



## Regular Meeting Minutes

Thursday, 8/27/2015

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

### **I. CALL TO ORDER**

Chair Scott called the meeting to order at 7:00 pm.

Food Service Director Ben Guyton led the Pledge of Allegiance.

Director Pierce made a motion to excuse Director Denning; Director Wong seconded the motion and the motion passed (4/0).

Director Forbes made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (4/0).

### **II. COMMENTS FROM THE AUDIENCE**

No comments.

### **III. INTRODUCTION OF NEW STAFF**

Thirty three new staff members have been hired into the District for the 2015-16 school year. Each principal introduced the new staff in their buildings.

### **IV. PRESENTATION**

#### **a. Sodexo Food Services**

Food Services Director Ben Guyton introduced George Hulett, Sodexo District Manager. Director Guyton presented a Food Service presentation on current financials, expansion in the program, mandated price changes, engaging students and federal education/training requirements. The partnership between Sodexo and the District completed its 10<sup>th</sup> year.

#### **b. Standards Comparison**

Executive Director Paul Harvey presented a comparison of Washington State Learning Standards and Common Core State Standards.

#### **c. Steilacoom High AP Results**

Steilacoom High Principal Deb Hay, Math Teacher Eric Garrett and Admin Intern Krista Lallemand presented an overall picture of AP classes, test results and the AP collaboration, planning and continued professional development for the future of AP in our District.

## **V. APPROVAL OF MINUTES**

Director Pierce made a motion to approve the 7/23/15 regular Board meeting minutes; Director Wong seconded the motion and the motion passed (4/0).

## **VI. CONSENT AGENDA**

Director Pierce made a motion to approve the Consent Agenda which included the attached Personnel reports, Financial reports, Accounts Payable and July 2015 Payroll, surplus request and Highly Capable Grant application; Director Forbes seconded the motion and the motion passed (4/0).

## **VII. OLD BUSINESS**

### **a. Approval of Resolution 826-08-27-15, Approval of 2015-16 School Year Budget**

Director Forbes made a motion to approve Resolution 825-08-27-15, 2015-16 School Year Budget; Director Pierce seconded the motion and the motion passed (4/0).

### **b. Second Reading of Policy 2413, Equivalency Credits for Career and Technical Education Classes**

Director Forbes made a motion to approve Policy 2413, 2420, 6114, 6220 and 6512, Director Wong seconded the motion and the motion passed (4/0).

### **c. Second Reading of Policy 2420, Grading and Progress Reports**

### **d. Second Reading of Policy 6114, Gifts or Donations**

### **e. Second Reading of Policy 6220, Bid Requirements**

### **f. Second Reading of Policy 6512, Infection Control Program**

## **VIII. NEW BUSINESS**

### **a. First Reading of Policy 2000, Student Learning Goals**

Director Pierce made a motion to move Policy 2000 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

### **b. First Reading of Policy 2021, Library Media Centers**

Director Wong made a motion to move Policy 2021 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

### **c. First Reading of Policy 3220, Freedom of Expression**

Director Forbes made a motion to move Policy 3220 to a second reading; Director Pierce seconded the motion and the motion passed (4/0).

**d. First Reading of Policy 3246, Restraint Isolation and Other Uses of Reasonable Force and 3247, Required Notification Restraint Isolation & Other Uses of Reasonable Force**

Director Pierce made a motion to move Policy 3246 and 3247 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

**e. First Reading of Policy 3205, Sexual Harassment of Students Prohibited**

Director Pierce made a motion to move Policy 3205 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

**f. First Reading of Policy 5011, Sexual Harassment of District Staff Prohibited**

Director Forbes made a motion to approve Policy 5011; Director Pierce seconded the motion and the motion passed (4/0).

**g. First Reading of Policy 3422, Student Sport Concussions Head Injuries**

Director Pierce made a motion to move Policy 3422 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

**IX. COMMENTS FROM THE AUDIENCE**

- Jamie Garrett, Steilacoom, requested more seat and instructional time, fewer assemblies, promotion of AP rather than Running Start and update of course catalog, all at the high school.

**X. BOARD COMMUNICATION**

No Board communication.

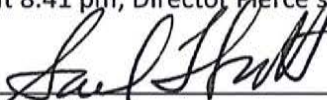




**XI. ANNOUNCEMENTS**

Director Pierce expressed an interest in researching pre-screening EKG options. Superintendent Weight announced the Back to School events; Sentinel Day was held 8/26/15 and was well attended and successful and Pirate Day will be held 8/28/15.

**XII. ADJOURNMENT**

Director Forbes made a motion to adjourn the meeting at 8:41 pm; Director Pierce seconded the motion and the motion passed (4/0).

  
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(Secretary/Superintendent)

  
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(Chair)  
  
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Steilacoom Historical School District No. 1  
Classified Personnel Report

<b>Personnel Report 8-27-15</b>						
<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
Gelstin Mary	Secretary	8.00	Cherrydale	8/26/2015	New Hire	
Miller Gwen	Secretary	8.00	Chloe Clark	8/28/2015	New Hire	
Namigadde Sara	LPN	7.00	Cherrydale	9/3/2015	New Hire	
Carmack Margaret	LPN	7.00	Pioneer	9/18/2015	Resignation	
Creger-Zier Marki	Paraeducator Student Specific	6.50	High School	8/26/2015	Resignation	
Van Nuys Jacquelyn	Secretary	8.00	Chloe Clark	8/6/2015	Resignation	
Workman Lucinda	Paraeducator	6.50	Cherrydale	8/21/2015	Resignation	

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

<b>Personnel Report 8-27-15</b>				
<b>Name</b>	<b>Action</b>	<b>Location</b>	<b>Effective Date</b>	<b>Stipend Amount</b>
Gidley Amanda	Head Coach Fastpitch	Pioneer	9/3/2015	4,235.00
McJunkins Trina	Assistant Coach Fastpitch	Pioneer	9/3/2015	2,900.63
Raschke Phillip	Head Coach Football	Pioneer	9/3/2015	4,235.00
Perkins Patrick	Assistant Coach Football	Pioneer	9/3/2015	2,900.63
Ruffin Armand	Assistant Coach Football	Pioneer	9/3/2015	3,176.25
Ruffin Armand	Assistant Coach Basketball Girls	Pioneer	9/3/2015	3,176.25
Ruffin Armand	Head Coach Basketball Boys	Pioneer	9/3/2015	4,235.00
Ruffin Armand	Head Coach Track	Pioneer	9/3/2015	4,235.00
Folmer Bruce	Band	Pioneer	9/3/2015	2,500.00
Folmer Bruce	Jazz	Pioneer	9/3/2015	2,500.00
Elshire Katherine	Choir	Pioneer	9/3/2015	2,500.00
Elshire Katherine	ASB Advisor	Pioneer	9/3/2015	2,500.00
Harris Charm	Builders Club	Pioneer	9/3/2015	1,800.00
Lallemand Krista	Safety Committee Co-Chair	District	9/3/2015	1,250.00
Olson Lanae	Safety Committee Co-Chair	District	9/3/2015	1,250.00
Robertson David	Head Coach Track	High School	9/3/2015	4,927.50
Blake Jenetta	Cheer Coach	High School	9/3/2015	5,353.36
Lange Jennifer	Assistant Coach Cross Country	High School	9/3/2015	3,038.25
Robertson David	Head Coach Cross Country	High School	9/3/2015	4,051.00
Pickett Taylor	Head Coach Soccer Girls	High School	9/3/2015	4,841.50
Casey Kathrine	Head Coach Swim Girls	High School	9/3/2015	4,930.00
Johnson Rachel	Assistant Coach Swim Girls	High School	9/3/2015	3,697.50
Manning Ernest	Head Coach Tennis Boys	High School	9/3/2015	4,755.50
Bjorkman Blair	Head Coach Volleyball	High School	9/3/2015	4,539.25
Rodgers Courtney	Assistant Coach Volleyball	High School	9/3/2015	3,404.44
Clark Michael	Head Coach Golf Boys	High School	9/3/2015	4,051.00

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

Ford John	Head Coach Golf Girls	High School	9/3/2015	4,051.00
Wusterbarth Gary	Head Coach Basketball Girls	High School	9/3/2015	6,066.50
Campion Therace	Assistant Coach Fastpitch	High School	9/3/2015	3,631.13
Hayes Bruce	Assistant Coach Basketball Boys	High School	9/3/2015	4,549.88
Lago Elmer	Assistant Coach Basketball Boys	High School	9/3/2015	4,549.88
Rodgers Courtney	Assistant Coach Basketball Girls	High School	9/3/2015	4,314.56
Casey Kathrine	Head Coach Swim Boys	High School	9/3/2015	4,930.00
Shannon Brian	Head Coach Baseball	High School	9/3/2015	4,841.50
Bartlett Tyler	Assistant Coach Baseball	High School	9/3/2015	3,341.88
Norris Mike	Head Coach Fastpitch	High School	9/3/2015	3,631.13
Manning Ernest	Head Coach Tennis Girls	High School	9/3/2015	4,755.50
Magaway Alan	Assistant Coach Tennis Girls	High School	9/3/2015	1,783.31
Bethman Kurt	Assistant Coach Tennis Girls	High School	9/3/2015	1,783.31
Surina Blake	Assistant Coach Track Boys	High School	9/3/2015	3,695.63
Lange Jennifer	Assistant Coach Track Girls	High School	9/3/2015	3,695.63
Pickett Taylor	Head Coach Soccer Boys	High School	9/3/2015	4,447.75
Lane Richard	Head Coach Football	High School	9/3/2015	6,168.00
Crawford Anthony	Assistant Coach Football	High School	9/3/2015	4,626.00
Haller Kyle	Assistant Coach Football	High School	9/3/2015	4,626.00
McDonald Michael	Assistant Coach Football	High School	9/3/2015	4,626.00
Miller Mark	Assistant Coach Football	High School	9/3/2015	4,626.00
Moorhead John	Assistant Coach Football	High School	9/3/2015	4,079.25
Floris Richard	Assistant Coach Football	High School	9/3/2015	4,079.25
Folmer Bruce	Band	High School	9/3/2015	4,500.00
Folmer Bruce	Jazz	High School	9/3/2015	4,500.00
Eck Kasey	Choir	High School	9/3/2015	4,500.00
Keller Airica	ASB Advisor	High School	9/3/2015	4,500.00
Garrett Eric	Dept Chair Math	High School	9/3/2015	2,500.00
Wusterbarth Gary	Dept Chair History	High School	9/3/2015	2,500.00

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

Lallemand Krista	Dept Chair Science	High School	9/3/2015	2,500.00
Dill Micah	Dept Chair English	High School	9/3/2015	2,500.00
Gleb Elizabeth	Strategic Plan Lead	High School	9/3/2015	1,250.00
Redman Katherine	Strategic Plan Lead	High School	9/3/2015	1,250.00
Lallemand Krista	Science Purchasing	High School	9/3/2015	600.00
Lallemand Krista	Class Advisor Senior	High School	9/3/2015	2,400.00
Hayden Christina	DECA	High School	9/3/2015	2,400.00
Hayden Christina	Drama Productions	High School	9/3/2015	4,800.00
Bader Terry	Yearbook	High School	9/3/2015	2,400.00
Bochenek Kelsey	Class Advisor Junior	High School	9/3/2015	2,400.00
Mitchell Walter	Strategic Plan Counseling Curriculum (paid out of building budget)	High School	9/3/2015	2,400.00
Lakin Mary-Hope	Key Club	High School	9/3/2015	2,400.00
Zimmerman Christina	Key Club	High School	9/3/2015	2,400.00
Schultz-Brace Keri	FCCLA Co-Chair	High School	9/3/2015	1,200.00
Black Roberta	Honor Society	High School	9/3/2015	2,400.00
Johnson Peter	Poetry Club	High School	9/3/2015	2,400.00
Bader Terry	Art Club	High School	9/3/2015	2,400.00
McDonald Jody	Anime Club	High School	9/3/2015	2,400.00
Redman Katherine	Student 2 Student	High School	9/3/2015	2,400.00
Weyhrauch Brenda	Class Advisor Sophomore	High School	9/3/2015	2,400.00
Sortore Patricia	Class Advisor Freshman	High School	9/3/2015	2,400.00
Snyder Jody	Dept Chair CTE	High School	9/3/2015	2,500.00
Johnson Peter	Video Production CTE	High School	9/3/2015	2,400.00
Zimmerman Christina	Dept Chair Special Education	High School	9/3/2015	2,400.00
Bjorkman Blair	Student Athletic Advisory	High School	9/3/2015	2,400.00
Litt Teresa	Book Club	High School	9/3/2015	2,400.00
Kissel Kari	FCCLA Co-Chair	High School	9/3/2015	1,200.00
Anderson Erin	Math Team	High School	9/3/2015	2,400.00
Can Yuri	We Make A Difference Club	High School	9/3/2015	1,200.00

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

Lallemand Michael	Assistant Coach Soccer Girls	High School	9/3/2015	3,040.50
Can Yuri	Assistant Coach Volleyball	High School	9/3/2015	3,117.75

Steilacoom Historical School District No. 1  
 Certificated Personnel Report

<b>Personnel Report 8-27-15</b>						
<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
Hannon David	Teacher Special Education	1.00	Saltar's Point	8/31/2015	New Hire	
Radtko Kelly	Teacher Kindergarten	1.00	Chloe Clark	8/31/2015	New Hire	Leave Replacement
Brett Casey	Teacher 7th Grade	1.00	Pioneer	8/18/2015	Resignation	
Wood Jessica	Teacher Special Education	1.00	Saltar's Point	8/2/2015	Resignation	

Steilacoom Historical School District No. 1  
Classified Exempt Personnel Report


<b>Personnel Report 8-27-15</b>					
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Amount</b>	<b>Comment</b>
Dolman Beverly	Payroll Manager	District	9/1/2015	68,000.00	
Garvin Anna	Maintenance Supervisor	District	9/1/2015	68,000.00	
Johnston Celeste	Executive Assistant	District	9/1/2015	60,000.00	
Meyer Roger	Desktop Computer Manager	District	9/1/2015	64,000.00	
Phillips Jacob	Network Manager	District	9/1/2015	65,000.00	
Saylor Sue	HR Coordinator	District	9/1/2015	60,000.00	

# Steilacoom Historical School District

**Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.**

**DATE:** August 27, 2015

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

  
**James E. Brittain, CPA, Executive Director of Finance & Operations**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)		AMOUNT
<b><u>GENERAL FUND:</u></b>				
July 16, 2015	Accounts Payable	117402	to 117402	\$ 723.11
July 22, 2015	Accounts Payable	117403	to 117437	\$ 120,686.96
July 22, 2015	Accounts Payable	117438	to 117442	\$ 29,952.27
July 23, 2015	Accounts Payable	117443	to 117443	\$ 15,468.56
July 31, 2015	Payroll	800637	to 800643	\$ 18,044.26
July 31, 2015	Payroll A/P	117444	to 117469	\$ 563,934.26
July 31, 2015	Payroll Taxes			\$ 353,788.36
July 31, 2015	Direct Deposit			\$ 963,441.97
August 3, 2015	Accounts Payable	117470	to 117471	\$ 1,514.00
August 6, 2015	Accounts Payable	117472	to 117509	\$ 133,542.49
August 6, 2015	Accounts Payable	117510	to 117510	\$ 300.00
August 6, 2015	Accounts Payable	117511	to 117524	\$ 37,613.05
August 12, 2015	Accounts Payable	117525	to 117548	\$ 94,026.89
August 12, 2015	Accounts Payable	117549	to 117553	\$ 14,031.38
August 12, 2015	Accounts Payable	117554	to 117554	\$ 5,089.29
August 19, 2015	Accounts Payable	117555	to 117557	\$ 5,012.77
August 19, 2015	Accounts Payable	117558	to 117584	\$ 162,642.76
August 19, 2015	Accounts Payable	117585	to 117585	\$ 300.00
<b>TOTAL GENERAL FUND:</b>				<b>\$ 2,520,112.38</b>

**CAPITAL PROJECTS FUND:**

August 5, 2015	Accounts Payable	200277	to 200278	\$ 78,654.06
August 13, 2015	Accounts Payable	200279	to 200279	\$ 1,129.01
<b>TOTAL CAPITAL PROJECTS FUND:</b>				<b>\$ 79,783.07</b>

**ASSOCIATED STUDENT BODY FUND:**

July 16, 2015	Accounts Payable	402372	to 402372	\$ 294.90
July 23, 2015	Accounts Payable	402373	to 402373	\$ 966.00
August 6, 2015	Accounts Payable	402374	to 402374	\$ 346.00
August 13, 2015	Accounts Payable	402375	to 402375	\$ 248.50
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>				<b>\$ 1,855.40</b>

Board of Directors of Steilacoom Historical School District No. 1	
	
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: center;"> <b>Kathi Weight, Secretary to the Board</b></p>	