Regular Meeting Minutes

Pioneer Middle School, DuPont, Washington December 9, 2015, 7:00 PM

1. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm.

Executive Director Beauchaine led the Pledge of Allegiance.

Director Denning made a motion to excuse Director Pierce; Director Wong seconded the motion and the motion passed (4/0).

Director Denning made a motion to approve the agenda; Director Wong seconded the motion and the motion passed (4/0).

2. COMMENTS FROM THE AUDIENCE

SEA President Tanya Rontos, spoke on behalf of Steilacoom Education Association in thanking Yoshie Wong for her four years of service on the school board.

Chair Scott recognized Penny Coffey, DuPont City Council Member and Eric Corp, newly elected DuPont City Council Member, in attendance.

3. REPORTS - Fall Sports Review

Pioneer Middle Assistant Principal Nystrom reviewed the highlights of the Pioneer Middle fall sports season.

Steilacoom High Assistant Principal Tyrrell reviewed the highlights of the Steilacoom High fall sports season.

4. APPROVAL OF MINUTES

Director Forbes made a motion to approve the November 18, 2015 meeting minutes; Director Denning seconded the motion and the motion passed (4/0).

5. RECOGNITION OF DIRECTOR YOSHIE WONG

Chair Scott, Superintendent Weight and attending Board members recognized and thanked Yoshie Wong for her four years of service on the school board and presented her with a plaque and student made framed art piece.

6. RECEPTION

Chair Scott recessed the meeting at 7:24 pm for a recognition reception for Ms. Wong. Chair Scott called the meeting back to order at 7:47 pm.

7. SWEARING IN OF BOARD DIRECTORS

a. Oath of Office - Steve Schenk, Position 4

Superintendent Weight issued the Oath of Office to Director Schenk to serve a four year term.

b. Oath of Office - Sam Scott, Position 5

Superintendent Weight issued the Oath of Office to Director Scott to serve a third four year term.

8. **CONSENT AGENDA**

Director Denning made a motion to approve the Consent Agenda which included personnel reports, November and December 2015 Accounts Payable, November 2015 Payroll, technology surplus and SHS Wrestling trip; Director Schenk seconded the motion and the motion passed (4/0).

9. **OLD BUSINESS**

a. **Second Reading of Policy 3141 Non Resident Students**

Director Forbes made a motion to consolidate and approve the second readings of Policy 3141, 4131, 5202, 5251, 5252 and 5253; Director Denning seconded the motion and the motion passed (4/0).

b. **Second Reading of Policy 4131 Notification of Threats of Harm or Violence**
c. **Second Reading of Policies 5202 Federal Motor Carrier Safety Admin Mandate, 5251 Conflicts of Interest and 5253 Maintaining Professional Staff Student Boundaries.**
d. **Second Reading of Policy 5252 Staff Participation in Political Activities**

10. **NEW BUSINESS**

a. **Election of Board Chair**

Superintendent Weight opened the floor for nominations for Board Chair to serve a one year term. Director Denning nominated Director Scott. No further nominations. A roll call vote was called stating the name of the vote. Denning- Scott; Forbes - Scott; Scott - Scott; Schenk – Scott. Sam Scott elected Board Chair (4/0).

b. **Election of Board Vice Chair**

Chair Scott opened nominations for Board Vice Chair to serve a one year term. Director Denning nominated Director Forbes. No further nominations. A roll call vote was called stating the name of the vote. Denning – Forbes; Forbes – Forbes; Scott – Forbes; Schenk – Forbes. Bob Forbes elected Board Vice Chair (4/0).

c. **Approval of Resolution 829-12-09-15 Emergency Grant**

Director Denning made a motion to approve resolution 829-12-09-15, Emergency Grant Completion; Director Schenk seconded the motion and the motion passed (4/0).

d. **Approval of Steilacoom High Overflow Parking Lot Project**

Director Denning made a motion to approve Capital Project Fund funds requested to complete the project; Director Schenk seconded the motion and the motion passed (4/0). Director Forbes, Denning and Scott commented on the bureaucratic regulations and requirements that increased the costs to complete this project. Director Denning noted that these concerns have been submitted as standing points by WSSDA to change certain regulations.

e. **First Reading of Policy 5231 Length of Work Day**

Director Denning made a motion to move the Policy 5231 to a second reading; Director Forbes seconded the motion and the motion passed (4/0).

f. **First Reading of Policy 5270 Resolution of Staff Compliance**

Director Denning made a motion to move Policy 5270 to a second reading; Director Schenk seconded the motion and the motion passed (4/0).

g. **First Reading of Policy 5271 Reporting Improper Governmental Action**

Director Forbes made a motion to move Policy 5271 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

11. **COMMENTS FROM THE AUDIENCE**

Mark Riekena, DuPont, commented on communications between the district and families surrounding a recent event.

12. **BOARD COMMUNICATION**

Director Denning received communications regarding a recent incident at Pioneer Middle School.

Director Scott and Superintendent Weight received communications regarding the middle school incident and one specifically regarding the change to the new federal education bill and a thank you to Yoshie Wong for her service as a school director as well as a welcome to Director Schenk.

13. **ANNOUNCEMENTS**

Director Forbes announced upcoming SHS winter sports events. Director Scott announced SHS Boys swimming on December 17.

Superintendent Weight announced the upcoming concerts at Pioneer Middle and Steilacoom High Schools.

Superintendent Weight thanked the DuPont Police for their recent assistance and partnership. They will be assisting the schools with the addition of a Community Resource Officer in January 2016.

Chair Scott announced the new Steilacoom Chief of Police, T.J. Rodriguez.

Director Forbes announced the SHS play Thursday and Friday night.

14. **ADJOURNMENT**

Director Forbes made a motion to adjourn the meeting at 8:13 pm; Director Denning seconded the motion and the motion passed (4/0).

(Chair)

K Weight

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: December 9, 2015

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
November 19, 2015	Accounts Payable	118174	to	118216	$ 56,503.32
November 19, 2015	Accounts Payable	118217	to	118227	$ 202.37
November 19, 2015	Accounts Payable	118228	to	118228	$ 118.72
November 23, 2015	Accounts Payable	118229	to	118229	$ 1,694.13
November 30, 2015	Payroll	800663	to	800669	$ 15,648.52
November 30, 2015	Payroll A/P	118230	to	118255	$ 639,264.08
November 30, 2015	Payroll Taxes				$ 361,034.70
November 30, 2015	Direct Deposit				$ 989,306.87
November 30, 2015	Accounts Payable	118256	to	118256	$ 34,984.74
December 2, 2015	Accounts Payable	118257	to	118285	$ 62,684.23
		TOTAL GENERAL FUND:			**$ 2,161,441.68**
CAPITAL PROJECTS FUND:					
November 12, 2015	Accounts Payable	200293	to	200294	$ 28,440.71
November 19, 2015	Accounts Payable	200295	to	200296	$ 1,345.24
November 20, 2015	Accounts Payable	200297	to	200298	$ 44,480.70
December 3, 2015	Accounts Payable	200299	to	200299	$ 13,034.30
		TOTAL CAPITAL PROJECTS FUND:			**$ 87,300.95**
ASSOCIATED STUDENT BODY FUND:					
November 12, 2015	Accounts Payable	402468	to	402478	$ 4,082.96
November 19, 2015	Accounts Payable	402479	to	402488	$ 4,090.28
November 19, 2015	Accounts Payable	402489	to	402490	$ 33.00
November 20, 2015	Accounts Payable	402491	to	402494	$ 4,100.00
November 23, 2015	Accounts Payable	402495	to	402495	$ 340.10
November 30, 2015	Accounts Payable	402496	to	402496	$ 15,599.36
December 3, 2015	Accounts Payable	402497	to	402505	$ 4,239.99
		TOTAL ASSOCIATED STUDENT BODY FUND:			**$ 32,485.69**

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

K Weight

Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 12-9-15					
Name	**Position**	**Location**	**Effective Date**	**Amount**	**Comment**
Anderson-Gonzalez Barbie	Primary Music Director	Cherrydale	1/6/2016	1,200.00	
Robertson David	Track High Head Coach	High School	2/29/2016	4,927.50	
Wusterbarth Gary	Apex Coordinator	High School	9/3/2015	2,400.00	
Bradbury Thomas	FFA Advisor	High School	12/2/2015	2,400.00	
Snyder Mary	Assessment Coordinator	Saltar's Point	1/4/2016	500.00	
Parrotte Colette	TILT Leadership	Saltar's Point	11/30/2015	800.00	
Snow Dena	TILT Leadership	Saltar's Point	11/30/2015	800.00	
Fannin Coleman	TILT Leadership	Saltar's Point	11/30/2015	800.00	
Griffin Katelyn	TILT Leadership	Saltar's Point	11/30/2015	800.00	
Isler Denise	TILT Leadership	Saltar's Point	11/30/2015	800.00	
Snyder Mary	TILT Leadership	Saltar's Point	11/30/2015	800.00	
Isler Denise	Leadership Club	Saltar's Point	11/12/2015	1,200.00	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 12-9-15						
Name	**Position**	**Hours**	**Location**	**Effective Date**	**Action**	**Comment**
Brown Nicole	Paraeducator	6.50	Cherrydale	12/14/2015	New Hire	Temporary for remainder of 2015-16