



Study Session of the Board of Directors

Pioneer Middle School 1750 Bob's Hollow Lane DuPont, WA 98327

2/8/2017 06:00 PM

- 1. CALL TO ORDER** **(Action)**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Approval of Agenda
- 2. TOPIC FOR BOARD DISCUSSION**
 - a. CTE Advisory Committee** **(Discussion)**

Presenter: Krista Lallemand

[CTE Strategic Plan Mid Point Progress.pdf \(p. 2\)](#)

[CTE Pathways.pdf \(p. 5\)](#)

[CTE Pathways Board Presentation.pdf \(p. 6\)](#)
 - b. 2016 - 2017 Annual Report** **(Discussion)**

Presenter: Kathi Weight
 - c. Board Self-Assessment Tool** **(Discussion)**
- 3. ADJOURNMENT** **(Action)**



Steilacoom High School Career and Technical Education

Program Improvement Plan 2016-2017
Mid-Year Progress Report, February 8, 2017



District Goal 1: Family and Community Involvement

Goal: During the 2016-2017 school year the CTE program at SHS will develop and strengthen communication between the school and key stakeholders including students, parents, community members, Pierce County WAVA, and industry partners.

Rationale: Maintaining general and program specific advisory boards is one of the program standards for all Washington CTE programs. Partnering with industry partners and experts in Pierce County will be invaluable to the growth of our programs. Additionally, improved communication with our students and parents about how to best incorporate CTE courses into their chosen high school pathways will ensure the stability and growth of our programs over time.

Plan to Monitor Progress: We will monitor progress by keeping detailed notes about our meetings and communication in our program binder. We will also monitor number of visits to our CTE websites monthly.

Action Steps:

- Quarterly meetings of the general advisory board
- Updated information on the CTE tab of the school website to include:
 - Programs of study
 - Clear course descriptions
 - Strategies for incorporation CTE courses into Core-24 requirements
 - Links to programs offered at PCSC
 - Updated videos highlighting program offerings including those at the Pierce County Skills Center (PCSC)
- Continuation of our winter and spring CTE Advisory Meetings and partnering with University Place School District to increase industry partnerships

Mid-Year Progress Update:

- General Advisory Board established
 - One meeting per school quarter, two meetings so far this year
 - CTE Director: Krista Lallemand
 - CTE Counselor: Sarah Campbell
 - District Office Representative: Paul Harvey
 - School Board Representative: Steve Schenk, School Board Member
 - Community Representative: Jamie Garrett, Community Member
 - High School Representative: Kari Roddan, SHS Leadership Team Member, CTE
 - Middle School Representative: Kurt Bethman, CTE Teacher
- Partnership with University Place School District for Program Specific Advisory Board
 - Winter meeting hosted by SHS, February 9, 2017
 - Spring meeting to be hosted by Curtis High School
- Course pathways updated with PCSC courses included

<ul style="list-style-type: none"> ○ Pathway options will be presented to all SHS students and 8th grade students during registration in the month of February ○ Pathway session will be held at High School and Beyond Night on March 2 ○ Video highlighting our programs currently in production ● Membership in Pierce County WAVA
District Goal 2: Resource Management
Goal: During the 2016-2017 school year, SHS will conduct an internal audit, including detailed program reviews, of all CTE programs to ensure compliance with state wide requirement.
<p>Rationale: We completed an external audit with OSPI during the 2015-2016 school year. While we did well in this audit process, we want to continue the yearly comprehensive program review process to ensure that our programs are as successful as possible and provide our students with the best opportunities available.</p> <p>Plan to Monitor Progress: Each CTE course and program will complete the comprehensive program review process at the end of each school year. The program reviews will be kept on file in the CTE director's office to inform progress for the following year.</p>
<p>Action Steps:</p> <ul style="list-style-type: none"> ● Update and maintain binders for each course including pathway outlines, teacher credentials, updated frameworks, dual-credit forms, budget allocations and expenditures, and annual program review documentation. ● Audit of current courses to ensure CIP codes and teacher credentials are compatible. ● Review of budget allocations and detailed tracking of expenditures for each program.
<p>Mid-Year Progress Update:</p> <ul style="list-style-type: none"> ● Audit of teacher certificate codes and state CIP codes was completed during the first semester and all are now in compliance ● Updates of frameworks for those courses in need are in process with OSPI ● Monthly finance meetings with Mr. Brittan to monitor fiscal resources specific to CTE
District Goal 3: Teaching and Learning
Goal: During the 2016-2017 school year, SHS will expand our CTE pathways by building connections between middle and high school courses, increasing articulation with post-secondary programs, and adding one or more pathways of study.
<p>Rationale: CTE programs provide valuable skills for students in both career and post-secondary study. Emphasizing the usefulness of the programs to our students will allow them to see the big picture and also raise awareness for multiple high-demand, high-paying nontraditional fields.</p> <p>Plan to Monitor Progress: We will monitor our progress by comparing the current CTE Pathways outline to the one that will be presented at the end of the year. Additionally, we will look at the number of dual-credit course offerings in the fall of 2017 as compared to the fall of 2016.</p>
<p>Action Plans:</p> <ul style="list-style-type: none"> ● Develop articulation agreements for each of our pathways of study, and increase the number of dual credit courses offered.

<ul style="list-style-type: none"> • Introduce the idea of precision exams for pathways that have multiple levels of courses (i.e. Engineering 1, 2, 3). • Partner with the middle school to clearly identify how courses at the middle school level support those at the high school.
Mid-Year Progress Update: <ul style="list-style-type: none"> • Addition of courses to expand offerings for our students in 2017-2018 <ul style="list-style-type: none"> ▪ AP Environmental Science ▪ Business Statistics ▪ Financial Math ▪ American Sign Language 4 ▪ Ceramics ▪ AP Studio Art • Pierce County Skills Center will visit SHS during both lunches on February 14th and for our Beyond High School night on March 2 • We are in talks with PCSC about offering a satellite summer school campus so students can add some flexibility to their schedules and experience a larger variety of CTE courses
District Goal 4: Safety, Service and Support
Goal: During the 2016-2017 school year we will monitor and maintain the current program-specific safety plans.

Student Highlights

Film Club: Our film club traveled to New York this fall to compete in the AT&T film festival. They not only won the contest, but portions of their film will be featured in a nationwide anti-cyberbullying campaign sponsored by AT&T.

PCSC Fire Science Student of the Month: Bailey Fischer was named the PCSC Fire Science Student of the Month for the month of November.

American Sign Language 3: Students in our ASL 3 courses are now able to communicate with deaf children from other schools through the use of a video phone system set up by our technology department.

Expanded College Credit: We offer college credit through articulation agreements for the following courses: ASL 1, 2, and 3, Human Development, Advanced Foods, Marketing, and Careers in Education. College credit can also be earned with successful completion of the AP Psychology exam.

School Resource Officer: Recently our new SRO, Justin Hamerick partnered with our health teachers for a lesson about the dangers of underage drinking and drinking and driving.

Upcoming Dates

Program Specific Advisory Board, Winter- Thursday, February 9, 2017, 6pm SHS Foods Room
General Advisory Board, Quarter 3- Thursday, March 23, 2017, 7:45am SHS Conference Room
General Advisory Board, Quarter 4- Friday, May 19, 2017, 7:45am SHS Conference Room
Program Specific Advisory Board, Spring, (Hosted by Curtis High School) TBD

CTE Pathways							
Pathway	Commercial Art			PLTW Engineering	Health Science		American Sign Language
Track	<i>Studio</i>	<i>Digital Production</i>	<i>Business</i>		<i>Nutrition & Wellness</i>	<i>Human Development</i>	
Level 1	Art 1 ¹	Graphics 1 ²	Marketing*	Intro to Engineering	Foods	Health ³	ASL 1*
		Photo/Video					
		Web Design 1					
Level 2	Art 2	Graphics 2	Student Store*	Principles of Engineering	Creative Foods	Independent Living	ASL 2*
	Jewelry	Web Design 2				Human Development*	
	Textiles						
	Interior Design						
Capstone	(AP Studio Art)	Graphics 3/4	Journalism	Civil Architecture	Advanced Foods*	Careers in Education*	(AP ASL)
		Yearbook				AP Psychology*	
Exam	(AP Test)	(Precision)		(Precision)	(Precision)	AP Test	
Product	College Credit	College Credit	College Credit	College Credit	College Credit	College Credit	College Credit
CTSO	Fashion Club	Skills USA	DECA	TSA	FCCLA		
OSPI Career Cluster	Arts	A/V Technology	Business	STEM	Hospitality	Human Services	Education

¹ Freshman Eligible Course² Freshman Eligible Course³ Freshman Eligible Course

* Dual Credit

(Parenthesis) Future Offerings

SHSD CTE Pathways									
Pathway	Fine Arts		Business and Marketing	Digital Production	PLTW Engineering	Health Science		Agriculture, Food, and Natural Resources	American Sign Language
Track	Studio	Theatre Arts				Nutrition & Wellness	Human Development		
Level 1	Art 1**	Technical Theater 1**	Marketing 1**	Graphics 1**	Intro to Engineering**	Foods**	Health**	Plant Science	ASL 1*/**
				Photo/Video**					
				Web Design 1**					
Level 2/3	Art 2**	Technical Theatre 2	Marketing 2	Graphics 2**	Principles of Engineering	Creative Foods**	Human Development*/**	Marine and Wildlife Biology	ASL 2*
	Jewelry**		Business Statistics	Web Design 2**			Financial Math		
	Textiles**			Journalism**					
	Interior Design**								
	Ceramics**								
Level 3/4	AP Studio Art*		Student Store*	Graphics 3/4	Civil Engineering & Architecture	Advanced Foods*	Careers in Education*	AP Environmental Science*	ASL 3/ASL 4*
				Yearbook			AP Psychology*		
Exam	AP Exam						AP Exam	AP Exam	
Product	College Credit		College Credit			College Credit	College Credit	College Credit	College Credit
CTSO	Fashion Club Art Club	Drama Club	DECA	Skills USA	TSA	FCCLA		FFA	FCCLA
OSPI Career Cluster	Arts		Business Marketing	A/V Technology	STEM	Hospitality	Human Services	Natural Resources	Education
MS Course Offerings	Art***			Photo/Video	Gateway to Technology				

* Offers College Credit

** Freshman eligible course

*** Not CTE but supports future CTE Pathway

Programs of Study Available at the Pierce County Skills Center

- Aerospace Composites
- Aerospace Machining/Fabrication
- Automotive Technology
- Construction Trades
- Criminal Justice
- Culinary Arts
- DigiPen Video Game Development
- Fire Science and Emergency Services
- Medical Careers
- PC Networking and Hardware Repair
- Pre-Pharmacy Technology
- Pre-Physical Therapy and Sports Medicine
- Pre-Veterinary Technology
- Cosmetology