000.

During the early part of the 1990's, about a dozen portable classrooms were placed to accommodate the growing enrollment at Cherrydale Primary School, Saltar's Point Elementary, and Pioneer Middle School. After the Town of Steilacoom placed a moratorium on the number of portables that could be sited, the District held public information meetings designed to inform residents about the critical situation. When the bond election was held in 1996 to approve general obligation bonds of \$38,000,000, voters rejected it. A second election, held in the following year, however, was approved.

In 1997, voters approved by over 60% a proposition for construction and improvements to the District's elementary schools and high school but rejected a second proposition to build a new middle school.

Instead, the old Steilacoom School serving as Pioneer Middle School underwent an extensive retro-fit to make the building earthquake safe. In addition, the cafeteria was remodeled and enlarged and the gymnasium floor was replaced. The results of that retro-fit were demonstrated during the February 28, 2001 earthquake. A portion of Proposition #1, or \$2,003,000, was designated for Technology—computers, software and related equipment.

Following approval of the 1997 Capital Facilities Bond, plans were started for work on Cherrydale Primary School, Saltar's Point Elementary School, and Anderson Island Elementary School. Arrangements were made to house Cherrydale Primary students in vacant classrooms throughout the Clover Park School District, while Saltar's Point Elementary students were transported to Parkway Elementary School at Ft. Lewis. Cherrydale Primary students returned to their renovated school in February 1999, while Saltar's Point Elementary students returned to their new school in the fall of that year. To accommodate school-age students in the DuPont/Northwest Landing community, ground was broken in fall 2000 for a new elementary school. Chloe Clark Elementary School was dedicated in August 2001 and 180 students were enrolled for the following school year.

In April 2002, the board chartered the Facilities Committee to gather and analyze information, evaluate facilities options and conduct hearings about the District's facilities. A vision statement was prepared to guide the facilities planning and policy process.

The committee's recommendations were to:

1. Build a new high school at the district-owned DuPont, WA site.
2. Convert the current high school to a middle school.

3. Complete Chloe Clark Elementary school.

In May 2003, the Steilacoom Historical School District No. 1's Board of Directors unanimously approved Resolution 472-05-21-03. The resolution supported the recommendations of the Facilities Committee and the Board's Long-Term Facilities Vision.

In 2004 and 2005, the Board reviewed the student enrollment projections against the 2005 State Study and Survey and studied the earlier recommendations by the Facilities Committee. The Board of Directors studied the long range facility plan further. Based on Pierce County and District demographics data, projected enrollment, near and long term financial plans, assessed valuations and District land capacities, the Board of Directors voted to amend the previously adopted resolution to permit the District to construct a replacement new middle school, expand and modernize the high school, increase the capacity of Chloe Clark Elementary School and replace the multi-purpose room at Anderson Island Elementary School.

On May 17, 2005, District voters approved Steilacoom Historical School District No. 1 to issue \$55.9 million dollars in general obligation bonds to finance a 6-year construction program. The Pierce County Auditor's Office validated the vote on May 27, 2005 with Approved 2,631 (62.57%); Rejected 1,547 (37.43%) votes. The District anticipated receiving approximately \$7.1 million dollars in state match dollars.

The 2005 bond projects included:

- Completing Phase II of Chloe Clark Elementary School
- Building a new middle school
- Building an addition to Steilacoom High School
- Modernizing the existing portion of Steilacoom High School
- Building a new multi-purpose room at Anderson Island Elementary School
- Completing other priority renovations/modernization projects

Bond sales were executed in two phases: June 2005, \$22 million dollars and July 2006, \$33.9 million dollars. The 2005 bond projects are complete.

The anticipated Washington State Office of Superintendent of Public Instruction 'state match' was approximately \$7.1 million dollars for this program. Due to prudent planning and a higher than anticipated state match cost per square foot factor, the District received \$5,087,870 in state match allocation for Pioneer Middle School and \$12,078,446 for Steilacoom High School.

In 2011, The District sold to Pierce County two parcels totaling 3.0 acres as part of a land conservation grant program. This area is commonly referred to as the Cherrydale Woods. This land is adjacent to Cherrydale Elementary School. In 2012, the District sold the remaining 1.64 parcel, referred to as Parcel C, to the Town of Steilacoom.

Also in 2011, air conditioning was added to the classrooms at Pioneer Middle School. Snow guards were added to the roofs as well.

Anderson Island Elementary School's administrative and cafeteria building received improvements to provide more functional cafeteria, kitchen, administrative staff and community

areas. The campus wide fire alarm system was serviced and has been brought up to current code standards.

The parcel and structure known as the "Yellow House" located to the east of the District Office at the SE corner of Chambers and Sequalish Street was sold in late 2012.

The board passed in November 2012 Resolution 787-10-24-12 to approve the addition of a modular building containing two classrooms to be placed at Saltar's Point Elementary to accommodate enrollment growth. The two classrooms are now in place.

4. Future Capital Facility Plans

The district's projected enrollment growth will continue to be focused in the near term at the elementary grade levels and in particular the City of DuPont area where the population growth continues. In addition, in 2010, the Washington State Legislature passed Substitute House Bill 2776, which requires implementation of full day Kindergarten by the school year 2017-18. The District anticipates that it will start phasing in full day Kindergarten beginning in the 2015 school year. (In addition, SHB 2776 identifies the potential of reduced class sizes for grades K-3. The District will closely monitor actions related to class size reductions and make adjustments as necessary in future updates to the Capital Facilities Plans.) Existing capacity in elementary schools is also impacted by increased special education needs and increases in other programs such as ELL classes.

To meet these capacity needs, the Board envisions the potential need for another elementary school in DuPont. Chloe Clark Elementary School's Phase II & III projects have been completed. If a new elementary school is not constructed, the District would need to add additional classrooms at Chloe Clark. The Board of Directors and the District have explored options for the location of a new elementary school and have found the newly acquired 14.71 acres to be very well suited as the location for a future elementary school. The District plans to construct the first phase of this school during the six year planning period of this Capital Facilities Plan.

In addition, the district has reviewed options to increase capacity at all of the primary and elementary schools to allow for future expansion of existing programs such as special education and other programs. Two modular classrooms were recently added at Saltar's Point Elementary School.

The Board of Directors expressed the need to relocate and build a facility to house maintenance and transportation staff and equipment for the District. With the sale of the 30 acre parcel in DuPont and the consequential acquisition of 5.3 acres on International Place in DuPont, conceptual design has begun for utilizing the 5.3 acre site for a transportation facility.

In 2008, the Board of Directors gave the Citizens Advisory Committee the task of exploring options regarding the buildings that make up the old Pioneer Middle School site. The Committee's recommendation included consolidation of all SHSD administrative offices into the 1918 Building since the current administrative facility does not provide adequate space. In 2011, the District received a state energy grant that included a new heating system for the 1918

building. The District is currently reviewing bids related to converting the 1918 Building into an administrative building that would enable all of the District's administrative staff to be housed in one building. The project is expected to be complete in the spring of 2014.

Following completion of the conversion of the 1918 Building, the District will consider future use of the current District Office located at 510 Chambers in Steilacoom.

Speculation on Anderson Island's growth may, in the long term, impact Steilacoom elementary school enrollment growth.

The District's 2005 Capital Improvement Program and the approved conditional use permit for Steilacoom High School made provisions for the addition of four future classrooms onto the new design of Steilacoom High School. In addition, the District reviewed the option to purchase property adjacent to the High School to allow for future expansion. This 13.50 acre parcel was purchased by the District in late 2010. It is the intent of the District and the Board to consider using a portion of this site for a future addition to the high school, additional parking and athletic fields (i.e., fast pitch field).

At Pioneer Middle School, four additional classrooms could be added onto the new school but a separate conditional use permit would be required. These potential build-outs could accommodate up to 125 additional students at the middle and high school levels.

TAB II PARCEL SUMMARY BY LOCATION

The following tab contains information on the District's current property holdings.

The list of parcels and approximate square feet data is from Pierce County Assessor-Treasurer online database files:

School/Facility/Parcel Description	Address City	Pierce County Tax ID parcel #	Approximate acreage	Notes
Steilacoom High School	54 Sentinel Steilacoom	7615000681	32.50	With two easements from DSHS. 13.50 acres were purchased north of the HS in late 2010.
Old Pioneer Middle School Site	511 Chambers Steilacoom	2305000600	3.26	Currently considering to convert into an administrative building
Bus Barn and Upper Field	710 Chambers Steilacoom	6655200310 6655200160	1.61 1.61	Considering selling parcels
Saltar's Point Elementary School	908 3 rd St Steilacoom	7260000072	7.69	2008 New parcel number 7260000072
Cherrydale Primary School	1201 Galloway Steilacoom	0219052048	7.24	Parcels 0219052045 and 0219052046 were sold to Pierce County in 2011; parcel 0219052047 was sold in 2012.
Chloe Clark Elementary School	1700 Palisades Blvd DuPont	0119264010	10.01	
Anderson Island Elementary School	13005 Anderson Island	0119052002	N/A	Parcel is owned by the AI Park Board and is leased to SHSD
District Office	510 Chambers St Steilacoom	2305000651	0.20	
Vacant Undeveloped Parcel	N/A Steilacoom	7615000022	13.5	Purchased in 2010
Vacant Undeveloped Parcel	Williamson Place DuPont	3001000010- 3001000050	14.71	Purchased in 2012
Vacant Undeveloped Parcel	International Place DuPont	3000390282	5.34	Purchased in 2012

TAB III STUDENT ENROLLMENT TRENDS

1. DISTRICT GROWTH

Steilacoom Historical School District No. 1 has reviewed historical demographic trends and actual enrollments. It is the belief of the District that residential growth within the City of DuPont will have a slight increase in the near future. This should result in a consistent K-12 student population increase from City of DuPont based students. The Steilacoom based student population is most likely to remain stable with a potential slight decrease as this has been the trend in recent years. The combined student population from the Town of Steilacoom and the City of DuPont is expected to result in an overall increase in student enrollment. In addition, the implementation of all day kindergarten, likely beginning in 2015, will result in increased overall student enrollment.

Since 2002, the District has experienced significant student enrollment growth. In 2006, the Steilacoom Historical School District No. 1 entered into an agreement with K12.com to develop Washington State's first statewide Virtual Academy (WAVA). This academy included grades K-8 and saw an initial enrollment of 1,400 students in its first year of operation. The District anticipated enrollment of over 3,000 students within the first five years. This program was developed for the large number of home school students residing in Washington State. In October 2011, 1,692 students were enrolled in the WAVA. There had been a steady decrease in enrollment throughout the 2010-2011 and 2011-2012 school years. At the end of the 2011-2012 school year, the program was terminated.

Using brick and mortar enrollment figures, the District's elementary school enrollment (Grades K-5) grew from 966 students in 2003 to 1,305 students in 2013. During that same period, the Middle School (grades 6-8) student enrollment grew from 529 students to 763 students in 2013. Overall student enrollment for grades 9-12 increased from 675 students in 2003 to 813 students in 2013.

The actual and projected growth of the elementary school student population within the District led the District to develop and implement a three year, phased grade/school realignment plan. This plan as outlined below was implemented at the beginning of the 2009-2010 school year.

- | | |
|---------------------------------------|--|
| a. Anderson Island Elementary School: | Grades K to 5 th |
| b. Cherrydale Primary School: | Grades K to 3 rd |
| c. Chloe Clark Elementary School: | Grades K to 3 rd |
| d. Saltar's Point Elementary School: | Grades 4 th to 5 th |
| e. Pioneer Middle School: | Grades 6 th to 8 th |
| f. Steilacoom High School: | Grades 9 th to 12 th |

2. ENROLLMENT

The Washington State Superintendent of Public Instruction (OSPI) provides enrollment projections based on the "Cohort Survival" method. This method of enrollment projection uses historic patterns of student progression by grade level to measure the portion of students moving from one grade level up to the next cohort or grade. This ratio or survival rate is used in conjunction with current birth rates as a base for statewide enrollment projections. The OSPI

system is useful, but has obvious inadequacies in representing the unique growth conditions of individual school districts. Historically, OSPI projections in growing school districts tend to underestimate the actual student enrollment growth. Furthermore, the OSPI projections do not anticipate new students from new development within the District. Most significantly, the current OSPI projections for the District are skewed by the WAVA enrollment numbers. The OSPI projections showed large enrollment gains during the years that WAVA was in place in the District. However, following the termination of the program, the cohort projections dramatically declined in a manner that does not reflect reality (for example, the OSPI projection show a total of 12 students in grade 1 in 2017 and 132 students in grade 12 in 2017).

School enrollment growth and distribution over the next six years in Steilacoom School District will be influenced by several factors. A primary factor will be overall population growth in the District. A variety of housing developments are anticipated within the District boundaries primarily within the City of DuPont although at a slower pace than anticipated several years ago due to the recent economic slow-down. Joint Base Lewis McChord is currently still experiencing some growth. The transition to full day Kindergarten, expect to be phased in beginning in 2015, will also impact capacity.

3. FUTURE GROWTH

In this year's Capital Facilities Plan, the District has adopted an enrollment projection methodology that looks at actual historical enrollment over the preceding nine year period, identifies the average annual growth rate over that period, and assumes a more conservative annual growth rate over the next six years. As noted above, the District expects growth from new development in the City of DuPont to continue, though at a lower rate than previous years. In addition, pockets of growth could occur in other areas of the District.

The following tables provide the District's historical enrollment data, the basis for the District's enrollment projections, and the projections by grade level through 2019. In addition to using the annual growth factor to project enrollment, the projections start a phase-in of all day Kindergarten in 2015 and assume full implementation by the 2018 school year. Future updates to the Capital Facilities Plan will include updated information related to full day Kindergarten implementation.

HISTORICAL STUDENT ENROLLMENT 2005-2013
ACTUAL ENROLLMENTS ON OCTOBER 1st*

GRADES	2005	2006	2007	2008	2009	2010	2011	2012	2013	Average
K	91	84	110	102	112	108	107	122	128	
1 st Grade	169	200	192	235	232	231	227	231	234	
2 nd Grade	191	187	211	199	238	243	246	234	214	
3 rd Grade	198	208	196	231	211	244	250	249	227	
4 th Grade	167	202	226	216	226	224	240	262	238	
5 th Grade	184	171	206	236	219	222	232	245	264	
6 th Grade	194	189	178	244	240	231	236	240	264	
7 th Grade	183	185	200	194	242	250	230	260	235	
8 th Grade	198	182	174	218	203	241	238	229	264	
9 th Grade	180	208	202	199	232	201	237	226	222	
10 th Grade	171	178	194	188	210	221	195	224	219	
11 th Grade	158	167	152	197	187	198	201	189	199	
12 th Grade	124	104	127	119	160	155	158	176	173	
Total Enrollment	2,208	2,265	2,368	2,578	2,712	2,769	2,797	2,887	2,881	
Growth Rate		2.58%	4.55%	8.87%	5.20%	2.10%	1.01%	3.22%	-0.21%	3.415% (2.67% if discard high/low)

* FTE enrollment; brick and mortar only.

AVERAGE PERCENTAGE ENROLLMENT BY GRADE SPAN
(Using FTE Enrollment)

Enrollment by Grade Span	Oct. 2005	2006	2007	2008	2009	2010	2011	2012	2013
Elementary (K-5)	1,000	1,052	1,141	1,219	1,238	1,272	1,302	1,343	1,305
Middle School (6-8)	575	556	552	656	685	722	704	729	763
High School (9-12)	633	657	675	703	789	775	791	815	813
TOTAL	2,208	2,265	2,368	2,578	2,712	2,769	2,797	2,887	2,881

Percentage by Grade Span	Oct. 2005	2006	2007	2008	2009	2010	2011	2012	2013
Elementary (K-5)	45.29%	46.45%	48.18%	47.28%	45.65%	45.94%	46.55%	46.52%	45.30%
Middle School (6-8)	26.04%	24.55%	23.31%	25.45%	25.26%	26.07%	25.17%	25.25%	26.48%
High School (9-12)	28.67%	29.01%	28.51%	27.17%	29.09%	27.99%	28.28%	28.23%	28.22%
TOTAL**	100%	100%	100%	100%	100%	100%	100%	100%	100%

Average Percentage by Grade Span			
Elementary (K-5)	46.35%		
Middle School (6-8)	25.29%		
High School (9-12)	28.36%		
TOTAL (rounded)	100%		

PROJECTED ENROLLMENT BY GRADE SPAN

(Assuming 2.67% annual growth and using average percentage enrollment by grade span,
and phasing in all-day kindergarten beginning in 2015)***

Enrollment by Grade Span	Oct. 2013*	Avg. %age	2014	2015	2016	2017	2018	2019
Elementary (K-5)	1,305	46.35%	1,371	1,468	1,535	1,574	1,648	1,690
Middle School (6-8)	763	25.29%	748	768	789	810	831	853
High School (9-12)	813	28.36%	839	861	884	908	932	957
TOTAL**	2,881	100%	2,958	3,097	3,208	3,292	3,411	3,500

*Actual October 2013 Enrollment.

** Totals may vary due to rounding.

***Using average percentage by grade span.

TAB IV LEVEL OF SERVICE

1. INTRODUCTION

The Growth Management Act (GMA) requires that school districts provide “level of service” or “school capacity” data as a component of their Capital Facilities Plan (CFP). The GMA was developed, in part, to help ensure that public services, including schools, necessary to support development shall be adequate to serve said development at the time the development is available for occupancy and use, without decreasing current service levels below locally established minimum standards. In other words, each public service needs to clearly define their service level so that service level can be maintained in the face of new development.

2. DEFINITION

The “level of service” is based on the number of classrooms available at each school and the desired average class load. Inherent in the level of service are the types and amounts of space required to accommodate the District’s adopted educational program. The educational program standards which typically drive facility space needs include grade configuration, optimal facility size, class size, educational program offerings, as well as classroom utilization and scheduling requirements.

In addition to factors that affect the amount of space required, government mandates and community expectations may affect how classroom space is used. For example, State requirements related to full day Kindergarten and reduced class sizes impact the level of service. In addition, traditional educational programs offered by school districts are often supplemented by non-traditional or special programs such as special education, bilingual education, remediation, health education, preschool programs, computer labs, music programs, etc. These special or non-traditional educational programs can have a significant impact on the available student capacity of school facilities. For example, the District currently has 350 students (12.12% of its total student population) participating in Special Education Programs.

Variations in student capacity between schools often result in special or non-traditional programs offered at specific schools. These special programs require classroom space, which can reduce the permanent capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate many of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program standards will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, use of new technology, and other physical aspects of the school facilities. The school space inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan (CFP).

3. THE SPACE ALLOCATION MODEL

Steilacoom Historical School District's "level of service" has been defined in terms of the amount of permanent and portable space that is provided for the instruction of each elementary, middle school, and senior high school student. In other words, the "level of service" is described in terms of each student's proportionate share of the District's permanent and portable school facilities.

The Space Allocation Model (SAM) was selected over the Practical Capacity Model (PCM) for several reasons. Those reasons are as follows:

1. The SAM is a well-established and familiar model. WAC 392-343-035 sets forth four (4) factors that govern the level of state assistance provided to school districts for the funding of new school facilities. One of those factors is a square foot per student space allocation (i.e., 90 square feet per student in grades K-6, 117 square feet per student in grades 7 and 8, and 130 square feet per student in grades 9-12 and 144 square feet for students with disabilities. (Effective July 1, 2006).

The space allocation figures set forth in WAC are square feet used for the purpose of determining a school district's eligibility for state matching funds. Clearly, those space allowances do not reflect an accurate total of the true space needed to carry out the instructional programs of any particular school district. However, the state's square footage figures are very familiar to anyone associated with new school construction in the State of Washington.

2. The SAM is an easier model to calculate. Establishing the practical enrollment capacity of an elementary school is not particularly troublesome. However, trying to accurately assess the practical capacity of a junior or senior high school is extremely difficult. Teacher planning periods, specialty areas like food laboratories, music rooms, shop classrooms, etc., late arrival and early dismissal are just a few examples of the complexities of a secondary school's instructional program.
3. The SAM is also a much easier model to explain. The straightforward calculations of the SAM are not difficult to understand, especially to someone who is not totally familiar with the complexities of the instructional programs of secondary schools.

The District seldom considers portables as being ideal instructional space for students and/or staff members. By design, portable classrooms separate their occupants from the rest of a school's student body and/or staff members. In addition, the increased enrollments that portables afford serve to tax the "core" facilities of the permanent building(s); such spaces as the gymnasium, the library, the restrooms, the main office, and the food service facilities.

4. SUMMARY

The Growth Management Act (GMA) requires that school districts provide “level of service” or “school capacity” data to support requests for impact fees from residential developers. With respect to public schools, the “level of service” is a quantifiable measure of the school buildings provided for the purpose of supporting the instruction of students.

A school district’s “level of service” is usually reported as the Practical Capacity of its school buildings or as a “square foot per student” Space Allocation. Steilacoom Historical School District No. 1 has elected to define its “level of service” in terms of each student’s share of the District’s permanent school facilities.

Steilacoom Historical School District No. 1 has adopted an organization that houses kindergarten through fifth grade in elementary schools, sixth, seventh, and eighth grade in middle schools, and ninth through twelfth grade in high schools.

The District has adopted a traditional calendar beginning in early September and ending in mid-June and a traditional daily schedule with academic classes beginning between 7:35 a.m. and 9:05 a.m. and ending mid-afternoon. Although the District continues to study alternate organizations, calendars, and schedules, the District believes the adopted organization is educationally sound and reflects community values.

The District’s educational program includes individual and small group work as well as full class activities. Portable classrooms, which are neither intended for nor function as long term educational space, are excluded from the level of service calculation. Portables are considered adequate only for supplemental programs and interim housing.

The capacity for each facility is established by multiplying the regular classrooms available by the contractual limitations on average students per class. Spaces used for special program needs are excluded from the definition of regular classrooms. Core facilities and special use facilities are compared to classroom capacity to confirm that facility capacity is not limited by limitations in core facilities.

Washington State’s Office Superintendent of Public Instruction (OSPI) space allocation model (#SF/Student) is found below. These are the minimum levels of service that the District uses as a guide for planning its CFP. The SF/student figures were adopted by OSPI in July 2006.

Facility	WA State OSPI Space Allocation Model
High School	130 SF/Student
Middle School	117 SF/Student
Elementary	90 SF/Student
Students with disabilities	144 SF/Student

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 - LEVEL OF SERVICE

The District’s level of service, as adopted, reflects the area SF of each type of facility based on capacity. The amount of SF reflected below is up to date following the completion of the District’s most recent Capital Improvement Program.

Facility	Area (SF)	Capacity (design or projected)	Level of Service based on Practical Capacity Model	Actual October 2013 FTE Enrollment
Steilacoom High School	135,891	850	159.87	813
New Pioneer Middle School	104,707	850	123.18	763
Elementary (Cherrydale, Saltar's Point, Chloe Clark, Anderson Island)	157,955	1,571	97.50	1,305

The level of service is presented as an indicator of the extent or degree of service provided by each type capital facility. It is presented in a square foot per student format for convenience. The level of service is dictated by the amount of space required to accommodate the District's adopted educational program. The LOS will change as the District changes its educational program and it must be reviewed and modified periodically.

School District Cost Per Student

Each year Steilacoom School District provides to Pierce County the costs expended per student as an update to the Capital Facilities Plan. Building and equipment costs at each educational facility are rounded up and reflect the District's capital improvement campaign costs as completed in 2010.

School Facility	Building Costs	Equipment Costs	Total Costs
Anderson Island Elementary School	\$ 946,000	\$ 50,000	\$ 996,000
Cherrydale Primary School	\$ 9,457,000	\$ 400,000	\$ 9,857,000
Chloe Clark Elementary School	\$ 9,727,000	\$ 450,000	\$10,177,000
Saltar's Point Elementary School	\$ 6,765,000	\$ 350,000	\$ 7,115,000
New Pioneer Middle School	\$34,244,000	\$1,800,000	\$36,044,000
Steilacoom High School	\$30,597,000	\$ 630,000	\$31,227,000

The current cost per student based upon capacity enrollment figures is as follows:

- Elementary Student \$18,101
- Middle School Student \$42,405
- High School Student \$36,738

TAB V THE DISTRICT'S CONSTRUCTION PLAN

1. INTRODUCTION

From district to district, it is common to find variations in the grade level configurations, class size requirements and instructional programs depending upon a local community's educational philosophy and the needs of the students to be served. Such variations between districts do impact the design and the cost of newly constructed school facilities.

Future projected facilities could be developed by a facility planning committee comprised of the following:

- School Board Members
- Superintendent of School District
- Staff and Community Members
- Town of Steilacoom and City of DuPont Officials
- Design professionals (Architect/Engineers)
- Project/Construction Management professionals

In addition, future updates of this report will identify the District's need for new construction of support facilities, the modernization of school and support facilities and the new construction-in-lieu-of modernization of school and support facilities.

2. THE NEW CONSTRUCTION PROGRAM

The ability to move forward on the construction of any new school facility in the Steilacoom Historical School District No. 1 hinges on three (3) factors. First, the District needs to have local funding available to pay for the cost of new school facilities. Normally, school districts secure the majority of their local funds through the sale of general obligation bonds, as approved by the qualified voters of their districts. The authority to issue and sell such bonds rests in the Constitution and laws of the State of Washington, including RCW 28A.530.010 and RCW 84.52.056.

The State of Washington has set forth site size standards, as defined in WAC 392-342-020. Specifically, for an elementary school, the minimum standard is five (5) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. For junior and senior high schools, the minimum standard is ten (10) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. These recommended acreages provide space for the school building(s) and the appropriate support facilities such as play fields, athletic facilities and parking.

Third, and of particular importance to Steilacoom Historical School District No. 1, is the eligibility for State School Construction Assistance. Such State assistance is used along with local funds to pay for the cost of new school facilities. However, State monies cannot be used to purchase school sites, to make off-site improvements and/or fund those specific items spoken to in WAC 392-343-120. The formula for determining the exact amount of State funding assistance a district can receive is set forth in WAC 392-27-020.

To address capacity needs, the District plans to construct Phase I of a new elementary school in the City of DuPont. The District is in early planning stages for this school but expects that it will be available for occupancy by 2018. The District's voters will need to approve a bond measure to fund the construction of this school. In the alternative, the District would add two additional classrooms at Chloe Clark Elementary. In addition, the District will construct a new Transportation Facility in the City of DuPont, renovate the 1918 Building, perform field improvements, and address parking needs at Steilacoom High School.

3. SUMMARY

To accommodate enrollment growth, Steilacoom Historical School District No. 1 completed the 2005 Capital Improvement Program which benefitted four schools. The completion of Phases II and III to Chloe Clark Elementary School resulted in a student capacity increase from 175 to 656 students. The 2,865 square foot multipurpose building at Anderson Island Elementary was added to accommodate up to 50 students. The replacement new Pioneer Middle School, which can hold 850 students, opened in August 2008. The addition and modernization of the existing Steilacoom High School was completed in 2009. Steilacoom High School can now hold 850 students.

Due to potential future growth in the district and as a result of the implementation of full day Kindergarten, the District plans to construct Phase I of a new elementary school in DuPont within the six year planning period of this Capital Facilities Plan. In addition, the District plan several non-capacity projects as identified above.

TAB VI THE DISTRICT'S FINANCE PLAN

1. INTRODUCTION

The Steilacoom Historical School District No. 1 clearly recognizes the long-term value of capital facilities planning. The execution of the 2005 Capital Improvement Program, discussed earlier in this report, helped address the District's need for permanent facilities to accommodate students from new housing developments.

The District's long-planned modernization of its older facilities (Cherrydale, Saltar's Point, and Anderson Island Elementary Schools) and construction of a future elementary school in DuPont is dependent on a means of financing modernization or new construction. The costs associated with new construction and modernization identified in the District's Construction Plan and anticipated state and local funding are presented in Tab 5. The District uses an impact fee methodology that is based upon the Pierce County school impact fee ordinance.

In this CFP, based on current enrollment projections and the need to construct a new elementary school to meet capacity needs related to growth, the District is requesting school impact fees.

The District's Funding Plan identifies the specific funding sources, amounts of funding, and the unique relationships that exist between funding sources for the projects spelled out in the District's Comprehensive Plan.

2. COST FACTORS

Factors: A number of factors influence the total cost and, specifically, the local share of any new school construction project. The major factors that impact the cost of new school construction are as follows:

1. The per acre cost of school sites will vary considerably from district to district. In general, the more urban the district tends to be, the more costly the school sites.
2. The acreage of available property and the use ability of acreage will not always match the preferred school site sizes.
3. The proximity of needed utilities (i.e., water, sewer, electricity, etc.) and roadways to a new school site are oftentimes a significant cost variable.
4. The nature of the instructional programs housed in school facilities drastically impact the cost of those facilities. The square foot cost of senior high schools is almost always higher than elementary and middle schools. The square footage costs of middle schools are usually higher than elementary schools. Specialized facilities for Vocational and Special Education programs can also increase construction costs.
5. The posture of the local governmental planning agencies (i.e., City or County) will affect such items as off-site street improvements, landscaping, street signaling, and signage, etc.

6. The “bidding climate” at the time a new school project comes on line is terribly important. Normally, the less construction work available the more competitive the general contractors become and vice-versa.
7. The experiences and competence of the lowest bidding and general contractor and their major subcontractors can also impact the final cost of any new school project.
8. The State’s “funding assistance percentage”, as determined in accordance with the formula set forth in RCW 28A.525.166, establishes the relationship between the local and state funding of any new school construction project.
9. The enrollment projection provisions of the State’s “space allocations” determine just how much area of a new school facility will be eligible for State School Construction Funding Assistance. Building a new school (i.e., elementary, middle, senior high) without full “unhoused” eligibility increases the amount of local funds that have to go into a project.
10. The State funding assistance formula also impacts the level of state financial assistance. See WAC 392-343-060.

Site Acquisition: The first major expense of any new school construction project is the cost to purchase the site. Property acquisition cannot be funded with State School Construction Funding Assistance. Land costs are strictly a local school district expense.

In addition to the location, site size and availability to utilities, other factors can also impact the cost of school sites. For example, the general condition of the real estate market, zoning and the overall construction suitability of a site do influence the price.

Construction Estimates: The second major expense of any new school construction project is the cost of actually developing the site and constructing the buildings(s). Such costs include payment for planning, designing, engineering, constructing, furnishing, and equipping new school facilities. In addition, at times, new portable classrooms are purchased and sited at new schools and/or existing portable classrooms are moved to new school sites.

3. FUNDING SOURCES

School districts utilize budgets consisting of a number of discrete funds. However, for the most part, the capital needs of any school system are addressed with the Capital Projects Fund and the Debt Service Fund.

- The Capital Projects fund is used for purposes such as: (a) to finance the purchase and development of school sites; (b) the construction of new facilities and the modernization of existing facilities; and (c) the purchase of initial equipment, library books and textbooks for new facilities. Revenues accruing to the Capital Project Fund come primarily from bond sale proceeds, capital levy collections, and state matching funds. However, Revenues from the General Fund, the sale of property and contributions can also be accrued to the Capital Projects Fund. School impact fees and mitigation fees are maintained in segregated accounts.

- The Debt Service Fund is used as a mechanism to pay for bonds. When a bond issue passes, a school district sells bonds that have a face value and an interest rate. Local property taxes are adjusted to provide the funds necessary to meet the approved periodic payments on sold bonds. The proceeds from the taxes collected for this purpose are deposited in the Debt Service Fund and drawn out for payments at the appropriate times.

As noted earlier, school districts receive funds for capital program purposes from a variety of sources. Those sources are described as follows:

Bonds: Bonds are financial instruments having a face value and an interest rate, which is determined at the time and by the conditions of their sale. Bonds are backed by the “full faith and credit” of the issuing school district and may be paid from proceeds derived from a specific increase in the property taxes for that purpose. The increase in the taxes results in an “excess levy” of taxes beyond the constitutional limit, so the bonds must be approved by a vote of the people in the jurisdiction may not exceed five (5) percent of the assessed value of the property within that jurisdiction at the time of issuance. Bonds are multi-year financial instruments, generally issued for 10-20 years. Because of their long-lasting impact, they require both an extraordinary plurality of votes and a specific minimum number of voters for validation. The positive votes must equal or exceed 60 percent of the total number of voters in the school district who cast ballots in the last general election.

Proceeds from bond sales are limited by bond covenants and must be used for the purpose(s) for which the bonds are issued. They cannot be converted to a non-capital or operating purpose. The life of the improvement resulting from the bonds must meet or exceed the term of the bonds themselves.

Capital Levies: Capital Levies differ from bonds in that they do not result in the issuance of a financial instrument and, therefore, do not affect the “bonded indebtedness” of a school district. This method of financing is a straight increase in property tax rates to produce a voter-approved dollar amount. The amount generated from the capital levy is then available to a district in the approved year. The actual levy rate itself is determined by dividing the number of dollars approved by the assessed valuation of the total district at the time the taxes are set by the County Council. While a typical period for capital levies is one or two years, they can be approved for up to a six-year period at one election. The amounts to be collected are identified for each year separately and the tax rates set for each individual year. Like bond issues, capital levies must be used for the specific capital purpose(s) that they were passed. They cannot be converted to a non-capital or operating purpose.

State Funding Assistance: The State of Washington has a Common School Construction Fund. The State Board of Education is responsible for administration of the funds and the establishment of matching ratios. The Office of the Superintendent of Public Instruction (OSPI), on behalf of the State Board of Education, has determined that Steilacoom School District’s 2013 funding assistance ratio is 48.53% percent for those expenses that are defined as eligible for state funding assistance. However, the District’s planned capacity project included in this six-year plan, a new elementary school, will not qualify for state funding.

The base to which the percent is applied is the cost of construction, as determined by the Construction Cost Allocation (formerly, the “Boeckh Index”). The Construction Cost Allocation

is an index of construction costs that is used by the state to hold, define, or limit their level of support. This particular construction cost index rarely matches the actual cost of school construction in districts across Washington State. Nevertheless, the Construction Cost Allocation for school construction costs for July 2013 was \$194.26 per square foot.

The formula for determining the amount of state matching support can be expressed as $A \times B \times C = D$, where

A=eligible area (determined by OSPI's student square footage allowances)

B=The Construction Cost Allocation (in dollars per square foot)

C=A school district's applicable state funding assistance rate

D=the amount of state fiscal assistance to which a district will be entitled. Qualification for state matching funds involves an application process. Districts may submit information for consideration by the State Board of Education, which meets once every two months during the year. Once approved, the district qualifies for matching funds in a sequence, which recognizes the existing approvals of previous submittals. Failure of a school district to proceed with a project in a timely manner can result in loss of a district's "place in line".

New construction projects are eligible for a state reimbursement at 100% of the Construction Cost Allocation for matchable construction costs. At this time, the Washington State Legislature have approved that Modernization of new-in-lieu-of replacement projects are eligible for state reimbursement at 100% of the Construction Cost Allocation.

Funds for the state match come from the Common School Construction Fund using revenues accruing predominately from the sale of renewable resources, primarily timber, from state school lands being set aside by the Enabling Act of 1889. If these sources are insufficient to meet current needs, the legislature can appropriate additional funds or the State Board of Education can establish a moratorium on certain projects (Chapter 392, Sections 341-344 of the Washington Administrative Code).

Market demand for timber and wood products has been declining over the past decade, resulting in a substantial decrease in state matching revenues. Efforts in the State Legislature to supplement timber-generated revenues with general fund monies have been only partially successful. As noted in WAC 392-343-057, in the event that state matching monies are not available to fund a specific school project, then school districts may proceed at their own financial risk. At such time state monies do become available, reimbursement will be made to the district for the state's share of said project.

Impact Fees: According to RCW 82.02.050, the definition of an impact fee is "*... a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. "Impact fee" does not include a reasonable permit or application fee.*"

Impact Fees can be collected where a District demonstrates an "un-housed student need" as determined by applying the district's level of service to projected growth from new residential development. The amounts to be charged are calculated based on the costs for providing the space for the projected number of students in each residential unit.

The District determines the cost per unit by using a student generation rate. The Pierce County School Impact Fee Ordinance, Table 4A-1 of Chapter 4A.30 of the Pierce County Code, identifies the school impact fee formula and defines the “Student Factor” as follows:

"Student Factor" means the number derived by a School District to describe how many students of each grade span are expected to be generated by development activity. Student factors shall be based on District records of average actual student generated rates for new developments constructed over a period of not more than five years prior to the date of the fee calculation; provided that, if such information is not available in the District or if there are no developments in the District similar to that being proposed, the District may use data from districts with similar demographics, or, if no other data sources are reasonably available, county-wide averages. For purposes of this year’s CFP, the District is using the Fife School District’s student generation rates.

The student factors are as follows:

Single Family Dwelling Units:	
Elementary – K through 5:	.215
Middle School – 6 through 8:	.109
High School – 9 through 12:	.056
Total:	.379
Multi-Family Dwelling Units:	
Elementary – K through 5:	.090
Middle School – 6 through 8:	.030
High School – 9 through 12:	.015
Total:	.134

In future updates to this plan, the District will update the student factor accordingly.

For impact fees, the District’s Board of Directors must first adopt a Capital Facilities Plan with recommended fees and then, the towns, cities, and counties located within the District boundaries must then adopt a school impact fee ordinance and adopt or update the District’s recommended fee. Within the Steilacoom Historical School District, those general government jurisdictions include the Town of Steilacoom, the City of DuPont and Pierce County.

Furthermore, developers may contribute properties which will have value to a district. In such cases, the developer is entitled to a credit for the actual cost of the provided property. This credit can reduce or eliminate the mitigation or impact fee that would be chargeable under the mitigation/impact fee calculation.

An impact fee ordinance was passed in Pierce County effective January 1, 2003. The applicable school impact fees are updated each year. In 2013, Steilacoom Historical School District No. 1 received from the County \$2,305 for each single-family unit \$0 for each multi-family dwelling unit. The Pierce County school impact fee ordinance artificially caps fees and updates the capped fee each year based upon an escalation factor.

Enclosures 1 through 2 to this tab include the District's 2013 impact fee calculations and data.

5. THE DISTRICT FUNDING PLAN

The District's Funding Plan is designed to identify the specific funding resources, the amounts of funding needed and the unique relationships that exist between funding sources for each of the capital projects set forth in the District's Construction Plan. As noted above, the District does not expect to receive state matching funds for construction of the new elementary school. The District anticipates that the Phase 1 of the new elementary school will cost approximately \$11,700,000. The District's voters will need to approve a bond measure to fund construction of the new school. Impact fee revenue will also be used to fund the planning and construction.

Additional near term planning includes converting old Pioneer Middle School into District administrative staff space and constructing the new transportation and maintenance facility to handle increased transportation and maintenance needs that have resulted from our increased enrollment. Funding of these facilities is from existing capital projects funds.

The District's excess assessed value is \$2,255,579,467 and the timber assessed value is \$314,893.

Other minor sources of funding include grants, bequests, and proceeds from the sales of excess property. They are usually a small part of the total financing package.

ENCLOSURES 1 AND 2 BELOW

ENCLOSURE 1 (Impact Fee Planning Factors) to TAB VI District Finance Plan

Student Factors-Single/Multi-Family	
Elementary	.215/.090
Middle School	.109/.030
High School	.056/.015

Temporary Facilities Costs	
Elementary	
Middle School	
High School	

Student Capacity Per Facility	
Elementary	300-500
Middle School	500-600
High School	1,300

Permanent Square Footage	
Elementary	157,955
Middle School	104,707
High School	135,891
Total	398,553

Site Acreage Site	
Elementary	15 acres
Middle School	25 acres
High School	40 acres

State Funding Assistance
Rate: 48.53% (currently not eligible)

Construction Cost Allocation
\$194.26

Site Cost per Acre	
Elementary	
Middle School	
High School	

Gen. Obligation Bond Interest Rate
Current Bond Buyer Index 4.68%

New Facility Construction Cost	
Elementary Phase 1 (175)	\$11,700,000

District Debt Service Tax Rate
Current \$/1,000 \$2.64

SPI Square Footage per Student	
Elementary (K-5)	90
Middle School (6-8)	117
High School (9-12)	130
Special Education	144

Average Assessed Value	
Single Fam. Res.	\$240,340
Multi-Family Res.	\$239,186
P.C. Assessor-Treasurer	

ENCLOSURE 2 (Impact Fee Single/Multi-Family Dwelling Unit) to TAB VI District Finance Plan

SCHOOL IMPACT FEE CALCULATIONS							
DISTRICT	Stellacoom Historical School District						
YEAR	2013						
School Site Acquisition Cost:							
((Acre x Cost per Acre) / Facility Capacity) x Student Generation Factor							
	Facility Acreage	Cost/ Acre	Facility Capacity	Student Factor SFR	Student Factor MFR	Cost/ SFR	Cost/ MFR
Elementary	12.00	\$0.00	300	0.214	0.090	\$0	\$0
Middle	28.00	\$0.00	600	0.109	0.030	\$0	\$0
High	40.00	\$0.00	1,200	0.056	0.015	\$0	\$0
					TOTAL	\$0	\$0
School Construction Cost:							
((Facility Cost / Facility Capacity) x Student Generation Factor) x (permanent / Total Sq Ft)							
	%Perm/ Total Sq.Ft.	Facility Cost	Facility Capacity	Student Factor SFR	Student Factor MFR	Cost/ SFR	Cost/ MFR
Elementary	100.00%	11,700,000	175	0.214	0.090	\$14,307	\$6,017
Middle	100.00%	\$ -	600	0.109	0.030	\$0	\$0
High	100.00%	\$ -	1,200	0.056	0.015	\$0	\$0
					TOTAL	\$14,307	\$6,017
Temporary Facility Cost:							
((Facility Cost / Facility Capacity) x Student Generation Factor) x (Temporary / Total Square Feet)							
	%Temp/ Total Sq.Ft.	Facility Cost	Facility Size	Student Factor SFR	Student Factor MFR	Cost/ SFR	Cost/ MFR
Elementary	0.00%	\$ -	22	0.214	0.090	\$0	\$0
Middle	0.00%	\$ -	22	0.109	0.029	\$0	\$0
High	0.00%	\$ -	22	0.056	0.000	\$0	\$0
					TOTAL	\$0	\$0
State Matching Credit:							
Boeckh Index X SPI Square Footage X District Match % X Student Factor							
	Boeckh Index	SPI Footage	District Match %	Student Factor SFR	Student Factor MFR	Cost/ SFR	Cost/ MFR
Elementary	\$ 194.26	90	0.00%	0.214	0.090	\$0	\$0
Junior	\$ 194.26	117	0.00%	0.109	0.029	\$0	\$0
Sr. High	\$ 194.26	130	0.00%	0.056	0.015	\$0	\$0
					TOTAL	\$0	\$0
Tax Payment Credit:							
Average Assessed Value						SFR	MFR
						\$240,340	\$239,186
Capital Bond Interest Rate						4.68%	4.68%
Net Present Value of Average Dwelling						\$1,885,023	\$1,875,972
Years Amortized						10	10
Property Tax Levy Rate						\$2,640	\$2,640
Present Value of Revenue Stream						\$4,976	\$4,953
Fee Summary:							
				Single Family	Multi-Family		
Site Acquisition Costs				\$0	\$0		
Permanent Facility Cost				\$14,307	\$6,017		
Temporary Facility Cost				\$0	\$0		
State Match Credit				\$0	\$0		
Tax Payment Credit				(\$4,976)	(\$4,953)		
FEE (AS CALCULATED)				\$9,331	\$1,065		
FINAL FEE (50% discount)				\$4,665	\$532		

**ENVIRONMENTAL CHECKLIST
CAPITAL FACILITIES PLAN
October 18, 2013**

A. BACKGROUND

1. Name of proposed project, if applicable:

The adoption of the Steilacoom Historical School District's 2013-2019 Capital Facilities Plan ("Capital Facilities Plan") for the purposes of planning for the District's facilities needs. The Town of Steilacoom, the City of DuPont, and Pierce County, will incorporate the District's Capital Facilities Plan into their Comprehensive Plans. A copy of the District's Capital Facilities Plan is available for review at the District's Administrative office.

2. Name of applicant:

Steilacoom Historical School District No. 1.

3. Address and phone number of applicant and contact person:

Steilacoom Historical School District No. 1
510 Chambers Street
Steilacoom, WA 98388

Contact Person: James Brittain, Executive Director Finance & Operations

Telephone: (253) 983.2200

4. Date checklist prepared: October 14, 2013

5. Agency requesting checklist: Steilacoom Historical School District No 1.

6. Proposed timing or schedule (including phasing, if applicable):

The Capital Facilities Plan is scheduled to be adopted by the District on November 13, 2013. After adoption, the District will forward the Capital Facilities

Plan to the Town of Steilacoom, the City of DuPont, and Pierce County, for inclusion in the Comprehensive Plans for these jurisdictions. The District will continue to update the Capital Facilities Plan annually. The projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review when appropriate.

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

The Capital Facilities Plan sets forth the capital improvement projects that the District plans to implement over the next six years. The Board of Directors and the District are exploring options for a new elementary school in DuPont and additional classrooms at Chloe Clark Elementary School, as well as a new transportation and maintenance facilities. In addition, the District plans improvements at the existing 1918 Building (old Pioneer Middle School), field upgrades, and parking improvements at Steilacoom High School and Saltar's Point Elementary.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

The projects included in the Capital Facilities Plan have undergone or will undergo additional environmental review, when appropriate, as they are developed.

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

None known.

10. List any government approvals or permits that will be needed for your proposal, if known.

The District anticipates that the Town of Steilacoom, the City of DuPont, and Pierce County, will incorporate the District's Capital Facilities Plan into their Comprehensive Plans.

11. Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

This is a nonproject action. This proposal involves the adoption of the Steilacoom Historical School District's Capital Facilities Plan 2013-2019 for the purpose of planning the District's facilities needs. The District's Capital Facilities Plan will be incorporated into the Comprehensive Plans of the Town of Steilacoom, the City of DuPont, and Pierce County. The projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review when appropriate. A copy of the Capital Facilities Plan may be viewed at the District's Administrative office.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

A map of the District is included with the Capital Facilities Plan.

B. ENVIRONMENTAL ELEMENTS

1. Earth

a. General description of the site (circle one): Flat, rolling, hilly, steep slopes, mountainous, other.

The Steilacoom Historical School District is comprised of a variety of topographic land forms and gradients. Specific topographic characteristics of the sites at which the projects included in the Capital Facilities Plan are located have been or will be identified during project-level environmental review when appropriate.

b. What is the steepest slope on the site (approximate percent slope)?

Specific slope characteristics at the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review.

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

Specific soil types found at the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

Unstable soils may exist within the Steilacoom Historical School District. Specific soil limitations on individual project sites have been or will be identified at the time of project-level environmental review when appropriate.

e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

Individual projects included in the Capital Facilities Plan have been or will be subject, when appropriate, to project-level environmental review and local approval at the time of proposal. Proposed grading projects, as well as the purpose, type, quantity, and source of any fill materials to be used have been or will be identified at that time.

f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

It is possible that erosion could occur as a result of the construction projects currently proposed in the Capital Facilities Plan. The erosion impacts of the individual projects have been or will be evaluated on a site-specific basis at the time of project-level environmental review when appropriate. Individual projects have been or will be subject to local approval processes.

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings?)

The construction projects included in the Capital Facilities Plan have required or will require the construction of impervious surfaces. The extent of any impervious cover constructed will vary with each project included in the Capital Facilities Plan. This issue has been or will be addressed during project-level environmental review when appropriate.

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

The erosion potential of the projects included in the Capital Facilities Plan and appropriate control measures have been or will be addressed during project-level environmental review when appropriate. Relevant erosion reduction and control requirements have been or will be met.

2. Air

a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, and industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

Various emissions, many construction-related, may result from the individual projects included in the Capital Facilities Plan. The air-quality impacts of each project have been or will be evaluated during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

Any off-site sources of emissions or odor that may affect the individual projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

The individual projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review and relevant local approval

processes when appropriate. The District has been or will be required to comply with all applicable air regulations and air permit requirements. Proposed measures specific to the individual projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

3. Water

a. Surface:

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

There is a network of surface water bodies within the Steilacoom Historical School District. The surface water bodies that are in the immediate vicinity of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate. When necessary, the surface water regimes and flow patterns have been or will be researched and incorporated into the designs of the individual projects.

2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

The projects included in the Capital Facilities Plan may require work near the surface waters located within the Steilacoom Historical School District. Applicable local approval requirements have been or will be satisfied.

3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

Information with respect to the placement or removal of fill and dredge material as a component of the projects included in the Capital Facilities Plan has been or will be provided during project-level environmental review when appropriate. Applicable local regulations have been or will be satisfied.

4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.

Any surface water withdrawals or diversions required in connection with the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

Each project included in the Capital Facilities Plan, if located in a floodplain area, has been or will be required to meet applicable local regulations for flood areas.

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

Specific information regarding the discharge of waste materials that may be required as a result of the projects included in the Capital Facilities Plan has been or will be provided during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

b. Ground:

1) Will groundwater be withdrawn, or will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known.

Individual projects included in the Capital Facilities Plan may impact groundwater resources. The impact of the individual projects included in the Capital Facilities Plan on groundwater resources has been or will be addressed during project-level environmental review when appropriate. Each project has been or will be subject to applicable local regulations. Please see the Supplemental Sheet for Nonproject Actions.

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals . . . ;

agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

The discharges of waste material that may take place in connection with the projects included in the Plan have been or will be addressed during project-level environmental review.

c. Water Runoff (including storm water):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

Individual projects included in the Capital Facilities Plan may have stormwater runoff consequences. Specific information regarding the stormwater impacts of each project has been or will be provided during project-level environmental review when appropriate. Each project has been or will be subject to applicable local stormwater regulations.

2) Could waste materials enter ground or surface waters? If so, generally describe.

The projects included in the Capital Facilities Plan may result in the discharge of waste materials into ground or surface waters. The specific impacts of each project on ground and surface waters have been or will be identified during project-level environmental review when appropriate. Each project has been or will be subject to all applicable regulations regarding the discharge of waste materials into ground and surface waters. Please see the Supplemental Sheet for Nonproject Actions.

d. Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:

Specific measures to reduce or control runoff impacts associated with the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

4. Plants:

a. Check or circle types of vegetation found on the site:

- ☐ deciduous tree: alder, maple, aspen, other
- ☐ evergreen tree: fir, cedar, pine, other
- ☐ shrubs
- ☐ grass
- ☐ pasture
- ☐ crop or grain
- ☐ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
- ☐ water plants: water lily, eelgrass, milfoil, other
- ☐ other types of vegetation

A variety of vegetative zones are located within the Steilacoom Historical School District. Inventories of the vegetation located on the sites of the projects proposed in the Capital Facilities Plan have been or will be developed during project-level environmental review when appropriate.

b. What kind and amount of vegetation will be removed or altered?

Some of the projects included in the Capital Facilities Plan may require the removal or alteration of vegetation. The specific impacts on vegetation of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

c. List threatened or endangered species known to be on or near the site.

The specific impacts to these species from the individual projects included in the Capital Facilities Plan have been or will be determined during project-level environmental review when appropriate.

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

Measures to preserve or enhance vegetation at the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate. Each project is or will be subject to applicable local landscaping requirements.

5. Animals:

a. Circle any birds and animals which have been observed on or near the site or are known to be on or near the site:

birds: hawk, heron, eagle, songbirds, other: _____

mammals: deer, bear, elk, beaver, other: _____

fish: bass, salmon, trout, herring, shellfish, other: _____

An inventory of species that have been observed on or near the sites of the projects proposed in the Capital Facilities Plan has been or will be developed during project-level environmental review when appropriate.

b. List any threatened or endangered species known to be on or near the site.

Inventories of threatened or endangered species known to be on or near the sites of the projects included in the Capital Facilities Plan have been or will be developed during project-level environmental review when appropriate.

c. Is the site part of a migration route? If so, explain.

The impacts of the projects included in the Capital Facilities Plan on migration routes have been or will be addressed during project-level environmental review when appropriate.

d. Proposed measures to preserve or enhance wildlife, if any:

Appropriate measures to preserve or enhance wildlife have been or will be determined during project-level environmental review when appropriate.

6. Energy and Natural Resources:

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

The State Board of Education requires the completion of a life-cycle cost analysis of all heating, lighting, and insulation systems before it will permit specific school projects to proceed. The energy needs of the projects included in the Capital Facilities Plan have been or will be determined at the time of

specific engineering and site design planning when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe:

The impacts of the projects included in the Capital Facilities Plan on the solar potential of adjacent projects have been or will be addressed during project-level environmental review when appropriate.

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

Energy conservation measures proposed in connection with the projects included in the Capital Facilities Plan have been or will be considered during project-level environmental review when appropriate.

7. Environmental Health:

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste that could occur as a result of this proposal? If so, describe.

Please see the Supplemental Sheet for Nonproject Actions.

1) Describe special emergency services that might be required.

Please see the Supplemental Sheet for Nonproject Actions.

2) Proposed measures to reduce or control environmental health hazards, if any:

The projects included in the Capital Facilities Plan comply or will comply with all current codes, standards, rules, and regulations. Individual projects have been or will be subject to project-level environmental review and local approval at the time they are developed, when appropriate.

b. Noise:

1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

A variety of noises from traffic, construction, residential, commercial, and industrial areas exists within the Steilacoom Historical School District. The specific noise sources that may affect the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

The projects included in the Capital Facilities Plan may create normal construction noises that will exist on short-term basis only. The construction projects could increase traffic around the construction sites on a short-term basis. Please see the Supplemental Sheet for Nonproject Actions.

3) Proposed measures to reduce or control noise impacts, if any:

The projected noise impacts of the projects included in the Capital Facilities Plan have been or will be evaluated and mitigated during project-level environmental review when appropriate. Each project is or will be subject to applicable local regulations.

8. Land and Shoreline Use:

a. What is the current use of the site and adjacent properties?

There are a variety of land uses within the Steilacoom School District, including residential, commercial, industrial, institutional, utility, open space, recreational, etc.

b. Has the site been used for agriculture? If so, describe.

The known sites for the projects included in the Capital Facilities Plan have not been used recently for agriculture.

c. Describe any structures on the site.

The structures located on the sites for the projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

d. Will any structures be demolished? If so, what?

The structures that will be demolished as a result of the projects included in the Capital Facilities Plan, if any, have been or will be identified during project-level environmental review when appropriate.

e. What is the current zoning classification of the site?

The sites that are covered under the Capital Facilities Plan have a variety of zoning classifications under the applicable zoning codes. Site-specific zoning information has been or will be identified during project-level environmental review when appropriate.

f. What is the current comprehensive plan designation of the site?

Inventories of the comprehensive plan designations for the sites of the projects included in the Capital Facilities Plan have been or will be completed during project-level environmental review when appropriate.

g. If applicable, what is the current shoreline master program designation of the site?

Shoreline master program designations of the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

Any environmentally sensitive areas located on the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review.

i. Approximately how many people would reside or work in the completed project?

The Steilacoom Historical School District currently serves approximately 2,881 students. Enrollment is projected to increase over the six year planning period. The District employs approximately 300 people.

j. Approximately how many people would the completed project displace?

Any displacement of people caused by the projects included in the Capital Facilities Plan has been or will be evaluated during project-level environmental review when appropriate. However, it is not anticipated that the Capital Facilities Plan, or any of the projects contained therein, will displace any people.

k. Proposed measures to avoid or reduce displacement impacts, if any:

Individual projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review and local approval when appropriate. Proposed mitigating measures have been or will be developed at that time, when necessary.

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

The compatibility of the specific projects included in the Capital Facilities Plan with existing uses and plans has been or will be assessed as part of the comprehensive planning process and during project-level environmental review when appropriate.

9. Housing:

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

No housing units would be provided in connection with the completion of the projects included in the Capital Facilities Plan.

b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

It is not anticipated that the projects included in the Capital Facilities Plan will eliminate any housing units. The impacts of the projects included in the Capital Facilities Plan on existing housing have been or will be evaluated during project-level environmental review when appropriate.

c. Proposed measures to reduce or control housing impacts, if any:

Measures to reduce or control any housing impacts caused by the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

10. Aesthetics:

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

The aesthetic impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

b. What views in the immediate vicinity would be altered or obstructed?

The aesthetic impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

c. Proposed measures to reduce or control aesthetic impacts, if any:

Appropriate measures to reduce or control the aesthetic impacts of the projects included in the Capital Facilities Plan have been or will be determined on a project-level basis when appropriate.

11. Light and Glare:

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

The light or glare impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review, when appropriate.

b. Could light or glare from the finished project be a safety hazard or interfere with views?

The light or glare impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

c. What existing off-site sources of light or glare may affect your proposal?

Off-site sources of light or glare that may affect the projects included in the Capital Facilities Plan have been or will be evaluated during project-level environmental review when appropriate.

d. Proposed measures to reduce or control light and glare impacts, if any:

Proposed measures to mitigate light and glare impacts have been or will be addressed during project-level environmental review when appropriate.

12. Recreation:

a. What designated and informal recreational opportunities are in the immediate vicinity?

There are a variety of formal and informal recreational facilities within the Steilacoom Historical School District.

b. Would the proposed project displace any existing recreational uses? If so, describe.

The recreational impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review

when appropriate. The projects included in the Capital Facilities Plan, including proposed new school facilities, may enhance recreational opportunities and uses.

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:**

Adverse recreational effects of the projects included in the Capital Facilities Plan have been or will be subject to mitigation during project-level environmental review when appropriate. School facilities usually provide recreational facilities to the community in the form of play fields and gymnasiums.

13. Historic and Cultural Preservation:

- a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe.**

There are no known places or objects listed on, or proposed for, such registers for the project sites included in the Capital Facilities Plan. The existence of historic and cultural resources on or next to the sites has been or will be addressed in detail during project-level environmental review when appropriate.

- b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site.**

An inventory of historical sites at or near the sites of the projects included in the Capital Facilities Plan has been or will be developed during project-level environmental review when appropriate.

- c. Proposed measures to reduce or control impacts, if any:**

Appropriate measures will be proposed on a project-level basis when appropriate.

14. Transportation:

a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.

The impacts on public streets and highways of the individual projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

The relationship between the specific projects included in the Capital Facilities Plan and public transit has been or will be addressed during project-level environmental review when appropriate.

c. How many parking spaces would the completed project have? How many would the project eliminate?

Inventories of parking spaces located at the sites of the projects included in the Capital Facilities Plan and the impacts of specific projects on parking availability have been or will be conducted during project-level environmental review when appropriate.

d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).

The need for new streets or roads, or improvements to existing streets and roads has been or will be addressed during project-level environmental review when appropriate.

e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

Use of water, rail, or air transportation has been or will be addressed during project-level environmental review when appropriate.

f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

The traffic impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

g. Proposed measures to reduce or control transportation impacts, if any:

The mitigation of traffic impacts associated with the projects included in the Capital Facilities Plan has been or will be addressed during project-level environmental review when appropriate.

15. Public Services:

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

The District does not anticipate that the projects identified in the Capital Facilities Plan will significantly increase the need for public services.

b. Proposed measures to reduce or control direct impacts on public services, if any.

New school facilities have been or will be built with automatic security systems, fire alarms, smoke alarms, heat sensors, and sprinkler systems.

16. Utilities:

a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

Electricity, natural gas, water, refuse service, telephone, and sanitary sewer utilities are available at the known sites of the projects included in the Capital Facilities Plan. The types of utilities available at specific project sites have been or will be addressed in more detail during project-level environmental review when appropriate.

b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

Utility revisions and construction needs have been or will be identified during project-level environmental review when appropriate.

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: _____

Date Submitted: _____

D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS

1. How would the proposal be likely to increase the discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

To the extent the Capital Facilities Plan makes it more likely that school facilities will be constructed, some of these environmental impacts may be more likely. Additional impermeable surfaces, such as roofs, access roads, and sidewalks could increase stormwater runoff, which could enter surface or ground waters. Heating systems, emergency generators, and other school equipment that is installed pursuant to the Capital Facilities Plan could result in air emissions. The projects included in the Capital Facilities Plan should not require the production, storage, or release of toxic or hazardous substances, with the possible exception of the storage of diesel fuel or gasoline for emergency generating equipment. The District does not anticipate a significant increase in the production of noise from its facilities, although the projects included in the Capital Facilities Plan will increase the District's student capacities.

Proposed measures to avoid or reduce such increases are:

Proposed measures to mitigate any such increases described above have been or will be addressed during project-level environmental review when appropriate. Stormwater detention and runoff will meet applicable County and/or City requirements and may be subject to National Pollutant Discharge Elimination System ("NPDES") permitting requirements. Discharges to air will meet applicable air pollution control requirements. Fuel oil will be stored in accordance with local and state requirements.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The Capital Facilities Plan itself will have no impact on these elements of the environment. The projects included in the Capital Facilities Plan may require clearing plants off of the project sites and a loss to animal habitat. These impacts have been or will be addressed in more detail during project-level environmental review when appropriate. The projects included in the Plan are not likely to generate significant impacts on fish or marine life.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

Specific measures to protect and conserve plants, animals, and fish cannot be identified at this time. Specific mitigation proposals will be identified, however, during project-level environmental review when appropriate.

3. How would the proposal be likely to deplete energy or natural resources?

The construction of the projects included in the Capital Facilities Plan will require the consumption of energy.

Proposed measures to protect or conserve energy and natural resources are:

The projects included in the Capital Facilities Plan will be constructed in accordance with applicable energy efficiency standards.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The Capital Facilities Plan and individual projects contained therein should have no impact on these resources.

Proposed measures to protect such resources or to avoid or reduce impacts are:

No specific measures are being proposed at this time. Appropriate measures have been or will be proposed during project-level environmental review when appropriate. Updates of this Plan will be coordinated with Town of Steilacoom, the City of DuPont, and Pierce County, as part of the Growth Management Act process, one of the purposes of which is to protect environmentally sensitive areas. To the extent the District's facilities planning process is part of the overall growth management planning process, these resources are more likely to be protected.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The Capital Facilities Plan will not have any impact on land or shoreline use that is incompatible with existing comprehensive plans, land use codes, or shoreline management plans. The District does not anticipate that the Capital Facilities Plan or the projects contained therein will directly affect land and shoreline uses in the area served by the District.

Proposed measures to avoid or reduce shoreline and land use impacts are:

No measures to avoid or reduce land use impacts resulting from the Capital Facilities Plan or the projects contained therein are proposed at this time.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The construction projects included in the Capital Facilities Plan may create temporary increases in the District's need for public services and utilities. The new school facilities will increase the District's demands on transportation and utilities. These increases are not expected to be significant.

Proposed measures to reduce or respond to such demand(s) are:

No measures to reduce or respond to such demands are proposed at this time.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The Capital Facilities Plan will not conflict with any laws or requirements for the protection of the environment.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: November 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Approval of the 2014 – 2018 Levy Resolution 809-11-13-13
INFORMATION _____

BACKGROUND INFORMATION:

The resolution is to authorize the Steilacoom Historical School District No. 1 the authority to place on the February 11, 2014 ballot a replacement educational maintenance and operational levy

FISCAL IMPLICATIONS:

- A. A tax of approximately \$2.98 per thousand dollars of assessed valuation to provide \$7,001,525, said levy to be made in 2014 for collection in 2015;
- B. A tax of approximately \$2.98 per thousand dollars of assessed valuation to provide \$7,125,000, said levy to be made in 2015 for collection in 2016;
- C. A tax of approximately \$2.98 per thousand dollars of assessed valuation to provide \$7,280,450, said levy to be made in 2016 for collection in 2017; and
- D. A tax of approximately \$2.96 per thousand dollars of assessed valuation to provide \$7,380,250, said levy to be made in 2017 for collection in 2018.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve the levy resolution.

Report prepared by:

Kathi Weight, Superintendent and Jim Brittain, Executive Director of Finance and Operations

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
PIERCE COUNTY, WASHINGTON

EDUCATIONAL MAINTENANCE AND OPERATIONS LEVY

RESOLUTION NO. 809-11-13-13

- A RESOLUTION of the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, providing for the submission to the qualified electors of the District at a special election to be held therein on February 11, 2014, of the proposition of whether excess taxes should be levied in the amount of \$7,001,525 in 2014 for collection in 2015, \$7,125,000 in 2015 for collection in 2016, \$7,280,450 in 2016 for collection in 2017, and \$7,380,250 in 2017 for collection in 2018, said excess taxes to pay part of the cost of education programs and maintenance and operations support of the District.

ADOPTED NOVEMBER 13, 2013

PREPARED BY:

K&L GATES LLP
Seattle, Washington

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
PIERCE COUNTY, WASHINGTON

EDUCATIONAL MAINTENANCE AND OPERATIONS LEVY

RESOLUTION NO. 809-11-13-13

- A. RESOLUTION of the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, providing for the submission to the qualified electors of the District at a special election to be held therein on February 11, 2014, of the proposition of whether excess taxes should be levied in the amount of \$7,001,525 in 2014 for collection in 2015, \$7,125,000 in 2015 for collection in 2016, \$7,280,450 in 2016 for collection in 2017, and \$7,380,250 in 2017 for collection in 2018, said excess taxes to pay part of the cost of education programs and maintenance and operations support of the District.

WHEREAS, Steilacoom Historical School District No. 1, Pierce County, Washington (the "District"), for the past four years has had in effect a maintenance and operations levy to enable the District to pay for its educational programs and services, including teaching, school supplies, technology support, athletics, building and playground maintenance, and transportation; and

WHEREAS, the current maintenance and operations levies expire this year; and

WHEREAS, the money in and to be paid into the General Fund of the District during the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years will be insufficient to enable the District to pay for the cost of educational programs and maintenance operations and to properly meet the educational needs of the students attending District schools; and

WHEREAS, to provide properly for these educational programs and maintenance operations, the Board of Directors of the District deems it necessary to levy the following taxes upon all of the taxable property within the District above the maximum annual tax levy permitted by law to be levied within the District without a vote of the electors:

- A. A tax of approximately \$2.98 per thousand dollars of assessed valuation to provide \$7,001,525, said levy to be made in 2014 for collection in 2015;
- B. A tax of approximately \$2.98 per thousand dollars of assessed valuation to provide \$7,125,000, said levy to be made in 2015 for collection in 2016;
- C. A tax of approximately \$2.98 per thousand dollars of assessed valuation to provide \$7,280,450, said levy to be made in 2016 for collection in 2017; and
- D. A tax of approximately \$2.96 per thousand dollars of assessed valuation to provide \$7,380,250, said levy to be made in 2017 for collection in 2018;

WHEREAS, the Constitution and laws of the State of Washington require that the question of whether such excess taxes may be levied must be submitted to the qualified electors of the District for their ratification or rejection;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, as follows:

Section 1. Authorization of Levies. The following taxes for the District's General Fund should be levied upon all of the taxable property within the District above the maximum annual tax levy permitted by law to be levied within the District without a vote of the electors:

- A. \$7,001,525, said levy to be made in 2014 for collection in 2015;
- B. \$7,125,000, said levy to be made in 2015 for collection in 2016;
- C. \$7,280,450, said levy to be made in 2016 for collection in 2017; and
- D. \$7,380,250, said levy to be made in 2017 for collection in 2018.

The estimated levy rates depend upon the final dollar amount of assessed value of the property within the District. At this time, based upon information provided by the County Assessor's office, the estimated rate for the 2014 levy is \$2.98 per thousand dollars of assessed valuation, the estimated rate for the 2015 levy is \$2.98 per thousand dollars of assessed valuation, the estimated rate for the 2016 levy is \$2.98 per thousand dollars of assessed valuation, and the estimated rate for the 2017 levy is \$2.96 per thousand dollars of assessed valuation. The actual levy rates will be adjusted based upon the actual assessed value of the property within the District at the time of each levy. Upon approval by the voters of the proposition substantially in the form set forth below, the District may use the proceeds of said levies during the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years by incurring an indebtedness by the issuance of short term obligations against the General Fund of the District, as authorized by Chapter 39.50 RCW, and may expend the proceeds of said levies to pay such part of the general expenses of maintenance and operations of the District during such school years as may be authorized or allowed by law for the use of excess levy funds.

Section 2. Authorization of Election and Approval of Ballot Proposition. It is hereby found and declared that the best interests of the District require the submission to the qualified electors of the District the proposition of whether the District shall levy such excess tax for their ratification or rejection at a special election to be held therein on February 11, 2010.

The Pierce County Auditor, as ex officio supervisor of elections in Pierce County, Washington, is hereby requested to call and conduct the special election to be held within the District on February 11, 2014, and to submit to the qualified electors of the District the proposition in substantially the following form:

PROPOSITION NO. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

REPLACEMENT EDUCATIONAL MAINTENANCE AND OPERATIONS
LEVY

The Board of Directors adopted Resolution No. 809-11-13-13 concerning educational funding. This proposition authorizes the District to levy the following excess taxes, to replace an expiring levy, on all taxable property within the District, to support the District's educational programs and daily operations, including teachers, staff, classroom materials, and textbooks:

Collection Years	Approximate Levy Rate/\$1,000 Assessed Value	Levy Amount
2015	\$2.98	\$7,001,525
2016	\$2.98	\$7,125,000
2017	\$2.98	\$7,280,450
2018	\$2.96	\$7,380,250

Should this proposition be approved?

YES ☐

NO ☐

The Board hereby authorizes and directs the Secretary of the Board of Directors to deliver a certified copy of this resolution to the Pierce County Auditor.

Section 3. Participation in Voters' Pamphlet. Pursuant to authority granted by RCW 29.81A.010, the Board hereby authorizes the District's participation in the local voters' pamphlet for the February 2014 election and requests that the Pierce County Auditor prepare and publish a voter's pamphlet for this proposition. The District understands and agrees that it will be required to pay its proportionate share of the expenses of the voters' pamphlet.

Section 4. Effective Date. This resolution will become effective immediately upon its adoption.

ADOPTED by the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, at a regular meeting thereof, held on November 13, 2013.

STEILACOOM HISTORICAL SCHOOL
DISTRICT NO. 1, PIERCE COUNTY,
WASHINGTON

Chair and Director

Director

Director

Director

Director

ATTEST:

Secretary, Board of Directors

CERTIFICATE

I, the undersigned, Secretary of the Board of Directors of Steilacoom Historical School District No. 1, Pierce County, Washington, (the "District") and keeper of the records of the Board of Directors (the "Board"), DO HEREBY CERTIFY:

1. That the attached resolution is a true and correct copy of Resolution No. 809-11-13-13 of the Board (the "Resolution"), duly adopted at a regular meeting thereof held on November 13, 2013.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper passage of the Resolution have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand on November 13, 2013.

Secretary, Board of Directors

OFFICIAL BALLOT
STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
PIERCE COUNTY, WASHINGTON
February 11, 2014

INSTRUCTIONS TO VOTERS: To vote in favor of the following proposition, place a cross (X) in the square opposite the words "YES"; to vote against the following proposition, place a cross (X) in the square opposite the words "NO."

PROPOSITION NO. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

REPLACEMENT EDUCATIONAL MAINTENANCE AND OPERATIONS
LEVY

The Board of Directors adopted Resolution No. 809-11-13-13 concerning educational funding. This proposition authorizes the District to levy the following excess taxes, to replace an expiring levy, on all taxable property within the District, to support the District's educational programs and daily operations, including teachers, staff, classroom materials, and textbooks:

Collection Years	Approximate Levy Rate/\$1,000 Assessed Value	Levy Amount
2015	\$2.98	\$7,001,525
2016	\$2.98	\$7,125,000
2017	\$2.98	\$7,280,450
2018	\$2.96	\$7,380,250

Should this proposition be approved?

YES ☐

NO ☐

NOTICE
STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
PIERCE COUNTY, WASHINGTON
February 11, 2014

NOTICE IS HEREBY GIVEN that on February 11, 2014, a special election will be held in the above-named school district for the submission to the qualified electors of said school district of the following proposition:

PROPOSITION NO. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

REPLACEMENT EDUCATIONAL MAINTENANCE AND OPERATIONS
LEVY

The Board of Directors adopted Resolution No. 809-11-13-13 concerning educational funding. This proposition authorizes the District to levy the following excess taxes, to replace an expiring levy, on all taxable property within the District, to support the District's educational programs and daily operations, including teachers, staff, classroom materials, and textbooks:

Collection Years	Approximate Levy Rate/\$1,000 Assessed Value	Levy Amount
2015	\$2.98	\$7,001,525
2016	\$2.98	\$7,125,000
2017	\$2.98	\$7,280,450
2018	\$2.96	\$7,380,250

Should this proposition be approved?

YES..... ☐

NO..... ☐

Pierce County Auditor

**Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388**

Resolution No. 810-11-13-13

A RESOLUTION of the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, to surplus a 3.77 acre portion of District property (Tax Parcel Identification No. 7615000022) located immediately north of Steilacoom High School, with the High School having an address of 54 Sentinel Drive, in Steilacoom, Pierce County, Washington, and described on Exhibit A attached hereto (the "Property"), and to authorize the District to proceed under RCW 28A.335.120 regarding the disposition of the Property.

WHEREAS, the Board of Directors has the statutory responsibility to find property surplus or not, and the authority to dispose of property that is determined to be no longer required for school purposes; and

WHEREAS, the Board of Directors has determined that the Property is no longer required for school purposes.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, does hereby declare that the Property is no longer needed for school purposes and that the Property is "surplus."

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, having declared the Property as "surplus," the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, does hereby authorize the District to publish notices, hold a public hearing, and take such other actions as are required under RCW 28A.335.120 regarding the disposition of the Property.

ADOPTED by the Board of Directors of the Steilacoom Historical School District No. 1, Pierce County, Washington, at its regular meeting on November 13, 2013.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BY: _____

Chair

Vice Chair

ATTEST

Kathi Weight, Superintendent/Secretary

EXHIBIT A

LEGAL DESCRIPTION

A 3.77 acre portion of that property with Tax Parcel Identification Number 7615000022:

Section 32 Township 20 Range 02 Quarter 13 SILVER BEACH S P LAND COS PARCEL B OF BLA 2010-10-27-5001 DESC AS PARCEL E, F & POR OF PARCEL A OF AFN 2010-02-11-0523 LY SLY OF FOLL DESC LI COM AT SW COR OF SD PARCEL F TH ALG W LI OF SD PARCEL F N 2 DEG 27 MIN 48 SEC E 360 FT TH CONT N 2 DEG 27 MIN 48 SEC E 188 FT TH S 87 DEG 34 MIN 49 SEC E 252.89 FT TH S 47.20 FT TH S 10 DEG 6 MIN 54 SEC E 78.86 FT TH S 12 DEG 18 MIN 58 SEC E 67.52 FT TH S 13 DEG 56 MIN 39 SEC E 56.17 FT TH S 20 DEG 25 MIN 32 SEC E 61.18 FT TH S 32 DEG 45 MIN 7 SEC E 46.7 FT TH S 31 DEG 34 MIN 6 SEC E 50.53 FT TH S 50 DEG 43 MIN 10 SEC E 91.14 FT TH S 69 DEG 46 MIN 48 SEC E 69.91 FT TH N 86 DEG 14 MIN 22 SEC E 65.96 FT TH N 78 DEG 9 MIN 57 SEC E 52.71 FT TH S 75 DEG 56 MIN 12 SEC E 24.75 FT TH S 79 DEG 53 MIN 53 SEC E 35.28 FT TH S 41 DEG 4 MIN 14 SEC E 93.87 FT TH S 46 DEG 22 MIN 59 SEC E 54.87 FT TO S LI OF PARCEL A AND TERM FOR SD LI SD PARCEL A DESC AS BEG AT NE COR OF SOUTHERN PACIFIC LAND COMPANY'S SILVER BEACH ADDITION TH ELY ALG S LI OF THOMAS M CHAMBERS DLC NO 43 663 TH NLY AT R/A 1574 FT TH WLY ON LI PAR/W S BDRY LI OF SD DLC 1015 FT M/L TO INTER SLY LI OF PROPOSED WATERWAY AS SHOWN ON MAP MADE FOR TAC COMPANY BY LA NICHOLSON ENTILED TACOMA LAND COMPANY MAP OF STEILACOOM CREEK WATERWAY & PLATTED TIDELANDS WITH DEPTHS OF WATER TH SWLY ON COMPOUND C TO R ALG SD WATERWAY LI 650 FT M/L TO INTER LI AT R/A TO S LI OF SD DLC 943 FT W OF POB TH S AT R/A TO S LI OF SD DLC 900 FT M/L TO A PT 360 FT N OF S LI OF SD DLC TH E PAR/W SD S LI 242 FT TH S 360 FT TO SD S LI TH E ALG SD S LI 701 FT M/L TO POB EXC THAT POR CYD TO TOWN OF STEILACOOM PER AFN 2650916 SD PARCEL E DESC AS BEG AT NE COR OF L 8 B 1 TH W ALG N LI OF SD L 8 & WLY EXT THEREOF 155 FT TH N ALG W LI OF E 40 FT OF B 2 195 FT TH W ALG N LI OF PLAT 610 FT TO INTER W LI OF B 6 EXT N TH S ALG SD EXT & W LI OF B 6 470 FT TO SW COR OF SD B 6 TH CONT SO ALG SD W LI 49.52 FT TH E & PAR/W S LI OF B 1 TO 6 765 FT TO E LI OF B 1 EXT S TH N ALG SD EXT & E LI FO BL 1 324.52 FT TO POB SD PARCEL F DESC AS BEG AT PT ON S LI OF THOMAS M CHAMBERS DLC NO 43 2384.2 FT W OF E LI OF SEC 32 TH N ON W LI OF PROP CYD TO BOISE CASCADE CORP PER AFN 2620197 360 FT TH E PAR/W S LI OF SD DLC 242 FT TH S 360 FT TO S LI OF SD DLC TH W 242 FT TO POB OUT OF 002-1, 02-20-32-1-009 & 02-20-29-4-002 SEG 2011-0326 DX3/17/11DX

Located in Steilacoom, Pierce County, Washington.

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

FISCAL IMPLICATIONS:

Alternative Bid A-1 Elevator - \$146,000.00

Alternative Bid A-2 Windows - \$113,000.00

Alternative Bid A-3 Acoustics at PDC - \$5,000.00

Alternative Bid A-4 Laminated Shingles - \$7,500.00

Alternative Bid C-1 Parking South - \$3,800.00

Alternative Bid C-2 Parking North - \$4,100.00

Alternative Bid – L1 Irrigation – (\$13,800.00) deduction

Report prepared by:

Kathi Weight, Superintendent and Jim Brittain, Executive Director of Finance and Operations

RECORD OF SURVEY FOR BOUNDARY LINE ADJUSTMENT **A PORTION OF THE NW 1/4 OF THE NE 1/4 OF SEC. 06, TWN. 19 N., RGE. 02 E. OF THE W. M.,** **TOWN OR STEILACOOM, PIERCE COUNTY, WASHINGTON**

REFERENCES

1. BALCH'S STEILACOOM VOL. 1, PG. 3 OF PLATS
2. BALCH'S STEILACOOM VOL. 5, PG. 98 OF PLATS
3. PALMER'S SECOND ADDITION TO STEILACOOM VOL. 4, PG. 4 OF PLATS

ORIGINAL LOT AREAS

XXX

BASIS OF BEARING

NAD 83-91
WASHINGTON STATE PLANE COORDINATE SYSTEM,
SOUTH ZONE
PIERCE COUNTY HORIZONTAL CONTROL
HOLDING COUNTY MONUMENT NUMBERS 905 AND 2449.

POINT NO. 905
N=676552.2624
E=1115158.4849
BRASS DISK IN BOULDER AT NW CORNER OF SALTAR'S PARK.

POINT NO. 2449
N=676548.8221
E=1123273.8471
STONE WITH "X" AT THE INTERSECTION OF MT TACOMA DR W/
DIVISION ST.

A LINE BETWEEN THE TWO FOUND MONUMENTS BEARS
SOUTH 89°58'33" EAST.









SURVEYOR'S NOTE

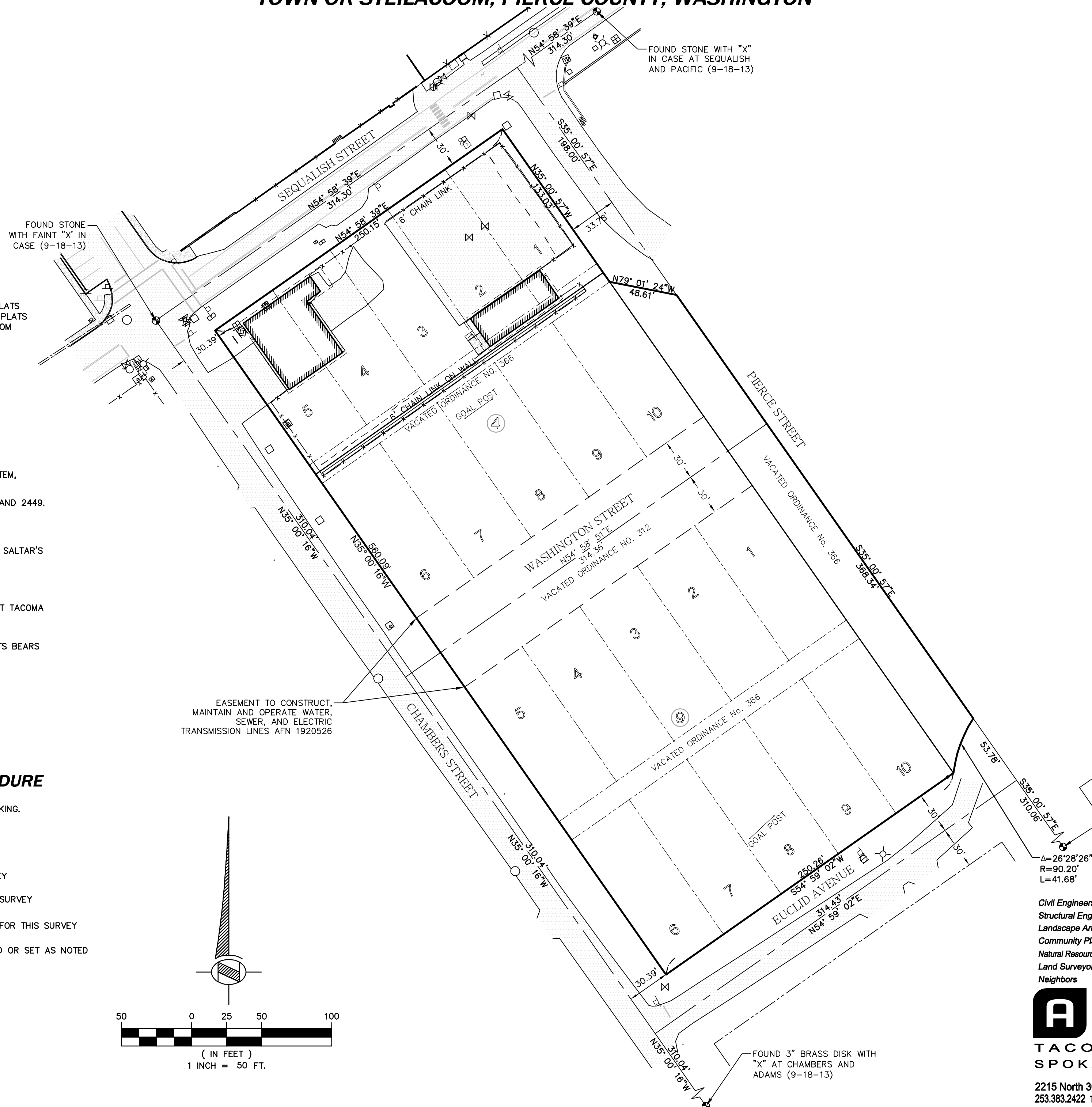
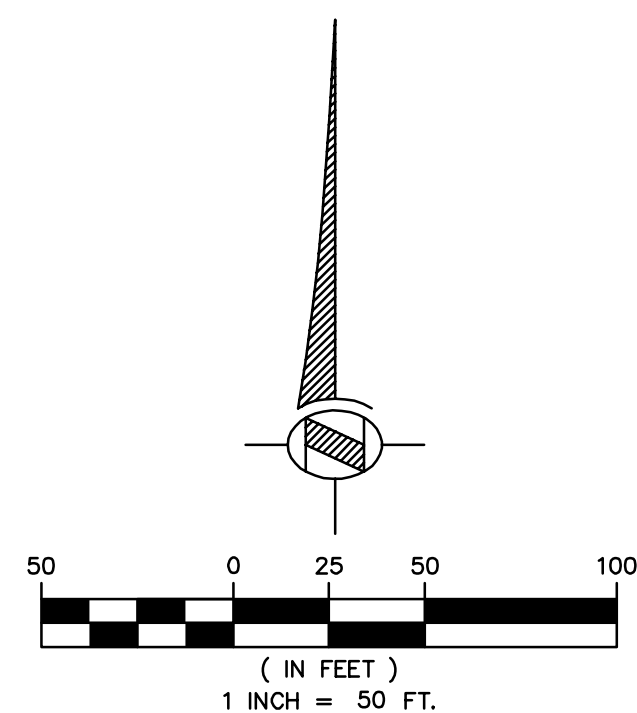
XXX

EQUIPMENT AND PROCEDURE

3" TOTAL STATION USING STANDARD FIELD
TRAVERSE METHODS FOR CONTROL AND STAKING.

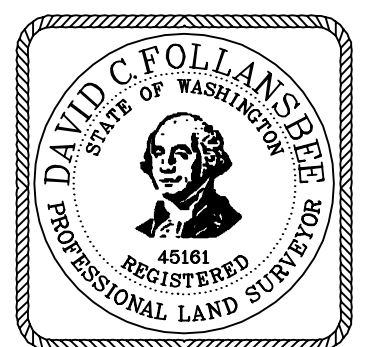
LEGEND

-  MONUMENTS FOUND FOR THIS SURVEY
-  MONUMENTS CALCULATED FOR THIS SURVEY
-  SET 5/8" REBAR & CAP LS#38480 FOR THIS SURVEY
-  NAIL AND FLASHER LS#38480 FOUND OR SET AS NOTED
-  FOUND MARKER AS NOTED
-  WIRE FENCE
-  (M) MEASURED DISTANCE
-  (R) RECORD DISTANCE



SHEET 2 OF 2

DWN. BY	DATE
TAD	9/30/13
CHKD. BY	JOB NO.
DF	2130585.50



FOUND 2" BRASS
DISK WITH "X" IN
CASE AT PIERCE
AND ADAMS
(9-18-13)
Δ=26°28'26"
R=90.20'
L=41.68'

Civil Engineers
Structural Engineers
Landscape Architects
Community Planners
Natural Resource Ecologists
Land Surveyors
Neighbors

AHBL
TACOMA · SEATTLE
SPOKANE · TRI-CITIES

2215 North 30th Street, Suite 300 Tacoma, WA 98403
253.383.2422 TEL 253.383.2572 FAX www.ahbl.com WEB

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: 11-13-2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: x **ACTION** 2013-14 School Improvement Plan (SIP) Adoptions

 INFORMATION

BACKGROUND INFORMATION:

Each building has completed their 2013-14 School Improvement Plans as required by OSPI. Each building has presented to the Board a summary of their plan at one of two study sessions.

The attached plans, in their entirety are presented for Board approval.

FISCAL IMPLICATIONS:

None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve the building SIP plans for:

Anderson Island Elementary

Cherrydale Primary

Chloe Clark Elementary

Saltar's Point Elementary

Pioneer Middle

Steilacoom High

Report prepared by:

Julie Wright, Director of Teaching and Learning

2013-2014 School Improvement Plan

Anderson Island Elementary School

Principal: Laurie Vallieres

Date: 10/23/2013

School Profile: Anderson Island Elementary is a remote and necessary school located on Anderson Island. Two classroom teachers, one secretary/library technician provide services to students. Each classroom is multi-age: K-2 and 3-5.

Enrollment	Free or Reduced - Priced Meals	ELL	Special Education
24	66.7%	0%	16.7%

Reading

3 rd Grade 85.7% 4 th Grade 75% 5 th Grade 100%	State Results: 73.0% 72.4% 72.6%
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Building Goal(s): On any given assessment throughout the course of the 2013-2014 school year students will be proficient as measured by the following: DIBELS, Easy CBM, MSP, classroom based assessments, formative assessments and Kindergarten assessment.

Mathematics

Grade Level Results: 3 rd Grade 71.4% 4 th Grade 0% 5 th Grade 50%	State Results: 65.2% 62.5% 62.6%
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Building Goal(s): On any given assessment throughout the course of the 2013-2014 school year students will be proficient as measured by the following: Easy CBM, MSP, Kindergarten assessment, formative assessments and classroom based assessments.

Other

Grade Level Results: 4 th Grade 100% passed the writing assessment	State Results: 62.1%
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Building Goal(s): On school wide writing assessments students will set goals for themselves and show growth at various checkpoints during the school year. Students will reflect on their writing assessments and set goals for improvements and make revisions based on feedback. They will keep a working portfolio throughout the school year.

How our building will address these goals using the Seven Effective School Turnaround Principles

Principle 1: Provide strong leadership

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan: Anderson Island has hired two Highly Qualified teachers with over 30 years of teaching experience between them. They hold certifications in administration, special education, elementary education and literacy. They are provided consistent administrative support every Tuesday allowing for walk-throughs, the monitoring of instruction and support.

Principle 2: Ensure that teachers are effective and able to improve instruction

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 8 (Professional Practice)

Plan: Through weekly collaboration, the team of teachers are able to monitor student growth and develop a plan that best meets the needs of each student K-5. Because the school only has two classrooms, the teachers are able to group students based on their skills, bring them up to standards, re-assess and work on a new skill fluidly. They are able to differentiate instruction in its truest form school wide.

Principle 3: Redesign the school day, week, or year to include additional time for student learning and teacher collaboration

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan: Teachers have a common planning time each school day to collaborate and go over student assessments and to create skill based groups in order to differentiate instruction. Additional time for reading and math intervention will be provided to those students that are not meeting standard one day a week for an hour.

Principle 4: Strengthen the school's instructional program based on student needs and ensure that the instructional program is research-based, rigorous, and aligned with State academic content standards

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 6 (Assessment)

Plan: Through the use of formative and summative assessments, students are grouped based on their needs. Between the two teachers on the island, they are able to differentiate the curriculum

and create skill based learning centers that change based on student growth. The school has also purchased Origo, a curriculum to help students develop fluency in math computation. Each classroom has carved out 30 minutes daily to devote strictly to math computation fluency.

Principle 5: Use data to inform instruction and for continuous improvement, including by providing time for collaboration on the use of data

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 6 (Assessment)
- Teacher Criterion 8 (Professional Practice)

Plan: The teachers use data to group students, not by grade level but by skill groups and instructional needs. Student groups are flexible and continuously change based on current data and student growth.

Principle 6: Establish a school environment that improves school safety and discipline and address other non-academic factors that impact student achievement, such as students' social, emotional, and health needs

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 5 (Learning Environment)

Plan: The island team has developed a school wide behavior management system that encourages students to be Safe, Kind and Responsible (Flyer Badges). Students are rewarded for positive behavior and strive to be Safe, Kind and Responsible in all areas of school. Teachers are developing positive relationships with students and families with the use of daily communication in the planners being sent home.

Principle 7: Provide ongoing mechanisms for family and community engagement

TPEP Alignment

- Teacher Criterion 7 (Families and Community)

Plan: The teachers are implementing the use of student portfolios and student reflections on the island this year as a tool to communicate with families. Students are also able to identify their strengths and what their challenges are through careful teacher guided reflection on portfolio pieces. We have also implemented the daily use of planners this year as a tool for parents to communicate with the teachers and for students to discuss their school day with their families at home.

2013-2014 School Improvement Plan

Cherrydale Primary School

Principal: Nancy McClure

Date: October 23, 2013

School Profile: Cherrydale Primary School provides education to preschool through third grade children. Due to the close proximity of Joint Base Leis-McCord, enrollment tends to fluctuate as service men and women move into and out of the district. The vision of Cherrydale is to create a safe, respectful environment where students, families, staff and the community share responsibility in the education of all students.

Enrollment 344	Free or Reduced - Priced Meals 36%	ELL 0.6%	Special Education 17.2%
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Reading	
Grade Level Results: 75.0%	State Results: 73.0%
Building Goal(s): Increase MSP scores in reading by 5%. Increase grade level scores on EasyCBM test in reading by 10%. Increase grade level DIBELS fluency scores by 10%.	

Mathematics	
Grade Level Results: 69.0%	State Results: 65.2%
Building Goal(s): Increase MSP scores in math by 5%. Increase grade level scores on EasyCBM test in math by 10%	

Other	
Grade Level Results: N/A	State Results: N/A
Building Goal(s): Improve handwriting skills in kindergarten.	

How our building will address these goals using the Seven Effective School Turnaround Principles

Principle 1: Provide strong leadership

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan:

1. Create grade level team structure focused on collaboration towards CCSS in reading and math as measured by weekly student data.
2. Principal will focus on instructional improvement through professional development at certificated staff meetings.
3. Principal will monitor curriculum and classroom instruction through weekly “Walk Throughs” and share data with certificated staff.
4. Principal will meet with each grade level team to review student growth outcomes monthly.

Principle 2: Ensure that teachers are effective and able to improve instruction

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 8 (Professional Practice)

Plan:

1. Instructional teams will develop standards-aligned units of instruction for reading and math.
2. Teachers will individualize instruction based on pre-test results to provide support for some students and enhanced learning opportunities for others.
3. All teachers will reteach based on post-test results.
4. Instructional teams will develop materials for their standards-aligned learning activities and share the materials among themselves.

Principle 3: Redesign the school day, week, or year to include additional time for student learning and teacher collaboration

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan:

1. Master schedule maximizes instructional blocks for all grade levels.
2. Weekly Academic Collaboration Enhancement time for grade level teams.
3. Fall and spring grade level collaboration days built into building budget.
4. One professional development workshop per teacher built into building budget.

Principle 4: Strengthen the school's instructional program based on student needs and ensure that the instructional program is research-based, rigorous, and aligned with State academic content standards

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 6 (Assessment)

Plan:

1. Implementation of Common Core State Standards in reading and math.
2. Structured weekly reading and learning targets planning forms and pre and post test data reporting forms.
3. All teachers will clearly state the lesson's topic, theme, and learning objectives – reading and math learning objectives are posted and updated weekly.
4. All teachers will systematically report to parents the student's mastery of specific standards-based objectives
 - a. Weekly pre and post tests on specific learning targets in reading and math
 - b. DIBELS reading fluency – fall, winter and spring
 - c. EasyCBM reading and math – fall, winter and spring
 - d. MSP – spring (3rd grade)
5. Weekly Academic Collaboration Enhancement time for grade level teams (less 1st Wed. of each month).
6. Fall and spring grade level collaboration days built into building budget.
7. One professional development workshop per teacher built into building budget.

Principle 5: Use data to inform instruction and for continuous improvement, including by providing time for collaboration on the use of data

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 6 (Assessment)
- Teacher Criterion 8 (Professional Practice)

Plan:

1. Weekly Reading and Math Target Forms will be used to plan instruction, pre-tests and post-tests to monitor and inform teaching and learning.
2. Weekly Academic Collaboration Enhancement time for grade level teams (less 1st Wed. of each month).

Principle 6: Establish a school environment that improves school safety and discipline and address other non-academic factors that impact student achievement, such as students' social, emotional, and health needs

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 5 (Learning Environment)

Plan:

1. All school's key documents will be posted on the school website and available in the school's office:
 - a. Student/Parent handbook (discipline, expectations, volunteering, etc.)
 - b. Common Core State Standards K-3
 - c. Monthly newsletter
2. The school will regularly communicate with parents about:
 - a. Home practice expectations
 - b. Reading and Math learning targets by grade level

Principle 7: Provide ongoing mechanisms for family and community engagement

TPEP Alignment

- Teacher Criterion 7 (Families and Community)

Plan:

1. Professional development programs for teachers will include assistance in working effectively with parents.
2. Love and Logic parenting classes will be offered by the school counselor.

2013-2014 School Improvement Plan
Chloe Clark Elementary School

Principal: Mr. Gary Yoho
Assistant Principal: Mrs. Casey Wyatt
Date: October 23, 2013

School Profile: Chloe Clark Elementary School is a learning community where creativity, curiosity, and academic excellence are encouraged and nurtured each and every day. We believe that all children can learn – and we approach each day with enthusiasm and excitement for the opportunity to work with children. Our school has an explicit open-door policy where everyone is made to feel welcome and a part of the school community.

Enrollment	Free or Reduced - Priced Meals	ELL	Special Education
<u>587</u>	<u>14%</u>	<u>1%</u>	<u>7%</u>

Reading (MSP)

Grade Level Results: 83%	State Results: 73%
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Building Goal(s):

(K through 3rd grade) On any given assessment over the course of the 2013-2014 school year, 90% of students will be proficient as measured by selected assessments, as follows: CFA (Common Formative Assessments, Houghton Mifflin, EasyCBM (fluency and comprehension), DIBELs (fluency), and MSP (Measurement of Student Progress, grade 3 only).

Mathematics (MSP)

Grade Level Results: 81%	State Results: 65%
---------------------------------	---------------------------

Building Goal(s):

(K through 3rd grade) On any given assessment over the course of the 2013-2014 school year, 85% of students will be proficient as measured by selected assessments, as follows: CFA (Common Formative Assessments, Math Connects, EasyCBM, and MSP (Measurement of Student Progress, grade 3 only).

How our building will address these goals using the

Seven Effective School Turnaround Principles

Principle 1: Provide strong leadership

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan:

First order change... within each classroom to develop instructional competence/instruction practice through close monitoring and coaching.

- Increased walk-throughs... common areas of growth (i.e. guided practice)
- Focused professional development
- Pressure and support

Second order change...strong collaboration across the grade-levels.

- Evaluation look-fors:
 - Responsiveness
 - Life-long learners
 - Flexibility

Principle 2: Ensure that teachers are effective and able to improve instruction

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 8 (Professional Practice)

Plan:

Teachers develop common formative assessments that align with common core state standards, and employ these assessments to inform and alter instruction. Teachers also employ data-team time to identify effective instructional strategies. To increase differentiation within the classroom, teachers utilize Dream Box Learning, Mimio HeadSprout and additional supplemental material provided by the curriculum.

Principle 3: Redesign the school day, week, or year to include additional time for student learning and teacher collaboration

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan:

- Each grade level will teach using the district-adopted curriculum to ensure we are employing a *guaranteed and viable* curriculum.
 - A guaranteed curriculum means that all students should have the same opportunity and exposure to essential content. Viable curriculum means that there is adequate time dedicated to teach the important content.
- Grade-levels will teach the curriculum with fidelity and utilize a pacing guide.
- The master schedule ensures there are sacred instructional blocks of time (i.e. 60 minutes of reading, 60 minutes of math and an additional 60 minute intervention block for reading and math).
- Para support in ALL reading and math intervention blocks
- Certificated support in one Kindergarten intervention block
- Certificated support in one 1st grade math intervention block
- Common planning time to support the employment of a guaranteed and viable curriculum
- 80 minutes of music weekly
- 80 minutes of PE weekly
- Professional development and cross grade-level collaboration during ACE days

Principle 4: Strengthen the school's instructional program based on student needs and ensure that the instructional program is research-based, rigorous, and aligned with State academic content standards

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 6 (Assessment)

Plan:

In addition to 60 minutes of core instruction in both reading and math, teachers use "Walk to Math" to ensure that all students receive instruction at the appropriate level. Strategic and intensive groups are created to target specific needs.

Principle 5: Use data to inform instruction and for continuous improvement, including by providing time for collaboration on the use of data

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 6 (Assessment)
- Teacher Criterion 8 (Professional Practice)

Plan:

Grade-level teams employ EasyCBM, DIBELS, 95% and grade-level assessments to level students. Then, teaching teams level within the team of three or four to provide a low, average and enrichment opportunities for students. The reading lab is a part of each teaching team intervention. Reading lab will serves intensive group of students utilizing 95%.

During data team meetings, teachers analyze progress and reconfigure interventions on a regular basis.

Principle 6: Establish a school environment that improves school safety and discipline and address other non-academic factors that impact student achievement, such as students' social, emotional, and health needs

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 5 (Learning Environment)

Plan:

Chloe Clark is in year three of the Positive Behavior System (PBS) program. School-wide common area behavior expectations are posted around the school, taught and reinforced by all staff members. Staff members teach students to problem solve on the spot versus pulling students from instructional time to work out problems.

Our counseling program provides various groups during lunch time (i.e. resiliency and friendship group). Additionally, our counselor oversees the Team Chloe program to emphasize, teach and reinforce positive behaviors.

Principle 7: Provide ongoing mechanisms for family and community engagement

TPEP Alignment

- Teacher Criterion 7 (Families and Community)

Plan:

At Chloe Clark we know that parent and community involvement both within and outside of the school are critical to student to student success. Each year parent and community volunteers contribute thousands of hours to our programs and classrooms. There are many options available including the following examples, supporting student learning in the classroom, providing clerical support or serving as a W.A.T.C.H. Dog.

Chloe Clark participates in the W.A.T.C.H. Dog program, an innovative father involvement, and educational initiative with two primary goals:

1. To provide positive male role models for the students, demonstrating by their presence that education is important.
2. To provide extra sets of eyes and ears to enhance school security and reduce bullying.

Chloe Clark currently has over 200 dad volunteers.

2013-2014 School Improvement Plan

Saltar's Point Elementary

Principal: Alex Clauson

Assistant Principal: Laurie Vallieres

Date: 10/23/2013

Enrollment	Free or Reduced - Priced Meals	ELL	Special Education
513	117 (22.8%)	5 (1.0%)	58 (11.3%)

Reading

Grade Level Results: 4 th Grade 78.7%	State Results: 4 th Grade 72.4%
Grade Level Results: 5 th Grade 83.1%	State Results: 5 th Grade 72.6%

Building Goal(s):

(4th Grade) On any given assessment over the course of the 2013-14 school year, 90% of students will be proficient as measured by selected assessments, as follows: CFAs (common formative assessments), MSP, EasyCBM, Houghton Mifflin, DIBELS (fluency)

(5th Grade) 90% of students will meet standard in reading achievement over the course of the 2013-14 school year as measured by selected assessments, as follows: CFAs, DIBELS, EasyCBM, and MSP.

Mathematics

Grade Level Results: 4 th Grade 64.5%	State Results: 4 th Grade 62.5%
Grade Level Results: 5 th Grade 73.1%	State Results: 5 th Grade 62.6%

Building Goal(s):

(4th Grade) On any given assessment over the course of the 2013-14 school year, 80% of students will be proficient as measured by selected assessments, as follows: CFAs (common formative assessments), MSP, EasyCBM

(5th Grade) 80% of students will meet standard in math achievement over the course of the 2013-14 school year as measured by selected assessments, as follows: CFAs, EasyCBM, and MSP.

**How our building will address these goals using the
Seven Effective School Turnaround Principles**

Principle 1: Provide strong leadership

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

- Saltar's Point has implemented a Teacher Instructional Leadership Team. This team consists of the principal, assistant principal, two grade level representatives from both 4th and 5th grades, a special services representative and a representative from PE / Music. This team meets twice a month. The TILT team regularly looks at school data and uses that data to make decisions about school improvement. The TILT team also serves as a conduit of communication to faculty and staff.
- Teachers at Saltar's Point are organized into grade level teams of three. All teacher teams have been given an increased daily common planning time of 50 minutes in order to collaborate. Grade level teams are given a one hour block of time during two ACE days a month to work together as Data Teams.

Principle 2: Ensure that teachers are effective and able to improve instruction

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 8 (Professional Practice)

- Teaching staff at Saltar's Point are given weekly collaboration time to develop common formative assessments. These assessments are driven by student assessment data and are aligned with state standards and emphasis on Common Core State Standards. Teacher teams share results of assessments and use this data to help inform and adjust planning and instruction to best meet the needs of all students.
- All general education teaching staff is organized into triads. These teaching teams allow teachers to differentiate instruction. Some triads have chosen to specialize by subject area while others have like groups to support student growth.

- In the fall, the teaching staff completed a self-assessment of building wide needs within their grade levels. The staff agreed that professional development was an area of need in the building. The teaching staff identified the need for professional development in the implementation of the Common Core State Standards and alignment with current standards and curriculum.
- As part of the teacher evaluation system, teachers and administration have identified measurable areas of student growth as individual teacher goals this year. Staff is working together to identify and document areas of growth between two points in time within a whole group as well as different sub groups.

Principle 3: Redesign the school day, week, or year to include additional time for student learning and teacher collaboration

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

- Collaborative time has been a priority in order for teachers to help support student growth. Triads are each given 50 minutes of common plan time. Through the use of specialists, teacher teams have one block of 50 minutes. Teachers use this time to help support the implementation and effective instruction of district adopted curriculum.
- Throughout the school day, teachers have no less than 60 minute blocks of uninterrupted instructional time. Teachers are able to organize their instructional blocks to best support the needs of all students.
- All teaching staff is given collaboration time during ACE days. This time is used for data-teaming as well as professional development.

Principle 4: Strengthen the school's instructional program based on student needs and ensure that the instructional program is research-based, rigorous, and aligned with State academic content standards

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 6 (Assessment)

- Through collaboration, teachers are able to create instructional units and plans aligned with district and state standards. Teacher's use this time to share and modify units as needed.

- The Saltar's Point Teacher Instructional Leadership Team will monitor the needs of our instructional staff to offer professional development to help improve the instructional programs. This will be done through team meetings and staff assessments. Professional development will be delivered internally by teacher leaders or through outside resources.

Principle 5: Use data to inform instruction and for continuous improvement, including by providing time for collaboration on the use of data

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 6 (Assessment)
- Teacher Criterion 8 (Professional Practice)

- Grade-level teams use EasyCBM, DIBELs, common grade level assessments and MSP data to assess student growth over time. Teams also use this information to help level students and differentiate instruction.
- Data teams continually look at student assessment data from common assessments to monitor instruction and growth in their student groups.

Principle 6: Establish a school environment that improves school safety and discipline and address other non-academic factors that impact student achievement, such as students' social, emotional, and health needs

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 5 (Learning Environment)

- Our Saltar's Point school counselor developed a needs assessment based on input from our teaching staff. Staff has identified strong areas of social / emotional needs amongst our student population. Student counseling classes will have specifically designed instructional goals focused on the needs assessment results.
- This year we have implemented an "Otter Badge" positive intervention. Students may earn a badge through an application with their teacher. Student must show how they are safe, kind and responsible at Saltar's Point. When classroom teachers, specialist teachers, support staff and administration sign off on the application, students receive a photo badge to wear during the day. This badge allows students multiple privileges throughout the day and year. This system is available to all students and has been developed to promote safe, kind and responsible behaviors.
- We have continued to support positive behaviors through our community time. In order to recognize successes in students and staff, we meet every morning as a school in the gym and then for a longer period of time on Wednesday mornings.

- School wide behavior expectations are posted in classrooms, hallways and community spaces around the school. These expectations are taught and reinforced in all instructional and communal spaces.

Principle 7: Provide ongoing mechanisms for family and community engagement

TPEP Alignment

- Teacher Criterion 7 (Families and Community)

- At Saltar's Point we have worked directly with our district's military liaison. We are currently in the process of developing a "Student to Student" model program to help support the needs of all students, including, but not limited to those who have parents that are currently deployed.
- This year we have worked closely with our PTA to develop activities and programs to include all of our families. We are currently working to continue traditional programs at Saltar's such as Game Night, Sock Hop, Arts Gala, Math Night, and Otter Fest.
- The Saltar's Point PTA is interested and looking to implement the W.A.T.C.H. dog program. This program encourages student fathers to volunteer at school to provide support and additional positive male roll models.

Pioneer Middle School

2013-2014 School Improvement Plan

Principal: Andre Stout, Assistant Principal: John Nystrom

Date: 11/13/2013

Enrollment	Free or Reduced - Priced Meals	ELL	Special Education
739	25.2%	1.9%	10.1%

Reading

Grade Level Results: 6 th Grade - 78.2%	State Results: 6 th Grade - 70.7%
Grade Level Results: 7 th Grade - 79.8%	State Results: 7 th Grade - 71.3%
Grade Level Results: 8 th Grade - 76.3%	State Results: 8 th Grade - 67.3%

Building Goal(s):

Pioneer school improvement efforts are focused on 7th grade reading. This fall, seventh graders were administered a state-released test that assessed all skills tested on the MSP (i.e., vocabulary, summarizing, inferences, cause/effect, text features, compare/contrast, and making connections). The average score was 57%. **The goal is to increase every student scores by an average of 25%** on the same test during Spring/Summer quarters. To reach our reading goal, teachers have identified skills they will place greater emphasis on during the year. For example, to address our students who struggle with text features, the team added extra time in the schedule to teach this specific skill. There were a total of four skills that the students struggled with that received extra time on the curriculum map. Although we are focusing on 7th grade reading, all grade levels of reading are using the same strategies to increase students' scores.

Mathematics

Grade Level Results: 6 th Grade - 64.3%	State Results: 6 th Grade 61.5%
Grade Level Results: 7th Grade - 61.4%	State Results: 7th Grade 59.2%
Grade Level Results: 8 th Grade - 58.5%	State Results: 8 th Grade 55.5%

Building Goal(s):

All of our students in 6th, 7th and 8th grade were administered the Macmillan/McGraw-Hill * Glencoe diagnostic and placement test this fall. Our 7th grade math scores had a 33% passage rate. **The goal for 2013-14 is to increase every student's math scores by 30%** on the same test during the Spring/Summer quarter. In order to reach our goal, we redesigned our curriculum offerings. Previously, all 7th graders were placed in Math 7 or Pre-Algebra. This year all 7th graders will take Pre-Algebra. To support this change, we are utilizing iXL Math as an extended academic opportunity. Although we are focused on the 7th grade, all grade levels are using the same strategies to increase a deeper understanding of math and improving test scores.

Other

6 th Grade Level Results: 96 7 th Grade Level Results: 78 8 th Grade Level Results: 126
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Building Goal(s): At Pioneer we have placed a great deal of emphasis on homework completion. The staff is tracking assignments that are turned in completed and on-time. Our first quarter results of students who returned 100% of their assignments are as follows:

- 96 students out of 262 - 6th graders,
- 78 students out of 242 - 7th graders, and
- 126 students out of 260 - 8th graders

The goal for the school year is to have 70% of students turn in 100% of their assignments during the Spring/Summer quarter.

How our building will address these goals using the Seven Effective School Turnaround Principles

Principle 1: Provide strong leadership

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan: Pioneer Middle School has a leadership team that consists of the building principal, assistant principal, and four department chair persons. We meet once a month to review school performance data. In these meetings, we select professional development trainings that meet the needs of the staff and improve our teaching practices to advance student learning. We also use this time to review our school improvement goals in order to chart our progress, to make necessary adjustments, and to celebrate improvements.

Principle 2: Ensure that teachers are effective and able to improve instruction

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 8 (Professional Practice)

Plan: The leadership team has made a decision to focus our staff professional development on Charlotte Danielson's Framework for Teaching and Common Core State Standards (CCSS) in English Language Arts and Mathematics. Julie Wright, SHSD Director of Teaching and Learning, has scheduled monthly trainings during ACE time to focus on the framework and CCSS professional development. Our department chairpersons are also researching professional development opportunities geared toward CCSS.

Principle 3: Redesign the school day, week, or year to include additional time for student learning and teacher collaboration

TPEP Alignment

- Teacher Criterion 1 (Expectations)
- Teacher Criterion 8 (Professional Practice)

Plan: ACE days are being effectively used at Pioneer for RTI meetings, data teaming, improving instruction, and other relevant staff development. Pioneer is also offering extended academic opportunities this year with iXL Math. We plan to run after school math classes on Tuesdays and Thursdays and provide opportunities for students to do independent practice at home. We also continue to offer our Target Assist Program (TAP) in reading and writing after the first semester. Our TAP program is an extended learning opportunity that prepares students for the MSP exam. Last year, 40 students attended TAP after school writing sessions and they all passed the Writing MSP.

Principle 4: Strengthen the school's instructional program based on student needs and ensure that the instructional program is research-based, rigorous, and aligned with State academic content standards

TPEP Alignment

- Teacher Criterion 2 (Instruction)
- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 4 (Content Knowledge)
- Teacher Criterion 6 (Assessment)

Plan: Pioneer teaching staff will differentiate instruction and assignments in response to individual student performance on pre-tests and other methods of assessment. We increased the math rigor by placing all 7th graders in Pre-Algebra. With this change, it is important that our 7th grade math teachers improve their instructional skills. We have our first full Geometry class for 8th graders as well as a full 7th grade Algebra course. However, with the number of 504 students and our push-in model for SPED students, differentiating instruction will be our most valuable tool in making sure all of our students meet standards.

Principle 5: Use data to inform instruction and for continuous improvement, including by providing time for collaboration on the use of data

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 6 (Assessment)
- Teacher Criterion 8 (Professional Practice)

Plan: Pioneer instructional teams will review results of pre-/post-assessments to make decisions about the curriculum and instructional plans. We will “red flag” students in need of intervention. We are currently identifying students for our iXL math afterschool program as well as students who may need to add rigor to their daily math routine.

Principle 6: Establish a school environment that improves school safety and discipline and address other non-academic factors that impact student achievement, such as students' social, emotional, and health needs

TPEP Alignment

- Teacher Criterion 3 (Differentiation)
- Teacher Criterion 5 (Learning Environment)

Plan: The administrative team, in collaboration with our campus supervisor, will ensure that the school environment is safe and supportive. We maintain visibility in and around the building. We have “High Expectations” grade level assemblies the first week of school and again after the Winter break. This second assembly provides students with a refresher of school rules after the long break. School wide expectation posters are in every classroom and in common areas throughout the building.

Principle 7: Provide ongoing mechanisms for family and community engagement

TPEP Alignment

- Teacher Criterion 7 (Families and Community)

Plan: At Pioneer we are dedicated to consistent communication with parents and guardians. We communicate frequently with parents on what they can do to support their child's learning at home. This year we initiated Student Lead Conferences. Parents/Guardians receive information about curriculum and student identified goals for the year from their child. We also have regular building meetings with parents and teachers to address student issues and concerns.

2013-14 Steilacoom High School **School Improvement Plan**

Principal Debra Hay
Assistant Principal Sara Graves & Assistant Principal Michael Miller

Purpose: Steilacoom High School is completing their Accreditation cycle after not being accredited for several years. As a result, we will be processing the data and implementing goals from several sources: Perception Data from Parents, Staff and Students; State Testing Data, External Review Board Data. In order to show points of measure Steilacoom High School will present our steps for the process and department growth goal areas verses the typical School Improvement Plan.

13-14 SY Building Goals

- 1. Continue Review and Build Instructional Capacity in EVERY classroom with EVERY student.**
- 2. Continue a culture and climate of TEAMWORK and SUPPORT**
 - a. Staff to Staff
 - b. Staff to Student
 - c. Student to Student
 - d. Student to Staff

School Structure for Professional Development

ACE Day Structures

2nd and 4th ACE Days – Department Data and Curriculum Teams

3rd ACE Day – School Wide Professional Development

Celebrations

Data Review

TPEP - Review and Discussion in Evaluation Groups

Student Growth Goal Sharing and Instruction

Common Core State Standards

Initial Instruction

Resource Distribution and review

Evaluation Group discussions

Data Review – A simple data review was presented to staff at the September ACE Time Staff Meeting where a review of state data along with SAT data reviewing subgroup data. From this data, departments review classroom data to determine their Student Growth Goal Data.

State Testing Data

HSPE Reading – 90.5%; .8% increase; above state average @ 83.5%

HSPE Writing – 79.6%; 10.6% decrease; below state average @ 84.9%

Algebra EOC – 85%; 17.5% increase; above state average @ 80.7%

Geometry EOC – 92.5%; 7.8% increase; above state average @ 89.4%

Biology EOC – 88.2%; 16.5% increase; above state average @ 81.7%

SAT Data

Reading – 516 Mean; above state mean of 515 and national mean of 496

Writing – 481 mean; below state mean of 499 and national mean of 488

Subgroup Review

Math – 532 mean; above state mean of 532 and above national mean of 514

Subgroup SATA Data Breakdown

Reading – Male 506; Female 5209

Writing – Male 467; Female 499

Math – Male 520; Female 546

Income Subgroup

20,000-40,000 (6 students) – Reading 407; Math 487; Writing 417

40,000-60,000 (8 students) – Reading 520; Math 541; Writing 460

120,000-140,000 (5 students) – Reading 492; Math 516; Writing 454

Ethnicity Subgroup

Asian, Pacific Islander (28 students) – Reading 494; Writing 538; Math 467

Black, African American (12 students) – Reading 453; Writing 461; Math 418

White/ Caucasian (59 students) – Reading 559; Writing 568; Math 515

AP Data

We will begin reviewing AP Data

- Whole building data as an administrative/ counseling team
- Individual course data review admin/ counseling team and individual teachers

Department Updates

Purpose: Through Curriculum Leaders and Department ACE Time Collaboration Meetings each department team has set student growth goals in accordance with State Criteria 3, 6, and 8. Reports of each department with their growth goal decisions and current initiatives each department is accomplishing is listed below.

Math Department – The team members have chosen to focus on the subgroup of D students. They have reviewed their classroom data to determine the students that had D's in their prior math course and earned a credit. The purpose of this collection is to initiate the discussion on grading and changing the percentage for how students earn a grade in Algebra and beyond. Collecting and review this data once a month begins second quarter. They will then be tracking the interventions they have provided to these students to determine success rate in their current course.

Current Department Work

1. 6-12 Math Adoption process begins November
 - a. Review pros and cons of current curriculum using a rubric developed by Teaching and Learning Department
 - b. Research current curriculums being used in other district and recommendations from states that would be of interest and give that input to the two math teachers on the adoption team.
2. Book Study – *Common Core Mathematics in a PLC at Work*
 - a. Curriculum Leader and Administrator overseeing department are reading the Leader's Guide and meeting once a month to review in preparation of the ACE Time.
 - b. Department members will be given chapters to read and then time on ACE Day will be devoted to discussions from the reading.

- c. The goal is to set three year department goals after coming to common understanding of their work.
3. Addition of IXL Math Intervention Program
4. Develop one Common Assessment that can be uploaded into Homeroom and send one team member to the after school training session with the Assessment/ Strategic Planner for the building that will take place in late November.

Social Studies Department – Team members have chosen to focus on State Criterion 6 and 8 to follow their ongoing data review process. Each team member brings assessment data from common assessments to one team member who is responsible for inputting in to their shared data collection tool. The team then analyzes the questions and content of tests based on three years' worth of data if the course has been offered three years. That coupled with instructional practices provided through the state, this department has been on the cutting edge of teaming and working together in review of data.

Current Department Work

1. Implementing Common Core in Reading while implementing reading strategies using a common reading from a current event magazine and using for discussion and review of Nonfiction text.
2. Implementing Common Core in writing using two writing rubrics aligned to common core for Expository and Argumentative Writing. The department reviewed the state testing data recognizing the need to support writing and partner with the English Department to ensure an increase in HSPE writing scores. They have a shared team member with the English Department to ensure connectivity between the two departments where they are also using the same rubric to measure Argumentative and Expository writing.
3. Developing Civics Curriculum for implementation for the 14-15 SY as a team to include common projects and assessments.
4. Review of current curriculum through data review as a team to include discussion on common projects and assessments all visible in the Social Studies shared Y Drive folder.
5. Inputting Common Assessment data into Homeroom by end of November.

English Department – Team members have chosen to have a subgroup of African American Males specifically measuring writing. The department will support team members focusing on all three state student growth goal criteria. Their class group was one chosen group and then they will work together as a team to review writing data. The team will work in ACE time with writing assessment grades to review using a common rubric to measure growth. In addition, they are reviewing Common Core State Standards for year two in reading and writing to ensure they are implementing standards for 14-15 SY Smarter Balance Assessment. World Language teachers are working within this department to measure data and discuss growth goals in criterion 6. They are attending portions of the English ACE time meetings to ensure they are grasping Common Core while implementing National Standards for World Languages. They will be using the National Exam to measure student growth.

Current Department Work

1. Reviewing Expository and Argumentative Writing rubrics provided that are aligned to the common core state standards and using to measure current writing.
2. Using ACE time to review their writing measures as a team and discussing how to improve at the different grade levels.

3. Using ACE time to review year two of Springboard Curriculum discussing common activities and reviewing together in grade band groups. They are assessing practice from last year and discussing what they have adjusted and added based on last year assessment results.
4. Reviewing APEX Common Core Tutorial in November to find an intervention/ support for teaching Common Core State Standards.
5. Developing a common measurement that can be entered in to the Homeroom program and sending on team member to the two day training by late November.
6. Book Study – *Common Core ELA with a PLC at Work*

Science Department – Team members have worked to build common assessments that are measured as a pre-test, two to three midpoint assessments and then a final assessment at semesters. The team developed these common skills based on the Next Generation Science Standards in common course groups: Biology and Chemistry. Each group was given a full day of development time out of class to work together reviewing skills needed for EOC or as measured by the Next Generation Science Standards. The group then created their common skills and from that common assessments. Each team member on comprehensive cycle have chosen a sub group to measure these skills, a class to measure and working as a whole team with the same skills as a nesting model for all three state criterion.

Current Department Work

1. Curriculum Leaders shared at October Curriculum Leader meeting the completion of their common materials and the first round measurement and the outcomes all completed at ACE Time meetings.
2. Chemistry team met in early October to complete the same common skills and measures of these skills. They will review the measurement of these skills in November and share at December ACE time with expectation to make common decisions for future measurement.
3. Two teachers are developing an EOC Prep course for 55 students who did not pass the Biology EOC. They will be implementing this material in a seven week after school program every Wednesday from 2:30-4:45 where the student can earn a .5 credit with successful completion of the material and passing the January EOC. Teachers will then use these same material weeks before the June EOC in all Biology courses.
4. Two teachers will be attending a Biology COE training November 23rd to learn about the requirement of the Biology COE which will be available for the 14-15 SY for students who do not pass the Biology EOC. They will then use this information to support their Biology courses and infuse the processes into their courses and train the other science teachers.
5. Work with the Teaching and Learning Department to obtain a new Chemistry textbook.
6. Create a plan for offering AP Chemistry and AP Biology in the same SY to increase high level science offerings which will be necessary after changing Biology to the 9th grade year and having all 9th and 10th graders in Biology this SY.

CTE Department – The CTE department has come together with Health and Fitness Department to measure three 21st Century Skills within their separate content areas and then discuss their measures of these skills as their growth goals: Semester 1 will us 2.4 "The student will demonstrate skills that assist in

understanding and accepting responsibility to family, community business and industry; Semester 2 will use 10.b1 focusing on Employability Skills. All staff members in this department will work in criterion 6 or 8 using the same three skills. The Health and Fitness Department will also review the national standards and measure those skills as well.

Current Department Work

1. Book Study – *Common Core ELA in a PLCA at Work*
 - a. CTE in Pierce County were given this book to complete a book study with their CTE Directors. The team will use one ACE Time as an agenda item to review the content and have discussion around how they can support and measure Common Core State Standards in reading and writing within their content area.
 - b. Review the Argumentative and Expository rubrics aligned to Common Core that is being used in English and Social Studies departments to measure writing.
 - c. Review current informational text to ensure it measures with new Common Core Standards in reading.
2. Reviewing course frameworks to ensure high level of rigor connection to post-secondary options while contributing in their industry Advisory to ensure they have industry support and are meeting industry standards.
3. Work with CTE Director to complete program reviews and ensure our program offerings match the rigorous needs of our students to be best prepared for strong post-secondary programs.
4. Input the three measured skills in to Homeroom to enable data review.

Accreditation Timeline

Purpose: SHS is working with AdvancedEd to complete the accreditation process. The initial accreditation team consists of one counselor, assessment/ strategic planner, three administrators with input from Curriculum Leaders and counseling department. The process has three parts: Perception Survey Data Collection, Executive Summary Development, and External Review Preparation. The process is measured using standards where we are expected to collect evidence for each standard to present to the external review committee which includes out of district administrators with a coordinator from AdvancedEd. Below is a timeline of accomplishments since September and the steps we are expected to complete by spring 2014.

Perception Survey Data Collection – Surveys are collected from all stakeholders of the school. Since conference week in October the school has been collecting data. AdvancedEd asks for 60% of students, 60% of staff, and 40% of community participation. SHS has set a goal of 100% of staff, 90% of students, and 60% of community. We have met two of the three goals and have hit the community goal as of November 1 at 30%. SHS has worked to gather community input at conferences, High School and Beyond Night, school wide emails and website.

Data Review – The accreditation team will review the data and create a plan for what the data tells us in all three areas.

Student Data Example – Results by Standard

Overall Score – 3.47/ 5

Standard 1 – 3.6

Standard 2 – 3.36

Standard 3 – 3.47
Standard 4 – 3.52
Standard 5 – 3.27

Comments Sections will be reviewed by staff and student leaders allow for overall assessment of school.

Staff Data Example – Results by Standard

Overall Score – 3.15
Standard 1 – 3.22
Standard 2 – 3.37
Standard 3 – 2.89
Standard 4 – 3.47
Standard 5 – 2.94

Comments Sections will be reviewed and tabulated by standard.

Community Data Example – Follows the same questioning pattern as Staff and Students. We have received 35% of our community data as of November 7, 2013. Phase three to retrieve more data is to place the link in the report cards that are being mailed 11/8/13.

Executive Summary – The team has split up the summary and will reconvene end of November with the Summary ready to submit electronically to AdvancedEd. See attached Summary Template.

External Review Team – SHS is asked to collect evidence using the listed standards and present to the External Review Team. We have submitted dates for middle to end of February in order to complete the accreditation process by end of this SY. The standards are the following:

Standard 1: Purpose and Direction

The school maintains and communicates a purpose and direction that commit to high expectations for learning as well as shared values and beliefs about teaching and learning.

Standard 2: Governance and Leadership

The school operates under governance and leadership that promote and support Student performance and school effectiveness.

Standard 3: Teaching and Assessing for Learning

The school's curriculum, instructional design, and assessment practices guide and ensure teacher effectiveness and student learning.

Standard 4: Resources and Support Systems

The school has resources and provides services that support its purpose and direction to ensure success for all students.

Standard 5: Using Results for Continuous Improvement

The school implements a comprehensive assessment system that generates a range of data about student learning and school effectiveness and uses the results to guide continuous improvement.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: November 13, 2013

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION First Reading Policy 3231 Student Records**
 INFORMATION _____

BACKGROUND INFORMATION:

Policy 3231 is revised to replace specific timeframes for retention with reference to the General Records Retention Schedule for School Districts.

Revisions follow WSSDA's model policy language.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 3231 to a second reading.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

STUDENT RECORDS

The district ~~will~~shall maintain those student records necessary for the educational guidance and/or welfare of students, for orderly and efficient operation of schools, and as required by law. All information related to individual students ~~will~~shall be treated in a confidential and professional manner. - The district will use reasonable methods to ensure that teachers and other school officials obtain access to only those education records in which they have legitimate educational interests. -When information is released in compliance with state and federal law the district and district employees are immune from civil liability unless they acted with gross negligence or in bad faith.

The district will retain records in compliance with the General Records Retention Schedule for School Districts and Educational Service Districts in Washington State found at: www.sos.wa.gov/archives/recordsretentionschedules.aspx.

Student records are the property of the district but ~~will~~shall be available in an orderly and timely manner to ~~parents and~~ students and parents. - "Parent" includes the state ~~Department~~department of ~~Social~~social and ~~Health Services~~health services when a minor student has been found dependent and placed in state custody. - A parent or adult student may challenge any information in a student record believed inaccurate, misleading, or in violation of the privacy or other rights of the student.

Student records ~~will~~shall be forwarded to other school agencies upon request. - A high school student may grant authority to the district which permits prospective employers to review the student's transcript. -Parental or adult student consent ~~will~~shall be required before the district may release student records other than to a school agency or organization, except as otherwise provided by law.

A grades report, transcript, or diploma ~~will~~shall ~~generally~~ not be released until a student has made restitution for damages assessed as a result of ~~the student~~ losing or damaging school materials or equipment. - If a student has transferred to another school district that has requested the student's records, but the student has an outstanding fee or fine, only records pertaining to the student's academic performance, special placement, immunization history and discipline actions ~~will~~shall be sent to the enrolling school. -The content of those records ~~will~~shall be communicated to the enrolling district within two school days and copies of the records ~~will~~shall be sent as soon as possible. -The official transcript will not be released ~~to the enrolling school~~ until the outstanding fee or fine is discharged. -The enrolling school ~~will~~shall be notified that the official transcript is being withheld due to an unpaid fee or fine.

~~Upon request, a parent shall be provided a set of unofficial student records if the student is transferring out of state and the student meets the definition of a child of a military family in transition. Such records shall be sent within ten days after receiving such request.~~

The superintendent ~~will~~shall establish procedures governing the content, management and control of student records.

<i>Policy News</i> , February 2010 Family Education Rights and		
Cross References:	<u>Board Policy 2100</u>	<u>Educational Opportunities for Military Children</u>
Legal References:	Board Policy 3520	Student Fees, Fines, Charges
	<u>Board Policy 4020</u>	Confidential Communications
	20 U.S.C. § 1232g	Family Education Rights and Privacy Act
	CFR 34, Part 99	Family Education Rights and Privacy Act Regulations
	RCW 28A.225.330	Enrolling students from other districts - Requests for information and permanent records - Withheld transcripts, effect - Immunity from liability - Notification to teachers and security personnel - Rules
	28A.230.120	High school diplomas - Issuance - Option to receive final transcripts - Notice
	28A.230.180	Educational and career opportunities in the military, student access to information on, when
	28A.635.060	Defacing or injuring school property - Liability of pupil, parent or guardian
	40.24.050	Address Confidentiality Program Application - Certification
	70.02 RCW	Medical records - health care information access and disclosure
	WAC 392-500-025	Pupil tests and records - Pupil personnel records - School district policy in writing
	WAC 392-415	Secondary education - standardized high school transcript
	WAC 181-87-093	Failure to assure the transfer of student record information or student records
	WAC 246-105	Immunization of child care and school children against certain vaccine-preventable diseases
Management Resources:	<i>Policy News</i> , April 2001	Compliance Office Provides FERPA Update
	<i>Policy News</i> , December 2003	Updated Legal References for Student Records Policies
	<u><i>Policy News</i>, February 2013</u>	<u>Corrections</u>

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 5.12.10, 3.14.12

Page 2 of 32

**Use of Isolation, Restraint, Restraint Devices and
Reasonable Force**
USE OF REASONABLE FORCE

It is the policy of the Steilacoom Historical School District board of directors that the district maintains a safe learning environment while treating all students with dignity and respect. All students in the district ~~will~~shall remain free from the unreasonable use of force.

District staff may use reasonable force, isolation or restraint to maintain order or to prevent a student from harming him/herself other students and school staff or property.

Physical force is reasonable when needed to prevent or minimize imminent bodily injury or substantial or great bodily harm to self or others. If de-escalation interventions have failed or are inappropriate, reasonable physical force may be used to protect district property.

Use of ~~mechanical restraint~~ a restraint device or chemical spray is reasonable only under the following conditions and only when used by authorized and trained district staff after de-escalation interventions have failed or are inappropriate:

- a) ~~I~~f the student's behavior poses a threat of imminent bodily injury or substantial or great harm to self or others; or
- b) ~~T~~o prevent significant property damage.

Physical force, ~~mechanical restraints~~ restraint devices, chemical spray or less than lethal devices will not be used as a form of discipline or punishment.

This policy is intended to address students enrolled in the district and not intended to prevent or limit the use of reasonable force or restraint as necessary with other adults or youth from outside the school as allowed by law.

Parents or guardians of students with whom the school is considering the use of aversive interventions under the Individuals with Disabilities Education Act [IDEA] and students whose Section 504 plan will contain the use of restraint or isolation will be provided a copy of the district's use of isolation, restraint, restraint devices and reasonable force policy.

The superintendent will annually report to the board on the use of force. The superintendent or a designee will develop procedures to implement this policy.

<u>Cross References:</u>	<u>Policy 2161</u>	<u>Special Education and Related</u>
		<u>Services for Eligible Students</u>
	<u>Policy 2162</u>	<u>Education of Students With</u>
		<u>Disabilities Under Section 504 of the</u>
	<u>Rehabilitation Act of 1973</u>	

<u>Legal References:</u>	<u>RCW 28A.150.300</u>	<u>Corporal Punishment Prohibited</u>
	<u>9A.16.020</u>	<u>Use of Force — When lawful</u>
	<u>RCW 9A.16.100</u>	<u>Use of Force on Children — Policy —</u>
		<u>Actions presumed unreasonable</u>
	<u>RCW 28A.150.300</u>	<u>Corporal Punishment Prohibited</u>

<u>Chapter</u>	<u>Discipline — Conditions and limitations</u>
<u>WAC 392-400-235</u>	<u>Rules for the Provision of Special Education</u>
<u>392-172A WAC</u>	<u>Discipline — Conditions and limitations</u>
<u>Chapter 392-400-235</u>	

Management Resources:

Policy and Legal News, July 2013 Use of Reasonable Force Policy retitled,
revised to include new reporting
requirement pursuant to ESSB 1688

Policy News, December 2008 Use of Reasonable Force Policy

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.08; 12.11; 07.13

**Use of Isolation, Restraint, Restraint Devices and
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<u>Legal References:</u>	<u>RCW 28A.150.300</u>	<u>Corporal Punishment Prohibited</u>
	<u>9A.16.020</u>	<u>Use of Force — When lawful</u>
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Management Resources:

Policy and Legal News, July 2013 Use of Reasonable Force Policy retitled,
revised to include new reporting
requirement pursuant to ESSB 1688

Policy News, December 2008 Use of Reasonable Force Policy

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.08; 12.11; 07.13

Interviews and Interrogations of Students on School Premises

The district encourages interviews and interrogations of students by law enforcement, the Department of Social and Health Services (DSHS) and the county health department(s) to take place off school premises in order to minimize interruption to the instructional program. When an onsite interview or interrogation is warranted by the circumstances of a case, the district will utilize protocols developed in cooperation with these entities. To ensure that investigations are not impeded and that students and parent(s)/guardian(s) are afforded all rights required by law, the superintendent will establish protocols for interviews and interrogations of students on school premises. The protocols will address child abuse and neglect investigations, criminal investigations, and health department investigations.

Cross References:

<u>Policy 3231</u>	<u>Student Records</u>
<u>Policy 3432</u>	<u>Emergencies</u>
<u>Policy 3414</u>	<u>Infectious Diseases</u>
<u>Policy 4310</u>	<u>Working Relationships with Law Enforcement, DSHS and the Health Department</u>

Legal Reference:

<u>RCW 26.44.030</u>	<u>Interviews of children</u>
<u>RCW 26.44.050</u>	<u>Abuse or neglect of child — Duty of law enforcement agency or department of social and health services — Taking child into custody without court order, when.</u>
<u>RCW 26.44.110</u>	<u>Written statement required</u>
<u>RCW 26.44.115</u>	<u>Notice required</u>
<u>RCW 28A.635.020</u>	<u>Wilfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty</u>

Management Resources:

<u>Policy and Legal News, July 2013</u>	<u>New interviews/interrogations of students on school premises policy</u>
<u>Policy News, February 1998</u>	<u>FERPA limits student records access</u>
<u>Policy News, April 2001</u>	<u>Compliance Office Provides FERPA Update</u>

Adoption Date:

School District Name: Steilacoom Historical School District

DISTRICT RELATIONSHIPS WITH THE LAW
ENFORCEMENT AND OTHER GOVERNMENT AGENCIES,
CHILD PROTECTIVE AGENCIES AND THE
COUNTY HEALTH DEPARTMENT

District staff bear ~~The~~ primary responsibility for maintaining proper order and conduct in the schools. ~~is that of staff.~~ Staff shall will be responsible for holding students accountable for infractions of school rules, which may include minor violations of the law occurring during school hours or at school activities.

Where there is substantial threat to the health and safety of students or others such as in the case of bomb threats, mass demonstrations with threat of violence, individual threats of substantial bodily harm, trafficking in prohibited drugs or the scheduling of events where large crowds may be difficult to handle, law enforcement shall will be called upon for assistance. Information regarding major violations of the law shall will be communicated to the appropriate law enforcement agency.

The district shall will strive to develop and maintain cooperative working relationship with law enforcement. The superintendent shall will meet with law enforcement, child protective authorities and health department officials to establish agreed upon procedures. ~~for cooperation between law enforcement, child protective, health and school authorities.~~ Such procedures should address the handling of child abuse and neglect allegations and cases, the handling of bomb threats, arrests by law enforcement officers on school premises, the availability of law enforcement personnel for crowd control purposes, the processes for investigating possible criminal activity involving students, reporting of communicable disease cases and investigations, and other matters that affect school and law enforcement cooperation. Such procedures shall will be made available to affected staff and periodically revised.

Cross Reference:	Board Policy 3231	Student Records
	<u>Board Policy 3226</u>	<u>Interviews/Interrogations of Students on</u>
		<u>School Premises</u>
	<u>Board Policy 3432</u>	<u>Emergencies</u>
	<u>Board Policy 3414</u>	<u>Infections Diseases</u>

Legal Reference:	RCW 28A.635.020	Wilfully disobeying school
		administrative personnel or refusing
		to leave public property, violations,
		when — Penalty
	<u>RCW 26.44.030</u>	<u>Interviews of children</u>
	<u>RCW 26.44.050</u>	<u>Taking child into custody without court</u>
		<u>order</u>
	<u>RCW 26.44.110</u>	<u>Written statement required</u>
	<u>RCW 26.44.115</u>	<u>Notice required</u>

Management Resources:

Policy News, February 1998

Policy News, April 2001

FERPA limits student records access
Compliance Office Provides FERPA
Update

Policy News, July 2013

New interviews/interrogations of
students on school premises policy

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 5.27.09

DRAFT

**STEILACOOM HISTORICAL SCHOOL DISTRICT #1
BOARD MEETING SCHEDULE
2013 - 2014 SCHOOL YEAR**

Meeting Date	Meeting Type	Location	Time
9/11/2013 - Wednesday	Regular Business Meeting	Anderson Island Elementary	6:30 P.M.
9/25/2013 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
10/9/2013 - Wednesday	Regular Business Meeting	Saltar's Point Elementary Library	7:00 P.M.
10/23/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
11/6/13 - Wednesday	Special Business Meeting	Saltar's Point Elementary Library	5:30 P.M.
11/13/13 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
11/27/2013 - Wednesday	CANCELLED MEETING 11/27/13	Steilacoom High School Library	7:00 P.M.
12/11/2013 - Wednesday	Regular Business Meeting	Pioneer Middle School Multi-purpose Room	7:00 P.M.
1/8/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
1/22/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
2/12/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
2/26/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
3/12/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
3/26/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
4/9/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
4/23/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
5/14/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
5/28/2014 - Wednesday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
6/11/2014 - Wednesday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
6/26/2014 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
7/10/2014 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
7/24/2014 - Thursday	Regular Business Meeting	Steilacoom High School Library	7:00 P.M.
8/14/2014 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.
8/28/2014 - Thursday	Regular Business Meeting	Pioneer Middle School Library	7:00 P.M.