

Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.
This Study Session will include a Student Services Department Update.

7/24/2014 7:00 PM

I. CALL TO ORDER (Action)

A. Pledge of Allegiance
B. Roll Call
C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. APPROVAL OF MINUTES (Action)

Minutes 7.10.14.pdf (p. 2)

IV. CONSENT AGENDA (Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of July 2014 Accounts Payable.pdf (p. 5)
Approval of Estimated July 2014 Payroll.pdf (p. 25)
Approval of Certificated Personnel Report.pdf (p. 26)
Approval of Classified Personnel Report.pdf (p. 27)

V. OLD BUSINESS

1. Second Reading of Policy 3120 Enrollment, Policy 3200 Student Rights & Responsibilities, Policy 3510 Associated Student Bodies and Policy 3520 Student Fees, Fines, Charges (Action)

Presenter: Susanne Beauchaine

Second Reading policies 3120, 3200, 3510 and 3520.pdf (p. 28)

2. Second Reading of Policy 3410 Student Health, Policy 3412 Automated External Defibrillator (AEDS) and Policy 3417 Catheterization (Action)

Presenter: Susanne Beauchaine

Second Reading policies 3410, 3412 and 3417.pdf (p. 35)

VI. NEW BUSINESS

1. First Reading of Policy 3211 Transgender Students (Action)

Presenter: Susanne Beauchaine

Policy 3211 Transgender StudentsDRAFT.pdf (p. 39)

2. First Reading of Policy 3246 Use of Isolation, Restraint, Restraint Devices and Reasonable Force (Action)

Presenter: Susanne Beauchaine

Policy 3246 Use of Isolation, Restraint, Restraint Devices and Reasonable ForceDRAFT.pdf (p. 41)

3. First Reading of Policy 3247 Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans (Action)

Presenter: Susanne Beauchaine

3247 Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans DRAFT.pdf (p. 44)

VII. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VIII. BOARD COMMUNICATION (Information)

IX. ANNOUNCEMENTS (Information)

X. ADJOURNMENT (Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.



Regular Meeting Minutes

7/10/2014

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:01 pm.
Executive Director Harvey led the Pledge of Allegiance.
Director Pierce made a motion to excuse Director Forbes; Director Denning seconded the motion and the motion passed (4/0).
Director Denning made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. APPROVAL OF MINUTES

Director Pierce made a motion to approve the June 26, 2014 regular meeting minutes; Director Denning seconded the motion and the motion passed (4/0).

IV. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included accounts payable and attached personnel reports; Director Pierce seconded the motion and the motion passed (4/0).

V. OLD BUSINESS

a. Overflow Parking Lot Projects

Executive Director Brittain reported on the progress of Steilacoom High, Cherrydale and Saltar's Point parking lots. More information will be presented at the August 14, 2014, Board Meeting.

b. Approval of Pioneer Middle School Wall Sealing Project

Director Wong made a motion to approve the bid presented by Garland/DBS Inc. for the Pioneer Middle School wall sealing project; Director Pierce seconded the motion and the motion passed (4/0).

c. Second Reading of Policy 3220, Freedom of Expression

Director Denning made a motion to approve Policies 3220 Freedom of Expression, Policy 3223 Freedom of Assembly Policy 3232 Parent Student Rights in Administration of Surveys, Analysis or Evaluations and Policy 3244 Prohibition of Corporal Punishment. Director Pierce seconded the motion and the motion passed (4/0).

d. Second Reading of Policy 3223, Freedom of Assembly

e. Second Reading of Policy 3232, Parent Student Rights in Administering of Surveys, Analysis or Evaluation

f. Second Reading of Policy 3244, Prohibition of Corporal Punishment

VI. NEW BUSINESS

a. First Reading of Policy 3120, Enrollment

Director Wong made a motion to move Policy 3120 Enrollment, Policy 3200 Student Rights and Responsibilities, Policy 3510 Associated Student Bodies, Policy 3520 Student Fees, Fines and Charges, Policy 3410 Student Health, Policy 3412 Automated External Defibrillator and Policy 3417 Catheterization to a second reading; Director Denning seconded the motion and the motion passed (4/0).

b. First Reading of Policy 3200 Student Rights & Responsibilities

c. First Reading of Policy 3510, Associated Student Bodies

d. First Reading of Policy 3520, Student Fees, Fines, Charges

e. First Reading of Policy 3410, Student Health

f. First Reading of Policy 3412, Automated External Defibrillator

g. First Reading of Policy 3417, Catheterization

VII. COMMENTS FROM THE AUDIENCE

No comments.

VIII. BOARD COMMUNICATION

- Director Denning received information to register and attend the WSSDA Legislative Assembly in Yakima, WA this coming September.
- Two coaches contacted Director Pierce regarding new facility use procedures and rates.

IX. ANNOUNCEMENTS

- Superintendent Weight announced the District Administration Center Grand Opening Event, held this afternoon, was well attended and a success.

X. ADJOURNMENT

Director Pierce made a motion to adjourn the meeting at 7:13 pm; Director Wong seconded the motion and the motion passed (4/0).

_____
(Chair)

_____

_____

_____ _____
(Secretary/Superintendent)

_____

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 24, 2014, the board, by a _____ vote, approves payments, totaling $15,198.03. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 115097 through 115097, totaling $15,198.03

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115097	TRUSTEED PLANS SERVICE CORP	07/11/2014	0076668-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	9,098.29	15,198.03
			0076780-in	OPEN PO TRUSTEED PLANS SERVICE CORPS	81314047	6,099.74	

1 Computer Check(s) For a Total of 15,198.03

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	15,198.03
Total For	1	Manual, Wire Tran, ACH & Computer Checks		15,198.03
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	15,198.03

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As of July 24, 2014, the board, by a _____ vote, approves payments, totaling $1,905.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 401872 through 401873, totaling $1,905.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
401872	EXPERIENCE LEARNING COMMUNITY	07/11/2014	46905	S.P. EMP Field Trips for 4th Grade on June 2 & 3, 2014	4041314007	1,495.00	1,495.00
401873	LAGO-LAGO APPAREL	07/11/2014	8090	boys basketball uniforms	4051314055	410.25	410.25
				2 Computer Check(s) For a Total of			1,905.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	1,905.25
Total For	2	Manual, Wire Tran, ACH & Computer Checks		1,905.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,905.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 24, 2014, the board, by a _____ vote, approves payments, totaling $3,663.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200200 through 200201, totaling $3,663.05

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200200	ACTION FURNITURE	07/11/2014	14851	FURNITURE FOR ANDERSON ISLAND	2001314031	2,526.05	2,526.05
200201	GREENEGASAWAY	07/11/2014	GREENEGA000	ADMINISTRATIVE CENTER RELOCATION CONSTRUCTION	2001314034	1,137.00	1,137.00

2 Computer Check(s) For a Total of 3,663.05

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	3,663.05
Total For	2	Manual, Wire Tran, ACH & Computer Checks		3,663.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,663.05

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 24, 2014, the board, by a _____ vote, approves payments, totaling $267,276.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 115054 through 115096, totaling $267,276.05

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115054	ALBERS & COMPANY INC	07/11/2014	1084	PROFESSIONAL SERVICE FEES FOR 13/14 SY	81314058	2,691.02	2,691.02
115055	ALLEN DISPLAY	07/11/2014	I-008494	ART COMMERCIAL / WIRE GRID WALL PANEL	141314051	743.73	743.73
115056	BRITTAIN, JAMES E	07/11/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT INTER-DISTRICT TRAVEL - 6/23/2014 - 7/2/2014	0	39.57	39.57
115057	CENTURYLINK	07/11/2014	206-z25-0055 467B	DISTRICT WIDE PHONE SERVICES FOR THE 13/14 SY. DO NOT FAX	81314016	2,740.76	2,740.76
115058	CITY OF DUPONT	07/11/2014	000419-000	Open PO for water in Dupont- DO NOT FAX	81314112	842.55	9,283.40
			000420-000	Open PO for water in Dupont- DO NOT FAX	81314112	727.60	
			000421-000	Open PO for water in Dupont- DO NOT FAX	81314112	742.50	
			000422-000	Open PO for water in Dupont- DO NOT FAX	81314112	52.40	
			001586-016	Open PO for water in Dupont- DO NOT FAX	81314112	1,128.35	
			103176-000	Open PO for water in Dupont- DO NOT	81314112	3,189.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FAX			
			103176-001	Open PO for water in Dupont- DO NOT FAX	81314112	52.40	
			103176-002	Open PO for water in Dupont- DO NOT FAX	81314112	718.10	
			103176-003	Open PO for water in Dupont- DO NOT FAX	81314112	1,829.60	
115059	CLOVER PARK SCHOOL DISTRICT- P	07/11/2014	06273	COMMENCEMENT PROGRAMS - INVOICE ATTACHED	4311314103	627.19	627.19
115060	COASTWIDE, LABORATORIES	07/11/2014	t2670209	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	157.63	2,334.73
			t2670209-1	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	37.22	
			t2672331-3	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	200.21	
			t2674819	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	1,736.31	
			t2674879	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	81.75	
			t2674909	OPEN PURCHASE ORDER 2013-2014 FOR CUSTODIAL SUPPLIES	101314013	121.61	
115061	COMCAST	07/11/2014	30383433	OPEN PO FOR DISTRICT WIDE NETWORK - DO NOT FAX	81314067	6,317.19	6,317.19
115062	CONSOLIDATED ELECTRICAL DIST	07/11/2014	8541-769998	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314133	1,042.49	1,979.26
			8541-770395	OPEN PURCHASE ORDER 2013-2014 FOR ELECTRICAL SUPPLIES	101314133	936.77	
115063	COSTCO	07/11/2014	MEMBERSHIP	COSTCO MEMBERSHIP	0	55.00	55.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				DUES FOR ALEXANDER CLAUSON AND LAURIE VALLIERES			
115064	CULLIGAN	07/11/2014	201407380587	OPEN PURCHASE ORDER 2013-2014 FOR WATER	101314015	56.35	98.78
			201407400885	OPEN PURCHASE ORDER 2013-2014 FOR WATER	81314101	42.43	
115065	EMPLOYER ADMIN SERVICES INC	07/11/2014	419362014	TSA PLAN PAYMENT FOR 13/14SY. DO NOT FAX	81314075	165.00	165.00
115066	FIRST STUDENT INC	07/11/2014	10972035	OPEN PO FOR BUS CHARGES - DO NOT FAX	81314062	77,395.02	76,801.57
			10972035 -1	OPEN PO FOR BUS CHARGES - DO NOT FAX	81314062	-593.45	
115067	FOLLETT SCHOOL SOLUTIONS	07/11/2014	443657f-4	REMAINING ITEMS FOR PO# 2371314133 - PO WAS CLOSED BEFORE ALL ITEMS WERE RECEIVED	0	129.60	129.60
115068	GARVIN, ANNA MARIE	07/11/2014	MILEAGE REIM	MILEAGE REIMBURSEMENT 6/11/2014 - 6/30/2014	0	37.23	126.33
			MILEAGE REIMB	MILEAGE REIMBURSEMENT 5/29/2014 - 6/10/2014	0	89.10	
115069	GK INDUSTRIAL REFUSE SYSTEM	07/11/2014	0087091-in	REPAIRS TO TRASH COMPACTOR	101314158	711.21	711.21
115070	HAROLD LEMAY ENTERPRISES	07/11/2014	5234828	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	108.48	2,871.55
			5235422	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	434.61	
			5235507	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	202.96	
			5235516	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT	81314034	704.59	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FAX PO.			
			5235567	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	561.44	
			5235699	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	808.07	
			5236531	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	44.67	
			5237159	OPEN PO FOR DISTRICT WIDE GARBAGE. DO NOT FAX PO.	81314034	6.73	
115071	HERITAGE FOOD SERVICE GROUP	07/11/2014	HFE42805	OPEN PURCHASE ORDER 2013-2014 FOR KITCHEN PARTS & SUPPLIES	101314019	66.30	66.30
115072	HEWLETT PACKARD	07/11/2014	54503389	New District Laptops	111314038	696.27	1,762.15
			54503872	New District Laptops	111314038	1,065.88	
115073	HOODZ OF THE GREATER SOUTH SOU	07/11/2014	222183	ANNUAL KITCHEN EXHAUST CLEANING AT STEILACOOM HIGH & PIONEER MS	101314154	836.91	836.91
115074	IMMEDIA	07/11/2014	65269	IMMEDIA - GRAND OPENING POSTERS INVOICE ATTACHED	181314015	54.70	54.70
115075	J&I POWER EQUIPMENT INC	07/11/2014	210724	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	386.96	1,613.37
			210726	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	254.31	
			210727	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	40.93	
			210728	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	221.13	
			210730	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	40.93	
			210731	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	40.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			210732	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	159.20	
			210733	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	145.39	
			210747	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314023	323.59	
115076	JOHNSTONE SUPPLY	07/11/2014	11-s100137324.001	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314024	229.81	229.81
115077	KING COUNTY DIRECTORS ASSN	07/11/2014	3807493	HEALTH ROOM SUPPLIES FOR SHS - PO #4311314084 WAS CLOSED BEFORE EVERYTHING WAS PAID	0	17.60	279.51
			3807957	HISTORY DEPARTMENT-OFFICE SUPPLIES; PENS, MARKERS, PADS, CLIPS	4311314086	198.84	
			3808611	art supplies/kallay/cart #699263	2371314134	63.07	
115078	LAKEWOOD HARDWARE & PAINT	07/11/2014	386622	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314027	47.18	47.18
115079	LEMAY MOBILE SHREDDING	07/11/2014	4393960	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	100.00	570.00
			4393962	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	196.00	
			4393967	CONFIDENTIAL SHREDDING FOR THE SCHOOL DISTRICT FOR THE 13/14 SY. DO NOT FAX PO.	81314023	274.00	
115080	MURREYS DISPOSAL COMPANY INC	07/11/2014	2111-11075000	10 gallon needle disposal container	0	23.41	23.41
115081	MVP PHYSICAL THERAPY, INC	07/11/2014	846	SHS MVP PHYSICAL THERAPY OPEN PO DO NOT EXCEED	141314022	975.00	975.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				$25000.00			
115082	OFFICE FURNITURE SOURCE	07/11/2014	929	Office Furniture Source - 2 desk 2 tables	81314170	1,736.18	1,736.18
115083	PIERCE COLLEGE	07/11/2014	82169	13/14 RUNNING START OPEN PO - DO NOT FAX	81314073	113,837.02	113,837.02
115084	PIERCE COUNTY REFUSE	07/11/2014	5229946	OPEN PO FOR GARBAGE AND RECYCLING	81314049	154.90	1,344.31
			5231513	OPEN PO FOR GARBAGE AND RECYCLING	81314049	1,189.41	
115085	PIERCE COUNTY SEWER	07/11/2014	00858625	OPEN PO FOR SEWER CHARGES-DO NOT FAX	81314154	134.61	308.13
			01354221	OPEN PO FOR SEWER CHARGES-DO NOT FAX	81314154	173.52	
115086	PUGET SOUND ENERGY	07/11/2014	200002143960	OPEN PO FOR GAS AND ELECTRICITY	81314045	7,151.47	10,880.29
			200023874882	OPEN PO FOR GAS AND ELECTRICITY	81314045	3,728.82	
115087	SIGN MEDIA	07/11/2014	23293	CTE TECH / MASTER ASL LEVEL ONE PACKAGE ISBN - 10:1-881133-20-6 ASL BOOKS ESTIMATE # 132	141314050	11,551.19	11,551.19
115088	SOLMSSEN, KURT	07/11/2014	SCULPTURE CONSERV	CHLOE CLARK SCULPTURE CLEANING AND TREATMENT	101314159	765.80	765.80
115089	TACOMA SCREW PRODUCTS	07/11/2014	30543047	OPEN PURCHASE ORDER 2013-2014 FOR SUPPLIES	101314049	25.35	25.35
115090	TANNER ELECTRIC	07/11/2014	72131000	ELECTRIC CHARGES FOR ANDERSON ISLAND FOR THE 13/14 SY - DO NOT FAX	81314051	398.73	398.73
115091	WA-ACTE	07/11/2014	8310	SHS: WA-ACTE REGISTRATION FOR THE SUMMER CONFERENCE FOR BETHMAN AND WHEELER. AUG 3-6 IN YAKIMA. DO NOT FAX!! I WILL FAX THE PAPERWORK AND	141314049	760.00	760.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				PO NUMBERS DIRECTLY TO WA-ACTE.			
115092	WASA	07/11/2014	353039525	ACCREDITATION AGREEMENT	81314136	4,500.00	4,500.00
115093	WASBO	07/11/2014	200000129	WASBO ACCOUNTS PAYABLE WORKSHOP	81314172	175.00	350.00
			200000130	WASBO ACCOUNTS PAYABLE WORKSHOP	81314172	175.00	
115094	WELLS FARGO FINAN LEASING INC	07/11/2014	5001284522	Open PO for Cherrydaile - copiers - DO NOT FAX	81314115	612.01	612.01
115095	WINNING SEASON	07/11/2014	m2014337	fastpitch uniforms	2371314140	2,264.58	2,264.58
115096	WITT COMPANY	07/11/2014	358555	OPEN PO FOR WITT COMPANY LEASE AGREEMENT 13/14 SY. DO NOT FAX. SHS, PIONEER, CHLOE CLARK, CHERRYDALE, SP, AI,MAINT, ADMIN.	81314024	3,768.23	3,768.23

43 Computer Check(s) For a Total of 267,276.05

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	43	Computer	Checks For a Total of	267,276.05
Total For	43	Manual, Wire Tran, ACH & Computer Checks		267,276.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	267,276.05

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As of July 24, 2014, the board, by a _____ vote, approves payments, totaling $895.93. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 115034 through 115053, totaling $895.93

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115034	BLALOCK, BRETT	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	22.75	22.75
115035	BROBERG, CHRISTIN	07/11/2014	LUNCH REFUND	LUNCH REFUND	0	17.20	17.20
115036	CAMPBELL, KIMBERLY	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/12/14	0	18.20	18.20
115037	CAMPBELL, VICTORIA	07/11/2014	LUNCH REFUND	LUNCH REFUND - 6/12/2014	0	8.10	8.10
115038	CHANDLER, BILLY	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/30/2014	0	89.75	89.75
115039	COFFMAN, CHRISTINA	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	7.50	7.50
115040	COOPER, JENNIFER	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	32.55	32.55
115041	DELAROSA, MARIA	07/11/2014	LUNCH REFUND	LUNCH REFUND - W/D 6/11/2014	0	5.10	5.10
115042	FORTENBERRY, KIMBERLY SUZANNE	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	20.00	20.00
115043	GROMLEY, TARA	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	21.93	21.93
115044	HAAG, JACOB	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	17.50	17.50
115045	HOFF, BRYAN	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	17.90	17.90
115046	HOLT, AARON SHAUN	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	22.60	22.60
115047	QUINTANILLA, MARK	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	29.70	29.70
115048	RIVERA, SHANTAL	07/11/2014	LUNCH REFUND	LUNCH REFUND - W/D 6/11/2014 - WAITING TO HEAR BACK TO SEE IF WAIVER IS ACCEPTED	0	422.00	422.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115049	SALINAS, MARIA	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	34.00	34.00
115050	SMITH, JACQUELINE	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	6.90	6.90
115051	TREVETT, RONETTA MICHELLE	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	17.50	17.50
115052	URENA, JOSE	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	38.85	38.85
115053	VINSON, NICOLE	07/11/2014	LUNCH REFUND	LUNCH REFUND W/D 6/11/2014	0	45.90	45.90

20 Computer Check(s) For a Total of 895.93

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	20	Computer	Checks For a Total of	895.93
Total For	20	Manual, Wire Tran, ACH & Computer Checks		895.93
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	895.93

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of July 24, 2014, the board, by a _____ vote, approves payments, totaling $13,079.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 115021 through 115033, totaling $13,079.21

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115021	ARTHUR J GALLAGHER	07/11/2014	967556	Weight and Brittain Surety Bonds	281415001	175.00	350.00
			967616	Weight and Brittain Surety Bonds	281415001	175.00	
115022	CAROLINA BIOG SERVICE	07/11/2014	48793881 RI	lowe/science	2371415009	112.27	256.76
			48794496 RI	lowe/science	2371415009	144.49	
115023	CLASSROOM DIRECT	07/11/2014	208112552522	lowe/science	2371415006	104.58	104.58
115024	DELTA EDUC.	07/11/2014	202501115209	lowe/science	2371415008	59.34	59.34
115025	DICK BLICK ART MATERIALS	07/11/2014	8170164	S.P. Dick Blick Art Materials for Art Room	1271415001	113.92	113.92
115026	INTERACT	07/11/2014	SI18993	S.P. Interact, Dena Snow	1271415011	100.74	302.22
			SI18996	S.P. Interact - Jennifer Reger	1271415012	100.74	
			SI19000	S.P. Interact - Rebecca Wong	1271415013	100.74	
115027	NASCO	07/11/2014	951505	science/lowe	2371415005	107.40	107.40
115028	REALLY GOOD STUFF	07/11/2014	4709667	S.P. Really Good Stuff order - Kylie LaPlant	1271415004	151.40	389.12
			4710808	S.P. Really Good Stuff order - Helen Lynch	1271415003	237.72	
115029	SCHOOL DUDE	07/11/2014	R-38801	ANNUAL RENEWAL FOR SCHOOL DUDE - FS DIRECT SERVICE/TRIP DIRECT SERVICE/COMMUNITY USE SERVICE	101415000	2,399.46	2,399.46

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
115030	SCHOOL NURSE SUPPLY	07/11/2014	0485916-IN	S.P. School Nurse Supply	1271415006	144.05	144.05
115031	TIME FOR KIDS	07/11/2014	0891746695	S.P. TIME FOR KIDS	1271415016	1,068.48	1,068.48
115032	WASA	07/11/2014	14819		281415002	1,745.00	1,745.00
115033	WINNING SEASON	07/11/2014	M2014339	p.e. uniforms for 2014-15	2371415002	6,038.88	6,038.88

13 Computer Check(s) For a Total of 13,079.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	13	Computer	Checks For a Total of	13,079.21
Total For	13	Manual, Wire Tran, ACH & Computer Checks		13,079.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	13,079.21

PAYROLL HEADER PAGE

Steilacoom Historical School District No. 1

GENERAL FUND **ESTIMATE for the July 31, 2014 paydate**

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF THE STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1, PIERCE COUNTY, WASHINGTON, DO HEREBY CERTIFY THAT SERVICES HAVE BEEN RECEIVED AND PERFORMED AND HAVE BEEN APPROVED FOR PAYMENT IN THE AMOUNT OF $1,925,000.00.

PAYROLL

Gross Pay	**$ 1,425,000.00**
Benefits	**$ 500,000.00**
Total Payroll Adjustment	**$ -**
PAYROLL TOTAL	**$ 1,925,000.00**

DATED: July 24, 2014

Secretary to the Board

Board Chairperson

Board Member

Board Member

Board Member

Board Member

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 7-24-14							
Name	**Position**	**FTE**	**Location**	**Effective Date**	**Action**	**Stipend Amount**	**Comment**
Brown Aimee	Teacher	0.50	Pioneer	8/28/2014	Leave of Absence		continuing .5 FTE will be job share w/ S. Foyil
Foyil Samantha	Teacher	0.50	Pioneer	8/28/2014	Leave of Absence		continuing .5 FTE will be job share w/ A. Brown
Sanders Connie	Teacher	0.60	High School	8/28/2014	New Hire		
Koch Brian	Assistant Boys Track Coach		High School	5/7/2014	Stipend	3,408.75	
Schmidt Kevin	Teacher	1.00	Saltar's Point	7/22/2014	Resignation		

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 7-24-14						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
Duenas Claudia	Substitute Coordinator	3	District Office	8/27/2014	New Hire	
Santos Theodore	Fiscal Clerk	8	District Office	7/28/2014	New Hire	
George Christopher	Custodian	8	Pioneer	7/14/2014	Resignation	

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 24, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: __X__ **ACTION** **Second Reading Policies 3120, 3200, 3510 and 3520**
_____ **INFORMATION** _____

BACKGROUND INFORMATION:

As part of the review of the 3000 Student Series, the following policies have minor revisions for clarity. All revisions follow WSSDA's model policy language.

3120 Enrollment
3200 Student Rights and Responsibilities
3510 Associated Student Bodies
3520 Student Fees, Fines, Charges

There are no revisions from First Readings.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:
It is the recommendation of the Superintendent to approve Policies 3120, 3200, 3510 and 3520.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

ENROLLMENT

The superintendent will develop procedures for enrolling students, recording attendance behavior, and counseling and correcting students with attendance problems. When enrolling a student who has attended school in another school district, the parent and student will be required to briefly indicate in writing whether or not the student has:

A. Any history of placement in a special education program;
B. Any past, current or pending disciplinary actions;
C. Any history of violent behavior or convictions;
D. Adjudications or diversion agreements related to a violent offense, a sex offense, inhaling toxic fumes, a drug offense, a liquor violation, assault, kidnapping, harassment, stalking or arson;
E. Any unpaid fines or fees from other schools; and
F. Any health conditions affecting the student's educational needs.

If the district receives information that a student has a history of disciplinary actions, criminal or violent behavior, or other behavior that indicates the student could be a threat to the safety of staff or students, the student's teachers and building security personnel will be informed.

A district may require students or their parents to provide proof of residency within the district, such as copies of phone and water bills or lease agreements. The school district will not require proof of residency or any other information regarding an address for any student who is eligible by reason of age for the services of the district if the student does not have a legal residence. A district will not inquire into a student's citizenship or immigration status or that of his/her parents or guardians. The request for enrollment may be made by the student, parent or guardian.

Since accurate enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the district's responsibilities under the attendance laws, the district will be diligent in maintaining such records.

Cross Reference:	Board Policy 2255	Alternative Learning Experience Programs
Legal References:	RCW 28A.225.215	Enrollment of children without legal residences
	28A.225.330	Enrolling Students from other districts — Requests for information and permanent records
	WAC 392-121-106	Definitions — enrolled student
	392-121-108	Definitions - Enrollment exclusions
	392-121-122	Definitions —Full-time equivalent students
	392-121-182	Alternative learning experience requirements
	392-169-022	Running start student — definition
Management Resources:		2014 June Issue

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 10.26.11; 7.24.14

RIGHTS AND RESPONSIBILITIES

Each year, the superintendent will develop and make available to all students, their parents and staff handbooks pertaining to student rights, conduct, corrective actions and discipline. Such statements will be developed with the participation of parents and the community. The school principal and staff will confer at least annually to develop and/or review student conduct standards and the uniform enforcement of those standards as related to the established student handbooks. They will also confer annually to establish criteria for determining when certificated employees must complete classes to improve classroom management skills.

All students who attend the district's schools will comply with the written policies, rules and regulations of the schools, will pursue the required course of studies, and will submit to the authority of staff of the schools, subject to such corrective action or discipline as the school officials will determine.

Legal References:	RCW 28A.600.010	Government of schools, pupils, employees, rules and regulations for — Due process guarantees — Enforcement
	28A.600.020	Government of schools, pupils, employees optimum learning atmosphere
	28A.600.040	Pupils to comply with rules & regulations
	28A.400.110	Principal to assure appropriate discipline
	28A.150.240	Basic Education Act of 1977 — Certificated teaching and administrative staff as accountable for class room teaching — Scope — Responsibilities — Penalty
	28A.405.060	Course of study and regulations Enforcement — Withholding salary warrant for failure
	WAC 392-400-225	School district rules defining misconduct — Distribution of rules
	392-168	Citizen Complaint Procedure for Certain Categorical Federal Programs

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 7.24.14

ASSOCIATED STUDENT BODIES

An associated student body (ASB) will be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district. An associated student body will be a formal organization of students, including sub-components or affiliated student groups. Each associated student body will submit a constitution and bylaws to the board for approval. The constitution and bylaws will identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity which promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity may be considered for recognition as an associated student body activity. Any lawful fund raising practices that are consistent with the goals of the district and which do not bring disrespect to the district or its students may be acceptable methods and means for raising funds for student body activities. The board of directors may act or delegate the authority to a staff member to act as the associated student body for any school which contains no grade higher than grade six.

The principal will designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors will have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety or ordinarily accepted standards of behavior in the community. When in doubt, advisors will consult the principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Each ASB will prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs, except private nonassociated student body funds, will be district funds and will be deposited and disbursed from the district's associated student body program fund.

Money acquired by associated student body groups through fundraising and donations for scholarships, student exchanges and charitable purposes will be private nonassociated student body fund moneys.

Solicitation of funds for nonassociated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Nonassociated student body fund moneys will be disbursed as determined by the group raising the money. Private nonassociated student body funds will be held in trust by the district for the purposes indicated during the fund raising activities until the student group doing the fund raising requests disbursement of the funds and the accounts of the fundraising are complete and reconciled.

Cross References:	6020 - System of Funds and Accounts 4200 - Safe and Orderly Learning Environment 3515 - Student Incentives
Legal References:	RCW 28A.325.020 Associated student bodies — Powers and responsibilities affecting RCW 28A.325.030 Associated student body program fund — Fundraising activities — Nonassociated student body program fund moneys Chapter 392-138 WAC Finance — Associated student body moneys

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 7.24.14

STUDENT FEES, FINES, CHARGES

The district will provide an educational program for the students as free of costs as possible.

The superintendent may approve the use of supplementary supplies or materials for which a charge is made to the student so long as the charge does not exceed the cost of the supplies or materials, students are free to purchase them elsewhere, or provide reasonable alternatives, and a proper accounting is made of all moneys received by staff for supplies and materials.

The board delegates authority to the superintendent to establish appropriate fees and procedures governing the collection of fees and to make annual reports to the board regarding fee schedules. Arrangements will be made for the waiver or reduction of fees for students whose families, by reason of their low income, would have difficulty paying the full fee. The USDA Child Nutrition Program guidelines will be used to determine qualification for waiver. The superintendent will establish a procedure for notifying parents of the availability of fee waivers and reductions.

A student will be responsible for the cost of replacing materials or property which are lost or damaged due to negligence. A student's grades, transcripts or diploma may be withheld until restitution is made by payment or the equivalency through voluntary work. The student or his/her parents may appeal the imposition of a charge for damages to the superintendent and board of directors.

The student and his/her parents will be notified regarding the nature of the violation or damage, how restitution may be made, and how an appeal may be instituted. When the damages or fines do not exceed $100, the student or his/her parents will have the right to an informal conference with the principal. As is the case for appealing a short-term suspension, the principal's decision may be appealed to the superintendent and to the board of directors. When damages are in excess of $100, the appeal process for long-term suspension will apply.

If a student has transferred to another school district that has requested the student's records, but that student has an outstanding fee or fine, only records pertaining to the student's academic performance, special placement, immunization history, attendance, history of violent behavior, violent offenses, sex offenses, inhaling toxic fumes, drug offenses, liquor violations, assault, kidnapping, harassment, stalking or arson, and discipline actions will be sent to the enrolling school. The content of those records will be communicated to the enrolling district within two school days and copies of the records will be sent as soon as possible. The official transcript will not be sent until the outstanding fee or fine is discharged. The enrolling school will be notified that the official transcript is being withheld due to an unpaid fee or fine.

Cross References:	Board Policy 3241	Classroom Management, Corrective Actions Or Punishment
	2020	Curriculum Development and Adoption of Instructional Materials

Legal References:	AGO 1965-66,#113	Fees — Tuition--Supplies — Authority of school districts to charge tuition fees or textbook fees
	AGO 1973, No. 11	Tuition & Fees — Authority of school districts to charge various fees
	RCW 28A.225.330	Enrolling students from other districts
	28A.320.230(f)	Instructional materials — Instructional materials committee
	28A.330.100	Additional powers of board
	28A.635.060	Defacing or injuring school property — Liability of parent or guardian
	28A.220.040	Fiscal support — Reimbursement to school districts — Enrollment fees — Deposit
	WAC 246-100-166	Immunization of day care and school children against certain vaccine-preventable diseases

Management Resources:

Policy News, June 1999	School safety bills impact policy

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 7.24.14

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 24, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: __X__ **ACTION** **Second Reading Policies 3410, 3412 and 3417**
_____ **INFORMATION** _____

BACKGROUND INFORMATION:

As part of the review of the 3000 Student Series, the following policies have minor revisions for clarity. All revisions follow WSSDA's model policy language.

3410 Student Health – deletes Scoliosis screening language. In 2010, the Legislature repealed the law requiring scoliosis screening in schools.

3412 Automated External Defibrillator (AED) – includes language requiring high school health class including CPR and AED in the course.

3417 Catheterization

There are no revisions since First Reading.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:
It is the recommendation of the Superintendent to approve Policies 3410, 3412 and 3417.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

STUDENT HEALTH

The superintendent will arrange for health services to be provided to all students. Such services will include but not be limited to:

A. The maintenance of student health records;

B. The development of procedures at each building for the isolation and temporary care of students who become ill during the school day;

C. Consulting services of a qualified health specialist;

D. Vision and hearing screening; and

E. Immunization records and screening.

Cross Reference:	Board Policy 3416	Medication at School
	3413	Student Immunization And Life Threatening Health Conditions
Legal References:	RCW 28A.330.100	Additional powers of board
	28A.210.300	School physician or school nurse may be employed
Management Resources;		2011 February Issue

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 7.24.14

AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

The Steilacoom Historical School District Board of Directors recognizes that by equipping schools with automated external defibrillators (AEDs) and training employees and students in their use, the potential to save lives in the event of a health emergency, including cardiac arrest, is increased. The board authorizes the district to place AEDs at designated school sites. Schools and district facilities with an AED on site will train selected staff in their use according to the guidelines provided by the Washington State Department of Health. Beginning with the 2013-14 school year, instruction in cardiopulmonary resuscitations, to include appropriate use of an AED, will be included in at least one health class necessary for graduation. This policy does not create any implied or express guarantee, or obligation to use an AED, nor does it create an expectation that an AED or a trained employee or student will be present and able to use an AED, even if a condition arose that made the use of an AED beneficial.

A person who uses an AED at the scene of an emergency and all other persons and entities providing services are immune from civil liability for any personal injury that results from any act or omission in the use of the AED in an emergency setting, unless the acts or omissions amount to gross negligence or willful or wanton misconduct.

The superintendent will develop procedures for the placement, maintenance, and use of AEDs in schools.

Legal References:	RCW 4.24. 300	Immunity from liability for certain types of medical care
	RCW 70.54.310	Semiautomatic external defibrillator – Duty of Acquirer-Immunity from Civil Liability

Management Resources:	2013 - September Issue
Policy News, April 2011	Legal Aspects of Defibrillator Use Defined

Adoption Date: 10.26.11
School District Name: Steilacoom Historical School District
Revised: 07.24.14

CATHETERIZATION

The board authorizes qualified staff to provide clean, intermittent bladder catheterization (CIC) of students or assisted self-catheterization according to rules adopted by the State Board of Nursing.

Employees who are not licensed nurses and whose job descriptions do not require performing catheterizations may file a written statement of refusal to perform catheterizations. Refusal will not adversely affect the employee's job status or be grounds for dismissal.

Catheterization is permitted under the following conditions:

A. A parent, legal guardian or other person having legal control over the student files a written, current and unexpired request that the district provide for the catheterization of the student;

B. A licensed physician of the student files a written, current and unexpired request that catheterization of the student be provided for during the hours when school is in session or the hours when the student is under the supervision of school officials;

C. A registered nurse provides written, current and unexpired instructions regarding catheterization that states which staff members are designated to provide for catheterization and a description of the nature and extent of any supervision that is required; and

D. A staff member who is authorized to provide for catheterization must receive training from a registered nurse consistent with the rules of the State Board of Nursing. Licensed practical nurses are trained to provide catheterization as part of their professional preparation and are not subject to this training requirement.

The district and its staff and the staff member who provides for catheterization in substantial compliance with this policy and the rules of the state board of nursing will not be liable in any criminal action or for civil damages arising from providing catheterization. The district may discontinue catheterization service for a student without being liable so long as the affected parents/guardians are given advance oral/written notice.

Cross References:	Board Policy 2161	Special Education and Related Services for Eligible Students
Legal References:	RCW 28A.210.290	Catheterization of School Students — Immunity from liability
	28A.210.255	Provision of health services in public and private schools — Employee job description
	28A.210.280	Catheterization of public and private school students
	WAC 246-840-820	Provision for clean, Intermittent Catheterization in schools
Management Resources:	*Policy News*, June 2003	Catheterization Policy Update
	Policy News, December 2003	Updated Legal References for Catheterization, Facilities Planning and Student Records Policies

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 7.24.14

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 24, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** **First Reading Policies 3211 Transgender Students**

_____ **INFORMATION** _____

BACKGROUND INFORMATION:

WSSDA has issued a new policy – 3211 Transgender Students. Washington State law (noted in Policy 3210 Nondiscrimination) require that all programs, activities and employment practices be conducted without discrimination based on sex, sexual orientation, gender expression or gender identity.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policies 3211 to Second Reading.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

TRANSGENDER STUDENTS

The board believes in fostering an educational environment that is safe and free of discrimination for all students, regardless of sex, sexual orientation, gender identity or gender expression. To that end, the board recognizes the importance of an inclusive approach toward transgender students with regard to official records, confidential health and education information, communication, restroom and locker room accessibility, sports and physical education, dress codes and other school activities, in order to provide these students with an equal opportunity for learning and achievement. This policy and its procedure will support that effort by facilitating district compliance with local, state and federal laws concerning harassment, intimidation, bullying and discrimination.

Cross References:	3207 - Prohibition of Harassment, Intimidation and Bullying 3210 - Nondiscrimination 3231 - Student Records
Legal References:	RCW 28A.642 Discrimination Prohibition 20 U.S.C. 1232g, 34 C.F.R., Part 99 - Family Education Rights and Privacy Act
Management Resources:	2013 - December Issue Prohibiting Discrimination in Washington Public Schools - OSPI Guidelines for school districts to implement Chapters 28A.640 and 28A.642 RCW and Chapter 392-190 WAC (February 2012)

Adoption Date:
School District Name: Steilacoom Historical School District

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: July 24, 2014

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** **First Reading Policies 3246 and 3247**

_____ **INFORMATION** _____

BACKGROUND INFORMATION:

WSSDA has issued a new policy - *3247 Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans.* This new policy incorporates changes in the law from the 2013 Legislative Session.

Initially, WSSDA recommended revising *Policy 3246 Use of Isolation, Restraint, Restraint Devices and Reasonable Force* to align with these new changes. Due to lack of clarity with this updated change (which requires parents to receive a copy of this policy) Policy 3247 was created.

Policy 3246 has been revised to eliminate language now addressed in the new Policy 3247.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:
It is the recommendation of the Superintendent to move Policies 3246 and 3247 to Second Reading.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

Use of ~~Isolation, Restraint, Restraint Devices and~~ Reasonable Force

It is the policy of the Steilacoom Historical School District board of directors that the district maintains a safe learning environment while treating all students with dignity and respect. All students in the district will remain free from the unreasonable use of force.

District staff may use reasonable force~~, isolation or restraint~~ to maintain order or to prevent a student from harming him/herself other students and school staff or property.

Physical force is reasonable when needed to prevent or minimize imminent bodily injury or substantial or great bodily harm to self or others. If de-escalation interventions have failed or are inappropriate, reasonable physical force may be used to protect district property.

Use of a restraint device or chemical spray is reasonable only under the following conditions and only when used by authorized and trained district staff after de-escalation interventions have failed or are inappropriate:

a) If the student's behavior poses a threat of imminent bodily injury or substantial or great harm to self or others; or

b) To prevent significant property damage.

Physical force, restraint devices, chemical spray or less than lethal devices will not be used as a form of discipline or punishment.

This policy is intended to address students enrolled in the district and not intended to prevent or limit the use of reasonable force or restraint as necessary with other adults or youth from outside the school as allowed by law.

~~Parents or guardians of students with whom the school is considering the use of aversive interventions under the Individuals with Disabilities Education Act [IDEA] and students whose Section 504 plan will contain the use of restraint or isolation will be provided a copy of the district's use of isolation, restraint, restraint devices and reasonable force policy.~~

The superintendent will annually report to the board on the use of force. The superintendent or a designee will develop procedures to implement this policy.

Cross References:	Policy 3247 -	Isolation and Restraint of Students with IEPs and Section 504 Plans
	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 2162	Education of Students ~~With~~with Disabilities Under Section 504 of the Rehabilitation Act of 1973

Legal References:	RCW 9A.16.020	Use of Force — When lawful
	RCW 9A.16.100	Use of Force on Children — Policy — Actions presumed unreasonable
	RCW 28A.150.300	Corporal Punishment Prohibited
	Chapter 392-172A WAC	Rules for the Provision of Special Education
	Chapter 392-400-235	Discipline — Conditions and limitations

Management Resources:

Policy and Legal News,	July 2013 Use of Reasonable Force Policy retitled, revised to include new reporting requirement pursuant to ESSB 1688
	December 2008 Use of Reasonable Force Policy

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 12.08; 12.11; 12.11.13

REQUIRED NOTIFICATION OF ISOLATION OR RESTRAINT OF STUDENTS WITH IEPS OR SECTION 504 PLANS

It is the policy of the Steilacoom Historical School District Board of Directors that the district maintains a safe learning environment while treating all students with dignity and respect. All students in the district, including those with an Individualized Education Program (IEP), an Aversive Intervention Plan (AIP) or a plan developed under Section 504 of the Rehabilitation Act of 1973 (Section 504 plan) will remain free from the unreasonable use of force.

Isolation and restraint of these students will generally be avoided and will not be used as a form of discipline or punishment. The district recognizes, however, that isolation and restraint are necessary at times to preserve the safety of students and school staff. The district therefore authorizes these actions under limited circumstances. This policy and its accompanying procedure set forth the statutory definitions and authorized use of isolation, restraint and restraint devices as well as incident review procedures and requirements for reporting and parent/guardian notification.

The district will provide parents or guardians of students with an IEP or Section 504 plan a copy of the district's Isolation and Restraint policy when the IEP or Section 504 plan is created and will include parent/guardian notification procedures in the student's IEP.

Cross References:

2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973

2161 - Special Education and Related Services for Eligible Students

Legal References:

WAC 392-400-235 Discipline—Conditions and limitations.

WAC 392-172A Rules for the Provision of Special Education

RCW 28A.600.485 Restraint of students with individualized education programs or plans developed under section 504 of the rehabilitation act of 1973 — Procedures — Definitions.

RCW 28A.600.486 District policy on the use of isolation and restraint — Notice to parents and guardians of children who have individualized education programs or plans developed under section 504 of the rehabilitation act of 1973.

RCW 28A.155.210 Use of restraint or isolation — Requirement for procedures to notify parent or guardian.

RCW 28A.150.300 Corporal punishment prohibited — Adoption of policy.

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RCW 9A.16.100 Use of Force on Children — Policy — Actions presumed unreasonable
RCW 9A.16.020 Use of Force — When lawful

Management Resources:
2014 - June Issue
2013 - December Issue
2013 - July Issue
Policy News, December 2008, Use of Reasonable Force Policy

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Adoption Date:
School District Name: Steilacoom Historical School District