



Regular Meeting Agenda

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

2/26/2014 7:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. REPORTS

(Information)

1. Capital Project update

Presenter: Jim Brittain

Capital Projects Report 2.26.14.pdf (p. 3)

2. Financial

Presenter: Jim Brittain

Financial Report 2.26.14.pdf (p. 4)

3. Legislative

Presenter: Don Denning

IV. APPROVAL OF MINUTES

(Action)

Minutes 2.12.14.pdf (p. 12)

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent

agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- Approval Accounts Payable 2.26.14.pdf (p. 15)
- Approval of February Payroll 2.26.14.pdf (p. 50)
- Approval Certificated Personnel Report 2.26.14.pdf (p. 53)
- Approval Coach Personnel Report 2.26.14.pdf (p. 54)

VI. OLD BUSINESS

1. Phone System Update

(Information)

Presenter: Jacob Phillips

Phone System Update 2.26.14.pdf (p. 55)

VII. NEW BUSINESS

1. First Reading 4260, Use of School Facilities

(Action)

Presenter: Jim Brittain

First Reading 4260 Edited 2.26.14.pdf (p. 64)

First Reading 4260 Draft 2.26.14.pdf (p. 70)

2. First Reading 3124, Removal/Release of Student During School Hours

(Action)

Presenter: Susanne Beauchaine

First Reading 3124, Removal Release of Student During School Hours.pdf (p. 73)

3. First Reading 3126, Child Custody

(Action)

Presenter: Susanne Beauchaine

First Reading 3126, Child Custody.pdf (p. 75)

4. Update on Facilities and Maintenance Supervisor Vacancy

(Information)

Presenter: Kathi Weight

VIII. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IX. BOARD COMMUNICATION

(Information)

X. ANNOUNCEMENTS

(Information)

XI. ADJOURNMENT

(Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom School District No. 1
Board Meeting
February 26, 2014

Capital Projects Update

Land

North High School Property:

Sale of property progressing through escrow

Chambers Field:

Boundary line adjustment completed with Town.

Building and Remodel Projects

1918 and PDC Remodel:

1. Demolition complete
2. Roof complete
3. Survey work being performed for parking lot
4. PDC roof and walls being completed
5. Elevator being constructed
6. Project on schedule and within budget

Fast Pitch Field:

1. Dugouts
2. Score Board
3. Power and Water

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

**Board Meeting
February 26, 2014**

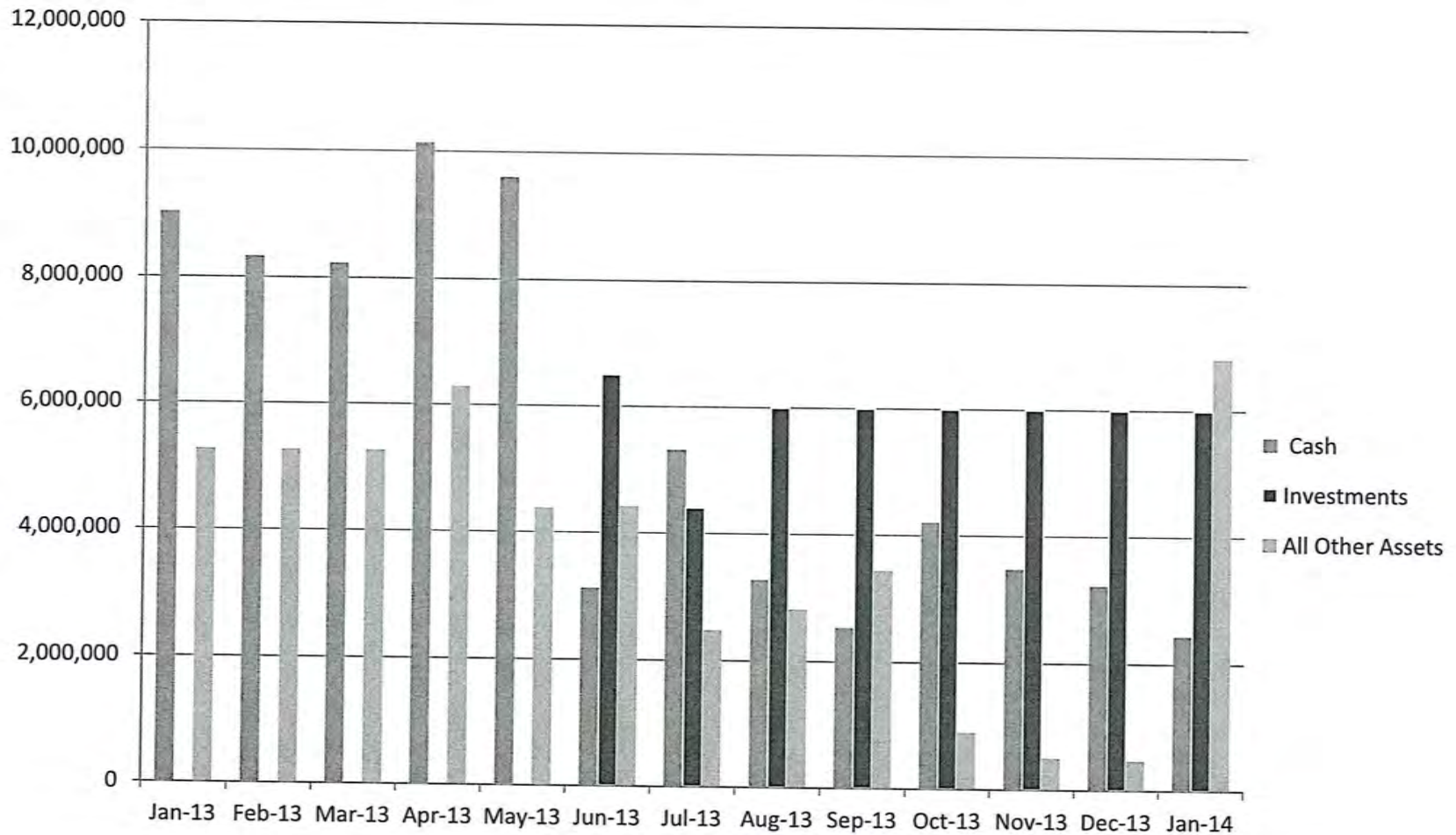
Financial Report

**Steilacoom Historical School District
General Fund Budget Status Report**

January 31, 2014

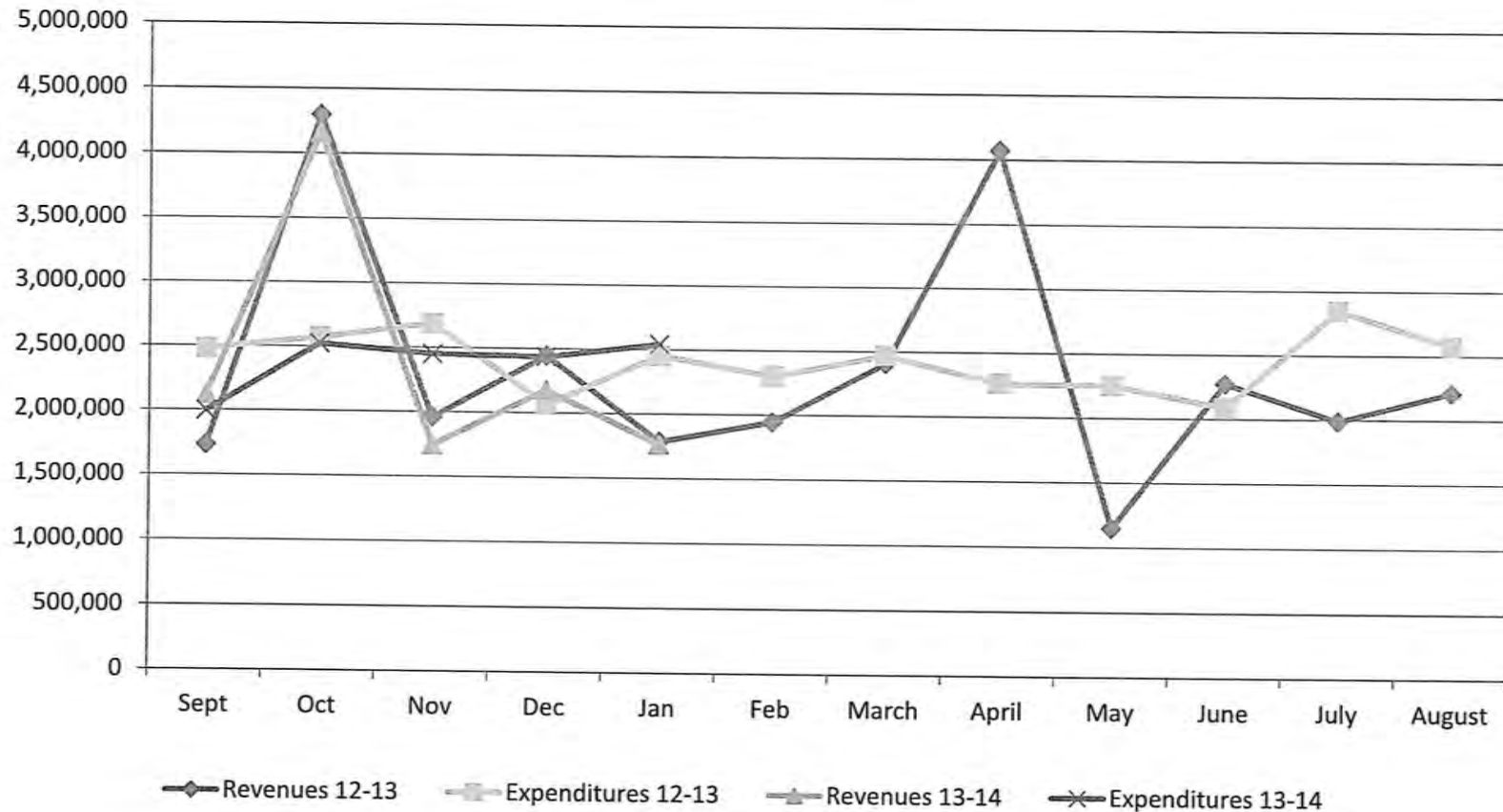
	Annual Budget	Actual January	Total for Year	Encumbrances	Balance	Percent
TOTAL BEGINNING FUND BALANCE	7,702,768		7,970,171.25		Actual Beginning Fund Balance	
REVENUES AND OTHER FINANCING SOURCES						
1000 Local Taxes	6,552,567	16,657.24	2,914,359.42		3,638,207.58	44.48%
2000 Local Non-Tax	1,024,475	24,069.67	491,413.22		533,061.78	47.97%
3000 State, General Purpose	16,199,557	1,329,521.11	6,693,299.60		9,506,257.40	41.31%
4000 State, Special Purpose	3,477,626	269,941.26	1,308,004.01		2,169,621.99	37.61%
5000 Federal, General Purpose	261,000	0.00	270,325.02		-9,325.02	103.57%
6000 Federal, Special Purpose	1,810,049	121,124.31	389,731.63		1,420,317.37	21.53%
7000 Revenues from Other District	-	-	-		-	0.00%
8000 Revenues from Other Agencies	20,000	-	-		20,000.00	0.00%
9000 Other Financing Sources	-	0.00	197.93		-197.93	0.00%
Total Revenues & Other Financing Sources	29,345,274	1,761,313.59	12,067,330.83		17,277,943.17	
EXPENDITURES						
00 Regular Instruction	18,024,278	1,441,794.87	6,826,921.31	8,813,972.60	2,383,384.09	86.78%
20 Special Ed Instruction	3,831,895	370,529.44	1,489,131.17	2,372,855.67	-30,091.84	100.79%
30 Vocational Instruction	954,484	88,804.86	401,187.98	512,412.40	40,883.62	95.72%
50&60 Compensatory Education	884,286	60,439.30	312,929.32	403,840.50	167,516.18	81.06%
70 Other Instructional Pgms	763,162	12,735.96	66,011.88	88,709.82	608,440.30	20.27%
80 Community Services	12,000	0.00	0.00		12,000.00	0.00%
97 General Support	6,084,500	384,681.35	2,010,098.17	2,456,812.10	1,617,589.73	73.41%
98 Food Service	921,000	72,948.33	358,262.74	325,575.95	237,161.31	74.25%
99 Pupil Transportation	1,266,000	110,325.46	512,489.12	669,855.33	83,655.55	93.39%
Total Expenditures	32,741,605	2,542,259.57	11,977,031.69	15,644,034.37	5,120,538.94	84.36%
Excess Revenues/Other Financing Sources						
Over (under) Expend & Oth Financing Uses	-3,396,331	-780,945.98	90,299.14			
Total Ending Fund Balance						
GL 840 Reserved For Inventory	18,000.00				-	
GL 870 Unreserved, Dsgntd-Oth Items	2,354,000.00		2,354,000.00			
GL 872 Commt'd Min 6% Fund Bal Policy	1,969,771.00		1,969,771.00			
GL 890 Unreserved Undsgntd Fund Bal	-30,059.00		3,736,699.39			

General Fund Cash, Investments and Other Assets



Total Assets - \$15,266,037

General Fund Revenues and Expenses Comparison 2012-2013 to 2013-2014



Steilacoom Historical School District
Capital Projects Fund Budget Status Report
 January 31, 2014

	Annual Budget	Actual For January	Total for Year	Encumbrances	Balance
TOTAL BEGINNING FUND BALANCE	3,795,650		3,681,334.42	Actual Beginning Fund Balance	
REVENUES AND OTHER FINANCING SOURCES					
1000 Local Taxes	0		0		-
2000 Local Non-Tax	10,000	25,038.18	49,435.41		(39,435.41)
3000 State, General Purpose	0	0	0		-
4000 State, Special Purpose	0	0	0		-
5000 Federal, General Purpose	0	0	0		-
6000 Federal, Special Purpose	0	0	0		-
7000 Revenues from Other District	0	0	0		-
8000 Revenues from Other Agencies	0	0	0		-
9000 Other Financing Sources	2,600,000	0	0		2,600,000.00
Total Revenues & Other Financing Sources	2,610,000	25,038.18	49,435.41		2,560,564.59
EXPENDITURES					
10 Sites	1,250,000	1,984.50	50,265.67	99,613.37	1,100,120.96
20 Buildings	3,980,000	239,161.63	609,552.37	1,789,797.92	1,580,649.71
30 Equipment	120,000	-	603.01	8,021.21	111,375.78
40 Energy	100,000	-	0	-	100,000.00
50 Sales & Lease Expenditures	-	490.00	659.51	-	(659.51)
60 Bond Issuance Expenditures	-	-	-	-	-
90 Debt	-	-	-	-	-
Total Expenditures	5,450,000	241,636.13	661,080.56	1,897,432.50	2,891,486.94
Excess Revenues/Other Financing Sources Over (under) Expend. & Oth Financing Uses	-2,840,000	(216,597.95)	(611,645.15)		
Total Ending Fund Balance	955,650.00		3,069,689.27		
GL 861 Reserve, Bond Proceeds	-	-	-		
GL 863 Reserve of State Proceeds	-	-	-		
GL 865 Reserve, Other Items	-	-	-		
GL 866 Reserve, Impact Fees	-	24,804.00	44,010.01		
GL 889 Assigned to Special Purposes	955,650.00		3,025,679.26		

**Steilacoom Historical School District
Debt Service Fund Budget Status Report**

January 31, 2014

		Annual Budget	Actual For January	Total for Year	Balance
TOTAL BEGINNING FUND BALANCE		2,105,589		2,451,887.16	Actual Beginning Fund Balance
REVENUES AND OTHER FINANCING SOURCES					
1000	Local Taxes	6,065,737	15,153.38	2,657,850.23	3,407,886.77
2000	Local Non-Tax	20,000	74.94	832.87	19,167.13
3000	State, General Purpose	-	-	-	-
5000	Federal, General Purpose	-	-	-	-
6000	Federal, Special Purpose	-	-	-	-
9000	Other Financing Sources	-	-	-	-
Total Revenues & Other Financing Sources		6,085,737	15,228.32	2,658,683.10	3,427,053.90
EXPENDITURES					
	Matured Bond Expenditures	2,940,000	-	2,940,000.00	-
	Interest on Bonds	2,575,148	-	1,316,545.00	1,258,603.00
	Interfund Loan Interest	-	-	-	-
	Bond Transfer Fees	10,000	1,205.25	1,205.25	8,794.75
	Arbitrage Rebate	-	-	-	-
	Underwriter's fees	-	-	-	-
Total Expenditures		5,525,148	1,205.25	4,257,750.25	1,267,397.75
Excess Revenues/Other Financing Sources Over (under) Expend. & Oth Financing Uses		560,589	14,023.07	(1,599,067.15)	
Total Ending Fund Balance		2,666,178		852,820.01	
GL 830	Reserved For Debt Service				

Steilacoom Historical School District
ASB Fund Budget Status Report
 January 31, 2014

	Annual Budget	Actual For January	Total for Year	Encumbrances	Balance
TOTAL BEGINNING FUND BALANCE	160,478		188,302.67		
REVENUES AND OTHER FINANCING SOURCES					
1000 General Student Body	156,500	5,267.50	55,526.32		100,973.68
2000 Athletics	281,400	3,527.75	38,275.77		243,124.23
3000 Classes	42,326	464.50	7,388.25		34,937.75
4000 Clubs	406,883	9,287.52	117,395.90		289,487.10
6000 Private Moneys	10,600	1,167.70	1,167.70		9,432.30
Total Revenues & Other Financing Sources	897,709	19,714.97	219,753.94		677,955.06
EXPENDITURES					
1000 General Student Body	145,700	1,679.29	6,234.81	2,682.00	136,783.19
2000 Athletics	266,615	8,578.39	57,112.14	5,139.71	204,363.15
3000 Classes	38,110	536.06	3,136.97	704.00	34,269.03
4000 Clubs	390,415	14,953.72	91,070.59	11,484.38	287,860.03
6000 Private Moneys	10,600	167.70	167.71	-	10,432.29
Total Expenditures	851,440	25,915.16	157,722.22	20,010.09	673,707.69
Excess Revenues/Other Financing Sources Over (under) Expend. & Oth Financing Use	46,269	(6,200.19)	62,031.72		
Total Ending Fund Balance	206,747		250,334.40	Encumbrances not subtracted	

Fund Balance By School			
School Building	ASB Building Fund Balance November Balance	ASB Building Fund Balance December Balance	ASB Building Fund Balance January Balance
Steilacoom High School	153,940.56	157,046.06	155,174.74
Pioneer Middle School	59,288.85	59,079.67	61,522.69
Anderson Island K-5	114.41	114.41	114.41
Chloe Clark K-3	6,113.18	6,002.85	7,002.85
Cherrydale K-3	3,707.05	3,499.85	2,600.05
Saltar's Point 4 -5	4,990.15	3,909.57	3,909.57
Total	228,154.20	229,652.41	230,324.31

Encumbrances Subtracted from Fund Balance

QUESTIONS



Regular Meeting Minutes

Pioneer Middle School, DuPont, WA

2/12/2014

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00pm

Antoinette Daniels led the Pledge of Allegiance.

All Board Directors and Superintendent Weight present.

Director Wong made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

Penny Coffey, new school district liaison from DuPont City Council, introduced herself to the Board of Directors and Superintendent Weight.

III. PRESENTATION - Clarinet Trio

Siobhan Chachere, Elana Cortez and Jessica Murphy performed a piece from Mozart. They received a Superior Rating at the Mountain Region Music Educators Solo & Ensemble Contest held February 1, 2014.

IV. REPORTS - Legislative

Director Denning shared that we are half way through the session and there is movement to add additional dollars to the education budget. As we get closer to the end of the session we may have a better idea of what is going on. No major issues to report on.

V. APPROVAL OF MINUTES

Director Denning made a motion to approve the 1.22.14 minutes; Director Wong seconded the motion and the motion was passed (5/0). Noted corrections to be made: Page 3 under Announcements bullet 2 spelling of "duel", Page 3 under Announcements bullet 3 "Girls" needed to be added to "Boys Basketball game".

VI. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda including attached personnel reports, payroll, accounts payable and SHS DECA Field Trip; Director Pierce seconded the motion and the motion passed (5/0).

VII. OLD BUSINESS

a. Second Reading of 5011/6590, Sexual Harassment

Director Denning made a motion to delete policy 6590 and add policy 5011; Director Pierce seconded the motion and the motion passed (5/0).

b. Second Reading of 5253/6591 Maintaining Professional Staff/Student Boundaries

Director Pierce made a motion to delete policy 6591 and add policy 5253; Director Wong seconded the motion and the motion passed (5/0).

c. Second Reading of 5402 Maternity Leave

Director Denning made a motion to delete policy 5402; Director Pierce seconded the motion and the motion passed (5/0).

d. Second Reading 5409 Discretionary Leave

Director Wong made a motion to delete policy 5409; Director Denning seconded the motion and the motion passed (5/0).

e. Second Reading of 5014 Harassment

Director Forbes made a motion to delete policy 5014 seeing that information is covered in another policy; Director Pierce seconded the motion and the motion passed (5/0).

f. Second Reading of 3110 Qualifications of Attendance

Director Denning made a motion to approve policy 3110; Director Wong seconded the motion and the motion passed (5/0).

g. Modification of School Board Meeting Schedule

Director Denning made a motion to amend the School Board Meeting Schedule by cancelling the April 9, 2014 meeting; Director Forbes seconded the motion and the motion passed (5/0).

h. Superintendent Selection Decision

Director Denning made a motion to remove Interim designation from Superintendent Kathi Weight's title and authorize the Board Chair to enter into negotiation of a conventional Superintendent contract; Director Wong seconded the motion and the motion passed (5/0).

VIII. NEW BUSINESS

a. Phone System Upgrade

Director Denning made a motion to table the phone system upgrade decision until the February 26, 2014 meeting. Director Forbes seconded the motion and the motion passed (5/0).

b. Special Board Meeting (Retreat)

Director Denning made a motion to propose two Board Meeting Retreat dates. March 8, 2014 to be the primary and April 19, 2014 as the alternate; Director Pierce seconded the motion and the motion passed (5/0).

IX. COMMENTS FROM THE AUDIENCE

Tanya Rontos, SEA President thanked the School Board on behalf of Steilacoom Education Association for selecting Superintendent Weight. She also wanted to thank parents for sign waving and the community for its support of the recent levy.

X. BOARD COMMUNICATION

Chair Scott shared that he received a letter from the SCEA endorsing Kathi Weight to be Superintendent.

XI. ANNOUNCEMENTS

- Director Denning announced Wrestling Regional Tournament is up coming and if you like to volunteer please contact him.
- Director Pierce wanted to thank Mike Winkler and campaign for their work on the Levy Campaign.
- Director Wong announced a competition at Pierce County Library System titled Our Own Expression. She encouraged students ages 12-18 to enter.
- Chair Scott announced the Boys Swim Team winning the league championship and moving on to Districts.

XII. ADJOURNMENT

Director Denning made a motion to adjourn the meeting at 8:00pm; Director Forbes seconded the motion and the motion passed (5/0).

(Chair)

(Secretary/Superintendent)

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$191,387.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200147 through 200154, totaling \$191,387.01

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200147	CAPITAL SEPTIC AND EVACUATION	02/14/2014	1435	FAST PITCH FIELD	2001314020	2,023.68	2,023.68
200148	CONSOLIDATED ELECTRICAL DIST	02/14/2014	8541-761612	SUPPLIES FOR FAST PITCH FIELD	0	1,003.39	1,003.39
200149	EHSI	02/14/2014	#305XX	Pioneer MS Project; Hazardous materials Removal Design and Construction Admin Services	2001213035	2,681.53	2,681.53
200150	GRAY LUMBER CO	02/14/2014	11485	SUPPLIES FOR SHS FAST PITCH FIELD DUGOUTS PER PROPOSAL DATED 1/15/14	2001314018	599.25	599.25
200151	GREENEGASAWAY	02/14/2014	JANUARY SERVICE	Administrative Center Relocation Construction Management Services	2001213039	3,295.50	3,295.50
200152	HORIZON	02/14/2014	3N039476 3N039511	SUPPLIES FOR FAST PITCH FIELD ITEMS FOR FAST PITCH FIELD	0 0	238.22 59.67	297.89
200153	JONES AND ROBERTS CO.	02/14/2014	03	Construction of the New Administration Center for the Steilacoom Historical School District	2001314016	181,083.02	181,083.02
200154	MATERIALS TESTING & CONSULTING	02/14/2014	12351	PROVIDE SPECIAL INSPECTION AND	2001314021	402.75	402.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				MATERIALS TESTING SERVICES FOR THE MODERNIZATION OF SHSD ADMINISTRATION BUILDING PER ATTACHED PROPOSAL DTD 21 NOV 2013. NTE \$6165			
8				Computer	Check(s) For a Total of		191,387.01

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	191,387.01
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	191,387.01
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	191,387.01

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$5,836.41, and voids/cancellations, totaling \$3,211.28. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401626 through 401637, totaling \$5,836.41
Voids/Cancellations, totaling \$3,211.28

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401626	CASCADE BAGEL & DELI, INC	02/14/2014	128427	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	166.58
			128462	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128511	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128530	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128555	4012 Student Store Cascade Bagel OPEN PO	4061314009	29.38	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401627	COSTCO	02/14/2014	257635104	not to exceed \$3000.00 for 2013-14 School Year 4012 Student Store Costco Open PO for school year	4061314120	255.71	548.55
			257661467	4012 Student Store Costco Open PO for school year	4061314120	292.84	
401628	EK BEVERAGES	02/14/2014	377765	4012 Student Store EK Beverage	4061314123	373.95	373.95
401629	GRADUATION AUTOBAHN LLC	02/14/2014	0001204	1000 Jostens Student Registration for Conference	4061314126	768.00	1,552.00
401630	MF ATHLETIC	02/14/2014	1831662-00	1000 ASB Jostens 2015 Track Everything Track and Field Batons & Cross bars	4061314128 4061314171	784.00 53.44	53.44
401631	PENWORTHY COMPANY	02/14/2014	557741	LIBRARY BOOKS	4021314006	552.19	552.19
401632	RASCHKE RAGAN	02/14/2014	DANCE TEAM REIMB	R.Raschke dance supplies reimbursement	4051314031	284.50	284.50
401633	FRENCH SAMUEL	02/14/2014	10036292	4007 Drama Samuel French - Spring Musical	4061314157	289.50	289.50
401634	SPECIALTY FROZEN DISTRIBUTING	02/14/2014	619445	4012 Student Store Specialty Frozen Distributing 2710 Hartford Rd. Lake Stevens, WA 98258 425-609-3664 425-397-7058 (FAX) ***** New Address **** ***** OPEN PO Not to exceed \$1,000 *****	4061314059	280.00	280.00
401635	THE LINEUP	02/14/2014	1561	2014 Tennis The Line up 16219 Pacific Ave S. Spanaway, WA	4061314082	43.76	43.76

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401636	WASHINGTON DECA	02/14/2014	01137135	98387 253-537-9493 Ernie Manning 4 Plaques 4X6 4006 DECA	4061314162	1,390.00	1,390.00
401637	WINNING SEASON	02/14/2014	T2014017	Washington DECA State Competition Fee 1000 ASB Winning Seasons	4061314155	301.94	301.94
				12 Computer	Check(s) For a Total of		5,836.41

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401612	WASHINGTON DECA	02/12/2014	01137135	4006 DECA Washington DECA State Competition Fee	4061314162	1,390.00	3,211.28
			3/6-3/8-2014	4006 DECA DECA Housing for Hotel	4061314161	1,821.28	
				1 Void	Check(s) For a Total of		3,211.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	5,836.41
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	5,836.41
Less	1	Voided	Checks For a Total of	3,211.28
			Net Amount	2,625.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$230,439.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114008 through 114053, totaling \$230,439.52

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114008	ANDERSON-GONZALEZ, BARBIE L	02/14/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB 13/14	0	19.32	19.32
114009	AUTOLUBE TIRE & AUTOMOTIVE	02/14/2014	0000011196	OPEN PURCHASE ORDER 2013-2014 FOR AUTO SERVICES	101314014	2,294.99	2,294.99
114010	BEST, WENDY	02/14/2014	MILEAGE REIM	Mileage reimbursement McKinney Vento student.	91314026	147.71	147.71
114011	BUCKEYE CLEANING CENTER	02/14/2014	794017	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314006	780.15	780.15
114012	BUILDERS HARDWARE & SUPPLY	02/14/2014	S3304386.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314007	30.85	30.85
114013	BUILDING CONTROL SYSTEMS INC	02/14/2014	8410	COMPONENTS FOR THE ENERGY MANAGEMENT SYSTEM AT STEILACOOM HIGH SCHOOL	101314078	1,764.28	1,764.28
114014	BURNS, BARBARA JANE	02/14/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB 13/14 SY	0	122.36	122.36
114015	CAREER STAFF UNLMTD- SEATTLE	02/14/2014	28427-199606	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,584.00	1,584.00
114016	CDWG	02/14/2014	JB65004	Surface Pro 2 for Pioneer	111314010	2,142.10	3,338.02

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			JF71909	Surface for Gary Yoho	111314012	1,071.05	
			JN38053	CDW-G Replacement notebook batteries	1271314016	124.87	
114017	CENTURYLINK	02/14/2014	300493944	DISTRICT WIDE PHONE SERVICES FOR THE 13/14 SY. DO NOT FAX	81314016	312.98	312.98
114018	CLOVER PARK SCHOOL DISTRICT- P	02/14/2014	06125	Clover Park Print Shop Unexcused Tardy Passes Ordered by Sharon Schiller	4311314045	341.71	341.71
114019	COASTWIDE, LABORATORIES	02/14/2014	T2633033-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	103.24	918.59
			T2633227-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	51.34	
			T2633227-2	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	59.11	
			T2633380	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	539.44	
			T2634108	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	96.79	
			T2634108-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	30.33	
			T2634962	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	38.34	
114020	CTS	02/14/2014	2014010137	OPEN PO FOR TELECOMMUNICATIONS SERVICES FOR THE 13-14 SY - DO NOT FAX	81314074	26.00	26.00
114021	CULLIGAN	02/14/2014	201402400885	OPEN PURCHASE ORDER 2013-2014 FOR WATER	81314101	96.38	96.38

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114022	DEPARTMENT OF L&I	02/14/2014	155776	RENEWAL FOR ANNUAL OPERATING CERTIFICATES	81314140	153.60	153.60
114023	DEPARTMENT OF LICENSING	02/14/2014	0070741	OPEN PURCHASE ORDER 2013-2014 FOR TYPE 2 DRIVING LICENSE ABSTRACTS	101314051	147.00	147.00
114024	ESD 113	02/14/2014	0000024268	Services provided by CRISC for the 13/14 fiscal year - September 2013-May 2014	81314080	11,569.76	11,569.76
114025	FIRST STUDENT INC	02/14/2014	10908899	OPEN PO FOR BUS CHARGES - DO NOT FAX	81314062	84,504.87	84,504.87
114026	FRANKLIN PIERCE SD	02/14/2014	8880005229	SMALL WORKS ROSTER PUBLICATION AD	101314105	80.34	80.34
114027	GENERAL ELECTRIC CAPITAL CORP	02/14/2014	60193783	Open PO for copier District Office - Do Not Fax	81314102	529.50	529.50
114028	GOOD TO GO	02/14/2014	TB-144795973	LICENSE 66097C/WA DATE 1/9/2014 TRANSPORTING STUDENTS TO EVENT	0	6.25	6.25
114029	GOPHER	02/14/2014	8727974	S.P. Online order for Soccer Goals (to be reimbursed by PTA)	1271314023	3,274.83	3,274.83
114030	GREAT LAKES SPORTS	02/14/2014	181382-00	2013-2014 PE Adoption Materials and Supplies	271314008	1,379.47	1,685.45
			181382-01	2013-2014 PE Adoption Materials and Supplies	271314008	305.98	
114031	HAROLD LEMAY ENTERPRISES	02/14/2014	4752616	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	281.91	3,061.80
			4753212	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	429.47	
			4753297	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	306.14	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4753307	FAX PO. OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81314034	780.58	
			4753358	FAX PO. OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81314034	423.61	
			4753492	FAX PO. OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81314034	800.24	
			4754350	FAX PO. OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81314034	39.85	
114032	HOBART SALES & SERVICE	02/14/2014	60573135	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314020	60.63	60.63
114033	HORTICULTURE SERVICE INC	02/14/2014	10020037	SHS HORTICULTURAL SERVICES INC. FOR E. MILLER. PLEASE SEE ATTACHED QUOTES: DB3984Q, DB3985Q, DB3986Q, DB3987Q AND DB3988Q FOR ORDERING.	141314025	198.85	198.85
114034	HP - ORDER ENTRY	02/14/2014	53807317	Part 2 of Annual Computer Refresh	111314015	159.72	159.72
114035	JOSTENS	02/14/2014	16270176	Jostens Diplomas and Diploma Covers	4311314050	1,747.71	1,747.71
114036	KING COUNTY DIRECTORS ASSN	02/14/2014	3763562	S.P. KCDA 5th grade order	1271314022	187.48	344.16
			3764680	KCDA For Kris Harper Cart # 31.07	4311314056	33.57	
			3766694	S.P. KCDA 5th grade order	1271314022	6.16	
			3767071	workroom supplies/cart #671149	2371314053	116.95	
114037	KONE, INC	02/14/2014	221384026	OPEN PURCHASE ORDER 2013-2014 FOR ELEVATOR SERVICE	101314026	483.89	483.89
114038	LEMAY MOBILE SHREDDING	02/14/2014	4373418	CONFIDENTIAL SHREDDING FOR THE	81314023	50.00	50.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.			
114039	MOUNTAIN ALARM	02/14/2014	855273	OPEN PURCHASE ORDER 2013-2014 FOR SERVICES	101314035	1,446.00	1,446.00
114040	MVP PHYSICAL THERAPY, INC	02/14/2014	841	SHS MVP PHYSICAL THERAPY OPEN PO DO NOT EXCEED \$25000.00	141314022	2,525.00	2,525.00
114041	PERIPOLE BERGERAULT	02/14/2014	134612	RECORDERS FOR 3RD GRADE MUSIC	1621314037	668.25	668.25
114042	PIERCE COUNTY REFUSE	02/14/2014	4747725	OPEN PO FOR GARBAGE AND RECYCLING	81314049	153.46	158.99
			4749350	OPEN PO FOR GARBAGE AND RECYCLING	81314049	5.53	
114043	PIERCE COUNTY SEWER	02/14/2014	00858625	OPEN PO FOR SEWER CHARGES-DO NOT FAX	81314066	558.80	736.21
			01354221	OPEN PO FOR SEWER CHARGES-DO NOT FAX	81314066	177.41	
114044	PORTER FOSTER RORICK LLP	02/14/2014	102459	Legal Services	81314126	6,299.00	6,299.00
114045	PUGET SOUND ESD#121	02/14/2014	12108	Modeling CCSS for 6th-12th Grade Teachers. Dan Meyer. PSESD January 16, 2014. Attendance fees for: Marilyn Winn, Eric Garrett (SHS) and Katie Marquis, Megan Byrd, and John Nystrom (PMS)	271314001	410.00	410.00
114046	RIO GRANDE/THE BELL GROUP	02/14/2014	90062567	SHS RIO GRANDE FOR TERRY BADER COMMERCIAL ART SUPPLIES. PLEASE SEE ATTACHED CART LIST	141314017	391.31	430.00
			90087057	SHS RIO GRANDE FOR TERRY BADER COMMERCIAL ART SUPPLIES. PLEASE SEE ATTACHED CART LIST	141314017	38.69	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114047	SHUCKHART, MAUREEN	02/14/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB	0	61.01	61.01
114048	SODEXO INC & AFFILIATES	02/14/2014	1000739030	OPEN PO FOR FOOD SERVICE - DO NOT FAX	81314061	84,966.37	84,966.37
114049	TRUSTEED PLANS SERVICE CORP	02/14/2014	0074511-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	11,177.02	11,177.02
114050	WEIGHT, KATHLEEN J	02/14/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB	0	128.26	128.26
114051	WELLS FARGO FINAN LEASING INC	02/14/2014	5000812019	Open PO for copiers - Chloe Clark, Maintenance, and Saltar's Point.	81314116	764.72	764.72
114052	WHITHAM, LAUREN ELIZABETH	02/14/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR JAN	0	160.18	160.18
114053	WSSDA	02/14/2014	46449-2	Subscription to Policy and Legal News Invoice 46449	81314139	672.81	672.81
				46 Computer	Check(s) For a Total of		230,439.52

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	46	Computer	Checks For a Total of	230,439.52
Total For	46	Manual, Wire Tran, ACH & Computer	Checks	230,439.52
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	230,439.52

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$311.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114054 through 114065, totaling \$311.49

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114054	BONJOUR, MICHAEL	02/21/2014	LUNCH REFUND	LUNCH REFUND WITHDRAW 1/28/2014	0	16.50	16.50
114055	DOUGHTY, MARIE	02/21/2014	LUNCH REFUND	LUNCH REFUND WITHDRAW 2/18/2014	0	20.00	20.00
114056	HWANG, CHULHA	02/21/2014	LUNCH REFUND	LUNCH REFUND -WITHDRAW 1/28/2014	0	25.45	25.45
114057	JOHNS, MARY	02/21/2014	REFUND BOOK	REFUND FOR LOST BOOK PAYMENT (BREAKING DAWN -220466) \$25.00	0	25.00	25.00
114058	JORDAN, WENDELL	02/21/2014	LUNCH REFUND	LUNCH REFUND WITHDRAW 1/28/2014	0	34.85	34.85
114059	MACK, MICHAEL STEVEN	02/21/2014	LUNCH REFUND	LUNCH REFUND WITHDRAW 2/4/2014	0	9.30	9.30
114060	OSLER, ANITA	02/21/2014	LUNCH REFUND	LUNCH REFUND WITHDRAW 12/20/2013	0	19.00	19.00
114061	PACE, JAMIE	02/21/2014	BOOK REFUND	REFUND FOR LOST BOOK PAYMENT (CASH RECEIPT #000801) RAIN FOREST BABIES \$9.90	0	9.90	9.90
114062	RASCHKE, ERIN	02/21/2014	REFUND BOOK	REFUND FOR LOST BOOK PAYMENT (DEAR MR. HENSHAW-306818) \$6.99	0	6.99	6.99
114063	TIU, ISABELLA SONJA	02/21/2014	LUNCH REFUND	LUNCH REFUND	0	17.50	17.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114064	TURNER, KIZZIEA	02/21/2014	REFUND BOOK	WITHDRAW 1/23/2014 REFUND FOR LOST BOOK PAYMENT (SPRINGBOARD LEVER4) \$20.00	0	20.00	20.00
114065	VALDEZ, ROMULO	02/21/2014	REFUND BOOK	REFUND FOR LOST BOOK PAYMENT (TI 84 PLUS GRAPING CALCULATOR-101832) 107.00	0	107.00	107.00
				12 Computer	Check(s) For a Total of		311.49

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	311.49
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	311.49
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	311.49

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$136.45. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401638 through 401643, totaling \$136.45

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401638	BARRETT, SHAUN	02/21/2014	REFUND BOOK	REFUND FOR LOST BOOK PAYMENT - FIELD HOCKEY FIRSTS-16075 24.00	0	24.00	24.00
401639	HAMPTON, ELISA	02/21/2014	JOSTEN'S REIM	REIMBURSEMENT FOR JOSTEN'S CONF. (ISAAH HAMPTON)	0	25.00	25.00
401640	HARRAH, WILLIAM	02/21/2014	JOSTEN'S REIM	REIMBURSEMENT FOR JOSTEN'S CONF. (S. HARRAH)	0	25.00	25.00
401641	HOWARD, JAMES	02/21/2014	KEY CLUB REIM	REIMBURSEMENT KEY CLUB CREW NECK (D. HOWARD)	0	25.00	25.00
401642	MARTIN, MICHELLE	02/21/2014	SWEATSHIRT REIM	REIMBURSEMENT FOR SWEATSHIRT (KEYCLUB - R. MARTIN)	0	25.00	25.00
401643	NIEVES, LILLY	02/21/2014	GSA REIM	REIMBURSEMENT FOR GSA - RIBBON (I.NIEVES)	0	12.45	12.45
				6 Computer	Check(s) For a Total of		136.45

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	6	Computer	Checks For a Total of	136.45
Total For	6	Manual, Wire Tran, ACH & Computer	Checks	136.45
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	136.45

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$61,837.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114066 through 114091, totaling \$61,837.52

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114066	ALCORN, CHERYL ANN	02/21/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB 13/14 SY	0	18.65	18.65
114067	BANK OF AMERICA	02/21/2014	14010076733	OPEN PO FOR SERVICE FEES - DO NOT FAX	81314057	119.52	119.52
114068	BERESFORD COMPANY	02/21/2014	17462	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314004	437.60	437.60
114069	BURG, ANNIE ROSS	02/21/2014	DRIVING ABSTRACT	REIMBURSEMENT FOR DRIVING ABSTRACT - SUB FOR TRANSITION STUDENTS	0	15.00	15.00
114070	COASTWIDE, LABORATORIES	02/21/2014	T2633252	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	88.65	860.57
			T2633347-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	153.26	
			T2633347-2	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	51.86	
			T2633413-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	173.83	
			T2634724	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL	101314013	115.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			T2634962-1	SUPPLIES OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	23.94	
			t2635222	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	78.42	
			T2635223	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	117.63	
			T2635745	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	57.06	
114071	CONSOLIDATED ELECTRICAL DIST	02/21/2014	8541-762035	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	438.95	438.95
114072	CULLIGAN	02/21/2014	201402380587	OPEN PURCHASE ORDER 2013-2014 FOR WATER	101314015	36.10	36.10
114073	DYNAMIC LANGUAGE	02/21/2014	306651	INTERPRETING SERVICE	0	35.00	35.00
114074	GENERAL ELECTRIC CAPITAL CORP	02/21/2014	60259335	Open PO for copier at Pioneer - Do Not Fax	81314120	743.10	1,438.88
			60261830	Open PO for copier at SHS - Do Not Fax	81314121	695.78	
114075	GENZEL, ALETA MARIE	02/21/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB 13/14 SY	0	20.45	20.45
114076	HEALTH CARE AUTHORITY	02/21/2014	HCASBH0579	Medicaid Reimbursement	81314125	399.65	399.65
114077	HP - ORDER ENTRY	02/21/2014	53925581	Part 2 of Annual Computer Refresh	111314015	31,724.97	31,724.97
114078	HURLEY ENGINEERING CO	02/21/2014	35151	REPAIR TO PVI AT SHS	101314110	843.53	843.53
114079	JW PEPPER	02/21/2014	14529134	Band JW Pepper 7611 S. 180th Street Kent, WA 98032 1-425-291-9400 *****Open PO Sheet Music ***** Not to exceed \$800.00	4311314021	19.74	74.34

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			14530233	SHEET MUSIC: BARBIE GONZALEZ, MUSIC TEACHER	1461314032	27.03	
			14531250	SHEET MUSIC: BARBIE GONZALEZ, MUSIC TEACHER	1461314032	27.57	
114080	KING COUNTY DIRECTORS ASSN	02/21/2014	3767073	supplies/Linda Davis/cart #670808	2371314048	126.29	216.43
			3767080	S.P. KCDA 5th grade order	1271314022	90.14	
114081	MILLER PAINT COMPANY	02/21/2014	27899824	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314034	430.67	430.67
114082	OFFICE DEPOT	02/21/2014	697747690001	order # 697747690-001 697747950-001 workroom supplies	2371314055	67.11	67.11
114083	PIERCE CO BUDGET AND FINANCE	02/21/2014	0119263011	SPECIAL ASSESSMENT FEES	0	8.63	90.89
			0119264010	SPECIAL ASSESSMENT FEES	0	25.53	
			0219052048	SPECIAL ASSESSMENT FEES	0	7.35	
			2305000600	SPECIAL ASSESSMENT FEES	0	6.96	
			2305000651	SPECIAL ASSESSMENT FEES	0	6.63	
			6655200160	SPECIAL ASSESSMENT FEES	0	6.79	
			6655200310	SPECIAL ASSESSMENT FEES	0	6.79	
			7260000072	SPECIAL ASSESSMENT FEES	0	7.40	
			7615000022	SPECIAL ASSESSMENT FEES	0	6.94	
			79615000681	SPECIAL ASSESSMENT FEES	0	7.87	
114084	PUGET SOUND ENERGY	02/21/2014	200023874882	OPEN PO FOR GAS AND ELECTRICITY	81314045	12,549.89	12,549.89
114085	SUNBELT RENTALS	02/21/2014	44088215-001	OPEN PURCHASE ORDER 2013-2014 FOR EQUIPMENT RENTALS	101314048	744.41	744.41
114086	TED BROWN MUSIC CO	02/21/2014	1092984	Ted Brown Music For Bruce Folmer Open P.O. for Repairs & Supplies Not to exceed \$700.00	4311314023	54.70	674.98

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1109890	Ted Brown Music For Bruce Folmer Open P.O. for Repairs & Supplies Not to exceed \$700.00	4311314023	21.90	
			1113959	Ted Brown Music From Open PO	4311314060	147.64	
			1114931	open p.o. for music supplies	2371314016	17.57	
			114908	stand and cymbals	2371314052	433.17	
114087	TRANE COMMERCIAL SYSTEMS	02/21/2014	8887981R1	OPEN PO 2013-2014 FOR SUPPLIES	101314103	38.02	38.02
114088	TRUSTEED PLANS SERVICE CORP	02/21/2014	0074612-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	9,310.37	9,310.37
114089	US BANCORP	02/21/2014	247090111	OPEN PO FOR COPIER AT SALTAR'S POINT, STEILACOOM HIGH SCHOOL AND CHLOE CLARK	81314111	1,058.94	1,058.94
114090	WASHINGTON DECA	02/21/2014	01137135	CONFERENCE REGISTRATION	141314036	130.00	130.00
114091	WHEATON, RYAN LAMONTE	02/21/2014	MILEAGAE REIM	MILEAGE REIMBURSEMENT FEB 13/14 SY	0	62.60	62.60
				26 Computer	Check(s) For a Total of		61,837.52

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	26	Computer	Checks For a Total of	61,837.52
Total For	26	Manual, Wire Tran, ACH & Computer	Checks	61,837.52
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	61,837.52

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$173.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401652 through 401652, totaling \$173.55

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401652	STEILACOOM SCHOOL DISTRICT	02/21/2014	CTAX41 20140220AAA	Comp Tax owed for Cash Account 41 through 02/20/2014	0	173.55	173.55
			1	Computer	Check(s) For a Total of		173.55

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	173.55
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	173.55
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	173.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$649.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114092 through 114092, totaling \$649.72

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114092	STELLACOOM SCHOOL DISTRICT	02/21/2014	CTAX11 20140220AAA	Comp Tax owed for Cash Account 11 through 02/20/2014	0	649.72	649.72
			1	Computer	Check(s) For a Total of		649.72

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	649.72
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	649.72
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	649.72

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$1,477.68. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401644 through 401651, totaling \$1,477.68

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401644	BOUND TO STAY BOUND	02/21/2014	841861	LIBRARY BOOKS	4021314005	21.47	21.47
401645	CALATA, ERIN	02/21/2014	13	4004 Choir Erin Calata Voice Lessons Payments	4061314185	220.00	220.00
401646	CASCADE BAGEL & DELI, INC	02/21/2014	128579	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	132.28
			128606	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128701	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128729	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	29.38	
401647	EK BEVERAGES	02/21/2014	378076	4012 Student	4061314123	268.65	268.65

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401648	HALFON CANDY COMPANY	02/21/2014	543906	Store EK Beverage 4012 Student Store Half On Candy	4061314122	266.87	266.87
401649	HOYE, MICHAEL	02/21/2014	ACCOMPANYING	Piano Accompanying for WMEA conference 2/14/14	4051314033	250.00	250.00
401650	LANGE, JENNIFER DETZI	02/21/2014	REIMB FOR PLAQUES	2003 Cross Country Jennie Lange Reimbursement	4061314184	228.27	228.27
401651	MARTIN, MICHAEL	02/21/2014	ITEMS FOR CONCESSION	ITEMS FOR CONCESSION STAND AT DANCE.	0	90.14	90.14
8 Computer Check(s) For a Total of							1,477.68

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	1,477.68
Total For	8	Manual, Wire Tran, ACH & Computer	Checks	1,477.68
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,477.68

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 26, 2014, the board, by a _____ vote, approves payments, totaling \$35,869.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200155 through 200158, totaling \$35,869.84

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	EO Number	Invoice Amount	Check Amount
200155	EHSI	02/21/2014	30497	Pioneer MS Project; Hazardous materials Removal Design and Construction Admin Services	2001213035	3,862.92	3,862.92
200156	GRAY LUMBER CO	02/21/2014	12118	OPEN PO FOR SUPPLIES FOR FAST PITCH DUGOUTS	2001314019	82.19	1,784.68
			12375	OPEN PO FOR SUPPLIES FOR FAST PITCH DUGOUTS	2001314019	1,274.85	
			13814	OPEN PO FOR SUPPLIES FOR FAST PITCH DUGOUTS	2001314019	427.64	
200157	HORIZON	02/21/2014	3N039521/3N039544	FAST PITCH FIELD ITEMS	0	1,706.64	1,706.64
200158	KING COUNTY DIRECTORS ASSN	02/21/2014	3769167-RETAINAGE	SP MODULAR BUILDING PER WILLIAM SCOTSMA/KCDA CONTRACT REFERENCE NUMBER 011-D.	2001213004	19,217.16	28,515.60
			3769183-RETAINAGE	SP MODULAR BUILDING PER WILLIAM SCOTSMA/KCDA CONTRACT REFERENCE NUMBER 011-D.	2001213015	9,298.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4	Computer	Check(s) For a Total of		35,869.84

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	35,869.84
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	35,869.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	35,869.84

CHECK DATE: 02/28/2014 PERIOD ENDING DATE: 02/28/2014

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE HOURS
TSP4	SUB CLASSIFIED	17		434.0000	5,690.44	434.00
TST3	SUB TEACHER	159		1860.3300	31,780.84	1861.09
TTP3	TRAINING PAY	5		11.2500	184.82	11.30
ZSLBB	SL BUYBACK 1:4	10	787.7500		9,484.65	
	REPORT TOTAL	1139	1346.7900	3389.0400	1365,921.31	50665.00

Check Date 02/28/2014

FUND - OBJECT SUMMARY

FUND OBJECT	DESCRIPTION	AMOUNT
10 4200	CERT - BROKER FEES	2,605.71
4201	COMP ABSEN LIAB PL - SICK LV.	0.00
4202	COMP ABSEN LIAB PL - VACA	0.00
4210	MEDICAL; LIFE-CERTS & PRINCIPAL	0.00
4211	FICA/MEDICARE	78,291.21
4212	WORKER'S COMP	5,798.03
4213	UNEMPLOYMENT	8,208.59
4221	RETIREMENT	105,666.28
4231	LIFE INSURANCE	434.94
4241	LONG TERM DISABILITY	1,822.81
4251	MEDICAL	118,481.49
4252	DENTAL	22,568.93
4253	VISION	3,617.94
4261	HCA	12,237.70
4300	CLASS - BROKER FEES	1,506.45
4301	COMP ABSEN LIAB PL - SICK LV.	0.00
4302	COMP ABSEN LIAB PL - VACA	0.00
4310	MEDICAL; LTD-CLASS;	0.00
4311	FICA/MEDICARE	22,728.52
4312	WORKER'S COMP	8,971.02
4313	UNEMPLOYMENT	2,348.27
4321	RETIREMENT	27,798.59
4331	LIFE INSURANCE	251.46
4341	LONG TERM DISABILITY	1,053.83
4351	MEDICAL	64,164.16
4352	DENTAL	12,954.27
4353	VISION	2,091.66
4361	HCA	5,649.40
*** FUND 10 TOTAL ***		509,251.26
*** SUMMARY TOTAL ***		509,251.26

O B J E C T S U M M A R Y

OBJECT	DESCRIPTION	AMOUNT
4200	CERT - BROKER FEES	2,605.71

Steilacoom Historical School District No. 1
 Certificated Personnel Report

Personnel Report 2-26-14							
Name	Position	FTE	Location	Effective Date	Actions	Extra-Curricular Amount	Comment
Byrd Megan	ASB Advisor		Pioneer Middle School	2/6/2014	Stipend	600.00	
Hoedeman Michelle	Assessment Coordinator		Saltar's Point	2/17/2014	Stipend	500.00	
Merritt Linda	Science Fair Coordinator		Saltar's Point	1/6/2014	Stipend	250.00	
Moriyama-Yoder Joy	Science Fair Coordinator		Saltar's Point	1/6/2014	Stipend	250.00	
Reynolds Taylor	Arts Gala Coordinator		Saltar's Point	2/17/2014	Stipend	250.00	

Steilacoom Historical School District No. 1
Coach Personnel Report

Personnel Report 2-26-14						
Name	Position	Location	Effective Date	Action	Extra-Curricular Amount	Comment
Manning Ernie	Head Tennis Coach Girls	High School	3/3/2014	Stipend	4,755.50	
Martin Kellie	Assistant Soccer Coach Girls	Pioneer Middle	2/3/2014	Stipend	2,625.00	

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

February 26, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: _____ **ACTION**
 X **INFORMATION** Phone System Update

BACKGROUND INFORMATION:

Based on input from the School Board, technology is presenting an updated phone system report and plan that continues to operate the phone system in its current state and negate the need for an upgrade at this time.

FISCAL IMPLICATIONS:

N/A

RECOMMENDED DECISION:

The Superintendent recommends the solution to continue operating phone system as is.

Report prepared by: Jacob Phillips, Network Manager

Steilacoom Historical School District

VoIP Phone System Update

2/12/2014

1

Board Background

- January 23, 2008 system installation presented.
- February 28, 2008 system installation approved.
- February 12, 2014 upgrade recommended and approval sought due to license count.
- February 26, 2014 status update and recommendation based on Board input.

Testing

- Unable to fully determine which phones are outside 300 license limit
 - System only gives overall count
 - Tested various phones
- All tests demonstrated that 911 Dispatch does receive location information
- Regardless of results we have to remain at 300 or less phones due to licensing

Usage Report

- Ran usage reports for entire system.
- Analyzing data
 - Number of calls placed and received
 - Amount of time spent on phone
- Usage report was not a completely accurate depiction
 - Some phones that see little use are in classroom areas
- Reviewed redundant phone placement
 - Areas that have more than one phone available

Reducing Phones

- Based on usage report and redundant phone placement removed 15 phones.
- License count is now in tolerance.

CER user license

Number of user licenses

300

Number of phones discovered

295

Number of phones manually configured

0

Total number of users being tracked currently

295

- Number is actually lower due to displaced phones because of dispersed District Office personnel.
 - Once all moves are complete the number will be 299 or 300 based on phone placement.
- Will re-evaluate after personnel moves are complete.

Options

- Go forward with the upgrade at a cost of \$120,311.87
 - Allows system growth immediately
 - Definite hardware and software support
 - Options of integration with possible future bell and intercom upgrade
- Operate system as is keeping phones in use under the current 300 license limit.
 - No fiscal cost
 - Limits Administrator and Staff phone options
 - Possible hardware and software support issues

Recommendation

- Continue to operate system as is keeping the number of phones in use at or below 300.
- Work closely with Administrators on future requests.
- Evaluate system upgrade at a later time as part of a future need or project.
 - Allows better planning
 - Cost
 - Vendor Selection
 - Integration Planning
 - Extends life of current and future system
 - Possibly take advantage of better or extended life-cycle of future equipment

Questions or Comments?



2/12/2014

~~COMMUNITY RELATIONS~~

~~Use of School Facilities~~ (Policy):

The board believes that ~~the public schools of the Steilacoom Historical School District No. 1~~ are owned and operated by and for ~~its patrons, the community.~~ The public is encouraged to use school facilities ~~provided that, but will be expected to reimburse the district for~~ such use ~~does not conflict or interfere with the school's programs, operations, or activities. The District may charge a fee for the use of its facilities to to~~ ensure that funds intended for ~~the education of children~~ are not used for other purposes. ~~Authorization~~ On recommendation of the superintendent, the board will set the rental rates schedule.

The superintendent is authorized to establish procedures for use of school facilities shall not be considered as endorsement or approval of the group or organization nor the purposes they represent, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization.

~~Groups wishing to use District facilities for public activities must ensure that accommodations are available to provide access to individuals with disabilities who wish to participate in the activity or program. Users may request consultation and/or services from the District in providing special accommodations to disabled persons.~~

~~District-sponsored activities, including curricular and co-curricular activities, have first priority in using District facilities. Priority for other users is set according to the type of use. The classifications below are in priority order:~~

~~Group I—The district does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.~~

~~Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.~~

~~For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:~~

~~School or Child-Related Groups or Other Government Agencies~~

~~School or Child-related Groups or Other Government Agencies:~~

~~School or child-related groups or other government agencies including include those organizations whose main purpose is to promote the welfare of ~~boys and girls~~ students, or to provide members of the community access to government programs or opportunities for civic participation. -Examples ~~of Group I include~~ are: Scouts, Campfire, PTA, 4-H, city- or county-~~

sponsored recreation groups, ~~programs operated by public hospitals that serve dependents of military families~~, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

~~While no rental rate is charged for Group I users, a use fee will be charged for the custodian or other staff member to be present on the premises, particularly if the use is outside of regular school hours.~~

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning, or supervision, or administrative costs are incurred, the District may charge a fee, a fee, established by the superintendent, will be charged to everrecoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

Group II – Non-Profit/Nonprofit Groups or Higher Education:

~~Group II includes service clubs, educational or charitable organizations, or other non-profit/Nonprofit groups who wish to and organizations may use the District's school facilities for activities such as lectures, meetings, promotional activities, rallies, entertainment, college classes/courses, or other activities for which public halls or commercial facilities generally are rented or owned. ~~These groups must provide evidence of non-profit status prior to receiving approval for use of facilities~~The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes.~~

~~A special, non-profit rental rate applies. This rate may be waived for public colleges and universities when offering college courses within the community, or when any college or university (public or private) is offering a course for staff at the request of the District. The fee may also be waived for groups using the facilities for charitable fundraisers, provided that the fundraiser provides~~Professional fund raisers representing charities must provide evidence prior to approval that:

- ~~A. the organization is recognized by the Philanthropic Division of the Better Business Bureau;~~
- ~~B. the organization is they are~~ registered and bonded by the State of Washington;
- and

~~C. Such fund-raisers must provide evidence that~~ the charity will receive at least sixty (60) percent (60%) of the gross ~~revenue~~revenues received from the public prior to approval to use the facilities.

~~When facilities are used outside of regular school hours, a use fee will be charged for the custodian or other staff member to be present on the premises, and the District may charge an additional amount to cover the extra utility, cleaning, supervision, or administrative costs that are incurred.~~

~~Group III—Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate, but for no more than two years and may not average more than twelve hours of use per week.~~

Commercial Enterprises Benefiting District Students:

~~Group III includes~~Commercial Enterprises include profit-making organizations and business-related enterprises. ~~While the District~~district would prefer these organizations ~~to use commercial or private facilities, there are times when a commercial enterprise operating within the school may be of direct benefit to district students because the enterprise complements the instructional program, or where the program provides a direct and beneficial service to students that is not offered by the School District. In these cases, a rate may be charged that both exceeds the amount charged for Group II, while discounting the amount charged of Group IV.~~

Group IV—Commercial Enterprises or Private Use:

~~Group IV includes profit-making organizations and business-related enterprises. While the District would prefer organizations to use commercial or private facilities, the District's facilities may be rented for non-regular use at a rate comparable to the prevailing rate charged by commercial facilities in the area. When facilities are used outside of regular school hours, or extra utility, cleaning, supervision, or administrative costs are incurred, the District may charge an additional fee.~~

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

<p><u>Cross References:</u></p>	<p><u>Policy 3422</u></p>	<p><u>Student Sports – Concussion and Head Injuries</u></p>
<p><u>Legal References:</u></p>	<p><u>RCW 4.24.660</u></p>	<p><u>Liability of school districts under contracts with youth programs</u></p>
	<p><u>RCW 28A.230.180</u></p>	<p><u>Educational and career opportunities in the military, student access to information on, when</u></p>
	<p><u>RCW 28A.320.510</u></p>	<p><u>Night schools, summer schools, meetings, use of facilities for</u></p>
	<p><u>RCW 28A.335.150</u></p>	<p><u>Permitting use and rental of playgrounds, athletic fields, or athletic facilities</u></p>
	<p><u>RCW 28A.335.155</u></p>	<p><u>Use of buildings for youth programs — Limited immunity</u></p>
	<p><u>20 USC Sec. 7905</u></p>	<p><u>Boys Scout of America Equal Access Act</u></p>
	<p><u>34 CFR Sec. 108.6</u></p>	<p><u>Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups</u></p>

AGO 1973 No. 26

School districts — Use of school facilities for presentation of programs — Legislature — Elections

Management Resources:

Policy and Legal News, July, 2013

Equal access to K-12 campuses law goes into effect

Policy and Legal News, June 2013

Use of School Facilities policy clarification

Policy News, December 2011

Changes in WSSDA's Policy Reference Manual

Policy News, August 2009

Concussion and Head Injuries Legislation

Adoption Date: ~~2.27.08~~

School District Name: ~~Steilacoom Historical School District~~

Revised: ~~12.200; 08.09; 3-9; 12.11; 06.13; 07.13~~

Classification: Essential

Use of School Facilities

The board believes that public schools are owned and operated by and for the community. The public is encouraged to use school facilities, but will be expected to reimburse the district for such use to ensure that funds intended for education are not used for other purposes. On recommendation of the superintendent, the board will set the rental rates schedule.

The superintendent is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization.

The district does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, a fee, established by the superintendent, will be charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

Nonprofit Groups

Nonprofit groups and organizations may use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes.

Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate, but for no more than two years and may not average more than twelve hours of use per week.

Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization.

Cross References: Policy 3422

Student Sports – Concussion and Head Injuries

Legal References: [RCW 4.24.660](#)

[RCW 28A.230.180](#)

[RCW 28A.320.510](#)

[RCW 28A.335.150](#)

[RCW 28A.335.155](#)

[20 USC Sec. 7905](#)

[34 CFR Sec. 108.6](#)

[AGO 1973 No. 26](#)

Liability of school districts under contracts with youth programs
Educational and career opportunities in the military, student access to information on, when

Night schools, summer schools, meetings, use of facilities for

Permitting use and rental of playgrounds, athletic fields, or athletic facilities

Use of buildings for youth programs — Limited immunity

Boys Scout of America Equal Access Act

Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups

School districts — Use of school facilities for presentation of programs — Legislature — Elections

Management Resources:

Policy and Legal News, July, 2013

Equal access to K-12 campuses law goes into effect

Policy and Legal News, June 2013

Use of School Facilities policy clarification

Policy News, December 2011

Changes in WSSDA's *Policy Reference Manual*

Policy News, August 2009

Concussion and Head Injuries Legislation

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.2.09, 3.9.11, X.XX.2014

DRAFT

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: February 26, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** First Reading Policy 3124 Removal/Release of Student
During School Hours

INFORMATION

BACKGROUND INFORMATION:

As part of the review of the 3000 Student Series, this policy is revised for clarity.

Revisions follow WSSDA's model policy language.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 3124 to a Second Reading.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

REMOVAL/RELEASE OF STUDENT DURING SCHOOL HOURS

The board recognizes its responsibility for the proper care of students during school hours. Students ~~will~~ not be removed from school grounds, any school building or school function during school hours except by a person ~~duly~~ authorized ~~according to in accordance with~~ district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal ~~will~~ attempt to reach the student's parent to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal cannot reach the parent, the student ~~will~~ remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Cross Reference: Board Policy ~~3126~~ ~~Child Custody~~ ~~3418~~ ~~Emergency Treatment~~
~~Board Policy 3418~~ ~~Emergency Treatment~~
~~Board Policy~~ ~~4310~~ ~~Relations with Law Enforcement, Child Protective Agencies and County Health Department~~ ~~District Relationship with Law Enforcement and other Government Agencies~~

Legal Reference: RCW 28A.605.010 Removing child from school grounds during school hours ~~Procedure~~

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: February 26, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION First Reading Policy 3126 Child Custody**
 INFORMATION _____

BACKGROUND INFORMATION:

As part of the review of the 3000 Student Series, this policy is revised for clarity.

Revisions follow WSSDA's model policy language.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 3126 to a Second Reading.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

CHILD CUSTODY

The board of directors presumes that the person who enrolls a student in school is the residential parent of the student. The residential parent is responsible for decisions regarding the day-to-day care and control of student. Parents ~~or legal~~; guardians ~~or defacto parents~~ have ~~rights~~ the two-fold right to receive information contained in the school records concerning their child and to forbid or permit the disclosure of such information to others, subject to the authority granted to the residential parent.

The board, unless informed otherwise, assumes that there are no restrictions regarding the non-residential parent's right to be kept informed of the student's school progress and activities. If restrictions are made relative to the above rights, the residential parent will be requested to submit a certified copy of the court order ~~that~~ which curtails these right(s). If these rights are questioned by the nonresidential parent, the issue will be referred to law enforcement authorities for resolution.

Unless there are court-imposed restrictions, the nonresidential parent, upon request, will be given grade reports, notices of school activities, reports of disciplinary actions, or notices of teacher or principal conferences or summaries.

If there is a court order on file with the district that restricts and/or prohibits any parent or other person from contact with a student at school or picking up a student from school, then the district ~~will~~ student is not ~~permit the student~~ permitted to visit with or be released to that parent, or other person.

Cross References:	Board Policy 2420 Board Policy 3124 Board Policy 3231 Board Policy 4200 Board Policy 3104310	Grading and progress reports Removal/Release of Students During School Hours Student Records Safe and Orderly Learning Environment Relations with Law Enforcement, Child Protective Agencies and County Health Department
-------------------	---	---

Legal References:	CFR 45, Part 99 RCW 13.34.200 RCW 26.09.184 13.34.200	Family education rights and privacy act Order terminating parent and child relationship Permanent parenting plan Order terminating parent and child relationship
-------------------	--	---

Management Resources:	Policy News, October 2008 <u>Policy News, December 2008</u>	Child Custody <u>Child Custody</u>
-----------------------	---	--

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

DRAFT