



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public. **THIS STUDY SESSION WILL START AT 5:45 PM.**

THE FIRST 15 MINUTES WILL BE FOR AGENDA REVIEW; 6 - 7 PM WILL BE DEDICATED TO THE REVIEW OF ELEMENTARY SCHOOL IMPROVEMENT PLANS.

3/25/2015 7:00 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. REPORTS

1. Financial Report

(Information)

Presenter: Jim Brittain

3262015 Board Mtg Financial Report.pdf (p. 4)
Budget Status Report.pdf (p. 9)

2. Facilities and Operations Report

(Information)

Presenter: Jim Brittain

3. Asset Preservation

(Information)

Presenter: Jim Brittain and Anna Garvin

2015 APP report.pdf (p. 20)

4. Legislative Update

(Information)

Presenter: Don Denning

IV. APPROVAL OF MINUTES

(Action)

Minutes 3.11.15.pdf (p. 26)

V. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of March 2015 Accounts Payable.pdf (p. 29)
Approval of Certificated Personnel Report.pdf (p. 58)
Approval of Classified Personnel Report.pdf (p. 59)
Approval Of Co-Curricular Personnel Report.pdf (p. 60)
Approval of SHS DECA Trip to Florida.pdf (p. 61)
Approval of SHS Textbook Surplus 2014-2015.pdf (p. 62)
Approval of Pioneer MS Outdoor Education.pdf (p. 64)

VI. OLD BUSINESS

1. Second Reading of Policy 6900 Facilities Planning and Policy 6905 Site Acquisition **(Action)**

Presenter: Jim Brittain

Second Reading of Policies 6900 and 6905.pdf (p. 65)

2. Second Reading of Policy 6910 Construction Finance, 6920 Construction Design and Policy 6925 Architect & Engineering Services **(Action)**

Presenter: Jim Brittain

Second Reading of Policies 6910, 6920, 6925.pdf (p. 68)

3. Second Reading of Policy 2340 Religious-Related Activities and Practices **(Action)**

Presenter: Susanne Beauchaine

Second Reading 2340 Religious-Related Activities Practices.pdf (p. 74)

VII. NEW BUSINESS

1. First Reading of Management Series Policies 6950, 6955, 6959, 6970 & 6971 **(Action)**

Presenter: Jim Brittain

First Reading of Management Series 6950, 6955, 6959, 6970 & 6971.pdf (p. 78)

2. Network Upgrade **(Action)**

Presenter: Jim Brittain

Network Project School Board Presentation.pdf (p. 84)

3. Budgeting Study Session **(Action)**

Presenter: Kathi Weight

DRAFT2014-15 SB Calendar Rev. 3.pdf (p. 92)

VIII. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

IX. BOARD COMMUNICATION

(Information)

X. ANNOUNCEMENTS

(Information)

XI. ADJOURNMENT

(Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.



STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

**Board Meeting
March 25, 2015**

**Financial Report
For Month Ending February 28, 2015**

**General Fund Budget/Year-End Projection/YTD Actual
February 28, 2015**

	Annual Budget	Year-end Projection	Projected Variance	Variance Percentage	YTD Actual
General Fund					
Revenues & Other Financing Sources	30,988,892	29,000,000	(1,988,892)	6.42%	14,736,335
Expenditures & Other Financing Uses	32,869,091	30,450,000	(2,419,091)	7.36%	15,154,072
Excess Revenues/Other Financing Sources Over (under) Expend & Oth Financing Uses	<u>(1,880,199)</u>	<u>(1,450,000)</u>			<u>(417,737)</u>

General Fund Ending Fund Balances:

Beginning Committed for Other Purposes	2,379,280	
Transfer Out to Capital Projects Fund	<u>2,354,000</u>	
Ending Committed for Other Purposes		28,280

Ending Committed for Other Purposes (Board Policy)		1,969,771
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Beginning Unassigned Fund Balance	3,138,674	
Excess Expenditures Over Revenues (actual)	<u>(417,737)</u>	
Ending Unassigned Fund Balance		2,720,937

Capital Projects Fund February 28, 2015

Beginning Committed for Other Purposes		604,397	
General Fund Transfer to Capital Projects	2,354,000		
Other Revenue Sources	54,982		
Expenses	(735,884)		
		<u>1,673,098</u>	
Ending Fund Balance			<u><u>2,277,495</u></u>
Restricted Impact Fees Fund Balance		79,286	
Assigned for Fund Purposes		2,198,208	

Other Information:

SHS Classrooms Budget \$700,000 / YTD Actual \$687,750 / 98.3% of budget

Other Funds February 2015 Ending Fund Balances

	Beginning Balance	Ending Balance	Variance
Debt Service Fund	2,982,664	1,282,213	(1,700,451)
June 2015 Interest Payment		1,186,975.00	
ASB Fund	301,876	336,450	34,574
Transportation Fund	37,367	37,380	13



QUESTIONS???

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STELLACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2015

	ANNUAL	ACTUAL	ACTUAL		BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES		
1000 LOCAL TAXES	6,820,994	109,852.80	3,088,987.33		3,732,006.67	45.29
2000 LOCAL SUPPORT NONTAX	1,137,500	82,518.41	489,883.09		647,616.91	43.07
3000 STATE, GENERAL PURPOSE	16,741,274	1,431,981.92	8,075,040.37		8,666,233.38	48.23
4000 STATE, SPECIAL PURPOSE	4,190,853	473,619.27	1,931,543.01		2,259,310.11	46.09
5000 FEDERAL, GENERAL PURPOSE	406,000	309,882.77	773,421.21		367,421.21	190.50
6000 FEDERAL, SPECIAL PURPOSE	1,674,771	64,660.33	372,460.21		1,302,310.79	22.24
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	10,000	.00	5,000.00		5,000.00	50.00
9000 OTHER FINANCING SOURCES	7,500	.00	.00		7,500.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>30,988,892</u>	<u>2,472,515.50</u>	<u>14,736,335.22</u>		<u>16,252,556.65</u>	<u>47.55</u>
B. EXPENDITURES						
00 Regular Instruction	17,987,843	1,507,817.50	8,726,193.86	7,774,968.42	1,486,680.68	91.74
10 Federal Stimulus	0	.00	217.71	0.00	217.71	0.00
20 Special Ed Instruction	3,976,414	307,448.19	1,663,521.02	1,924,701.78	388,191.47	90.24
30 Voc. Ed Instruction	1,312,415	88,416.27	558,534.39	484,512.38	269,368.27	79.48
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	875,720	63,133.40	366,516.12	341,653.96	167,549.68	80.87
70 Other Instructional Pgms	407,692	10,860.75	70,574.67	61,983.26	275,134.36	32.51
80 Community Services	10,000	.00	.00	0.00	10,000.00	0.00
90 Support Services	8,299,006	605,366.67	3,768,949.39	4,157,157.57	372,899.28	95.51
<u>Total EXPENDITURES</u>	<u>32,869,091</u>	<u>2,583,042.78</u>	<u>15,154,071.74</u>	<u>14,744,977.37</u>	<u>2,970,041.45</u>	<u>90.96</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	1,854,000	500,000.00	2,354,000.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN. SOURCES</u> <u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	3,734,199-	610,527.28-	2,771,736.52-		962,462.17	25.77-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	7,506,200		7,487,725.38			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	3,772,001		4,715,988.86			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	27,200	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	500,000	25,280.11
G/L 872 Committd to Min Fnd Bal Policy	1,975,000	1,969,771.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,269,801	2,720,937.75
<u>TOTAL</u>	3,772,001	4,715,988.86

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STELLACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2015

	ANNUAL	ACTUAL	ACTUAL		BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES		
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	62,000	102.02	39,982.31		22,017.69	64.49
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	4,510,000	500,000.00	2,369,000.00		2,141,000.00	52.53
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>4,572,000</u>	<u>500,102.02</u>	<u>2,408,982.31</u>		<u>2,163,017.69</u>	<u>52.69</u>
B. EXPENDITURES						
10 Sites	462,000	14,097.70	44,598.70	12,995.60	404,405.70	12.47
20 Buildings	3,388,000	299,605.78	685,548.60	5,579.40	2,696,872.00	20.40
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	35,000	1,579.00	5,736.78	170.83	29,092.39	16.88
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,885,000</u>	<u>315,282.48</u>	<u>735,884.08</u>	<u>18,745.83</u>	<u>3,130,370.09</u>	<u>19.42</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	687,000	184,819.54	1,673,098.23		986,098.23	143.54
F. <u>TOTAL BEGINNING FUND BALANCE</u>	452,080		604,396.58			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	1,139,080		2,277,494.81			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	102,080	79,286.40
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,037,000	2,198,208.41
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	1,139,080	2,277,494.81

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STELLACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	5,956,663	91,740.64	2,847,821.41		3,108,841.59	47.81
2000 Local Support Nontax	2,500	11.33	329.91		2,170.09	13.20
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	5,959,163	91,751.97	2,848,151.32		3,111,011.68	47.79
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,290,000	.00	3,290,000.00	0.00	.00	100.00
Interest On Bonds	2,445,578	.00	1,258,602.50	0.00	1,186,975.50	51.46
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	.00	0.00	10,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	5,745,578	.00	4,548,602.50	0.00	1,196,975.50	79.17
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	213,585	91,751.97	1,700,451.18-		1,914,036.18-	896.15-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,931,658		2,982,663.94			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	3,145,243		1,282,212.76			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 830 Restricted for Debt Service	3,145,243	1,282,212.76
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	3,145,243	1,282,212.76

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STELLACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2015

	<u>ANNUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>		<u>BALANCE</u>	<u>PERCENT</u>
<u>A. REVENUES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>		
1000 General Student Body	116,700	3,560.89	45,847.69		70,852.31	39.29
2000 Athletics	123,950	6,268.00	31,982.72		91,967.28	25.80
3000 Classes	49,700	5,963.11	15,959.97		33,740.03	32.11
4000 Clubs	441,695	44,668.15	151,625.30		290,069.70	34.33
6000 Private Moneys	3,750	.00	590.08		3,159.92	15.74
<u>Total REVENUES</u>	735,795	60,460.15	246,005.76		489,789.24	33.43
<u>B. EXPENDITURES</u>						
1000 General Student Body	128,200	3,187.08	27,276.91	1,345.31	99,577.78	22.33
2000 Athletics	150,511	12,948.32	66,769.41	22,881.71	60,859.88	59.56
3000 Classes	40,200	892.70	6,000.73	7,355.28	26,843.99	33.22
4000 Clubs	439,000	30,082.96	110,972.03	75,065.91	252,962.06	42.38
6000 Private Moneys	3,500	.00	412.93	0.00	3,087.07	11.80
<u>Total EXPENDITURES</u>	761,411	47,111.06	211,432.01	106,648.21	443,330.78	41.78
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	25,616-	13,349.09	34,573.75		60,189.75	234.97-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	257,438		301,876.11			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	231,822		336,449.86			
<u>C+D + OR - E)</u>						

G. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted for Other Items	0	.00
G/L 819 Restricted for Fund Purposes	231,822	336,449.86
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	231,822	336,449.86

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STELLACOOM SCHOOL DISTRICT #1 School District for the Month of February, 2015

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	150	2.68	12.53		137.47	8.35
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	16,000	.00	.00		16,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>16,150</u>	<u>2.68</u>	<u>12.53</u>		<u>16,137.47</u>	<u>0.08</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>16,150</u>	<u>2.68</u>	<u>12.53</u>		<u>16,137.47</u>	<u>0.08</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	30,000	.00	.00	0.00	30,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>30,000</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>0.00</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER)EXP/OTH FIN USES(C-D-E-F)</u>	<u>13,850-</u>	<u>2.68</u>	<u>12.53</u>		<u>13,862.53</u>	<u>100.09-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>37,300</u>		<u>37,367.49</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>23,450</u>		<u>37,380.02</u>			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	13,850-	37,380.02
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	37,300	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	23,450	37,380.02

***** End of report *****

Steilacoom Historical School District No. 1

Asset Preservation Program

2015 APP Annual Report

**School Board Meeting
March 25, 2015**

Asset Preservation Program

- WAC 392-347-023 requires school districts to participate in the “Assets Preservation Program”.
- Board Resolution on December 15, 2010 adopted the Asset Preservation Program and requires an annual report to the Board.
- As Statute requires, the 6th year APP assessments needs to be performed by a BCA certified firm (EMA) for schools built (no remodels) after 1994 (Pioneer and Saltar’s Point). Required completion by April 1st.
- Ray Mow and Steve Storaasli, Erickson McGovern, completed the 6 year Study and Survey Assessment on the District’s Facilities.
- OSPI signed off on the assessments.

Asset Preservation Program



School Facilities and Organization
 INFORMATION AND CONDITION
 District Summary

Steilacoom Hist. (27001)

March 2015 2013-2014 2012-2013

FACILITY	BUILDING NAME	CLASSROOMS	INSTRUCTIONAL SQ FT	CONDITION RATING	CONDITION RATING	CONDITION RATING
Pioneer Middle School	Main Building	29	104,707	98.38% Excellent	98.73%	97.99%
Saltars Point	Main Building	21	52,325	93.49% Good	93.49%	93.15%

Asset Preservation Program

Maintenance work orders generated from Inspections:

2012	103 work orders
2013	23 work orders
2014	135 work orders
2015	81 work orders

Asset Preservation Program

Significant Projects to be completed in 2015

Project: Cherrydale HVAC

Cost: \$35,000

Project: Cherrydale Roof/Gutters

Cost: \$15,000

Project: Saltar's Point Roof/Diverter

Cost: \$5,000

Project: Steilacoom High School Chiller

Cost: \$100,000

Project: Anderson Island Roof/Gutters

Cost: \$20,000

Project: Steilacoom High School HVAC

Cost: \$100,000

Project: Steilacoom High School/Engineer Generator

Cost: \$10,000

Questions?



Regular Meeting Minutes

Wednesday, 3/11/2015

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

Assistant Principal Nystrom led the Pledge of Allegiance.

All Directors and Superintendent Weight were present.

Director Pierce made a motion to approve the agenda; Director Forbes seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATION - Classified Employees Recognition

Superintendent Weight acknowledged the important contributions of the classified staff as an integral part of each student's education. Chair Scott read the Governor's proclamation declaring March 9-13, 2015 Classified School Employees Week.

IV. REPORTS

a. Legislative Update

WA State Representative Dick Muri gave an update on the current legislative session. He reviewed bills related to education or school districts. The legislative page program was highlighted.

b. Winter Athletics Report

Assistant Principal Nystrom updated the Board on both Pioneer Middle and Steilacoom High winter season athletics and highlights of the student athletes.

V. APPROVAL OF MINUTES

Director Denning made a motion to approve the 2.25.15 minutes; Director Wong seconded the motion and the motion passed (5/0).

VI. CONSENT AGENDA

Director Denning made a motion to approve the Consent Agenda which included the attached personnel reports and accounts payable; Director Pierce seconded the motion and the motion passed (5/0).

VII. OLD BUSINESS

a. Second Reading of Management Series Policies 6881, 6883, 6890 and 6895

Director Denning made a motion to approve policies 6881 Disposal of Surplus Equipment and/or Materials, 6883 Closure of Facilities, 6890 State Environmental Policy Act Compliance and 6895 Pesticide Notification, Posting and Record Keeping; Director Forbes seconded the motion and the motion passed (5/0).

VIII. NEW BUSINESS

a. First Reading of Management Series Policies 6900 and 6905

Director Denning made a motion to move policies 6900 Facilities Planning and 6905 Site Acquisition to a second reading; Director Wong seconded the motion and the motion passed (5/0).

b. First Reading of Management Series Policies 6910, 6920 and 6925

Director Forbes made a motion to move policies 6910 Construction Financing, 6920 Construction Design and 6925 Architect and Engineering Services to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

c. First Reading of Policy 2340 Religious-Related Activities and Practices

Director Pierce made a motion to move policy 2340 to a second reading; Director Denning seconded the motion and the motion passed (5/0).

d. School Board Retreat

Chair Scott announced a day long school board planning retreat (special meeting) will be held on a Saturday in June; specific date to be determined in the near future.

IX. COMMENTS FROM THE AUDIENCE

No comments.

X. BOARD COMMUNICATION

- Director Pierce commented on the student athletes
- Director Wong commented on the GPA of student athletes
- Superintendent Weight received a community member communication regarding the boundary line at Cherrydale Primary School.

XI. ANNOUNCEMENTS

- Chair Scott announced two student athletes competing this week at the Speedo Western Regional meet.

XII. RECESS TO EXECUTIVE SESSION

Chair Scott recessed the meeting to executive session at 7:57 pm following a 10 minute break.

XIII. EXECUTIVE SESSION

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

No decisions were made.

XIV. RETURN TO PUBLIC SESSION

Chair Scott resumed the public portion of the meeting at 8:29 pm.

XV. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:29 pm; Director Denning seconded the motion and the motion passed (5/0).

(Chair)

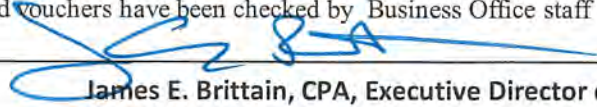
(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 25, 2015

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:		
March 11, 2015	Accounts Payable 116528 to 116563	\$ 305,612.59
March 17, 2015	Accounts Payable 116564 to 116565	\$ 111.90
March 18, 2015	Accounts Payable 116566 to 116611	\$ 77,079.44
TOTAL GENERAL FUND:		\$ 382,803.93

CAPITAL PROJECTS FUND:		
March 12, 2015	Accounts Payable 200259 to 200259	\$ 43,729.75
March 19, 2015	Accounts Payable 200260 to 200262	\$ 12,012.88
TOTAL CAPITAL PROJECTS FUND:		\$ 55,742.63

ASSOCIATED STUDENT BODY FUND:		
March 12, 2015	Accounts Payable 402159 to 402168	\$ 6,352.14
March 17, 2015	Accounts Payable 402169 to 402175	\$ 348.00
March 19, 2015	Accounts Payable 402176 to 402186	\$ 6,944.20
TOTAL ASSOCIATED STUDENT BODY FUND:		\$ 13,644.34

TRANSPORTATION VEHICLE FUND:		
to		
TOTAL TRANSPORTATION VEHICLE FUND:		\$ -

Board of Directors of Steilacoom Historical School District No. 1
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: right; margin-right: 50px;"><i>Kathi Weight, Secretary to the Board</i></p>

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$305,612.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 116528 through 116563, totaling \$305,612.59

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116528	ACP DIRECT	03/13/2015	0184166	More Headphone	81415143	715.50	715.50
116529	ANDERSON ISLAND GENERAL STORE	03/13/2015	505781	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	124.97	614.07
			507240	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	126.82	
			507938	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	122.23	
			508757	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	52.32	
			509102	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	129.36	
			509434	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	58.37	
116530	CAREERSTAFF UNLIMITED - TACOMA	03/13/2015	28427-238858	Jackie Muir, Contracted OT position for the 2014-2015 school year.	91415004	2,142.00	2,142.00
116531	CDWG	03/13/2015	SR35526	More ChromeBooks	81415142	33,125.88	33,125.88
116532	CENTURYLINK	03/13/2015	206-225-0055 467B	DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX	81415007	751.61	751.61
116533	CHERRYDALE PRIMARY SCHOOL	03/13/2015	0003	PrePayment - Cherrydale Military	0	49.00	49.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116534	CITY OF DUPONT	03/13/2015	000419-000	Volunteer Lunches CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1712 Palidade Blvd/Storm	81415045	940.95	6,720.25
			000421-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1712 PALISADE	81415045	814.10	
			000422-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1712 PALISADE BLVD/DOMEST	81415045	59.10	
			001586-016	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 3330 INTERNATIONAL PLACE	81415045	1,265.85	
			103176-000	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1750 Bob's Hollow Ln/Domestic	81415045	3,581.15	
			103176-001	CITY OF DUPONT WATER SEWER SVCS FY 1415 OPEN PO / 1750 BOB'S HOLLOW LN/FIRELINE	81415045	59.10	
116535	COMPASS LEARNING INC	03/13/2015	011426	COMPASS LEARNING INC PROGRAM SERVICES	271415023	10,298.62	10,298.62
116536	CULLIGAN	03/13/2015	201503400885	OPEN PURCHASE ORDER 2014-2015 FOR WATER	101415012	42.67	42.67
116537	DSHS:ACCOUNTS RECEIVABLE CIBS	03/13/2015	1465-81754	BUS FUEL SUPPLY FOR FY1415 OPEN PO / February 2015	81415055	10,359.52	10,359.52
116538	ESD 113	03/13/2015	0000028247	CRISC SERVICES FOR FY1415 OPEN PO	81415056	11,621.80	11,621.80
116539	FIRST STUDENT INC	03/13/2015	11055494	OPEN PO FOR FIRST STUDENT BUS CHARGES	81415077	116,355.81	116,355.81
116540	FREY SCIENTIFIC	03/13/2015	202501184673	science supplies/Dean	2371415055	576.30	576.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116541	GRAINGER	03/13/2015	9670259606	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	70.67	70.67
116542	HAROLD LEMAY ENTERPRISES	03/13/2015	6052929	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / Anderson Island Elementary	81415047	154.90	3,458.26
			6054401	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / Pioneer Middle School	81415047	11.06	
			6058314	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / Cherrydale Elementary	81415047	434.61	
			6058405	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / 510 Chambers	81415047	1,563.24	
			6058454	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / Salters Point Elementary	81415047	440.50	
			6058581	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / Chloe Clark Elementary	81415047	813.60	
			6059358	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415 HAROLD LEMAY ENTERPRISES OPEN PO / 511 Chambers	81415047	40.35	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116543	HUMANUS CORPORATION	03/13/2015	2015-2425	Health Services - For LPN position at Pioneer	91415018	1,500.00	4,460.00
			2015-2429	Jonathan Golle, Contracted Psychologist position.	91415002	2,960.00	
116544	J&I POWER EQUIPMENT INC	03/13/2015	242699	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415096	289.06	289.06
116545	JOHNSTON, CELESTE L	03/13/2015	REIMBURSE	REIMBURSE MILEAGE	0	99.58	99.58
116546	JOSTENS	03/13/2015	17209673	GRADUATION SUPPLIES, DIPLOMA COVERS/INSERTS - JOSTENS	4311415027	2,425.73	2,425.73
116547	KING COUNTY DIRECTORS ASSN	03/13/2015	3887667	supplies/watkins/m ath	2371415057	253.97	977.41
			3887668	clayton/science supplies	2371415058	380.32	
			3887669	social studies supplies/Garrow	2371415059	236.86	
			3887964	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415025	106.26	
116548	LAKEWOOD HARDWARE & PAINT	03/13/2015	423168	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415026	67.64	67.64
116549	LEMAY MOBILE SHREDDING	03/13/2015	4426893	LEMAY MOBILE SHREDDING SVCS FY 1415 OPEN PO / Saltars Point Elementary	81415049	106.80	225.10
			4426894	LEMAY MOBILE SHREDDING SVCS FY 1415 OPEN PO	81415049	38.00	
			4426899	LEMAY MOBILE SHREDDING SVCS FY 1415 OPEN PO / Steilacoom High School	81415049	51.50	
			4428661	LEMAY MOBILE SHREDDING SVCS FY 1415 OPEN PO / Chloe Clark Elementary	81415049	28.80	
116550	LEMAY TRANSPORTATION SERVICES	03/13/2015	816061	Large Disposal Containers for Tree Trimming (Feb. 2015) / 1201 Galloway St.	0	420.00	750.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			816062	Large Disposal Containers for Tree Trimming (Feb. 2015) / 1700 Palisade Blvd	0	330.00	
116551	LOWES	03/13/2015	9900 195933 9	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415031	795.59	795.59
116552	MAILFINANCE	03/13/2015	H5196557	MAIL FINANCE FY 1415 OPEN PO	81415053	607.18	607.18
116553	PIERCE COUNTY SEWER	03/13/2015	00858625	PIERCE COUNTY SEWER SVCS FY 1415 OPEN PO / 1712 PALISADE BLVD, DUPONT	81415046	161.46	342.82
			01354221	PIERCE COUNTY SEWER SVCS FY 1415 OPEN PO / 1750 BOBS HOLLOW LN, DUPONT	81415046	181.36	
116554	PIERCE CO BUDGET AND FINANCE	03/13/2015	0119052002	2015 TAX ASSESSMENT / 13005 CAMUS RD, ANDERSON ISLAND	0	506.94	506.94
116555	RIVIERA COMMUNITY CLUB	03/13/2015	SC/100	WATER USAGE FOR ANDERSON ISLAND	81415088	1.60	1.60
116556	ROSTOS, TANYA LYNNE	03/13/2015	REIMBURSE TRAVEL	REIMBURSE MILEAGE AND MEALS FOR TRAVEL / RIGHT RESPONSE TRAINER TRAINING DAY 3 & 4	0	92.67	92.67
116557	SCHOOL SPECIALTY, INC.	03/13/2015	208113971386	KALLAY / CLASSROOM SUPPLIES	0	61.83	98.91
			208113971468	WATKINS / CLASSROOM SUPPLIES	0	37.08	
116558	SODEXO INC & AFFILIATES	03/13/2015	1000845622	OPEN PO FOR FOOD SERVICE - DO NOT FAX	81415104	86,924.50	86,924.50
116559	SUNBELT STAFFING	03/13/2015	6879381	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,240.00	2,240.00
116560	TED BROWN MUSIC CO	03/13/2015	1488669	music/supplies/fo	2371415029	90.74	90.74
116561	TOWN OF STEILACOOM	03/13/2015	05-00010.0	TOWN OF STEILACOOM FY	81415043	336.00	591.95

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			05-00030.0	1415 ELECTRICITY OPEN PO / 511 CHAMBERS ST FURNACE TOWN OF STEILACOOM FY	81415043	255.95	
116562	TRUSTEED PLANS SERVICE CORP	03/13/2015	0080411-IN	1415 ELECTRICITY OPEN PO / 511 CHAMBERS ST TRUSTEED PLANS SERVICE CORP SVCS	81415050	6,511.20	6,511.20
116563	WELLS FARGO FINANCIAL LEASING	03/13/2015	5001953930	FY 1415 OPEN PO WELLS FARGO FINANCE LEASE OPEN PO FOR CHERRYDALE COPIER	81415074	612.01	612.01
			36	Computer	Check(s) For a Total of		305,612.59

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	36	Computer	Checks For a Total of	305,612.59
Total For	36	Manual, Wire Tran, ACH & Computer	Checks	305,612.59
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	305,612.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$111.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 116564 through 116565, totaling \$111.90

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116564	LOUGEE, DOUGLAS	03/18/2015	REFUND FOOD SVC	REFUND FOOD SVC / I. LOUGEE	0	88.25	88.25
116565	SCHWARTZ, MIN	03/18/2015	REFUND FOOD SVC	REFUND FOOD SVC / J. SCHWARTZ	0	23.65	23.65

2 Computer Check(s) For a Total of 111.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	111.90
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	111.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	111.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$77,079.44. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 116566 through 116611, totaling \$77,079.44

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116566	ALBERS & COMPANY INC	03/19/2015	1127	ALBERS AND COMPANY INC FY 1415 OPEN PO	81415038	2,777.51	2,777.51
116567	ALBERTSONS - CTE ADVANTAGE CAR	03/19/2015	6030375100161345	SHS ALBERTSONS FACSE- OPEN PO NOT TO EXCEED \$5,000	141415005	1,196.79	1,196.79
116568	ANDERSON-GONZALEZ, BARBIE L	03/19/2015	REIMB SUPPLIES	REIMB SUPPLIES FOR RECORDERS	0	4.55	4.55
116569	BANK OF AMERICA	03/19/2015	15020071990	OPEN PO FOR SERVICE FEES - DO NOT FAX	81415079	62.94	62.94
116570	BUILDERS HARDWARE & SUPPLY	03/19/2015	S3391465.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415008	25.91	25.91
116571	CAREERSTAFF UNLIMITED - TACOMA	03/19/2015	28427-239590	Jackie Muir, Contracted OT position for the 2014-2015 school year.	91415004	1,674.00	1,674.00
116572	CAROLINA BIOLOGICAL SUPPLY CO	03/19/2015	49045938RI	clayton/science supplies	2371415063	240.17	240.17
116573	CDWG	03/19/2015	ST53162 SV36108	More ChromeBooks Printers for Saltar's Point new laptop carts.	81415142 81415150	4,272.54 836.63	5,109.17
116574	CENTURYLINK	03/19/2015	3000493944 3/2/15	DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX	81415007	184.51	184.51
116575	CHEVRON & TEXACO CARD SERVICES	03/19/2015	43801583	CHEVRON & TEXACO FUEL CARD	81415052	1,369.08	1,369.08

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116576	COASTWIDE LABORATORIES	03/19/2015	GT2750260	SERVICES OPEN PO OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	220.31	2,536.07
			GT2751298	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	293.24	
			GT2752386	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	432.26	
			GT2754269	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	24.07	
			NT2750260	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	304.37	
			NT2751298	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	360.28	
			NT2752386	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	794.39	
			NT2753545	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	107.15	
116577	CRISIS REALITY TRAINING	03/19/2015	137	PHASE 1 - SITE ASSESSMENTS/PLAN REVIEW	81415032	2,962.50	2,962.50
116578	CULLIGAN	03/19/2015	201503380587	OPEN PURCHASE ORDER 2014-2015 FOR WATER	101415012	43.10	43.10
116579	DEMCO INC	03/19/2015	5542358	library supplies	2371415061	167.59	167.59
116580	FOLLETT SCHOOL SOLUTIONS	03/19/2015	625437-0	library supplies	2371415062	349.47	349.47
116581	FREY SCIENTIFIC	03/19/2015	202501186452	clayton/science supplies	2371415060	52.48	52.48
116582	GENERAL ELECTRIC CAPITAL CORP	03/19/2015	62377029	GE CAPITAL CORP OPEN PO FOR DISTRICT OFFICE COPIER	81415068	529.50	529.50
116583	HAROLD LEMAY ENTERPRISES	03/19/2015	6091502	DISTRICT WIDE GARBAGE/RECYCLING SVCS FY 1415	81415047	1,397.48	1,397.48

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				HAROLD LEMAY ENTERPRISES OPEN PO			
116584	HEALTH CARE AUTHORITY	03/19/2015	HCAFSA0769	MEDICAID	81415148	398.79	1,521.13
			HCASBH2076	REIMBURSEMENT MEDICAID	81415148	1,047.01	
			HCASBH2158	REIMBURSEMENT MEDICAID	81415148	75.33	
116585	HUMANUS CORPORATION	03/19/2015	2015-2453	Jonathan Golle, Contracted Psychologist position.	91415002	2,960.00	4,460.00
			2015-2466	Health Services - For LPN position at Pioneer	91415018	1,500.00	
116586	KING COUNTY DIRECTORS ASSN	03/19/2015	3886259	copy paper: will order on demand	1461415025	315.98	975.10
			3889229	copy paper - order for school year 2014-15	2371415014	629.04	
			3890301	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415025	30.08	
116587	LAKEWOOD HARDWARE & PAINT	03/19/2015	424312	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415026	35.29	35.29
116588	LEADER SERVICES	03/19/2015	WA08314	Transactions for February 2015 @ \$1.40/transaction	0	148.40	148.40
116589	LECOMPTE, KAREN	03/19/2015	REIMBURSE SUPPLIES	REIMBURSE CLASSROOM SUPPLIES / COSTCO	0	43.25	43.25
116590	LEE, SANDY MARIE	03/19/2015	REIMBURSE	REIMBURSE PRINCIPAL SUPPLIES / SAFEWAY	0	32.67	32.67
116591	LES SCHWAB TIRES	03/19/2015	30500241405	OPEN PURCHASE ORDER 2014-2015 FOR PARTS & SERVICE	101415029	144.96	144.96
116592	MVP PHYSICAL THERAPY, INC	03/19/2015	134	SHS MVP PHYSICAL THERAPY ATHLETIC TRAINING SERVICES	81415107	880.00	880.00
116593	NASCO	03/19/2015	28545	science supplies/dean	2371415056	222.33	302.18
			29496	science supplies/dean	2371415056	79.85	
116594	O'REILLY AUTO PARTS	03/19/2015	155089	OPEN PURCHASE	101415037	91.72	91.72

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116595	OFFICE DEPOT	03/19/2015	758075971001	ORDER 2014-2015 FOR AUTO SUPPLIES DISTRICT OFFICE COPY PAPER	81415151	371.85	371.85
116596	PACIFICA LAW GROUP	03/19/2015	22021	PROFESSIONAL SERVICES RENDERED AND RELATED COSTS THROUGH FEBRUARY 28, 2015	81415155	308.00	977.00
			22022	PROFESSIONAL SERVICES RENDERED AND RELATED COSTS THROUGH FEBRUARY 28, 2015	81415155	136.00	
			22023	PROFESSIONAL SERVICES RENDERED AND RELATED COSTS THROUGH FEBRUARY 28, 2015	81415155	533.00	
116597	PSAT/NMSQT	03/19/2015	385004459	CAREER CENTER - PSAT TESTS FOR OCTOBER 2014 TESTING RETURN PO TO JODY TO ORDER	4311415002	5,530.00	5,530.00
116598	PUGET SOUND ENERGY	03/19/2015	200002143960	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO	81415039	12,670.41	22,324.62
			200023874882	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / 1700 Palisade Blvd	81415039	9,654.21	
116599	PUYALLUP SD	03/19/2015	AR307014	2015 Pierce County Para Educator Training	91415019	40.00	40.00
116600	QBSI	03/19/2015	IN395149	QBSI OPEN PO PRINT MANAGEMENT SERVICES	81415035	23.72	428.50
			IN395150	QBSI OPEN PO PRINT MANAGEMENT SERVICES	81415035	404.78	
116601	RSD	03/19/2015	26164244-00	OPEN PURCHASE ORDER 2014-2015 FOR REFRIGERATION PARTS	101415041	176.69	1,184.75
			26164261-00	OPEN PURCHASE ORDER 2014-2015 FOR REFRIGERATION PARTS	101415041	1,008.06	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
116602	STAPLES BUSINESS ADVANTAGE	03/19/2015	8033408799	Copy Paper	1621415019	1,028.52	1,028.52
116603	SUNBELT STAFFING	03/19/2015	6894326	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,800.00	2,800.00
116604	SUPERINTENDENT OF PUBLIC INSTR	03/19/2015	10736	BEST MENTOR ACADEMY DAY 3 - TACOMA / LOUANN STALDER	0	40.00	40.00
116605	TANNER ELECTRIC	03/19/2015	72131000	ANDERSON ISLAND FY1415 TANNER ELECTRIC OPEN PO	81415044	644.56	644.56
116606	TED BROWN MUSIC CO	03/19/2015	1477856	SHS BAND TED BROWN MUSIC SUPPLIES AND REPAIRS OPEN PO	271415012	38.27	107.26
			1479681	SHS BAND TED BROWN MUSIC SUPPLIES AND REPAIRS OPEN PO	271415012	68.99	
116607	TRUSTEED PLANS SERVICE CORP	03/19/2015	0080448-IN	TRUSTEED PLANS SERVICE CORP SVCS FY 1415 OPEN PO	81415050	9,964.23	9,964.23
116608	TUCKER CONSULTING LLC	03/19/2015	MARCH 2015 INVOICE	PLANNING, MEETING AND PRESENTATIONS FOR MARCH 13TH 2015 NON-SCHOOL DAY	0	1,000.00	1,000.00
116609	WEIGHT, KATHLEEN J	03/19/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE & PARKING	0	98.86	98.86
116610	WELLS FARGO FINANCIAL LEASING	03/19/2015	5001986418	WELLS FARGO FINANCE LEASE OPEN PO FOR CHLOE CLARK, ANDERSON, PIONEER AND SHS	81415097	764.72	937.72
			5001986419	WELLS FARGO FINANCE LEASE OPEN PO FOR PIONEER NURSE'S OFFICE COPIER	81415073	173.00	
116611	ZUMAR INDUSTRIES INC	03/19/2015	0174909	OPEN PURCHASE ORDER 2014-2015 FOR SIGNS	101415055	284.05	284.05
			46	Computer	Check(s) For a Total of		77,079.44

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	46	Computer	Checks For a Total of	77,079.44
Total For	46	Manual, Wire Tran, ACH & Computer Checks		77,079.44
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	77,079.44

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$43,729.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200259 through 200259, totaling \$43,729.75

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200259	JONES AND ROBERTS CO.	03/13/2015	2015-03-05	SHS CLASSROOM MODIFICATIONS PROJECT APPLICATION #5	2001415026	43,729.75	43,729.75

1 Computer Check(s) For a Total of 43,729.75

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	43,729.75
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	43,729.75
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	43,729.75

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$12,012.88. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200260 through 200262, totaling \$12,012.88

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200260	ERICKSON MCGOVERN	03/20/2015	12	SHS CLASSROOM MODIFICATIONS PROJECT NO. 2014-23, INVOICE NUMBER 12	2001415028	3,780.90	6,490.33
			14	1918 ADMINISTRATION BUILDING PROJECT NO. 2013-2 INVOICE NO. 14	2001415027	2,709.43	
200261	SAXTON BRADLEY	03/20/2015	INV-14-01357	Installation of five Smart Board and Sound systems at Steilacoom High School as stated and listed in the sbi quote QT-01964 Dated 1/14/15	2001415021	5,502.90	5,502.90
200262	SIGNS OF SEATTLE	03/20/2015	27543	3"x5" 3mm brushed silver dibond sign plus shipping - Capital Projects	2001415029	19.65	19.65
				3 Computer	Check(s) For a Total of	12,012.88	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	12,012.88
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	12,012.88
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	12,012.88

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$6,352.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402159 through 402168, totaling \$6,352.14

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402159	COMPUTER FUN	03/13/2015	2150240	3016 JUNIOR CLASS - LOVE TESTS	4061415180	109.85	109.85
402160	COSTCO	03/13/2015	259899607	OPEN PO FOR STUDENT STORE COSTCO FY1415 EXPENDITURE	4061415019	253.41	253.41
402161	GOPHER	03/13/2015	8909318	CHLOE CLARK ELEMENTARY TETHERBALL PURCHASE	4021415010	549.02	812.27
			8910529	CHLOE CLARK ELEMENTARY TETHERBALL PURCHASE	4021415010	263.25	
402162	PACIFIC WELDING SUPPLIES LLC	03/13/2015	01274249	SHS STUDENT STORE FY 1415 OPEN PO FOR PACIFIC WELDING	4061415017	11.76	11.76
402163	PAPA JOHN'S PIZZA	03/13/2015	S2208-15-1286	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	342.68
			S2208-15-1294	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
			S2208-15-1295	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
			S2208-15-1296	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	0.01	
			S2208-15-1300	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	33.97	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			S2208-15-1301	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
			S2208-15-1305	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
			S2208-15-1306	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
402164	RADIO PARTIES	03/13/2015	1063807	4013 YEARBOOK - KUBE 93 RADIO PARTIES DJ FOR HIGH SCHOOL DANCE	4061415126	495.00	495.00
402165	ROBERTSON, DAVID H	03/13/2015	2015-02-27	ASB EMPLOYEE REIMBURSEMENT: HOME DEPOT PURCHASE	0	49.11	49.11
402166	STELLACOOM SCHOOL DISTRICT	03/13/2015	2015-02-05	ASB CHLOE CLARK TO REIMBURSE GF FOR FIELD TRIP TRANSPORTATION	0	352.54	391.06
			2015-03-06	ASBF TO REIMBURSE GF-ASB PIONEER 7690, CREDIT ADJUSTMENT	0	38.52	
402167	STELLACOOM HIST MUSEUM ASSN	03/13/2015	2015-03-2,3,5,6	SALTAR'S POINT ELEMENTARY 4TH GRADE CLASS FIELD TRIP FOR MARCH 2,3,5, AND 6, 2015	4041415008	354.00	354.00
402168	TACOMA RAINIERS PROFESSIONAL B	03/13/2015	2014-12-17	2000 ATHLETICS - Final payment for Cheney Stadium baseball game, see original PO 4061415073 for deposit	4061415174	3,533.00	3,533.00

10 Computer Check(s) For a Total of 6,352.14

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	6,352.14
Total For	10	Manual, Wire Tran, ACH & Computer	Checks	6,352.14
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,352.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$348.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402169 through 402175, totaling \$348.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402169	ALLEN, DAVID	03/18/2015	REFUND TRACK	REFUND TRACK USER FEE / S. ALLEN	0	50.00	50.00
402170	DAUGARD, MARIA	03/18/2015	REFUND GENERAL ASB	REFUND GENERAL ASB / K. DAUGARD	0	50.00	50.00
402171	DELACRUZ, REBECCA	03/18/2015	REFUND T-SHIRT	REFUND ASB LEADERSHIP T-SHIRT / P. DELACRUZ	0	18.00	18.00
402172	ECLARINO, RAUL	03/18/2015	REFUND ASB BAND	REFUND ASB BAND RE: DISNEYLAND / K. ECLARINO	0	30.00	30.00
402173	HELL, ANGELA	03/18/2015	REFUND BASEBALL	REFUND ASB BASEBALL USER FEE / D. HELL	0	50.00	50.00
402174	SILVA, DIVINA	03/18/2015	REFUND ASB	REFUND ASB CARD & TRACK USER FEE / A. SILVA	0	100.00	100.00
402175	STELLACOOM HIGH SCHOOL ASB	03/18/2015	REFUND REVERSE TRACK	TRACK USER FEE FOR J. THOMAS WAS REFUNDED IN INTOUCH, BUT STUDENT CHANGED MIND AND IS STAYING IN TRACK / THIS CHECK PAYABLE TO SHS ASB REVERSES THE INTOUCH REFUND FOR TRACK	0	50.00	50.00

7 Computer Check(s) For a Total of 348.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	7	Computer	Checks For a Total of	348.00
Total For	7	Manual, Wire Tran, ACH & Computer	Checks	348.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	348.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 25, 2015, the board, by a _____ vote, approves payments, totaling \$6,944.20. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402176 through 402186, totaling \$6,944.20

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402176	BROADWAY CTR PERFORMING ARTS	03/20/2015	365148	Cherrydale Primary 3rd grade field trip: The Musical Adventure of Flat Stanley March 4, 2015	4031415001	616.00	1,491.00
			365846	Cherrydal Primary 2nd grade field trip: The Musical Adventure of Flat Stanley March 4, 2015	4031415002	875.00	
402177	ESD 113	03/20/2015	0000028469	6th grade camp fingerprinting-Jam es Song Hong	4051415055	75.00	353.50
			0000028478	6th grade camp fingerprinting-Ver onica Mateo Blas	4051415055	53.50	
			0000028484	6th grade camp fingerprinting-Ste ven Michael Schenk, Troi Lynn Williams, Christopher Lee Elfrank	4051415055	225.00	
402178	EVERYTHING TRACK AND FIELD	03/20/2015	2012050-01	2015 TRACK - Everything Track & Field supplies	4061415153	1,963.74	1,963.74
402179	LAKEWOOD PARKS DEPARTMENT	03/20/2015	2015-03-09	3017-3018 CLASSES OF 2017 & 2018 FACILITY RENTAL FOR FUN RUN	4061415186	200.00	200.00
402180	OBERLIN CHURCH	03/20/2015	150317	Rental Fee for	4051415059	120.00	120.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402181	OLYMPIA JUNIOR PROGRAMS INC	03/20/2015	2015-152	use of Sanctuary and Fellowship Hall on March 17, 2015 Olympia Junior ProgramS-Third Grade attendance fee for "Laura Ingalls Wilder" production	4021415017	580.00	580.00
402182	PAPA JOHN'S PIZZA	03/20/2015	S2208-15-1307	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	191.49
			S2208-15-1308	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
			S2208-15-1310	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	51.45	
			S2208-15-1322	4012 STUDENT STORE *OPEN PO* PAPA JOHNS	4061415111	37.14	
402183	STEILACOOM SCHOOL DISTRICT	03/20/2015	2015-01-22	CD ASBF TO REIMBURSE FOR CATERING SERVICES FOR THE PRINCIPAL	0	13.50	398.07
			2015-02-19	ASBF TO REIMBURSE GF FOR SP 5TH GRADE STATE CAPITOL FIELD TRIP TRANSPORTATION	0	209.57	
			2015-03-02	STUDENT TO STUDENT PIZZA AND MILK	0	110.00	
			2015-03-12	CD ASB TO REIMBURSE GF FOR KCDA PURCHASE	0	65.00	
402184	VEBBER, MICHAEL	03/20/2015	1045	Piano accompaniment for solso/ensemble contest March 14, 2015	4051415056	280.00	280.00
402185	WESTERN WASHINGTON WRESTLERS O	03/20/2015	205	WRESTLING OFFICIAL FEES FOR 2014-2015 SEASON NTE \$2000	4061415059	391.52	667.60
			206	WRESTLING OFFICIAL FEES FOR 2014-2015 SEASON	4061415059	276.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402186	WINNING SEASONS	03/20/2015	D2015099	NTE \$2000 Pioneer Middle School Boys Basketball Warm Up Shirts	4051415062	652.30	698.80
			M2015076	PORT PC78H HOOD; 3-COLOR REORDER	0	46.50	
				11 Computer	Check(s) For a Total of		6,944.20

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	11	Computer	Checks For a Total of	6,944.20
Total For	11	Manual, Wire Tran, ACH & Computer	Checks	6,944.20
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	6,944.20

Steilacoom Historical School District No. 1
 Certificated Personnel Report

Personnel Report 3-25-15						
Name	Position	FTE	Location	Effective Date	Action	Comment
Daughtery Kathryn	Teacher	1.00	Chloe Clark	8/31/2015	Leave of Absence	15-16 year only
Engel Randi	Teacher	1.00	Chloe Clark	8/31/2015	Resignation	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3-25-15						
Name	Position	Hours	Location	Effective Date	Action	Comment
Hilderbrand Michele	Office Coordinator	4	Cherrydale	6/30/2015	Resignation	
Yoho Evan	Para Educator	6.5	Chloe Clark	3/26/2015		14-15 school year

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 3-25-15				
Name	Action	Location	Effective Date	Stipend Amount
Bradshaw Brett	TPEP Lead	Chloe Clark	9/1/2014	500.00
Haller Kyle	Head VolleyBall Coach	Pioneer	3/30/2015	4,235.00
McJunkins Michael	Assistant Track Coach Boys	Pioneer	3/30/2015	2,625.00
McJunkins Trina	Assistant Track Coach Girls	Pioneer	3/30/2015	2,625.00
Patterson Josephine	Assistant Track Coach Girls	Pioneer	3/30/2015	2,900.63
Raschke Ragan	Dance Team Advisor	Pioneer	9/1/2014	600.00
Raschke Ragan	Assistant Volleyball Coach	Pioneer	3/30/2015	2,900.63
Ruffin Armand	Head Track Coach	Pioneer	3/30/2015	3,867.50

Overnight Field Trip Proposal

- The purpose of the trip is to compete, as state qualifiers, in the International DECA competition in Orlando, FL.
- The participants are employing their skills as marketing students in their area of expertise in international competition. They will be judged on their written and verbal skills in the marketing field.
- The students will travel by airplane and shuttle bus arranged by DECA and the advisor. All necessary paperwork has been submitted, the results from the state competition were just announced March 6.
- The chaperone will be Christina Hayden, marketing teacher and DECA advisor for Steilacoom High School. This DECA conference lodging is like the state conference in which the blocks of rooms have male and female chaperones on each floor dispersed amongst the students' rooms. Like at the state conference I will ask the male chaperones from other schools to help with bed checks at this conference when needed. The national DECA organization has put all of the Washington schools in the same hotel: The Rosen Shingle Creek Resort located at 9939 Universal Blvd. Orlando, FL
- The students participating are: Aurora Authement, Anthony Davis, Ezekial Hampton
- The students and chaperone will be staying at the Rosen Shingle Creek Resort, which was assigned by national DECA. The advisor/instructor's travel will be paid using CTE funds. The required paperwork has been turned in. The transportation and lodging will be paid with the funds in the DECA ASB account.

Itinerary:

- a. Depart SeaTac Airport on April 23rd at 12:15 am and return to SeaTac April 29th at 10:17 pm. Students will be transported to/from the airport by parents.
- b. We should arrive in Orlando at 11:40 am, April 24 and depart Orlando at approximately 4:15 pm on April 29.
- c. Christina Hayden can be reached on her cell phone: 253.677.2282.

A handwritten signature in cursive script, likely reading 'Christina Hayden', followed by a simple smiley face drawing consisting of two vertical lines for eyes and a curved line for a mouth.

Inventory ID	Description	Approximate Length of Service	Quantity in Stock	Reason for Surplus	Estimated Value	Transferred to
	A Shakespeare Coloring Book (0-88388-008-3) Bellerophon Books 1996	Not Available	1	Outdated	Unknown	
	Algebra 1 (0-07-888480-2) Glencoe 2010	Not Available	155	Outdated	Unknown	
	Algebra 1 Real World Problem Solving Graphic Novel (978-0-07-890507-0) Glencoe 2010	Not Available	220	Outdated	Unknown	
	Algebra 1 Spanish (0-07-893452-4) Glencoe 2010	Not Available	1	Outdated	Unknown	
	Algebra 1 Studentworks Plus CD (978-0-07-891530-7) Glencoe 2010	Not Available	139	Outdated	Unknown	
	Algebra 1 Studentworks Study Notebook (978-0-07-890844-6) Glencoe 2010	Not Available	178	Outdated	Unknown	
	Algebra 1 Teacher Edition (978-0-07-888481-8) Glencoe 2010	Not Available	5	Outdated	Unknown	
	Algebra 1 Teacher Resource Kit Glencoe 2010	Not Available	2	Outdated	Unknown	
	Algebra 2 (0-07-888482-9) Glencoe 2010	Not Available	244	Outdated	Unknown	
	Algebra 2 Mastering the EOC Exam (978-0-07-890701-2) Glencoe 2010	Not Available	262	Outdated	Unknown	
	Algebra 2 Real World Problem Solving Graphic Novel (978-0-07-890540-7) Glencoe 2010	Not Available	214	Outdated	Unknown	
	Algebra 2 Solution Manual Glencoe 2010	Not Available	1	Outdated	Unknown	
	Algebra 2 Studentworks Plus CD (978-0-07-891536-9) Glencoe 2010	Not Available	105	Outdated	Unknown	
	Algebra 2 Studentworks Study Notebook Glencoe 2010	Not Available	180	Outdated	Unknown	
	Algebra 2 TE (0-07-888483-7) Glencoe 2010	Not Available	2	Outdated	Unknown	
	Algebra 2 Teacher Resource Kit Glencoe 2010	Not Available	2	Outdated	Unknown	
	Algebra 2 Teacherworks Plus CD (978-0-07-891551-2) Glencoe 2010	Not Available		Outdated	Unknown	
	Basic English (0-7854-2905-0) AGS 2002	Not Available	1	Outdated	Unknown	
	Basic Writing Skills with Readings (0-944210-70-8) Townsend 1995	Not Available	1	Outdated	Unknown	
	Biology (0-7854-2193-9) AGS 2000	Not Available	19	Outdated	Unknown	
	Biology (0-7854-2193-9) AGS 2000	Not Available	1	Outdated	Unknown	
	Brain Stars (1-931117-41-1) Jeanne Dise-Lewis 2008		1	Outdated	Unknown	
	Bridges to Literature Level 1 (0-618-08733-8) McDougal Littell 2002	Not Available	1	Outdated	Unknown	
	Bridges to Literature Level 3 (0-618-08735-4) McDougal Littell 2002	Not Available	1	Outdated	Unknown	
	Calculus: Graphical, Numerical, Algebraic (0-13-201408-4) Pearson Prentice Hall 2007	Not Available	63	Outdated	Unknown	
	Calculus: Graphical, Numerical, Algebraic (0-13-201409-2) Pearson Prentice Hall 2007 Teachers Edition	Not Available	1	Outdated	Unknown	
	Calculus: Graphical, Numerical, Algebraic PresentationExpress (0-13-201422-X) Pearson Prentice Hall 2007	Not Available	1	Outdated	Unknown	
	Calculus: Graphical, Numerical, Algebraic TeacherExpress (0-13-201420-3) Pearson Prentice Hall 2007	Not Available	1	Outdated	Unknown	

2013-2014 Steilacoom High School Textbook Surplus

Inventory ID	Description	Approximate Length of Service	Quantity in Stock	Reason for Surplus	Estimated Value	Transferred to
	Century 21 Accounting General Journal 7th Ed. (0-538-67671-X) South Western 2000	Not Available	20	Outdated	Unknown	
	Century 21 Keyboarding & Information Processing (0538-64892-9) South Western 1997	Not Available	45	Outdated	Unknown	
	Content Area Reading 7th Edition (0-321-08810-7) Allyn and Bacon 2002	Not Available	1	Outdated	Unknown	



Steilacoom Historical School District No. 1

511 Chambers Street

Steilacoom, WA 98388-3311

Telephone: (253) 983-2200

Fax: (253) 584-7198

www.steilacoom.k12.wa.us

To: Steilacoom Historical Board of Directors

From: Principal Andre Stout, Pioneer Middle School

Date: March 23, 2015

Request for approval of annual 6th grade outdoor education program:

Event: 6th grade Outdoor Education, 2014-15 school year

Destination: Camp Colman, Longbranch, WA

Dates: Two Sessions: April 13-15 and April 15 – 17, 2015

Estimated Cost: \$45,000

Funding: Outdoor Education Budget, Student fundraisers through ASB,

Student cost - \$135/student Chaperones and counselors cost \$60/each

Travel: School Busses

Lodging: Cabins at Camp Colman

Classes taught by Camp Coleman instructors. Classes include: plant identification and forest ecology, beach investigation and challenge courses.

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 25, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION Second Reading of Management Series Policies: 6900 and 6905**
 INFORMATION

BACKGROUND INFORMATION: In the District’s continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 6900 – Facilities Planning

- Minor wording edits
- New language regarding accessibility to persons with disabilities

Policy 6905 – Site Acquisition

- Minor wording edits
- Addition of Growth Management Act legislation

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 6900 and 6905.

Report prepared by: Jim Brittain – Executive Director of Finance and Operations

SITE ACQUISITION

The district will attempt to acquire building sites substantially in advance of the actual construction of facilities in order to minimize delay in construction projects and to realize financial savings to the district. The board will periodically review its inventory of land in light of growth trends in the district and local land use restrictions, and make such transactions as it determines will best meet the future needs of the district.

Prior to any purchase of real estate the district will obtain a market value appraisal by a professionally designated real estate appraiser as defined in RCW 74.46.020. The board shall select the appraiser. The appraisal will identify the relevant zoning and Growth Management Act specifications to determine whether the intended use of the property is legally permitted.

In acquiring a new site, the board will always first attempt to reach settlement with the owner through negotiations. Eminent domain proceedings will be commenced at the outset of the decision to purchase a particular site to avoid delay in the event of a negotiations breakdown, but the district will resort to condemnation only when it is obvious that negotiations will not lead to an amicable settlement.

The board will acquire school sites or facilities only when it clearly contemplates using the property for school purposes.

Legal References:	RCW 8.16	Eminent Domain by School Districts
	28A.335.130	Real property--Sale--Use of proceeds
	28A.335.090	Conveyance and acquisition of property
		— Management
	74.46.020	Definitions
	Chapter 36.70A RCW	Growth Management Act

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.25.15

FACILITIES PLANNING

In order to provide the best possible physical environment for learning and teaching, the following factors will be considered in the planning of district facilities:

- A. Facilities will accommodate the educational needs of students and be consistent with the educational philosophy and instructional goals of the district;
- B. Facilities will meet or exceed all health, safety and welfare regulations;
- C. The district will seek state and federal moneys to the maximum extent available to supplement its own financial resources;
- D. Undesirable environmental impact will be minimized;
- E. Changing demographic factors shall be monitored.

Facilities Master Plan

In order to efficiently manage the district's present and future facilities needs, a facilities master plan will be developed. Such plan will cover a ten-year period, be developed in conjunction with the local comprehensive land-use plan and other growth management policies, be reviewed annually and include at least the following:

- A. A cost analysis of financial ability of the district to implement its facilities program;
- B. Existing and projected enrollment figures, including an analysis of the racial composition of the student population;
- C. An inventory of the district's undeveloped property and developed facilities, including an analysis of the number of students in each facility and whether the facility is over or under crowded.
- D. An analysis of the appropriateness of the facilities to meet the needs of students and members of the public, all district services, programs and activities, will be accessible to individuals with disabilities and appropriate for students regardless of gender;
- E. Recommendations as to the sale or other disposition of district property not needed in the future; and
- F. Recommendations as to the acquisition, construction or modification of new sites or facilities and of how such will better meet the needs of students and the educational program.

Enrollment Projections

Enrollment will be projected for a five-year period using methods acceptable to the State Board of Education for determining the district's eligibility for state construction grants. This projection will be reviewed and revised annually and supplemented by an analysis of additional factors that may affect the student population, such as potential zoning and development changes within the district, housing projections and the development of new businesses and public projects.

Legal Reference: 42 U.S.C. § 12101 et. seq. Americans with Disabilities Act

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.25.15

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 25, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION Second Reading of Management Series Policies: 6910, 6920 and 6925**
 INFORMATION

BACKGROUND INFORMATION: In the District’s continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 6910 – Construction Financing

- Minor wording edits
- Deletion of the oversight of State Board of Education –addition of Superintendent of Public Instruction

Policy 6920 – Construction Design

- Minor wording edits

Policy 6925 – Architect and Engineering Services

- Minor wording edits

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 6910, 6920 and 6925.

Report prepared by: Jim Brittain – Executive Director of Finance and Operations

CONSTRUCTION FINANCING

The board will attempt to add moneys to the capital projects fund regularly in such amounts as are available and appropriate to the district's needs as projected by the facilities master plan. Moneys in that fund which are not immediately needed will be invested in those securities permitted by law which will provide maximum return to the fund. In addition to those moneys, the board may consider non-voter approved debt within statutory limits and the board will seek authority from district electors to issue bonds or levy a special capital improvements property tax assessment for school construction when specific projects are anticipated. The board will also seek matching funds from the Superintendent of Public Instruction to the maximum extent available as well as any federal funds that may be available.

State School Construction Funds

Immediately after the board has approved the initiation of a construction project, the superintendent will notify the Superintendent of Public Instruction of the board's intent. All studies, notices and other requirements established by the Superintendent of Public Instruction as conditions for eligibility for state construction grants will be completed by the superintendent.

The advice of the state superintendent of public instruction shall be solicited in order to assure the district's eligibility for state financial assistance.

Non-Voter Approved Debt

If the board decides it is prudent, it may authorize the issuance of non-voter approved debt within statutory limits to purchase facility sites; improve energy efficiency of buildings; or acquire, remodel or repair school facilities. Statute limits non-voter approved school district debt to three-eighths of one percent of the value of the taxable land within the district.

Bonds

If the board determines that there are insufficient moneys in the building fund for a construction project, the board chooses not to authorize an election for a capital levy, and the district's limit on bonded indebtedness has not been reached, the board will authorize an election to seek the approval of voters to issue bonds in the amount needed for the project.

The legal requirements for bond elections and subsequent issuance and redemption of bonds will be met. The resolution adopted by the board calling for the bond election will specify the purposes of the bond including the specific buildings to be constructed or remodeled and any other purposes authorized in RCW 28A.530.010. The board resolution will also describe the specific purposes the board anticipates for using any state financing assistance, if any. If circumstances alter the purposes for which the board believes it is in the best interest of the district to use the state funds or those raised through the bond, the board will conduct a public hearing to consider the circumstances and to receive public testimony. At a meeting subsequent to the public hearing the board may either amend its original resolution or adopt a new one describing the specific purposes to which the state and/or bond funds will be put.

Upon the sale of bonds duly authorized as prescribed by law, the proceeds will be credited by the county treasurer to the appropriate fund of the district.

Notice of intent to apply for state school construction funds will be submitted to the Superintendent of Public Instruction prior to submitting a bond proposal to district voters.

Legal References:	RCW 28A.320.310	Investment of building funds — Restrictions
	RCW 28A.525.020	Duties of Superintendent of Public Instruction
	RCW 28A.525.080	Federal funds for school plant facilities - Rules
	RCW 28A.530.030	Disposition of bond proceeds — Capital projects fund
	RCW 28A.530.080	Additional authority to contract indebtedness - Notice
	RCW 39.36.020	Limitation of indebtedness prescribed
	WAC 392-123-180	Bond Proceeds

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 3.25.15

CONSTRUCTION DESIGN

Facilities will be designed to accommodate the educational, instructional and operational needs of the district. The professional experience and judgment of staff will be used in developing such educational specifications. The law requires that special attention be given the accessibility to the education program by students of both sexes and those with disabilities. The superintendent will see that all construction projects comply with the requirements for accessibility to individuals with disabilities and comparability between the sexes.

After determining that a need for new or improved facilities exists, the board, with the guidance of its professional staff, will engage in the following processes:

- A. Engage construction management services if applicable;
- B. Select an architect;
- C. Review a site evaluation including an assessment of existing facilities, if any, on the site;
- D. Develop educational specifications recognizing instructional needs and available financial resources;
- E. Review and approve schematic design prepared by architect, assuring that the new or remodeled facility or part of a facility is readily accessible to and usable by individuals with disabilities;
- F. Review a value engineering study and constructability review, and approve construction design including construction estimates;
- G. Call for bids; and
- H. Review and approve final construction contract; and

The board will comply with the terms and conditions as specified in the contract between the architect and the school district.

Legal References:	Chapter 39.35 RCW	Energy conservation in design of public Facilities
	42 U.S.C. § 12101 et. seq.	Americans with Disabilities Act
	WAC 392-343-080	Value engineering studies, constructability reviews, and building commissioning — Requirements and definitions
	WAC 392-343-102	Construction management
	WAC 392-344-065	Value engineering contracts
	WAC 392-344-066	Constructability review contracts
	WAC 392-344-075	Contracts — Filing

Management Resources:

Policy News, October 2011 Policy Manual Revisions
District Policy #3210 Students Nondiscrimination
District Policy #5010 Nondiscrimination & Affirmative Action

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 5.8.13; 3.25.15

ARCHITECT AND ENGINEERING SERVICES

When considering the acquisition of architectural and engineering services the board of directors will issue a notice in publication(s) of general circulation stating the general scope and nature of project(s) for which services are required. Effort will be made to inform firms who employ minorities and/or women.

Interested firms will be requested to submit a statement of qualifications and performance data to enable the board to determine which architectural or engineering firm will best serve the needs of the district. Criteria for selection of a firm will include, but not be limited to, quality and breadth of staff, design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates and budget control.

The superintendent is directed to establish necessary procedures to solicit and screen qualified engineers and architects. The superintendent will recommend one or more firms to the board for its consideration. The board and the successful architectural or engineering firm will enter into a contract for the necessary services. In the event of an emergency, the board may waive this selection process and secure such services as needed.

Cross Reference: Board Policy 6220

Bid Requirements

Legal References: RCW 28A.330.100(3)
RCW 39.80

Additional powers of boards (1st class)
Contracts for architectural and
engineering services
Architects' contracts

AGO 57-59 No.68

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 3.25.15

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 25, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION** Second Reading Policy 2340 Religious-Related Activities and Practices
 INFORMATION

BACKGROUND INFORMATION:

This policy is updated as part of a review for the Washington Risk Management annual Risk Assessment. There are minor revisions for clarification.

Revisions track WSSDA's recommendations.

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to approve Policy 2340.

Report prepared by:

Susanne Beauchaine-Executive Director Student Services

RELIGIOUS-RELATED ACTIVITIES AND PRACTICES

The board recognizes that views and opinions regarding the relationship of the schools and religion are diverse. While community opinions are important in shaping policy, the board must give primary credence to the United States and Washington state constitutions, state law and the decisions made by the respective courts when establishing guidelines for making decisions regarding religious-related activities and practices. The board further accepts the declaration of the State Board of Education that “all students . . . possess the constitutional right to the free exercise of religion and to have their schools free from sectarian control or influence.” To this end, the board establishes the following guidelines to preserve the constitutional rights of all students:

- A. Instruction about religious matters and/or using religious materials will be conducted in an objective, neutral, non-devotional manner and will serve a secular educational purpose. History, sociology, literature, the arts and other disciplines taught in school may have a religious dimension. Study of these disciplines, including the religious dimension, will give neither preferential nor disparaging treatment to any single religion or to religion in general and must not be introduced or utilized for devotional purposes.

Criteria used to guide academic inquiry in the study of religion will seek the same neutrality, objectivity and educational effectiveness expected in other areas of the curriculum. In addition, materials and activities should be sensitive to America's pluralistic society and should educate rather than indoctrinate. Instructional activities should meet the three-part test established and used by the U.S. Supreme Court to determine constitutionality: (1) the activity must have a secular purpose; (2) the activity's principal or primary effect must be one that neither advances nor inhibits religion; and (3) the activity must not excessively involve the school in religion. This constitutional restriction does not preclude a student from expressing his/her views relative to belief or non-belief about a religious-related issue in compositions, reports, music, art, debate and classroom discussion, when consistent with the assignment.

All religious-related instructional materials and/or activities must relate to secular student learning goals or standards.

- B. Staff will avoid assigning work that emphasizes the religious aspects of a holiday. Individual students should be allowed, at their own direction, to use religious personages, events or symbols as a vehicle for artistic expression, if consistent with the assignment. State law prohibits staff from requiring that students reveal, analyze or critique their religious beliefs, from grading academic work on its religious expression if any, from censoring or imposing consequences on students who engage in religious expression in accordance with the law, or from imposing the religious beliefs of the staff member on students.
- C. A student may decline to participate in a school activity that is contrary to his/her religious convictions.

If noncurriculum-related student groups are permitted to meet on school premises immediately before or after school hours, students will be permitted to meet to discuss religious, political, philosophical or other issues provided such group meetings are student-initiated and student-managed in compliance with Board Policy 2153, Non-curriculum Related Student Groups.

- D. Religious groups may rent school facilities under the policy providing for facilities rental. Activities of such groups will be clearly separated from school sponsored activities so that the school district does not support or appear to support the establishment of religion.
- E. A student may distribute religious literature under the same conditions that other literature may be distributed on the campus provided that such distribution does not intrude on the operation of the school.
- F. Material and/or announcements promoting religion may not be distributed by non-students or on behalf of groups or individuals who are not students.
- G. Religious services, programs or assemblies will not be conducted in school facilities during school hours or in connection with any school sponsored or school related activity. Speakers and/or programs that convey a religious or devotional message are prohibited. This restriction does not preclude the presentation of choral or musical assemblies which may use religious music or literature as a part of the program or assembly.
- H. Musical, artistic and dramatic presentations which have a religious theme may be included in course work and programs on the basis of their particular artistic and educational value or traditional secular usage. They will be presented in a neutral, non-devotional manner, be related to the objective of the instructional program, and be accompanied by comparable artistic works of a nonreligious nature.
- I. Since a variety of activities is included as part of a holiday theme, care must be exercised to focus on the historical and secular aspects of the holiday rather than its devotional meanings. Music programs will not use the religious aspect of a holiday as the underlying message or theme. Pageants, plays and other dramatic activities will not be used to convey religious messages. Religious symbols such as nativity scenes, if used, will be displayed in conjunction with a variety of secular holiday symbols so that the total presentation emphasizes the cultural rather than religious significance of the holiday.
- J. A student, upon the request of a parent, may be excused to participate in religious instruction for a portion of a school day provided the activity is not conducted on school property. (Credit will not be granted for such instruction.)
- K. Upon receipt of a parent(s) request, a student will be excused from attending school in observance of a religious holiday.
- L. Students may wear religious attire or symbols provided they are not materially and substantially disruptive to the educational process.
- L. As a matter of individual liberty, a student may of his/her own volition engage in private, non-disruptive prayer at any time not in conflict with learning activities. School staff will neither encourage, nor discourage a student from engaging in non-disruptive oral or silent prayer or any other form of devotional activity.
- M. Commencement exercises will be free from sectarian influence, including invocations and benedictions.
- N. There will be no school sponsorship of baccalaureate services. Interested parents and students may plan and organize baccalaureate exercises provided that the service is not promoted through the school and staff, and student participation is voluntary.

Students, parents and staff who are aggrieved by practices or activities conducted in the school or district may register their concern with the building principal or district superintendent.

Cross References:	Board Policy 2153 Board Policy 3122 Board Policy 3220 Board Policy 3223 Board Policy 3224 Board Policy 4220 Board Policy 4237 Board Policy 4235 Board Policy 4260	Noncurriculum-related Student Groups Student Absences Freedom of Expression Freedom of Assembly Student Dress Complaints Regarding Staff or Program Contests, Advertising and Promotions Public Performances Use of School Facilities
Legal References:	U.S. Constitution Wash. Constitution Wash. Constitution RCW 28A.600.025 WAC 392-400-227	First Amendment, Fourteenth Amendment Art. I, § 11 Art. 9, Sec. 4 and Art. 26 Student rights of religious expression — Duty of superintendent of public instruction to inform school districts School district rules defining students' religious rights

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised: 3.25.15

Steilacoom Historical School District Board of Directors

REGULAR BOARD MEETING

Date: March 25, 2015

TO: Members, Steilacoom Historical School District Board of Directors

ISSUE: X **ACTION First Reading of Board Policies 6950, 6955, 6959, 6970, and 6971**
 INFORMATION

BACKGROUND INFORMATION: In the District’s continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy 6950 - Contractor Assurances, Surety Bonds and Insurance

- Minor wording edits
- Inclusion of language regarding change orders

Policy 6955 – Maintenance of Facilities Records

- Minor wording edits
- Inclusion of Facilities in title

Policy 6959 – Acceptance of Completed Project

- Minor wording edits

Policy 6970 – Naming Schools and Facilities

- Minor wording edits

Policy 6971 – Works of Art

- Minor wording edits

FISCAL IMPLICATIONS: None

RECOMMENDED DECISION:

It is the recommendation of the Superintendent to move Policy 6950, 6955, 6959, 6970, and 6971 to a second reading.

Report prepared by: Jim Brittain – Executive Director of Finance and Operations

CONTRACTOR ASSURANCES, SURETY BONDS AND INSURANCE

A contract ~~shall will~~ only be ~~let entered into with to~~ a contractor who is licensed or registered as required by the laws of this state. A contractor ~~shall will~~ be granted a contract when a statement is submitted and sworn to which states that the contractor is in compliance with the state laws relating to prevailing wage for public works and with state and federal laws relating to nondiscrimination in hiring. Such a statement may be a provision or clause in the contract.

Contractor Surety Bonds and Insurance

Each contractor's bid must be accompanied by a certified or cashier's check or bid bond in the amount of at least five percent of the total bid amount, excluding taxes. Bid deposits pursuant to this policy may be based upon the architect's estimated cost of construction. Any bid which is not successful ~~shall will~~ entitle the bidder to a refund of its security or bond. The successful bidder ~~shall will~~ have the bond or security retained until such a time as it is determined that the bidder ~~shall will~~ complete the contract. All bids received ~~shall will~~ specify whether the district or the contractor ~~shall will~~ carry fire, liability, or other insurance during construction.

The successful bidder is required to make, execute and deliver to the board a good and sufficient performance bond with two or more sureties or a surety company which ~~shall will~~ state that the contractor ~~shall will~~ execute and faithfully perform the provisions of the contract and ~~shall will~~ pay all subcontractors and material men as required by law.

Change Orders

The board will approve authorized change orders which arise during construction. In order to facilitate timely progress during construction, the board may grant the superintendent authority to authorize change orders if additional cost to the district does not exceed the approved contingency for the project or extend beyond its original scope.

Legal References:	RCW 39.08.010	Bond required--Conditions- Retention of contract amount in lieu of bond — Contracts of one-hundred-thousand dollars or less
	39.06.010	Contracts with unregistered or unlicensed contractors and with other violators prohibited
	39.12	Prevailing Wages on Public Works
	49.60.180	Unfair practices of employment defined
	42 U.S.C.S § 2000c et. seq.	Title VII of Civil Rights Act of 1964 (amended by CRA of 1991);
	Section 504	Rehabilitation Act of 1973

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

MAINTENANCE OF FACILITIES RECORDS

The maintenance of adequate records is vitally important to the future facilities program within the district and to the resolution of any disputes that may arise regarding a construction project.

The superintendent ~~shall~~will keep all reports, documents and plans as they relate to an existing or proposed project. The records ~~shall~~will include copies of all correspondence relating to the project. The superintendent ~~shall~~will require from the architect, engineer, contractor or other parties at least the following, as they become available:

- A. Inspection and progress reports;
- B. Results from tests of material quality and composition, etc.;
- C. Drawings of buildings and sites;
- D. Conveyance records, title search, bond issuance records and any licenses and legal documents issued or executed pursuant to the project;
- E. Guarantees and warranties; and
- F. Other papers relevant to the project, such as the record of board resolutions.

Cross Reference: Board Policy 6570

Property and Data Management

Legal References: RCW 39.04.020

Plans and specifications — Estimates —
Publications — Emergencies

RCW 39.04.040

Work to be executed according to plans
— Supplemental plans

RCW 39.04.070

Account and record of cost

RCW 39.04.080

Certified copy to be filed — Engineers'
certificate

RCW 39.04.100

Records open to public inspection —
Certified copies

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

ACCEPTANCE OF COMPLETED PROJECT

Final payment under contract ~~shall~~will be subject to the following:

- A. Completion of building commissioning;
- B. The architect's letter of inspection indicating that the work has been completed;
- C. Certification by the superintendent that no liens have been filed on the project, or if liens have been filed, a certified list of the liens and their respective order of priority; and
- D. Written final acceptance by the board.

Pursuant to statute, final payment ~~will~~shall not be made until the district has received from the ~~S~~state ~~D~~epartment of ~~R~~evenue, ~~S~~state ~~D~~epartment of ~~E~~mployment ~~S~~ecurity, and ~~S~~state ~~D~~epartment of ~~L~~abor and ~~I~~ndustries certification that all taxes due, or to become due by the project's contractor, have been paid in full. The superintendent ~~shall~~will notify each department listed that the work is completed and officially accepted so that a determination of tax liabilities of the contractor may be made.

The contract ~~shall~~will provide that a percentage of the project cost ~~shall~~will be retained by the district as required by law to insure that the project ~~shall~~will remain free and clear of any material~~men~~, subcontractor or tax liens.

The district prefers that five percent of all moneys earned by the contractor be reserved by the district and will request that the ~~state board of education~~Superintendent of Public Instruction act ~~as agent ting through the superintendent of public instruction act as agent~~ of the school district for managing the cash retainage. The district will accept a bond submitted by the contractor for any portion of the retainage in a form acceptable to the district, and the ~~S~~uperintendent of ~~P~~ublic ~~I~~nstruction if state funds are part of the project, ~~and come~~ from a bonding company registered with the Washington ~~S~~state ~~I~~nsurance ~~C~~ommissioner and on the currently authorized insurance list ~~published by the Washington state insurance commissioner~~, unless the district can demonstrate good cause for refusing to accept the bond.

Legal References:	RCW 60.28	Lien for Labor, Materials, Taxes on Public Works
	WAC 392-343-080	Value engineering studies, constructability reviews, and building commissioning — Requirements and definition
	WAC 392-344-067	Building commissioning contracts
	WAC 392-344-075	Contracts — Filing
	WAC 392-344-147	Retained Percentage Law Related Requirements

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised:

NAMING SCHOOLS and FACILITIES

New district buildings and facilities shall-will be named after persons who have attained national or local prominence in the fields of education, arts and sciences, politics, military achievements and statesmanship, after past U.S. presidents or Washington national senators or representatives or after the geographic characteristics of the area in which the facility is located.

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

WORKS OF ART

The ~~S~~state ~~board of education and the state S~~superintendent of ~~P~~public ~~I~~nstruction allocates one-half of one percent of any moneys appropriated for state assistance to districts for original construction of any school facility for the acquisition of works of art. The district has the right to waive its use of the appropriation; such money will then be used by the Washington State Arts' Commission for the purchase of other public art. The selection and commissioning of an artist for, reviewing of design for, execution and placement of, and the acceptance of works of art ~~shall~~ will be the responsibility of the Washington State Arts' Commission in consultation with the ~~S~~state ~~S~~superintendent of ~~P~~public ~~I~~nstruction and the board. The school board may appoint a representative to be a part of the selection process; reject the results of the selection process; or reject the placement of a completed works of art. Waiver or rejection ~~shall will~~ not affect state construction funds available to local school districts.

Legal Reference: RCW 28A.335.210

Purchase of works of art-Procedures

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised:

Steilacoom Historical School District No. 1

NETWORK UPGRADE PROJECT

School Board Meeting

March 25, 2015

NETWORK UPGRADE PROJECT

- ▶ **Scope/Objective:**

To upgrade our network and cabling in five out of our six buildings to advance the technology capabilities district wide.

- ▶ **Justifications for project:**

- ▶ Improved technology in the classrooms
- ▶ Infrastructure for a new phone and intercom system
- ▶ Improve Wi-Fi connectivity throughout our buildings
- ▶ Ability to have 1 gig of bandwidth to each port in the classrooms
- ▶ Managing bell and clocks district wide
- ▶ Enhance computer imaging and remote computer management
- ▶ Infrastructure for upgrading surveillance systems at our schools
- ▶ Establish a media-cast system

NETWORK UPGRADE PROJECT

Current Cabling Issues and Information:

- ▶ Outdated cable type to effectively support future POE devices.
- ▶ Cable runs too long - up to 400 feet
 - ▶ Problems with data transfer and POE provisions
- ▶ Insufficient data runs to switch closets
 - ▶ Forces the use of switches in classrooms that do not have POE capabilities.

NETWORK UPGRADE PROJECT

Anderson Island Elementary

- ▶ **Installation**
 - ▶ Install 4 new POE network switches in each of four buildings MDF or IDF location.
 - ▶ Install a new WiFi Controller
 - ▶ Install 5 WiFi Access Points
 - ▶ A total one access point in each of 3 buildings
 - ▶ A total of two access points in the Multi Purpose building
- ▶ **Materials**
 - ▶ **Switches**
 - ▶ 1 Cisco WS-C2960X-48FPS-L
 - ▶ 3 Cisco WS-C2960X-24FPS-L
 - ▶ Includes all necessary licenses, installation, and support
 - ▶ **Wireless LAN Controller**
 - ▶ Cisco 2504 Wireless Controller
 - ▶ Compatible with Cisco Prime Infrastructure
 - ▶ Includes all necessary licenses, installation, and support
 - ▶ **Access Points**
 - ▶ Air CAP 2602 Light Weight Access Points
 - ▶ Includes all necessary licenses, installation, and support

Cherrydale Primary

- ▶ **Installation**
 - ▶ 294 Network drops. These will replace existing network cable runs.
 - ▶ 262 drops to existing single gang wall locations
 - ▶ 28 drops to existing floor box locations
 - ▶ 4 drops to new single gang wall locations
- ▶ **Materials**
 - ▶ **Replace building Network Switches**
 - ▶ 1 Cisco WS-C3750X-48PF-S
 - ▶ 3 Cisco WS-C2960X-48FPS-L

NETWORK UPGRADE PROJECT

Chloe Clark Elementary

▶ Installation

- ▶ 153 Network drops. These will replace existing network cable runs.
 - ▶ 129 drops to existing single gang wall locations
 - ▶ 24 drops to existing floor box locations

▶ Materials

- ▶ Replace building Network Switches
 - ▶ 2 Cisco WS-C3750X-48PF-S
 - ▶ 5 Cisco WS-C2960X-48FPS-L

Saltar's Point Elementary

▶ Installation

- ▶ 346 Network drops. These will replace existing network cable runs.
 - ▶ 286 drops to existing single gang wall locations
 - ▶ 60 drops to existing floor box locations

▶ Materials

- ▶ Replace building Network Switches
 - ▶ 3 Cisco WS-C3750X-48PF-S
 - ▶ 2 Cisco WS-C2960X-48FPS-L

NETWORK UPGRADE PROJECT

Steilacoom High School

- ▶ **Installation**
 - ▶ **Install 20 additional Wi-Fi Access Points on the main and upper floors**
 - ▶ **One access point per classroom**
 - ▶ **Accommodate load balancing and client density**
 - ▶ **Supports the use of up to 30 wireless devices in all classrooms simultaneously**
- ▶ **Materials**
 - ▶ **AIR-CAP2602I-A-K9 Wireless Access Points - 802.11 a/b/g/n - Dual Band**
 - ▶ **Includes all necessary licenses, installation, and support**

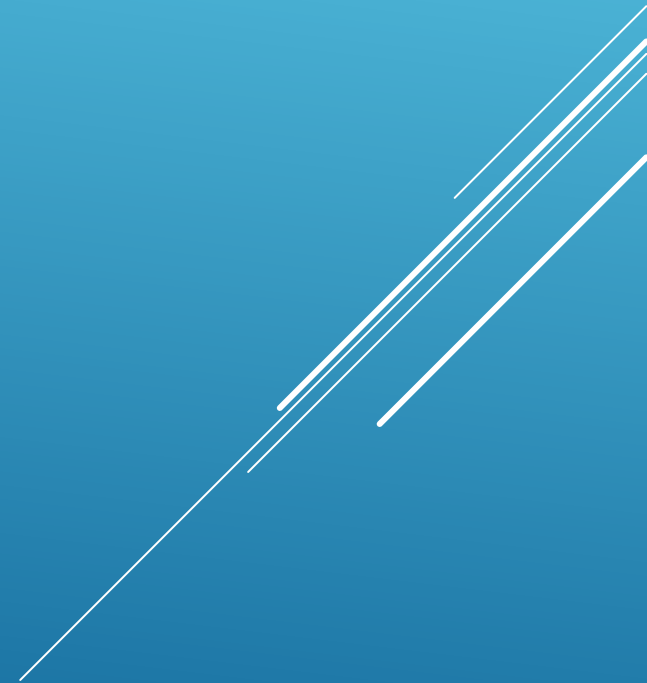
NETWORK UPGRADE PROJECT

Project Bid Proposal and Funding

School Building	Responsive Bid Proposal	E-Rate 50% Discount	Emergency Grant Allocation	Total District Cost (Local Funds)
Anderson Island Elementary	\$21,438.02	(\$10,719.00)	(\$5,000.00)	\$5,719.02
Cherrydale Primary	\$75,179.91	(\$37,589.96)	(\$12,000.00)	\$25,589.95
Chloe Clark Elementary	\$42,058.76	(\$21,029.38)	(\$12,000.00)	\$9,029.38
Saltar's Point Elementary	\$81,926.93	(\$40,963.47)	(\$18,000.00)	\$22,963.46
Steilacoom High School	\$35,923.95	(\$17,961.98)	(\$15,000.00)	\$2,961.97
Totals	\$256,527.57	(\$128,263.79)	(\$62,000.00)	\$66,263.78

NETWORK UPGRADE PROJECT

QUESTIONS?



**STEILACOOM HISTORICAL BOARD MEETING SCHEDULE
2014-15 SCHOOL YEAR**

Meeting Date	Location	Time	Meeting Type
Wednesday, 9/10/2014	Anderson Island Elementary Multi-purpose Room	6:30 P.M.	
Wednesday, 9/24/2014	Steilacoom High School Library	7:00 P.M.	
Wednesday, 10/8/2014	Pioneer Middle School Library	7:00 P.M.	
Saturday, 10/18/14	District Administration Center	8:30 A.M.	SPECIAL MEETING
Wednesday, 10/22/2014	Pioneer Middle School Library	7:00 P.M.	
Wednesday, 11/12/2014	Steilacoom High School Library	7:00 P.M.	
Wednesday, 12/10/2014	Pioneer Middle School Exercise Room	7:00 P.M.	
Wednesday, 1/14/2015	Steilacoom High School Library	7:00 P.M.	
Wednesday, 1/28/2015	Steilacoom High School Library	7:00 P.M.	
Wednesday, 2/11/2015	Pioneer Middle School Library	7:00 P.M.	
Wednesday, 2/25/2015	Pioneer Middle School Multi-purpose Room	7:00 P.M.	
Wednesday, 3/11/2015	Steilacoom High School Library	7:00 P.M.	
Wednesday, 3/25/2015	Steilacoom High School Library	7:00 P.M.	
Wednesday, 4/15/15	District Administration Center	TBD	SPECIAL MEETING
Wednesday, 4/22/2015	Pioneer Middle School Library	7:00 P.M.	
Wednesday, 5/13/2015	Steilacoom High School Library	7:00 P.M.	
Wednesday, 5/27/2015	Steilacoom High School Library	7:00 P.M.	
Wednesday, 6/10/2015	Pioneer Middle School Library	7:00 P.M.	
Thursday, 6/25/2015	Pioneer Middle School Library	7:00 P.M.	
Thursday, 7/9/2015	Steilacoom High School Library	7:00 P.M.	
Thursday, 7/23/2015	Steilacoom High School Library	7:00 P.M.	
Thursday, 8/13/2015	Pioneer Middle School Library	7:00 P.M.	
Thursday, 8/27/2015	Pioneer Middle School Library	7:00 P.M.	

approved 5.28.14, revised 9.10.14