



Steilacoom Historical School District Board of Directors

Regular Meeting Minutes

Pioneer Middle School

1750 Bob's Hollow Lane

DuPont, Washington

December 14, 2016

STUDY SESSION

- Agenda Review

REGULAR MEETING

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm. Executive Director Beauchaine led the Pledge of Allegiance. Director Forbes made a motion to excuse Director Denning; Director Pierce seconded the motion and the motion passed (4/0). Director Pierce made a motion to approve the agenda; Director Forbes seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

- Jean Carr, Steilacoom, middle school jazz band program
- David Trout, Steilacoom, middle school jazz band program
- Kathleen McKain, Steilacoom, middle school jazz band program

III. PRESENTATION - Pioneer Middle School Band

Band Director Jenessa Stout and the Pioneer Middle School Jazz Band entertained the Board and audience.

IV. REPORTS - Fall Sports Recap

Assistant Principal Nystrom reported on Pioneer Middle School fall athletics. Assistant Principal Tyrrell reported on Steilacoom High fall athletics, the new on-line sports registration program and the school branding process.

V. APPROVAL OF MINUTES

Director Schenk made a motion approve the 11.9.16 regular meeting minutes; Director Pierce seconded the motion and the motion passed (4/0).

VI. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda with an updated classified personnel report. Included were classified and c-curricular personnel reports, accounts payable and payroll, surplus, donations and two high school field trips; Director Forbes seconded the motion and the motion passed (4/0).

VII. OLD BUSINESS

a. Approval of 2016 - 2022 Capital Facilities Plan

Director Forbes made a motion to approve the 2016 – 2022 Capital Facilities Plan; Director Schenk seconded the motion and the motion passed (4/0).

b. Board Goal - Long-term Future Capital Projects Plan

Executive Director Brittain reported progress and that this topic will be discussed fully at the February 8, 2017 Study Session.

VIII. NEW BUSINESS

a. Election of Board Officers

Superintendent Weight called for nominations for Board Chair. Director Forbes nominated Sam Scott. No other nominations. Roll Call vote – Director Forbes, Scott; Director Pierce, Scott; Director Schenk, Scott and Director Scott, Scott. Director Scott elected to Board Chair for a twelve month term. Chair Scott called for nominations for Board Vice-Chair. Director Pierce nominated Director Forbes. No other nominations. Roll Call Vote – Director Forbes, Forbes; Director Pierce, Forbes; Director Schenk, Forbes; Director Scott, Forbes. Director Forbes elected to Board Vice-Chair for a twelve month term.

b. First Reading of Policy 2162 Education of Students with Disabilities Under Section 504

Director Forbes made a motion to approve Policy 2162; Director Pierce seconded the motion and the motion passed (4/0).

c. First Reading of Policy 3115 Homeless Students: Enrollment Rights and Services

Director Forbes made a motion to approve Policy 3115; Director Schenk seconded the motion and the motion passed (4/0).

d. First Reading of Policy 3116 Students in Foster Care

Director Forbes made a motion move to Policy 3116 to a 2nd reading; Director Pierce seconded the motion and the motion passed (4/0).

IX. BOARD COMMUNICATION

Director Schenk complimented staff regarding action and communication around the recent incident at Pioneer Middle School. Director Pierce reported on Safety Committee progress on safety and security plans.

X. COMMENTS FROM THE AUDIENCE

No comments.

XI. ANNOUNCEMENTS

Superintendent Weight complimented the schools on recent concerts and announced the Steilacoom High concert tomorrow night.

XII. RECESS TO EXECUTIVE SESSION

Chair Scott called for a 5 minute recess, at 7:44 pm, before the Board went into Executive Session.

XIII. EXECUTIVE SESSION

per RCW 42.30.110(1)(b)(c) to discuss Real Estate

(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

No action taken.

XIV. RETURN TO PUBLIC MEETING

Chair Scott returned the Executive Session to the public meeting at 8:20 pm.

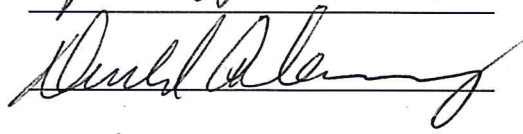
XV. ADJOURNMENT


Director Forbes made a motion to adjourn the meeting at 8:20 pm; Director Schenk seconded the motion and the motion passed (4/0).

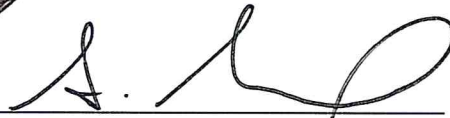



(Chair)











(Secretary/Superintendent)

Steilacoom Historical School District

**Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.**

DATE: December 14, 2016

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

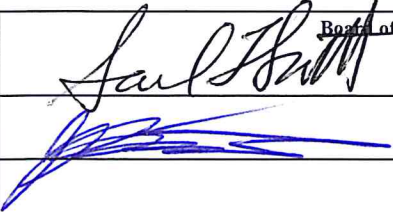
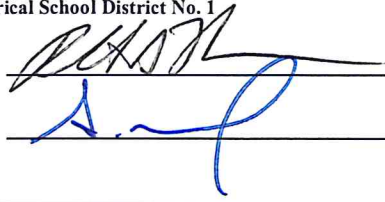
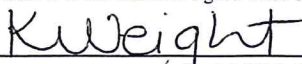
FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
<u>GENERAL FUND:</u>		
November 4, 2016	Accounts Payable 120435 to 120438	\$ 163.65
November 10, 2016	Accounts Payable 120439 to 120479	\$ 204,326.71
November 14, 2016	Accounts Payable 120480 to 120487	\$ 35,709.75
November 16, 2016	Accounts Payable 120488 to 120513	\$ 166,086.16
November 21, 2016	Accounts Payable 120514 to 120516	\$ 50.00
November 21, 2016	Accounts Payable 120517 to 120556	\$ 92,578.70
	Payroll 800743 to 800748	\$ 13,050.18
	Payroll A/P 120557 to 120581	\$ 688,635.16
	Payroll Taxes	\$ 413,522.15
	Direct Deposit	\$ 1,125,521.01
November 23, 2016	Accounts Payable 120582 to 120582	\$ 3,398.85
November 29, 2016	Accounts Payable 120583 to 120583	\$ 38,470.14
November 29, 2016	Accounts Payable 120584 to 120586	\$ 159.75
November 30, 2016	Accounts Payable 120587 to 120624	\$ 52,404.37
December 7, 2016	Accounts Payable 120625 to 120662	\$ 284,838.50
December 7, 2016	Accounts Payable 120663 to 120668	\$ 100.76
	TOTAL GENERAL FUND:	\$ 3,119,015.84

CAPITAL PROJECTS FUND:

TOTAL CAPITAL PROJECTS FUND: \$ -

ASSOCIATED STUDENT BODY FUND:

November 9, 2016	Accounts Payable 402979 to 402982	\$ 2,161.00
November 17, 2016	Accounts Payable 402983 to 402992	\$ 3,237.07
November 17, 2016	Accounts Payable 402993 to 402994	\$ 415.00
November 22, 2016	Accounts Payable 402995 to 403000	\$ 5,560.20
November 28, 2016	Accounts Payable 4023001 to 4023001	\$ 628.89
November 29, 2016	Accounts Payable 403002 to 403002	\$ 12,848.55
	TOTAL ASSOCIATED STUDENT BODY FUND:	\$ 24,850.71

Board of Directors of Steilacoom Historical School District No. 1 	
I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.	
 Kathi Weight, Secretary to the Board	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 12-14-16						
Name	Position	Hours	Location	Effective Date	Action	Comment
Owens Michael	Grounds Worker	8	Maintenance	12/19/2016	New Hire	
Wortman Jennifer	Career Center Coordinator	8	SHS	12/14/2016	Resignation	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 12-14-16					
Name	Position	Location	Effective Date	Amount	Comment
Quantz Sarah	Assistant Basketball Coach Girls	High School	11/14/2016	4,079.25	
Miller Craig	Baseball Assistant Coach	High School	2/27/2017	3,631.13	
Montgomery Alexandria	Basketball Head Coach Girls	High School	11/14/2016	6,066.50	
Bradbury Thomas	CTE Class/Lab Setup	High School	9/1/2016	486.18	
Clapp Nancy	CTE Class/Lab Setup	High School	9/1/2016	1,489.53	
Hayden Christina	CTE Class/Lab Setup	High School	9/1/2016	2,242.94	
Johnson Peter	CTE Class/Lab Setup	High School	9/1/2016	1,505.67	
Jones Carl	CTE Class/Lab Setup	High School	9/1/2016	1,252.44	
Keller Airica	CTE Class/Lab Setup	High School	9/1/2016	2,242.94	
Roddan Kari	CTE Class/Lab Setup	High School	9/1/2016	1,712.37	
Schultz-Brace Keri	CTE Class/Lab Setup	High School	9/1/2016	2,105.50	
Snyder Jody	CTE Class/Lab Setup	High School	9/1/2016	2,016.43	
Stutz Miguel	CTE Class/Lab Setup	High School	9/1/2016	961.71	
Beaulieu Derek	CTE Class/Lab Setup	Pioneer	9/1/2016	672.14	
Bethman Kurt	CTE Class/Lab Setup	Pioneer	9/1/2016	1,569.35	
Moriyama-Yoder Joy	CTE Class/Lab Setup	Pioneer	9/1/2016	1,568.34	
Bader Terry	CTE Class/Lab Setup 2015-16	High School	11/1/2016	2,203.30	
Gomez-Buckley Marta	CTE Class/Lab Setup 2015-16	High School	11/1/2016	1,137.87	
Moriyama-Yoder Joy	CTE Class/Lab Setup 2015-16	Pioneer	11/1/2016	1,540.60	
Clapp Nancy	CTE Class/Lap Setup 2015-16	High School	11/1/2016	1,447.63	
Hayden Christina	CTE Class/Lap Setup 2015-16	High School	11/1/2016	1,468.87	
Johnson Peter	CTE Class/Lap Setup 2015-16	High School	11/1/2016	1,463.20	
Jones Carl	CTE Class/Lap Setup 2015-16	High School	11/1/2016	810.09	
Roddan Kari	CTE Class/Lap Setup 2015-16	High School	11/1/2016	1,632.73	
Schultz-Brace Keri	CTE Class/Lap Setup 2015-16	High School	11/1/2016	2,015.90	
Snyder Jody	CTE Class/Lap Setup 2015-16	High School	11/1/2016	1,980.77	
Stutz Miguel	CTE Class/Lap Setup 2015-16	High School	11/1/2016	422.01	
Beaulieu Derek	CTE Class/Lap Setup 2015-16	Pioneer	11/1/2016	660.26	
Bethman Kurt	CTE Class/Lap Setup 2015-16	Pioneer	11/1/2016	1,541.61	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Roddan Kari	CTE Department Chair	High School	9/1/2016	1,250.00	
Schultz-Brace Keri	CTE Department Chair	High School	9/1/2016	1,250.00	
Bochenek Kelsey	Events Manager Soccer Girls	High School	9/15/2016	750.00	
Redman Katherine	Events Manager Football and Volleyball	High School	9/1/2016	900.00	
Harris Charm	Counselor Extra Days	Pioneer	9/1/2016	1,869.11	
Renner Nathan	Soccer Assistant Coach Boys	High School	2/27/2017	3,040.50	
Cunningham Amanda	Swimming Assistant Coach Boys	High School	11/14/2016	3,258.75	