



**School Board Regular Meeting Minutes**  
**Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington**  
**Thursday, 8/24/2017**

**STUDY SESSION**

- Review of agenda

**REGULAR MEETING**

**I. CALL TO ORDER**

Chair Scott called the meeting to order at 7:00 pm.

Executive Director Beauchaine led the Pledge of Allegiance.

Director Denning made a motion to excuse Director Forbes; Director Pierce seconded the motion and the motion passed (4/0).

Director Pierce made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (4/0).

**II. COMMENTS FROM THE AUDIENCE**

- Cara Mitchell, DuPont, supporting second activity bus at the high school.

**III. INTRODUCTION - NEW STAFF**

Superintendent Weight introduced each school principal who in turn introduced their new staff. The district has hired 33 new staff to start the 2017-18 school year.

**IV. REPORTS**

**a. State Assessment Results**

Executive Director McClure presented 2016-17 school year state assessment results and analysis.

**V. CONSENT AGENDA**

Director Denning made a motion to approve the Consent Agenda which included ASB accounts payable, surplus, attached personnel reports and Resolution 841-8-24-17; Director Pierce seconded the motion and the motion passed (4/0).

**VI. OLD BUSINESS**

**a. Approval of Resolution 842-08-24-17, 2017-18 School Year Budget**

Director Denning made a motion to approve Resolution 842-08-24-17 Approval of 2017-18 School Year Budget; Director Schenk seconded the motion and the motion passed (4/0).

**b. District and Board Goals 2017-18**

Superintendent Weight presented the 2017-18 District and Board goals. They will move to approval at the September 27, 2017, Board meeting.

**c. Second Reading of Policy 1210 Annual Organizational Meeting**

Director Pierce made a motion to approve Policy 1210; Director Denning seconded the motion and the motion passed (4/0).

**d. Second Reading of Policy 1220 Board Officers and Duties of the Board Members**

Director Denning made a motion to approve Policy 1220; Director Pierce seconded the motion and the motion passed (4/0).

**e. Second Reading of Policy 1225 School Director Legislative Program**

Director Pierce made a motion to approve Policy 1225; Director Schenk seconded the motion and the motion passed (4/0).

**VII. NEW BUSINESS**

**a. Approval of July and August 2017 General Fund Accounts Payable and July 2017 Payroll**

Director Denning made a motion to approve the July and August 2017 General Fund accounts payable and July 2017 payroll; Director Pierce seconded the motion and the motion passed (3/0/1 Director Schenk recused).

**b. 2018 Enrichment Levy**

The Board requested additional information regarding levies in surrounding school districts.

**c. First Reading of Policy 1410 Executive or Closed Sessions**

Director Pierce made a motion to move Policy 1410 to a second reading; Director Denning seconded the motion and the motion passed (4/0).

**d. First Reading of Policy 5005 Employment: Disclosures, Certification Requirements, Assurances & Approval**

Director Denning made a motion to move Policy 5005 to a second reading; Director Pierce seconded the motion and the motion passed (4/0).

**e. First Reading of Policy 4040 Public Access to District Records**

Director Denning made a motion to move Policy 4040 to a second reading; Director Pierce seconded the motion and the motion passed (4/0).

**f. New Construction Mitigation Fees**

Superintendent Weight updated the Board on the progress of working with the City of DuPont regarding new construction impact fees. Chair Scott and Director Denning gave the historical developments and need for this process with the City of DuPont. Developers will be responsible these fees, not the City of DuPont.

**VIII. COMMENTS FROM THE AUDIENCE**

for

No comments.

**IX. BOARD COMMUNICATION**

- Director Schenk was contacted by parents regarding the high school activity bus
- Director Pierce was contacted by a parent regarding teacher placement
- Director Denning was contacted by a parent regarding girls sports at the high school (more offered in fall than winter)
- Chair Scott has been corresponding with DuPont Mayor Courts regarding mitigation fees

**X. ANNOUNCEMENTS**

- Director Schenk commended Principal Gary Yoho who spoke at a DuPont Community Connection meeting
- Director Denning commented on a WSSDA conference speaker regarding equity
- Chair Scott announced the First day of school August 31; staff return August 28, 2017
- Superintendent Weight announced that the Transforming Professional Learning (TPL) group (Paul Harvey, Louann Stalder and teacher leaders) was highlighted in an OSPI publication
- SHS football jamboree tomorrow in Chehalis, 6 pm

**XI. ADJOURNMENT**

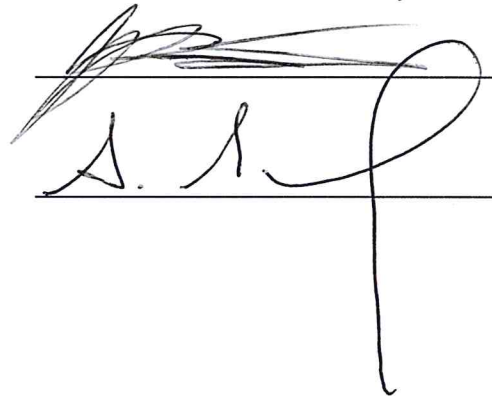
Director Denning made a motion to adjourn the meeting at 7:56 pm; Director Pierce seconded the motion and the motion passed (4/0).

  
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(Chair)

  
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(Secretary/Superintendent)

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

<b>Personnel Report 8-24 -17</b>					
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Amount</b>	<b>Comment</b>
MCDONALD, JODY D	ANIME CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
WUSTERBARTH, GARY A	APEX COORDINATOR	HIGH SCHOOL	8/31/2017	2,400.00	
KELLER, AIRICA C	ART CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
REDMAN, KATHERINE J	ASB ADVISOR	HIGH SCHOOL	8/31/2017	4,500.00	
CLAPP, NANCY M	ASL CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
VEGH, MATTHEW BENJAMIN	BAND	HIGH SCHOOL	8/31/2017	4,500.00	
LITT, TERESA ANN	BOOK CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
ECK, KASEY LEIGH	CHOIR	HIGH SCHOOL	8/31/2017	4,500.00	
BOCHENEK, KELSEY NOELLE	CLASS ADVISOR	HIGH SCHOOL	8/31/2017	2,400.00	
CLAPP, NANCY M	CLASS ADVISOR	HIGH SCHOOL	8/31/2017	2,400.00	
SORTORE, PATRICIA R	CLASS ADVISOR	HIGH SCHOOL	8/31/2017	2,400.00	
WEYHRAUCH, BRENDA JO BENNETT	CLASS ADVISOR	HIGH SCHOOL	8/31/2017	2,400.00	
ROBERTSON, DAVID H	CROSS COUNTRY ASSISTANT COACH	HIGH SCHOOL	8/21/2017	3,038.25	
LANGE, JENNIFER DETZI	CROSS COUNTRY HEAD COACH	HIGH SCHOOL	8/21/2017	4,051.00	
HAYDEN, CHRISTINA MARIE	DECA	HIGH SCHOOL	8/31/2017	2,400.00	
BOCHENEK, KELSEY NOELLE	DEPT CHAIR	HIGH SCHOOL	8/31/2017	2,500.00	
EASTMAN, KATHLEEN A	DEPT CHAIR	HIGH SCHOOL	8/31/2017	2,500.00	
SCHULTZ-BRACE, KERI LYNN	DEPT CHAIR	HIGH SCHOOL	8/31/2017	2,500.00	
STUTZ, MIGUEL E	DEPT CHAIR	HIGH SCHOOL	8/31/2017	2,500.00	
WUSTERBARTH, GARY A	DEPT CHAIR	HIGH SCHOOL	8/31/2017	2,500.00	
ZIMMERMAN, CHRISTINA MARIE	DEPT CHAIR	HIGH SCHOOL	8/31/2017	2,500.00	
HAYDEN, CHRISTINA MARIE	DRAMA PRODUCTION 1	HIGH SCHOOL	8/31/2017	2,400.00	
HAYDEN, CHRISTINA MARIE	DRAMA PRODUCTION 2	HIGH SCHOOL	8/31/2017	2,400.00	
RODDAN, KARI ANN	FCCLA CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
JELLISON, ELISABETH J	FFA CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
BONALDO, DEREK PATRICK	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	4,352.63	
CHACHERE, SEDRICK C	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	4,352.63	
KOUBELE, NICHOLAS ADDISON	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	4,352.63	
CRAWFORD, ANTHONY DRUVIELL	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	4,626.00	

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

MCDONALD, MICHAEL J	FOOTBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	4,626.00	
LANE, RICHARD BUD	FOOTBALL HEAD COACH	HIGH SCHOOL	8/16/2017	6,168.00	
CLARK, MICHAEL R	GOLF BOYS HEAD COACH	HIGH SCHOOL	8/21/2017	4,051.00	
FORD, JOHN ARTHUR	GOLF GIRLS HEAD COACH	HIGH SCHOOL	8/21/2017	4,051.00	
ANDERSON, ERIN RUTH	HONOR SOCIETY	HIGH SCHOOL	8/31/2017	2,400.00	
CLAPP, NANCY M	KEY CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
ZIMMERMAN, CHRISTINA MARIE	KEY CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
ANDERSON, ERIN RUTH	MATH CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
ALBERT, ROYCE F	MODEL UN CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
BRADBURY JR, THOMAS A	NEWSPAPER CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
RENNER, NATHAN S	SOCCER GIRLS ASSISTANT COACH	HIGH SCHOOL	8/21/2017	3,335.81	
PICKETT, TAYLOR WILLIAM	SOCCER GIRLS HEAD COACH	HIGH SCHOOL	8/21/2017	4,841.50	
ALBERT, ROYCE F	S2S	HIGH SCHOOL	8/31/2017	2,400.00	
CUNNINGHAM, AMANDA V	SWIM GIRLS ASSISTANT COACH	HIGH SCHOOL	8/21/2017	3,478.13	
CASEY, KATHRINE J	SWIM GIRLS HEAD COACH	HIGH SCHOOL	8/21/2017	4,930.00	
JONES, CARL	TECH STUDENT ASSOC CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
BETHMAN, KURT VON	TENNIS BOYS ASSISTANT COACH	HIGH SCHOOL	8/21/2017	1,783.31	shared stipend
MAGAWAY, ALAN	TENNIS BOYS ASSISTANT COACH	HIGH SCHOOL	8/21/2017	1,783.31	shared stipend
MANNING, ERNEST W	TENNIS BOYS HEAD COACH	HIGH SCHOOL	8/21/2017	4,755.50	
JACKSON, JASMINE L	VOLLEYBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	3,404.44	
LARUE, HAILEY HANNAH	VOLLEYBALL ASSISTANT COACH	HIGH SCHOOL	8/21/2017	3,404.44	
SUEK, BLAIR LOUISE	VOLLEYBALL HEAD COACH	HIGH SCHOOL	8/21/2017	4,921.50	
ANDERSON, ERIN RUTH	YOUTH MENTORSHIP CLUB	HIGH SCHOOL	8/31/2017	2,400.00	
KALLAY, ZELMA RAY	ART CLUB	PIONEER	8/31/2017	2,400.00	
BROWN-JOLLY, MYRANDA ARLINE	ASB ADVISOR	PIONEER	8/31/2017	2,500.00	
STOUT, JENESSA KELLY	BAND	PIONEER	8/31/2017	2,500.00	
MCAVOY, ROBERT AMES	BASEBALL ASSISTANT COACH	PIONEER	3/29/2018	3,176.25	
HAYES, BRUCE DELEKLI	BASEBALL HEAD COACH	PIONEER	3/29/2018	4,235.00	
MARTIN, MICHAEL SEAN	BASKETBALL BOYS ASSISTANT COACH	PIONEER	1/29/2018	3,176.25	
MCJUNKINS, MICHAEL STEVEN	BASKETBALL BOYS ASSISTANT COACH	PIONEER	1/29/2018	3,176.25	
RUFFIN, ARMAND GALEN	BASKETBALL BOYS HEAD COACH	PIONEER	1/29/2018	4,235.00	

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

MCJUNKINS, TRINA	BASKETBALL GIRLS ASSISTANT COACH	PIONEER	11/13/2017	3,176.25	
RUFFIN, ARMAND GALEN	BASKETBALL GIRLS ASSISTANT COACH	PIONEER	11/13/2017	3,176.25	
GIDLEY, AMANDA JOANN	BASKETBALL GIRLS HEAD COACH	PIONEER	11/13/2017	4,235.00	
MCJUNKINS, TRINA	BUILDERS CLUB	PIONEER	8/31/2017	2,400.00	
ELSHIRE, KATHERINE BETH	CHOIR	PIONEER	8/31/2017	2,500.00	
RASCHKE, RAGAN LEIGH	DANCE HEAD COACH	PIONEER	8/31/2017	4,235.00	
MARTIN, MICHAEL SEAN	DEPT CHAIR	PIONEER	8/31/2017	2,000.00	
MCJUNKINS, TRINA	DEPT CHAIR	PIONEER	8/31/2017	2,000.00	
PARR, KAREN LOUISE	DEPT CHAIR	PIONEER	8/31/2017	2,000.00	
PERCEFULL, SAMANTHA CHRISTEL B	DEPT CHAIR	PIONEER	8/31/2017	2,000.00	
STEWART, CATHRYN MICHELLE	DEPT CHAIR	PIONEER	8/31/2017	2,000.00	
MILTON, ANDREW K	DRAMA	PIONEER	8/31/2017	2,400.00	
MCJUNKINS, TRINA	FASTPITCH ASSISTANT COACH	PIONEER	8/29/2017	3,176.25	
GIDLEY, AMANDA JOANN	FASTPITCH HEAD COACH	PIONEER	8/29/2017	4,235.00	
BLANCHARD, STANLEY JOHN	FOOTBALL ASSISTANT COACH	PIONEER	8/29/2017	3,176.25	
MARTIN, MICHAEL SEAN	FOOTBALL ASSISTANT COACH	PIONEER	8/29/2017	3,176.25	
RUFFIN, ARMAND GALEN	FOOTBALL ASSISTANT COACH	PIONEER	8/29/2017	3,176.25	
HALLER, KYLE WANNER	FOOTBALL HEAD COACH	PIONEER	8/29/2017	4,235.00	
NIXON, JULIE MARIE	GAME CLUB	PIONEER	8/31/2017	2,400.00	
DEAN, HEATHER NOEL	GSA CLUB	PIONEER	8/31/2017	2,400.00	
BYRD, MEGAN MARIE	SOCCER GIRLS ASSISTANT COACH	PIONEER	1/29/2018	3,176.25	
NIERMAN, TISHANGELA ARTELL	SOCCER GIRLS ASSISTANT COACH	PIONEER	1/29/2018	3,176.25	
HALLER, KYLE WANNER	SOCCER GIRLS HEAD COACH	PIONEER	1/29/2018	4,235.00	
HARRIS, CHARM GENETTE	JS2S	PIONEER	8/31/2017	2,400.00	
MCJUNKINS, MICHAEL STEVEN	TRACK BOYS ASSISTANT COACH	PIONEER	3/29/2018	3,176.25	
RUFFIN, ARMAND GALEN	TRACK BOYS HEAD COACH	PIONEER	3/29/2018	4,235.00	
MCJUNKINS, TRINA	TRACK GIRLS ASSISTANT COACH	PIONEER	3/29/2018	3,176.25	
PATTERSON, JOSEPHINE LORAIN	TRACK GIRLS ASSISTANT COACH	PIONEER	3/29/2018	3,176.25	
DUENAS, CLAUDIA	VOLLEYBALL ASSISTANT COACH	PIONEER	3/29/2018	3,176.25	
RASCHKE, RAGAN LEIGH	VOLLEYBALL ASSISTANT COACH	PIONEER	3/29/2018	3,176.25	
HALLER, KYLE WANNER	VOLLEYBALL HEAD COACH	PIONEER	3/29/2018	4,235.00	

Steilacoom Historical School District No. 1  
Co-Curricular Personnel Report

MCAVOY, ROBERT AMES	WRESTLING ASSISTANT COACH	PIONEER	11/13/2017	3,176.25	
GOLLE, JONATHAN	WRESTLING HEAD COACH	PIONEER	11/13/2017	4,235.00	
MORIYAMA-YODER, JOY S	YEARBOOK	PIONEER	8/31/2017	2,400.00	

Steilacoom Historical School District No. 1  
 Certificated Personnel Report

<b>Personnel Report 8-24-17</b>						
<b>Name</b>	<b>Position</b>	<b>FTE</b>	<b>Location</b>	<b>Effective Date</b>	<b>Action</b>	<b>Comment</b>
Wong Rebecca	Teacher	1.00	Saltar's Point	7/25/2017	Resignation	
Hamilton Michelle	Teacher	1.00	Saltar's Point	8/31/2017	New Hire	
Birbeck Laura	Teacher	1.00	Saltar's Point	8/31/2017	New Hire	
VanWyhe Gabriel	Teacher	1.00	High School	8/31/2017	New Hire	
Johnson Peter	Teacher	1.00	High School	7/24/2017	Resignation	



# Steilacoom Historical School District

**Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,  
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.**


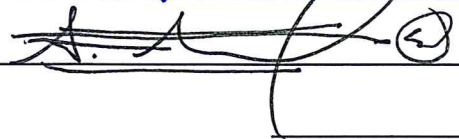

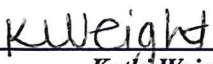
DATE: August 24, 2017

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

**James E. Brittain, CPA, Executive Director of Finance & Operations**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
<b>GENERAL FUND:</b>		
July 15, 2017	Accounts Payable	
	Payroll	800774 to 800777 \$ 7,323.09
	Payroll A/P	122078 to 122102 \$ 671,292.33
	Payroll Taxes	\$ 396,179.55
	Direct Deposit	\$ 1,077,238.49
July 25, 2017	Accounts Payable	122076 to 122076 \$ 2,897.20
July 26, 2017	Accounts Payable	122077 to 122077 \$ 50,616.18
July 27, 2017	Accounts Payable	122103 to 122121 \$ 71,167.92
July 26, 2017	Accounts Payable	122122 to 122122 \$ 7,114.19
August 4, 2017	Accounts Payable	122123 to 122136 \$ 282.75
August 4, 2017	Accounts Payable	122137 to 122145 \$ 24,971.48
August 4, 2017	Accounts Payable	122146 to 122176 \$ 216,542.73
August 7, 2017	Accounts Payable	122177 to 122177 \$ 2,508.06
August 11, 2017	Accounts Payable	122178 to 122188 \$ 112.70
August 11, 2017	Accounts Payable	122189 to 122195 \$ 30,605.85
August 11, 2017	Accounts Payable	122196 to 122217 \$ 311,356.86
August 11, 2017	Accounts Payable	122218 to 122218 \$ 1,213.30
August 11, 2017	Accounts Payable	122219 to 122219 \$ 912.00
August 18, 2017	Accounts Payable	122220 to 122247 \$ 52,161.29
August 18, 2017	Accounts Payable	122248 to 122249 \$ 4,975.00
<b>TOTAL GENERAL FUND:</b>		<b>\$ 2,929,470.97</b>

Board of Directors of Steilacoom Historical School District No. 1	
 	
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: right;">   <b>Kathi Weight, Secretary to the Board</b> </p>	

# Steilacoom Historical School District

**Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.**

DATE: August 24, 2017

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

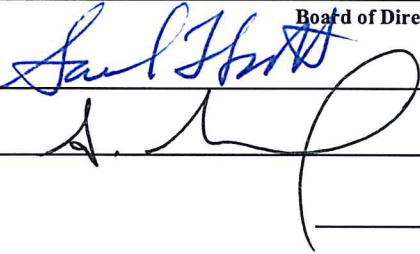
**James E. Brittain, CPA, Executive Director of Finance & Operations**

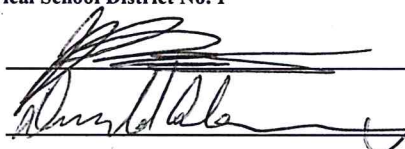
THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
<b><u>CAPITAL PROJECTS FUND:</u></b>		
Accounts Payable	to	
Accounts Payable	to	
<b>TOTAL CAPITAL PROJECTS FUND:</b>		<b>\$ -</b>


<b><u>ASSOCIATED STUDENT BODY FUND:</u></b>						
July 25, 2017	Accounts Payable	403388	to	403388	\$	597.37
July 26, 2017	Accounts Payable	403389		403389	\$	5,402.21
July 26, 2017	Accounts Payable	403390	to	403390	\$	88.41
August 7, 2017	Accounts Payable	403391	to	403391	\$	1,786.96
August 11, 2017	Accounts Payable	403392	to	403392	\$	2,037.34
	Accounts Payable		to			
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>					<b>\$</b>	<b>9,912.29</b>

Board of Directors of Steilacoom Historical School District No. 1





I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

  
**Kathi Weight, Secretary to the Board**

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