Regular Meeting Minutes

Wednesday, 2/11/2015

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA 98327

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.
Executive Director Harvey led the Pledge of Allegiance.
Director Pierce made a motion to excuse Director Denning; Director Forbes seconded the motion and the motion passed (4/0).
Director Wong made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (4/0).
Chair Scott introduced Penny Coffey, DuPont City Council Member.

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATION

Executive Director Harvey introduced the Chloe Clark Elementary 2nd grade Data Team of Courtney Widman, Debbee Shaffer, Katie Daughtery, Melissa Guyles, Holly Kay and Mike Slater presenting math data. Pioneer Middle School teacher Derek Beaulieu presented 8th grade Social Studies Data Team information. Steilacoom High Krista Lallemand and Kelly McClellan presented Science Department Data Team findings. All teams felt the time spent analyzing and strategizing data benefitted students and staff and reported a common desire for more time and resources to use the data to its fullest extent to improve student learning.

IV. REPORTS

a. Legislative Update

See Agenda Packet.

b. Pierce County Skills Center Visit

Superintendent Weight reported on a visit that she, Chair Scott, Director Wong and guest, Principal Hay and Asst. Principal Graves took to the Skills Center on 1/29/15. Currently 24 Steilacoom High School students are transported to a variety of afternoon classes at the center. She reported this excellent opportunity will provide for increased student numbers next year.

V. APPROVAL OF MINUTES

Director Pierce made a motion to approve the 1.28.15 regular meeting minutes; Director Forbes seconded the motion and the motion passed (4/0).

VI. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda which included February Accounts Payable, January Payroll and attached personnel reports; Director Pierce seconded the motion and the motion passed (4/0).

VII. OLD BUSINESS

a. Second Reading of Management Series Policies 6620, 6625, 6630, 6640 and 6690

Director Wong made a motion to approve policies 6620 Special Transportation, 6625 Private Vehicle Transportation, 6630 Driver Training and Responsibility, 6640 School Owned Vehicles and 6690 Contracting for Transportation Services; Director Pierce seconded the motion and the motion passed (4/0).

b. Second Reading of Policy 2161, Special Education and Related Services for Eligible Students

Director Forbes made a motion to approve Policy 2161; Director Pierce seconded the motion and the motion passed (4/0).

c. Second Reading of Policy 3207 Prohibition of Harassment, Intimidation and Bullying

Director Wong made a motion to approve Policy 3207; Director Pierce seconded the motion and the motion passed (4/0).

d. Second Reading of Policy 3210, Nondiscrimination

Director Forbes made a motion to approve Policy 3210; Director Pierce seconded the motion and the motion passed (4/0).

VIII. NEW BUSINESS

a. First Reading of Policy 6700, Nutrition and Physical Fitness

Director Pierce made a motion to move Policy 6700 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

b. First Reading of Management Series Policies 6800 and 6801

Director Wong made a motion to move Policy 6800 Safety, Operations and Maintenance of School Property and Policy 6801 Capital Assets and Theft Sensitive Assets to a second reading; Director Pierce seconded the motion and the motion passed (4/0).

c. First Reading of Management Series Policies 6810 and 6882

Director Pierce made a motion to move Policy 6810 Energy Management, Education and Conservation and Policy 6882 Sale of Real Property to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

d. First Reading of Policy 3115 Homeless Students Enrolling Rights & Services

Director Pierce made a motion to move Policy 3115 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

e. First Reading of Policy 3417 Catheterization

Director Pierce made a motion to move Policy 3417 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

f. First Reading of Policy 2145, Suicide Prevention

Director Wong made a motion to move Policy 2145 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

IX. COMMENTS FROM THE AUDIENCE

- Chair Scott read portions of a statement by Michael Martin, sent via email, into the minutes. The topic was the selection of the Steilacoom High head football coach.
- Jaimie Garrett, Steilacoom, commented on the Board policy on interviewing for new hires.

X. BOARD COMMUNICATION

- Chair Scott received an email communication supporting the head football coach hiring process.

XI. ANNOUNCEMENTS

- Chair Scott announced that the SHS Boys Swim & Dive Team won the league championship title and will compete at the District and State meets in the next two weeks.

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:20 pm; Director Pierce seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 2-11-15						
Name	**Position**	**FTE**	**Location**	**Effective Date**	**Action**	**Comment**
Watkins Misty	Teacher	1.00	Pioneer	6/10/2015	Resignation	
Jefferys Teresa	Teacher	1.00	Chloe Clark	6/10/2015	Retirement	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 2-11-15						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
Clark Michael Ryan	Paraeducator	6.5	Cherrydale	2/12/2015	New Hire	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 2-11-15				
Name	**Action**	**Location**	**Effective Date**	**Stipend Amount**
Kallay Zelma	TPEP Lead	Pioneer	9/1/2014	500.00
Lallemand Krista	TPEP Lead	High School	9/1/2014	500.00
Landes Bonnie	TPEP Lead	Chloe Clark	9/1/2014	500.00
Lyons Jill	TPEP Lead	Cherrydale	9/1/2014	500.00
McClellan Kelly	TPEP Lead	High School	9/1/2014	500.00
Nierman Tishangela	TPEP Lead	Pioneer	9/1/2014	500.00
Pruitt Brittany	TPEP Lead	Cherrydale	9/1/2014	500.00
Slater Ryan	TPEP Lead	Saltar's Point	9/1/2014	500.00
Wong Rebecca	TPEP Lead	Saltar's Point	9/1/2014	500.00
Lane Richard	Head Football Coach	High School	6/1/2015	6,168.00
Brett Casey	Leadership	Pioneer	10/5/2015	625.00
Litt Teresa	Strategic Plan Leader	High School	1/12/2015	1,200.00
Rodgers Courtney	Assitant Basketball Coach Girls	High School	11/17/2014	4,079.25

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: **February 11, 2015**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, Executive Director of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)				AMOUNT
GENERAL FUND:						
January 22, 2015	A/P - Void	116141	to	116141	$	(510.00)
January 23, 2015	A/P - Void	116257	to	116257	$	(984.66)
January 30, 2015	Payroll A/P	116258	to	116282	$	549,965.15
January 28, 2015	Accounts Payable	116283	to	116283	$	23,811.91
January 29, 2015	Accounts Payable	116284	to	116311	$	83,366.27
January 29, 2015	Accounts Payable	116312	to	116312	$	1,567.75
January 30, 2015	Payroll	800597	to	800604	$	13,047.71
January 30, 2015	Payroll Taxes				$	337,424.57
January 30, 2015	Direct Deposit				$	932,126.34
February 4, 2015	Accounts Payable	116313	to	116317	$	98.35
February 4, 2015	Accounts Payable	116318	to	116350	$	256,977.15
		TOTAL GENERAL FUND:			$	2,196,890.54
CAPITAL PROJECTS FUND:						
January 29, 2015	Accounts Payable	200245	to	200245	$	1,855.60
		TOTAL CAPITAL PROJECTS FUND:			$	1,855.60
ASSOCIATED STUDENT BODY FUND:						
January 28, 2015	A/P - Void	402045	to	402045	$	(600.00)
January 29, 2015	Accounts Payable	402088	to	402088	$	1,626.34
January 29, 2015	Accounts Payable	402089	to	402101	$	2,640.43
		TOTAL ASSOCIATED STUDENT BODY FUND:			$	3,666.77
TRANSPORTATION VEHICLE FUND:						
			to			
		TOTAL TRANSPORTATION VEHICLE FUND:			$	-

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

K Weight

Kathi Weight, Secretary to the Board