



Regular Meeting Agenda

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

STUDY SESSION: The School Board normally convenes at 6:00 pm just prior to the start of the formal Board meeting, to discuss the Board agenda and to have a brief dinner. No decision making is undertaken. These study sessions are open to the Public; however, food is not provided for the general public.

1/13/2016 07:00 PM

I. CALL TO ORDER (Action)

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments From the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will be heard in executive session following the business meeting. The Board reserves the right to terminate presentations containing personal attacks on individuals.

III. PRESENTATION (Presentation)

Presenter: Paul Harvey and Louann Stalder

 [Transforming Professional Learning.pdf](#)

IV. APPROVAL OF MINUTES (Action)

 [Minutes 12.9.15.pdf](#)

V. CONSENT AGENDA (Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

 [Approval of December 2015 and January 2016 Accounts Payable and December 2015 Payroll.pdf](#)

 [Approval of Classified Personnel Report.pdf](#)

 [Approval of Co-Curricular Personnel Report.pdf](#)

 [Approval of SHS Cheer Request to Travel.pdf](#)

VI. OLD BUSINESS

- a. **Second Reading of Policy 5231 Length of Work Day, 5270** (Action)
Resolution of Staff Complaints, 5271 Reporting Improper Governmental Action

 [Second Reading of Policies 5231 5270 and 5271.pdf](#)

VII. NEW BUSINESS

- a. **Public Open Meetings Act Compliance** (Information)

- b. **First Reading of Policy 2030 Service Animals** (Action)

Presenter: Paul Harvey

 [First Reading of Policy 2030.pdf](#)

- c. **First Reading of Policy 2090 Program Evaluation** (Action)

Presenter: Paul Harvey

 [First Reading of Policy 2090.pdf](#)

- d. **First Reading of Policies 1000 Legal Status and Operations, 1005** (Action)
Key Functions of the Board, 1114 Board Member Resignation and 1115 Vacancies

Presenter: Kathi Weight

 [First Reading of Policies 1000, 1005, 1114, and 1115.pdf](#)

- e. **First Reading of Policy 6106 Allowable Costs for Federal** (Action)
Programs

Presenter: Kathi Weight

 [First Reading of Policy 6106.pdf](#)

- f. **First Reading of Policy 4000 Public Information Program** (Action)

Presenter: Andre Stout

 [First Reading of Policy 4000.pdf](#)

- g. **First Reading of Policy 4020 Confidential Communications** (Action)

Presenter: Andre Stout

 [First Reading of Policy 4020.pdf](#)

- h. **First Reading of Policy 4200 Safe and Orderly Work Day** (Action)

Presenter: Andre Stout

 [First Reading of Policy 4200.pdf](#)

VIII. COMMENTS FROM THE AUDIENCE (Information)

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IX. BOARD COMMUNICATION (Information)

X. ANNOUNCEMENTS (Information)

XI. RECESS TO EXECUTIVE SESSION

XII. EXECUTIVE SESSION

(Executive Session)

per RCW 42.30.110(1)(g) to review the performance of a public employee

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

XIII. RETURN TO PUBLIC MEETING

XIV. ADJOURNMENT

(Action)

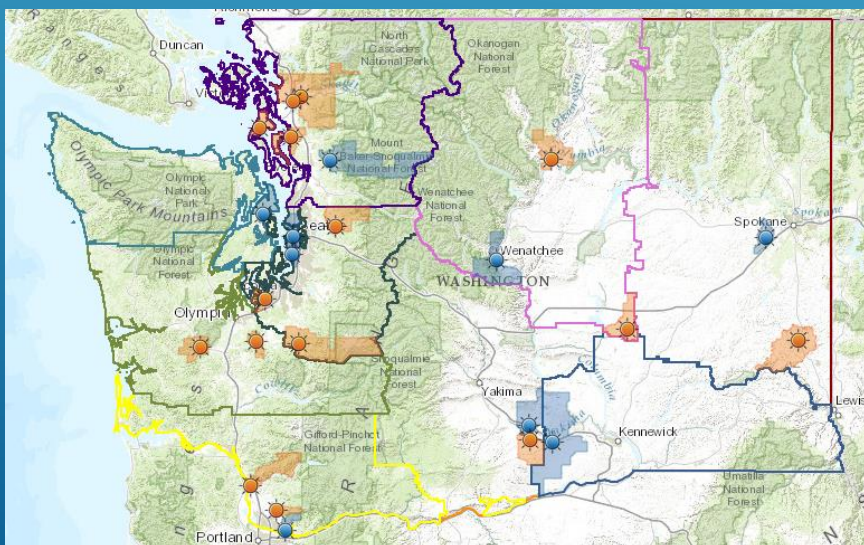
TRANSFORMING PROFESSIONAL LEARNING

(TPL)



THE GRANT: OVERALL GOALS

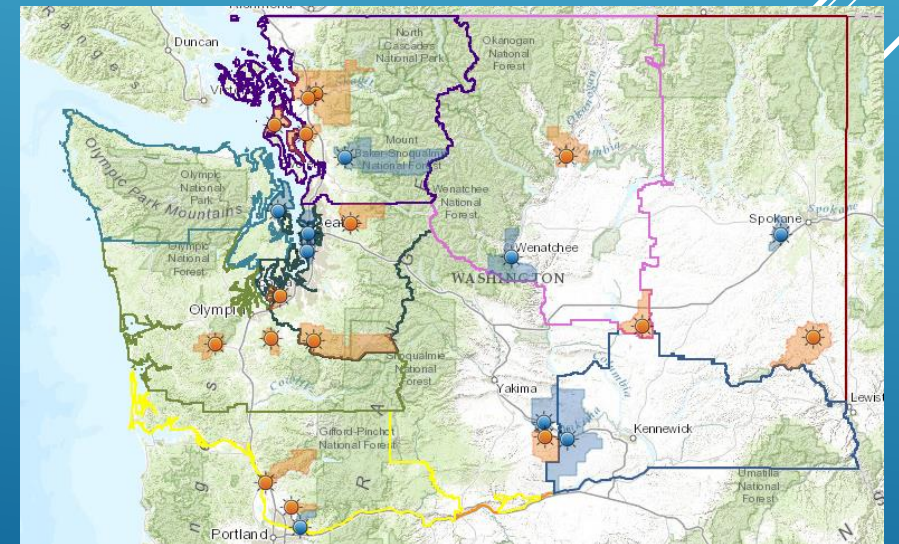
- DEEPEN KNOWLEDGE AND SKILLS AROUND PROFESSIONAL LEARNING
- REPLICATE BEST TEACHING PRACTICES ACROSS THE STATE



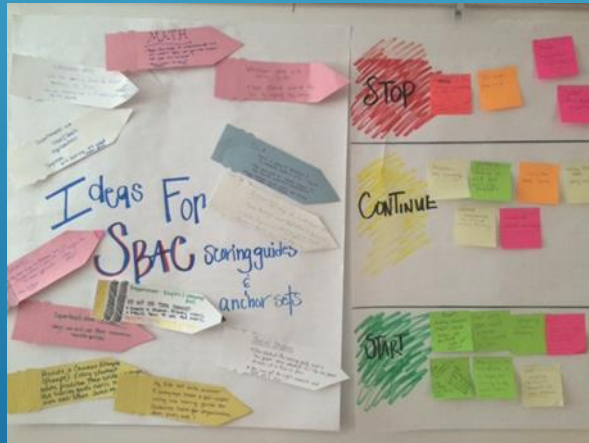


THE GRANT: OVERVIEW OF ACTIVITIES

- STATE CONVENING
- SELF-ASSESSMENT
- DISTRICT TEAM
- CRITICAL FRIENDS/LAB RELATIONSHIPS



PROJECT OUTCOMES (STATE)



1. Student Achievement

2. Professional Learning Opportunities and Resources

3. Structures and Processes to Support Professional Learning

4. Leadership

5. Data

6. Culture

THE TPL-STEILACOOM TEAM

- SHS: Deb Hay, *Krista Lallemand
- PMS: John Nystrom, *Wendi Kilga
- SP: Laurie Vallieres
- CC: Sandy Lee
- CD: *Janet Bettinger
- DO: Kathi Weight, Paul Harvey, Louann Stalder



HOW HAVE WE CHANGED SO FAR

Representative stakeholders making decisions using:

- data
- researched based professional learning standards

Culturally shifting to an organization that:

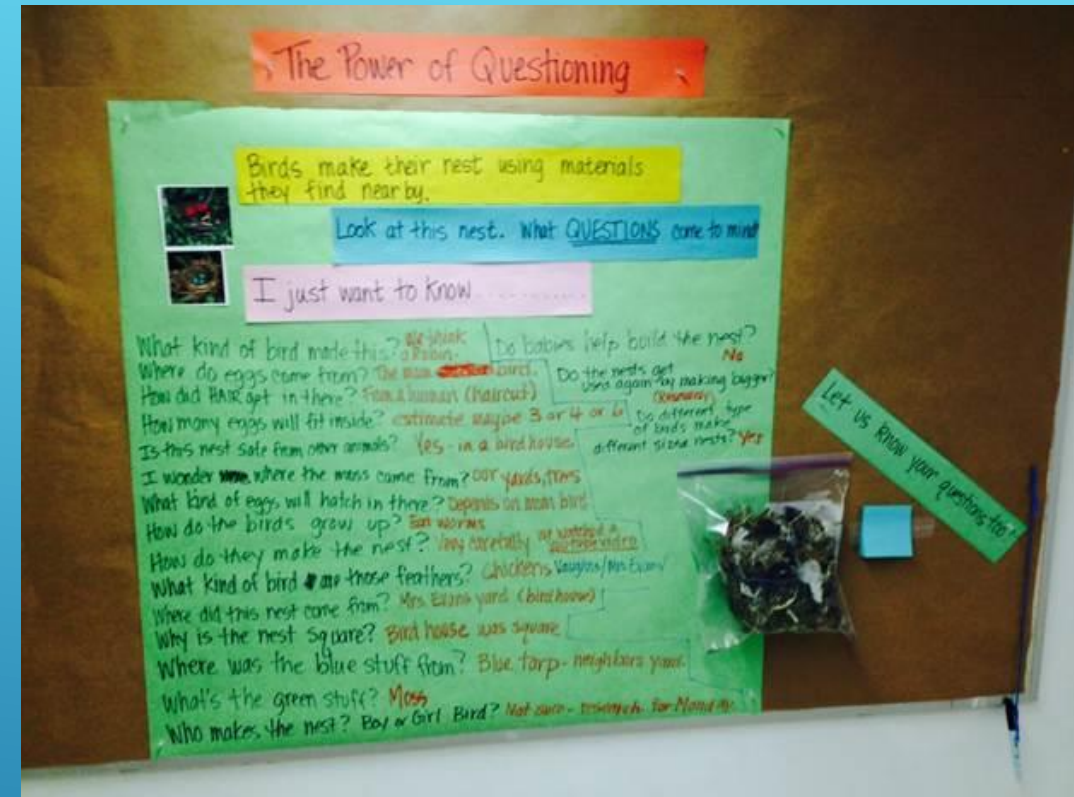
- prioritizes learning to include staff
- responds to needs using data



- ▶ I just wanted to thank you for the classes you and your team set up for us on September 1st at the high school. I have worked in the district a long time and it was great to get to **choose the topics that were of interest to us**. The two I attended were very **professionally run and had excellent information** provided. After coming back to our building it was great to **get together with other teachers and discuss what they learned**. Lots of information sharing was happening yesterday. Thanks for targeting the classes to lots of different interests. **Small groups with interaction with the instructor is much better than all of us sitting in one room and just being talked to**. Thanks again.
- ▶ -3rd Grade Teacher

TESTIMONIAL – HOW IT HAS HELPED OUR STAFF

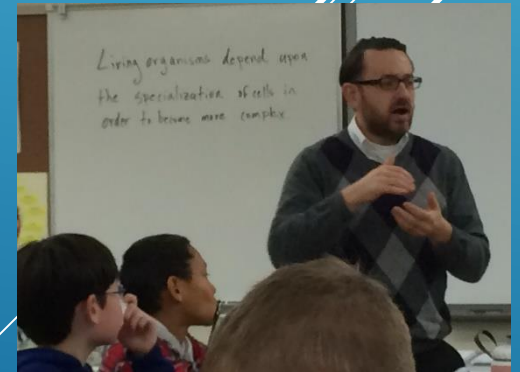
- ▶this whole group introduction lesson to **questioning** turned out amazing and the best part was when that student realized the black feathers and blue tarp came from his yard. POWERFUL stuff. I posted this process in the hall inviting other kids to add more questions on sticky notes. I'm curious to see what we get. Thanks so much for helping me create this wonderful 2nd grade lesson.



TESTIMONIAL – HOW IT IS BEING PUT INTO PRACTICE

- ▶ Formed the **team**
 - ▶ Representative of levels and roles
- ▶ **Partnered** regionally: PSESD
- ▶ PL **calendar** (all, K-12, common topics)
 - ▶ Depth of Knowledge;
 - ▶ Post session feedback from teacher to inform design
- ▶ **Added** Secondary Level **Trainer** (Wendi)
- ▶ Introduced **Professional Learning Standards** across district
- ▶ **Collected data** as to preference and perception (SAI2)
- ▶ Offered first ever: **Summer Institute**

YEAR 1: ACCOMPLISHED



- ▶ August Professional Learning **kickoff**
 - ▶ Based staff need and feedback - relevant
 - ▶ Included para-professionals
 - ▶ Emphasized the teacher leaders inside district (presenters)
- ▶ **PLC** roll out at each building
- ▶ **Added 2** team members (Sandy and Janet)
- ▶ **Wenatchee** in November:
 - ▶ Regional goals
- ▶ Became a **LAB** district



YEAR 2 (2015-2016): CURRENT YEAR ACTIVITIES

- ▶ Based on national standards
- ▶ Selected by staff (through survey)
- ▶ They are:
 - **Learning Communities**- defining, structuring, progress monitoring
 - **Learning Design**- offer more choice, modalities, options
 - **Data**- strategically collect, analyze, use for PL planning and review

YEAR 2 (2015-2016): THREE FOCUS STANDARDS

SHSD PL '15-'16

TEACHING & LEARNING DEPARTMENT

Paul Harvey, Susan Greer, & Louann Stalder

District T & L Strategic Goal:

Relevant and accessible professional learning focused on data and student achievement

WA TPL (Transforming Professional Learning) focus standards:

- Learning Communities- defining, structuring, progress monitoring
- Learning Design- offer more choice, modalities, options
- Data- strategically collect, analyze, use for PL planning and review

"Yes absolutely! I have notes, tools, graphic organizers, and ideas to implement to positively impact student learning."
"Thank you for the opportunity to self-select relevant and high quality PD"

Learning Communities	Learning Design	Data
⇒ PLC Roll Out: district wide ⇒ PLC mtg calendar @ every building ⇒ PLC Rounds	⇒ Kick Off Sessions: seminars of choice ⇒ PL Calendar and resources: posted on district website ⇒ Studio work: MSP	⇒ SAI2 Survey data ⇒ ProDev surveys ⇒ PLC Rounds

SHSD TPL Team

- SHS: Deb Hay, Krista Lallemand
- PMS: John Nystrom, Wendi Kilga
- SP: Laurie Vallieres
- CC: Sandy Lee
- CD: Janet Beltinger

WHAT'S NEXT?

Teaching and Learning

Teaching and Learning Welcome
Learning Standards by Grade Level
What is the Highly Capable Program?
• Program Brochure
• Timeline
• FAQs
Districtwide Curriculum Schedule
Resources - Online Learning Programs
State Assessments
SER2 Partnership Grant
Staff Resources
Professional Learning Calendar
Supplemental Educational Resources (SER)
Teacher and Principal Leadership Project

Stellacoom Historical School District No. 1 » Departments » Teaching and Learning

Professional Learning Calendar

The Stellacoom Historical School District is proud of its teaching and support staff and provides a robust calendar of opportunities for professional learning in a variety of settings. Staff members should check here frequently to find new offerings. Individual schools and departments will also be providing professional learning opportunities. Principals and program managers can inform staff of these opportunities. In addition to the offerings listed below, each Wednesday is designated as our ACE (Academic Collaboration Enhancement) day, and are distributed as follows.

Date/Start Time	Event	Location	Audience
9/9-6/1 Teacher ACE Wed, 9 (3:00-6:00pm)	ProTeach/ NBCT Cohort ProDev course #1153	Cherrydale 1201 Galloway	Certificated
10/10 Saturday (8:30am- 3:30pm)	Autism Spectrum Disorder Workshop ProDev course #1155	PDC 311 Chambers	All Staff
10/29 Thurs. (4:00-7:00pm)	Theory of Mind: "Working with Challenging Students" ProDev course #1179	Sally's Pt. 908 Third St.	All Staff
11/3 & 11/5 Tues & Thurs. (4:30-6:00pm)	Smart Board "Basics" ProDev course #1175	SHS 54 Central Dr. LAB 104	All Staff
11/19 Thurs. (4:00-7:00pm)	School Wires: "Establishing a Teacher Web page" ProDev course # 1178	Sally's Pt. 908 Third St.	Certificated
12/16, 12/3 Tues & Thurs. (4:00-5:30pm)	Domains 1 & 4 "Teacher Submitted Evidence" ProDev course # 1177 DATE CHANGE	Cherrydale 1201 Galloway	Certificated

Prof. Learning "Studio Style"

SER2 : Math/Science Partnership (MSP)

Three year grant to support professional learning for secondary teachers in Math and Science. Focus on shifting instructional practice utilizing the mathematical/ science "habits of mind and habits of interaction" with greater fidelity. Admin. Team learns strategies for supporting the shifts in practice and teachers are learning through lessons modeled with Stellacoom students and reflection.

Literacy Design Collaborative (LDC)

Last year ELA, SS and CTE teachers at SHS, PMS, and SP worked with two trainers over the course of two days (spread apart over a few months) to learn about the LDC open resource site and specific instructional strategies that focus on boosting literacy in the content areas. Part of day one is watching a master teacher lead a lesson in a Stellacoom classroom. This year a cadre of teachers from CC and CD are participating in the two day format.

*Assessment, Report Cards/gradebook, ProDev Management: These programs are still being supported by Susan Greer. Contact her by email with questions or concerns.

*Curriculum, Technology, Hi Cap/ Title/LAP: Paul Harvey manages these T and L Dept. areas and welcomes feedback/ input.

Job embedded support continues

Mentoring: regularly scheduled visits with teachers that have less than one year of teaching experience

Coaching: teacher initiated observations/ conferences

*ProTeach Cohort: monthly (and as needed support) for the 2nd level certification process

*National Board Cohort: monthly mtgs

*clock hrs provided

Managing Resources-

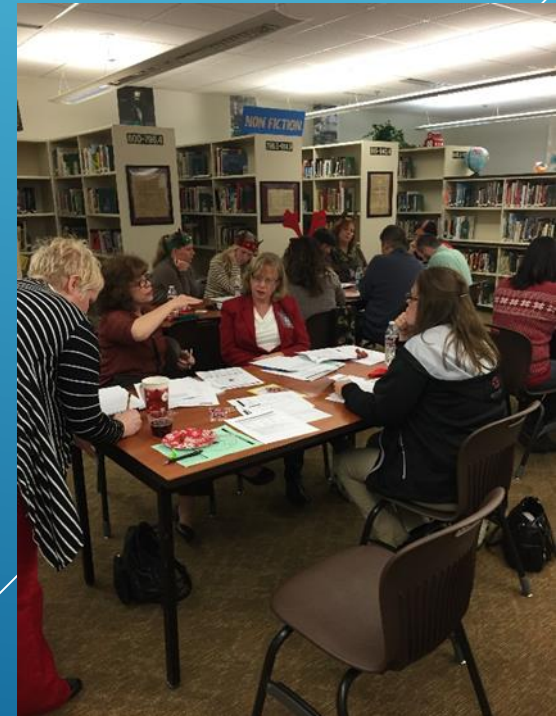
The T and L Dept. in partnership with building administration, maintains a calendar visible by district office staff and all building administrators. The calendar holds daily information about what trainings are occurring in the district, subs needed, and network meetings that are attended outside of the district.

The goal is to not over extend sub challenges, share the learning that is occurring and maximize teacher and administrative leadership.



- ▶ “TPL is *changing the way SHSD delivers professional development*. We are engaging our audience and impacting student achievement by providing relevant, practical professional learning to all staff.”
 - ▶ – Laurie Vallieres
- ▶ “As a result of TPL’s work, educators in the district are *understanding how we are all learners* in this process.”
 - Wendi Kilga
- ▶ It has changed *how we use ACE time*
- ▶ We are *wisely using our resources* by *using the expertise* and talent among our own staff to define the work and to teach each other. This is making professional learning *more relevant and authentic*.
 - ▶ -Paul Harvey

CLOSING THOUGHTS FROM THE TEAM



THANK YOU.

QUESTIONS?





Regular Meeting Minutes

Pioneer Middle School, DuPont, Washington December 9, 2015, 7:00 PM

1. **CALL TO ORDER**

Chair Scott called the meeting to order at 7:00 pm.

Executive Director Beauchaine led the Pledge of Allegiance.

Director Denning made a motion to excuse Director Pierce; Director Wong seconded the motion and the motion passed (4/0).

Director Denning made a motion to approve the agenda; Director Wong seconded the motion and the motion passed (4/0).

2. **COMMENTS FROM THE AUDIENCE**

SEA President Tanya Rontos, spoke on behalf of Steilacoom Education Association in thanking Yoshie Wong for her four years of service on the school board.

Chair Scott recognized Penny Coffey, DuPont City Council Member and Eric Corp, newly elected DuPont City Council Member, in attendance.

3. **REPORTS - Fall Sports Review**

Pioneer Middle Assistant Principal Nystrom reviewed the highlights of the Pioneer Middle fall sports season.

Steilacoom High Assistant Principal Tyrrell reviewed the highlights of the Steilacoom High fall sports season.

4. **APPROVAL OF MINUTES**

Director Forbes made a motion to approve the November 18, 2015 meeting minutes; Director Denning seconded the motion and the motion passed (4/0).

5. **RECOGNITION OF DIRECTOR YOSHIE WONG**

Chair Scott, Superintendent Weight and attending Board members recognized and thanked Yoshie Wong for her four years of service on the school board and presented her with a plaque and student made framed art piece.

6. **RECEPTION**

Chair Scott recessed the meeting at 7:24 pm for a recognition reception for Ms. Wong. Chair Scott called the meeting back to order at 7:47 pm.

7. **SWEARING IN OF BOARD DIRECTORS**

a. **Oath of Office - Steve Schenk, Position 4**

Superintendent Weight issued the Oath of Office to Director Schenk to serve a four year term.

b. **Oath of Office - Sam Scott, Position 5**

Superintendent Weight issued the Oath of Office to Director Scott to serve a third four year term.

8. **CONSENT AGENDA**

Director Denning made a motion to approve the Consent Agenda which included personnel reports, November and December 2015 Accounts Payable, November 2015 Payroll, technology surplus and SHS Wrestling trip; Director Schenk seconded the motion and the motion passed (4/0).

9. **OLD BUSINESS**

a. **Second Reading of Policy 3141 Non Resident Students**

Director Forbes made a motion to consolidate and approve the second readings of Policy 3141, 4131, 5202, 5251, 5252 and 5253; Director Denning seconded the motion and the motion passed (4/0).

b. **Second Reading of Policy 4131 Notification of Threats of Harm or Violence**

c. **Second Reading of Policies 5202 Federal Motor Carrier Safety Admin Mandate, 5251 Conflicts of Interest and 5253 Maintaining Professional Staff Student Boundaries.**

d. **Second Reading of Policy 5252 Staff Participation in Political Activities**

10. **NEW BUSINESS**

a. **Election of Board Chair**

Superintendent Weight opened the floor for nominations for Board Chair to serve a one year term. Director Denning nominated Director Scott. No further nominations. A roll call vote was called stating the name of the vote. Denning- Scott; Forbes - Scott; Scott - Scott; Schenk – Scott. Sam Scott elected Board Chair (4/0).

b. **Election of Board Vice Chair**

Chair Scott opened nominations for Board Vice Chair to serve a one year term. Director Denning nominated Director Forbes. No further nominations. A roll call vote was called stating the name of the vote. Denning – Forbes; Forbes – Forbes; Scott – Forbes; Schenk – Forbes. Bob Forbes elected Board Vice Chair (4/0).

c. **Approval of Resolution 829-12-09-15 Emergency Grant**

Director Denning made a motion to approve resolution 829-12-09-15, Emergency Grant Completion; Director Schenk seconded the motion and the motion passed (4/0).

d. **Approval of Steilacoom High Overflow Parking Lot Project**

Director Denning made a motion to approve Capital Project Fund funds requested to complete the project; Director Schenk seconded the motion and the motion passed (4/0). Director Forbes, Denning and Scott commented on the bureaucratic regulations and requirements that increased the costs to complete this project. Director Denning noted that these concerns have been submitted as standing points by WSSDA to change certain regulations.

e. **First Reading of Policy 5231 Length of Work Day**

Director Denning made a motion to move the Policy 5231 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

f. **First Reading of Policy 5270 Resolution of Staff Compliance**

Director Denning made a motion to move Policy 5270 to a second reading; Director Schenk seconded the motion and the motion passed (4/0).

g. First Reading of Policy 5271 Reporting Improper Governmental Action

Director Forbes made a motion to move Policy 5271 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

11. COMMENTS FROM THE AUDIENCE

Mark Riekena, DuPont, commented on communications between the district and families surrounding a recent event.

12. BOARD COMMUNICATION

Director Denning received communications regarding a recent incident at Pioneer Middle School.

Director Scott and Superintendent Weight received communications regarding the middle school incident and one specifically regarding the change to the new federal education bill and a thank you to Yoshie Wong for her service as a school director as well as a welcome to Director Schenk.

13. ANNOUNCEMENTS

Director Forbes announced upcoming SHS winter sports events. Director Scott announced SHS Boys swimming on December 17.

Superintendent Weight announced the upcoming concerts at Pioneer Middle and Steilacoom High Schools.

Superintendent Weight thanked the DuPont Police for their recent assistance and partnership. They will be assisting the schools with the addition of a Community Resource Officer in January 2016.

Chair Scott announced the new Steilacoom Chief of Police, T.J. Rodriguez.

Director Forbes announced the SHS play Thursday and Friday night.

14. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 8:13 pm; Director Denning seconded the motion and the motion passed (4/0).

(Chair)

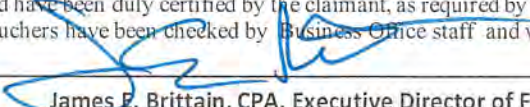
(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: January 13, 2016

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:				
December 9, 2015	Accounts Payable	118286	to 118313	\$ 141,710.00
December 9, 2015	Accounts Payable	118314	to 118317	\$ 254.25
December 16, 2015	Accounts Payable	118318	to 118367	\$ 107,046.30
December 16, 2015	Accounts Payable	118368	to 118379	\$ 150.21
December 17, 2015	Accounts Payable	118380	to 118381	\$ 1,277.49
December 18, 2015	Accounts Payable	118282	to 118382	\$ 1,040.89
December 31, 2015	Payroll	800670	to 800676	\$ 15,311.18
December 31, 2015	Payroll A/P	118383	to 118408	\$ 633,331.76
December 31, 2015	Payroll Taxes			\$ 360,136.93
December 31, 2015	Direct Deposit			\$ 995,199.64
December 29, 2015	Accounts Payable	118409	to 118409	\$ 31,022.15
December 30, 2015	Accounts Payable	118410	to 118454	\$ 132,542.10
December 30, 2015	Accounts Payable	118455	to 118469	\$ 380.18
December 31, 2015	Accounts Payable	118470	to 118480	\$ 18,779.05
January 6, 2016	Accounts Payable	118481	to 118505	\$ 100,062.29
January 6, 2016	Accounts Payable	118506	to 118506	\$ 54.70
TOTAL GENERAL FUND:				\$ 2,538,299.12

CAPITAL PROJECTS FUND:				
December 10, 2015	Accounts Payable	200300	to 200300	\$ 497.74
December 29, 2015	Accounts Payable	200301	to 200301	\$ 10,463.67
January 7, 2016	Accounts Payable	200302	to 200303	\$ 11,674.90
TOTAL CAPITAL PROJECTS FUND:				\$ 22,636.31

ASSOCIATED STUDENT BODY FUND:				
December 9, 2015	Accounts Payable	402506	to 402508	\$ 165.00
December 10, 2015	Accounts Payable	402509	to 402523	\$ 9,917.14
December 16, 2015	Accounts Payable	402524	to 402525	\$ 105.00
December 17, 2015	Accounts Payable	402526	to 402541	\$ 4,417.07
December 18, 2015	Accounts Payable	402542	to 402542	\$ 305.96
December 29, 2015	Accounts Payable	402543	to 402551	\$ 3,487.49
December 29, 2015	Accounts Payable	402552	to 402552	\$ 15,695.33
December 30, 2015	Accounts Payable	402553	to 402553	\$ 65.00
January 7, 2016	Accounts Payable	402554	to 402562	\$ 5,586.32
TOTAL ASSOCIATED STUDENT BODY FUND:				\$ 39,744.31

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$141,710.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118286 through 118313, totaling \$141,710.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118286	B&B GLASS CO INC	12/09/2015	80668	OPEN PURCHASE ORDER 2015-2016 FOR GLASS REPAIRS	101516001	220.20	220.20
118287	COASTWIDE LABORATORIES	12/09/2015	GT2829848	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	92.73	2,921.98
			GT2830000	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	137.50	
			GT2830833	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	110.06	
			GT2831159	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	337.44	
			GT2831943	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	290.32	
			GT2831948	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	295.81	
			NT2829848	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	107.63	
			NT2830833	OPEN PURCHASE ORDER 2015-2016	101516003	530.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR CUSTODIAL SUPPLIES			
			NT2831159	OPEN PURCHASE ORDER 2015-2016	101516003	336.40	
				FOR CUSTODIAL SUPPLIES			
			NT2831943	OPEN PURCHASE ORDER 2015-2016	101516003	533.44	
				FOR CUSTODIAL SUPPLIES			
			NT2831948	OPEN PURCHASE ORDER 2015-2016	101516003	150.55	
				FOR CUSTODIAL SUPPLIES			
118288	COMCAST	12/09/2015	39427510	OPEN PO FOR DISTRICT WIDE COMCAST SERVICE SY 2015-2016	81516008	6,371.80	6,371.80
118289	COPE, BRIANNA MARIE	12/09/2015	REIMBURSE SUPPLIES	REIMBURSE AMAZON.COM -- MEDICAL GLOVES FOR CHANGING DIAPERS	0	17.26	17.26
118290	CTS LANGUAGE LINK	12/09/2015	81715	TRANSLATION FOR PHONE CALL	0	9.11	9.11
118291	FIRST STUDENT INC	12/09/2015	11160666	FIRST STUDENT BUS TRANSPORTATION OPEN PO 2015-16	81516072	112,726.42	112,726.42
118292	FOLLETT SCHOOL SOLUTIONS INC	12/09/2015	784255-3	library books	2371516021	759.70	759.70
118293	FRANKLIN, PAULA MAY	12/09/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES	0	34.96	34.96
118294	GE CAPITAL	12/09/2015	63834855	MAINTENANCE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314340	81516028	75.49	336.61
			63838740	CHLOE CLARK ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314336	81516026	261.12	
118295	GRAINGER	12/09/2015	9902079780	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	56.73	183.48
			9906007316	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	126.75	
118296	HARVEY, PAUL JONATHAN	12/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE - HR AND TITLE	0	73.13	73.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118297	HEALTH CARE AUTHORITY (WA STAT	12/09/2015	1265-66285	MEDICAID REIMBURSEMENT-SCHOOL BASED HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS OPEN PO 2015-16	81516029	1,082.97	1,082.97
118298	HERITAGE FOOD SERVICE GROUP	12/09/2015	0003339026-IN	OPEN PURCHASE ORDER 2015-2016 FOR KITCHEN PARTS	101516029	60.61	60.61
118299	HONEY BUCKET	12/09/2015	2-1443056	STELLACOOM HIGH SCHOOL HONEY BUCKET RENTAL OPEN PO 2015-16	81516030	122.50	122.50
118300	JOHNSTON, CELESTE L	12/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	47.84	47.84
118301	KCDA	12/09/2015	3976590	Soc Studies/Percefull/ cart #829026	2371516027	56.28	1,592.09
			3976591	library supplies & advisory book covers/tape	2371516028	265.88	
			3976592	art supplies/Kallay/ca rt #841319	2371516029	503.73	
			3979310	KCDA: copy paper 15/16 (on demand) do not fax - we will work with KCDA directly	1461516008	315.98	
			3979758	workroom colored paper/cart #842006	2371516031	120.53	
			3980662	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516011	329.69	
118302	LAKEWOOD HARDWARE & PAINT	12/09/2015	452821	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	104.76	104.76
118303	LALLEMAND, KRISTA MCCLAIN	12/09/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES - OFFICE DEPOT, PAPER FOR SCIENCE DEPARTMENT	0	50.31	50.31
118304	LARSON, SHARON K	12/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	46.23	46.23
118305	MALWAREBYTES CORPORATION	12/09/2015	INV00034016	Malware Bytes antivirus annual renewal	111516009	7,950.00	7,950.00
118306	NORTHWEST SCHOOL EQUIPMENT	12/09/2015	10972	SHS - PMCE Pro Mold Backboard Padding for	101516061	492.30	492.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118307	PAULSON, WILLIAM F.	12/09/2015	11-20-15	Basketball Hoops PAYMENT FOR CONTRACT SERVICES AND EXPENSES	0	2,200.80	2,200.80
118308	SCHOOL SPECIALTY	12/09/2015	208115504303 208115504338 208115507161 208115511734 208115521089 208115524493	SPED art supplies art supplies/Kallay art supplies/Kallay art supplies/Kallay art supplies/Kallay SPED art supplies	2371516026 2371516030 2371516030 2371516030 2371516030 2371516026	261.10 196.10 39.14 24.32 91.61 68.61	680.88
118309	STALDER, H LOUANN	12/09/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	74.52	74.52
118310	STELLACOOM HIGH SCHOOL	12/09/2015	FOOD REIMB ANIME-NOV	GF FOOD SERVICE TO REIMBURSE SHS ASB ANIME CLUB (4027-431) FOR VOLUNTEER WORK 11/2ND-13TH FOOD REIMBURSE ANIME	0 0	292.53 149.63	442.16
118311	STUDIES WEEKLY, INC.	12/09/2015	169664	BOOKS FOR JENNIFER REGER - GRADE 4	0	183.26	183.26
118312	SUNBELT RENTALS	12/09/2015	56414691-001	OPEN PURCHASE ORDER 2015-2016 FOR EQUIPMENT RENTAL	101516022	721.71	721.71
118313	TRUSTEED PLANS SERVICE CORP	12/09/2015	0084165-IN	TPSC SERVICES OPEN PO 2015-16	81516042	2,202.41	2,202.41
				28 Computer	Check(s) For a Total of		141,710.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	28	Computer	Checks For a Total of	141,710.00
Total For	28	Manual, Wire Tran, ACH & Computer	Checks	141,710.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	141,710.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$254.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118314 through 118317, totaling \$254.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118314	GATTIS, TINA	12/09/2015	REFUND 12-2	REFUND FOOD SERVICE	0	123.90	123.90
118315	LEANO, JOSELYN	12/09/2015	REFUND12-2	REFUND FOOD SERVICE	0	78.85	78.85
118316	LONNIE LEHR	12/09/2015	RR12-2	RR12-2 FOOD SERVICE	0	41.50	41.50
118317	SUTTON, ERIKA	12/09/2015	REFUND 12-2	PARENT REFUND FOR MARINE BIOLOGY	0	10.00	10.00
				4 Computer	Check(s) For a Total of		254.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	254.25
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	254.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	254.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$107,046.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118318 through 118367, totaling \$107,046.30

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118318	ALBERS & COMPANY INC	12/16/2015	1197	ALBERS AND CO INC FY 1516 OPEN PO	81516018	3,064.17	3,064.17
118319	ANDERSON ISLAND GENERAL STORE	12/16/2015	596885	FUEL FOR BUS & CARS ON AI OPEN PO 2015-16-- INVOICES 594706, 595757, 596885	81516050	417.47	417.47
118320	BATTERIES PLUS	12/16/2015	245-37074	OPEN PURCHASE ORDER 2015-2016 FOR BATTERIES	101516044	60.84	60.84
118321	CAREERSTAFF UNLIMITED - TACOMA	12/16/2015	28427-267291	Jackie Muir, Contracted OT position	91516010	1,854.00	1,854.00
118322	CED	12/16/2015	8541-402594	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	236.52	1,427.84
			8541-405543	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	1,191.32	
118323	CENTER FOR EDUCATIONAL EFFECTI	12/16/2015	3999	CEE SURVEY FOR STELLACOOM HISTORICAL SCHOOL DISTRICT NO. 1	271516012	6,370.36	6,370.36
118324	CENTURLINK #206-Z25-0055-467B	12/16/2015	206Z250055467B NOV	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY 2015-16 / ACCT #206-Z25-0055-467B	81516020	2,837.68	2,837.68
118325	CITY OF LAKEWOOD	12/16/2015	CD-00306	2016 SOUTH SOUND MILITARY AND COMMUNITIES	0	500.00	500.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				PARTNERSHIP PARTICIPATION GENERAL MEMBERSHIP			
118326	COASTWIDE LABORATORIES	12/16/2015	GT2831159-2	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	53.11	2,995.36
			GT2833080	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	92.97	
			GT2833646	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	626.67	
			GT2833646-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	23.59	
			NT2833080	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	242.41	
			NT2833646	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	594.80	
			NT2833646-1	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	205.04	
			NW2827773	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	1,156.77	
118327	CROSS CULTURAL COMMUNICATIONS	12/16/2015	SHSD 200007	TRANSLATION SERVICES	0	443.67	443.67
118328	CULLIGAN	12/16/2015	201512380587	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16	81516071	51.85	103.27
			201512400885	WATER FOR ADMIN & MAINTENANCE OPEN PO 2015-16	81516071	51.42	
118329	DAVIES, MARK	12/16/2015	SHS CHOIR	CHOIR - PURCHASE SVCS OPEN PO	4311516016	580.00	580.00
118330	DELTA EDUCATION	12/16/2015	202501261687 DEC	Delta Education- Science curriculum supplies/kits.	1271516017	4,284.81	4,284.81

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118331	EDNETICS INC	12/16/2015	INV-67559	Payment shared with Paul Harvey's account. CLOSE OUT EDNETICS SALES ORDER 340101 INVOICE #INV-67559 AND SALES ORDER 33797 INVOICE # INV-67586	111516022	1,965.92	3,804.34
			INV-67586	CLOSE OUT EDNETICS SALES ORDER 340101 INVOICE #INV-67559 AND SALES ORDER 33797 INVOICE # INV-67586	111516022	1,838.42	
118332	FERRELLGAS	12/16/2015	1089787168	PROPANE PURCHASE	0	171.21	171.21
118333	HANNON, DAVID R	12/16/2015	REIMBURSE	SUPPLIES - HEADPHONES	0	94.55	94.55
118334	HAROLD LEMAY ENTERPRISES	12/16/2015	6967626 DEC	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16	81516054	99.77	4,686.81
			6968172	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 1201	81516054	442.91	
			6968251	GALLOWAY ST DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 510 CHAMBERS	81516054	66.23	
			6968259	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 54	81516054	1,599.46	
			6968307	SENTINEL DR DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO	81516054	445.91	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2015-16 - 908 3RD ST			
			6968420	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO	81516054	885.02	
				2015-16 - 1700 PALISADE BLVD			
			6968890	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO	81516054	964.34	
				2015-16 - 1750 BOBS HOLLOW LN			
			6969073	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO	81516054	50.73	
				2015-16 - 601 CHAMBERS			
			6969425	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO	81516054	132.44	
				2015-16- 511 CHAMBERS			
118335	HOPESPARKS FAMILY SERVICE	12/16/2015	15-12CDS STEILACOOM	Services for eligible students	91516003	11,842.02	11,842.02
118336	J&I POWER EQUIPMENT INC	12/16/2015	288009	Birth to Three	101516034	216.89	360.97
			290238	ORDER 2015-2016 FOR SUPPLIES	101516034	144.08	
118337	JUNIOR ACHIEVEMENT OF WA	12/16/2015	63928412/1/2015	8th grade Junior Achievement field trip	2371516020	3,825.00	3,825.00
118338	JW PEPPER & SON INC	12/16/2015	14598468	MUSIC SUPPLIES	4311516020	3.29	7.67
			14598972	OPEN PO NTE \$800	4311516020	4.38	
118339	KCDA	12/16/2015	3982786	MUSIC SUPPLIES	4311516020	4.38	
				OPEN PO NTE \$800			
			3982916	library supplies & advisory book covers/tape	2371516028	27.69	732.12
				OPEN PURCHASE	101516011	75.39	
			3985158	ORDER 2015-2016 FOR SUPPLIES			
				copy paper for 2015-16 school	2371516002	629.04	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118340	LALLEMAND, KRISTA MCCLAIN	12/16/2015	REIMBURSE MILEAGE	year REIMBURSE MILEAGE -- GIRLS SOCCER TOURNAMENT	0	163.30	163.30
118341	LANDES, BONNIE JEANETTE	12/16/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES -- MATH MANIPULATIVES	0	28.47	28.47
118342	LEHNIS LEARNING LEADERS	12/16/2015	1	ADMIN COACHING - SUSAN GREER, JAKE TYRRELL, DEBRA HAY	0	500.00	500.00
118343	LEMAY MOBILE SHREDDING	12/16/2015	4458120	DISTRICT WIDE SHREDDING SERVICES OPEN PO 2015-16 - 511 CHAMBERS ST	81516055	111.80	258.60
			4458121	DISTRICT WIDE SHREDDING SERVICES OPEN PO 2015-16 - 1750 BOBS HOLLOW LN	81516055	51.50	
			4458124	DISTRICT WIDE SHREDDING SERVICES OPEN PO 2015-16 - 54 SENTINEL DR	81516055	66.50	
			4459743	DISTRICT WIDE SHREDDING SERVICES OPEN PO 2015-16 - 1700 PALLISADES BLVD	81516055	28.80	
118344	LIGHTSPEED TECHNOLOGIES INC	12/16/2015	92597	Repair of classroom sound system for Chloe Clark	111516019	54.70	54.70
118345	LOWE'S / CREDIT SERVICES	12/16/2015	99001959339 NOV	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516016	2,381.87	2,381.87
118346	MAILFINANCE	12/16/2015	N5656029	MAILFINANCE POSTAGE SERVICES OPEN PO 2015-16	81516033	620.30	620.30
118347	O'REILLY AUTO PARTS	12/16/2015	3626440979	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	34.20	82.56
			3626441002	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	37.20	
			3626441097	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516019	11.16	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118348	OFFICE DEPOT	12/16/2015	804515672001	Qty 3 - Office Chairs	101516065	374.12	374.12
118349	PACIFICA LAW GROUP	12/16/2015	26137	PROFESSIONAL SERVICES OPEN PO 2015-16	81516034	231.00	231.00
118350	PIERCE COUNTY REFUSE	12/16/2015	6963080	DISTRICT WIDE GARBAGE & RECYCLING SERVICES OPEN PO 2015-16 - 13005 CAMUS	81516057	158.31	158.31
118351	PIERCE COUNTY SEWER	12/16/2015	00858625 DEC	DISTRICT WIDE SEWER SERVICES OPEN PO 2015-16 - 1712 PALISADES BLVD	81516036	161.46	342.82
			01354221 DEC	DISTRICT WIDE SEWER SERVICES OPEN PO 2015-16 -1750 BOBS HOLLOW LN	81516036	181.36	
118352	PUGET SOUND ENERGY	12/16/2015	200002143960 DEC	DISTRICT WIDE PSE OPEN PO FOR 2015-16	81516067	14,171.72	24,960.04
			200023874882 DEC	DISTRICT WIDE PSE OPEN PO FOR 2015-16 - 1700 PALISADES	81516067	10,788.32	
118353	RSD	12/16/2015	26180203-00	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516037	320.55	320.55
118354	SMITH, EVA MARIA	12/16/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE - ACCOINTING CLASS	0	78.66	78.66
118355	SOUTH PUGET SOUND COMMUNITY CO	12/16/2015	DEC-15	RUNNING START FOR SOUTH PUGET SOUND COMMUNITY COLLEGE (SPSCC) 2015-16	81516075	662.13	662.13
118356	STELLACOOM HIGH SCHOOL	12/16/2015	FOOD REIMB ANIME -3	GF FOOD SERVCICE TO REIMBURSE SHS ASB ANIME CLUB (4027-431) FOR HOURS WORKED	0	245.00	245.00
118357	SUNBELT STAFFING	12/16/2015	7487871	Megan Lindale RN Pioneer Middle School	91516012	1,300.00	3,925.00
			7488132	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118358	TANNER ELECTRIC	12/16/2015	72131000 - DEC	ANDERSON ISLAND FY1415 TANNER ELECTRIC OPEN PO	81516060	710.95	710.95
118359	TED BROWN MUSIC CO	12/16/2015	1789261	MUSIC INSTRUMENT REPAIR - OPEN PO NTE \$800	4311516021	30.93	102.08
			1789426	open p.o. for supplies	2371516023	71.15	
118360	THYSSENKRUPP ELEVATOR CORP	12/16/2015	3002257280	ELEVATOR QUARTERLY MAINTENANCE SERVICES OPEN PO	101516066	574.35	574.35
118361	TRANE U.S. INC.	12/16/2015	11564189R	OPEN PURCHASE ORDER 2015-2016 FOR HVAC PARTS	101516024	95.19	95.19
118362	TROXELL COMMUNICATIONS INC	12/16/2015	867373	Projectors for classrooms	111516018	4,693.26	4,693.26
118363	TRUSTEED PLANS SERVICE CORP	12/16/2015	0084262-IN	TPSC SERVICES OPEN PO 2015-16	81516042	6,848.05	10,208.40
			45900DEC15	TPSC SERVICES OPEN PO 2015-16	81516042	1,574.10	
			45900NOV15	TPSC SERVICES OPEN PO 2015-16	81516042	1,786.25	
118364	WEIGHT, KATHLEEN J	12/16/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE - MEETINGS	0	88.67	169.75
			REIMBURSE MILEAGE123	REIMBURSE MILEAGE 12-3	0	81.08	
118365	WELLS FARGO FINANCIAL LEASING	12/16/2015	5002655280	CD COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0040399-042 TO -044	81516064	612.01	612.01
118366	WITT COMPANY	12/16/2015	424165	SUPPLIES FOR D.O. COPY MACHINES 2015-16	81516049	131.28	3,288.86
			425430	Open Purchase Order for 2015-16 School Year. Service Contract for equipment listed on attached document SC2051-10 09-01-2015 thru 08-31-2015.	81516047	3,084.05	
			425432	Open Purchase Order for 2015-16 School Year. Service Contract for equipment	81516047	73.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				listed on attached document SC2051-10 09-01-2015 thru 08-31-2015.			
118367	WSIAA (WA STATE IMPACT AID ASS	12/16/2015	MEMBERSHIP 2015-16	MEMBERSHIP 2015-16	0	739.86	739.86
			50	Computer	Check(s) For a Total of		107,046.30

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	50	Computer	Checks For a Total of	107,046.30
Total For	50	Manual, Wire Tran, ACH & Computer	Checks	107,046.30
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	107,046.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$150.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118368 through 118379, totaling \$150.21

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
118368	ALTHUISIUS, LAURA	12/16/2015	RR LIBRARY BOOK	REFUND OF REVENUE -- LIBRARY BOOK	0	14.00	14.00	
118369	ANDERSON, KEVIN	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	17.80	17.80	
118370	DOCHERTY, CATHERINE	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE -- FOOD SERVICE	0	8.51	8.51	
118371	DOUGLAS, TONYA	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	5.35	5.35	
118372	LEYDEN, TRICIA	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	17.00	17.00	
118373	LIVAIE, JOANNA	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	25.00	25.00	
118374	MANLEY, STEPHANIE	12/16/2015	RR12-3 FIELD TRIP	REFUND OF REVENUE FIELD TRIP	0	20.00	20.00	
118375	MANN, TERRY	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	6.30	6.30	
118376	PARK, LAURA	12/16/2015	RR12-2 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	8.25	8.25	
118377	PEACOCK, ROWENA	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	5.00	5.00	
118378	UDDARAJU, VIJAY	12/16/2015	RR12-3 FOOD SERVICE	REFUND OF REVENUE FOOD SERVICE	0	5.00	5.00	
118379	WHITE, KEVIN	12/16/2015	RR12-3 BOOKS	REFUND OF REVENUE - LIBRARY AND TEXTBOOKS	0	18.00	18.00	
					12	Computer	Check(s) For a Total of	150.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	12	Computer	Checks For a Total of	150.21
Total For	12	Manual, Wire Tran, ACH & Computer	Checks	150.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	150.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$1,277.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
 Warrant Numbers 118380 through 118381, totaling \$1,277.49

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118380	EDGEWORKS CLIMBING	12/17/2015	EDGEWORKS 12-10-15	CLIMBING SEESION ON DEC 10TH. GEAR AND BELAYERS	0	714.49	714.49
118381	TTR SHIPPING	12/17/2015	106203	COPIER PICK UP	0	563.00	563.00
				2 Computer	Check(s) For a Total of		1,277.49

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	1,277.49
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	1,277.49
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,277.49

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 201⁶, the board, by a _____ vote, approves payments, totaling \$1,040.89. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118382 through 118382, totaling \$1,040.89

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118382	STELLACOOM HIST SCHOOL DIST #1	12/12/2015	CTAX11 20151218AAA	Comp Tax: owed for Cash Account 11 through 12/16/2015	0	1,040.89	1,040.89
			1	Computer	Check(s) For a Total of		1,040.89

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,040.89
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,040.89
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,040.89

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$31,022.15. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118409 through 118409, totaling \$31,022.15

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118409	MASTERCARD CORP. CLIENTS PAYME	12/29/2015		CREDIT CARD PAYMENT CHECK			31,022.15
	ALASKA AIRLINES - PCARD		PCGFDEC00060	Credit Card Payment AP Invoice.	0	714.40	
	AMAZON MARKETPLACE - PCARD		PCGFDEC00009	Credit Card Payment AP Invoice.	0	503.93	
	AMAZON MARKETPLACE - PCARD		PCGFDEC00040	Credit Card Payment AP Invoice.	0	381.83	
	AMAZON.COM - PCARD		PCGFDEC00007	Credit Card Payment AP Invoice.	0	476.32	
	AMAZON.COM - PCARD		PCGFDEC00012	Credit Card Payment AP Invoice.	0	973.46	
	AMERICAN LIBRARY ASSOC - PCARD		PCGFDEC00030	Credit Card Payment AP Invoice.	0	74.90	
	ANDERSON ISLAND GENERAL STORE		PCGFDEC00062	Credit Card Payment AP Invoice.	0	63.14	
	BIG LOTS - PCARD		PCGFDEC00001	Credit Card Payment AP Invoice.	0	23.00	
	BUREAU OF EDUCATION & RESEARCH		PCGFDEC00051	Credit Card Payment AP Invoice.	0	139.00	
	CASH & CARRY - PCARD		PCGFDEC00023	Credit Card Payment AP Invoice.	0	316.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	COSTCO BUSINESS CENTER - PCARD		PCGFDEC00022	Credit Card Payment AP Invoice.	0	4,752.55	
	CROWN PLAZA HOTEL (SEATTLE) -		PCGFDEC00055	Credit Card Payment AP Invoice.	0	21.90	
	DEMCO INC		PCGFDEC00059	Credit Card Payment AP Invoice.	0	193.70	
	DOLLAR TREE - PCARD		PCGFDEC00035	Credit Card Payment AP Invoice.	0	56.89	
	EBAY - PCARD		PCGFDEC00052	Credit Card Payment AP Invoice.	0	-135.84	
	ESD 113		PCGFDEC00031	Credit Card Payment AP Invoice.	0	160.00	
	FIRE ESCAPE SYSTEMS		PCGFDEC00045	Credit Card Payment AP Invoice.	0	429.95	
	FOLLETT SCHOOL SOLUTIONS INC		PCGFDEC00049	Credit Card Payment AP Invoice.	0	552.97	
	FRED MEYER - PCARD		PCGFDEC00038	Credit Card Payment AP Invoice.	0	15.96	
	FRY'S ELECTRONICS		PCGFDEC00044	Credit Card Payment AP Invoice.	0	81.78	
	GRAYBAR ELECTRIC CO INC		PCGFDEC00008	Credit Card Payment AP Invoice.	0	24.22	
	GUARDIAN SECURITY GROUP - PCAR		PCGFDEC00025	Credit Card Payment AP Invoice.	0	66.52	
	HAGGEN - PCARD		PCGFDEC00005	Credit Card Payment AP Invoice.	0	1,437.72	
	HOUSE OF DONUTS - PCARD		PCGFDEC00024	Credit Card Payment AP Invoice.	0	57.50	
	JIMMY JOHNS - PCARD		PCGFDEC00036	Credit Card Payment AP Invoice.	0	472.09	
	KCDA		PCGFDEC00006	Credit Card Payment AP Invoice.	0	1,052.21	
	LAKEWOOD HARDWARE & PAINT		PCGFDEC00050	Credit Card	0	46.79	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice			Payment AP Invoice.			
	LOGMEIN.COM - PCARD		PCGFDEC00041	Credit Card	0	26.25	
				Payment AP Invoice.			
	LOWE'S - PCARD		PCGFDEC00000	Credit Card	0	163.62	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCGFDEC00003	Credit Card	0	63.36	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCGFDEC00011	Credit Card	0	489.57	
				Payment AP Invoice.			
	MASTERCARD CORP. CLIENTS PAYME		PCGFDEC00053	Credit Card	0	67.57	
				Payment AP Invoice.			
	MCGRAW-HILL SCHOOL EDUCATION L		PCGFDEC00020	Credit Card	0	225.07	
				Payment AP Invoice.			
	MCLENDON HARDWARE - PCARD		PCGFDEC00002	Credit Card	0	79.84	
				Payment AP Invoice.			
	MICHAELS - PCARD		PCGFDEC00048	Credit Card	0	141.73	
				Payment AP Invoice.			
	MICROSOFT CORP		PCGFDEC00028	Credit Card	0	2,101.67	
				Payment AP Invoice.			
	MUSIC AND ARTS - PCARD		PCGFDEC00014	Credit Card	0	16.01	
				Payment AP Invoice.			
	OFFICE DEPOT		PCGFDEC00046	Credit Card	0	422.15	
				Payment AP Invoice.			
	ORIENTAL TRADING CO - PCARD		PCGFDEC00021	Credit Card	0	100.68	
				Payment AP Invoice.			
	ORIGINAL HOUSE OF DONUTS		PCGFDEC00034	Credit Card	0	34.50	
				Payment AP Invoice.			
	PIER 1 IMPORTS - PCARD		PCGFDEC00033	Credit Card	0	302.17	
				Payment AP Invoice.			
	PIERCE COUNTY FERRY SYSTEM - P		PCGFDEC00010	Credit Card	0	3,636.50	
				Payment AP Invoice.			
	PUGET SOUND ESD 121		PCGFDEC00018	Credit Card	0	325.00	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	QUILL.COM - PCARD		PCGFDEC00056	Invoice. Credit Card Payment AP	0	689.20	
	REALLY GOOD STUFF INC		PCGFDEC00063	Invoice. Credit Card Payment AP	0	34.94	
	RIO GRANDE JEWELRY		PCGFDEC00042	Invoice. Credit Card Payment AP	0	55.84	
	ROBI'S CAMERA CENTER		PCGFDEC00039	Invoice. Credit Card Payment AP	0	16.40	
	ROSS STORES - PCARD		PCGFDEC00004	Invoice. Credit Card Payment AP	0	16.39	
	SDE - PCARD		PCGFDEC00029	Invoice. Credit Card Payment AP	0	4,301.00	
	SHOPTRN*ABLEWARE P-CARD		PCGFDEC00019	Invoice. Credit Card Payment AP	0	24.01	
	SOLUTION TREE		PCGFDEC00016	Invoice. Credit Card Payment AP	0	649.00	
	STAPLES BUSINESS ADVANTAGE		PCGFDEC00058	Invoice. Credit Card Payment AP	0	76.61	
	STARBUCKS - PCARD		PCGFDEC00026	Invoice. Credit Card Payment AP	0	32.71	
	STELLACOOM HIGH SCHOOL		PCGFDEC00037	Invoice. Credit Card Payment AP	0	18.00	
	TEACHERSPAYTEACHERS - PCARD		PCGFDEC00054	Invoice. Credit Card Payment AP	0	25.50	
	TED BROWN MUSIC CO		PCGFDEC00017	Invoice. Credit Card Payment AP	0	207.67	
	TED BROWN MUSIC CO		PCGFDEC00047	Invoice. Credit Card Payment AP	0	36.11	
	THE UPS STORE		PCGFDEC00043	Invoice. Credit Card Payment AP	0	16.58	
	TRIARCO MAIL ORDER - PCARD		PCGFDEC00013	Invoice. Credit Card Payment AP	0	127.28	

Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	USPS - PCARD		PCGFDEC00057	Credit Card Payment AP Invoice.	0	38.60	
	WALMART - PCARD		PCGFDEC00015	Credit Card Payment AP Invoice.	0	172.88	
	WASA (WA ASSOC OF SCHOOL ADMIN		PCGFDEC00027	Credit Card Payment AP Invoice.	0	780.00	
	WASBO (WA ASSN OF BUSINESS OFF		PCGFDEC00064	Credit Card Payment AP Invoice.	0	1,480.00	
	WHYTRY LLC - PCARD		PCGFDEC00032	Credit Card Payment AP Invoice.	0	499.00	
	WSPA (WA SCHOOL PERSONNEL ASSO		PCGFDEC00061	Credit Card Payment AP Invoice.	0	575.00	
			1	Computer	Check(s) For a Total of		31,022.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	31,022.15
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	31,022.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	31,022.15

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$132,542.10. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118410 through 118454, totaling \$132,542.10

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118410	BETANCOURT, WANDA A	12/30/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES -- COUNSELING SUPPLIES	0	56.03	56.03
118411	BRITTAIN, JAMES E	12/30/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	46.58	59.58
			REIMBURSE MILEAGE-2	REIMBURSE MILEAGE-2	0	13.00	
118412	BUILDER'S HARDWARE & SUPPLY	12/30/2015	S3450363.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	11.94	28.80
			S3450500.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	16.86	
118413	CAMBRO MANUFACTURING	12/30/2015	N15187117-0	DSC CMCHLR CART	0	982.37	3,496.99
			N15198584-0	Cambro KSC402 Hand Wash Sink for SHS	81516085	2,514.62	
118414	CAREERSTAFF UNLIMITED - TACOMA	12/30/2015	28427-267981	Jackie Muir, Contracted OT position	91516010	2,160.00	3,186.00
			28427-268671	Jackie Muir, Contracted OT position	91516010	1,026.00	
118415	CENTURYLINK #300493944	12/30/2015	300493944 DEC	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO FY2015-16 / ACCT #300493944	81516021	346.33	346.33
118416	CENTURYLINK #78245209	12/30/2015	1360886529	DISTRICT WIDE CENTURY LINK SERVICES OPEN PO	81516019	580.78	580.78

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118417	CLOVER PARK TECHNICAL COLLEGE	12/30/2015	87766	FY2015-16 / ACCT #78245209 FALL 2015 QUARTER RUNNING START FEES	81516086	3,352.50	3,352.50
118418	COASTWIDE LABORATORIES	12/30/2015	NT2833646-2	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	36.26	36.26
118419	DAGAN, SHAWN	12/30/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE -- SECURITY SAFETY TRAINING IN PUYALLUP	0	58.65	58.65
118420	EATONVILLE SCHOOL DISTRICT	12/30/2015	OCT 2015	MATH AND SCIENCE GRANT -- SALARY AND BENEFIT REIMBURSEMENT	0	2,127.13	4,992.44
			SEPT 2015	MATH AND SCIENCE GRANT -- SALARY AND BENEFIT REIMBURSEMENT	0	2,865.31	
118421	ELECTROCOM	12/30/2015	28416-1	Repair of Cherrydale sound system	111516027	73.85	514.49
			28417-1	For repair of sound system in Pioneer's Band and choirs rooms, and Cherrydale's MPR.	111516025	440.64	
118422	ESD 113	12/30/2015	0000030995	CRISC SERVICES FOR FY15/16 SEP-JUL	81516016	11,552.14	11,552.14
118423	FIORINA ENTERPRISES	12/30/2015	1821	ADDITIONAL LETTERING ON EXISTING WALL SIGN "LIBRARY"	0	29.54	29.54
118424	GE CAPITAL	12/30/2015	63917354	DISTRICT OFFICE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136068109	81516027	529.50	529.50
118425	GRAINGER	12/30/2015	9914672838	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	121.04	169.29
			9915001904	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	48.25	
118426	HEALTH CARE AUTHORITY (WA STAT	12/30/2015	HCASBH0515	MEDICAID REIMBURSEMENT-SCHO	81516029	1,158.68	1,158.68

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118427	INTEGRATED REGISTER SYSTEMS IN	12/30/2015	IN13067	OL BASED HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS OPEN PO 2015-16 IT RECEIPTING	81516073	464.96	464.96
118428	JW PEPPER & SON INC	12/30/2015	14599631	open p.o. for supplies	2371516022	49.28	242.50
			14599632	MUSIC SUPPLIES	4311516020	193.22	
118429	KCDA	12/30/2015	3987515	workroom supplies	2371516033	116.12	116.12
118430	LAKEWOOD HARDWARE & PAINT	12/30/2015	451003	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516012	30.04	30.04
118431	LEADER SERVICES	12/30/2015	WA08823	LEADER SERVICES FEE @ \$1.40 PER TRANSACTION	0	211.40	211.40
118432	LEGEND DATA SYSTEMS, INC	12/30/2015	109173	Supplies for badge machine	111516021	410.25	410.25
118433	MVP PHYSICAL THERAPY INC	12/30/2015	#178	SHS PHYSICAL THERAPY ATHLETIC TRAINING SERVICES	81516056	1,600.00	1,600.00
118434	NORTHWEST CASCADE INC	12/30/2015	3029375	SEPTIC ANNUAL PUMPING AND INSPECTION	101516056	715.16	3,018.21
			3030591	INSTALL ACID WASH PIPE AND MATERIAL	0	2,303.05	
118435	OFFICE DEPOT	12/30/2015	801062009001	INSTRUCTIONAL MATERIAL SGL FOR CHOE CLARK ELEMENTARY	271516037	3,297.37	3,297.37
118436	OVERGAARD, ERIC	12/30/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE -- SECURITY	0	58.65	58.65
118437	PIERCE COLLEGE	12/30/2015	91-0821742	SHS PC3 (PIERCE COLLEGE) FOR MEMBERSHIP DUES	141516017	4,460.00	4,460.00
118438	POLAR ELECTRO, INC	12/30/2015	331434458	POLAR WATCHES AND CASES	271516029	1,284.91	1,284.91
118439	PUGET SOUND ENERGY	12/30/2015	200008146082 DEC	DISTRICT WIDE PSE OPEN PO FOR 2015-16 -- 511 CHAMBERS ST.	81516067	683.92	4,441.98
			200018787412DEC	DISTRICT WIDE PSE OPEN PO FOR	81516067	3,017.07	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2015-16 - 54 SENTINEL DR			
			200022057323 DEC	DISTRICT WIDE PSE	81516067	541.45	
				OPEN PO FOR			
				2015-16 -- 601 CHAMBERS ST #BUS			
			220005466069 DEC	DISTRICT WIDE PSE	81516067	199.54	
				OPEN PO FOR			
				2015-16 -- 511 CHAMBERS ST #B			
118440	QBSI	12/30/2015	IN671090	QBSI OPEN PO FOR	81516052	26.74	431.52
				DISTRICT WIDE PRINT MANAGEMENT SERVICES			
				2015-16/ACCT #SH01			
			IN671091	QBSI OPEN PO FOR	81516052	404.78	
				DISTRICT WIDE PRINT MANAGEMENT SERVICES			
				2015-16/ACCT #SH01			
118441	ROCHESTER SCHOOL DISTRICT	12/30/2015	NOV 2015	MATH AND SCIENCE	0	3,013.98	6,756.32
				SALARY AND BENEFIT REIMBURSEMENT			
			OCT 2015	MATH AND SCIENCE	0	44.72	
				GRANT SALARIES REIMBURSEMENT			
			SEPT 2015	MATH AND SCIENCE	0	3,697.62	
				GRANT SALARIES REIMBURSEMENT			
118442	SCHOOL SPECIALTY	12/30/2015	208115392308	School Specialty:	1461516011	2,182.40	2,253.09
				Trapezoid Tables-16ea			
			208115611308	art	2371516030	70.69	
				supplies/Kallay			
118443	STALDER, H LOUANN	12/30/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	172.50	401.22
			REIMBURSE TRAVEL	REIMBURSE TRAVEL-	0	228.72	
				WERA @ SEATAC			
118444	STAPLES BUSINESS ADVANTAGE	12/30/2015	8037076615	COPY PAPER - OPEN	4311516009	742.56	742.56
				PO NTE \$10000			
118445	STELLACOOM HIGH SCHOOL	12/30/2015	FOOD REIMB ANIME	GF FOOD SERVICE	0	156.54	156.54
				TO REIMBURSE SHS ASB ANIME CLIB (4027-431) FOR FUNDRAISING WORK 12-7 TO 12-11			
118446	SUNBELT STAFFING	12/30/2015	7504999	Megan Lindale RN	91516012	740.00	2,315.00
				Pioneer Middle			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7505000	School Jacqueline Diaz, Contracted Psychologist position.	91516009	1,575.00	
118447	TACOMA-PIERCE COUNTY HEALTH DE	12/30/2015	IN0154021	KITCHEN PERMIT RENEWAL - 130050 CAMUS RD	0	350.00	3,465.00
			IN0154043	KITCHEN PERMIT RENEWAL - 1201 GALLOWAY ST	0	510.00	
			IN0154147	KITCHEN PERMIT RENEWAL - 908 3RD ST	0	510.00	
			IN0154162	KITCHEN PERMIT RENEWAL - 54 SENTINEL DR	0	765.00	
			IN154813	KITCHEN PERMIT FOR 1700 PALISADE BLVD	0	510.00	
			IN155544	KITCHEN PERMIT RENEWAL - 1750 BOB'S HOLLOW LN	0	820.00	
118448	TEACHERS DEVELOPMENT GROUP	12/30/2015	65918	Invoice from Teacher's Development Group	271516038	40,050.00	40,050.00
118449	THYSENS, DEANN MARIE	12/30/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES	0	30.31	30.31
118450	TRUSTEED PLANS SERVICE CORP	12/30/2015	0084367-IN	TPSC SERVICES OPEN PO 2015-16	81516042	9,303.93	25,706.70
			0084463-IN	TPSC SERVICES OPEN PO 2015-16	81516042	9,836.17	
			0084571-IN	TPSC SERVICES OPEN PO 2015-16	81516042	6,566.60	
118451	WEIGHT, KATHLEEN J	12/30/2015	REIMBURSE EDUCATION	REIMBURSE EDUCATION -- WINTER TEXTBOOKS	0	40.98	140.75
			REIMBURSE EDUCATION2	REIMBURSE EDUCATION - 2	0	71.36	
			REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	28.41	
118452	WELLS FARGO FINANCIAL LEASING	12/30/2015	5002687594	PIO COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0012327-000	81516063	173.00	173.00
118453	YOHO, GARY L	12/30/2015	REIMBURSE SUPPLIES	REIMBURSE SUPPLIES -- FOR SCHOOL EVENT	0	11.40	11.40
118454	ZUMAR INDUSTRIES INC	12/30/2015	0179732	OPEN PURCHASE ORDER 2015-2016 FOR SIGNS	101516033	124.30	124.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			45	Computer	Check(s) For a Total of		132,542.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	45	Computer	Checks For a Total of	132,542.10
Total For	45	Manual, Wire Tran, ACH & Computer	Checks	132,542.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	132,542.10

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$380.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118455 through 118469, totaling \$380.18

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118455	ADELBAI, PATRICK	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	10.00	10.00
118456	BROWN-KINSEY, CHARA	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	6.50	6.50
118457	COSTELLO, KIMBERLY	12/30/2015	RR LOST BOOK	RR LOST BOOK	0	13.00	13.00
118458	DOODIGIAN, MARSHA	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	52.38	52.38
118459	FOWLER, CHRIS	12/30/2015	REFUND BOOK FINE	REFUND BOOK FINE	0	17.00	17.00
118460	GADO, MARIA LUCINA	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	38.45	38.45
118461	HAZZARD, AL	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	15.80	15.80
118462	JEAN-PAUL, TIFFANY	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	5.30	5.30
118463	KIM, PHILLIP	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	15.60	15.60
118464	KIM, YO SEPH	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	18.40	18.40
118465	LAMONTE, CHE	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	19.55	19.55
118466	LONG, TARA	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	12.80	12.80
118467	NAGLACK, STEVE	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	5.00	5.00
118468	TAMANG, PRABIN	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	23.00	23.00
118469	YANOS, CRISTY	12/30/2015	REFUND FOOD SERVICE	REFUND FOOD SERVICE	0	127.40	127.40

15 Computer Check(s) For a Total of 380.18

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	380.18
Total For	15	Manual, Wire Tran, ACH & Computer Checks		380.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	380.18

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$18,779.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118470 through 118480, totaling \$18,779.05

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118470	ANDERSON, ERIN RUTH	12/31/2015	REIMBURSE MILEAGE	REIMBURSE MILEAGE	0	46.00	97.75
				- BRIDGE TRAINING			
			REIMBURSE MILEAGE2	REIMBURSE MILEAGE	0	51.75	
				- BRIDGE TRAINING			
118471	ANDERSON ISLAND GENERAL STORE	12/31/2015	599166	FUEL FOR BUS &	81516050	191.91	343.80
				CARS ON AI OPEN			
			600493	FUEL FOR BUS &	81516050	151.89	
				CARS ON AI OPEN			
				PO 2015-16			
118472	CHEVRON & TEXACO CARD SERVICES	12/31/2015	46163884	CHEVRON AND	81516022	1,354.52	1,354.52
				TEXACO GAS CARDS			
				OPEN PO FY			
				2015-16			
118473	GE CAPITAL	12/31/2015	63987837	PIONEER MIDDLE	81516024	743.10	1,973.85
				SCHOOL COPIERS			
				FINANCING OPEN PO			
				FY 2015-16/ACCT #			
				90136151454			
			63991085	SHS COPIERS	81516023	695.78	
				FINANCING OPEN PO			
				FY 2015-16/ ACCT			
				# 90136151415			
			63998086	SALTAR'S POINT	81516025	534.97	
				ELEMENTARY			
				COPIERS FINANCING			
				FY 2015-16 OPEN			
				PO / ACCT			
				#90136152404			
118474	ISLAND PROPANE INC	12/31/2015	15687	PROPANE DELIVERY	81516031	289.15	289.15
				TO ANDERSON			
				ISLAND OPEN PO			
				2015-16			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118475	IXL LEARNING	12/31/2015	S282474	IXL annual renewal - Math Practice	271516035	13,082.00	13,082.00
118476	KCDA	12/31/2015	3986437	SUPPLIES -- LABELS, GLUE STICKS, POPSICLE STICKS, DRY ERASE MARKERS	0	58.09	58.09
118477	SHELL FLEET PLUS CARD	12/31/2015	65169526512	SHELL FUEL CARD DEC	0	52.00	52.00
118478	TACOMA COMMUNITY COLLEGE	12/31/2015	PC-0000000064	RUNNING START PROGRAM AT TACOMA COMMUNITY COLLEGE FOR 2015-16	81516039	475.82	475.82
118479	TACOMA SCREW PRODUCTS	12/31/2015	30842252	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516023	36.19	36.19
118480	VERIZON WIRELESS	12/31/2015	9757451386	VERIZON WIRELESS OPEN PO 2015-16/ACCT #971255422-00001	81516044	1,015.88	1,015.88
				11 Computer	Check(s) For a Total of		18,779.05

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	11	Computer	Checks For a Total of	18,779.05
Total For	11	Manual, Wire Tran, ACH & Computer	Checks	18,779.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	18,779.05

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$100,062.29. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 118481 through 118505, totaling \$100,062.29

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118481	BUILDER'S HARDWARE & SUPPLY	01/06/2016	S3452733.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	64.60	105.33
			S3453588.001	OPEN PURCHASE ORDER 2015-2016 FOR HARDWARE SUPPLIES	101516002	40.73	
118482	BUILDING CONTROL SYSTEMS INC	01/06/2016	9279	OPEN PURCHASE ORDER 2015-2016 FOR HVAC SYSTEM CONTROL PARTS & SERVICE	101516035	540.23	540.23
118483	CAREERSTAFF UNLIMITED - TACOMA	01/06/2016	28427-270095	Jackie Muir, Contracted OT position	91516010	2,160.00	4,320.00
			284427-269408	Jackie Muir, Contracted OT position	91516010	2,160.00	
118484	CED	01/06/2016	8541-403603	OPEN PURCHASE ORDER 2015-2016 FOR ELECTRICAL PARTS	101516025	11.50	11.50
118485	CITY OF DUPONT	01/06/2016	000419-000 DEC	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 - 1712 PALISADE BLVD/STORM	81516051	940.95	6,724.65
			000421-000 DEC	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 - 1712 PALISADE BLVD/DOMEST	81516051	825.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			000422-000 DEC	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 - 1712 PALISADE BLVD/FIRE L	81516051	59.10	
			001586-016 DEC	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 - 3330 INTERNATIONAL PLACE	81516051	1,265.85	
			103176-000 DEC	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 - 1750 BOB'S HOLLOW LN/DOMESTIC	81516051	3,574.55	
			103176-001 DEC	ELECTRICITY & WATER/SEWER OPEN PO 2015-16 - 1750 BOB'S HOLLOW LN/FIRELINE	81516051	59.10	
118486	COASTWIDE LABORATORIES	01/06/2016	GT2839175	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	222.91	1,482.01
			GT2839755	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	193.09	
			NT2833646-3	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	124.73	
			NT2837092	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	87.51	
			NT2839175	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	284.23	
			NT2839267	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	42.43	
			NT2839755	OPEN PURCHASE ORDER 2015-2016 FOR CUSTODIAL SUPPLIES	101516003	442.26	
			NT287092-1	OPEN PURCHASE ORDER 2015-2016	101516003	84.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118487	COMCAST	01/06/2016	40039579	FOR CUSTODIAL SUPPLIES OPEN PO FOR DISTRICT WIDE COMCAST SERVICE SY 2015-2016	81516008	6,603.86	6,603.86
118488	CORRECTIONAL INDUSTRIES (WA ST	01/06/2016	T042884 WCS84500	Imprinted Apparel STEILACOOM HIGH SCHOOL CTE CLASSROOM FURNITURE	101516059 141516015	398.75 609.41	1,008.16
118489	D&S AUTOCARE	01/06/2016	20864	OPEN PURCHASE ORDER 2015-2016 FOR AUTO SERVICES	101516004	56.84	56.84
118490	GE CAPITAL	01/06/2016	64012016	MAINTENANCE COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314340	81516028	75.49	336.61
			64013657	CHLOE CLARK ELEMENTARY COPIERS FINANCING FY 2015-16 OPEN PO /ACCT #90136314336	81516026	261.12	
118491	GRAINGER	01/06/2016	9919673716	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	10.25	53.52
			9919673724	OPEN PURCHASE ORDER 2015-2016 FOR SUPPLIES	101516006	43.27	
118492	HEALTH CARE AUTHORITY (WA STAT	01/06/2016	HCASBH0571	MEDICAID REIMBURSEMENT-SCHO OL BASED HEALTHCARE SERVICES LOCAL MATCH FOR CLAIMS	81516029	253.08	253.08
118493	INTEGRATED REGISTER SYSTEMS IN	01/06/2016	IN013080	OPEN PO 2015-16 IT RECEIPTING HOSTING SERVICE FEES 9/1/2015 - 8/31/2016	81516088	722.04	722.04
118494	KONE INC	01/06/2016	949152758	OPEN PURCHASE ORDER 2015-2016 FOR ELEVATOR SERVICE	101516026	656.18	656.18
118495	NATION IMPRINT	01/06/2016	5433	CUSTOM ORNAMENTS	0	216.61	216.61
118496	PIERCE COUNTY BUDGET & FINANCE	01/06/2016	CI-209695	STEILACOOM HISTORICAL SCHOOL DISTRICT 2015	81516087	9,812.55	9,812.55

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118497	QBSI	01/06/2016	IN661119	PRIMARY ELECTION COSTS	111516029	4,581.67	36,460.99
				DISTRICT WIDE PRINTER PURCHASE - SHS			
			IN661134	DISTRICT WIDE PRINTER PURCHASE - HUMAN RESOURCES	111516029	4,235.97	
			IN661136	DISTRICT WIDE PRINTER PURCHASE - STUDENT SERVICES	111516029	4,235.97	
			IN661139	DISTRICT WIDE PRINTER PURCHASE - HUMAN RESOURCES	111516029	3,974.51	
			IN677477	DISTRICT WIDE PRINTER PURCHASE - CHLOE CLARK	111516029	9,685.38	
			IN677501	DISTRICT WIDE PRINTER PURCHASE - PIONEER MIDDLE SCHOOL	111516029	4,556.54	
			IN677502	DISTRICT WIDE PRINTER PURCHASE - ANDERSON ISLAND ELEMENTARY	111516029	4,518.85	
			IN686675	DISTRICT WIDE PRINTER PURCHASE - CHLOE CLARK	111516029	326.40	
			IN686676	DISTRICT WIDE PRINTER PURCHASE - STUDENT SERVICES	111516029	345.70	
118498	SECURE PACIFIC CORP	01/06/2016	73225	OPEN PURCHASE ORDER 2015-2016 FOR SECURITY, FIRE & ELEVATOR MONITORING	101516042	232.47	232.47
118499	SIEMENS INDUSTRY, INC.	01/06/2016	5443933890	Fire Panel for Pioneer MS - DuPont	101516067	5,055.69	5,055.69
118500	SUNBELT STAFFING	01/06/2016	7523644	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	12,005.00
			7523657	Megan Lindale RN Pioneer Middle School	91516012	1,400.00	
			7540081	Megan Lindale RN Pioneer Middle	91516012	1,400.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7540092	School Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	
			7555676	Megan Lindale RN Pioneer Middle School	91516012	1,330.00	
			7555746	Jacqueline Diaz, Contracted Psychologist position.	91516009	2,625.00	
118501	TANNER ELECTRIC	01/06/2016	72131000 DEC	OPEN PO FOR ANDERSON ISLAND ELECTRICITY 2015-16 / ACCT #72131000	81516060	799.46	799.46
118502	TED BROWN MUSIC CO	01/06/2016	1753822	open p.o. for instrument repairs	2371516024	207.67	342.68
			1778933	MUSIC INSTRUMENT REPAIR - OPEN PO NTE \$800	4311516021	135.01	
118503	TOWN OF STEILACOOM	01/06/2016	1199.0 - DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- CHAMBERS ST 511 FURNACE.... STORM DRAIN	81516041	336.00	8,303.40
			1199.1 - DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 511 CHAMBERS ST	81516041	678.54	
			1409.0 -DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 54 SENTINEL DR	81516041	138.37	
			1409.1 - DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 54 SENTINEL DR	81516041	2,399.11	
			1884.0 - DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 510 CHAMBERS ST	81516041	367.09	
			2075.0 - DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 908 3RD ST MODULAR	81516041	174.92	
			2456.0 - DEC	ELECTRICITY AND	81516041	142.45	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				WATER/SEWER OPEN PO 2015-16 -- 1100 DIGGS ST			
		2456.1 --	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 1100 DIGGS ST	81516041	321.11	
		2662.0 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 908 3RD ST	81516041	855.56	
		2662.1 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 - 908 THIRD ST	81516041	556.18	
		3181.0 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 54 SENTINAL DR	81516041	29.54	
		3533.0 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 1201 GALLOWAY ST	81516041	630.70	
		3533.1 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 1201 GALLOWAY ST	81516041	1,231.26	
		6359.0 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 - 611 CHAMBERS ST	81516041	87.86	
		6571.0 -	DEC	ELECTRICITY AND WATER/SEWER OPEN PO 2015-16 -- 511 CHAMBERS ST	81516041	354.71	
118504	WELLS FARGO FINANCIAL LEASING	01/06/2016	5002729704	CD COPIER FINANCING OPEN PO 2015-16 / ACCT #603-0040399-042 TO -044	81516064	612.01	612.01
118505	WITT COMPANY	01/06/2016	427447	INK AND LEDGER MASTER - CHLOE CLARK	0	263.37	3,347.42
		428933		Open Purchase Order for 2015-16 School Year. Service Contract for equipment listed on attached document	81516047	3,084.05	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
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SC2051-10
 09-01-2015 thru
 08-31-2015.

25	Computer	Check(s) For a Total of	100,062.29
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	100,062.29
Total For	25	Manual, Wire Tran, ACH & Computer	Checks	100,062.29
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	100,062.29

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$54.70. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 118506 through 118506, totaling \$54.70

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
118506	CENGAGE LEARNING	01/06/2016	56418488	ANNUAL HOSTING FEE	0	54.70	54.70
			1	Computer	Check(s) For a Total of		54.70

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	54.70
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	54.70
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	54.70

STELLACOOM SCHOOL DISTRICT #1
PAY SUMMARY FOR MTHLY / MONTHLY PAYROLL - AFTER CALCS
CHECK DATE: 12/31/2015 PERIOD ENDING DATE: 12/31/2015

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
A234a	SWIMMING	2	2.0000		2,567.72	181.70
A314	BASKETBALL	1	1.0000		1,137.47	84.40
A315	BASKETBALL	5	5.0000		5,428.81	
A354	CHEER ADVISOR	1	1.0000		892.23	46.00
A365	DANCE TEAM	1	1.0000		352.92	
A444	WRESTLING	3	3.0000		4,211.97	294.70
A445	WRESTLING	2	2.0000		1,289.18	
B013	BASE	200	184.0000		802,140.77	18753.00
B023	TRI	200	184.0000		143,049.13	36.40
B103	SUPERINTENDENT	1	1.0000		13,000.00	168.00
B113	ADMINISTRATOR	4	3.0000		28,166.68	504.00
B123	PRINCIPAL	6	6.0000		54,006.94	672.00
B133	ASST PRINCIPAL	7	6.0000		49,798.60	672.00
B203	EXEMPT	8	6.0000		32,083.35	1048.00
B303	FAC OP MANAGER	1	1.0000		2,170.35	89.80
B314	LEAD GROUNDS	1	1.0000		4,177.34	168.00
B324	GROUNDS	2	2.0000		6,217.48	336.00
B334	LEAD CUSTODIAN	5	5.0000		18,089.10	840.00
B344	CUSTODIAN	13	13.0000		36,269.69	1944.00
B344a	CUSTODIAN	1	1.0000		302.23	
B374	MAINT TECH II	3	3.0000		13,967.20	504.00
B403	SPEC ED ASST	18	18.0000		31,722.76	1848.51
B413	PRESCHOOL ASST	5	4.0000		5,301.14	328.30
B423	TEACHER ASST	24	18.0000		29,943.67	1674.50
B423a	TEACHER ASST	2	1.0000		363.25	21.00
B433	SUPP INSTRUCT	10	6.0000		10,690.12	576.00
B443	BILINGUAL ASST	1	1.0000		1,950.28	104.00
B483	LIBRARY TECH	6	5.0000		8,338.20	448.00
B504	CAMPUS SUPERVIS	3	3.0000		7,094.62	384.00
B513	SPED PARA lon1	4	4.0000		6,011.23	357.50
B523	LPN	4	4.0000		8,059.15	448.00
B603	OFFICE COORD	5	5.0000		14,928.31	632.00
B613	SECRETARY	2	1.0000		3,190.32	128.00
B623	SECRETARY 201	10	10.0000		18,488.54	968.00
B633	SECRETARY 211	4	2.0000		5,163.88	256.00

STEILACOOM SCHOOL DISTRICT #1
PAY SUMMARY FOR MTHLY / MONTHLY PAYROLL - AFTER CALCS
CHECK DATE: 12/31/2015 PERIOD ENDING DATE: 12/31/2015

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
B643	SECRETARY 221	1	1.0000		442.94	
B653	SUB CALLER	1	1.0000		815.10	48.00
B663	SHS REGISTRAR	1	1.0000		3,065.52	128.00
B713	PAYROLL CLERK	1	1.0000		2,058.34	105.00
B733	ACCT CLERK	3	3.0000		10,004.14	512.00
B743	FISCAL CLERK	1	1.0000		3,445.87	168.00
B753	STU SVCS CLERK	2	1.0000		3,293.34	168.00
B763	HR CLERK	1	1.0000		3,293.34	168.00
B773	STUDENT ENROLLM	1	1.0000		3,931.20	168.00
B783	CAREER COUNS CL	1	1.0000		2,500.00	128.00
B803	COMPUTER TECH	2	2.0000		5,865.60	336.00
B813	IT TECH I	1	1.0000		3,504.80	168.00
E175	ART CLUB	1	1.0000		200.00	
E185	BUILDERS CLUB	1	1.0000		200.00	
E195	KEY CLUB	2	2.0000		400.00	
E265	SAAC (FCA)	1	1.0000		200.00	
E275	MATH CLUB	1	1.0000		200.00	
E285	ANIME	1	1.0000		200.00	
E295	BOOK CLUB	1	1.0000		200.00	
E305	POETRY CLUB	1	1.0000		200.00	
E315	YOUTH LEADING	1	1.0000		100.00	
E335	YEARBOOK	1	1.0000		200.00	
E365	CLASS ADVISOR	4	4.0000		800.00	
E385	ASB ADVISOR	2	2.0000		583.34	
E395	DEPARTMENT HEAD	12	11.0000		2,175.04	
E405	BAND	1	1.0000		375.00	
E405a	BAND	1	1.0000		208.34	
E415	JAZZ	1	1.0000		375.00	
E415a	JAZZ	1	1.0000		208.34	
E435	LEADERSHIP	1	1.0000		75.00	
E515	FCCLA	2	2.0000		200.00	
E523	FFA ADVISOR	1	1.0000		266.67	2.20
E565	DECA ADVISOR	1	1.0000		200.00	
E575	DRAMA	1	1.0000		400.00	
E605	HONOR SOCIETY	1	1.0000		200.00	

STELLACOOM SCHOOL DISTRICT #1
PAY SUMMARY FOR MTHLY / MONTHLY PAYROLL - AFTER CALCS
CHECK DATE: 12/31/2015 PERIOD ENDING DATE: 12/31/2015

Pay Ded Ben Summary

PAY	DESCRIPTION	COUNT	FACTOR	HOURS	GROSS	RETIRE
						HOURS
E615	CHOIR	2	2.0000		583.34	
E755	DATA COORD	2	2.0000		208.34	
E765	TCHR INSTR LDR	6	6.0000		642.87	
E775	S2S ADVISOR	1	1.0000		200.00	
E795	SCI EQUIP PUR	1	1.0000		50.00	
E815	MUSIC DIR-PRIM	1	1.0000		171.43	
E825	APEX	1	1.0000		266.67	
E875	StrPln Couns Cu	1	1.0000		200.00	
E895	Fashion Club	1	1.0000		218.19	
E905	Youth Mentrship	1	1.0000		218.19	
E925	Safety Coord	2	2.0000			
E935	Leadership Club	1	1.0000		171.43	
E955	VIDEO CLUB	1	1.0000		200.00	
E965	Digital Gaming	1	1.0000		200.00	
LWOP3	Leave w/o Pay	2	-59.4000		-1,083.43	-59.40
T214	FOOTBALL	2		19.5000	555.16	19.50
T314	BASKETBALL	4		88.5000	2,215.92	88.50
T324	BOWLING	2		41.7500	745.15	41.80
T403	SPEC ED ASST	1		-2.5000	-37.73	-2.50
T413	PRESCHOOL ASST	1		-19.5000	-342.62	-19.50
T444	WRESTLING	2		42.5000	1,073.59	42.50
T803	SPEC ED ASST	2		-27.0000	-426.33	-27.10
T863	SECRETARY	1		-0.2500	-3.95	-0.30
TCC5X	CLASS CVG	35	46.2500		1,771.04	
TEX3	EXTRA HOURS	11		91.0000	2,715.00	91.10
THH3	HOME HOSPITAL	1		10.5000	330.65	10.50
TO153	OVERTIME 1.5	2		37.7500	1,084.31	37.80
TO154	OVERTIME 1.5	1		7.0000	179.97	7.00
TO203	OVERTIME 2.0	1		3.0000	114.00	3.00
TO254	OVERTIME 2.5	1		7.0000	287.00	7.00
TSP3	SUB CLASSIFIED	64		875.9300	9,411.37	876.00
TSP4	SUB CLASSIFIED	16		308.5000	4,411.55	308.50
TST3	SUB TEACHER	153		1723.5100	31,251.04	1724.39
	REPORT TOTAL	945	575.8500	3207.1900	1478,533.70	39763.80

STELLACOOM SCHOOL DISTRICT #1
BENEFIT SUMMARY FOR MTHLY / MONTHLY PAYROLL - AFTER CALCS
CHECK DATE: 12/31/2015 PERIOD ENDING DATE: 12/31/2015

Pay Ded Ben Summary

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	945	86,892.90
1Med	Medicare	MEDICARE	945	20,507.48
1ReE0	SERS Plan 0	RETIREMENT	98	
1ReE2	SERS Plan 2	RETIREMENT	95	18,759.85
1ReE3	SERS Plan 3	RETIREMENT	96	19,360.19
1ReP1	PERS Plan 1	RETIREMENT	1	234.82
1ReT0	TRS Plan 0	RETIREMENT	143	
1ReT1	TRS Plan 1	RETIREMENT	8	2,503.25
1ReT2	TRS Plan 2	RETIREMENT	156	34,995.51
1ReT3	TRS Plan 3	RETIREMENT	373	106,129.00
1UC	Unemployment 00	UNEMPLOY COMP	945	1,141.89
1WC	Workers' Comp	WORKERS' COMP	891	15,664.41
B5	LTD-Cert		215	2,738.34
B6	LTD-Classified		152	1,687.26
B9227	BROKERS FEES		367	4,217.60
H1187	HCA-100-87.5		309	17,682.75
H2187	HCA-12.5-37.49		48	652.40
H3187	HCA-62.5-87.49		8	342.58
H4187	HCA-37.5-62.49		2	65.26
K0	DENTAL- TPSC		296	30,069.00
K1	DENTAL-WILLAMET		71	5,219.55
L0	Life Ins - SCEA		141	250.80
L2	Life Ins - Cert		200	404.80
L3	Life Ins-Princi		13	26.40
L4	Life Ins-Exempt		13	22.00
M0	VISION - TPSC		367	6,329.60
M1	GROUP HEALTH		57	43,530.09
M2	BC PPO 2		39	27,292.45
M5	BC PPO 3		59	42,156.21
M6	BC PPO 5		23	16,744.44
M7a	BC EasyChoice A		63	37,324.52
M7adj	BC Easy Ch Adj		1	189.45
M7b	BC EasyChoice B		30	16,121.19
MB	BC Basic		3	1,862.94
MHD	BC HDHP		10	4,943.08
X0300	MEDICAL WAIVED		83	

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
			7266	566,062.01

***** End of report *****

STEILACOOM SCHOOL DISTRICT #1
Check Summary

12/10/15

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$497.74. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP WARRANTS OUTSTANDING:

Warrant Numbers 200300 through 200300, totaling \$497.74

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Description	PO Number	Amount	Check Amount
200300	Town of Steilacoom	11/24/2015	2015-11-24-01	Steilacoom High School Temporary Parking Lot Plan Review Fee	0	497.74	497.74
				1 Computer	Check(s) For a Total of		165.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$10,463.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200301 through 200301, totaling \$10,463.67

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200301	GENERAL MECHANICAL INC	12/30/2015	18679	STEILACOOM HIGH SCHOOL WATER HEATER INSTALLATION PROJECT (CLONED FROM PO#2001415050)	2001516012	10,463.67	10,463.67
			1	Computer	Check(s) For a Total of		10,463.67

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10,463.67
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	10,463.67
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,463.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$11,674.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200302 through 200303, totaling \$11,674.90

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200302	AHBL	01/08/2016	96708	STELLACOOM HIGH SCHOOL OVERFLOW PARKING PROJECT	2001516004	9,025.00	9,025.00
200303	CASTOHN LLC	01/08/2016	S1977	Small Wheel Stops (7.5"x 4.5"x 72") Pins (12" x 1/2") 2 per wheel stop	2001516015	2,649.90	2,649.90
				2 Computer	Check(s) For a Total of		11,674.90

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	11,674.90
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	11,674.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	11,674.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$165.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402506 through 402508, totaling \$165.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402506	ESTRADA, SANDY	12/09/2015	REFUND12-2	REFUND BASKETBALL USER FEE(1006)	0	65.00	65.00
402507	SCHULTZ-BRACE, KERI LYNN	12/09/2015	REFUND 12-2	REFUND BASEBALL WREATHS (2004)	0	35.00	35.00
402508	WAGONER, MICHAEL	12/09/2015	REFUND 12-2	REFUND WRESTLING USER FEE (1006)	0	65.00	65.00
				3 Computer	Check(s) For a Total of		165.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	165.00
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	165.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	165.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$9,917.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402509 through 402523, totaling \$9,917.14

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402509	A.G. WEST BLACK HILLS HIGH SCH	12/11/2015	20160312	FAST PITCH JAMBOREE FEE: 3/12/16	0	75.00	75.00
402510	BLAINE HIGH SCHOOL	12/11/2015	20151101	2016 WRESTLING: BATTLE AT THE BORDER TOURNAMENT	4061516127	275.00	275.00
402511	CAFF'E D'ARTE LLC	12/11/2015	318623	4012 STUDENT STORE - OPEN PO FOR ESPRESSO BEANS NTE \$500.00	4061516098	40.75	40.75
402512	FORMAL FASHIONS INC	12/11/2015	231348	4004 CHOIR - GOWNS AND TUXEDOS	4061516091	16.10	16.10
402513	INK INC	12/11/2015	31854	2000 ATHLETICS - VARSITY & JV AWARD CERTIFICATES	4061516111	1,367.50	1,367.50
402514	PAPA JOHN'S PIZZA	12/11/2015	S2208-15-2264	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	143.15
			S2208-15-2265	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-15-2266	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	42.61	
402515	PIERCE COUNTY SOCCER REF ASSN	12/11/2015	165	2000 ATHLETICS - PIERCE COUNTY SOCCER REFEREE ASSOCIATION INV #165	4061516113	2,014.85	2,014.85

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402516	SCHOLASTIC BOOK FAIRS	12/11/2015	W3437713BF	Scholastic Book Fair - tax added in minus credit card purchases. Total amount due	4041516004	1,907.95	1,907.95
402517	SPSL TOURNAMENT ACCT/SUMNER HI	12/11/2015	20151102	2000 ATHLETICS - SPSL 2A XC CHAMPIONSHIP MEET ENTRY FEE	4061516114	107.14	107.14
402518	STEILACOOM HIST SCHOOL DIST #1	12/11/2015	REIMB\$245.72	CC ASBF TO REIMBURSE GF FOR KENNEDY CREEK FIELD TRIP AND TREE PLANTING	0	245.72	245.72
402519	TACOMA ATHLETIC COMMISSION	12/11/2015	2015-16DUES	TAC MEMBERSHIP DUES FOR 2015-16	0	100.00	100.00
402520	THE LINEUP GROUP, LLC	12/11/2015	2230	2003 CROSS COUNTRY - PLAQUES	4061516095	185.98	185.98
402521	WESTERN WA FOOTBALL OFFICIALS	12/11/2015	329	2000 ATHLETICS - WESTERN WASHINGTON FOOTBALL OFFICIALS ASSOCIATION FEES: INV #329	4061516115	3,273.00	3,273.00
402522	WIBC, INC.	12/11/2015	11774	WIBC HONOR BAND AUDITION FEE	0	15.00	15.00
402523	WILSON HIGH SCHOOL	12/11/2015	12/11/14	2021 Bowling - The Tower Classic entry fee - split with 2000 Athletics	4061516126	150.00	150.00
				15 Computer	Check(s) For a Total of	9,917.14	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	9,917.14
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	9,917.14
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,917.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$105.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402524 through 402525, totaling \$105.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402524	JOHNSON, ERICA P	12/16/2015	RR12-3	NEW CHECK FOR VOIDED ONE TO WRONG ADDRESS -- GOLF REFUND	0	65.00	65.00
402525	SOOJUNG, KIM	12/16/2015	RR12-3 BASKETBALL	REFUND OF REVENUE BASKETBALL REFUND	0	40.00	40.00
				2 Computer	Check(s) For a Total of		105.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	105.00
Total For	2	Manual, Wire Tran, ACH & Computer Checks		105.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	105.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$4,417.07. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402526 through 402541, totaling \$4,417.07

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402526	ALLEN, DAVID	12/18/2015	REIMB20151124	TURKEY PURCHASE FROM JBLM COMMISSARY FOR DONATION TO SHS MADE BY SAGE ALLEN	0	32.23	32.23
402527	BISCOCHO, ERICSON	12/18/2015	REIMB20151202	HOBBY LOBBY PURCHASE FOR CLASS 2018 MADE BY MEA SHARMAINE BISCOCHO	0	17.91	17.91
402528	BOBBINS AND BOWS LLC	12/18/2015	20151130	2021 BOWLING - EMBROIDERY LOGOS & NAMES	4061516121	182.78	182.78
402529	COLLEGE HILL CUSTOM THREADS	12/18/2015	8072	2016 WRESTLING SHORTS ORDER INV 8072	4061516117	656.40	1,185.89
			8074	2016 WRESTLING - CHTHREAD T-SHIRTS SEE INVOICE 8074	4061516116	529.49	
402530	CRANE'S CREATIONS	12/18/2015	214868/1	FLOWERS PURCHASE	0	87.47	87.47
402531	FORBES, RONALD	12/18/2015	REIMB20151201	DIGITAL GAMING SUPPLIES PURCHASED AT TARGET BY MICHAEL FORBES	0	28.98	28.98
402532	HAYDEN, CHRISTINA MARIE	12/18/2015	REIMB20151206	WINTER PLAY PROPS PURCHASE	0	13.69	13.69
402533	KCDA	12/18/2015	3970381	1000 GENERAL ASB - KCDA SUPPLIES ORDER - OPEN PO NTE \$600.00	4061516023	24.30	24.30
402534	MEDCO SUPPLY CO	12/18/2015	42038199	2000 ATHLETICS -	4061516129	22.07	22.07

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402535	OLYMPIC CREST COFFEE ROASTERS,	12/18/2015	35341	MEDCO TRAINER SUPPLIES:ELBOW SLEEVE PURCHASE COFFEE SUPPLIES FOR FUNDRAISER	4051516041	594.00	594.00
402536	PAPA JOHN'S PIZZA	12/18/2015	S2208-15-2301	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	184.67
			S2208-15-2303	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	33.86	
			S2208-15-2315	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-15-2348	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
402537	PIERCE COLLEGE	12/18/2015	94179	SCIENCE DOME FIELD	4021516006	105.00	105.00
402538	SCHENCK, SUZANNE T	12/18/2015	REIMB20151207	SCHOLASTIC BOOKS PURCHASE FOR LIBRARY	0	153.23	153.23
402539	STELLACOOM HIST SCHOOL DIST #1	12/18/2015	REIMB20151028	CD ASBF TO REIMBURSE GF FOR PUMPKIN PATCH FIELD TRIP	0	80.69	80.69
402540	WMEA (WA MUSIC EDUCATORS ASSOC	12/18/2015	18280	4004 CHOIR - WMEA ALL STATE 2016 REGISTRATION FEES	4061516122	1,675.00	1,675.00
402541	ZIMMERMAN, CHRISTINA MARIE	12/18/2015	REIMB20151210	RED RIBBON BAZAAR SUPPLY PURCHASE REIMBURSEMENT	0	29.16	29.16
			16	Computer	Check(s) For a Total of		4,417.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	4,417.07
Total For	16	Manual, Wire Tran, ACH & Computer	Checks	4,417.07
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,417.07

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$305.96. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402542 through 402542, totaling \$305.96

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402542	STELLACOOM HIST SCHOOL DIST #1	12/21/2015	CTAX41 20151218AAA	Comp Tax owed for Cash Account 41 through 12/18/2015	0	305.96	305.96
			1	Computer	Check(s) For a Total of		305.96

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	305.96
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	305.96
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	305.96

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$3,487.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402543 through 402551, totaling \$3,487.49

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402543	CONI LILJENGREN PIANO STUDIO	12/30/2015	20151212	CHOIR ACCOMPANIST DATES: 11/06/2015, 12/03/2015, 12/09/2015, 12/10/2015, 12/11/2015, & 12/18/2015	4051516047	300.00	300.00
402544	DECA / AREA 8 (BLACK HILLS HS)	12/30/2015	137069	4006 DECA - DECA AREA 8 COMPETITION OPEN PO NTE \$800.00	4061516120	675.00	675.00
402545	JW PEPPER & SON INC	12/30/2015	14599630	Open PO for Jazz band Music	4051516032	43.80	43.80
402546	PACIFIC WELDING SUPPLIES LLC	12/30/2015	01334880	4012 STUDENT STORE 2015-16 OPEN PO - PACIFIC WELDING	4061516003	12.85	12.85
402547	PAPA JOHN'S PIZZA	12/30/2015	S2208-15-2350	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	150.81
			S2208-15-2352	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
			S2208-15-2354	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	
402548	ROOSEVELT HIGH SCHOOL	12/30/2015	20151209	2016 WRESTLING - ROOSEVELT TAKEDOWN	4061516136	160.00	160.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402549	SENTINELS BOOSTER CLUB OF STEI	12/30/2015	007	PARTICIPATION FEE FOR 20 SHS WRESTLERS 2000 ATHLETICS - SHS BOOSTER CLUB FOOTBALL GATE TICKET SALES: INVOICE 007	4061516137	600.00	600.00
402550	SHERWOOD FOREST FARMS	12/30/2015	59755	2004 BASEBALL - SHERWOOD FOREST INVOICE 59755	4061516138	1,320.03	1,320.03
402551	WHITE RIVER HIGH SCHOOL	12/30/2015	2015-62	2016 WRESTLING - WHITE RIVER CLASSIC REGISTRATION FEES	4061516135	225.00	225.00
				9 Computer	Check(s) For a Total of		3,487.49

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	3,487.49
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	3,487.49
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,487.49

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$15,695.33. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402552 through 402552, totaling \$15,695.33

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402552	MASTERCARD CORP. CLIENTS PAYME	12/29/2015		CREDIT CARD PAYMENT CHECK			15,695.33
	ACE HARDWARE - PCARD		PCABDEC00027	Credit Card Payment AP Invoice.	0	18.59	
	AGONSWIM.COM - PCARD		PCABDEC00026	Credit Card Payment AP Invoice.	0	74.39	
	AL'S AUTO REPAIR AND CARWASH		PCABDEC00006	Credit Card Payment AP Invoice.	0	15.00	
	AMAZON MARKETPLACE - PCARD		PCABDEC00005	Credit Card Payment AP Invoice.	0	162.44	
	AMAZON MARKETPLACE - PCARD		PCABDEC00016	Credit Card Payment AP Invoice.	0	48.97	
	AMAZON.COM - PCARD		PCABDEC00033	Credit Card Payment AP Invoice.	0	86.60	
	ART AND CLAY STUDIO - PCARD		PCABDEC00012	Credit Card Payment AP Invoice.	0	107.24	
	BLAINE COST CUTTER - PCARD		PCABDEC00019	Credit Card Payment AP Invoice.	0	93.42	
	CHEERZONE		PCABDEC00031	Credit Card Payment AP Invoice.	0	248.49	
	COSTCO BUSINESS CENTER - PCARD		PCABDEC00024	Credit Card Payment AP Invoice.	0	257.36	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	DECA INC		PCABDEC00021	Credit Card Payment AP Invoice.	0	20.60	
	DISCOUNT DANCE - PCARD		PCABDEC00032	Credit Card Payment AP Invoice.	0	1,028.38	
	DOLLAR TREE - PCARD		PCABDEC00002	Credit Card Payment AP Invoice.	0	307.48	
	DOMINO'S PIZZA - PCARD		PCABDEC00028	Credit Card Payment AP Invoice.	0	155.09	
	ESPRESSO SUPPLY INC - PCARD		PCABDEC00020	Credit Card Payment AP Invoice.	0	32.72	
	FASTSIGNS TACOMA		PCABDEC00009	Credit Card Payment AP Invoice.	0	100.00	
	HAGGEN - PCARD		PCABDEC00004	Credit Card Payment AP Invoice.	0	139.25	
	JUNIOR LIBRARY GUILD		PCABDEC00015	Credit Card Payment AP Invoice.	0	7.00	
	JUSTBATS.COM - PCARD		PCABDEC00029	Credit Card Payment AP Invoice.	0	2,534.30	
	KIWANIS INTERNATIONAL		PCABDEC00023	Credit Card Payment AP Invoice.	0	412.50	
	LOWE'S - PCARD		PCABDEC00008	Credit Card Payment AP Invoice.	0	64.56	
	MEDCO SUPPLY CO		PCABDEC00025	Credit Card Payment AP Invoice.	0	105.88	
	MICHAELS - PCARD		PCABDEC00003	Credit Card Payment AP Invoice.	0	72.11	
	MIDAMERICA BOOKS - PCARD		PCABDEC00014	Credit Card Payment AP Invoice.	0	44.85	
	OFFICE DEPOT		PCABDEC00017	Credit Card Payment AP Invoice.	0	30.92	
	SAFEGWAY - PCARD		PCABDEC00011	Credit Card Payment AP Invoice.	0	63.79	
	SHELL FLEET PLUS CARD		PCABDEC00018	Credit Card	0	36.07	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice			Payment AP Invoice.			
	SOUTHEASTERN PERFORMANCE APPAR		PCABDEC00022	Credit Card	0	66.00	
				Payment AP Invoice.			
	STELLACOOM HIGH SCHOOL		PCABDEC00010	Credit Card	0	52.50	
				Payment AP Invoice.			
	TARGET - PCARD		PCABDEC00001	Credit Card	0	56.68	
				Payment AP Invoice.			
	THE LINEUP GROUP, LLC		PCABDEC00013	Credit Card	0	98.46	
				Payment AP Invoice.			
	UNIVERSAL CHEERLEADERS ASSOC		PCABDEC00000	Credit Card	0	7,434.00	
				Payment AP Invoice.			
	WALMART - PCARD		PCABDEC00007	Credit Card	0	824.69	
				Payment AP Invoice.			
	WMEA (WA MUSIC EDUCATORS ASSOC		PCABDEC00030	Credit Card	0	895.00	
				Payment AP Invoice.			

1 Computer Check(s) For a Total of 15,695.33

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	15,695.33
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	15,695.33
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	15,695.33

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$65.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 402553 through 402553, totaling \$65.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402553	SCHOENBERG, DEBORAH	12/30/2015	REFUND SWIMMING	REFUND OF REVENUE -- BOYS SWIMMING	0	65.00	65.00
			1	Computer	Check(s) For a Total of		65.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	65.00
Total For	1	Manual, Wire Tran,	ACH & Computer Checks	65.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	65.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 13, 2016, the board, by a _____ vote, approves payments, totaling \$5,586.32. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 402554 through 402562, totaling \$5,586.32

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
402554	AGILE SPORTS TECHNOLOGIES	01/08/2016	5219-1S-287377	2007 BOYS BASKETBALL - HUDD	4061516134	437.60	437.60
402555	DECA INC	01/08/2016	102400	4006 DECA - T-SHIRT ORDER - OPEN PO NTE \$350.00	4061516107	293.20	293.20
402556	FORMAL FASHIONS INC	01/08/2016	230255	4004 CHOIR - GOWNS AND TUXEDOS	4061516091	2,496.96	2,496.96
402557	ISLAND OASIS	01/08/2016	90985443	4012 STUDENT STORE 2015-16 OPEN PO	4061516007	822.00	822.00
402558	PAPA JOHN'S PIZZA	01/08/2016	S2208-15-2372	4012 STUDENT STORE 2015-16 OPEN PO - PAPA JOHNS PIZZA	4061516004	50.27	50.27
402559	PERMA-BOUND BOOKS	01/08/2016	1658643-01	Library Books	4021516009	232.75	232.75
402560	PREDICAMENT WRESTLING SCOREBOO	01/08/2016	15319	SCOREBOOK PURCHASE 28 DECEMBER 2015	0	57.85	57.85
402561	ROGERS HIGH SCHOOL	01/08/2016	20151230	ROGERS HIGH SCHOOL HOLIDAY WRESTLING TOURNAMENT SHS GIRLS INDIVIDUAL FEES	0	75.00	75.00
402562	WINNING SEASONS	01/08/2016	D2015541	2006 GIRLS BASKETBALL - BADEN BALL PO	4061516094	819.84	1,120.69
			D2015601	4003 CHEER - T-SHIRT ORDER	4061516131	300.85	

9 Computer Check(s) For a Total of 5,586.32

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	5,586.32
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	5,586.32
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,586.32

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 1-13-16						
Name	Position	Hours	Location	Effective Date	Action	Comment
Rogers Jacob	Custodian	8.00	Cherrydale	1/14/2016	New Hire	

Tuesday, December 29, 2015

Members of the School Board:

The Cheerleading Team is requesting permission for travel to Orlando, Florida the weekend of February 3rd- 9th to compete at the National High School Cheerleading Championship. The "Red" varsity team will be in attendance. They will be supervised by Head Coach Jennetta Blake and Assistant Coach Haygen Morton as well as additional parent chaperones.

The team will leave Wednesday night, February 3rd, 2016. We will meet at the airport and the flight leaves at 11:59PM. There is a layover in Houston, Texas and the next flight leaves at 7:32AM. We will arrive in Orlando at 10:50AM. Thursday and Friday will be spent acclimating to the time change and practicing for the competition. Prelims and semifinals will take place on Saturday and finals will be on Sunday. The team intends to return back to Washington on Monday, February 8th. The flight leaves at 4:24PM. There is a layover in Houston, Texas and the next flight leaves at 9:35PM to arrive in Seattle at 12:29AM on Tuesday, February 9th. All athletes are expected to attend school that day.

Red Varsity

Zhanna Zyalik	Claire Enfield
Chloe Huffman	
Shaniah Bowdish	Meghan Miller
Kailah Bush-Johnson	Anna Mester
Madison Dagan	Makayla Muilenburg
Madeline Danielson	Destini Ruff
Taylor Slaughter	

Sincerely,



Mike Miller

Assistant Principal/ Athletic Director

Steilacoom High School

253.983.2339

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 1-13-16

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

2nd Reading of Policies 5231 Length of Work Day, 5270 Resolution of Staff Complaints,
5271 Reporting Improper Governmental Action

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to approve Policies 5231, 5270, 5271.

**Report prepared by:
Kathi Weight, Superintendent**

LENGTH OF WORK DAY

Administrators

Administrators are Fair Labor Standards Act (FLSA) exempt and do not have regularly set, pre-determined work hours. Administrators are expected to report to work during the established public hours of the site(s) to which the administrator is assigned and consistent with all district expectations and directives. Administrators are expected to work before and after established public hours of the assigned site(s) to accomplish job duties.

Certificated Staff

Regular building hours for teachers and other certificated, non-administrative staff will be one-half hour before school starts to one-half hour after school ends, unless otherwise negotiated, including a 30-minute duty-free lunch period. Individual schools may request a board waiver from these district-wide provisions. The starting and dismissal times for students, which may vary from school to school, will be determined by the district.

Fulfilling professional responsibilities will often require that teachers spend time outside of building hours. Such professional responsibilities include:

- A. Preparing for instruction of classes planning lessons;
- B. Consulting with students, grading assignments, completing paperwork;
- C. Improving communication with parents, including but not limited to, initiating contact with parents after or before building hours;
- D. Participating in curriculum development committees leading towards the improvement of the educational program;
- E. Attending staff meetings, including attending necessary professional development, provided by the district, to improve and maintain teaching skills;
- F. Supervising and directing co-curricular activities not specifically included in the district's co-curricular program; and
- G. Participating in such other activities that pertain to the district's educational program.

Classified Staff

A classified hourly staff member will be paid at the rate of one and one-half times the salary schedule rate when he/she works for more than 40 hours during the regular work week or consistent with the applicable provisions of collective bargaining agreements. The regular work day will include one 15 minute break for each four hours of work. A lunch period not to exceed one hour will be scheduled, but will not be counted for pay purposes. The district will be responsible for establishing the work day schedule for each classified staff member.

In the event a supervisor requests that a staff member work beyond the specified working hours and thus exceeds the 40 hours during the established work week, the district may grant, at the staff member's request, compensating time off in lieu of overtime pay consistent with applicable provisions of collective bargaining agreements. A staff member may accumulate up to 240 hours of compensating time. When the staff member reaches the 240-hour limit, compensatory time will cease to accrue and the staff member must either take compensating time off or receive pay for such excess hours. Custodial/maintenance and office staff will report for work when schools are closed for bad weather when required by the superintendent/designee.

RCW 28A.405.140	Assistance for teacher may be required after evaluation
RCW 28A.405.466	Presence of certificated personnel at school before and after school-Policy
RCW 49.46.120	Chapter establishes minimum standards and is supplementary to other laws — more favorable standards unaffected
RCW 49.46.130	Minimum rate of compensation for employment in excess of forty hour work week — Exceptions
WAC 296-128-550	Regular rate of pay
WAC 296-128-560	Compensating time off in lieu of overtime pay

Management Resources:

2015 – October Issue
Policy News, June 2006

Certificated Staff Work Hours

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 04.22.09; 09.14.12; 1.13.16

RESOLUTION OF STAFF COMPLAINTS

The board recognizes the importance of establishing reasonable and effective means for resolving difficulties which may arise among staff, to reduce potential areas of grievances and to establish and maintain recognized two-way channels of communication between supervisory personnel and staff.

Staff may use the administrative procedures to allege a violation of existing district policies or procedures that has directly aggrieved them. The procedures are established to provide a proper and equitable solution to a complaint at the lowest possible supervisory level and to facilitate an orderly procedure within which solutions may be pursued.

A complaint is a written claim by a staff member that alleges a violation of existing district policies or procedures that has directly aggrieved them.

Management Resources: 2015 - October Issue

REPORTING IMPROPER GOVERNMENTAL ACTION (Whistleblower Protection)

The district encourages the reporting, consistent with the district's procedures, of improper governmental actions by any district officers or employees and will protect employees against retaliatory employment actions for reporting improper governmental actions when the reports are made in compliance with this policy and related procedure.

District officers and employees are prohibited from taking retaliatory action against an employee because the employee has in good faith reported alleged improper governmental action in accordance with this policy and related procedure.

The superintendent/designee will establish procedures for receiving and acting on employee reports of improper governmental actions and responding to allegations of retaliation.

Legal References: RCW 42.41.010-060

Local Government Whistleblowers
Protection

Management Resources: 2015 - October issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 1.13.16

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 1/13/16

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading Policy 2030 Service Animals

Identifies 504 coordinator or executive director as deciding authority in coordination with the building principal.

New Procedure – will be developed and modeled after WSSDA and following approval of policy.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 2030 to second reading.

Report prepared by:

Paul Harvey, Executive Director Student Achievement

SERVICE ANIMALS IN SCHOOLS

The Steilacoom School District No.1 Board of Directors acknowledges its responsibility to permit students and/or adults with disabilities to be accompanied by a “service animal” as required by federal laws and Washington State’s law against discrimination. This policy governs the presence of service animals in the schools, on school property, including school buses and at school activities.

A “service animal” means an animal that is trained for the purpose of assisting or accommodating a disabled person’s sensory, mental or physical disability.

The parent/guardian of a student who believes the student needs to bring a service animal to school or an employee who wishes to bring a service animal to school, must submit a written request to the building principal. The building principal, in consultation with the ~~Executive Director for Student Services~~Section 504 coordinator or director of special services, as appropriate, will determine whether or not to permit the service animal ~~appropriately qualifies for inclusion~~ in school.

The superintendent will develop procedures to implement the policy.

Cross References:

- 5010 - Nondiscrimination and Affirmative Action
- 3210 - Nondiscrimination
- 2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
- 2161 - Special Education and Related Services for Eligible Students
- 2029 - Animals as Part of the Instructional Program

Legal References:

- American Disabilities Act (ADA), Revised Title II Regulations, 35 Service animals
- Section 504 of the Rehabilitation Act of 1973
- RCW 28A.642 Discrimination Prohibition
- RCW 49.60.040 Definitions

WAC 162-26 Public accommodations, disability discrimination

WAC 392-145-021(3) General operating requirements

WAC 392-172A-01035 Child with a disability or student eligible for special education

WAC 392-172A-01155 (3) Related services

WAC 392-190 Equal education opportunity - Unlawful discrimination prohibited

Adoption Date: 2.22.12

Revised Dates: **1.16**

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 1/13/16

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading Policy 2090 Program Evaluation

The policy outlines requirements for stated expectations; resources; plan for review of instructional programs.

Changes:

- A handful of shall's to will's.
- Changes wording from 'diagnose' to 'identify' for students not meeting standards/students with needs.
- Includes addition of prohibition of tests or measurements regarding student's or family's personal beliefs and practices; this is waivable with written parent permission.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 2090 to a second reading.

Report prepared by:
Paul Harvey, Executive Director of Student Achievement

PROGRAM EVALUATION

The board requires efficiency and effectiveness in all facets of its operations. In order to achieve this goal, the board ~~shall~~will provide:

- A. A clear statement of expectations and/or standards for the district's instructional programs;
- B. Staff, resources and support to achieve ~~the~~these stated expectations and/or standards; and
- C. A plan for evaluating instructional programs and services to determine how well expectations and/or standards are being met.

The district will utilize a variety of assessment processes to:

- A. Determine the effectiveness of the instructional programs;
- B. Assess the progress of individual students in attaining student learning goals or standards;
- C. ~~C. Diagnose~~Identify the needs of individual students who are not progressing at their expected rates; and
- D. Identify students who are in need of specialized programs.

Parents who wish to examine any assessment materials may do so by contacting the superintendent. Parent approval is necessary before administering a diagnostic personality test. Parents will be notified of their child's performance on any test or assessment conducted under the Washington State Assessment Program. No tests or measurement devices containing any questions about a student's personal beliefs and practices or his/her family's personal beliefs and practices in family life, morality and religion ~~shall~~will be administered unless the parent or guardian gives written permission for the student to take such a test, questionnaire or examination.

The superintendent ~~shall~~will prepare an annual report ~~which~~that reflects the degree to which district goals and objectives related to the instructional program have been accomplished. The superintendent ~~shall~~will annually review the assessment processes and procedures to determine if the purposes of the evaluation program are being accomplished. Specifically, the district ~~shall~~will adjust its curriculum if student performance under the Washington State Assessment Program indicates the district's students need assistance in identified areas.

Cross References: 4000 - Public Information Program

Legal References: Chapter 28A.230 RCW Compulsory Coursework and Activities
RCW 28A.655.100 Performance goals - Reporting requirements

WAC 392-500-020 Pupil tests and records — Tests — School district policy in writing

WAC 392-500-030 Pupil tests and records — Certain tests, questionnaires, etc. — Limitations

WAC 392-500-035 Pupil tests and records — Diagnostic personality tests — Parental permission required

Management Resources: Policy News, December 2000 Portions of HB 1209 Take Effect

Adoption Date: 2.27.08

Revised Dates: 12.11; 12.12; 1.16

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: January 13, 2016

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading of Policies 1000, 1005, 1114, and 1115

Policy 1000 – Legal Status and Operations

- Inclusion of phrasing around district's educational program
- Minor edits

Policy 1005 – Key Functions of the Board

- New language around function entitled "High Expectations for Student Learning"
- All titles of Board functions have been rephrased

Policy 1114 – Board Member Resignation and Vacancy

- Policy 1114 has minor edits to "Resignation" section
- Change of title
- Incorporates all Vacancy language from former Policy 1115

Policy 1115 – Vacancies

- WSSDA recommends deletion of Policy 1115 – with all vacancy language being absorbed into Policy 1114 "Board Member Resignation and Vacancy"

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policies 1000, 1005, 1114 and 1115 to a 2nd Reading.

Report prepared by:

Kathi Weight, Superintendent

LEGAL STATUS AND OPERATION

Legal Status

The board of directors of the Steilacoom Historical School District is the corporate entity established by the state of Washington to plan and direct all aspects of the district's operations to ~~the end that students shall have ample opportunity to achieve their individual and collective learning needs~~ ensure quality in the content of the district's educational program and provide students with an opportunity to achieve those skills recognized as requisite to learning.

The policies of the board define the organization of the board and the manner of conducting ~~its~~ official business. The board's operating policies are those that the board adopts from time to time to facilitate the performance of its responsibilities.

Organization

The corporate name of this school district is Steilacoom Historical School District No. 001, Pierce County, ~~s~~State of Washington. The district is classified as a first-class district and is operated in accordance with the laws and regulations pertaining to first-class districts.

In order to achieve its primary goal of providing each child with the necessary skills and attitudes, commensurate with his/her ability, to become effective citizens, the board ~~shall~~will exercise the full authority granted to it by the laws of the state. Its legal powers, duties and responsibilities are derived from state statute and regulation. Sources such as the school code (Title 28A RCW), attorney general's opinions and regulations of the ~~S~~State ~~B~~Board of ~~E~~Education (Title 180 WAC) and the ~~S~~State ~~S~~Superintendent of ~~P~~Public ~~I~~Instruction (Title 392 WAC) delineate the legal powers, duties and responsibilities of the board.

Number ~~o~~of Members And Terms ~~o~~of Office

The board ~~shall~~will consist of five members, elected by ballot by the registered voters of the district. Except as otherwise provided by law, board members ~~shall~~will hold office for terms of four years and until their successors are elected and qualified. Terms of board members ~~shall~~will be staggered as provided by law.

Newly-elected directors ~~shall~~will take office at the first official meeting of the board of directors after the election results have been certified by the county auditor. Prior to beginning their term, directors ~~shall~~will take and subscribe to an oath of office.

Cross References:	Board Policy 1111	Oath of office
Legal References:	RCW 28A.150.230 RCW 28A.315.035 RCW 28A.343.300 RCW 28A.343.320 RCW 28A.343.330	Basic Education Act – District school Organization of school districts Director — Elections — Terms — Numbers Directors — Declaration of candidacy Directors — Ballots — Form

RCW 28A.320.010	Corporate powers
RCW 28A.320.020	Liability for debts and judgments
RCW 28A.320.040	Directors — Bylaws
RCW 28A.343.360	Directors — Oath of Office
RCW 29A.20.030	Local officers, beginning of terms – Organization of district boards of directors
RCW 29A.20.040	Local elected officials, commencement of term and office

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 4.23.08~~5~~

Reviewed: 4.30.11

KEY FUNCTIONS OF THE BOARD

Acting on behalf of the people of each community, the school board will fulfill the following functions:

Vision~~Vision~~ Responsible Governance:

The board, with ~~community~~ participation by the community, ~~shall~~will envision the future of the school district's educational program and formulate goals, define outcomes and set the course for the school district. This will be done within the context of racial, ethnic and religious diversity and with a commitment to education excellence and equity for all students.

Structure~~Structure~~ Creating Conditions for Student and Staff Success:

To achieve the vision, the board will establish a structure which reflects local circumstances and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework. This includes employing a superintendent, developing and approving policies, formulating budgets, setting high instructional and learning goals for staff and students, and nurturing a climate conducive to continuous improvement.

High Expectations for Student Learning:

The board will continuously articulate the belief that all students can learn and that each student's learning can improve regardless of existing circumstances or resources. The board will act as leaders of a vision of shared learning that is supported by individual schools and the community.

Accountability~~Accountability~~ Accountability for Student Learning:

The board's accountability ~~to the community~~for student learning will include adopting a system of continuous assessment of all conditions affecting education, including assessments for measuring staff and student progress towards goals. The public will be kept informed about programs and progress. Staff and board training will be provided to ensure continuous improvement of student achievement.

Advocacy~~Advocacy~~ Community Engagement:

The board ~~shall~~will serve as education's key advocate on behalf of students and their schools. The board ~~shall~~will work to advance the community's vision for its schools, pursue the district's goals, encourage progress and energize systemic change and ensure that students are treated as whole persons in a diversified society.

Cross References: Board Policy 1310

Board Policy 1810

Board Policy 1820

Policy Adoption, Manuals and
Administrative Procedures

Annual Goals and Objectives

Evaluation of the Board

Management Resources: Policy News, 2012 – February Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 4.23.08; 5.25.11;

BOARD MEMBER RESIGNATION AND VACANCY

Resignation

Upon receipt of a director's written resignation, the board ~~shall discuss~~will acknowledge and announce the resignation at its next regularly scheduled meeting. ~~The board shall then acknowledge and accept the resignation.~~ The resignation ~~shall~~will be effective immediately, unless otherwise stated. If a future date is stated, the resignation may be withdrawn any time prior to the effective date.

Board members who have resigned may not vote on the selection of their replacement.

Vacancy

In case of a board vacancy, the remaining board members will fill such vacancy by appointment. The board will receive applications from any qualified persons seeking to fill the position after suitable public notice. Interviews of candidates for vacant positions will take place in a meeting open to the public. The board will appoint one of the candidates to serve until the next regularly scheduled board election, at which time a director will be elected for the unexpired term, if any.

The appointment will be approved, by roll call vote, by not less than three members of the board. If there exists fewer than three members, the educational service district board members will appoint a sufficient number to constitute a legal majority of the board. Should the board fail to fill a vacancy within ninety (90) days from the creation of such vacancy, the educational service district board members will fill such vacancy. Appointees will be United States citizens and qualified voter residents of the school district and appropriate director district, if any.

Cross References: 1450 - Absence of a Board Member

Legal References:

<hr/>	<u>RCW 28A.310.030 ESD Board —</u>
<hr/>	<u>Membership — Board member district</u>
<hr/>	<u>boundaries</u>
<hr/>	<u>RCW 28A.330.020 Certain board elections,</u>
<hr/>	<u>manner and vote required — Selection of</u>
<hr/>	<u>personnel, manner</u>
<hr/>	<u>RCW 28A.343.370 Vacancies</u>
<hr/>	<u>RCW 29A.04.151 Residence</u>
<hr/>	<u>RCW 42.30.110(h) Executive sessions</u>

Management Resources: 2009 – June Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 4.23.08, 6.8.11;

VACANCIES

~~In case of a board vacancy, the remaining board members shall fill such vacancy by appointment. The board will receive applications from any qualified persons seeking to fill the position after suitable public notice. The board will appoint one of the candidates to serve until the next regularly scheduled board election, at which time a director shall be elected for the unexpired term, if any.~~

~~The appointment shall be approved, by roll call vote, by not less than three members of the board. If there exists fewer than three members, the educational service district board members shall appoint a sufficient number to constitute a legal majority of the board. Should the board fail to fill a vacancy within ninety (90) days from the creation of such vacancy, the educational service district board members shall fill such vacancy. Appointees shall be United States citizens and qualified voters resident in the school district and appropriate director district, if any.~~

~~Cross References: Board Policy 1114 Board Member Resignation
Board Policy 1450 Absence of Board Member~~

~~Legal References: RCW 28A.310.030 ESD Board
RCW 28A.343.370 Directors Filling vacancies
RCW 28A.330.020 Certain board elections, manner and vote
required
RCW 42.30.110 (1)(h) Board member interviews in open public session~~

~~Adoption Date: 2.27.08~~

~~School District Name: Steilacoom Historical School District~~

~~Revised: 4.23.08~~

~~Reviewed: 4.30.11~~

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: January 13, 2016

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading – Policy 6106 – Allowable Costs for Federal Programs

Policy 6106- Allowable Costs for Federal Programs is a new policy for SHSD in response to new federal regulations. The new policy and procedure contain the criteria by which costs are determined to be “allowable” and thus be charged to a federal grant.

School Districts who receive federal grants are now required to have written policies and procedures on both cash management and allowable costs that reflect these cost principles.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 6106 to a 2nd Reading.

Report prepared by:
Kathi Weight, Superintendent

ALLOWABLE COSTS FOR FEDERAL PROGRAMS

Expenditures under federal programs are governed by the Federal Cost Principles contained in 2 CFR Part 200 Subpart E – Cost Principles. The district is committed to ensuring that costs claimed under Federal awards follow these cost principles as well as any special terms and conditions contained in the award. Additionally, as a grantee, the district is required to follow the more restrictive of the federal, state, and district policies.

When applying these cost principles, the district will:

- Maintain responsibility for the efficient and effective administration of the Federal award through the application of sound management practices;
- Assume responsibility for administering federal funds in a manner consistent with underlying agreements, program objectives and the terms and conditions of the federal award; and
- Apply accounting practices that are consistent with the cost principles, support the accumulation of costs as required by the principles, and provide for adequate documentation to support costs charged to the federal award.

The district will maintain a system of internal controls over federal expenditures to provide reasonable assurance that Federal awards are expended only for allowable activities and that the costs of goods and services charged to Federal awards are allowable and in accordance with the above referenced cost principles. Those controls will meet the following general criteria:

- Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles;
- Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items;
- Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the district;
- Be accorded consistent treatment;
- Be determined in accordance with generally accepted accounting principles;
- Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period; and
- Be adequately documented.

Cross References:

- 1610 - Conflicts of Interest
- 6101 - Federal Cash and Financial Management
- 6210 - Purchasing: Authorization and Control
- 6220 - Bid Requirements
- 6801 - Capital Assets/Theft-Sensitive Assets

Legal References: 2 CFR Part 200, Subpart E

Management Resources: 2015 - December Issue

Adoption Date:
School District Name: Steilacoom Historical School District
Revised Dates:

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: January 13, 2016

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading Policy 4000 Public Information Program

The major revision to policy 4000 is to include a section on staff communication with parents. It provides clear and concise instruction for how staff should communicate with the community in general. The goal of this revision is to set district-wide expectation for developing and maintaining a cooperative school-community relationships.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 4000 to a second reading.

Report prepared by:
Andre Stout, Principal Pioneer School & Superintendent Intern

PUBLIC INFORMATION PROGRAM

The district willshall strive to maintain effective two-way communication channels with the public. Such channels willshall enable the board and staff to interpret the school's/schools' performance and needs to the community and provide a means for citizens to express their needs and expectations to the board and staff.

The superintendent willshall establish and maintain a communication process within the school system and between it and the community. Such a public information program willshall provide for a district annual report, news releases at appropriate times, news media coverage of district programs and events, and regular direct communication between individual schools and the community members/patrons they serve. The public information program willshall also assist staff in improving their skill and understanding in communicating with the public.

Community opinion may be solicited through parent organizations, parent-teacher conferences, open houses and other such events or activities which may bring staff and citizens together. At times, board meetings may be scheduled at neighborhood schools. Survey instruments and/or questionnaires may be developed in order to gain a broad perspective of community opinion.

The board is a nonpartisan public body and as such willshall not endorse political candidates. Neither staff nor students willshall be asked to disseminate campaign materials from the schools nor willshall any of the district's facilities or communications services be used to disseminate such material.

The superintendent willshall identify staff who have significant public information responsibilities and establish guidelines for their work. The guidelines willshall address such matters as authority for making releases and the nature and content of bulletins to parents.

Staff Communications with the Public

Staff share the responsibility for communicating and interpreting the district mission, its policies, programs, goals and objectives to members of the community. Staff will perform their services and functions to the best of their ability and communicate with members of the community, parents, students and other staff in a sincere, courteous and considerate manner. Staff will strive to develop and maintain cooperative school-community relations and to achieve the understanding and mutual respect that are essential to the success of the district.

Confidential information about students or other staff will be released only as permitted by statute and district policies and procedures.

Collection Of Disciplinary Data

The district will collect data on student disciplinary actions taken in each school, and the information will be available to the public on request. This information may not be personally identifiable, and willshall not include a student's name, address or social security number.

District Annual Report

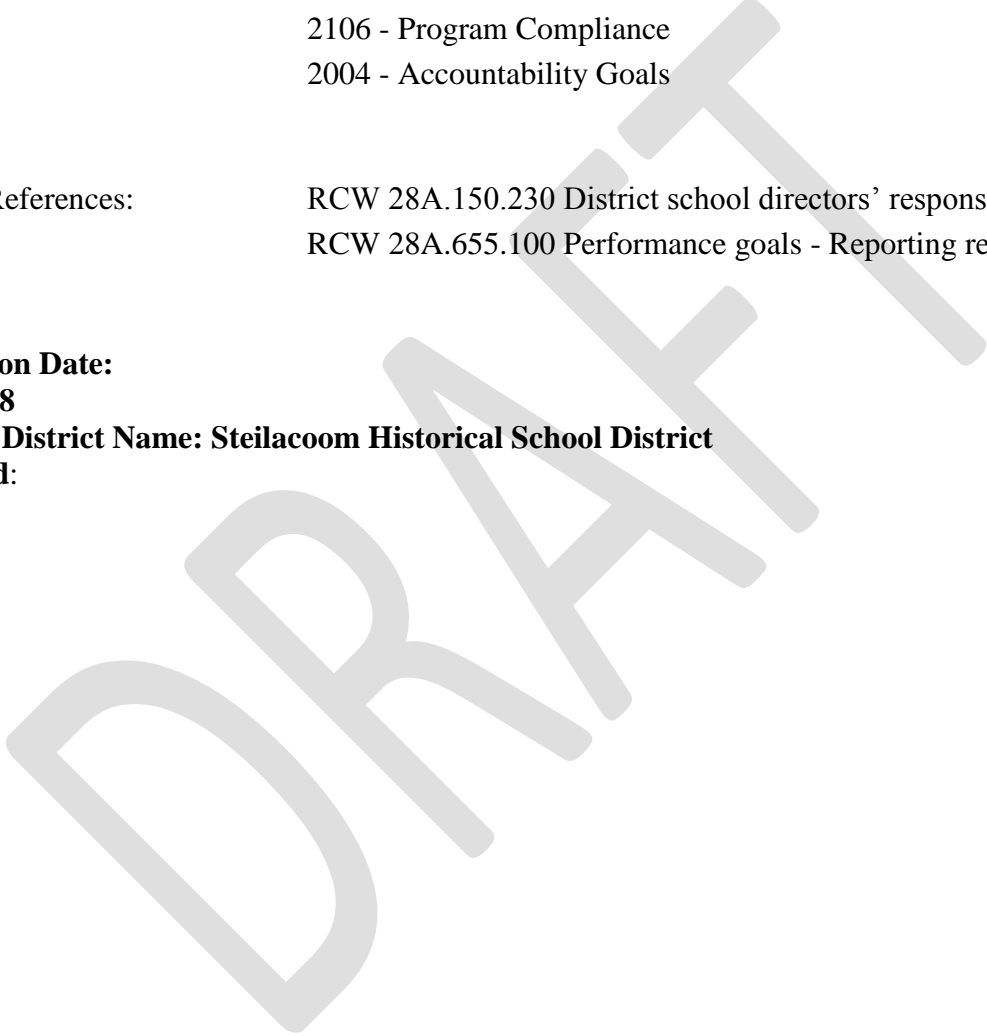
An annual report addressing the activities of the school district and the administration's recommendations for improvement of student learning and district operations willshall be prepared by the superintendent and presented to the board as soon as possible after the close of each school year. Upon board approval, the report willshall be made available to the public and used as one means for in-

forming parents and ~~community member~~citizens, the ~~Office of the Superintendent of Public Instruction~~state education agency, and other districts in the area, of the programs and conditions of the district's schools. The district is required to ensure awareness of and compliance with certain statutory requirements as specified in ~~Policy 2106 (Program Compliance)~~policy #2106. When the district is not in compliance, such deviations ~~will~~shall be incorporated into the annual report.

Cross References: 4020 - Confidential Communications
 2106 - Program Compliance
 2004 - Accountability Goals

Legal References: RCW 28A.150.230 District school directors' responsibilities
 RCW 28A.655.100 Performance goals - Reporting requirements

Adoption Date:
2.27.08
School District Name: Steilacoom Historical School District
Revised:



STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: January 13, 2016

Strategic Focus Area

- Teaching and Learning
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- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading of Policy 4020 Confidential Communications

The revision allows school officials to disclose confidential student information to appropriate parties if it is determined that there is a threat to the health or safety of an individual. There are a few terminology changes. However, the revision is required to support language in FERPA which allows districts to make a determination to provide confidential information about an individual if another individual's health and/or safety is in danger.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 4020 to a second reading.

Report prepared by:
Andre Stout, Principal Pioneer Middle School & Superintendent Intern

CONFIDENTIAL COMMUNICATIONS

The board recognizes that school staff must exercise a delicate balance regarding the treatment of information that was revealed in confidence. A staff member may, in his/her professional judgment, treat information received from a student as confidential while at other times decide to disclose what was learned to the school administration, law enforcement officers (including child protective services), the county health department, other staff members or the student's parents. The staff member should advise the student regarding the limitations and restrictions regarding confidentiality. The student should be encouraged to reveal confidences to his/her parents. If the staff member intends to disclose the confidence, the student should be informed prior to such action.

The following guidelines are established to assist staff members in making appropriate decisions regarding confidential information and/or communications:

- ~~A.~~ Information contained in the student's cumulative record folder is confidential and is only accessible through the custodian of student records. Information secured through the authorization of the ~~record's records~~ custodian ~~will~~shall remain confidential and will be used only for the purpose ~~for which~~that its access was granted.
- ~~B.~~ While certain professionals may have a ~~unique legal~~ confidential relationship (~~e.g. as in~~ attorney-client privileged communications and licensed psychologists), school staff members including counselors (~~except licensed psychologists~~) do not possess a confidentiality privilege.
- ~~C.~~ A staff member is expected to reveal information given by a student when there is a reasonable likelihood that a crime has or will be committed, (e.g., child abuse, sale of drugs, suicidal ideation).
- ~~D.~~ A staff member ~~will~~shall exercise professional judgment regarding the sharing of student disclosed information when there is reasonable likelihood that the student's welfare may be endangered.

 - A. If district officials determine there is a specific threat to the health or safety of a student or any other individual, it may disclose otherwise confidential student information to appropriate parties, as allowed by the Family Educational Rights and Privacy Act (FERPA).
- ~~E.~~ A staff member is encouraged to assist the student by offering suggestions regarding the availability of community services to assist a student in dealing with personal matters, (e.g. substance abuse, mental illness, sexually-transmitted diseases, pregnancy). The staff member should encourage the student to discuss such matters with his/her parents. Staff members are encouraged to discuss problems of this nature with the school principal prior to making contact with others.

Cross References:	5260 - Personnel Records
	4040 - Public Access to District Records
	3231 - Student Records
	2140 - Guidance and Counseling
	2121 - Substance Abuse Program

Legal References:

RCW 26.44.030(12) Reports — Duty and authority to make —
Duty of receiving agency — Duty to notify — Case planning and
consultation — Penalty for unauthorized exchange of information
— Filing dependency petitions — Investigations — Interviews of
children — Records — Risk assessment process (Updates take
effect December 1, 2013)

Adoption Date:

2.27.08

School Name: Steilacoom Historical School District

Revised:

DRAFT

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: January 13, 2016

Strategic Focus Area

- Teaching and Learning
- Safety, Service and Support
- Family & Community Involvement
- Resource Management

BACKGROUND INFORMATION

First Reading of Policy 4200 Safe and Orderly Learning Environment.

The revisions to policy 4200 clarify the term drugs to controlled substances. The revision also involved the re-writing of the sub-section titled Disruption of School Operations, clarifying when and how a person is directed to leave the premises.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 4200 to a second reading.

Report prepared by:
Andre Stout, Principal Pioneer School & Superintendent Intern

SAFE AND ORDERLY LEARNING ENVIRONMENT

Contacts With Staff

The learning environment and the staff's time for students will shall be free from interruption. Except in emergencies, staff will shall not be interrupted in their work. Brief messages will shall be recorded so as to permit the staff member to return the call when free.

Certificated staff will shall be available for consultation with students and community members, patrons one-half hour before school starts to one-half hour after school ends. Students and patrons are urged to make appointments with staff to assure an uninterrupted conference.

No one will shall solicit funds or conduct private business with staff on school time and premises.

Visitors

The board welcomes and encourages visits to school by parents/guardians, ~~other adult residents of the~~ community members, and interested educators. The superintendent will shall establish guidelines governing school visits to insure orderly operation of the educational process and the safety of students and staff.

Disruption Of School Operations

The superintendent or staff member in charge will direct a person to leave immediately If any person is under the influence of controlled substances, including marijuana (cannabis) drugs or alcohol; or is disrupting or obstructing any school program, activity, or meeting, or threatens to do so or is committing, threatening to imminently commit; or inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure (of any student, official, classified or certificated staff member or invitee) of the school district, ~~the superintendent or staff member in charge shall direct the person to leave immediately. If such a person refuses to leave, the superintendent or staff member shall immediately call for the assistance of a law enforcement officer.~~

If such a person refuses to leave, the superintendent or staff member will immediately call for the assistance of a law enforcement officer.

Cross References:

3510 - Associated Student Bodies

3124 - Removal-Release of Student During School Hours

Legal References:

RCW 28A.605.020 - Parents' access to classroom or school sponsored activities — Limitation

RCW 28A.635.020 - Wilfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty

RCW 28A.635.030 - Disturbing school, school activities, or meetings — Penalty

RCW 28A.635.090 - Interfering by force or violence — Penalty

RCW 28A.635.100 - Intimidating any administrator, teacher,

classified employee, or student by threat of force or violence unlawful — Penalty

20 U.S.C. 7908 - No Child Left Behind Act, Military Recruiter Provision

Management Resources: 2013 - February Issue

Adoption Date: 2.27.08

School District Name: Steilacoom Historical School District

Revised: 4.22.09;

DRAFT