

Regular Meeting Minutes

11/12/2014

Steilacoom High School 54 Sentinel Drive Steilacoom, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:04 pm.
Steilacoom High student leader Brendan Woods led the Pledge of Allegiance.
All Directors and Superintendent Weight present.
Director Denning made a motion to approve the agenda; Director Forbes seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

- Jaimie Garrett, Steilacoom, thanked the Board for community involvement in the Strategic Planning process, she also commented on
    - Concerns about clubs and staff stipends for club advisor (e.g. doodle - $2400)
    - Three leadership classes at SHS; does this take away from other classes, electives?
    - CTE grant funding available for a curriculum director to better serve CTE classes

III. PRESENTATION - President Volunteer Award

Jonathan Flores was presented the Presidential Volunteer Gold Award by Steilacoom High Principal Hay. Jonathan received the award based on his 500+ hours of volunteer service in a 12-month period.

IV. PRESENTATION - SHS Leadership

Steilacoom High Leadership students presented the 2014-15 school year in review, Focus on Freshman Day and a video presentation of their gift to Marysville Pilchuck High School in support of the recent school shooting.

V. REPORTS

a. Financial Report

Executive Director Brittain reported on the 2013-14 financial year end and 2014-15 school year fund balances through September 30, 2014.

b. Capital Projects

Executive Director Brittain reported on the Steilacoom High classroom remodel project.

VI. APPROVAL OF MINUTES

a. Approval of 10/18/14 Special Board Meeting Minutes

Director Denning made a motion to approve the minutes of the October 18, 2014 meeting; Director Wong seconded the motion and the motion passed (5/0).

b. Approval of 10/22/14 Regular School Board Meeting Minutes

Director Pierce made a motion to approve the minutes of the October 22, 2014 meeting; Director Forbes seconded the motion and the motion passed (5/0).

VII. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda which included attached personnel reports, accounts payable, payroll, school improvement plans, field trip and SEC Reporting Statement; Director Forbes seconded the motion and the motion passed (5/0).

VIII. OLD BUSINESS

a. Capital Facilities Plan Draft 2014 - 2020

Superintendent Weight presented an updated draft Capital Facilities Plan based on the 10.18.14 Board discussion. Final plan will be presented for approval at the December 2014 board meeting.

b. 2014-15 District, Board, Superintendent Goals

Superintendent Weight reviewed the goals established at the 10.18.14 board meeting. These will be adopted at the December 2014 meeting.

c. Second Reading of Management Series Policies 6210, 6212 and 6215

Director Pierce made a motion to approve Policies 6210, 6212 and 6215; Director Wong seconded the motion and the motion passed (5/0).

IX. NEW BUSINESS

a. Approval of Resolution 818-11-12-14, Cancellation of Municipal Warrants

Director Denning made a motion to approve Resolution 818-11-12-14, Cancellation of Municipal Warrants; Director Forbes seconded the motion and the motion passed (5/0).

b. Fleet Replacement

Executive Director Brittain reviewed fleet mileage and condition and discussed use need and fuel efficiency. Director Pierce suggested consideration of hybrid and electric vehicles.

c. First Reading of Management Series Policies 6216, 6230 and 6250

Director Forbes made a motion to move policy 6216, 6230 and 6250 to a second reading with suggested revisions; Director Wong seconded the motion and the motion passed (5/0).

d. First Reading of Policy 6220, Bid Requirements

Director Denning made a motion to move Policy 6220 to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

e. First Reading of Policy 3240, Student Conduct

Director Denning made a motion to move Policy 3240 to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

f. First Reading of Policy 3241, Classroom Management Corrective Actions or Punishment

Director Wong made a motion to move Policy 3241 to a second reading; Director Denning seconded the motion and the motion passed (5/0).

X. COMMENTS FROM THE AUDIENCE

No comments.

XI. BOARD COMMUNICATION

No communications.

XII. ANNOUNCEMENTS

- Director Forbes announced the SHS Girls Swim & Dive Team has advanced to the State Meet this coming Friday, 6 pm, Aquatic Center. He announced that Sarah Burlingame won Districts in diving.
- He also announced that SHS Girls Volleyball will play at the State Meet on Friday at Pierce College, 11:45 am.
- Superintendent Weight announced the high school is hosting a Community Forum, 11/18, 6-7 pm in the Steilacoom High Library to review their Strategic Plan Academic, Athletic and CTE areas.

XIII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:15 pm; Director Denning seconded the motion and the motion passed (5/0).

(Chair)

K Weight
(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: November 12, 2014

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, CFE, Executive Director of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)				AMOUNT
GENERAL FUND:						
Date						
October 31, 2014	Payroll	800568	to	800578	$	31,266.75
October 31, 2014	Payroll A/P	115713	to	115737	$	557,438.91
October 31, 2014	Payroll Taxes				$	357,558.87
October 31, 2014	Direct Deposit				$	994,739.49
October 27,2014	Accounts Payable	115649	to	115649		711.77
October 27,2014	Accounts Payable	115650	to	115694	$	206,232.08
October 27,2014	Accounts Payable	115695	to	115712	$	392.73
October 29, 2014	Accounts Payable	115738	to	115738	$	1,108.65
October 30, 2014	Accounts Payable	115739	to	115739	$	28,554.86
November 6, 2014	Accounts Payable	115740	to	115789	$	118,644.52
		TOTAL GENERAL FUND:			$	2,296,648.63
CAPITAL PROJECTS FUND:						
October 27, 2014	Accounts Payable	200228	to	200231	$	41,352.83
		TOTAL CAPITAL PROJECTS FUND:			$	
ASSOCIATED STUDENT BODY FUND:						
October 27, 2014	Acconts Payable	401941	to	401958	$	8,257.83
October 27,2014	Acconts Payable	401959	to	401960	$	27.99
Octobr 30, 2014	Accounts Payable	401961	to	401961	$	10,097.66
November 6, 2014	Accounts Payable	401962	to	401962	$	3,703.82
		TOTAL ASSOCIATED STUDENT BODY FUND:			$	22,087.30
TRANSPORTATION VEHICLE FUND:						
			to		$	
			to		$	
		TOTAL TRANSPORTATION VEHICLE FUND:			$	-

Board of Directors of Steilacoom Historical School District No. 1

I, , Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

KWeight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 11-12-14						
Name	**Position**	**FTE**	**Location**	**Effective Date**	**Action**	**Comment**
Robertson Dave	Teacher	0.50	High School	11/13/2014	New Hire	Leave Replacement

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 11-12-14						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
Richard Flores	Accounting Clerk	8	High School	11/13/2014	New Hire	
Luther Cynthia	Accounting Clerk	8	District Office	11/6/2014	Resignation	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 11-12-14				
Name	**Action**	**Location**	**Effective Date**	**Stipend Amount**
Anderson Erin	Math Team Advisor	High School	8/28/2014	2,400.00
Elshire Katherine	Choir Advisor	Pioneer	9/2/2014	2,500.00
Gidley Amanda	Basketball Head Coach Girls	Pioneer	10/22/2014	3,500.00
Harris Charm	Student 2 Student	Pioneer	9/18/2014	2,400.00
Harris Charm	Builders Club	Pioneer	9/18/2014	2,400.00
Johnston Daniel	Wrestling Head Coach Boys	Pioneer	11/3/2014	3,500.00
McAvoy Robert	Wrestling Assistant Coach Boys	Pioneer	11/3/2014	3,176.25
McJunkins Trina	Basketball Assistant Coach Girls	Pioneer	10/22/2014	2,625.00
Raschke Ragan	Dance Club Advisor	Pioneer	10/30/2014	1,800.00
Davis Eric	Associate Head Wrestling Coach	High School	11/17/2014	5,263.00
Cushman John	Assistant Head Wrestling Coach	High School	11/17/2014	3,947.25
Edison Chris	Assistant Football Coach	High School	8/20/2014	3,059.44
Rodgers Courtney	Assistant Girls Basketball Coach	High School	11/17/2014	4,549.88