

Regular Meeting Minutes

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

Wednesday, 10/8/2014

I. CALL TO ORDER

Chair Scott called the meeting at 7:00 pm

Food Services Manager Ben Guyton led the Pledge of Allegiance.

Director Pierce made a motion to excuse Director Denning; Director Wong seconded the motion and the motion passed. All other directors and Superintendent Weight present.

Director Pierce made a motion to approve the agenda; Director Forbes seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATION - Disability History Month

Executive Director Beauchaine shared a page on the District website of resources for staff and families to explore and celebrate Disability History Month.

IV. APPROVAL OF MINUTES

Director Wong made a motion to approve the minutes of the 9.24.14 regular board meeting minutes; Director Pierce seconded the motion and the motion passed (4/0).

V. REPORTS - Legislative Assembly

Due to Director Denning's absence, Chair Scott tabled the report until the 10.22.14 meeting.

VI. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda which included October 2014 Payroll and Accounts Payable and attached personnel reports. Director Forbes seconded the motion and the motion passed (4/0).

VII. OLD BUSINESS

a. Second Reading of Management Support Series Policies 6022, 6030 and 6040

Director Pierce made a motion to approve Management Series policies 6022, 6030 and 6040; Director Wong seconded the motion and the motion passed (4/0).

b. Second Reading of Policy 2004 Accountability Goals and 2005 School Improvement Plans

Director Wong made a motion to approve Policy 2004 and Policy 2005; Director Pierce seconded the motion and the motion passed (4/0).

c. Approval of Steilacoom High School Classroom Project Bid

Executive Director Brittain presented the bid process for the classroom modification at the high school. Director Pierce made a motion to approve the bid recommendation of contractor Jones and Roberts with the project amount not to exceed $700,000; Director Forbes seconded the motion and the motion passed (4/0).

d. Facilities Use Procedures and Fee Schedule Update

Executive Director Brittain updated the Board on the facility use procedure including the fee schedule. Chair Scott discussed HS turf field, history and maintenance. Director Pierce stated that if there was cause for a vote on this issue he would abstain to avoid a conflict of interest as a Board director and youth coach.

VIII. NEW BUSINESS

a. First Reading of Management Series Policies 6100, 6102, 6111, 6112, 6114, 6120

Director Wong made a motion to move Management Series policies 6100, 6102, 6111, 6112, 6114 and 6120 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

IX. COMMENTS FROM THE AUDIENCE

- Jeff Krosschell, youth basketball coach, regarding facility use fees and the kids it will impact
- Mark Miller, Sentinel Youth Football program and asst. football coach HS regarding facility use fees and groupings
- Phil Raschke, reasonable facility use rates
- Fredrick Het, facility rental fee mechanism staggered
- Sedric Chachere, affordable facility fees
- Shawn McDonald, facility use rates inflated to recoup funds
- Kathleen Heady, facility use fees

X. BOARD COMMUNICATION

No communications.

XI. ANNOUNCEMENTS

- Superintendent Weight announced the District Focus on Education Day will be November 6 to include visits by elected officials to Steilacoom High, Saltar's Point and Chloe Clark schools.
- Superintendent Weight reminder that the Crisis Awareness Training will be held 10/14 and 10/21 and will include the capability to attend by Skype on Anderson Island.
- Director Forbes announced the SHS Girls swim meet tomorrow at Clover Park High School.
- Reminder of the October 18 Special Board Meeting

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:46 pm; Director Pierce seconded the motion and the motion passed (4/0).

(Chair)

K Weight
(Secretary/Superintendent)

Steilacoom Historical School District No. 1

Co-Curricular Personnel Report

Personnel Report 10-8-14				
Name	**Action**	**Location**	**Effective Date**	**Stipend Amount**
Merritt Linda	Leadership	Saltar's Point	10/2/2014	800.00
Reger Jennifer	Leadership	Saltar's Point	10/2/2014	800.00
Palacios Linda	Leadership	Saltar's Point	10/2/2014	800.00
Martin Kylie	Leadership	Saltar's Point	10/2/2014	800.00
Hoedeman Michelle	Leadership	Saltar's Point	10/2/2014	800.00
Reynolds Taylor	Leadership	Saltar's Point	1/8/2015	400.00
Reynolds Taylor	Intermediate Music Director	Saltar's Point	9/2/2014	2,400.00
Gonglewski Carol	Leadership	Saltar's Point	10/2/2014	400.00
Ford John	Head Coach Girls Golf	High School	8/25/2014	4,051.00
Clark Michael	Head Coach Boys Golf	High School	8/25/2014	4,051.00

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 10-8-14						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
Creger-Zier Marki	Para Educator	6.5	High School	10/9/2014	New Hire	Temporary
Hilton Mary	Para Educator	7.5	Anderson Island	10/9/2014	New Hire	
Whorley Ashley	Para Educator	6.5	Chloe Clark	10/9/2014	New Hire	Temporary

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: October 8, 2014

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James F. Brittain, CPA, CFE, Executive Director of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
Date					
September 30, 2014	Payroll	800559	to	800567	$ 23,287.59
September 30, 2014	Payroll A/P	115507	to	115532	$ 554,047.89
September 30, 2014	Payroll Taxes				$ 379,192.08
September 30, 2014	Direct Deposit				$ 982,503.90
September 23, 2014	Accounts Payable	115456	to	115457	$ 139.25
September 23, 2014	Accounts Payable	115458	to	115466	$ 719.89
September 23, 2014	Accounts Payable	115467	to	115495	$ 45,223.07
September 24, 2014	Accounts Payable	115496	to	115496	$ 975.38
September 24, 2014	Accounts Payable	115497	to	115506	$ 104,947.52
October 2, 2014	Accounts Payable	115533	to	115537	$ 32,446.73
October 2, 2014	Accounts Payable	115538	to	115586	$ 128,449.97
October 2, 2014	Mastercard Corp	115587	to	115587	$ 33,824.59
		TOTAL GENERAL FUND:			$ 2,251,933.27
CAPITAL PROJECTS FUND:					
October 2, 2014	Accounts Payable	200224	to	200226	$ 29,350.67
			to		$
		TOTAL CAPITAL PROJECTS FUND:			$ 29,350.67
ASSOCIATED STUDENT BODY FUND:					
September 23, 2014	Acconts Payable	401905	to	401911	$ 190.00
September 24, 2014	Acconts Payable	401912	to	401912	$ 20.49
October 2, 2014	Accounts Payable	401913	to	401918	$ 20,415.70
October 2, 2014	Mastercard Corp	401919	to	401919	$ 709.05
October 2, 2014	Mastercard Corp	401920	to	401920	$ 825.28
		TOTAL ASSOCIATED STUDENT BODY FUND:			$ 20,626.19
TRANSPORTATION VEHICLE FUND:					
			to		$
			to		$
		TOTAL TRANSPORTATION VEHICLE FUND:			$ -

Board of Directors of Steilacoom Historical School District No. 1

I, , Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

K Weight

Kathi Weight, Secretary to the Board