



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

3/12/2014 7:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. RECOGNITION - Classified School Employees

(Information)

Classified-School-Employee-Proclamation.pdf (p. 4)

IV. PRESENTATION - Washington State Risk Management Pool

(Presentation)

V. PRESENTATION - District Speech Language Pathology (SLP) Team

(Information)

SHSD SLP roles MARCH 2014.pdf (p. 5)

VI. APPROVAL OF MINUTES

(Action)

Minutes 2.26.14.pdf (p. 16)

VII. REPORTS - Legislative

(Information)

Presenter: Don Denning

VIII. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of February and March 2014 Accounts Payable.pdf (p. 19)
Approval of Certificated Personnel Report.pdf (p. 57)
Approval of Classified Personnel Report.pdf (p. 58)
Approval of SHS Key Club State Conference Field Trip.pdf (p. 59)
Approval of SHS FCCLA Field Trip.pdf (p. 60)

IX. OLD BUSINESS

1. Second Reading of Policy 3124, Removal/Release of Student During School Hours (Action)

Presenter: Susanne Beauchaine

Second Reading Policy 3124.pdf (p. 61)

2. Second Reading of Policy 3126, Child Custody (Action)

Presenter: Susanne Beauchaine

Second Reading Policy 3126.pdf (p. 63)

3. Second Reading of Policy 4260, Use of School Facilities (Action)

Presenter: Kathi Weight

Second Reading of Policy 4260, Use of School Facilities.pdf (p. 65)

X. NEW BUSINESS

1. First Reading of Policy 2236, Required Observances (Presentation)

Presenter: Susanne Beauchaine

First Reading of Policy 2236.pdf (p. 72)

2. First Reading of Policy, Use of Tobacco & Nicotine Products & Delivery Devices (Action)

Presenter: Susanne Beauchaine

First Reading of Policy 4215.pdf (p. 74)

3. Approval of 2014-15 School Year Calendar (Action)

Presenter: Kathi Weight

2014-15 School Calendar 1.pdf (p. 77)

XI. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

XII. BOARD COMMUNICATION (Information)

XIII. ANNOUNCEMENTS

(Information)

XIV. ADJOURNMENT

(Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

The State of Washington



Proclamation

WHEREAS, classified school employees are involved in nearly every aspect of education – maintaining buildings and grounds, preparing and serving meals, keeping school facilities clean and orderly, assisting in the classroom, performing and conducting research activities, providing information technology and media services, administrative support functions, safe transportation, a secure and healthy environment, and many other specialized services; and

WHEREAS, these dedicated individuals deserve recognition and thanks for the outstanding work they are doing for this state, their communities, and the students enrolled in Washington's public schools and universities; and

WHEREAS, there are nearly 50,000 classified school employees working with and helping students in Washington's universities and public schools; and

WHEREAS, classified school employees are instrumental in fulfilling the state's paramount duty to educate all students; and

WHEREAS, by supporting the learning environment, classified school employees are crucial partners with professors, teachers, parents, administrators, and school boards in our education system;

NOW THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 10-14, 2014 as

Classified School Employee Week

in Washington, and I urge all people in our state to join me in this special observance.

Signed this 10th day of February, 2014



Governor Jay Inslee



Steilacoom School District

Speech Language Pathologists (SLPs)

Bridget King: Chloe Clark & Cherrydale

Danielle Meier: Chloe Clark

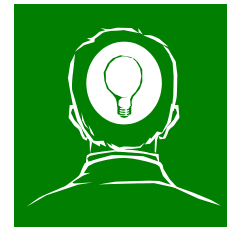
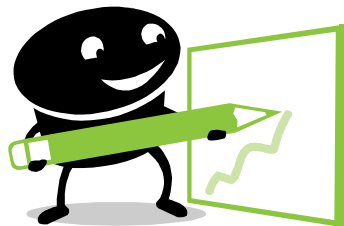
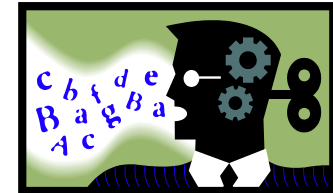
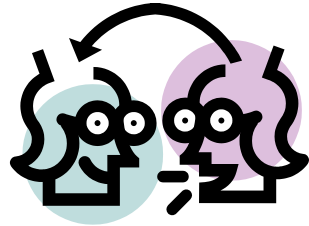
Linda Ross: Cherrydale & Anderson Island

Jennifer Weller: Saltar's Point

Heather Dodd: Pioneer & SHS

Good Communication Skills Lead to Successful:

- Speaking
- Thinking
- Reading
- Writing
- Learning



Poor Communication Skills Lead to Problems:

- Understanding classroom instruction
- Participating in classroom instruction
- Developing and maintaining relationships



Speech and Language Disorders Can Be *Associated* With:

- **Hearing loss**
- **Cleft palate**
- **Cerebral palsy and
other motor problems**
- **Learning disabilities**

Speech and Language Disorders Can Be *Associated With*: (continued)

- **Autism**
- **Developmental delays**
- **Traumatic brain injuries**
- **Other congenital and/or acquired disorders**

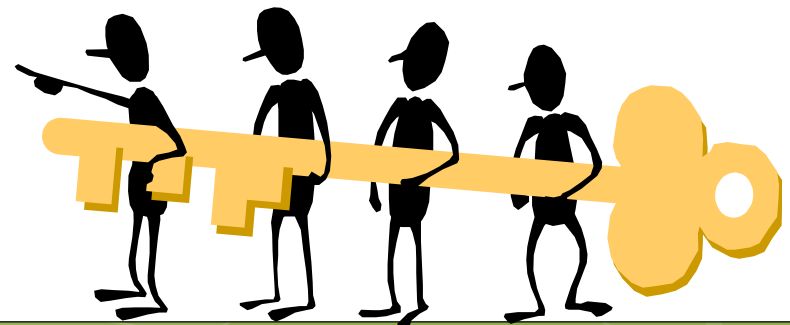
SLPs Have Many Roles in Schools:

- Prevention of communication disorders
- Identification of students at risk for later problems
- Assessment of students' communication skills
- Evaluation of the results of comprehensive assessments
- Development and implementation of IEPs



SLPs Have Many Roles in Schools (continued)

- Documentation of outcomes
- Collaboration with teachers and other professionals
- Advocacy for teaching practices
- Participation in research projects



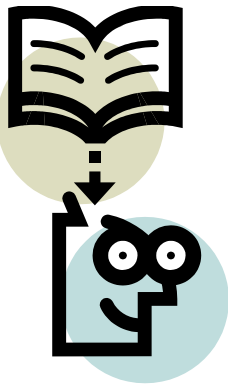
SLPs Have Many Roles in Schools (continued)

- Supervision of assistants
- Supervision of graduate students and clinical fellows
- Participation in school-wide curriculum and literacy teams



SLPs Work With Children in a Variety of Ways

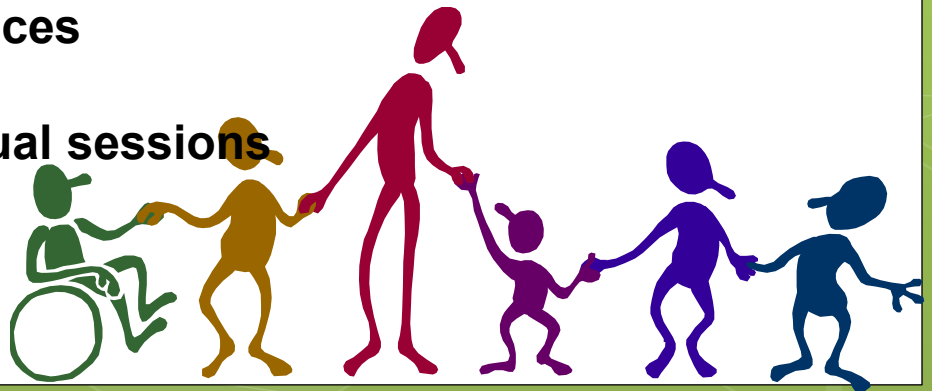
- **Combine communication goals with academic and social goals**



- Integrate classroom objectives
- Help students understand and use basic language concepts
- Support reading and writing
- Increase students' understanding of texts and lessons

SLPs Work With Children in a Variety of Ways (continued)

- **Services can vary depending on students' needs**
 - Monitoring or periodic screening
 - Collaborating and consulting
 - Classroom based services
 - Small group or individual sessions
 - Speech classrooms



Thank you for your time!

Any questions?





Regular Meeting Minutes

2/26/2014

Pioneer Middle School 1750 Bob's Hollow Lane, DuPont, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

Principal Stout led the Pledge of Allegiance.

All Directors and Superintendent Weight present.

Director Forbes made a motion to approve the agenda; Director Wong seconded the motion and the motion passed.

II. COMMENTS FROM THE AUDIENCE

- Chair Scott introduced, Penny Coffey, DuPont City Council.
- Sara Graves, Steilacoom High Assistant Principal reported on the winter sports season post season awards and results, noting academic awards by the wrestlers and noteworthy results by swimmers and Coach Casey.
- Principal Stout and Asst. Principal Nystrom spoke in support of the hiring of Superintendent Weight.

III. REPORTS

a. Capital Project Update

Executive Director Brittain updated the Board on the District Administration remodel and the fastpitch field improvements.

b. Financial

Executive Director Brittain updated the Board regarding January financials,

c. Legislative

Director Denning reported no decisions from the session. He stated the session will finish on time (March 13) with all legislation taking place in the final days.

IV. APPROVAL OF MINUTES

Director Pierce made a motion to approve the 2.12.14 minutes; Director Denning seconded the motion and the motion passed (5/0).

V. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included personnel reports; Director Pierce seconded the motion and the motion passed (5/0).

VI. OLD BUSINESS

a. Phone System Update

Jacob Phillips updated the Board on the phone system options regarding 911; usage report and phone need options.

VII. NEW BUSINESS

a. First Reading 4260, Use of School Facilities

Director Denning made a motion to move the policy to a second reading; Director Wong seconded the motion and the motion passed (5/0).

b. First Reading 3124, Removal/Release of Student During School Hours

Director Denning made a motion to move Policy 3124 to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

c. First Reading 3126, Child Custody

Director Denning made a motion to move Policy 3126 to a second reading; Director Wong seconded the motion and the motion passed (5/0).

d. Update on Facilities and Maintenance Supervisor Vacancy

Superintendent Weight updated the Board on the job description and hiring process of the Facilities and Maintenance Supervisor. Interviews will be held by mid-March which will ideally allow a transition period prior to the April 4 resignation. Weekly meetings with Bruce, Peggy, Jim and Kathi are being held to coordinate major projects through the end of the school year.

VIII. COMMENTS FROM THE AUDIENCE

No comments.

IX. BOARD COMMUNICATION

No board communication.

X. ANNOUNCEMENTS

- Chair Scott announced the Special Meeting Board Retreat is planned for March 8 at the DuPont City Hall, 9 am start time.
- Chair Scott thanked the students for attending.

XI. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:36 pm; Director Denning seconded the motion and the motion passed (5/0).

(Secretary/Superintendent)

(Chair)

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$14,152.62. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401653 through 401670, totaling \$14,152.62

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401653	AWSP STUDENT LEADERSHIP/WASC	02/28/2014	29669	1000 ASB Washington Student Leadership Camp	4061314193	4,719.00	4,719.00
401654	CALATA, ERIN	02/28/2014	8	Choir Voice Lessons	4051314041	460.00	460.00
401655	CASCADE BAGEL & DELI, INC	02/28/2014	128750	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	166.58
			128781	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128836	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128857	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			128881	Year 4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	29.38	
401656	COSTCO	02/28/2014	257755039	4012 Student Store Costco Open PO for school year	4061314120	310.35	310.35
401657	EASTBAY	02/28/2014	155593	Soccer equipment	4051314029	446.03	446.03
401658	HALFON CANDY COMPANY	02/28/2014	545402	4012 Student Store Half On Candy	4061314122	283.87	283.87
401659	KARI ANN KISSEL	02/28/2014	CO-AX CORD	REIMB FOR DRAMA CLUB PURCHASE	0	13.04	13.04
401660	LA CREME BRULEE	02/28/2014	FUNDRAISER	Fundraising Costs	4051314034	700.00	700.00
401661	MASTERCARD CORP. CLIENTS PAYME	02/28/2014	3138	SAFEWAY, MICHAELS, ALBERTSONS, DOLLAR TREE	0	253.15	1,000.92
			5703	VERNON LIBRARY PURCHASE NEED TO ADD COMP TAX	0	22.08	
			5703-1	PETSMART, OFFICE DEPOT, DEMCO, JO-ANN, WALMART, HOME DEPOT AND DOLLAR TREE	0	208.04	
			9270	Brooklyn's Pizzeria- Pizza Dinner Yakima Choir tirp Will use Pcard to purchase pizza's.	4051314037	517.65	
401662	MOUNTAIN REGION MEA	02/28/2014	010196-001312	Mountain Region Music Ed. Association	4051314043	374.00	374.00
401663	NORTHWEST CASCADE INC	02/28/2014	1-859428	2000 Athletic Department Northwest Cascade (Honey Bucket) Open PO for the School Year not to exceed \$1000.00	4061314033	124.50	124.50
401664	RAINIER APPAREL	02/28/2014	L2013330	4012 Student	4061314189	656.94	1,132.84

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Store Rainier Apparel Open PO \$2000.00			
			L2013377	4012 Student	4061314189	475.90	
				Store Rainier Apparel Open PO \$2000.00			
401665	RUFFNECK WEAR, INC	02/28/2014	5091	2009 Soccer Girls Ruffneck Scarves	4061314186	1,058.00	1,058.00
401666	FRENCH SAMUEL	02/28/2014	10037332	4007 Drama Samuel French - Spring Musical	4061314157	81.85	81.85
401667	SUMNER HIGH SCHOOL	02/28/2014	2013C	2002 Volleyball Sumner High School Volleyball 1707 Main Street Sumner, WA 98390 C- Team Tournament @ Sumner High School	4061314028	190.00	190.00
401668	TACOMA BASKETBALL BOARD	02/28/2014	2014-69	2000 Athletics Tacoma Basketball Board	4061314191	2,719.00	2,719.00
401669	W WA WRESTLING OFFICIALS ASSN	02/28/2014	44	Wrestling Refs	4051314040	333.64	333.64
401670	WIAA OFFICE	02/28/2014	15639	2000 Athletics Individual Distinguished Cert WIAA Insignias	4061314190	39.00	39.00
				18 Computer	Check(s) For a Total of		14,152.62

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	14,152.62
Total For	18	Manual, Wire Tran, ACH & Computer Checks		14,152.62
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,152.62

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$43,900.73. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114119 through 114154, totaling \$43,900.73

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114119	ADAPTIVE SPECIALTIES	02/28/2014	81974	BLUE WAVE TOILETING SYSTEM BY RIFTON	101314102	1,088.00	1,088.00
114120	ANDERSON ISLAND GENERAL STORE	02/28/2014	9832218	FUEL FOR BUS AND CAR ON ANDERSON ISLAND-DO NOT FAX	81314128	973.00	973.00
114121	BATTERIES PLUS	02/28/2014	245-104068-01	OPEN PURCHASE ORDER FOR BATTERIES FOR 2013-2014	101314082	928.01	928.01
114122	BOSTON HARBOR MARINA	02/28/2014	29722	Boston Harbor Marina Kayaking - Marine Biology	4311314066	520.00	520.00
114123	BRITTAIN, JAMES E	02/28/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT/PARK ING FEE FEB 13/14 SY	0	94.12	94.12
114124	CAREER STAFF UNLMTD- SEATTLE	02/28/2014	28427-200434	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,728.00	3,348.00
			28427-201125	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,620.00	
114125	CARTRIDGE WORLD	02/28/2014	32120	open p.o. for toner cartridges	2371314023	61.25	122.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			32130	for printers open p.o. for toner cartridges for printers	2371314023	61.25	
114126	CENTER FOR EDUCATION AND EMPLO	02/28/2014	0683000	American School of Law Encyclopedia	2371314058	154.95	154.95
114127	CENTURYLINK	02/28/2014	1291583687	DISTRICT WIDE PHONE SERVICES FOR THE 13/14 SY. DO NOT FAX	81314016	983.34	983.34
114128	CHRISTI C BECK	02/28/2014	SOCIAL SKILLS CURRIC	SOCIAL SKILLS CURRICULUM- TEACHING SOCIAL SKILLS TO YOUTH	0	29.41	294.07
			SUPPLY REIMBURSEMENT	PRE-KINDERGARTEN AND BEHAVIOR CURRICULUM/SUPPLIE S	0	264.66	
114129	CONSOLIDATED ELECTRICAL DIST	02/28/2014	8541-755903	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	612.54	2,941.23
			8541-759317	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314012	2,328.69	
114130	DYNAMIC LANGUAGE	02/28/2014	INTERPRETING	INTERPRETING SERVICES	0	152.72	152.72
114131	GENERAL ELECTRIC CAPITAL CORP	02/28/2014	60274353	Open PO for copier at Saltar's Point - Do Not Fax	81314119	534.97	534.97
114132	HAVERKAMP, CYNTHIA ELAINE	02/28/2014	SUPPLIES	HI-LIGHTERS FOR EDITING LANGUAGE ART PAPERS	0	19.63	19.63
114133	JOSTEN'S	02/28/2014	16294000	Jostens Diplomas and Diploma Covers	4311314050	9.82	9.82
114134	JTEC EDUCATIONAL CONSULTANTS	02/28/2014	1314-14126	OPEN PURCHASE ORDER FOR ADMIN MEDICAID MATCH CONSULTING AND PROCESSING FEE FOR 13/14SY.	81314033	1,100.00	1,100.00
114135	K & L GATES	02/28/2014	2899322	PROFESSIONAL LAWYER SERVICES FOR THE 13/14 SY. DO NOT FAX	81314104	5,689.00	5,689.00
114136	LAKIN, MARY-HOPE MICHELE	02/28/2014	MILEAGE REIM	MILEAGE	0	27.12	27.12

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				REIMBURSEMENT FEB 13/14 SY			
114137	LEARN 360	02/28/2014	237914	LEARN 360 FOR CC	1621314040	631.40	631.40
114138	MCCLURE, NANCY ELIZABETH	02/28/2014	SUPPLIES	ROLLING CART FOR OFFICE AND COAT RACK FOR MULTI-PURPOSE ROOM	0	65.07	137.05
			SUPPLIES -2	ECONOMY LANYARD AND ITEMS FOR MULTI-PURPOSE ROOM	0	71.98	
114139	MCCONKEY CO	02/28/2014	1186168	SHS MCCONKEY ORDER FOR E. MILLER HORTICULTURE. PLEASE SEE ATTACHED QUOTE#118497 FOR ORDERING!	141314035	309.40	309.40
114140	MCDONALD, JODY D	02/28/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB. 13/14 SY	0	62.83	62.83
114141	NORTHWEST TEXTBOOK DEPOSITORY	02/28/2014	114-202-842	Math Triumphs -Materials for CC	271314011	89.37	89.37
114142	OFFICE DEPOT	02/28/2014	697747950001	BACKORDERED ITEM FOR CLOSED PO#2371314055 CHART HOMEWORK INCENTIVE	0	11.53	11.53
114143	PRATER, SHEILA S	02/28/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FEB 13/14 SY	0	67.98	67.98
114144	PUGET SOUND ENERGY	02/28/2014	200008146082	OPEN PO FOR GAS AND ELECTRICITY	81314045	618.13	4,886.49
			200018787412	OPEN PO FOR GAS AND ELECTRICITY	81314045	3,706.79	
			200022057323	OPEN PO FOR GAS AND ELECTRICITY	81314045	561.57	
114145	RADIO EXPRESS INC	02/28/2014	218846	4 walkie talkies	2371314054	728.00	728.00
114146	SCHOOL SPECIALTY	02/28/2014	208112014212	supplies/Marquis/ cart #7775848195	2371314050	48.76	157.39
			208112019471	view binders for Spanish cart #7775758197	2371314042	108.63	
114147	SCHOOL SPECIALTY SUPPLIES	02/28/2014	208112014211	supplies/Watkins/ cart 7775848768	2371314049	139.97	139.97
114148	SECURITY BENEFIT LIFE INS CO	02/28/2014	T00265	STEILACOOM SD PLAN SOLUTIONS PROGRA 2013	0	500.00	500.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114149	TED BROWN MUSIC CO	02/28/2014	1129811	ANNUAL FEE Ted Brown Music For Bruce Folmer Open P.O. for Repairs & Supplies Not to exceed \$700.00	4311314023	22.97	22.97
114150	TOWN OF STEILACOOM	02/28/2014	01-00720.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	609.73	609.73
114151	TRUSTEED PLANS SERVICE CORP	02/28/2014	0074710-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	4,711.39	12,261.06
			00749106-IN	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	6,021.32	
			45900-001	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	1,528.35	
114152	WARDS NATURAL SCIENCE	02/28/2014	8055932228	Ward's Science 5100 West Henrietta Road PO Box 92912 Rochester, NY 14692 1-800-962-2660 ***** see attachment for complete order- please fax with purchase order *****	4311314039	115.72	115.72
114153	WHITHAM, LAUREN ELIZABETH	02/28/2014	MILEAGE/HOTEL STAY	MILEAGE REIMBURSEMENT/HOWA RD JOHNSON FOR WMEA CONFERENCE	0	421.05	421.05
114154	WITT COMPANY	02/28/2014	340923	OPEN PO FOR WITT COMPANY LEASE AGREEMENT 13/14 SY. DO NOT FAX. SHS, PIONEER, CHLOE CLARK, CHERRYDALE, SP, AI, MAINT, ADMIN.	81314024	3,768.31	3,768.31
				36 Computer	Check(s) For a Total of		43,900.73

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	36	Computer	Checks For a Total of	43,900.73
Total For	36	Manual, Wire Tran, ACH & Computer Checks		43,900.73
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	43,900.73

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As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$4,088.43. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401671 through 401671, totaling \$4,088.43

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401671	MASTERCARD CORP. CLIENTS PAYME	03/03/2014	0903-3	OFFICE DEPOT, TACOMA GOODWILL, FTD CRANES, MSRWHOLESALE BALLONS, LAKEWOOD HARWARE AND PAINT	0	223.04	4,088.43
			3146	4003 Cheer Jennetta Blake P-Card Use for State	4061314165	282.00	
			3146-1	4003 Cheer P-Card for Cheer State Competition Hotels	4061314164	976.80	
			9964	2000 Athletics Eastbay	4061314178	763.61	
			9964-1	2004 Baseball MasterCard - MacGregor Hitting Tee and Jugs	4061314182	113.72	
			9964-3	2004 Baseball MasterCard	4061314183	621.98	
			9964-4	ALBERTSONS, DOLLARTREE, CHEVRON	0	67.22	
			9989	Office Depot Concert Programs *will use the Pcard to make payment at store and pick up.	4051314035	932.59	
			9989-1	DOMINOS FOR WRESTLING	4051314044	107.47	

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STEILACOOM SCHOOL DISTRICT #1
Check Summary

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1	Computer	Check(s) For a Total of		4,088.43

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	4,088.43
Total For	1	Manual, Wire Tran, ACH & Computer Checks		4,088.43
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,088.43

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$19,830.12. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114155 through 114156, totaling \$19,830.12

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114155	MASTERCARD CORP. CLIENTS PAYME	03/03/2014	0003	FERRY TICKETS, WASBO, OFFICE DEPOT, AMAZON	0	600.37	19,465.12
			0660	CRYSTAL PRODUCTIONS COMP TAX ADDED	0	56.85	
			0660-1	CASHNCARRY, MSFT, WASHINGTON SCHOOL COUNCIL, ALL SPORTS, PUGET SOUND ESD, BEST BUY, OCTE	0	1,475.66	
			0824	VB EDUCATIONAL CONSULTING, SCHOOL OUTFITTERS, SCIENCE BOB, MUSIC IS ELEMENTARY, AND SUPER DUPER PUBLICATIONS FOR COMP TAX	0	559.42	
			0824-1	CHLOE CLARK LOGO FOLDERS FOR STUDENTS	1621314039	1,229.99	
			0824-2	AWSP, SCHOLASTIC, KCDA, CARSON, AMAZON, LAKESHORE, CURRICULUM ASSOC	0	1,321.47	
			0903	WASHINGTON ASSOCIATION OF EDUCATION	0	210.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1748	COMMITTEE FOR CHILDREN, SAFEWAY, AND LAKEWOOD ACE HARDWARE	0	326.53	
			1755	PHYSICAL EDUCATION EQUIPMENT COMP TAX NEEDED	0	206.77	
			1755-1	AWSP, CASHNCARRY, KCDA, COSTCO	0	1,027.75	
			2174	DO NOT FAX - IMMEDIA ALREADY PAID IN FULL by P-card Steilacoom Book Marks for Career Fair	181314012	42.94	
			2174-1	FERRY TICKET, PARKING, WSPRA WINTER WORKS TRAINING, PSED TRAINING	0	331.80	
			2407	NATIONAL SPANISH EXAMINATION	0	168.00	
			3724	TARGET, DOLLAR TREE, WSCA, ALBERTSONS, WALGREENS, SAFEWAY	0	940.69	
			5623	TEACHERS DISCOVERY. COMP TAX ADDED	0	72.40	
			5623-1	FERRY TICKETS, USPS, OFFICE DEPOT, AMAZON, KCDA, NATIONAL SPANISH EXAM, JW PEPPER, DEVELOPMENT RESOURCES	0	2,575.10	
			5626	BIG LOTS, GOODWILL, MCLENDON HARDWARE, DOLLAR TREE, AND ALBERTSONS	0	187.50	
			5634	AUTOMOBLOX ADDING COMP TAX	0	341.97	
			5634-1	AMAZON, WOODOWRKS, DOLLAR	0	1,415.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TREE, COST PLUS, AND WWU CONFERENCES			
		5642		ROBIS CAMERA, FRED-MEYERS, AND WALGREENS	0	128.77	
		5642-1		COMP TAX ON AMAZON AND DHARMA PURCHASES	0	264.34	
		5679		HVAC PARTS ON P-CARD	101314109	1,043.45	
		5679-1		PVC PIPES	101314111	107.71	
		5679-2		MICONTROLS AND L & I QC	0	345.96	
		5703-2		ALBERTSONS, VIVA MEXICO, KCDA, JOANN FABRIC, OFFICE DEPOT, DYNAMIC LANGUAGE, LOWES	0	546.71	
		6722		LOWES, BEST BUY, STAPLES, AMAZON, HP SERVICES (CREDIT) AMAZON	0	582.35	
		6722-CREDIT		HP CREDIT	0	-42.93	
		6748		SecUurity certificate renewal for steilacoom.k12.wa. us - 5 years	111314016	521.00	
		6748-1		PURCHASE OF GAS FOR TRAVEL	0	68.50	
		7367		COMP TAX FOR NORTHERN SPEECH SERVICES SUPPLIES	0	160.84	
		7367-1		Open PO for Ferry Tickets, 2 Special Education Para Educators, 1 Special Education student. 2013-2014 School year.	91314010	232.80	
		7367-2		FRED MEYER- ITEMS FOR CLASS PROJECT, REHAB SEMINAR TRAINING, AND PSEDS TRAINING.	0	489.42	
		9270-1		JONES SCHOOL	0	146.09	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLYAND TROPHY DEPOT NEED SALES TAX ADDED			
			9270-2	FERRY TICKETS, CHEVRON AND SHELL	0	1,778.96	
114156	MASTERCARD CORP. CLIENTS PAYME	03/03/2014	0903-1	4019 Math Team Registration fee per student for UW Math Day	4061314163	155.00	365.00
			0903-2	4020 FCCLA Mastercard	4061314176	210.00	
			2	Computer	Check(s) For a Total of		19,830.12

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	19,830.12
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	19,830.12
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	19,830.12

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$3,866.71. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114157 through 114157, totaling \$3,866.71

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114157	MASTERCARD CORP. CLIENTS PAYME	03/03/2014	0029	FERRY TICKETS	0	192.40	3,866.71
			2415	OFFICE DEPOT,	0	1,117.04	
				AMAZON, IXL,			
				INGRAM, KAPLAN			
			2415-1	Kaplan K-12	271314017	1,356.00	
				Learning Services			
				- ACT Prep (COE)			
				Course 11			
				licenses and			
				Kaplan training			
				for instructors.			
			7359	OFFICE DEPOT	0	1,201.27	
				WATERTOWN HOTEL			
1	Computer			Check(s) For a Total of			3,866.71

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	3,866.71
Total For	1	Manual, Wire Tran, ACH & Computer Checks		3,866.71
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,866.71

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$10,683.33, and voids/cancellations, totaling \$699.00. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 401672 through 401687, totaling \$10,683.33

Voids/Cancellations, totaling \$699.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401672	BYRNE, JOSEPH MICHAEL	03/07/2014	B BALL TROPHIES	REIMBURSEMENT OF GIRLS BASEBALL TROPHIES FROM TROPHY DEPOT	0	85.37	85.37
401673	CASCADE BAGEL & DELI, INC	03/07/2014	128901	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	166.58
			128931	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			128989	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	
			129009	4012 Student Store Cascade Bagel OPEN PO not to exceed \$3000.00 for 2013-14 School Year	4061314009	34.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			129039	Year 4012 Student Store Cascade Bagel	4061314194	29.38	
401674	CLOVER PARK SCHOOL DISTRICT	03/07/2014	18973	2016 Wrestling Clover Park School District - Attn Financial Services	4061314200	180.00	180.00
401675	COSTCO	03/07/2014	257698236	4012 Student Store Costco Open PO for school year	4061314120	262.50	620.04
			257798910	4012 Student Store Costco Open PO for school year	4061314120	357.54	
401676	DAYS INN - ELLENSBURG	03/07/2014	100-550160/068-57859	Hotel Stay 20 rooms.. Yakima trip	4051314036	1,639.00	1,639.00
401677	EK BEVERAGES	03/07/2014	378916	4012 Student Store EK Beverage	4061314123	271.35	271.35
401678	HALFON CANDY COMPANY	03/07/2014	546591	4012 Student Store Half On Candy	4061314122	178.67	178.67
401679	KELSO HIGH SCHOOL ASB	03/07/2014	GIRLS WRESTLING	2016 Wrestling Team Kelso High School - ATTN Girls/JV Tournament	4061314201	60.00	60.00
401680	MOUNTAIN REGION MEA	03/07/2014	009967-001314	Washington Music Educators Association	4051314028	349.00	699.00
			009967-001315	4004 Choir Small Ensembles Large Ensembles	4061314170	350.00	
401681	PACIFIC WELDING	03/07/2014	1195661	4012 Student Store Pacific Welding Supplies Open PO not to exceed \$1000.00 For 2013-14 School Year	4061314004	11.21	11.21
401682	POS SYSTEMS GROUP INC	03/07/2014	1826	TECH LABOR CHARGE	0	79.00	79.00
401683	RADIO PARTIES	03/07/2014	KEY CLUB DANCE	4011 Key Club Radio Parties Kube 93	4061314196	395.00	395.00
401684	SPECIALTY FROZEN DISTRIBUTING	03/07/2014	619728	4012 Student Store Specialty	4061314059	420.00	420.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Frozen Distributing 2710 Hartford Rd. Lake Stevens, WA 98258 425-609-3664 425-397-7058 { FAX) ***** New Address **** ***** OPEN PO Not to exceed \$1,000 *****			
401685	STEILACOOM SCHOOL DISTRICT	03/07/2014	1306 S.D. REIMB	scorekeeping 6 games- WHEELER WAS PAID FROM PAYROLL. PIONEER ASB TO REIMBURSE GEN FUND PAYROLL	4051314030	143.42	215.07
			1307 S.D. REIMB	SCOREKEEPING- HALLER WAS PAID FROM PAYROLL. PIONEER ASB TO REIMBURSE GEN FUND PAYROLL	0	71.65	
401686	WESTERN WASHINGTON WRESTLERS O	03/07/2014	121	2000 Athletics Western WA Wrestling Officials Association	4061314195	1,544.00	2,443.50
			122	2000 Athletics Western WA Wrestling Officials Association	4061314195	899.50	
401687	WESTERN WA BASKETBALL OFFICIAL	03/07/2014	2014-69	2000 Athletics Western Washington Basketball Officials Assoc.	4061314199	3,219.54	3,219.54
				16 Computer	Check(s) For a Total of		10,683.33

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STEILACOOM SCHOOL DISTRICT #1
Check Summary

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401624	WASHINGTON MUSIC EDUCATORS ASS	03/04/2014	009967-001314	Washington Music Educators Association	4051314028	349.00	699.00
			009967-001315	4004 Choir Small Ensembles Large Ensembles	4061314170	350.00	
1				Void	Check(s) For a Total of		699.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	10,683.33
Total For	16	Manual, Wire Tran, ACH & Computer Checks		10,683.33
Less	1	Voided	Checks For a Total of	699.00
			Net Amount	9,984.33

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$524,906.32. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200159 through 200166, totaling \$524,906.32

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200159	AHBL	03/07/2014	90876	SHSD #1 Boundary Line adjustment land surveying services - connected to the 1918 Building	2001314003	767.69	767.69
200160	CONSOLIDATED ELECTRICAL DIST	03/07/2014	8541-762206	SUPPLIES FOR FASTPITCH FIELD	0	132.25	281.44
			8541-762574	SUPPLIES FOR FASTPITCH FIELD	0	26.95	
			8541-762734	SUPPLIES FOR FASTPITCH FIELD	0	106.44	
			8541-762777	SUPPLIES FOR FASTPITCH FIELD	0	15.80	
200161	EHSI	03/07/2014	30575	Pioneer MS Project; Hazardous materials Removal Design and Construction Admin Services	2001213035	2,434.64	2,434.64
200162	ERICKSON MCGOVERN	03/07/2014	NOV/DEV/JAN BILL	Architectural services for Building 1918	2001213043	23,311.24	23,311.24
200163	GRAINGER	03/07/2014	9366356518	SUPPLIES FOR FASTPITCH FIELD	0	17.38	67.62
			9369558292	SUPPLIES FOR FASTPITCH FIELD	0	50.24	
200164	GREENEGASAWAY	03/07/2014	FEBRUARY 2014	Administrative Center Relocation Construction Management Services	2001213039	2,625.75	2,625.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200165	HORIZON	03/07/2014	3S047762	SUPPLIES FOR SOFTBALL FIELD	0	454.01	454.01
200166	JONES AND ROBERTS CO.	03/07/2014	FAST PITCH FIELD	Fast Pitch Field - extend concrete at dug-outs per sketch	2001314017	20,245.56	494,963.93
		FEB/1-3/6/14	#04	Construction of the New Administration Center for the Steilacoom Historical School District	2001314016	474,718.37	
				8 Computer	Check(s) For a Total of		524,906.32

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	524,906.32
Total For	8	Manual, Wire Tran, ACH & Computer Checks		524,906.32
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	524,906.32

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$255.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114158 through 114164, totaling \$255.28

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114158	CHILDRRESS, AJA	03/07/2014	BOOK REFUND	REFUND FOR LOST LIBRARY BOOK (THE GRIM GROTTTO) 002108990 N. BODDIE	0	12.00	12.00
114159	JOHNNA, SCHIAVONE	03/07/2014	LUNCH REFUND	LUNCH REFUND A.STANLEY W/D 2/13/2014	0	95.96	95.96
114160	LEWIS, SABRINA	03/07/2014	LUNCH REFUND	LUNCH REFUND J.LEWIS W/D 2/27/2014	0	28.40	28.40
114161	MILNE, DALIAH CHRISTINE	03/07/2014	LUNCH REFUND	LUNCH REFUND D. MILNE W/D 2/21/2014	0	22.50	22.50
114162	PACK, CATHERINE	03/07/2014	LUNCH REFUND	LUNCH REFUND A. PACK W/D 2/21/2014	0	12.85	12.85
114163	SHERROD, KATIE	03/07/2014	FOOD SERVICE REFUND	FOOD SERVICE REFUND - W/D 3/3/2014 (Q. AND D. SHERROD)	0	66.17	66.17
114164	SOUKUP, MEGHAN	03/07/2014	LUNCH REFUND	LUNCH REFUND J. FLORANCE W/D 2/21/2014	0	17.40	17.40

7 Computer Check(s) For a Total of 255.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	255.28
Total For	7	Manual, Wire Tran, ACH & Computer Checks		255.28
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	255.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$90.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401688 through 401688, totaling \$90.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401688	CHENG, ALEX	03/07/2014	REFUND DCON	KEYCLUB DCON REFUND -D.CHENG	0	90.00	90.00
				1 Computer	Check(s) For a Total of		90.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	90.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		90.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	90.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 12, 2014, the board, by a _____ vote, approves payments, totaling \$79,508.17. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 114165 through 114209, totaling \$79,508.17

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114165	ALBERS & COMPANY INC	03/07/2014	1054	PROFESSIONAL SERVICE FEES FOR 13/14 SY	81314058	8,391.27	8,391.27
114166	ALPINE PRODUCTS INC	03/07/2014	TM-138358	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314002	875.52	875.52
114167	AUTOLUBE TIRE & AUTOMOTIVE	03/07/2014	0000011444	OPEN PURCHASE ORDER 2013-2014 FOR AUTO SERVICES	101314014	903.29	903.29
114168	B & B GLASS CO	03/07/2014	79792	OPEN PURCHASE ORDER FOR 2013-2014	101314079	698.48	698.48
114169	BUILDERS HARDWARE & SUPPLY	03/07/2014	S3304305.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314007	153.59	153.59
114170	CAREER STAFF UNLMTD- SEATTLE	03/07/2014	28427-201832	Open PO for Career Staff Unlimited. One OT position, 7.5 hrs. per day, for student contract days only.	91314008	1,818.00	1,818.00
114171	CARTRIDGE WORLD	03/07/2014	32218	S.P. Cartridge World - open P.O.	1271314033	68.91	68.91
114172	CELESTE L JOHNSTON	03/07/2014	MILEAGE REIMBURSEMEN	FEBRUARY 13/14 SY MILEAGE REIMBURSEMENT	0	75.12	75.12
114173	CITY OF DUPONT	03/07/2014	000419-000	Open PO for water in Dupont- DO NOT FAX	81314112	842.55	6,711.95
			000420-000	Open PO for water in Dupont- DO NOT FAX	81314112	185.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			000422-000	Open PO for water in Dupont- DO NOT FAX	81314112	52.40	
			001586-016	Open PO for water in Dupont- DO NOT FAX	81314112	1,128.35	
			0081314112	Open PO for water in Dupont- DO NOT FAX	81314112	698.00	
			103176-0000	Open PO for water in Dupont- DO NOT FAX	81314112	3,158.95	
			103176-001	Open PO for water in Dupont- DO NOT FAX	81314112	52.40	
			103176-002	Open PO for water in Dupont- DO NOT FAX	81314112	296.90	
			103176-003	Open PO for water in Dupont- DO NOT FAX	81314112	296.90	
114174	COASTWIDE, LABORATORIES	03/07/2014	T2634324	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	63.70	81.88
			T2634724-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	18.18	
114175	COMCAST	03/07/2014	28750188	OPEN PO FOR DISTRICT WIDE NETWORK - DO NOT FAX	81314067	6,355.42	6,355.42
114176	ELLISON, TABITHA MARIE	03/07/2014	MUTUAL BENEFITS	MUTUAL BENEFITS - EDUCATION CLASSES SEPT-DEC 2013	0	1,600.00	1,600.00
114177	ENVIRONMENTAL CHEMICAL ENT INC	03/07/2014	E2341	MOLE REPELLANT	101314106	1,288.32	1,288.32
114178	FAIRFAX HOSPITAL	03/07/2014	1482	Open PO for Fairfax Hospital / Norhtwest School of Innovative Learning	91314011	15,000.00	15,000.00
114179	GENERAL ELECTRIC CAPITAL CORP	03/07/2014	60293143	MAINTENANCE DEPT. COPIER LEASE KYOCERA FS3140	81314015	75.49	336.61
			60299388	Open PO for copier at Chloe Clark, Anderson	81314118	261.12	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Island and Maintenance - Do Not Fax			
114180	HEALTH CARE AUTHORITY	03/07/2014	HCASBH0666	Medicaid Reimbursement	81314125	19.13	19.13
114181	HORIZON	03/07/2014	3S0477652	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314022	667.07	667.07
114182	HORTICULTURE SERVICE INC	03/07/2014	10020036	SHS HORTICULTURAL SERVICES INC. FOR E. MILLER. PLEASE SEE ATTACHED QUOTES: DB3984Q, DB3985Q, DB3986Q,DB3987Q AND DB3988Q FOR ORDERING.	141314025	513.68	513.68
114183	HUNTERS TREE SERVICE	03/07/2014	3525	REMOVAL OF BROKEN LEADER IN TREE NEXT TO PLAYGROUND, CHIP LIMBS, CLEAN UP	101314108	492.30	492.30
114184	JOHNSTONE SUPPLY	03/07/2014	11-S100120871.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314024	24.28	24.28
114185	JONES, JAMICKA	03/07/2014	MUTUAL BENEFITS	MEMBERSHIP FEES, TRAINING	0	316.91	316.91
114186	KING COUNTY DIRECTORS ASSN	03/07/2014	3771718	SHS KCDA FOR TERRY BADER. PLEASE SEE CART #674607	141314039	88.74	88.74
114187	LAKEWOOD HARDWARE & PAINT	03/07/2014	382322	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	211.63	260.79
			382323	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	36.10	
			382324	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	13.06	
114188	LITERACY CONSULTING FOR EXCELL	03/07/2014	E. PROBERT	CCSS writing coach. Open PO not to exceed \$2500.	271314015	300.00	300.00
114189	OFFICE DEPOT	03/07/2014	Bus Crd, FC	Bus Crd, FC 14 pt uctd, 4/0 ITEM #914829	0	32.81	32.81
114190	PIERCE COUNTY SEWER	03/07/2014	00858625	OPEN PO FOR SEWER CHARGES-DO NOT FAX	81314066	558.80	736.21

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			01354221	OPEN PO FOR SEWER CHARGES-DO NOT FAX	81314066	177.41	
114191	PIERCE CO BUDGET AND FINANCE	03/07/2014	3000390282	SPECIAL ASSESSMENT FEES	0	5.87	34.04
			3001000010	SPECIAL ASSESSMENT FEES	0	5.55	
			3001000020	SPECIAL ASSESSMENT FEE	0	5.54	
			3001000030	SPECIAL ASSESSMENT FEES	0	5.80	
			3001000040	SPECIAL ASSESSMENT FEES	0	5.58	
			3001000050	SPECIAL ASSESSMENT FEE	0	5.70	
114192	SAFE & CIVIL SCHOOLS	03/07/2014	25824	Safe & Civil Schools Conference/Nystrom /July 21-22	2371314051	645.00	645.00
114193	SAXTON BRADLEY	03/07/2014	INV-14-00054	SMART REPOSNE CLICKER AND CASE, 32 REMOTES	271314013	1,234.03	1,234.03
114194	SHIFFLER EQUIP SALES	03/07/2014	1403100400	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314043	116.33	116.33
114195	SIGN SOLUTIONS	03/07/2014	3168.03	DIRECTIONAL & OFFICE SIGNS FOR PIONEER MIDDLE SCHOOL	101314092	1,042.58	1,042.58
114196	SOUND PEST MANAGEMENT	03/07/2014	0000430	OPEN PURCHASE ORDER 2013-2014 FOR PESTICIDE SERVICES	101314046	1,083.06	1,083.06
114197	STATE AUDITOR'S OFFICE	03/07/2014	L101976	AUDIT SERVICES	81314143	5,969.79	5,969.79
114198	STEILACOOM SCHOOL DISTRICT	03/07/2014	REV TRAK FEES	REV TRAK FEES TO BE REIMBURSED BACK - DEC & JAN 13/14 SY	81314052	1,428.50	1,428.50
114199	STEPHANIE LEIGH BREWER	03/07/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FEB 13/14 SY	0	18.76	255.76
			MUTUAL BENEFITS	COLLEGE COURSE PIERCE COLLEGE-INDEPENDEN T STUDY COURSES THROUGH FEMA	0	237.00	
114200	TACOMA PIERCE CTY HEALTH DEPT	03/07/2014	IN0143823	ROUTINE HEALTH INSPECTION	81314146	750.00	750.00
114201	TOTALFUNDS BY HASLER	03/07/2014	7900 0110 0202 8325	Postage for Hasler	81314123	2,000.00	2,000.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
114202	TOWN OF STEILACOOM	03/07/2014	01-00722.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	165.73	15,007.89
			01-00727.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	2,560.79	
			04-00361.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	1,644.34	
			04-01690.1	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	257.30	
			04-01692.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	133.46	
			047-00360.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	728.50	
			05-00010.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	380.70	
			05-00020.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	305.43	
			05-00025.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	481.28	
			05-00030.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	62.38	
			05-00040.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	97.93	
			08-01800.0	OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	138.37	
			08-01805.0	OPEN PO FOR UTILITIES FOR	81314048	21.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			08-01810.0	STEILACOOM. DO NOT FAX OPEN PO FOR UTILITIES FOR STEILACOOM. DO NOT FAX	81314048	8,030.58	
114203	UPS	03/07/2014	000074X787503	UPS SHIPPING DOCUMENT	0	22.31	22.31
114204	VERIZON WIRELESS	03/07/2014	9720299041	OPEN PO FOR PHONE SERVICE - DO NOT FAX	81314055	1,131.31	1,131.31
114205	WANDA A BETANCOURT	03/07/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT - FEB 13/14	0	14.03	14.03
114206	WEIGHT, KATHLEEN J	03/07/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB	0	84.75	84.75
114207	WELLS FARGO FINAN LEASING INC	03/07/2014	5000926625	Open PO for Cherrydaile - copiers - DO NOT FAX	81314115	612.01	612.01
114208	WHITHAM, LAUREN ELIZABETH	03/07/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT FOR FEB	0	187.64	187.64
114209	WITT COMPANY	03/07/2014	340650	OPEN P.O. FOR WITT COPIER SUPPLIES	1621314030	78.86	78.86
45	Computer	Check(s) For a Total of				79,508.17	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	45	Computer	Checks For a Total of	79,508.17
Total For	45	Manual, Wire Tran, ACH & Computer Checks		79,508.17
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	79,508.17

Stellacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 3-12-14							
Name	Position	FTE	Location	Effective Date	Actions	Extra-Curricular Amount	Comment
Gates Amanda	Teacher	1.00	Pioneer	6/11/2014	Leave of Absence 2014-15 SY		
Bader Terry	Art Club Advisor		High School	11/11/2013	Stipend	2,400.00	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3-12-14							
Name	Position	Hours	Location	Effective Date	Action	Extra-Curricular Amount	Comment
Westby Jean	Para Educator		Chloe Clark	8/1/2014	Retirement		

KEY CLUB STATE CONFERENCE

To Steilacoom Historical School District #1 Board

1. Purpose of Trip: The purpose of the trip is to participate in the PNW Key Club Conference on April 4-April 6, 2014 at the Sheraton Hotel in Seattle.
2. Key Club is a student organization that is affiliated with Kiwanis International. They are the oldest and largest service program for high school students. It is a student-led organization that teaches leadership through serving others. The participants at State must be dues paying members. This will add to our leadership component at the school.
3. Mode of Transportation: School bus.
4. List of Students Participating: See attached list
5. Names of Adult Chaperones: Jody Snyder, Mary Hope Lakin, and Dawn Cruz Key Club Advisors. Where students and chaperones will be staying:

Sheraton Hotel, Address: 1400 6th Ave, Seattle, WA 98101

Phone: (206) 621-9000

Hotel class: 4 stars

6. Who will pay for lodging, meals and transportation: Students, Kiwanis, and Key Club will all pay parts of the total. Each will be responsible for \$90 per student.
7. Itinerary: Depart from SHS on Friday, April 4, at 11:30

Arrive at Pike Place Market for lunch at 12:45

Lunch: 12:45-2:45. Arrive at hotel at 3:00 pm for check in

Depart from Seattle on Sunday, April 6th at 8:00 a.m.

Stop for Breakfast in Federal Way

Arrive at SHS Sunday @ 12:00

Phone number for Mrs. Snyder: Cell 253-831-0366 ; Mrs. Lakin's phone: 508-869-3715



March 4, 2014

RE: Family, Community & Career Leaders of America State Leadership Conference

Steilacoom School Board:

We are writing to request permission to take students to the Family, Community & Career Leaders of America State Leadership Conference and Competition in Wenatchee, WA from March 25-28, 2014. We will depart after school on March 25, 2014 and return after the closing ceremony (approximately 12:30 pm) on March 25, 2014.

RE: FCCLA State Leadership Conference and Competition

The following students are qualified to attend:

- Sabrina Botello
- Megan Godwin
- Maddie Lewis
- Serenay Searcy
- Tatiana Toussaint
- Ave Flanders
- Salma Trujillo

Location: Wenatchee, WA

Lodging: To be determined by the state FCCLA organization. Will be in Wenatchee, WA within a short proximity to the Wenatchee Coast Hotel and Convention Center.

Travel: Steilacoom Historical District Vans

Student cost: The students will be responsible for paying for the cost of food. Approximate cost is estimated to be \$100.

Balance: Will be paid out of the Steilacoom High School FCCLA budget.

Keri Brace and Kari Kissel, the club advisors will be driving and chaperoning this event.

Thank you for your consideration,

Keri Brace & Kari Kissel



REMOVAL/RELEASE OF STUDENT DURING SCHOOL HOURS

The board recognizes its responsibility for the proper care of students during school hours. Students will not be removed from school grounds, any school building or school function during school hours except by a person authorized according to district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal will attempt to reach the student's parent to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal cannot reach the parent, the student will remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Cross Reference: Board Policy 3126
 Board Policy 3418
 Board Policy 4310

Child Custody
Emergency Treatment
District Relationship with Law
Enforcement and other Government
Agencies

Legal Reference: RCW 28A.605.010

Removing child from school grounds
during school hours

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.12.14

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 12, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION Second Reading Policy 3126 Child Custody**
 INFORMATION _____

BACKGROUND INFORMATION:

As part of the review of the 3000 Student Series, this policy is revised for clarity.

Revisions follow WSSDA's model policy language.

There are no changes since the First Reading

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to adopt Policy 3126.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

CHILD CUSTODY

The board of directors presumes that the person who enrolls a student in school is the residential parent of the student. The residential parent is responsible for decisions regarding the day-to-day care and control of student. Parents or legal guardians have rights to receive information contained in the school records concerning their child and to forbid or permit the disclosure of such information to others, subject to the authority granted to the residential parent.

The board, unless informed otherwise, assumes that there are no restrictions regarding the non-residential parent's right to be kept informed of the student's school progress and activities. If restrictions are made relative to the above rights, the residential parent will be requested to submit a certified copy of the court order that curtails these right(s). If these rights are questioned by the nonresidential parent, the issue will be referred to law enforcement authorities for resolution.

Unless there are court-imposed restrictions, the nonresidential parent, upon request, will be given grade reports, notices of school activities, reports of disciplinary actions, or notices of teacher or principal conferences or summaries.

If there is a court order on file with the district that restricts and/or prohibits any parent or other person from contact with a student at school or picking up a student from school, then the district will not permit the student to visit with or be released to that parent, or other person.

Cross References:	Board Policy 2420	Grading and progress reports
	Board Policy 3124	Removal/Release of Students During School Hours
	Board Policy 3231	Student Records
	Board Policy 4200	Safe and Orderly Learning Environment
	Board Policy 4310	District Relationships with Law Enforcement and Other Government Agencies
Legal References:	CFR 45, Part 99	Family education rights and privacy act
	RCW 13.34.200	Order terminating parent and child relationship
	RCW 26.09.184	Permanent parenting plan
Management Resources:	<i>Policy News</i> , October 2008	Child Custody
	<i>Policy News</i> , December 2008	Child Custody

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 3.12.14

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 12, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION Second Reading Policy 4260 – Use of School District Facilities**
 INFORMATION

BACKGROUND INFORMATION:

Policy 4260 has been revised since First Reading to include input from the Board. This policy was also highlighted in the most recent *Policy and Legal News* from WSSDA (February 2014).

The revisions to this policy follow new WSSDA model policy language and have been reviewed by legal counsel.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 4260.

Report prepared by:

Kathi Weight - Superintendent

Use of School District Facilities

The board believes public schools are owned and operated by and for the community. The public is encouraged to use school district facilities when such use is not in conflict with school operations. The public will be expected to reimburse the district for such use to ensure funds intended for education are not used for other purposes.

The superintendent is authorized to establish procedures for use of school district facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school district facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization, list the Steilacoom Historical School District #1 as an additional insured, and provide a certificate of valid and current insurance prior to use.

The district does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs using district facilities will not discriminate against any person in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, using organizations will be charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports for each individual athlete as required by RCW 28A.600.190, commonly known as the Zackery Lystedt Law.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization. The district reserves the right to deny or cancel any application for use when such use, in the sole opinion of the district, is determined to be detrimental to the district's best interests.

For rental rate purposes, organizations seeking the use of school district facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School or child-related groups or other government agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military armed forces, Job Corps, Peace Corps and AmeriCorps

with access to school district facilities (including number of days and type of presentation space) equal to the access provided to other post-secondary occupational or educational representatives.

Non-Profit Groups

Non-profit groups and organizations may use school district facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the non-profit organization must be recognized by the Better Business Bureau, be registered with the Washington State Charities through the Washington State Office of the Secretary of State, and provide the district with documentation of their non-profit status and Washington State Charities registration. . Professional fund raisers representing charities must provide evidence they are registered and bonded by the State of Washington. Such fund-raisers must provide evidence the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district.

Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

Cross References: Policy 3422

Legal References: [RCW 4.24.660](#)
[RCW 28A.230.180](#)
[RCW 28A.320.510](#)
[RCW 28A.335.150](#)
[RCW 28A.335.155](#)

Student Sports – Concussion and Head Injuries

Liability of school districts under contracts with youth programs
Access to campus and student information directories by official recruiting representatives —
Informing students of educational and career opportunities
Night schools, summer schools, meetings, use of facilities for
Permitting use and rental of playgrounds, athletic fields, or athletic facilities
Use of buildings for youth programs —
Limited immunity

RCW 28A.600.190

[20 USC Sec. 7905](#)

[34 CFR Sec. 108.6](#)

[AGO 1973 No. 26](#)

Youth sports – Concussion and head injury guidelines – Injured athlete restrictions

Boys Scout of America Equal Access Act

Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups

School districts — Use of school facilities for presentation of programs — Legislature — Elections

Management Resources:

Policy and Legal News, February 2014

Other updates/corrections

Policy and Legal News, July, 2013

Equal access to K-12 campuses law goes into effect

Policy and Legal News, June 2013

Use of School Facilities policy clarification

Policy News, December 2011

Changes in WSSDA's *Policy Reference Manual*

Policy News, August 2009

Concussion and Head Injuries Legislation

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.2.09, 3.9.11, X.XX.2014

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Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

Cross References: Policy 3422

Student Sports – Concussion and Head Injuries

Legal References: [RCW 4.24.660](#)

[RCW 28A.230.180](#)

[RCW 28A.320.510](#)

[RCW 28A.335.150](#)

[RCW 28A.335.155](#)

Liability of school districts under contracts with youth programs

Access to campus and student information directories by official recruiting representatives —

Informing students of educational and career opportunities

Night schools, summer schools, meetings, use of facilities for

Permitting use and rental of playgrounds, athletic fields, or athletic facilities

Use of buildings for youth programs — Limited immunity

RCW 28A.600.190

[20 USC Sec. 7905](#)

[34 CFR Sec. 108.6](#)

[AGO 1973 No. 26](#)

Youth sports – Concussion and head injury guidelines – Injured athlete restrictions

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Management Resources:

Policy and Legal News, February 2014

Other updates/corrections

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Changes in WSSDA's *Policy Reference Manual*

Policy News, August 2009

Concussion and Head Injuries Legislation

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.2.09, 3.9.11, X.XX.2014

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X ACTION First Reading Policy 2236 Required Observances (Veterans
Day, Constitution Day, Temperance and Good
Citizenship Day, Disability History Month
 INFORMATION

This revision is to revise the name of Policy 2236 to include Disability History Month. This policy is also updated to add Disability History Month (October) to the list of required observances for the upcoming school year.

Revisions follow WSSDA's model policy language.

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 2236 to second reading.

Susanne Beauchaine-Executive Director Student Services

Required Observances (Veterans Day, Constitution Day, ~~and~~ Temperance and Good Citizenship Day, Disability History Month)

**REQUIRED OBSERVANCES (VETERANS DAY,
CONSTITUTION DAY, AND TEMPERANCE AND GOOD
CITIZENSHIP DAY)**

Principals ~~will~~shall be responsible for the preparation and presentation of educational activities of approximately sixty minutes in duration in observance of Veteran's Day. The program ~~will~~shall be conducted during the school week preceding the eleventh day of November of each year.

Constitution Day ~~will~~shall be observed each year on September 17 in commemoration of the September 17, 1787, signing of the United States Constitution. If September 17 occurs on a non-school day, Constitution Day ~~will~~shall be conducted on the preceding Friday.

Temperance and Good Citizenship Day ~~will~~shall be observed on January 16 or, if on a non-school day, the Friday preceding January 16.

Disability History Month will be observed during the month of October by conducting or promoting educational activities such as school assemblies or guest speaker presentations that provide instruction, awareness and understanding of disability history and people with disabilities.

Legal References:	~~RCW 28A.230.160~~	~~Educational activities in observance of Veteran's Day~~
	RCW 28A.230.150	Temperance and Good Citizenship Day — Aids in programming
	<u>RCW 28A.230.158</u>	<u>Disability history month</u>
	<u>RCW 28A.230.160</u>	<u>Educational activities in observance of Veteran's Day</u>
	36 U.S.C. 106	Constitution and Citizenship Day

Management Resources: *Policy News*, August 2006 Constitution Day Recognition
Policy & Legal News, February 2014, Other updates/corrections

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

REGULAR BOARD MEETING

TO: Members, Steilacoom Historical School District Board of Directors

BACKGROUND INFORMATION:

There are no changes since the First Reading

RECOMMENDED DECISION:

Report prepared by:

Packet page 74 of 78

Use of Tobacco and Nicotine Products and Delivery Devices

USE OF TOBACCO ON SCHOOL PROPERTY

The board of directors recognizes that to protect students from exposure to the addictive substance of nicotine, employees and officers of the school district, and all members of the community, have an obligation as role models to refrain from tobacco use of tobacco products and delivery devices on school property at all times. Tobacco products and delivery devices includes, but is not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices, "vapor pens," non-prescribed inhalers, nicotine delivering devices or chemicals that are not FDA-approved to help people quit using tobacco, or devices that produce the same flavor or physical effect of nicotine substances; and any other smoking equipment, device, material or tobacco innovation on school property at all times.

Any use of ~~such tobacco~~ products and delivery devices by staff, students, visitors and community members ~~will~~shall be prohibited on school district property. Possession by, or distribution of tobacco products to by minors is prohibited. This ~~will~~shall include all district buildings, grounds and district-owned vehicles.

The use of Federal Drug Administration (FDA) approved nicotine replacement therapy in the form of a nicotine patch, gum or lozenge is permitted. However, students and employees must have a physician's prescription for the FDA-approved nicotine replacement therapy and must follow applicable policies regarding use of medication at school.~~by students~~

Notices advising students, district employees and community members of this policy ~~will~~shall be posted in appropriate locations in all district buildings and at other district facilities as determined by the superintendent and ~~will~~shall be included in the employee and student handbooks. Employees and students are subject to discipline for violations of this policy, and school district employees are responsible for the enforcement of the policy.

Cross References:	Board Policy 3200	Student Rights and Responsibilities
	Board Policy 3241	Classroom Management, Corrective Actions or Punishments
	<u>Policy 3416</u>	<u>Medication at School</u>
	<u>Policy 5201</u>	<u>Drug-Free Schools, Community and Workplace</u>
	Board Policy 5280	Termination of Employment

Legal References:	RCW 28A.210.310	Prohibition on use of tobacco products on school property
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RCW 70.155.080 Purchasing, obtaining or possessing tobacco by
persons under 18Minors — Civil infraction
— Jurisdiction

RCW 28A.210.260 Public and private schools – Administration of
medication – Conditions.

RCW 28A.210.270 Public and private schools-Administration of
Medication-Immunity from
liability-Discontinuance,
procedure.

Management Resources:

Policy and Legal News, February 2014 Use of Tobacco and Nicotine Substances policy
updated to address vapor devices

Policy News, December 2010 Addressing the Use of “Electronic” Cigarettes

Policy News, October 2010 Electronic Cigarettes

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 4.22.09

Steilacoom Historical School District | 2014-2015 CALENDAR

- 25** Professional Development
26 Professional Development
27 Professional Development
28 First Day of School

AUGUST 2014						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 4** ACE (1 hr. early release) Day
11 ACE (1 hr. early release) Day
16 Presidents' Day Holiday
18 ACE (1 hr. early release) Day
25 ACE (1 hr. early release) Day

- 1** Labor Day Holiday
3 ACE (1 hr. early release) Day
10 ACE (1 hr. early release) Day
17 ACE (1 hr. early release) Day
24 ACE (1 hr. early release) Day

SEPTEMBER 2014						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 4** ACE (1 hr. early release) Day
11 ACE (1 hr. early release) Day
13 Professional Development (no students)
18 ACE (1 hr. early release) Day
25 ACE (1 hr. early release) Day
27 Snow Make up (if needed)

- 1** ACE (1 hr. early release) Day
8 ACE (1 hr. early release) Day
15 ACE (1 hr. early release) Day
20 Half Day students (Conferences)
21 Half Day students (Conferences)
22 Half Day students (Conferences)
23 Half Day students (Conferences)
24 Half Day (students & staff)
29 ACE (1 hr. early release) Day

OCTOBER 2014						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 1** Half Day students (Conferences)
2 Half Day students (Conferences)
3 Half Day (students & staff)
6 - 10 Spring Break
15 ACE (1 hr. early release) Day
22 ACE (1 hr. early release) Day
29 ACE (1 hr. early release) Day

- 5** ACE (1 hr. early release) Day
11 Veterans Day Holiday
12 ACE (1 hr. early release) Day
19 ACE (1 hr. early release) Day
26 Half Day (students & staff)
27 Thanksgiving Holiday
28 Thanksgiving Holiday

NOVEMBER 2014						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2015						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 6** ACE (1 hr. early release) Day
13 ACE (1 hr. early release) Day
20 ACE (1 hr. early release) Day
22 Snow Make up (if needed)
25 Memorial Day Holiday
27 ACE (1 hr. early release) Day

- 3** ACE (1 hr. early release) Day
10 ACE (1 hr. early release) Day
17 ACE (1 hr. early release) Day
22 - 31 Winter Break

DECEMBER 2014						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2015						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 3** ACE (1 hr. early release) Day
10 Last Day of School (Half Day students)

- 1-2** Winter Break
7 ACE (1 hr. early release) Day
14 ACE (1 hr. early release) Day
19 M.L. King Day Holiday
21 Half Day (students)
28 ACE (1 hr. early release) Day

JANUARY 2015						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Professional Development
- Half Day
- ACE Day (1 hr. early release)
- Holiday
- Snow Makeup Day

