Meeting Minutes

Steilacoom High School 54 Sentinel Drive Steilacoom, Washington

11-18-15

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

a. Pledge of Allegiance

Executive Director Beauchaine led the Pledge of Allegiance.

b. Roll Call

Director Wong made a motion to excuse Director Pierce; Director Denning seconded the motion and the motion passed (4/0). All other directors and Superintendent Weight present.

c. Approval of Agenda

Director Denning made a motion to approve the agenda; Director Wong seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

No comments.

III. PRESENTATIONS

a. Sequalitchew Creek Water Quality Project

Chloe Clark Elementary Principal Yoho introduced 3rd grade teacher Brett Bradshaw who introduced students Eli Vore, Ava Gin, Donaven Brown and Sadie Flake. The students presented a PowerPoint show about the Sequalitchew Creek Water Quality Project that all 3rd graders at their school have been involved in. Their presentation included the history of the area (DuPont) and the current status of the creek, its watershed and its inhabitants. Studies included science experiments, results and environmental impact.

b. Careers in Education

Steilacoom High Principal Hay introduced CTE teacher Keri Schultz-Brace who introduced Careers In Education students Akira Brown, Michaela Johnson, Deja Kumar, Mahea Ling-Oleole, Amanda Martin, Talina Sandoval and Tayler Syers-Howie. The students presented their Left Brain vs. Right Brain characteristics, personality and learning styles and its impact on careers in the field of education.

IV. APPROVAL OF MINUTES

Director Denning made a motion to approve the minutes of the 10.28.15 regular school board meeting; Director Wong seconded the motion and the motion passed (4 /0).

V. **CONSENT AGENDA**

Director Denning made a motion to approve the Consent Agenda; Director Wong seconded and the motion passed (4/0).

VI. **OLD BUSINESS**

a. **Approval of 2015 - 2021 Capital Facilities Plan**

Director Forbes made a motion to approve the 2015 - 2021 Capital Facilities Plan; Director Denning seconded the motion and the motion passed (4/0).

b. **Second Reading of Policy 2024, Online Learning**

Director Forbes made a motion to approve Policies 2024, 2025, 5222, 5260 and 6101, Director Denning seconded the motion and the motion passed (4/0).

c. **Second Reading of Policy 2025, Copyright Compliance**
d. **Second Reading of Policy 6101, Federal Cash and Financial Management**
e. **Second Reading of Policies 5222 Job Sharing Staff Members and 5260 Personnel Records**

VII. **NEW BUSINESS**

a. **Approval of Resolution 827-11-18-15, Approval of WSSDA Registration for Newly Elected Director**

Director Forbes made a motion to approve Resolution 827-11-18-15; Director Wong seconded the motion and the motion passed (4/0).

b. **Approval of Resolution 828-11-18-15, Acceptance of SHS Classroom Remodel Project**

Director Denning made a motion to approve Resolution 828-11-18-15; Director Wong seconded the motion and the motion passed (4/0).

c. **First Reading of Policy 3141, Non Resident Student**

Director Denning made a motion to move Policy 3141 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

d. **First Reading of Policy 4314, Notification of Threats of Violence or Harm**

Director Forbes made a motion to move Policy 3141 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

e. **First Reading of Policy 5202, Federal Motor Carrier Safety Admin Mandated**

Director Denning made a motion to move Policies 5202, 5251, 5252 and 5253 to a second reading; Director Wong seconded the motion and the motion passed (4/0).

f. **First Reading of Policy 5251, Conflicts of Interest**
g. **First Reading of Policy 5252, Staff Participation in Political Activities**
h. **First Reading of Policy 5253, Maintaining Professional Staff Student Boundaries**

VIII. **COMMENTS FROM THE AUDIENCE**

No comments.

IX. **BOARD COMMUNICATION**

No Board communication.

X. **ANNOUNCEMENTS**

- Superintendent Weight announced that the Steilacoom Preservation Review Board approved the SHS Gravel parking lot; landscaping not required. She also announced that Steilacoom High has added a Girls Bowling Team. Director Forbes announced Steilacoom High Swim and Dive Team results.
- Director Denning assisted the Cubs Scouts Color Guard during the Saltar's Point Veterans Day Assembly.

XI. **ADJOURNMENT**

Director Forbes made a motion to adjourn the meeting at 7:43 pm; Director Denning seconded the motion and the motion passed (4/0).

(Chair)

(Secretary/Superintendent)

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 11-18-15							
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**	
Kidd Debbie	Para Supervision	1.00	Anderson Island	11/23/2015	New Hire	Anderson Island ferry supervision (AM)	
Teller Mary	Para Sped	4.00	Pioneer	11/19/2015	New Hire	Para/Anderson Island ferry supervision (PM)	
Boichan Crystal	Para Student Specific	6.50	Saltar's Point	11/19/2015	New Hire		

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 11-18-15					
Name	**Position**	**Location**	**Effective Date**	**Amount**	**Comment**
Peddy Karen	Primary Music Director	Chloe Clark	9/3/2015	1,200.00	
Nixon Julie	Art Club	Pioneer	9/8/2015	600.00	
Kilga Wendi	Department Chair Lang Arts	Pioneer	10/27/2015	1,250.00	
Martin Michael	Department Chair Math	Pioneer	10/27/2015	1,250.00	
McJunkins Trina	Department Chair Special Ed	Pioneer	10/27/2015	1,250.00	
Beaulieu Derek	Department Chair Social Studies	Pioneer	10/27/2015	1,250.00	
Ripp Karen	Department Chair Science	Pioneer	10/27/2015	1,250.00	
Lensing Travis	Wrestling Assistant Coach	Steilacoom High	11/16/2015	4,196.63	
Flores Richard	Wrestling Assistant Coach	Steilacoom High	11/16/2015	3,947.25	
Johnson Rachel	Swimming Assistant Coach Boys	Steilacoom High	11/16/2015	3,697.50	
Redman Katherine	Event Manager Football/Volleyball	Steilacoom High	9/4/2015	1,050.00	
Bochenek Kelsey	Event Manager Soccer Girls	Steilacoom High	9/10/2015	600.00	
McDonald Michael	Bowling Head Coach Girls	Steilacoom High	11/10/2015		

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: November 18, 2015

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
October 31, 2015	Payroll	800655	to	800662	$ 18,079.14
October 31, 2015	Payroll A/P	118029	to	118055	$ 647,285.50
October 31, 2015	Payroll Taxes				$ 365,272.55
October 31, 2015	Direct Deposit				$ 1,006,958.39
October 26, 2015	Accounts Payable	118056	to	118056	$ 48,817.28
October 28, 2015	Accounts Payable	118057	to	118058	$ 38.99
October 28, 2015	Accounts Payable	118059	to	118094	$ 111,952.09
November 6, 2015	Accounts Payable	118095	to	118097	$ 620.00
November 6, 2015	Accounts Payable	118098	to	118147	$ 217,654.25
November 10, 2015	Accounts Payable	118148	to	118173	$ 199,907.30
		TOTAL GENERAL FUND:			**$ 2,616,585.49**
CAPITAL PROJECTS FUND:					
October 27, 2015	Accounts Payable	200289	to	200289	$ 100.00
October 29, 2015	Accounts Payable	200290	to	200292	$ 29,906.37
		TOTAL CAPITAL PROJECTS FUND:			**$ 30,006.37**
ASSOCIATED STUDENT BODY FUND:					
October 27, 2015	Accounts Payable	402451	to	402451	$ 10,908.64
October 29, 2015	Accounts Payable	402452	to	402456	$ 1,620.90
November 5, 2015	Accounts Payable	402457	to	402467	$ 10,502.41
		TOTAL ASSOCIATED STUDENT BODY FUND:			**$ 23,031.95**

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board