



Regular Meeting Minutes
Steilacoom Historical School District Board of Directors
Pioneer Middle School 1750 Bob's Hollow Lane DuPont, Washington
Wednesday, 10/26/16

STUDY SESSION

- Agenda Discussion

REGULAR MEETING

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm. Executive Director Beauchaine led the Pledge of Allegiance. All Directors and Superintendent Weight present. Director Denning made a motion to approve the agenda; Director Pierce seconded the motion and the motion passed (5/0).

II. COMMENTS FROM THE AUDIENCE

No comments. Chair Scott recognized Penny Coffey, DuPont Council member, in the audience.

III. INTRODUCTION OF SCHOOL RESOURCE OFFICER

Steilacoom High Principal Miller introduced Steilacoom Police Chief Rodriguez who introduced the newly hired School Resource Officer Justin Hamrick.

IV. PRESENTATION - Steilacoom Historical Education Foundation (SHEF)

Scholarship Chair Linda Evanson presented the mission and accomplishments of SHEF, supporting the staff and students of the District. Support is provided in four areas: grants, scholarships, Promise Scholars and Distinguished Alum.

V. REPORTS - Advanced Placement Exam Scores

Assistant Principal Krista Lallemand and teacher Eric Garrett presented 2015-16 Advanced Placement scores and comparison across the years as well as an overview of the AP teacher development.

VI. APPROVAL OF MINUTES

a. Approval of 9.28.16 Regular Board Meeting Minutes

Director Forbes made a motion approve the 9.28.16 minutes and both 10.12.16 session minutes; Director Denning seconded the motion and the motion passed (5/0).

b. Approval of 10.12.16 Special Meeting Minutes

c. Approval of 10.12.16 Study Session Minutes

VII. CONSENT AGENDA

Director Pierce made a motion to approve the Consent Agenda which included personnel reports, September and October accounts payable and September payroll, 2016-17 School Improvement Plans and SHS field trips; Director Schenk seconded the motion and the motion passed (5/0).

VIII. OLD BUSINESS

a. **Approval of 2016 - 2017 School Year District and Board Goals**

Director Denning made a motion to approve the 2016-17 Board and District Goals; Director Pierce seconded the motion and the motion passed (5/0).

b. **Second Reading of Policy 3210 Nondiscrimination**

Director Forbes made a motion to approve Policy 3210; Director Denning seconded the motion and the motion passed (5/0).

c. **Second Reading of Policy 3246 Restraint, Isolation and Other Uses of Reasonable Force**

Director Schenk made a motion to approve Policy 3246; Director Pierce seconded the motion and the motion passed (5/0).

d. **Second Reading of Policy 3115 Homeless Students Enrollment Rights and Services**

Director Denning made a motion to approve Policy 3115; Director Pierce seconded the motion and the motion passed (5/0).

e. **Second Reading of Policy 4217 Effective Communication**

Director Pierce made a motion to approve Policy 4217; Director Schenk seconded the motion and the motion passed (5/0).

f. **Second Reading of Policy 4218 Communication with Parents of Limited English Proficiency**

Director Forbes made a motion to approve Policy 4218; Director Denning seconded the motion and the motion passed (5/0).

g. **Second Reading of Policy 2027 Ownership of Staff Created Work**

Director Schenk made a motion to approve Policy 2027; Director Pierce seconded the motion and the motion passed (5/0).

h. **Second Reading of Policy 2255 Alternative Learning Environment**

Director Denning made a motion to approve Policy 2255; Director Forbes seconded the motion and the motion passed (5/0).

IX. NEW BUSINESS

a. First Reading of Policy 2021 Library Information and Technology Programs

Director Denning made a motion to move Policy 2021 to a second reading; Director Pierce seconded the motion and the motion passed (5/0).

b. Draft Capital Facilities Plan 2016 – 2022

Superintendent Weight presented the draft Capital Facilities Plan. Directors should send comments directly to Superintendent Weight. Final plan will be approved at a future meeting.

X. COMMENTS FROM THE AUDIENCE

No comments.

XI. BOARD COMMUNICATION

Director Pierce received a communication from parents regarding the district security and safety process.

XII. ANNOUNCEMENTS

Director Forbes announced the Steilacoom High Girls Swim League Championship meet at Foss High School, this coming Saturday.

XIII. ADJOURNMENT

Director Forbes made a motion to adjourn the meeting at 7:49 pm; Director Denning seconded the motion and the motion passed (5/0).

 kweight
(Secretary/Superintendent)

 Saul Herold

(Chair) Pierce

 Denning

 Forbes

Steilacoom Historical School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: October 26, 2016

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance & Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

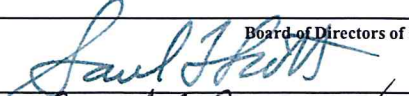
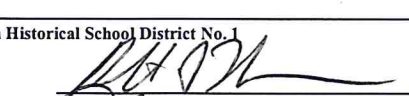
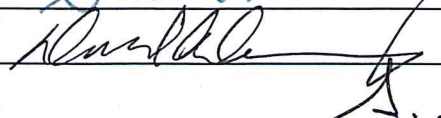
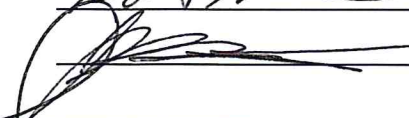
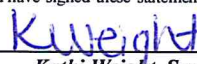
FUND NAME		WARRANTS (INCLUSIVE)	AMOUNT
<u>GENERAL FUND:</u>			
September 26, 2016	Accounts Payable	120110 to 120116	\$ 11,504.63
September 30, 2016	Payroll	800726 to 800735	\$ 19,932.10
	Payroll A/P	120117 to 120141	\$ 698,079.18
	Payroll Taxes		\$ 470,968.74
	Direct Deposit		\$ 1,219,819.05
September 27, 2016	Accounts Payable	120142 to 120160	\$ 200,290.63
September 28, 2016	Accounts Payable	120161 to 120161	\$ 36,018.94
September 29, 2016	Accounts Payable	120162 to 120162	\$ 2,017.20
September 29, 2016	Accounts Payable	120163 to 120163	\$ 18,951.41
October 3, 2016	Accounts Payable	120164 to 120164	\$ 87.91
October 3, 2016	Accounts Payable	120165 to 120165	\$ 67,649.52
October 3, 2016	Accounts Payable	120170 to 120170	\$ 19,125.00
October 5, 2016	Accounts Payable	120171 to 120208	\$ 173,398.48
October 5, 2016	Accounts Payable	120209 to 120211	\$ 126.58
October 5, 2016	Accounts Payable	120212 to 120215	\$ 7,119.17
October 7, 2016	Accounts Payable	120216 to 120231	\$ 68,307.80
October 11, 2016	Accounts Payable	120232 to 120232	\$ 1,500.00
October 12, 2016	Accounts Payable	120233 to 120254	\$ 319.75
October 12, 2016	Accounts Payable	120255 to 120293	\$ 168,607.22
October 18, 2016	Accounts Payable	120294 to 120325	\$ 41,870.10
October 18, 2016	Accounts Payable	120326 to 120328	\$ 65.97
TOTAL GENERAL FUND:			\$ 3,225,759.38

CAPITAL PROJECTS FUND:

October 4, 2016	Accounts Payable	200314 to 200314	\$ 1,300.00
TOTAL CAPITAL PROJECTS FUND:			\$ 1,300.00

ASSOCIATED STUDENT BODY FUND:

September 28, 2016	Accounts Payable	402896 to 402896	\$ 231.29
September 29, 2016	Accounts Payable	402897 to 402897	\$ 6,621.12
September 29, 2016	Accounts Payable	402898 to 402899	\$ 700.00
October 3, 2016	Accounts Payable	402900 to 402900	\$ 350.00
October 3, 2016	Accounts Payable	402901 to 402904	\$ 355.00
October 4, 2016	Accounts Payable	402905 to 402924	\$ 18,494.67
October 11, 2016	Accounts Payable	402925 to 402927	\$ 40.00
October 14, 2016	Accounts Payable	402928 to 402944	\$ 21,572.30
October 17, 2016	Accounts Payable	402945 to 402945	\$ 15.00
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 48,379.38

Board of Directors of Steilacoom Historical School District No. 1	
	
	
<p>I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p>	
<p style="text-align: right;"> Kathi Weight, Secretary to the Board</p>	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 10-26-16					
Name	Position	Location	Effective Date	Amount	Comment
Bradbury Thomas	Wrestling Assistant Coach	High School	11/14/2016	3,947.25	
Cunningham Amanda	Swim Assistant Coach Boys	High School	11/14/2016	3,258.75	
Hoffman Cory	Wrestling Assistant Coach	High School	11/14/2016	3,947.25	
Lord-Wittig April	Bowling Head Coach Girls	High School	10/31/2016	3,426.00	
Renner Nathan	Soccer Assistant Coach Boys	High School	2/27/2017	3,040.50	
Byrd Megan	Soccer Assistant Coach Girls	Pioneer	1/30/2017	3,176.25	
Duenas Claudia	Volleyball Assistant Coach	Pioneer	4/10/2017	2,900.63	
Golle Jonathan	Wrestling Head Coach	Pioneer	11/14/2016	3,867.50	
Haller Kyle	Soccer Head Coach Girls	Pioneer	1/30/2017	4,325.00	
Haller Kyle	Volleyball Head Coach	Pioneer	4/10/2017	4,235.00	
Hayes Bruce	Baseball Head Coach	Pioneer	4/10/2017	4,235.00	
Kallay Zelma	Drama Club Advisor	Pioneer	10/17/2016	2,400.00	
Martin Kellie	Soccer Assistant Coach Girls	Pioneer	2/6/2017	3,176.25	
Martin Michael	Basketball Assistant Coach Boys	Pioneer	1/30/2017	3,176.25	
McAvoy Robert	Baseball Assistant Coach	Pioneer	4/10/2017	4,235.00	
McAvoy Robert	Wrestling Assistant Coach	Pioneer	11/28/2016	3,176.25	
McJunkins Michael	Basketball Assistant Coach Boys	Pioneer	1/30/2017	2,900.63	
McJunkins Michael	Track Assistant Coach Boys	Pioneer	4/10/2017	3,176.25	
McJunkins Trina	Track Assistant Coach Girls	Pioneer	4/10/2017	3,176.25	
Moriyama-Yoder Joy	Yearbook Advisor	Pioneer	10/3/2016	2,400.00	
Nierman Tishangela	Soccer Assistant Coach Girls	Pioneer	1/30/2017	3,176.25	
Patterson Josephine	Track Assistant Coach Girls	Pioneer	4/10/2017	3,176.25	
Raschke Ragan	Volleyball Assistant Coach	Pioneer	4/10/2017	3,176.25	
Ruffin Armand	Basketball Head Coach Boys	Pioneer	1/30/2017	4,235.00	
Ruffin Armand	Track Head Coach	Pioneer	4/10/2017	4,235.00	
Isler Denise	Leadership Club Advisor	Saltar's Point	9/22/2016	1,600.00	

Steilacoom Historical School District No. 1
Certificated Personnel Report

Personnel Report 10-26-16						
Name	Position	FTE	Location	Effective Date	Action	Comment
Auter Elizabeth	Social Worker	1.00	District Wide	10/31/2016	New Hire	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 10-26-16						
Name	Position	Hours	Location	Effective Date	Action	Comment
Choi Chan	Custodian	8.00	Cherrydale	10/27/2016	New Hire	
Wirth Brilynn	Student Specific Paraeducator	6.50	Saltar's Point	10/27/2016	New Hire	
McDonald Michael	Paraeducator	6.50	High School	10/21/2016	Resignation	
Moritz Madeleine	Student Specific Paraeducator	6.50	Saltar's Point	10/11/2016	Resignation	