



Regular Meeting Agenda

Anderson Island Elementary 13005 Camus Road Anderson Island, Washington

STUDY SESSION: There will be no Study Session prior to this meeting.

9/9/2015 6:30 PM

I. CALL TO ORDER

(Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE

(Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATION

(Presentation)

Presenter: Anderson Island Staff

IV. REPORTS

1. General Fund Financial Report

(Information)

Presenter: Jim Brittain

General Fund Financial Report.pdf (p. 4)

V. APPROVAL OF MINUTES

(Action)

Minutes 8.27.15.pdf (p. 7)

VI. CONSENT AGENDA

(Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of August & September 2015 Accounts Payable & August 2015 Payroll.pdf (p. 10)

Approval of Co-Curricular Personnel Report.pdf (p. 58)

Approval of Certificated Personnel Report.pdf (p. 59)

VII. OLD BUSINESS

1. Second Reading of Policy 2000, Student Learning Goals (Action)

Presenter: Paul Harvey

Second Reading of Policy 2000.pdf (p. 60)

2. Second Reading of Policy 2021, Library Media Centers (Action)

Presenter: Paul Harvey

Second Reading of Policy 2021.pdf (p. 63)

3. Second Reading of Policy 3205, Sexual Harassment of Students Prohibited (Action)

Presenter: Susanne Beauchaine

Second Reading of Policy 3205.pdf (p. 65)

4. Second Reading of Policy 3220, Freedom of Expression (Action)

Presenter: Susanne Beauchaine

Second Reading of Policy 3220.pdf (p. 69)

5. Second Reading of Policy 3246, Restraint Isolation and Other Uses of Reasonable Force and 3247 Required Notification and Other Uses of Reasonable Force (Action)

Presenter: Susanne Beauchaine

Second Reading of Policy 3246 & 3247.pdf (p. 73)

6. Second Reading of Policy 3422, Student Sports - Concussion, Head Injury and Sudden Cardiac Arrest (Action)

Presenter: Susanne Beauchaine

Second Reading of Policy 3422.pdf (p. 76)

VIII. NEW BUSINESS

1. Approval of 2015 - 2017 Steilacoom Classified Education Association Collective Bargaining Agreement (Action)

Presenter: Paul Harvey

2. First Reading of Policy 4260, Use of School Facilities (Action)

Presenter: Jim Brittain

First Reading of Policy 4260.pdf (p. 79)

IX. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

X. BOARD COMMUNICATION (Information)

XI. ANNOUNCEMENTS (Information)

XII. ADJOURNMENT

(Action)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District are digitally recorded.

Steilacoom Historical School District No. 1
Financial Report - August 31, 2015
General Fund Budget/Year-End Projection/YTD Actual

	Annual Budget	Year-end Projection	Projected Variance	Projected Variance	YTD Actual
General Fund					
Revenues & Other Financing Sources	30,988,892	29,906,423	(1,082,469)	3.49%	29,866,423
Expenditures & Other Financing Uses	32,869,091	30,802,593	(2,066,498)	6.29%	30,577,593
Excess Revenues/Other Financing Sources Over (under) Expend & Oth Financing Uses	(1,880,199)	(896,170)			(711,170)
Accrued Revenue					40,000
Outstanding Purchase Orders (545,422)					(225,000)
Projected Overage					(896,170)

General Fund Actual Ending Fund Balances:

Beginning Committed for Other Purposes	2,379,280	
Transfer Out to Capital Projects Fund	1,854,000	
Ending Committed for Other Purposes		<u>525,280</u>
Ending Committed for Other Purposes (Board Policy)		<u>1,969,771</u>
Beginning Unassigned Fund Balance	3,138,674	
Projected Excess Expenses Over Revenues	(896,170)	
Ending Unassigned Fund Balance		<u>2,242,504</u>

10--GENERAL FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2015

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	6,820,994	2,800.00-	6,788,788.31		32,205.69	99.53
2000 LOCAL SUPPORT NONTAX	1,137,500	45,024.61	911,653.20		225,846.80	80.15
3000 STATE, GENERAL PURPOSE	16,741,274	1,614,876.59	16,053,915.34		687,358.41	95.89
4000 STATE, SPECIAL PURPOSE	4,040,137	468,056.25	3,999,241.90		40,895.28	98.99
5000 FEDERAL, GENERAL PURPOSE	406,000	523.38	845,535.75		439,535.75-	208.26
6000 FEDERAL, SPECIAL PURPOSE	1,819,987	127,202.36	1,253,364.94		566,622.00	68.87
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	15,500	2,836.24	13,923.84		1,576.16	89.83
9000 OTHER FINANCING SOURCES	7,500	.00	.00		7,500.00	0.00
Total REVENUES/OTHER FIN. SOURCES	30,988,892	2,255,719.43	29,866,423.28		1,122,468.59	96.38
B. EXPENDITURES						
00 Regular Instruction	17,975,343	1,336,051.63	17,519,394.10	1,325.14	454,623.39	97.47
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	3,760,315	287,308.08	3,750,550.88	0.00	9,764.39	99.74
30 Voc. Ed Instruction	1,312,415	176,944.50	1,199,169.93	3,754.73	109,490.38	91.66
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	990,626	68,299.34	841,242.65	0.00	149,383.66	84.92
70 Other Instructional Pgms	562,419	10,153.74	131,063.81	0.00	431,355.27	23.30
80 Community Services	10,000	.00	175.00	0.00	9,825.00	1.75
90 Support Services	8,257,972	457,611.96	7,135,997.03	540,341.98	581,633.22	92.96
Total EXPENDITURES	32,869,091	2,336,369.25	30,577,593.40	545,421.85	1,746,075.31	94.69
C. OTHER FIN. USES TRANS. OUT (GL 536)	1,854,000	.00	1,854,000.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER)EXP/OTH FIN USES(A-B-C-D)	3,734,199-	80,649.82-	2,565,170.12-		1,169,028.57	31.31-
F. TOTAL BEGINNING FUND BALANCE	7,506,200		7,487,725.38			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	3,772,001		4,922,555.26			
(E+F + OR - G)						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	27,200	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self Insur	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	500,000	525,280.11
G/L 872 Committd to Econmc Stabilizatr	1,975,000	1,969,771.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	1,269,801	2,427,504.15
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
<u>TOTAL</u>	3,772,001	4,922,555.26



Regular Meeting Minutes

Thursday, 8/27/2015

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

Food Service Director Ben Guyton led the Pledge of Allegiance.

Director Pierce made a motion to excuse Director Denning; Director Wong seconded the motion and the motion passed (4/0).

Director Forbes made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. INTRODUCTION OF NEW STAFF

Thirty three new staff members have been hired into the District for the 2015-16 school year. Each principal introduced the new staff in their buildings.

IV. PRESENTATION

a. Sodexo Food Services

Food Services Director Ben Guyton introduced George Hulett, Sodexo District Manager.

Director Guyton presented a Food Service presentation on current financials, expansion in the program, mandated price changes, engaging students and federal education/training requirements. The partnership between Sodexo and the District completed its 10th year.

b. Standards Comparison

Executive Director Paul Harvey presented a comparison of Washington State Learning Standards and Common Core State Standards.

c. Steilacoom High AP Results

Steilacoom High Principal Deb Hay, Math Teacher Eric Garrett and Admin Intern Krista Lallemand presented an overall picture of AP classes, test results and the AP collaboration, planning and continued professional development for the future of AP in our District.

V. APPROVAL OF MINUTES

Director Pierce made a motion to approve the 7/23/15 regular Board meeting minutes; Director Wong seconded the motion and the motion passed (4/0).

VI. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda which included the attached Personnel reports, Financial reports, Accounts Payable and July 2015 Payroll, surplus request and Highly Capable Grant application; Director Forbes seconded the motion and the motion passed (4/0).

VII. OLD BUSINESS

a. Approval of Resolution 826-08-27-15, Approval of 2015-16 School Year Budget

Director Forbes made a motion to approve Resolution 825-08-27-15, 2015-16 School Year Budget; Director Pierce seconded the motion and the motion passed (4/0).

b. Second Reading of Policy 2413, Equivalency Credits for Career and Technical Education Classes

Director Forbes made a motion to approve Policy 2413, 2420, 6114, 6220 and 6512, Director Wong seconded the motion and the motion passed (4/0).

c. Second Reading of Policy 2420, Grading and Progress Reports

d. Second Reading of Policy 6114, Gifts or Donations

e. Second Reading of Policy 6220, Bid Requirements

f. Second Reading of Policy 6512, Infection Control Program

VIII. NEW BUSINESS

a. First Reading of Policy 2000, Student Learning Goals

Director Pierce made a motion to move Policy 2000 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

b. First Reading of Policy 2021, Library Media Centers

Director Wong made a motion to move Policy 2021 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

c. First Reading of Policy 3220, Freedom of Expression

Director Forbes made a motion to move Policy 3220 to a second reading; Director Pierce seconded the motion and the motion passed (4/0).

d. First Reading of Policy 3246, Restraint Isolation and Other Uses of Reasonable Force and 3247, Required Notification Restraint Isolation & Other Uses of Reasonable Force

Director Pierce made a motion to move Policy 3246 and 3247 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

e. First Reading of Policy 3205, Sexual Harassment of Students Prohibited

Director Pierce made a motion to move Policy 3205 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

f. First Reading of Policy 5011, Sexual Harassment of District Staff Prohibited

Director Forbes made a motion to approve Policy 5011; Director Pierce seconded the motion and the motion passed (4/0).

g. First Reading of Policy 3422, Student Sport Concussions Head Injuries

Director Pierce made a motion to move Policy 3422 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

IX. COMMENTS FROM THE AUDIENCE

- Jamie Garrett, Steilacoom, requested more seat and instructional time, fewer assemblies, promotion of AP rather than Running Start and update of course catalog, all at the high school.

X. BOARD COMMUNICATION

No Board communication.

XI. ANNOUNCEMENTS

Director Pierce expressed an interest in researching pre-screening EKG options. Superintendent Weight announced the Back to School events; Sentinel Day was held 8/26/15 and was well attended and successful and Pirate Day will be held 8/28/15.

XII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:41 pm; Director Pierce seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: September 9, 2015

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
August 24, 2015	Accounts Payable	117586	to	117586	\$ 269.37
August 31, 2015	Payroll A/P	117587	to	117612	\$ 575,888.31
August 31, 2015	Payroll	800644	to	800648	\$ 11,465.69
August 31, 2015	Payroll Taxes				\$ 334,930.92
August 31, 2015	Direct Deposit				\$ 911,952.96
August 26, 2015	Accounts Payable	117613	to	117613	\$ 18,283.39
August 27, 2015	Accounts Payable	117614	to	117616	\$ 2,182.37
August 27, 2015	Accounts Payable	117617	to	117640	\$ 46,755.40
August 27, 2015	Accounts Payable	117641	to	117663	\$ 500.42
September 2, 2015	Accounts Payable	117664	to	117665	\$ 317.00
September 3, 2015	Accounts Payable	117666	to	117666	\$ 2,839.21
September 3, 2015	Accounts Payable	117667	to	117691	\$ 62,886.94
September 3, 2015	Accounts Payable	117692	to	117703	\$ 35,308.21
TOTAL GENERAL FUND:					\$ 2,003,580.19

CAPITAL PROJECTS FUND:

September 3, 2015	Accounts Payable	200280	to	200280	\$ 47,086.53
TOTAL CAPITAL PROJECTS FUND:					\$ 47,086.53

ASSOCIATED STUDENT BODY FUND:

August 25, 2015	Accounts Payable	402376	to	402376	\$ 377.13
August 27, 2015	Accounts Payable	402377	to	402377	\$ 70.37
September 2, 2015	Accounts Payable	402378	to	402378	\$ 10.00
September 3, 2015	Accounts Payable	402379	to	402380	\$ 1,003.26
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 1,460.76

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

CHECK DATE: 08/31/2015 PERIOD ENDING DATE: 08/31/2015

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
A215	FOOTBALL	1	1.0000		420.50	
A245	BASEBALL	1	1.0000		847.00	
A285	SOCCER	1	1.0000		368.50	
A315	BASKETBALL	1	1.0000		454.97	
B013	BASE	194	181.0000		750,828.40	0.10
B013a	BASE	2	2.0000		1,661.42	
B023	TRI	194	181.0000		131,684.61	
B023a	TRI	2	2.0000		290.68	
B103	SUPERINTENDENT	1	1.0000		13,000.00	208.00
B113	ADMINISTRATOR	4	3.0000		28,166.68	624.00
B123	PRINCIPAL	6	6.0000		54,006.94	808.00
B133	ASST PRINCIPAL	8	6.0000		49,798.60	728.00
B203	EXEMPT	7	5.0000		26,249.89	840.00
B213	UNION EXEMPT	1	1.0000		4,916.63	168.00
B303a	FAC OP MANAGER	1	1.0000		2,085.93	88.20
B314	LEAD GROUNDS	1	1.0000		4,004.00	168.00
B324	GROUNDS	2	2.0000		5,782.40	336.00
B334	LEAD CUSTODIAN	5	5.0000		17,048.92	840.00
B344	CUSTODIAN	13	13.0000		33,812.56	1724.51
B344a	CUSTODIAN	1	1.0000		283.23	51.00
B374	MAINT TECH II	3	3.0000		13,582.42	504.00
B403	SPEC ED ASST	18	18.0000		26,941.96	-0.10
B403a	SPEC ED ASST	2	2.0000		642.91	
B413	PRESCHOOL ASST	4	4.0000		3,663.51	0.20
B413a	PRESCHOOL PARA	1	1.0000		618.62	
B423	TEACHER ASST	15	15.0000		26,134.27	0.10
B433	TITLE 1/LAP	6	6.0000		10,513.36	
B443	BILINGUAL ASST	1	1.0000		1,688.44	
B453	HEALTH ASST	2	2.0000		3,239.96	
B483	LIBRARY TECH	6	5.0000		7,808.61	
B493	SP/LA/ASST	1	1.0000		258.75	
B504	CAMPUS SUPERVIS	2	2.0000		4,680.70	
B513	SPED PARA lon1	3	3.0000		3,910.46	
B523	LPN	2	2.0000		3,874.14	
B603	OFFICE COORD	5	5.0000		12,578.52	

CHECK DATE: 08/31/2015 PERIOD ENDING DATE: 08/31/2015

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
B613	SECRETARY	3	2.0000		3,228.57	
B623	SECRETARY 201	11	11.0000		16,360.33	0.20
B633	SECRETARY 211	3	2.0000		4,380.54	
B643	SECRETARY 221	1	1.0000		3,094.00	
B653	SUB CALLER	1	1.0000		609.91	
B713	PAYROLL CLERK	1	1.0000		1,895.87	105.00
B733	ACCT CLERK	3	3.0000		9,503.12	504.00
B753	STU SVCS CLERK	1	1.0000		2,988.23	168.00
B763	HR CLERK	1	1.0000		2,927.30	168.00
B763b	HR Clerk	1	1.0000		624.92	-33.54
B773	STUDENT ENROLLM	1	1.0000		3,336.63	168.00
B783	CAREER COUNS CL	1	1.0000		2,310.00	
B803	COMPUTER TECH	2	2.0000		5,222.31	336.00
B813	IT TECH I	1	1.0000		3,288.17	168.00
E175	CTE LEAD	1	1.0000		218.20	
E195	KEY CLUB	2	2.0000		436.40	
E265	FCA	1	1.0000		218.20	
E275	MATH CLUB	1	1.0000		240.00	
E285	ANIME	1	1.0000		218.20	
E295	BOOK CLUB	1	1.0000		218.20	
E305	POETRY CLUB	1	1.0000		218.20	
E315	YOUTH LEADING	1	1.0000		218.20	
E335	YEARBOOK	1	1.0000		218.20	
E365	CLASS ADVISOR	4	4.0000		872.80	
E385	ASB ADVISOR	1	1.0000		409.10	
E395	DEPARTMENT HEAD	9	8.0000		1,676.60	
E405	BAND	1	1.0000		409.10	
E415	JAZZ	1	1.0000		409.10	
E415a	JAZZ	1	1.0000		277.76	
E515	FCCLA	2	2.0000		218.20	
E565	DECA ADVISOR	1	1.0000		218.20	
E575	DRAMA	1	1.0000		218.20	
E575a	DRAMA	1	1.0000		218.20	
E605	HONOR SOCIETY	1	1.0000		218.20	
E615	CHOIR	2	2.0000		700.00	

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Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
E685	CLASS/LAB SETUP	6	6.0000		562.87	
E743	SUMMER SCHOOL	1	1.0000		2,591.75	54.00
E745	SUMMER SCHOOL	3	3.0000		7,912.88	228.00
E755	DATA COORD	1	1.0000		171.42	
E775	S2S ADVISOR	1	1.0000		218.20	
E795	SCI EQUIP PUR	1	1.0000		54.50	
E825	APEX	1	1.0000		218.20	
E855	Video Manager	1	1.0000		181.80	
E875	StrPln Couns Cu	1	1.0000		218.20	
E885	Newspaper Adv	1	1.0000		218.20	
E895	Fashion Club	1	1.0000		218.20	
E905	Youth Mentrship	1	1.0000		218.20	
E925	Safety Coord	1	1.0000		277.76	
E935	Leadership Club	1	1.0000		150.00	
TCT3	COMP CASH OUT	1		8.0000	140.00	
TDP4X	DIFFERENTIAL	1	72.0000		123.12	
TEX3	EXTRA HOURS	14		278.0000	6,298.83	-99.46
TO154	OVERTIME 1.5	3		19.0000	479.96	19.00
TO254	OVERTIME 2.5	3		10.0000	568.30	10.00
TSE4	SEASONAL	6		1028.5000	15,057.24	1028.50
ZSLBB	SL BUYBACK 1:4	5	2251.4100		23,606.27	377.76
ZVCE	VAC CASHOUT EXP	2	190.6300		3,608.74	190.63
REPORT TOTAL		639	3083.0400	1343.5000	1376,762.29	10480.10

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Pay Ded Ben Summary

CODE	DESCRIPTION	CATEGORY	COUNT	AMOUNT
1FIC	FICA	FICA	639	80,582.28
1Med	Medicare	MEDICARE	639	18,845.73
1ReE0	SERS Plan 0	RETIREMENT	12	
1ReE2	SERS Plan 2	RETIREMENT	74	13,465.76
1ReE3	SERS Plan 3	RETIREMENT	79	15,861.72
1ReP1	PERS Plan 1	RETIREMENT	1	184.19
1ReT0	TRS Plan 0	RETIREMENT	7	
1ReT1	TRS Plan 1	RETIREMENT	10	2,586.76
1ReT2	TRS Plan 2	RETIREMENT	132	25,848.22
1ReT3	TRS Plan 3	RETIREMENT	348	78,146.37
1UC	Unemployment 00	UNEMPLOY COMP	639	1,784.38
1WC	Workers' Comp	WORKERS' COMP	629	11,710.40
B5	LTD-Cert		211	1,788.68
B6	LTD-Classified		135	1,097.18
B9227	BROKERS FEES		346	4,125.34
H1187	HCA-100-87.5		277	16,660.00
H2187	HCA-12.5-37.49		44	649.74
H3187	HCA-62.5-87.49		19	899.64
H4187	HCA-37.5-62.49		6	199.92
K0	DENTAL- TPSC		278	30,487.50
K1	DENTAL-WILLAMET		67	4,907.30
L0	Life Ins - SCEA		124	244.20
L2	Life Ins - Cert		195	396.00
L3	Life Ins-Princi		14	26.40
L4	Life Ins-Exempt		13	22.00
M0	VISION - TPSC		346	6,191.14
M1	GROUP HEALTH		61	47,666.86
M1adj	GRP HLTH Adj		1	74.32
M2	BC PPO 2		37	27,813.52
M5	BC PPO 3		57	40,175.81
M6	BC PPO 5		25	19,321.74
M7a	BC EasyChoice A		52	29,439.33
M7b	BC EasyChoice B		19	10,293.07
M7c	BC EasyChoice C		4	2,817.19
MHD	BC HDHP		7	4,344.89
TaxB+	Tax Ben +		1	141.73

Pay Ded Ben Summary

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
TaxB-	Tax Ben -		1	-141.73
X0300	MEDICAL WAIVED		83	
			5632	498,657.58

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$269.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117586 through 117586, totaling \$269.37

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117586	STELLACOOM HIST SCHOOL DIST #1	08/26/2015	CTAX11 20150824AAA	Comp Tax owed for Cash Account 11 through 08/24/2015	0	269.37	269.37
			1	Computer	Check(s) For a Total of		269.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	269.37
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	269.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	269.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$18,283.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117613 through 117613, totaling \$18,283.39

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

117613 MASTERCARD CORP. CLIENTS PAYME 08/27/2015

CREDIT CARD PAYMENT CHECK

18,283.39

AMERICAN ASSOC OF SCHOOL ADMIN	PCGFAUG00015	Credit Card Payment AP Invoice.	0	225.00
ACHIEVEMENT PRODUCTS - PCARD	PCGFAUG00047	Credit Card Payment AP Invoice.	0	187.03
ACTION BUSINESS FURNITURE INC	PCGFAUG00035	Credit Card Payment AP Invoice.	0	300.95
AGA / ASSOC OF GOVERNMENT ACCO	PCGFAUG00040	Credit Card Payment AP Invoice.	0	475.00
ALASKA AIRLINES - PCARD	PCGFAUG00042	Credit Card Payment AP Invoice.	0	689.20
ALICE TRAINING INSTITUTE LLC	PCGFAUG00039	Credit Card Payment AP Invoice.	0	-595.00
AMAZON MARKETPLACE - PCARD	PCGFAUG00003	Credit Card Payment AP Invoice.	0	247.22
AMAZON.COM - PCARD	PCGFAUG00004	Credit Card Payment AP Invoice.	0	2,521.44
ASCD	PCGFAUG00013	Credit Card Payment AP Invoice.	0	215.10
AWSP (ASSOC OF WA SCHOOL PRINC	PCGFAUG00028	Credit Card Payment AP Invoice.	0	-400.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
	BATDORF & BRONSON - PCARD		PCGFAUG00018	Credit Card Payment AP Invoice.	0	78.34	
	BEST WESTERN - PCARD		PCGFAUG00041	Credit Card Payment AP Invoice.	0	136.56	
	BOSLAND'S LEARNING PLUS - PCAR		PCGFAUG00045	Credit Card Payment AP Invoice.	0	21.73	
	CAR PROS KIA TACOMA - PCARD		PCGFAUG00032	Credit Card Payment AP Invoice.	0	593.67	
	CARSON-DELLOSA PUBLISHING - PC		PCGFAUG00046	Credit Card Payment AP Invoice.	0	128.13	
	CDW-G		PCGFAUG00008	Credit Card Payment AP Invoice.	0	63.06	
	EASYKEYS.COM - PCARD		PCGFAUG00034	Credit Card Payment AP Invoice.	0	34.75	
	ELECTRIDUCT CABLE MANAGEMENT		PCGFAUG00002	Credit Card Payment AP Invoice.	0	201.14	
	FRED MEYER - PCARD		PCGFAUG00022	Credit Card Payment AP Invoice.	0	10.68	
	FREY SCIENTIFIC		PCGFAUG00009	Credit Card Payment AP Invoice.	0	84.91	
	GAYLORD PALMS RESORT (FLORIDA)		PCGFAUG00014	Credit Card Payment AP Invoice.	0	241.48	
	HEWLETT PACKARD		PCGFAUG00006	Credit Card Payment AP Invoice.	0	2,169.40	
	HILTON HOTELS & RESORTS - PCAR		PCGFAUG00000	Credit Card Payment AP Invoice.	0	569.79	
	HOUSE OF DONUTS - PCARD		PCGFAUG00011	Credit Card Payment AP Invoice.	0	92.00	
	HOWARD JOHNSON (YAKIMA) - PCAR		PCGFAUG00025	Credit Card Payment AP Invoice.	0	565.80	
	JERSEY MIKE'S SUBS - PCARD		PCGFAUG00012	Credit Card Payment AP Invoice.	0	116.03	
	K12SCHOOLSUPPLIES.NET - PCARD		PCGFAUG00051	Credit Card	0	191.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	KCDA		PCGFAUG00010	Credit Card	0	156.28	
				Payment AP Invoice.			
	LAKESHORE LEARNING MATERIALS		PCGFAUG00048	Credit Card	0	639.08	
				Payment AP Invoice.			
	MARRIOTT - PCARD		PCGFAUG00019	Credit Card	0	728.24	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCGFAUG00007	Credit Card	0	32.30	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCGFAUG00016	Credit Card	0	-100.00	
				Payment AP Invoice.			
	MCCLAIN'S SOIL SUPPLY - PCARD		PCGFAUG00033	Credit Card	0	139.61	
				Payment AP Invoice.			
	MECONI'S ITALIAN SUBS - PCARD		PCGFAUG00017	Credit Card	0	187.60	
				Payment AP Invoice.			
	MICHAELS - PCARD		PCGFAUG00027	Credit Card	0	23.24	
				Payment AP Invoice.			
	OFFICE DEPOT		PCGFAUG00037	Credit Card	0	874.91	
				Payment AP Invoice.			
	OFFICE MAX		PCGFAUG00036	Credit Card	0	30.88	
				Payment AP Invoice.			
	OFFICE SUPPLY INC - PCARD		PCGFAUG00052	Credit Card	0	346.79	
				Payment AP Invoice.			
	PIERCE COUNTY FERRY SYSTEM - P		PCGFAUG00005	Credit Card	0	227.20	
				Payment AP Invoice.			
	PIZZA HUT - PCARD		PCGFAUG00021	Credit Card	0	44.38	
				Payment AP Invoice.			
	PUGET SOUND ESD 121		PCGFAUG00026	Credit Card	0	-50.00	
				Payment AP Invoice.			
	RAKUTEN.COM - PCARD		PCGFAUG00030	Credit Card	0	50.86	
				Payment AP Invoice.			
	READ NATURALLY		PCGFAUG00050	Credit Card	0	79.20	
				Payment AP			

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Invoice.			
	REALLY GOOD STUFF INC		PCGFAUG00044	Credit Card	0	69.35	
				Payment AP			
				Invoice.			
	STAPLES BUSINESS ADVANTAGE		PCGFAUG00031	Credit Card	0	1,984.78	
				Payment AP			
				Invoice.			
	UBER - PCARD		PCGFAUG00020	Credit Card	0	79.36	
				Payment AP			
				Invoice.			
	USPS - PCARD		PCGFAUG00043	Credit Card	0	5.75	
				Payment AP			
				Invoice.			
	UW CONFERENCE MANAGEMENT - PCA		PCGFAUG00049	Credit Card	0	430.00	
				Payment AP			
				Invoice.			
	VISTAPRINT.COM - PCARD		PCGFAUG00029	Credit Card	0	212.20	
				Payment AP			
				Invoice.			
	VOYAGES TOY COMPANY - PCARD		PCGFAUG00023	Credit Card	0	70.85	
				Payment AP			
				Invoice.			
	WA-ACTE		PCGFAUG00001	Credit Card	0	915.72	
				Payment AP			
				Invoice.			
	WASBO		PCGFAUG00038	Credit Card	0	1,440.00	
				Payment AP			
				Invoice.			
	WSPA (WA SCHOOL PERSONNEL ASSO		PCGFAUG00024	Credit Card	0	500.00	
				Payment AP			
				Invoice.			
			1	Computer	Check(s) For a Total of	18,283.39	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	18,283.39
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	18,283.39
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	18,283.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$2,182.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117614 through 117616, totaling \$2,182.37

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117614	JUNIOR LIBRARY GUILD	08/28/2015	282604	2015/2016 Junior Library Guild book order **please do not fax - I will handle at Cherrydale. For PO purposes only**	1461516001	369.00	369.00
117615	KCDA	08/28/2015	3936354	Staff Room Supplies	1621516011	1,753.37	1,753.37
117616	WSPRA (WA SCHOOL PUBLIC RELATI	08/28/2015	WSPRA MEMBER 2015-16	WSPRA MEMBERSHIP 2015-16 / CELESTE JOHNSTON	0	60.00	60.00

3 Computer Check(s) For a Total of 2,182.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	2,182.37
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	2,182.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,182.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$46,755.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117617 through 117640, totaling \$46,755.40

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117617	ANDERSON ISLAND GENERAL STORE	08/28/2015	555742	FUEL FOR BUS AND CAR ON ANDERSON ISLAND	81415054	62.09	62.09
117618	B&B GLASS CO INC	08/28/2015	80518	OPEN PURCHASE ORDER 2014-2015	101415005	117.87	117.87
117619	BUILDER'S HARDWARE & SUPPLY	08/28/2015	S4326498.001	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415008	386.17	386.17
117620	CED	08/28/2015	8541-798245	OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL SUPPLIES	101415057	699.49	699.49
117621	COASTWIDE LABORATORIES	08/28/2015	NT2794584	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	21.97	695.88
			NT2796779-1	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	22.65	
			NT2798763	OPEN PURCHASE ORDER 2014-2015 FOR CUSTODIAL SUPPLIES	101415011	651.26	
117622	CRANE'S CREATIONS	08/28/2015	210744/1	FMA - FRESH MIXED ARR IN LARGE FOOTED URNS / REDS, YELLOWS, WHITE, SOME ORANGE	0	503.19	503.19
117623	DANDE COMPANY	08/28/2015	MA063015-3	ENGRAVE STANDARD FURNISHED	0	16.41	16.41

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117624	GE CAPITAL	08/28/2015	63279294	PERPETUAL PLATE FOR VOLUNTEER PLAQUE: 2014-2015 GE CAPITAL CORP	81415172	743.10	1,973.85
			63284674	OPEN PO FOR PIONEER MIDDLE SCHOOL COPIER GE CAPITAL CORP	81415063	695.78	
			63289608	OPEN PO FOR SHS COPIER GE CAPITAL CORP	81415065	534.97	
117625	HAY, DEBRA ANN	08/28/2015	REIMBURSE MILEAGE	SALTAR'S COPIER REIMBURSE MILEAGE / SER2 TRAINING THROUGH AWSP	0	180.55	180.55
117626	HONEY BUCKET	08/28/2015	2-1300263	OPEN PURCHASE ORDER FOR SHS HONEY BUCKET SERVICES 2014-2015	81415169	122.50	122.50
117627	HORIZON DISTRIBUTORS INC	08/28/2015	3N057349	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415022	189.31	287.24
			3N057399	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415022	97.93	
117628	IMMEDIA	08/28/2015	66363	SALTAR'S POINT PARENT LETTER	0	234.12	234.12
117629	JOHNSTON, CELESTE L	08/28/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / MILITARY CHILD EDUCATION COALITION (MCEC) SEMINAR -- WASHINGTON DC (7/30-8/1/2015)	0	234.94	234.94
117630	JOHNSON, LAURA V	08/28/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / ESD 113 SKYWARD SCHEDULING CLASS	0	26.57	26.57
117631	JW PEPPER & SON INC	08/28/2015	14584441	sheet music/folmer/open p.o.	2371415028	74.74	132.39
			14584442	sheet music/folmer/open p.o.	2371415028	57.65	
117632	PORTER FOSTER RORICK LLP	08/28/2015	104121	OPEN PO FOR LEGAL SERVICES FY1415 WITH PORTER FOSTER RORRICK LLP	81415034	12,500.00	12,500.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117633	REDMAN, KATHERINE J	08/28/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / MCEC CONFERENCE FOR S2S (WASHINGTON DC 7/28-8/1/2015)	0	279.96	759.69
			REIMBURSE TRAVEL-2	REIMBURSE TRAVEL / AGILEMIND SUMMER INSTITUTE (BELLINGHAM, WA 8/10-8/13/2015)	0	479.73	
117634	SECURE PACIFIC CORP	08/28/2015	61937	OPEN PURCHASE ORDER FOR SECURITY, FIRE & ELEVATOR MONITORING 2014-2015	101415141	367.20	367.20
117635	STOUT, ANDRE EDWARD	08/28/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE TO STEMSE2 (BLAINE, WA)	0	173.65	173.65
117636	SUNBELT RENTALS	08/28/2015	53986617-002	OPEN PURCHASE ORDER 2014-2015 FOR EQUIPMENT RENTAL	101415049	1,832.45	1,832.45
117637	SUNBELT STAFFING	08/28/2015	6687553	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,800.00	7,840.00
			6701065	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,240.00	
			7014880	Jacqueline Diaz, Contracted Psychologist position.	91415003	2,800.00	
117638	TED BROWN MUSIC CO	08/28/2015	1643367	Ted Brown Music for Bruce Folmer	81415152	3,040.23	3,040.23
117639	TRUSTEED PLANS SERVICE CORP	08/28/2015	0082714-IN	TRUSTEED PLANS SERVICE CORP SVCS FY 1415 OPEN PO	81415050	12,725.43	14,279.23
			45900-001 JULY	TRUSTEED PLANS SERVICE CORP SVCS FY 1415 OPEN PO	81415050	1,553.80	
117640	WEIGHT, KATHLEEN J	08/28/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / AUGUST 2015	0	289.69	289.69
				24 Computer	Check(s) For a Total of		46,755.40

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	24	Computer	Checks For a Total of	46,755.40
Total For	24	Manual, Wire Tran, ACH & Computer	Checks	46,755.40
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	46,755.40

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$500.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117641 through 117663, totaling \$500.42

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117641	BAYLIS, MARIEKE	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / T. BAYLIS	0	35.50	35.50
117642	BERNARDONI, ELIZABETH	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / E. BARNARDONI	0	32.75	32.75
117643	FEATHERSTON, PATRICIA	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / E. FEATHERSTON	0	20.65	20.65
117644	HARRINGTON, LAURA M	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / K. HARRINGTON	0	5.50	5.50
117645	HUEY, JASON	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / E. HUEY & S. HUEY	0	7.00	7.00
117646	HUTCHINSON, JASMINE	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / J. HUTCHINSON	0	11.30	11.30
117647	KURTZ, LAWRENCE	08/28/2015	REFUND LIBRARY FEE	REFUND LIBRARY FEE / C. KURTZ / RETURNED MISSING BOOKS	0	23.99	23.99
117648	LECH, JASON M	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / E. LECH	0	77.75	77.75
117649	MARCOTTE, JOHN	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / K. MARCOTTE	0	77.50	77.50
117650	MATHER, BRITTNEY	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / B. THOMAS	0	9.50	9.50
117651	MCCREIGHT, CLEARCHUS	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / C. MCCREIGHT	0	45.00	45.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117652	MOLTZ, KIMBERLY	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / J. MOLTZ	0	11.00	11.00
117653	ORCUTT, KRISTEN	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / S. ORCUTT	0	6.25	6.25
117654	PARHAR, ANEET	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / S. PARHAR	0	5.53	5.53
117655	PEREZ, URIAH	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / M. PEREZ & R. PEREZ	0	36.10	36.10
117656	QUITON, JARED	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / J. QUITON	0	5.25	5.25
117657	ROSA, JOSE'	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / S. ROSA-GARCIA	0	10.50	10.50
117658	SATORIS, CAMERON	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / A. SATORIS	0	6.00	6.00
117659	STEWART, KEVIN	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / B. STEWART & S. STEWART	0	6.35	6.35
117660	SWECKER, STACIE	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / M. SWECKER	0	12.25	12.25
117661	WEHRI, TAMARA	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / M. WEHRI	0	9.40	9.40
117662	WOLTER, KAREN	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / S. WOLTER	0	30.85	30.85
117663	WOOTEN, VERONIKA	08/28/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE / C. DAVIS	0	14.50	14.50

23 Computer Check(s) For a Total of 500.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	23	Computer	Checks For a Total of	500.42
Total For	23	Manual, Wire Tran, ACH & Computer	Checks	500.42
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	500.42

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$317.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 117664 through 117665, totaling \$317.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117664	COULTER, VICTORIA	09/03/2015	REFUND KINDER	REFUND KINDER TUITION / O. COULTER NOT ATTENDING CHLOE CLARK	0	300.00	300.00
117665	DIMMERMAN, RONALD	09/03/2015	REFUND LIBRARY	REFUND LIBRARY FINES / D. DIMMERMAN	0	17.00	17.00
				2 Computer	Check(s) For a Total of		317.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	317.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	317.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	317.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$2,839.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117666 through 117666, totaling \$2,839.21

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117666	CENTURYLINK	09/04/2015	206Z250055467B	AUG DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX	81415007	2,839.21	2,839.21

1	Computer	Check(s) For a Total of	2,839.21
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	2,839.21
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	2,839.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,839.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$62,886.94. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 117667 through 117691, totaling \$62,886.94

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117667	ANDERSON, ERIN RUTH	09/04/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / BRIDGE TO COLLEGE TRAINING IN WENATCHEE 8/5/2015	0	208.15	208.15
117668	BUILDING CONTROL SYSTEMS INC	09/04/2015	9126	OPEN PURCHASE ORDER 2014-2015 FOR HVAC SYSTEM CONTROL PARTS	101415132	601.90	601.90
117669	CASCADE RECREATION INC	09/04/2015	6921	60 CY FIBAR ENGINEERED WOOD FIBER RESILIENT SURFACING; 30 CY BLOWN IN AT SALTAR'S POINT & CHERRYDALE ELEMENTARIES	101415146	3,911.06	3,911.06
117670	CDW-G	09/04/2015	XM47279	Cherrydale 32" Monitor for Office	1461415026	660.88	660.88
117671	CED	09/04/2015	8541-798705	OPEN PURCHASE ORDER FOR 2014-2015 FOR ELECTRICAL SUPPLIES	101415057	219.07	219.07
117672	CENTURYLINK	09/04/2015	1348938442	DISTRICT WIDE PHONE SERVICES FOR THE 14/15 SCHOOL YEAR - DO NOT FAX / ACCT#78245209	81415007	58.24	58.24
117673	COASTWIDE LABORATORIES	09/04/2015	GT2798763	OPEN PURCHASE ORDER 2014-2015	101415011	521.17	3,901.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR CUSTODIAL SUPPLIES			
			GT2803230	OPEN PURCHASE ORDER 2014-2015	101415011	267.99	
				FOR CUSTODIAL SUPPLIES			
			NT2788601-2	OPEN PURCHASE ORDER 2014-2015	101415011	29.84	
				FOR CUSTODIAL SUPPLIES			
			NT2795883-1	OPEN PURCHASE ORDER 2014-2015	101415011	36.86	
				FOR CUSTODIAL SUPPLIES			
			NT2802228	OPEN PURCHASE ORDER 2014-2015	101415011	2,786.25	
				FOR CUSTODIAL SUPPLIES			
			NT2803230	OPEN PURCHASE ORDER 2014-2015	101415011	259.29	
				FOR CUSTODIAL SUPPLIES			
117674	COPE, BRIANNA MARIE	09/04/2015	REIMBURSE TRAVEL	REIMBURSE TRAVEL / WASHINGTON STATE SCHOOL FOR THE BLIND SUMMER INSTITUTE (8/11-8/14/2015)	0	268.85	268.85
117675	DEMCO INC	09/04/2015	5668245	vinyl love seat for library	1621516002	1,056.42	1,056.42
117676	GE CAPITAL	09/04/2015	63306344	GE CAPITAL CORP OPEN PO FOR MAINTENANCE COPIER KYOCERA FS140	81415069	75.49	336.61
			63310233	GE CAPITAL CORP OPEN PO FOR COPIERS AT CHLOE CLARK	81415066	261.12	
117677	GRAINGER	09/04/2015	9826839822	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415016	14.04	14.04
117678	JOHNSTON, CELESTE L	09/04/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE AUG. 2015	0	66.36	66.36
117679	LAKEWOOD HARDWARE & PAINT	09/04/2015	443160	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415026	44.20	44.20
117680	LOWE'S / CREDIT SERVICES	09/04/2015	9900 195933 9 AUG	OPEN PURCHASE ORDER 2014-2015 FOR SUPPLIES	101415031	744.28	744.28

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117681	MALKAMES, AMY D	09/04/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES FOR PIRATE DAY / COSTCO	0	81.53	81.53
117682	NORTHWEST CASCADE INC	09/04/2015	3021910	ANNUAL CLEAN & PUMP KITCHEN GREASE TRAP AT SALTAR'S PT ELEM, 908 THIRD ST, STEILACOOM	101415134	468.07	2,113.87
			3021960	ANNUAL CLEAN & PUMP KITCHEN GREASE TRAP AT SALTAR'S PT ELEM, 908 THIRD ST, STEILACOOM	101415134	164.10	
			3021961	ANNUAL CLEAN & PUMP KITCHEN GREASE TRAP AT SALTAR'S PT ELEM, 908 THIRD ST, STEILACOOM	101415134	164.10	
			3021962	ANNUAL CLEAN & PUMP KITCHEN GREASE TRAP AT SALTAR'S PT ELEM, 908 THIRD ST, STEILACOOM	101415134	569.81	
			3021963	ANNUAL CLEAN & PUMP KITCHEN GREASE TRAP AT SALTAR'S PT ELEM, 908 THIRD ST, STEILACOOM	101415134	747.79	
117683	PRATER, SHEILA S	09/04/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE / AUGUST 2015	0	104.88	104.88
117684	PUGET SOUND ENERGY	09/04/2015	200008146082 AUG	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / 511 CHAMBERS ST	81415039	81.40	2,182.74
			200018787412 AUG	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / 54 SENTINEL DR	81415039	2,030.64	
			200022057323 AUG	PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / 601 CHAMBERS	81415039	35.35	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			220005466069 AUG	ST PUGET SOUND ENERGY FY 1415 ELECTRICITY OPEN PO / 511 CHAMBERS ST #B	81415039	35.35	
117685	RODDA PAINT	09/04/2015	27061238	OPEN PURCHASE ORDER 2014-2015 FOR PAINT & SUPPLIES	101415143	243.63	521.85
			27061482	OPEN PURCHASE ORDER 2014-2015 FOR PAINT & SUPPLIES	101415143	278.22	
117686	SUMMIT FENCE COMPANY	09/04/2015	10711	PIONEER MIDDLE SCHOOL-BASEBALL/TR ACK NETTING	81415157	16,109.16	16,109.16
117687	TOTALFUNDS BY HASLER	09/04/2015	7900010002028325AUG	HASLER POSTAGE MACHINE SERVICES AND SUPPLY	81415100	2,000.00	2,000.00
117688	TOWN OF STEILACOOM	09/04/2015	1199.0 AUG	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / 511 CHAMBERS ST FURNACE	81415043	336.00	15,973.62
			1199.1 AUG	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / 511 CHAMBERS ST	81415043	1,176.82	
			1409.0 AUG	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / 54 SENTINEL DR	81415043	138.37	
			1409.1 AUG	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / 54 SENTINEL DR	81415043	8,153.34	
			1884.0 AUG	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / 510 CHAMBERS ST	81415043	250.65	
			2075.0 AUG	TOWN OF STEILACOOM FY 1415 ELECTRICITY OPEN PO / 908	81415043	112.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				THIRD ST MODULAR			
		2456.0	AUG	TOWN OF	81415043	128.62	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 1100			
				DIGGS ST			
		2456.1	AUG	TOWN OF	81415043	167.42	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 110			
				DIGGS ST			
		2662.0	AUG	TOWN OF	81415043	633.45	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 908			
				THIRD ST			
		2662.1	AUG	TOWN OF	81415043	1,617.64	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 908			
				THIRD ST			
		3181.0	AUG	TOWN OF	81415043	54.86	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 54			
				SENTINEL DR			
		3533.0	AUG	TOWN OF	81415043	1,466.78	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 1201			
				GALLOWAY ST			
		3533.1	AUG	TOWN OF	81415043	1,210.16	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 1201			
				GALLOWAY ST			
		6359.0	AUG	TOWN OF	81415043	89.34	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 611			
				CHAMBERS ST			
		6571.0	AUG	TOWN OF	81415043	437.67	
				STEILACOOM FY			
				1415 ELECTRICITY			
				OPEN PO / 511			
				CHAMBERS ST			
117689	TRUSTEED PLANS SERVICE CORP	09/04/2015	0082812-IN	TRUSTEED PLANS	81415050	10,001.29	10,001.29
				SERVICE CORP SVCS			
				FY 1415 OPEN PO			
117690	VERIZON WIRELESS	09/04/2015	9750875636	VERIZON WIRELESS	81415070	1,094.53	1,094.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				PHONE SERVICES			
				OPEN PO			
117691	WELLS FARGO FINANCIAL LEASING	09/04/2015	5002428104	WELLS FARGO	81415074	612.01	612.01
				FINANCE LEASE			
				OPEN PO FOR			
				CHERRYDALE COPIER			
				25 Computer	Check(s) For a Total of		62,886.94

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	62,886.94
Total For	25	Manual, Wire Tran, ACH & Computer	Checks	62,886.94
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	62,886.94

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$35,308.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 117692 through 117703, totaling \$35,308.21

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
117692	AGILE MIND EDUCATIONAL HOLDING	09/04/2015	5989	SHS STUDENT LICENSES AND CUSTOMIZED ADVISOR SESSIONS PURCHASE	271516014	11,110.00	11,110.00
117693	COMCAST	09/04/2015	37668215	OPEN PO FOR DISTRICT WIDE COMCAST SERVICE SY 2015-2016	81516008	6,393.64	6,393.64
117694	ECK, KASEY LEIGH	09/04/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES FOR CHOIR / OFFICE DEPOT	0	51.54	51.54
117695	HANDWRITING WITHOUT TEARS	09/04/2015	947228-2	Handwriting without Tears Letters & Numbers - Kindergarten	271516007	1,474.46	1,474.46
117696	KIWANIS CLUB OF STEILACOOM	09/04/2015	DUES 2015-16	STEILACOOM KIWANIS DUES FOR K. WEIGHT, C. JOHNSTON & C. HARRIS @ \$125/EA = \$375	0	375.00	375.00
117697	OFFICE DEPOT	09/04/2015	787309862001 787310532001 787310533001 787310534001 787310535001 787310536001	Teaching Supplies Teaching Supplies Teaching Supplies Teaching Supplies Teaching Supplies Teaching Supplies	1621516009 1621516009 1621516009 1621516009 1621516009 1621516009	2,601.19 401.51 151.78 151.78 50.54 26.24	3,383.04
117698	PACIFIC LUTHERAN UNIVERSITY	09/04/2015	1714	GRADUATION SVCS - PLU OLSON AUDITORIUM OPEN PO FOR DEPOSIT	4311516003	1,222.50	1,222.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				AND FINAL PAYMENT			
117699	STAPLES BUSINESS ADVANTAGE	09/04/2015	8035662873 LINE 1-3	Teaching Supplies	1621516010	850.78	1,130.60
			8035662873 LINE 4	Teaching Supplies	1621516010	245.44	
			8035662873 LINE 5	Teaching Supplies	1621516010	34.38	
117700	STARFALL EDUCATION	09/04/2015	S2231246.001	WK201B LEVEL 1	0	215.82	215.82
				WRITING JOURNAL (BLOCK PRINT)			
117701	WEIGHT, KATHLEEN J	09/04/2015	REIMBURSE EDUCATION	REIMBURSE	0	4,853.42	4,907.47
				EDUCATION SUPPLIES			
			REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	54.05	
117702	WINNING SEASONS	09/04/2015	J2015165	SHS STAFF	0	926.62	926.62
				T-SHIRTS			
117703	WSIPC	09/04/2015	0000364547	WSIPC ANNUAL	81516015	4,117.52	4,117.52
				RECURRING LICENSE FEE FOR IEP ONLINE AND SOFTWARE ENHANCEMENT FEE FOR 324 HEADCOUNT			
			12	Computer	Check(s) For a Total of		35,308.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	35,308.21
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	35,308.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	35,308.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$47,086.53. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200280 through 200280, totaling \$47,086.53

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200280	GENERAL MECHANICAL INC	09/04/2015	18427	STEILACOOM HIGH SCHOOL WATER HEATER INSTALLATION PROJECT	2001415050	47,086.53	47,086.53

1	Computer	Check(s) For a Total of	47,086.53
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	47,086.53
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	47,086.53
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	47,086.53

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$377.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402376 through 402376, totaling \$377.13

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402376	FOLLETT SCHOOL SOLUTIONS INC	08/26/2015	693802F-5	please do not fax, we will order at the school once PO approved Follett School Solutions: book order with spring bookfair money	4031516002	377.13	377.13

1	Computer	Check(s) For a Total of	377.13
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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	377.13
Total For	1	Manual, Wire Tran, ACH & Computer Checks	377.13
Less	0	Voided	0.00
		Net Amount	377.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$70.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402377 through 402377, totaling \$70.37

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						

402377 MASTERCARD CORP. CLIENTS PAYME 08/28/2015

CREDIT CARD PAYMENT CHECK

70.37

ACT INC - PCARD	PCASBAUG00000	Credit Card Payment AP Invoice.	0	-101.50
TARGET - PCARD	PCASBAUG00002	Credit Card Payment AP Invoice.	0	146.87
USA FOOTBALL - PCARD	PCASBAUG00001	Credit Card Payment AP Invoice.	0	25.00

1	Computer	Check(s) For a Total of	70.37
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	70.37
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	70.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	70.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$10.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402378 through 402378, totaling \$10.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402378	HOCH, AMANDA	09/03/2015	REFUND OVERPAYMENT	REFUND OVERPAYMENT / M. HOCH AT SENTINEL DAY	0	10.00	10.00
				1 Computer	Check(s) For a Total of		10.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		10.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$1,003.26. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402379 through 402380, totaling \$1,003.26

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402379	AWARD DECALS	09/04/2015	41602	Decals for	4051516004	562.00	562.00
				football helmets			
402380	KCDA	09/04/2015	3940055	1000 GENERAL ASB	4061516023	441.26	441.26
				- KCDA SUPPLIES			
				ORDER - OPEN PO			
				NTE \$600.00			

2 Computer Check(s) For a Total of 1,003.26

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	1,003.26
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	1,003.26
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,003.26

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 9, 2015, the board, by a _____ vote, approves payments, totaling \$0.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402343	ELSHIRE, KATHERINE BETH	08/31/2015	20160615 adj	Code Correction - COSTCO PURCHASE REIMBURSEMENT	0	-67.14	0.00
			20160615 adjnew	Costco Purchase Reimbursement	0	67.14	
						1	Manual
						Check(s) For a Total of	
							0.00

	1	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	0.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	0.00

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 9-9-15				
Name	Action	Location	Effective Date	Stipend Amount
Garcia Christiaan	Assistant Football Coach (shared stipend)	Pioneer	8/31/2015	1,588.00
Roberts Nolan	Assistant Football Coach (shared stipend)	Pioneer	8/31/2015	1,588.00
Raschke Ragan	Dance Club	Pioneer	9/3/2015	2,400.00
Gidley Amanda	Head Basketball Coach Girls	Pioneer	9/3/2015	4,235.00
McJunkins Trina	Assistant Basketball Coach Girls	Pioneer	9/3/2015	3,176.25
Ruffin Armand	Assistant Basketball Coach Girls	Pioneer	9/3/2015	3,176.25
Golle Jonathan	Head Wrestling Coach (shared stipend)	Pioneer	9/3/2015	2,117.50
Martin Michael	Head Wrestling Coach (shared stipend)	Pioneer	9/3/2015	2,117.50
McAvoy Rob	Assistant Wrestling Coach	Pioneer	9/3/2015	3,176.25
Ruffin Armand	Head Basketball Coach Boys	Pioneer	9/3/2015	4,235.00
Martin Michael	Assistant Basketball Coach Boys	Pioneer	9/3/2015	3,176.25
Martin Kallie	Assistant Soccer Coach Girls	Pioneer	9/3/2015	3,176.25
Nierman Trish	Assistant Soccer Coach Girls	Pioneer	9/3/2015	3,176.25
Byrd Megan	Assistant Soccer Coach Girls	Pioneer	9/3/2015	3,176.25
Haller Kyle	Head Soccer Coach Girls	Pioneer	9/3/2015	4,235.00
Hayes Bruce	Head Baseball Coach	Pioneer	9/3/2015	4,235.00
McAvoy Rob	Assistant Baseball Coach	Pioneer	9/3/2015	3,176.25
McJunkins Michael	Assistant Track Coach Boys	Pioneer	9/3/2015	3,176.25
Ruffin Armand	Assistant Track Coach Boys	Pioneer	9/3/2015	3,176.25
Patterson Josephine	Head Track Coach	Pioneer	9/3/2015	3,867.50
McJunkins Trina	Assistant Track Coach Girls	Pioneer	9/3/2015	3,176.25
Raschke Ragan	Assistant Volleyball Coach	Pioneer	9/3/2015	3,176.25
Haller Kyle	Head Volleyball Coach	Pioneer	9/3/2015	4,235.00
Bethman Kurth	Assistant Tennis Coach Boys (shared stipend)	High	9/3/2015	1,783.31
Magaway Alan	Assistant Tennis Coach Boys (shared stipend)	High	9/3/2015	1,783.31
Overgaard Eric	Head Basketball Coach Girls	High	9/3/2015	5,752.75

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 9-9-15						
Name	Position	FTE	Location	Effective Date	Action	Comment
Byrd Nathan	Teacher 7th Grade	1.00	Pioneer	9/3/2015	New Hire	
Walker Michelle	Teacher Kindergarten	1.00	Cherrydale	9/3/2015	New Hire	Leave Replacement

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 9, 2015

Strategic Focus Area

- ☒ Teaching and Learning
- ☐ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Policy 2000 Student Learning Goals defines basic education and its purpose.

The revision drops language "develop specific academic and technical skills and knowledge..." and replaces it with "focus on strengthening the educational achievement of all students the opportunity to achieve personal and academic success."

The four state learning goals remain the same.

The revision changes the format from numbering to lettering each goal.

The revision references the change of authority from SBE to state law.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 2000.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

STUDENT LEARNING GOALS

A basic education is an evolving program of instruction that is intended to provide students with the opportunity to become responsible and respectful global citizens, to contribute to their economic well-being and that of their families and communities, to explore and understand different perspectives and to enjoy productive and satisfying lives. Additionally, a goal of the district is to focus on strengthening the educational achievement of all students and providing all students the opportunity to achieve personal and academic success. Students will:

- A. Read with comprehension, write effectively, and communicate successfully in a variety of ways and settings;
- B. Know and apply the core concepts and principles of mathematics; social, physical, and life sciences; civics and history, including different cultures and participation in representative government; geography; arts; health and fitness;
- C. Think analytically, logically, and creatively, and to integrate different experiences and knowledge to form reasoned judgments and solve problems; and
- D. Understand the importance of work and finance and how performance, effort, and decisions directly affect future career and educational opportunities.

These goals will be placed within a context of a performance-based educational system in which high standards are set for all students. Parents are primary partners in the education of their children, and students take responsibility for their learning. How instruction is provided to meet these learning goals is the decision of the school board and district educators. An assessment system for determining if students have successfully learned the essential academic learning requirements based on the student learning goals will be adopted by the district, as required by state law.

Legal References: RCW 28A.150.210 Basic education— Goals of school districts
RCW 28A.655.010 Washington commission on Student Learning — Definitions

Adoption Date: 2.27.08
Revised: 9.9.15
Steilacoom Historical School District

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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BACKGROUND INFORMATION

Policy 2021 Library Media Centers provides for the maintenance of library/media centers in school districts.

The revisions address connections to the classroom and range of instructional equipment.

The revision also identifies the staffing for the library/media center and role in assisting learning goals and graduation requirements.

The revision differentiates the procedures between reconsideration of library resources and those of classroom curricular instructional materials.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 2021.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

LIBRARY MEDIA CENTERS

The Steilacoom School District library/media centers will be used to support and extend the classroom program of instruction. Each center will provide a broad range of instructional equipment and learning resources to support the school curriculum and meet the unique needs of students.

Each district library/media center will be appropriately staffed to assist teachers and students in the use of the collection, as well as in the completion of teacher and/or student assignments. The Teacher-Librarian and the library media staff will assist students and teachers in securing a variety of resources which support student mastery of the essential academic learning requirements and the implementation of the district's school improvement plan. Additionally, the Teacher-Librarian, through the school library media program, will collaborate as an instructional partner and information specialist to help all students meet the content goals in all subject areas, provide information, technology literacy instruction and assist high school students completing the culminating project and high school and beyond plans.

The superintendent will establish procedures for the selection of materials. Citizens who wish to express a concern about specific material included in the collection may do so according to the procedures outlined in Procedure 2021P, with the understanding that the criteria and rationale for reconsideration of library resources differs from the criteria and rationale for reconsideration of classroom/curricular instructional materials.

Cross References: 2020 - Curriculum Development and Adoption of Instructional Materials

2020P - Procedure Curriculum Development and Adoption of Instructional Materials

Legal References: RCW 28A.320.230 - Instructional Materials — Instructional materials committee

RCW 28A.320.240 - School Library Media Programs — Stocking of libraries — Teacher - Librarians

WAC 392-204-005, 009, 020, 025, 055 Library Media Centers:

WAC 392-204-005 Purpose and authority

WAC 392-204-009 Definitions

WAC 392-204-020 School library media program

WAC 392-204-025 Services

WAC 392-204-055 Other sources

Adoption Date: 2.27.08

Revised: 9.9.15

Steilacoom Historical School District No.1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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- ☐ Resource Management

BACKGROUND INFORMATION

Policy 3205, Sexual Harassment of Students Prohibited is recommended as a new policy.

While the district does include prohibition to sexual harassment in Policy and Procedure 5011, this new policy will apply exclusively to students.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 3205.

Report prepared by:
Susanne Beauchaine, Executive Director for Student Services

SEXUAL HARASSMENT OF STUDENTS PROHIBITED

This district is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation or at a class or school training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur adult to student, student to student or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of students by other students, employees or third parties involved in school district activities.

Under federal and state law, the term “sexual harassment” includes:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual’s educational performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied condition of obtaining an educational benefit;
- sexual demands where submission or rejection is a factor in an academic, or other school-related decision affecting an individual.

A “hostile environment” has been created for a student when sexual harassment is sufficiently serious to interfere with or limit the student’s ability to participate in or benefit from the school’s program. The more severe the conduct, the less need there is to demonstrate a repetitive series of incidents. In fact, a single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe, violent, or egregious.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, it will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. The district will take these steps every

time a complaint, alleging sexual harassment comes to the attention of the district, either formally or formally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation, to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the district's Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

Notice and Training

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers and

visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, students, volunteers and parents in the review process.

Cross References: 3207 - Prohibition of Harassment, Intimidation and Bullying
 3210 –Nondiscrimination
 3211 – Transgender Students
 3240 - Student Conduct
 3421 - Child Abuse, Neglect and Exploitation Prevention
 5010 - Nondiscrimination and Affirmative Action
 5011 – Sexual Harassment of District Employees Prohibited

Legal References: RCW 28A.640.020 Regulations, guidelines to eliminate discrimination —
 Scope — Sexual harassment policies
 WAC 392-190-058 Sexual harassment
 20 U.S.C. §§ 1681-1688

Management 2015 – July Policy Alert
Resources: 2014 - December Issue
 2010 - October Issue

Adoption Date: 9.9.15
Steilacoom Historical School District

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Board Meeting Date: September 9, 2015

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- ☐ Teaching and Learning
- ☒ Safety, Service and Support
- ☐ Family & Community Involvement
- ☐ Resource Management

BACKGROUND INFORMATION

Policy 3220 Freedom of Expression is revised to remove language restricting students from distributing materials they produced or wrote themselves. This is in response to a recent U.S. District Court ruling that while a school district could place reasonable time, place and manner restrictions on distribution of materials by students, any restriction of students to distribute their own materials is unconstitutional.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy3220.

Report prepared by:
Susanne Beauchaine, Executive Director for Student Services

FREEDOM OF EXPRESSION

The free expression of student opinion is an important part of education in a democratic society. Students' verbal and written expression of opinion on school premises is to be encouraged so long as it does not substantially disrupt the operation of the school. Students are expressly prohibited from the use of vulgar and/or offensive terms in classroom or assembly settings. The superintendent will develop guidelines assuring that students are able to enjoy free expression of opinion while maintaining orderly conduct of the school.

Student Publications

Student publications produced as part of the school's curriculum or with the support of the associated student body fund are intended to serve both as vehicles for instruction and student communication. They are operated and substantively financed by the district. Material appearing in such publications should reflect all areas of student interest, including topics about which there may be controversy and dissent. Controversial issues may be presented provided that they are treated in depth and represent a variety of viewpoints. Such materials may not: be libelous, obscene or profane; cause a substantial disruption of the school; invade the privacy of others; demean any race, religion, sex, or ethnic group; advocate the violation of the law; or advertise tobacco products, liquor, illicit drugs, or drug paraphernalia.

The superintendent will develop guidelines to implement these standards and will establish procedures for the prompt review of any materials which appear not to comply with the standards.

Distribution of Materials

Publications or other materials may be distributed on school premises in accordance with procedures developed by the superintendent. Such procedures may impose limits on the time, place, and manner of distribution including prior authorization for the posting of such material on school property.

Students responsible for the distribution of material which leads to a substantial disruption of school activity or otherwise interferes with school operations will be subject to corrective action, including suspension or expulsion, consistent with student discipline policies.

Materials will not be distributed on school grounds by non-students and non-employees of the district.

Cross Reference:	Board Policy 2340	Religious-related Activities and Practices
	3241	Classroom Management, Discipline and Corrective Actions

Legal References:	WAC 392-400-215	Student rights
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Management Resources:	July 2015 Policy Alert	
	<i>Policy News</i> , August 2001	A Few Civil Liberty Reminders

Adoption Date: 2.27.08
School District Name: Steilacoom Historical School District
Revised Dates: 9.9.15

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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BACKGROUND INFORMATION

Policy 3246 Use of Reasonable Force is revised and retitled to 3246 Restraint, Isolation and Other Uses of Reasonable Force in response to the passage of Substitute House Bill 1240.

Restraint and isolation, which were formerly allowed in IEPs (Individual Education Programs) and 504 plans as aversive interventions, are now prohibited in these plans unless “a student’s individual needs require more specific advanced educational planning and the student’s parent or guardian agrees”. Additionally, restraint or isolation of any student is now allowed only when “reasonably necessary to control spontaneous behavior that poses an imminent likelihood of serious harm as defined in RCW 70.96B.010”.

Policy 3247 Required Notification of Use of Restraint or Isolation on Students with IEPs and Section 504 Plans is recommended for deletion as it is no longer required by law.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 3246 and delete Policy 3247.

Report prepared by:
Susanne Beauchaine, Executive Director for Student Services

RESTRAINT, ISOLATION AND OTHER USES OF REASONABLE FORCE

It is the policy of the Steilacoom Historical School District board of directors that the district maintains a safe learning environment while treating all students with dignity and respect. All students in the district, including those who have an individualized education program (IEP) or plan developed under Section 504 of the Rehabilitation Act of 1973, will remain free from unreasonable restraint, restraint devices, isolation, and other uses of physical force. Under no circumstances will these techniques be used as a form of discipline or punishment.

This policy is intended to address district students. It is not intended to prevent or limit the use of restraint or other reasonable force as necessary with adults or other youth from outside the district as allowed by law.

Restraint and other uses of physical force, as defined in the procedure accompanying this policy, may be used when necessary to prevent or minimize imminent bodily injury to self or others. Restraint and other uses of physical force may be used to protect district property if de-escalation interventions have failed or are inappropriate.

Use of restraint, isolation, and other forms of reasonable force may be used on any student when reasonably necessary to control spontaneous behavior that poses an “imminent likelihood of serious harm” as defined by RCW 70.96B.010 and explained in the procedure accompanying this policy. Serious harm includes physical harm to self, another, or district property. Staff will closely monitor such actions to prevent harm to the student and will use the minimum amount of restraint and isolation appropriate to protect the safety of students and staff. The restraint, isolation, and other forms of reasonable force will be discontinued when the likelihood of serious harm has dissipated.

The superintendent or a designee will develop procedures to implement this policy, including review, reporting and parent/guardian notification of incidents involving restraint or isolation as required by law. Additionally, the superintendent will annually report to the board on incidents involving the use of force.

Cross References:	Policy 3247	Isolation and Restraint of Students with IEPs and Section 504 Plans
	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 2162	Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
Legal References:	RCW 9A.16.020	Use of Force — When lawful
	RCW 9A.16.100	Use of Force on Children — Policy — Actions presumed unreasonable
	RCW 28A.150.300	Corporal Punishment Prohibited
	RCW 70.96B.010	Definitions
	Chapter 392-172A WAC	Rules for the Provision of Special Education
	Chapter 392-400-235	Discipline — Conditions and limitations

Management Resources:

Policy and Legal News

July 2015 Policy Alert
July 2013 Issue

December 2008 Use of Reasonable Force Policy

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.08; 12.11; 12.11.13; 08.14.14; 9.9.15

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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BACKGROUND INFORMATION

Policy 3422 Student Sports Concussion, Head Injury and Sudden Cardiac Arrest is revised to reflect changes implemented by the passage of ESSB 5083 – Sudden Cardiac Arrest Awareness Act. Revisions require coaches to receive training developed by WIAA every three years, and to alert parents and students to the issue of sudden cardiac arrest.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policy 3422.

Report prepared by:
Susanne Beauchaine, Executive Director for Student Services

STUDENT SPORTS – CONCUSSION, HEAD INJURY AND SUDDEN CARDIAC ARREST

Concussion and Head Injury

The Steilacoom Board of Directors recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and other recreational activities. The board acknowledges that the risk of catastrophic injuries or death is significant when a concussion or head injury is not properly evaluated and managed. Therefore, all competitive sport activities in the district will be identified by the administration and all appropriate district staff, coaches and team volunteers will complete training as required in the district procedure to recognize suspicious signs and symptoms of concussion. Additionally, all coaches will comply with WIAA guidelines for the management of head injuries and concussions.

Consistent with Washington law, the district will utilize guidelines developed with the Washington Interscholastic Activities Association (WIAA) and other pertinent information to inform and educate coaches, youth athletes, and their parents/guardians of the nature and risk of concussions or head injuries, including the dangers associated with continuing to play after a concussion or head injury.

Annually, the district will distribute a head injury and concussion information sheet to all parents/guardians of student participants in competitive sport activities.

Prior to their first use of school facilities, all private nonprofit youth programs must provide a written statement of compliance with this policy in regard to concussion and head injury with proof of insurance as required by RCW 4.24.660.

Sudden Cardiac Arrest

The Board of Directors further recognizes that sudden cardiac arrest is reported to be the leading cause of death in young athletes. The board will work with the WIAA and the University of Washington medicine center for sports cardiology to make available an online pamphlet that provides student athletes, their parents/guardians and coaches with information about sudden cardiac arrest. To this end, the district will maintain a link on its website to the OSPI website where the online pamphlet will be posted.

Annually, prior to participating in an interscholastic athletic activity, students and their parent/guardian must review the online pamphlet and return a signed statement to the school documenting their review. This form may be combined with the annually distributed head injury and concussion information sheet referenced above.

The board will also work with the WIAA and the University of Washington medicine center for sports cardiology to make available an existing online sudden cardiac arrest prevention program for coaches. Every three years, prior to coaching an interscholastic athletic activity, all coaches will complete the online program and provide a certificate of completion to the district.

All coaches, including volunteers, will complete training as required in the district procedure. Additionally, all coaches will comply with Washington Interscholastic Activities Association (WIAA) guidelines for the management of sudden cardiac arrest.

Prior to their first use of school facilities, all private nonprofit youth programs must provide a written statement of compliance with this policy in regard to sudden cardiac arrest with proof of insurance as required by RCW 4.24.660.

Cross References: 3412 - Automated External Defibrillators
 3418 - Response to Student Injury or Illness
 4260 - Use of School Facilities

Legal References: RCW 4.24.660 Liability of school districts under contract with youth
 programs
 Chapter 28A.600 RCW Students

Management Resources: 2015 - June Policy Issue
 2014 - August Issue
 2009 - August Issue

Adoption Date: 12.2.09
School District Name: Steilacoom Historical School District
Revised: 9.9.15

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

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BACKGROUND INFORMATION

In the District's continual efforts to update policy and procedure in accordance with WSSDA model policy, it has been determined that the following policies are in need of minor revisions:

Policy No. 4260 - Use of School District Facilities

- Addition of "sudden cardiac arrest awareness"

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 4260 to a second reading.

Report prepared by:
Jim Brittain, Executive Director of Finance and Operations

USE OF SCHOOL DISTRICT FACILITIES

The board believes public schools are owned and operated by and for the community. The public is encouraged to use school district facilities when such use is not in conflict with school operations. The public will be expected to reimburse the district for such use to ensure funds intended for education are not used for other purposes.

The superintendent is authorized to establish procedures for use of school district facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school district facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization, list the Steilacoom Historical School District #1 as an additional insured, and provide a certificate of valid and current insurance prior to use.

The district does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs using district facilities will not discriminate against any person in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, using organizations will be charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statements of compliance with the policies for the management of concussion and head injury and sudden cardiac arrest awareness in youth sports for each individual athlete as required by RCW 28A.600.190, ~~commonly known as the Zackery Lystedt Law~~.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization. The district reserves the right to deny or cancel any application for use when such use, in the sole opinion of the district, is determined to be detrimental to the district's best interests.

For rental rate purposes, organizations seeking the use of school district facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military armed forces, Job Corps, Peace Corps and AmeriCorps with access to school district facilities (including number of days and type of presentation space) equal to the access provided to other post-secondary occupational or educational representatives.

Non-Profit Groups

Nonprofit groups and organizations may use school district facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau, be registered with the Washington State Charities through the Washington State Office of the Secretary of State, and provide the district with documentation of their non-profit status and Washington State Charities registration. Professional fund raisers representing charities must provide evidence they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district.

Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

Cross References: Policy 3422

Student Sports – Concussion and Head Injuries

Legal References: [RCW 4.24.660](#)

[RCW 28A.230.180](#)

[RCW 28A.320.510](#)

[RCW 28A.335.150](#)

[RCW 28A.335.155](#)

Liability of school districts under contracts with youth programs
Access to campus and student information directories by official recruiting representatives —
Informing students of educational and career opportunities

Night schools, summer schools, meetings, use of facilities for

Permitting use and rental of playgrounds, athletic fields, or athletic facilities

Use of buildings for youth programs —
Limited immunity

[RCW 28A.600.190](#)

[20 USC Sec. 7905](#)

[34 CFR Sec. 108.6](#)

[AGO 1973 No. 26](#)

Youth sports – Concussion and head injury guidelines – Injured athlete restrictions

Boys Scout of America Equal Access Act

Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups

School districts — Use of school facilities for presentation of programs — Legislature — Elections

Management Resources:

Policy and Legal News, February 2014

Other updates/corrections

Policy and Legal News, July, 2013

Equal access to K-12 campuses law goes into effect

Policy and Legal News, June 2013

Use of School Facilities policy clarification

Policy News, December 2011

Changes in WSSDA's *Policy Reference Manual*

Policy News, August 2009

Concussion and Head Injuries Legislation

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 12.2.09, 3.9.11, 3.12.-14