



The best education for every student.

STEILACOOM

Historical School District No. 1

School Board Regular Meeting Minutes
Steilacoom High School 54 Sentinel Drive Steilacoom, Washington
Wednesday, March 22, 2017

STUDY SESSION

- Revised board meeting template review – long range planning
- Impact Fees
- Annual Report

REGULAR MEETING

I. CALL TO ORDER

Chair Scott called the meeting to order at 7:00 pm. Executive Director Beauchaine led the Pledge of Allegiance. Director Denning made a motion to excuse Director Schenk; Director Pierce seconded the motion and the motion passed (4/0). Director Forbes made a motion to approve the agenda; Director Denning seconded the motion and the motion passed (4/0).

II. COMMENTS FROM THE AUDIENCE

- Jugal Thakor, DuPont - more high school Advanced Placement courses and offer to lower level high school students.

Chair Scott recognized Penny Coffey, DuPont City Council member and Aundrea Witt, JBLM Education Liaison Officer, in attendance.

III. PRESENTATION - Cherrydale Primary 3rd grade Music

Music teacher Barbie Gonzalez and 14 - 3rd grade students RJ Lane, Mara Fanony, Makenna Kelpman, Danny Perry, Hannah Basford, Annika Weedon, Jaden Sanchez, Riley Lee, Olivia Ritter, Greyson Gelstin, Rowen Guerrero, Tavian Dabney, Janelle Garcia and Karrin Weedon sang and played recorders. Recently over 100 Cherrydale Primary 3rd graders took part in the Link Up: Seattle Symphony program and travelled to Seattle to participate in an educational concert with the Seattle Symphony.

IV. RECOGNITION

a. Classified School Employee Recognition

Chair Scott recognized Classified School Employees Week and the important work they do in the schools.

b. Steilacoom High Winter Sports Recognition

Assistant Jake Tyrrell presented SHS Winter Athletics highlights: Boys Swim and Dive, 2nd in state, undefeated regular season league champions; Boys & Girls Wrestling, tied for 3rd in league, 4 placed at state; Girls Bowling, 4th in league, Emily Cybulski 5th in state; Girls Basketball, 4th in league and completed at districts; Boys Basketball, 5th in league; Cheer 2nd in state, qualified for national, placed 13th nationally.

V. REPORTS

a. Long Range Capital Facility Planning-Asset Preservation/Facility Condition (LRCFP)

Executive Director Brittain presented planning areas for LRCFP and reported on current assessment of facilities. Asset Preservation and OSPI ICOS systems are used to identify maintenance projects.

b. Legislative Update

Director Denning reported the levy cliff legislation passed. He suggested sending personal stories to legislators to influence current legislation.

VI. APPROVAL OF MINUTES

a. February 22, 2017 Regular Meeting Minutes

Director Pierce made a motion to approve the February 22, 2017, regular meeting minutes; Director Denning seconded the motion and the motion passed (4/0).

b. March 8, 2017 Study Session Minutes

Director Denning made a motion to approve the March 8, 2017, study session minutes; Director Pierce seconded the motion and the motion passed (4/0).

VII. CONSENT AGENDA

Director Forbes made a motion to approve the Consent Agenda which included February and March 2017 accounts payable, financial reports, attached personnel reports and a fall 2017 SHS field trip; Director Denning seconded the motion and the motion passed (4/0).

VIII. NEW BUSINESS

a. Approval of 2017 - 2018 School Year Calendar

The 2017-18 school year calendar was approved by the Steilacoom Education Association as part of the current contract. Director Denning made a motion to approve the 2017-18 school year calendar; Director Pierce seconded the motion and the motion passed (4/0).

IX. COMMENTS FROM THE AUDIENCE

No comments.

X. BOARD COMMUNICATION

- Director Pierce had many people give positive feedback on the 2016-17 Annual Report.
- Director Denning received communication that Scouts from a local Scout Troop will be attending the April 12 Study Session for merit badge requirements.

XI. ANNOUNCEMENTS

- Superintendent Weight announced that Tuesday, March 28, 2017, will be the combined district choral concert at PLU Lagerquist Hall, 6:30 pm.
- Superintendent Weight announced the SHS Drama performance March 29 & 30 and parent conferences will be held next week.

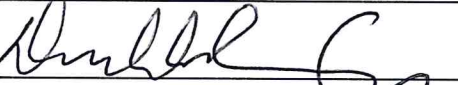
XII. ADJOURNMENT


Director Forbes made a motion to adjourn the meeting at 7:42 pm; Director Denning seconded the motion and the motion passed (4/0).

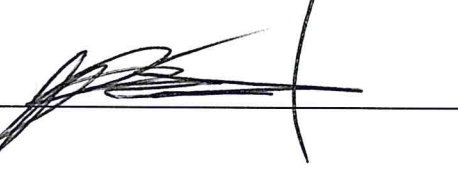


(Chair)











(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: March 8, 2017

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Finance and Operations

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:		
February 17, 2017	Accounts Payable 121055 to 121058	\$ 25.30
February 28, 2017	Payroll 800758 to 800762	\$ 11,315.19
February 28, 2017	Payroll A/P 121087 to 121110	\$ 682,701.14
February 28, 2017	Payroll Taxes	\$ 393,091.21
February 28, 2017	Direct Deposit	\$ 1,080,917.22
February 23, 2017	Accounts Payable 121111 to 121111	\$ 275.64
February 28, 2017	Accounts Payable 121112 to 121112	\$ 43,727.28
March 2, 2017	Accounts Payable 121113 to 121137	\$ 71,775.76
March 3, 2017	Accounts Payable 121138 to 121139	\$ 150.00
March 4, 2017	Accounts Payable 121140 to 121176	\$ 243,711.80
March 9, 2017	Accounts Payable 121177 to 121215	\$ 128,117.70
March 10, 2017	Accounts Payable 121216 to 121219	\$ 70.00
March 15, 2017	Accounts Payable 121220 to 121220	\$ 1,488.67
March 16, 2017	Accounts Payable 121221 to 121247	\$ 129,036.14
March 16, 2017	Accounts Payable 121248 to 121248	\$ 2.50
TOTAL GENERAL FUND:		\$ 2,786,405.55

CAPITAL PROJECTS FUND:		
March 16, 2017	Accounts Payable 200319 to 200319	\$ 1,033.75
TOTAL CAPITAL PROJECTS FUND:		\$ 1,033.75

ASSOCIATED STUDENT BODY FUND:		
February 16, 2017	Accounts Payable 403118 to 403123	\$ 4,515.71
February 24, 2017	Accounts Payable 403124 to 403124	\$ 115.80
February 24, 2017	Accounts Payable 403125 to 403130	\$ 10,733.10
February 28, 2017	Accounts Payable 403131 to 403131	\$ 26,326.65
March 2, 2016	Accounts Payable 403132 to 403138	\$ 8,782.28
March 3, 2017	Accounts Payable 403139 to 403143	\$ 166.80
March 9, 2017	Accounts Payable 403144 to 403153	\$ 3,982.84
March 10, 2017	Accounts Payable 403154 to 403156	\$ 155.00
March 15, 2017	Accounts Payable 403157 to 403157	\$ 216.13
March 16, 2017	Accounts Payable 403158 to 403166	\$ 3,292.78
March 16, 2017	Accounts Payable 403167 to 403168	\$ 519.20
TOTAL ASSOCIATED STUDENT BODY FUND:		\$ 58,806.29

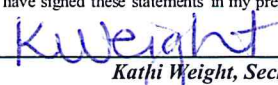
TRANSPORTATION VEHICLE FUND:		
TOTAL TRANSPORTATION VEHICLE FUND:		\$ -

Board of Directors of Steilacoom Historical School District No. 1





I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



Kathi Weight, Secretary to the Board

Steilacoom Historical School District No. 1
 Certificated Personnel Report

Personnel Report 3-22-17						
Name	Position	FTE	Location	Effective Date	Action	Comment
Snyder Jody	Teacher	1.00	High School	6/16/2017	Retirement	
Denny Susan	Teacher	1.00	High School	6/16/2017	Resignation	
Hatfield Erin	Teacher	1.00	Saltar's Point	6/16/2017	Resignation	
Baker Nancy	Teacher	0.50	Chloe Clark	6/16/2017	Retirement	
Senko Andrew	Teacher	1.00	Cherrydale	8/31/2017	New Hire	
Goodman Rachel	Teacher	1.00	Chloe Clark	8/31/2017	New Hire	
Burkes Roderick	Teacher	1.00	Saltar's Point	8/31/2017	New Hire	

Steilacoom Historical School District No. 1
Classified Personnel Report

Personnel Report 3-22-17						
Name	Position	Hours	Location	Effective Date	Action	Comment
Luthy Dorothy	Student Specific Paraeducator	6.50	High School	3/23/2017	New Hire	
Crow Teri	Paraeducator	6.50	Pioneer	3/23/2017	New Hire	

Steilacoom Historical School District No. 1
Co-Curricular Personnel Report

Personnel Report 3-22-17					
Name	Position	Location	Effective Date	Amount	Comment
Carmichael Ashley	Assistant Coach Fastpitch	High School	2/27/2017	3,052.50	

FIELD TRIP REQUEST FORM

Complete at least ONE MONTH before proposed date of Field Trip

Date of Request: March 6, 2017

School: Steilacoom

Name of teacher(s) requesting field trip:

Blair Suek, Hailey Larue (assistant coach), Jasmine Jackson (assistant coach)

Proposed date(s) of field trip: 9/15/17-9/16/17

Proposed destination(s):

Yakima, WA (Best Western, Sundome)

Departure time from School: 2:30 pm

Transportation by: Walking Bus Private Car

Return time to School: 8:00 pm

Will students need lunch: Yes No

Content area(s) addressed: Volleyball

Description of proposed field trip:

The SHS varsity volleyball team will be competing in the Sundome volleyball invitational on Saturday September 16, 2017. We will depart the day before at 2:30 pm and get into Yakima for a team dinner and hotel stay before the tournament. We have a block of rooms reserved at the Best Western (bus driver room too) and have already paid the tournament entry fee. The hotel has breakfast for free. We participated in the tournament last year and it was a great team trip.

Number of Students: 12

Number of Chaperones: 3

Learning Objectives (please attach itinerary):

Source of Funds:

Building Budget Account # _____ Cost \$ _____

ASB Account # 2002 Cost \$ 661

Individual Students Cost \$ _____ to be used for:

Teacher Name: Blair Suek Signature: 

Teacher Name: _____ Signature: _____

Approve

Deny

Administrator Name: JAKE TYRRELL Signature: 

Board approval required for overnight, Eastern Washington or Out of State field trips.